

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 19, 2025 [X] Consent [ ] Regular  
[ ] Workshop [ ] Public Hearing  
Submitted By: Department of Airports

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:


- (A) Amendment No. 7 to the Contract for Consulting/Professional Services (Consulting Agreement) with AVCON, Inc. (AVCON), in the amount of \$602,872.49, providing for the exercise of the second one (1) year renewal option for the performance of professional planning and design services related to the Palm Beach County Department of Airports Capital Improvement Program.
- (B) a Budget Transfer of \$602,872 in the Airport's Improvement and Development Fund; which also includes a transfer from reserves in the amount of \$602,872 to provide budget for the AVCON contract.


**Summary:** The Consulting Agreement with AVCON was approved by the Board of County Commissioners (BCC) on September 13, 2022 (R2022-1029) in the amount of \$796,697.19. Amendments No. 1 through No. 6 increased the contract amount by \$1,393,963.45 and provided for various services, including: design services for the replacement of air handler units at Palm Beach International Airport (PBI), terminal concourse fire alarm strobe synchronization at PBI, annual stormwater pollution prevention plan updates for the County's four (4) airports, and Burrowing Owl Survey and related environmental services for PBI. A detailed contract history is included in Attachment 1. Approval of Amendment No. 7 will increase the contract amount by \$602,872.49 for a total contract amount of \$ 2,793,533.13 and provides for the exercise of the second one (1) year renewal option. Amendment No. 7 includes the design of the Concourse C Roof Replacement at PBI and Task III Miscellaneous Services. Task III Miscellaneous Services are services that are not defined at the time of approval of an amendment to the Agreement and are approved pursuant to delegated authority in accordance with PPM CW-F-050 by way of a separate task authorization. AVCON is an Orlando, Florida based firm; however, the majority of the work will be completed through its Boca Raton, Florida office. The Consulting Agreement was presented to the Goal Setting Committee (Committee) on September 1, 2021, and the Committee established Affirmative Procurement Initiatives (API) of a mandatory 20% Small Business Enterprise (SBE) subcontracting goal and SBE Evaluation Preference up to 15%. AVCON committed to 37.75% SBE participation. The proposed SBE participation for Amendment No. 7 is 30.69%. To date, the overall SBE participation achieved on the Consulting Agreement is 56.31%. The Consulting Agreement is subject to Emergency Ordinance R2025-014 approved by the BCC on June 3, 2025. **Countywide (AH)**

**Background and Justification:** Amendment No. 7 provides for the design of the Concourse C Roof Replacement at PBI and the exercise of the first one (1) year renewal option. Replacement of each concourse roof is programmed in PBI's capital improvement plan due to age and increasing maintenance costs.

**Attachments:**

1. Amendment No. 7 with AVCON, Inc. – 2 Originals with Contract History
2. Budget Transfer

Recommended By:  7/16/25  
Department Director Date

Approved By:  8/01/25  
Assistant County Administrator Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Capital Expenditures	<u>\$602,872</u>				
Operating Costs					
External Revenues (Grants)					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>\$602,872</u>				

# ADDITIONAL FTE

POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included in the Current Budget?

Yes

No

X

Does this item include the use of federal funds?

Yes

No

X

Does this item include the use of state funds?

Yes

No

X

Budget Account No: Fund 4100 Department 120 Unit A107 Object 6505

Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

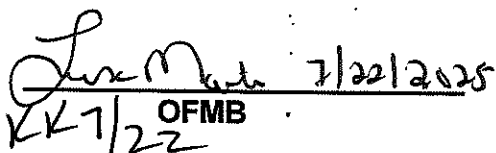
Approval of this item will provide funding for the AVCON Contract in the amount of \$602,872.49.

C. Departmental Fiscal Review:



## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

  
OFMB  
7/22/2025

  
Contract Dev. and Control  
7/23/25

### B. Legal Sufficiency:

  
Assistant County Attorney  
7-24-25

### C. Other Department Review:

\_\_\_\_\_  
Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

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Attachment No. 1

Amendment No. 7 with AVCON, Inc. –  
2 Originals with Contract History



## AMENDMENT NO. 7 TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

**This Amendment No. 7 to the Contract for Consulting/Professional Services** ("Amendment No. 7") is made as of NOV 19, 2025, by and between Palm Beach County, a political subdivision of the State of Florida ("COUNTY"), and AVCON, Inc. ("CONSULTANT"), a corporation authorized to do business in the State of Florida,, whose Federal Tax I.D. number is 59-2890463.

