

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date: July 8, 2025**

<input checked="" type="checkbox"/> [X]	Consent	<input type="checkbox"/> [ ]	Regular
<input type="checkbox"/> [ ]	Ordinance	<input type="checkbox"/> [ ]	Public Hearing

Department: Department of Public Safety  
Submitted By: Department of Public Safety  
Submitted For: Division of Victim Services

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to receive and file: two (2) Grant Adjustment Modifications (GAM) with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Improve Criminal Justice Response Program (ICJR) (CFDA#16.590)(15JOVW-21-GG-02012-ICJR), which facilitated administrative filing and approvals through April 30, 2025 as follows:**

- 1) #603301: Approval to Facilitate a Non-ICJR Training; and
- 2) #604923: Approval to Facilitate a Non-ICJR Training.

**Summary:** As per grant guidelines, certain expenditures and work products require approval from the OVW ICJR grant manager. The approval process is facilitated by drafting a GAM and submitting it through the OVW's JustGrants Grant Management web portal. GAM #603301 approved the Department of Public Safety, Division of Victim Services, to facilitate a Scenario Based Law Enforcement training presented by Justin Boardman January 14 - 15, 2025. GAM #604923 approved the Department of Public Safety, Division of Victim Services, to facilitate an Advocacy Training presented by the Battered Women's Justice Project, Inc. on February 19, 2025. R2014-1633 authorized the County Administrator or designee to execute future awards, contracts, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners (BCC). **Countywide** (RS)

**Background and Justification: Continued on page 3**

**Attachments:**

- 1) Grant Adjustment Modification #603301, DOJ
- 2) Grant Adjustment Modification #604923, DOJ

**Recommended By:**

Seymour

Digitally signed by Stephanie  
Sejnova  
Date: 2025.06.05 11:51:38 -04'00'

**Department Director**

Date \_\_\_\_\_

**Approved By:**

Uel & Zlun

Assistant County Administrator

6/22/28

Date \_\_\_\_\_

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Personal Services					
Operating Expenses					
Capital Outlay					
Grants & Aids					
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	*				

# ADDITIONAL FTE

POSITIONS (Cumulative)

Is Item Included In Current Budget? Yes X No         
Is this item using Federal Funds? Yes X No         
Is this item using State Funds? Yes        No X

Budget Account Exp No: Fund 1426 Dept. 662 Unit 3295 Obj. various Prog. various  
Rev No: Fund 1426 Dept. 662 Unit 3295 Rev. 3129 Prog. GT01

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Grant: OVW-Grant Improving Criminal Justice Responses Program

Fund: Public Safety Grants

Unit: GTEA - Grant to Encourage Arrest

\*There is no additional fiscal impact associated with this agenda item.

C. Departmental Fiscal Review: N. Diaz 6/5/25

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lisa M. 6/9/2025  
OFMB 6/6  
6/9  
6/9

Frederick 6/16/25  
Contract Dev. And Control 28 6/16/25

B. Legal Sufficiency:

6/16/25  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

**Continued from page 1.**

**Background and Justification:** The DOJ, OVW awarded Palm Beach County funding in the amount of \$1,000,000 through the Improving Criminal Justice Responses Program (ICJR) for the project period October 1, 2021 through September 30, 2024. The focus of the grant is to enhance victim safety and hold offenders accountable through a Coordinated community Response team (CCR) to respond to incidents of domestic violence, dating violence, and stalking. In order to meet this need, the County's Public Safety Department's Victim Services Division collaborated with Aid to Victims of Domestic Abuse, Inc. to coordinate the CCR activities and provide victim advocacy, and with the Palm Beach County Criminal Justice Commission and Battered Women's Justice Project, Inc. to provide a project evaluation. The CCR will develop a multidisciplinary team to identify and address the need for consistent response protocols, comprehensive services, and referrals for victims of Intimate Partner Violence (IPV) and accountability for offenders. Once implemented, it will evolve into a coherent process wherein responders and service providers take collective responsibility for a victim's experience during every stage of the process. This is the fourth time the County has been awarded this three (3)-year grant. Victims of domestic violence, dating violence, sexual assault, and stalking, and the array of responders and service providers who work with them in the County, will be impacted by the implementation of this worthwhile project.