### WITNESSETH

**WHEREAS**, the COUNTY and CONSULTANT entered into that certain Contract for Consulting/Professional Services ("Contract") dated September 13, 2022 (R2022-1029) for a period of two (2) years with two (2) one (1) year renewal options; and

**WHEREAS**, the parties entered into that certain Amendment No. 1 to the Contract dated October 3, 2023 (R2023-1441) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

**WHEREAS**, the parties entered into that certain Amendment No. 2 to the Contract dated December 19, 2023 (R2023-1858) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

**WHEREAS**, the parties entered into that certain Amendment No. 3 to the Contract dated January 23, 2024 (R2024-0044) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

**WHEREAS**, the parties entered into that certain Amendment No. 4 to the Contract dated July 2, 2024 (R2024-0757) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

**WHEREAS**, the parties entered into that certain Amendment No. 5 to the Contract dated August 20, 2024 (R2024-0923) for the provision of professional/consulting services in accordance with Article 26 of the Contract and COUNTY exercised its first, one (1) year renewal option; and

**WHEREAS**, the parties entered into that certain Amendment No. 6 to the Contract dated February 11, 2025 (R2025-0181) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

**WHEREAS**, the COUNTY desires to exercise its second one (1) year renewal option and amend the Contract for the provision of additional professional/consulting services by the CONSULTANT in accordance with Article 26 of the Contract.

**NOW THEREFORE**, in consideration of the mutual covenants herein contained, and such other good and valuable consideration, the receipt of which the parties hereby acknowledge, the parties agree to the following terms and conditions:

1. The Contract is hereby amended to add the Scope of Services and Fees set forth in Exhibit 1 to this Amendment No. 2. The total amount to be paid by the COUNTY to the CONSULTANT for professional services provided pursuant to this Amendment No. 7, including any out-of-pocket expenses, shall not exceed Six Hundred and Two Thousand Eight Hundred Seventy-Two and 49/100 Dollars (\$602,872.49).

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment No. 7 as of the day and year first above written.

ATTEST:

CLERK OF CIRCUIT COURT  
AND COMPTROLLER

By: Deputy Clerk

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: County Attorney

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

By: Maria G. Marino, Mayor

APPROVED AS TO TERMS AND  
CONDITIONS

By: Director of Airports

WITNESSES:

Suzanne M. Finney Digitally signed by Suzanne M. Finney  
Date: 2025.07.11 14:35:20 -04'00'  
Signature

Suzanne M. Finney  
Name (type or print)

Ian Johnson Digitally signed by Ian Johnson  
Date: 2025.07.11 14:35:54 -04'00'  
Signature

Ian Johnson  
Name (type or print)

CONSULTANT:

AVCON, Inc.  
Company Name

By: Sandeep Singh Digitally signed by Sandeep Singh  
Date: 2025.07.11 14:36:21 -04'00'  
Signature

Sandeep Singh  
Name (type or print)

President  
Title

2. In accordance with Article 2, Performance Period, the term of this Contract shall be renewed by one (1) additional year upon the same terms and conditions.
3. Article 7, Subcontracting, is hereby deleted in its entirety and replaced with the following:

**ARTICLE 7 - SUBCONTRACTING**

A. The COUNTY reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly under this Contract. The CONSULTANT is encouraged to seek additional small business enterprises for participation in subcontracting opportunities. For services rendered by subcontractors retained by the CONSULTANT in connection with the services provided hereunder, the COUNTY shall pay the actual subcontractor fees incurred by the CONSULTANT. The following subcontractors are anticipated to be used by the CONSULTANT, as necessary and approved by the COUNTY, to assist in the completion of various authorized tasks:

- AECOM Technical Services, Inc.
- Apple Designs, Inc.
- Barnes Ferland & Associates, Inc.
- Brown & Phillips, Inc.
- Civil Design, Inc.
- Colome & Associates, Inc.
- Earthology LLC
- Greywood Consulting Corporation
- JMorton Planning and Landscape Architecture
- Johnson, Levinson, Ragan, Davila, Inc.
- O'Donnell, Nararotto, Mignogna & Jackson, Inc.
- Pacifica Engineering Services, LLC
- Quantum Electrical Engineering, Inc.
- Thompson Creative Collective
- Tierra South Florida, Inc.
- Leo A Daly Architects

B. If a subcontractor fails to perform or make progress, as required by this Contract, and it is necessary to replace the subcontractor to complete the work in a timely fashion, the CONSULTANT shall promptly do so, subject to acceptance of the new subcontractor by the COUNTY.

C. It is the policy of the Board of County Commissioners of Palm Beach County, Florida (the Board) that all segments of its business population including, but not limited to, small, local owned businesses, have an equitable opportunity to participate in the COUNTY's procurement process, prime contract and subcontract opportunities. In pursuance of that policy, the Board adopted an Equal Business Opportunity (EBO) Ordinance which is codified in sections 2-80.20 through 2-80.30 (as may be amended) of the Palm Beach County Code. The EBO Ordinance sets forth the COUNTY's requirements for the EBO program, and is incorporated herein and made part of this Contract. Non-compliance with the EBO Ordinance must be corrected within fifteen (15) days of notice of non-compliance. Failure to comply with the EBO Ordinance

may result in any of the following penalties:

- Suspension of the Contract;
  - Withholding of funds;
  - Termination of the Contract based upon a material breach of contract pertaining to the EBO Program compliance;
  - Suspension or debarment of the CONSULTANT from eligibility for providing goods or services to the COUNTY for a period not to exceed three (3) years; and
  - Liquidated damages equal to the difference in dollar value of small business enterprise (SBE) participation as committed to in the Contract, and the dollar value of SBE participation as actually achieved.
- D. The CONSULTANT must adhere to the Affirmative Procurement Initiatives (APIs) as incorporated herein as Exhibit D, including the COUNTY's Request for Proposals (RFP) and the specifications set forth in CONSULTANT's response to the RFP, which are both incorporated herein by reference. Failure to comply with this article is a material breach of this Contract.
- E. The CONSULTANT shall report all subcontractor payment information on EBO forms 3a and 4, or as otherwise required by the COUNTY's Office of EBO, and, when the EBO portal is available, input subcontractor payment information directly into the COUNTY's contract management system.
- F. The CONSULTANT shall pay subcontractors undisputed amounts within ten (10) days after COUNTY pays the CONSULTANT. In the event of a disputed invoice, the CONSULTANT shall send the subcontractor(s) and COUNTY a written notice of the dispute within five (5) days after receipt of the subject invoice.
- G. The CONSULTANT must notify the Office of EBO of changes in SBE utilization and receive prior approval for any substitutions.
- H. The CONSULTANT agrees to pay its subcontractors in compliance with the Florida Prompt Payment Act. In the event CONSULTANT fails to comply with payments(s) to its subcontractors in accordance with the Florida Prompt Payment Act, CONSULTANT shall be subject to any and all penalties and sanctions available under the terms of the EBO Program, its contract with the COUNTY, or any other applicable law.
- I. The Office of EBO has the right to review CONSULTANT's records and interview subcontractors to determine compliance with the requirements of this Article.
- J. This Contract is subject to County Emergency Ordinance 2025-014, approved by the Board of County Commissioners on June 3, 2025.
4. Article 22, Nondiscrimination, is hereby deleted in its entirety and replaced with the following:

**ARTICLE 22 – NONDISCRIMINATION**

- A. The COUNTY is committed to assuring equal opportunity in the award of contracts

and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2025-0748, as may be amended, the CONSULTANT warrants and represents that throughout the term of the Contract, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, or genetic information. Failure to meet this requirement shall be considered default of the Contract.

- B. As a condition of entering into this Contract, the CONSULTANT represents and warrants that it will comply with the COUNTY's Commercial Nondiscrimination Policy as described in Resolution 2025-0748, as amended. As part of such compliance, CONSULTANT shall not discriminate on the basis of race, color, national origin, religion, ancestry, sex, age, marital status, familial status, sexual orientation, disability, or genetic information in the solicitation, selection, hiring or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall the company retaliate against any person for reporting instances of such discrimination. The CONSULTANT shall provide equal opportunity for subcontractors, vendors and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the COUNTY's relevant marketplace in Palm Beach County. The CONSULTANT understands and agrees that a material violation of this clause shall be considered a material breach of this agreement and may result in termination of this agreement, disqualification or debarment of the CONSULTANT from participating in COUNTY contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party. The CONSULTANT shall include this language in its subcontracts.