Winter Jones

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Subject:

FW: Grant Award Modification for an award from DOJ is Approved



**JUSTgrants**  
JUSTICE GRANTS SYSTEM

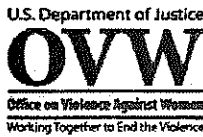
The request for a Programmatic Costs grant award modification, GAM-603301, for award number 15JOVW-21-GG-02012-ICJR under the solicitation OVW Fiscal Year 2021

*Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program*

*Solicitation* is approved.

Please log into DOJ's JustGrants system at [JustGrants \[justgrants.usdoj.gov\]](https://justgrants.usdoj.gov).

For more information go to [www.justicegrants.usdoj.gov](https://www.justicegrants.usdoj.gov) [justicegrants.usdoj.gov]  
JustGrants is operated under the U.S. Department of Justice



Request to Facilitate a Non-ICJR-funded Training Event

**Overview:** The Improving Criminal Justice Responses (ICJR) Program requirement to set aside Training and Technical Assistance (TTA) funds is done to ensure grantees receive TTA from providers selected and monitored by the ICJR Program. The ICJR Program does not have ICJR-funded TTA to meet all our grantees' TTA needs. Because of this fact, it is the practice of the ICJR Program to allow grantees to *facilitate, as appropriate*, Non-ICJR-funded TTA event(s), planned with the assistance of your grant manager. Please contact your grant manager to assist you in connecting to ICJR-Funded TTA and answer any questions you have about TTA. Information about your grant manager is detailed in the JustGrants system.

**Instructions:** Complete the below questions and submit this form along with supporting documents to the JustGrants system as a Programmatic Cost GAM. It is highly recommended that you reach out to your grant manager to ensure OVW does not have existing training and technical assistance that may meet your needs.

- ☐ Select Grant Award Modification (GAM)
- ☐ For "Type of Award Change", select "Programmatic"
- ☐ For "Award Change Subtype", select "Programmatic Costs"
- ☐ Select "Create New GAM"
- ☐ Select "Other costs identified in the Award Agreement requiring prior approval"
- ☐ Provide a summary of your request in the "Justification" box
- ☐ Attach this *Request to Facilitate a Non-ICJR-funded Training Event* form completed for all attendees. Only submit one form and GAM per training request.
- ☐ Attach this *Request to Facilitate a Non-ICJR-funded Training Event* form completed for all attendees. Only submit one form and GAM per training request.
- ☐ Attach agenda, facilitator resume/bio, documents evidencing the facilitators hourly rate for preparation and presenting and that this rate is federally approved, and other information about the Non-ICJR event that can inform your grant manager of its value to your project.

Part I. Who is submitting this request?	
Grant Award Number:15JOVW-21-GG-0212-ICJR	Person Submitting Form: Nicole Bishop
Grant Legal Name: Improving Criminal Justice Responses to Sexual Assault, Dating Violence, and Stalking Grant Program	Contact Number: 561-355-1723
Project Period Begin Date: Oct. 1, 2021	Project Period End Date: Feb. 28, 2025

<b>Part II. Who will facilitate this event?</b> (include name, title, and organization of <u>all</u> facilitators)				
Name	Title	Organization	Funded with award? Y or N	Attended Other ICJR-funded TA Y or N
Justin Boardman	Consultant (retired Detective)	Boardman Training & Consulting	Y	

<b>Part III. What is the training event you are requesting to develop?</b> (Include a brochure, training curriculum and materials. Also, identify training by name dates, venue and sponsoring organization.)			
Title	Organization	Date	Location
Scenario Based Law Enforcement Training	Boardman Training & Consulting	January 14 <sup>th</sup> and 15 <sup>th</sup> , 2025	In-Person WPB
<b>Number of participants and types of organizations and professions represented:</b> Palm Beach County Victim Services and Certified Rape Crisis Center along with the PBC Domestic Violence Coordinated Community Response team will invite the 29 law enforcement agencies and Sherriff's Department to participate. In addition, domestic violence advocates from Victim Services and partner organizations will be participating in this training. The estimated attendance for law enforcement is 75-100 and the estimate for advocates is 10.			