5. Article 27, Notice, is hereby amended to delete the address for notices to the COUNTY and to replace it with the following:

Lauren Scott, Deputy Director Planning & Development  
Palm Beach County Department of Airports/Planning & Development  
846 Palm Beach International Airport  
West Palm Beach, Florida 33406-1470

6. Article 29, Criminal History Records Check, is hereby deleted in its entirety and replaced with the following:

A. Criminal History Records Check Ordinance.

1. The CONSULTANT, its subcontractors, and their respective employees shall comply with Palm Beach County Code, sections 2-371 - 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), as may be amended, for unescorted access to critical facilities ("Critical Facilities") or criminal justice information facilities ("CJI Facilities") as identified in Resolutions R2013-1470, R2015-0572 and R2024-0549, as may be amended. The CONSULTANT is solely responsible for the financial, schedule, and/or staffing implications of this Ordinance. Further, the CONSULTANT acknowledges that its Contract price includes any and all direct or indirect costs associated with compliance with this Ordinance.



2. The CONSULTANT acknowledges that this Contract may include access to sites and/or buildings which have been designated as either “critical facilities” or “criminal justice information facilities” pursuant to the Ordinance and above-referenced Resolutions, as amended. The Department will provide the CONSULTANT with specific instructions regarding satisfaction of the requirements of this Ordinance to the extent applicable. Individuals passing the criminal history records check will be issued a badge (“County Badge”). The CONSULTANT shall make every effort to collect the County Badges issued to its employees and its subcontractors’ employees upon the expiration or earlier termination of this Contract and return them to the COUNTY. If the CONSULTANT or its subcontractor(s) terminates an employee who has been issued a County Badge, the COUNTY must notify the COUNTY within two (2) hours of termination. At the time of termination, the CONSULTANT shall retrieve the County Badge and shall return it to the COUNTY in a timely manner.
3. The COUNTY reserves the right to suspend the CONSULTANT if the CONSULTANT: (1) does not comply with the requirements of County Code sections 2-371 - 2-377, as may be amended; (2) does not contact the CONSULTANT regarding a terminated employee or subcontractor employee within the stated time; or (3) fails to make a good faith effort in attempting to comply with the County Badge retrieval policy.

**B. Federal Criminal History Records Check.**

1. All individuals working at the Palm Beach International Airport (PBI) must pass a Criminal History Records Check (CHRC) required by 49 CFR §1542.209, as may be amended and any successor regulation. Individuals with a disqualifying criminal offense shall not be issued a PBI Identification Media (“PBI Badge”) for unescorted access to the PBI Security Identification Display Area (SIDA), Sterile Area and the Air Operations Area (AOA).
2. The CONSULTANT should contact the PBI Badging and Security Office at 561-471-7481 for information on fees and charges associated with CHRC requirements. The CONSULTANT shall be responsible for all costs associated with CHRC, including, but not limited to, fingerprinting, annual PBI Badge fees, the fees for lost PBI Badges replacement and non- returned Badges. All PBI Badges must be returned to the Department’s Badging and Security Office upon termination of services or removal of any employees due to security violations. The CONSULTANT acknowledges and agrees that the Transportation Security Administration shall have the right to take legal enforcement against any person (employees/employer) making any fraudulent or intentional false statements or entry on any security program, record application, report, access, or identification media, or any other document that is kept, made or used to show compliance. This applies to all “persons” meaning an individual, firm, partnership, corporation, company, association, joint-stock association, or governmental entity.
3. The CONSULTANT shall make every effort to collect the PBI Badges issued to its employees and its subcontractors’ employees upon the expiration or earlier termination of this Contract and return them to the Department. If the CONSULTANT or its subcontractor(s) terminates an employee who has been

issued a PBI Badge, the COUNTY must immediately notify the Department so that unescorted access privileges can be removed. At the time of termination, the CONSULTANT shall retrieve the PBI Badge and shall return it to the Department in a timely manner.

4. In addition to any remedies provided under this Contract, the COUNTY shall have the right to assess liquidated damages in the amount of Two Hundred Fifty and 00/100 (\$250.00) per day for each day the CONSULTANT fails to notify the Department that an employee of CONSULTANT or its subcontractor(s) with a PBI Badge providing unescorted access privileges at PBI has been terminated.
  - C. Notwithstanding any provision of this Contract to the contrary, the CONSULTANT acknowledges and agrees that the Department may suspend or refuse to issue a PBI Badge to any employee or representative of the CONSULTANT, including employees and representatives of subcontractors, determined by the Department may pose a safety or security concern or risk, as determined by the Department in its sole discretion.
7. Article 35, FAA Provisions, is hereby deleted in its entirety and replaced with the following:

**ARTICLE 35 – FEDERAL CONTRACT PROVISIONS/SUBORDINATION TO GRANT OBLIGATIONS**

- A. The CONSULTANT shall comply with all applicable requirements of the Federal Contract Provisions set forth in Exhibit “F”, which may be amended or updated from time to time upon written notice by the COUNTY to the CONSULTANT, without formal amendment hereto.
  - B. This Contract shall be subject and subordinate to all the terms and conditions of any instrument and documents under which COUNTY acquired the land or improvements thereon and shall be given only such effect as will not conflict with nor be inconsistent with such terms and conditions. CONSULTANT understands and agrees that this Contract shall be subordinate to the provisions of any existing or future agreement between COUNTY and the United States of America or the State of Florida, and their respective agencies, the execution of which has been or may be required as a condition precedent to the expenditure of state or federal funds, including, without limitation, grant agreements and associated assurances, (hereinafter collectively referred to as “Grant Obligations”). The Grant Obligations shall be considered incorporated into this Contract by reference, including any amendments or modifications thereto. Notwithstanding any provision of this Contract to the contrary, CONSULTANT agrees it shall comply with all Grant Obligations applicable to CONSULTANT by virtue of this Contract. COUNTY agrees to provide CONSULTANT with written notice of any new or amended Grant Obligations, which modify CONSULTANT’s obligations hereunder. In the event of conflict between any provision of this Contract and the Grant Obligations, the parties acknowledge and agree the provisions of the Grant Obligations shall prevail.
8. The CONSULTANT warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. The Consultant has executed Exhibit 2, Nongovernmental Entity Human Trafficking Affidavit, which shall replace

Exhibit H to the Contract.

9. Except as modified herein, all terms and conditions of the Contract shall remain in full force and effect. In the event of any conflict or inconsistency between the provisions of the Contract and the provisions of this Amendment No. 7, the provisions of this Amendment No. 7 shall govern and control.
10. All exhibits attached hereto and referenced herein shall be deemed to be incorporated in the Contract by reference.
11. This Amendment No. 7 shall become effective when signed by both parties and approved by the Palm Beach County Board of County Commissioners.

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**EXHIBIT 1**  
**SCOPE OF SERVICES & FEES**

**EXHIBIT 2**  
**NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT**  
**Section 787.06(13), Florida Statutes**

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of AVCON INC  
(Consultant) and attest that Consultant does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

**Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.**

**Sandeep Singh** Digitally signed by Sandeep Singh  
Date: 2025.07.11 14:23:35 -04'00'  
(signature of officer or representative)

Sandeep Singh  
(printed name and title of officer or representative)

State of Florida, County of ~~Palm Beach~~ ORANGE

Sworn to and subscribed before me by means of ☐ physical presence or ☒ online notarization this, 11<sup>th</sup>  
day of July 2025, by SANDEEP SINGH.

Personally known ☒ OR produced identification ☐.

Type of identification produced \_\_\_\_\_.

Jennifer E Sisk  
NOTARY PUBLIC  
My Commission Expires: 6/23/29  
State of Florida at large



**PALM BEACH COUNTY DOA GENERAL CONSULTING SERVICES**

**EXHIBIT A-I**

Task I-25-DOA-AV-26  
Concourse C Roof Replacement

**OVERVIEW**

The Palm Beach County Department of Airports (DOA) has engaged AVCON to provide professional design services for the roof replacement of Concourse C at Palm Beach International Airport (PBI). This project is being initiated in response to ongoing roof leaks and the critical need to restore the integrity of the building envelope. The scope includes the full replacement of the Concourse C roof areas as identified in the PBI Roof Evaluation Report prepared by Grace Roofing and Sheet Metal Enterprise, limited to the roof sections shown in the attached roof area plan.

In addition to roof replacement, the project will include repairs to the north low roof stucco wall, as identified during the site walk conducted with AVCON on April 29, 2025. The project will require a multidisciplinary design approach involving architectural, structural, mechanical, electrical, plumbing (MEP), and moisture intrusion engineering.

The design scope will include coordination of wind load requirements and rooftop equipment tie-downs per current structural codes, removal and reinstallation of all rooftop mechanical and electrical equipment on new roof curbs, modification or replacement of associated roof drain piping, and restoration of the roof's lightning protection system.