<b>Part IV. What is the estimated cost for facilitating this event?</b> (provide quantity and detailed explanation of expenses, (i.e, consultant rates –for both preparation and facilitator, travel and per diem, venue, audio visual cost)			
Type of Expense	Cost	Quantity	Total Cost
Consultant Fee	\$650	2 days	\$1300
Prep Day	\$650	1 day	\$650
Travel Day	\$325	2 days	\$650
Travel Day Per Diem	\$64.50	2 days	\$129
Flight (Round Trip)	\$550	1 Round Trip	\$550
Hotel (estimate)	\$300	3 nights	\$900
Rental Car	\$60	4 days	\$240
Fuel for Rental Car	\$60	1 day	\$60
Training Day Per Diem	\$86	2 days	\$172

Grand total cost for all line items (enter the amount in the next box)			\$4651

**Part V. List all ICJR-funded training events your jurisdiction has attended during this award period. This would be events posted on TA2TA as ICJR grantee events, and events in which you have had an ICJR TTA provider facilitate a training or technical assistance.**

Date	Organization Funded by ICJR	Title of Training	Total Cost of Training

**Part VI. A. List all Non-ICJR-funded trainings that your jurisdiction has attended, using your grant funds, under your current award period.**

Date	Organization	Title of Training	Total Cost of Training

**Part VII. Justification**

1. Describe the training needs of your jurisdiction that you are hoping to address with this training request. Please include your efforts to connect with ICJR training and technical assistance providers. If you have not, please visit [www.TA2TA.org](http://www.TA2TA.org) to see available opportunities or contact your grant manager.

**This submission supports:**  
 Goal 2: Enhance responses, through specialized training and policy/protocol development ...to ensure offender accountability, victim safety and victim consultation.

**Objectives:** Provide training and resources to prosecutors and prosecution related personnel; increase victim satisfaction with prosecution; increase offender accountability; increase victim safety.

**Activities:** Increase quality of incoming cases through report writing training for law enforcement.

The Institutional Analysis workgroup of our DV CCR completed case reviews on law enforcement reports for incidents of domestic violence. Many of these cases were found to involve strangulation. The IA workgroup found that the reports did not always accurately capture the severity of the violent incident that occurred, language surrounding strangulation was not explored and medical care was often not suggested or mentioned. Law enforcement in this jurisdiction is in need of training to address these issues and to increase their capacity to recognize potential high lethality cases. Justin Boardman was recommended by BWJP who is an OVW TA provider.

**2. How will attending this training help your jurisdiction to meet the goals and objectives of your grant award?**

The goal of the ICJR grant is to improve the criminal justice response to incidents of domestic violence and interpersonal violence. By attending this training, law enforcement will be better equipped to recognize and respond to dv cases with a victim-centered, trauma-informed approach and will improve their report writing skills, which in turn, improves the overall response to dv in this jurisdiction and may contribute to increased prosecution rates and offender accountability.

**3. If you are asking to facilitate an event similar to one previously attended by the lead agency and/or project partners, provide a detailed explanation as to why it will benefit the project to have partners participate in a similar event with similar content.**

N/A



**Holly Dibenedetto**

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**From:** Nicole Bishop  
**Sent:** Friday, April 11, 2025 1:31 PM  
**To:** Holly Dibenedetto; Winter Jones  
**Subject:** Fwd: Grant Award Modification for an award from DOJ is Approved

Sent from my iPhone

Begin forwarded message:

**From:** do-not-reply@usdoj.gov  
**Date:** April 11, 2025 at 12:14:10 PM CDT  
**To:** Nicole Bishop <NBishop@pbc.gov>, Lashonde.Beasley@usdoj.gov, Nicole Bishop <NBishop@pbc.gov>, Nicole Bishop <NBishop@pbc.gov>  
**Subject:** Grant Award Modification for an award from DOJ is Approved

**This Message Is From an External Sender**

This message came from outside your organization.

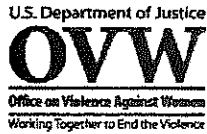


**JUSTgrants**  
JUSTICE GRANTS SYSTEM

The request for a Programmatic Costs grant award modification, GAM-604923, for award number 15JOVW-21-GG-02012-ICJR under the solicitation OVW Fiscal Year 2021

*Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program*

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**Instructions:** Complete the below questions and submit this form along with supporting documents to the JustGrants system as a Programmatic Cost GAM. It is highly recommended that you reach out to your grant manager to ensure OVW does not have existing training and technical assistance that may meet your needs.