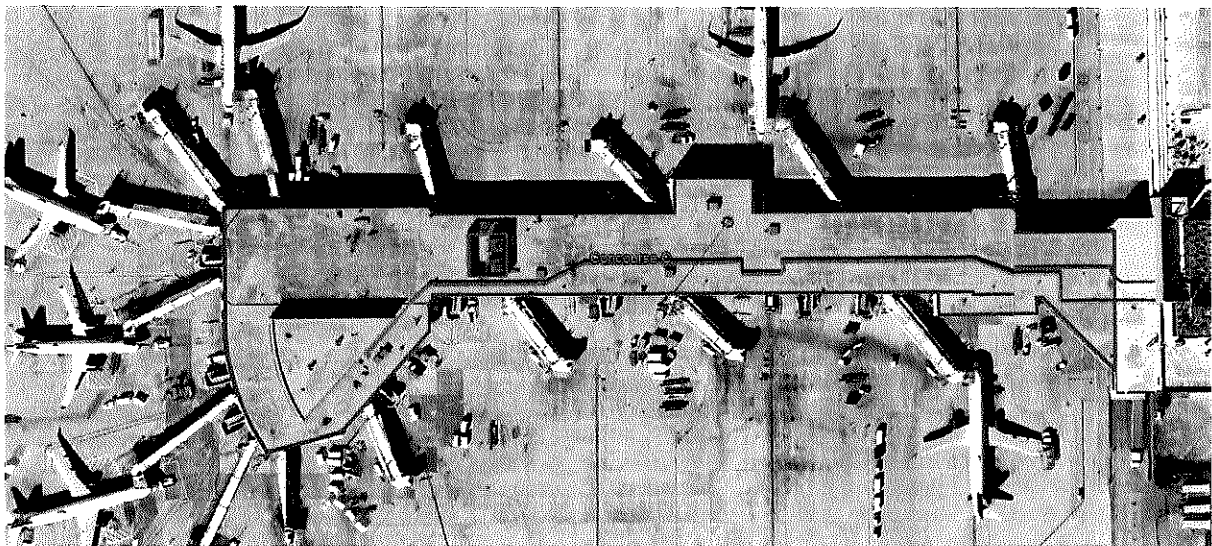


Figure 1 – Concourse C Roof Work Area



PROJECT TEAM

FIRM NAME (CONSULTANT / SUBCONSULTANT)	TYPE OF SERVICES
AVCON (Consultant)	Project Management, QC
Colome and Associates (Colome) (Subconsultant)	Architect
Johnson, Levinson, Ragan, Davila (JLRD) (Subconsultant)	HVAC and Plumbing Engineer
O'donnell, Naccarato, Mignogna & Jackson (ONMJ) (Subconsultant)	Structural Engineer
Quantum Electrical Engineering (Quantum) (Subconsultant)	Electrical Engineer
Knopf & Associates (Knopf) (Subconsultant)	Non-Destructive Testing

SCOPE OF WORK

AVCON has been engaged by the DOA to lead the professional services team for the Concourse C Roof Replacement project at PBI. In this role, AVCON will serve as the Prime Consultant, responsible for overall project management, quality control, coordination among disciplines, and direct liaison with the DOA and the Construction Manager at Risk (CMAR).

The scope of work to be performed by AVCON includes, but is not limited to, the following:

Task 1 Project Management and Coordination

- Serve as the primary point of contact for the DOA and CMAR throughout all project phases.
- Manage and coordinate the efforts of the architectural, structural, mechanical, electrical, plumbing, and non-destructive testing subconsultants.
- Lead, facilitate, and participate in project meetings, including kick-off meetings, design reviews (30%, 60%, 90%, and final), constructability review meetings, and coordination calls. Eight scheduled meetings are included in this proposal. Additional scheduled meetings shall be billed per the Fee Section noted below.
- Prepare & distribute meeting agendas and meeting minutes for all scheduled meetings with the DOA.
- Develop and maintain the overall project schedule and coordination required with all team members and the DOA.

Task 2 Data Collection and Field Investigation Support

- Assist subconsultants in gathering existing conditions data, facilitating access to the site, and coordinating with DOA maintenance personnel and airport operations as needed.
- Formally request from the DOA as-built drawings and other in-house data such as maintenance records, repair history, and tenant repairs/alterations.

- Review procedures and requirements for surveying/investigating/testing the designated areas with appropriate field staff.
- Participate in site visits and walk-throughs to support condition assessments and system verifications. Six site visits are included in this proposal. Additional site visits shall be billed per the Fee Section noted below.
- Field verify location and condition of structures and equipment, including potential new systems resulting from recent facilities projects.
- Provide documentation and photographs, if applicable, to the DOA of all scheduled site visits and inspections.
- If additional testing and/or investigation beyond the scope of this proposal is required, then the fee associated with the additional service shall be estimated and conveyed to the DOA for authorization prior to proceeding.

#### Task 3 Quality Control (QC)

- Provide internal quality control reviews of all design submittals, RFI's, reports, and permit documentation prepared by subconsultants.
- Ensure that all deliverables meet applicable codes, standards, and DOA requirements.
- Verify there are no conflicts, omissions or uncoordinated items between the various subconsultants' deliverables.

#### Task 4 Construction Documents and Permitting Support

- Prepare project scoping and coordinate preparation of complete design packages at the 30%, 60%, 90%, and 100% levels, including technical specifications and cost estimates.
- Coordinate the development of permit-ready construction documents to be submitted by DOA to the Palm Beach County Building Department.
- Provide support in responding to permit comments and coordinating required permit revisions and submissions with design subconsultants.
- Provide support as necessary in responding to CMAR constructability review.

#### Task 5 Bid and GMP Support

- Assist in the preparation of bidding documents and addenda.
- Support DOA and the CMAR during bid procurement by coordinating responses to RFI's and necessary revisions to the plans and specifications.
- Participate in and facilitate, if requested, pre-bid and CMAR meetings.
- Assist the DOA in the evaluation of bids.

AVCON will manage the subconsultant team. Each subconsultant provided detailed scopes, deliverables, and fees shown in the attachments to this document. AVCON will ensure integration and coordination of all subconsultant work into a unified and comprehensive set of construction documents.

#### PROJECTSCHEDULE

The AVCON team will submit all design deliverables within 7 months of receiving the Notice to Proceed.





## PROJECT DELIVERABLES

Deliverables will consist of the following:

### Reports & Assessments:

- Moisture and gravimetric testing report of the existing roof (Knopf).
- Structural condition assessment of rooftop supports and parapets (ONMJ)
- Field survey/as-built documentation of existing HVAC, plumbing, and fire protection systems (JLRD)
- Field assessment reports shall include existing field conditions, photographs (if applicable), and any recommendations as deemed appropriate by the design specialists. Recommendations for additional inspection and/or testing services shall be subject to the Fee Section noted below.

### Design Submittals (All Disciplines):

- 30%, 60%, 90%, and 100% Construction Document Packages
- All drawing deliverables shall be electronic. Hard copy prints requested shall be billed per the Fee Section noted below.

### Cost Estimates:

- Rough Order of Magnitude (ROM) cost estimates at 60%, 90%, and 100% design
- Final cost opinion based on 100% design for CMAR's GMP

### Permitting:

- Permit-ready package (PDF format)
- Responses to building department permit comments

### Construction Administration Support (Pre-Construction):

- Addenda and RFI responses during bidding

## PROJECT ASSUMPTIONS

- Existing rooftop HVAC units and equipment will be reinstalled or replaced in-kind (no redesign of HVAC capacity or electrical power upgrades).
- No changes to rooftop equipment layout beyond reconnections and curb/tie-down improvements.
- Lightning protection design will be performance-based, not a detailed layout.
- New HVAC equipment selection is not included; design is based on existing systems.
- AVCON will assist the DOA with coordination through pre-construction but will define post-award construction services under a future or separate agreement.



PROJECT FEE

The AVCON Team will complete this project for a Lump Sum fee of \$352,472.49. In addition, a reimbursable budget of \$400 shall also be included in this proposal. **The resulting Grand Total Budget for this project shall be \$352,872.49**

Additional lump-sum fees applicable to the project and subject to DOA pre-approval shall consist of the following:

Additional meetings with DOA - \$650.00

Additional site visit - \$1300.00

Additional field and/or testing services – To be quoted & approved prior to initiating