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Project Period Begin Date: Oct. 1, 2021	Project Period End Date: Feb. 28, 2025

<b>Part II. Who will facilitate this event? (include name, title, and organization of <u>all</u> facilitators)</b>				
Name	Title	Organization	Funded with award? Y or N	Attended Other ICJR-funded TA Y or N
Sujata Warriar	Chief Strategy Officer	BWJP	Y	
Diana Griffin	Attorney Advisor, National Legal Center on Children and Domestic Violence	BWJP	Y	
Ana Martinez	Director, National Legal Center on Children and Domestic Violence	BWJP	Y	
Maria Jose Fletcher	Director: National Center for Systems Change and Advocacy	BWJP	Y	

<b>Part III. What is the training event you are requesting to develop? (Include a brochure, training curriculum and materials. Also, identify training by name dates, venue and sponsoring organization.)</b>			
<b>Title</b>	<b>Organization</b>	<b>Date</b>	<b>Location</b>
Advocacy Training	BWJP	February 19 <sup>th</sup> 2025	In-Person WPB
<b>Number of participants and types of organizations and professions represented:</b> Palm Beach County Victim Services and Certified Rape Crisis Center along with the PBC Domestic Violence Coordinated Community Response team will invite the 29 law enforcement agencies and Sherriff's Department to participate. In addition, domestic violence advocates from Victim Services and partner organizations will be participating in this training. The estimated attendance for law enforcement is 75-100 and the estimate for advocates is 10.			

<b>Part IV. What is the estimated cost for facilitating this event? (provide quantity and detailed explanation of expenses, (i.e, consultant rates –for both preparation and facilitator, travel and per diem, venue, audio visual cost)</b>			
Type of Expense	Cost	Quantity	Total Cost
Consultant Fee	\$650* 3	3	\$1950
Prep Day	Diana Griffin, Ana Martinez and Maria Jose Fletcher: \$650	3	\$5850

	Sujata Warriar: \$650	1	\$650
Travel Day	\$650	3	\$1950
Travel Day Per Diem	\$129	3	\$387
Flight (Round Trip)	\$600	2	\$1200
Hotel (estimate)	\$244*3 trainers	2 nights	\$1464
Rental Car	\$200 per day	3 days	\$600
Local Transportation	\$200	2 days	\$400
Training Day Per Diem	\$86	3	\$258
Grand total cost for all line items (enter the amount in the next box)			\$14,709

**Part V. List all ICJR-funded training events your jurisdiction has attended during this award period. This would be events posted on TA2TA as ICJR grantee events, and events in which you have had an ICJR TTA provider facilitate a training or technical assistance.**

Date	Organization Funded by ICJR	Title of Training	Total Cost of Training

**Part VI. A. List all Non-ICJR-funded trainings that your jurisdiction has attended, using your grant funds, under your current award period.**

Date	Organization	Title of Training	Total Cost of Training

**Part VII. Justification**

1. Describe the training needs of your jurisdiction that you are hoping to address with this training request. Please include your efforts to connect with ICJR training and

**technical assistance providers.** *If you have not, please visit [www.TA2TA.org](http://www.TA2TA.org) to see available opportunities or contact your grant manager.*

**This submission supports:**

Goal 3: Strengthen Victim Services

**Objectives:**

Provide a trauma-informed, victim-centered advocacy response; increase advocates' skill base and knowledge of IPV; empower victims; increase linkage and coordination of services, especially between law enforcement and advocates; increase access to services for victims with limited English proficiency; Enhance Advocate skills in addressing complex issues of custody and immigration.

Support survivors as they navigate challenges in systems.

**Activities:** Small group discussions, mini lectures

2. **How will attending this training help your jurisdiction to meet the goals and objectives of your grant award?** Advocates participation in this training will increase their knowledge and capacity in responding to domestic violence cases with complex issues of custody of immigration – a topic often encountered in the field but not often covered in capacity building trainings. Improving these skills for Advocates will enhance the experience of survivors from diverse backgrounds (particularly those with immigration and custody concerns) and build trust with those survivors as they encounter the system.
3. **If you are asking to facilitate an event similar to one previously attended by the lead agency and/or project partners, provide a detailed explanation as to why it will benefit the project to have partners participate in a similar event with similar content.**

N/A