Hard copy prints – Direct cost per reimbursable budget

EXHIBIT A-II									
LABOR FEE ESTIMATE SUMMARY									
PROJECT - CONCOURSE C ROOF REPLACEMENT									
PREPARED BY: AVCON, INC. (CONSULTANT)						DATE PREPARED: June 23, 2025			
TASK NUMBER	TASK DESCRIPTION	Employee Classifications					SUB-TOTAL - LABOR	EXPENSES	TOTALS
		Project Manager	QC Reviewer	Project Engineer	Administrative	Hours			
	Billing Rate Per Hour	\$216.00	\$252.00	\$102.00	\$101.00				
	<b>Project Management and Coordination</b>								
	Primary point of contact and coordination with the DOA	14		4		18	\$3,432.00	\$0.00	\$3,432.00
	Manage and coordinate Subconsultants	12				12	\$2,592.00	\$0.00	\$2,592.00
	Meetings (Kickoff, design review, constructability and coordination calls)	16		8		24	\$4,272.00	\$0.00	\$4,272.00
	Project schedule development and maintenance	16				16	\$3,456.00	\$0.00	\$3,456.00
	<b>Data Collection and Field Investigation Support</b>								
	Data gathering and review	16				16	\$3,456.00	\$0.00	\$3,456.00
	Site visits and coordination	8				8	\$1,728.00	\$150.00	\$1,878.00
	<b>Quality Control (QC)</b>								
	QC review of submittals, reports and permit documents		8			8	\$2,016.00	\$0.00	\$2,016.00
	Review of standards and requirements		4	2		6	\$1,212.00	\$0.00	\$1,212.00
	Conflict and omissions review and coordination	16				16	\$3,456.00	\$0.00	\$3,456.00
	<b>Construction Documents and Permitting Support</b>								
	Preparation of design submittal packages	8		4		12	\$2,136.00	\$250.00	\$2,386.00
	Development of permit packages	8				8	\$1,728.00	\$0.00	\$1,728.00
	Permit comments response and coordination	6		2		8	\$1,500.00	\$0.00	\$1,500.00
	<b>Bid and GMP Support</b>								
	Preparation of bid documents and addenda	6		2		8	\$1,500.00	\$0.00	\$1,500.00
	GMP and constructability review and comments	2				2	\$432.00	\$0.00	\$432.00
	Pre-Bid and CMAR meetings, Bid evaluation	8		4		12	\$2,136.00	\$0.00	\$2,136.00
	<b>Subtotal Hours and Fee - AVCON, Inc.</b>	<b>82</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>94</b>	<b>\$35,052.00</b>	<b>\$400.00</b>	<b>\$35,452.00</b>
	<b>Subconsultant Fee</b>								
	Colome and Associates								\$185,001.81
	Johnson, Levinson, Ragan, Davila								\$31,792.72
	O'Donnel, Naccarato, Mignogna, & Jackson								\$57,930.96
	Quantum Electrical Engineering								\$18,455.00
	Knopf & Associates								\$24,240.00
	<b>Subtotal Hours and Fee - Subconsultants</b>								<b>\$317,420.49</b>
	<b>GRAND TOTAL FEE</b>								<b>\$352,872.49</b>



**EXHIBIT A-III**

**Sub-Consultant Proposal Backup**

Revised – June 11, 2025

Mr. Thomas Burns, P.E.  
AVCON  
6853 SW 18th Street  
Boca Raton, Florida 33433

Re: **PBI Concourse C Roof Replacement and North Wall Repairs**  
**Architectural Design / Bidding / Permit Phases**  
Palm Beach International Airport - West Palm Beach, Florida

Dear Mr. Burns:

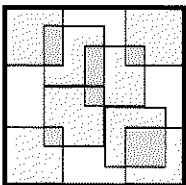
Our Firm – Colomé & Associates, Inc. (Architect) – would like to thank you for the opportunity to provide AVCON with this proposal for architectural professional services for the proposed replacement of the PBI Concourse C roof areas at Palm Beach International Airport in West Palm Beach, Florida.

The project will consist of replacing the Concourse C roof areas as identified within the PBI Roof Evaluation Report, prepared by Grace Roofing and Sheet Metal Enterprise related only to the attached roof area plan. In addition to the roof replacement, we have included the north low roof stucco wall repairs within the fee as identified during the walk-thru with AVCON on April 29, 2025. Scope of work includes coordination of structural engineering wind loads and roof top unit tie-down requirements and mechanical, plumbing and electrical engineering related to removing and resetting all roof top equipment on the new roof curbs, roof drain piping, and roof and equipment lightning protection.

The scope of services shall include the preparation of 30%,60%, 90% design submittals, cost estimating, construction / permit documents, bidding or negotiating project phases.

The scope of work shall include the following:

- Design and Construction Documents
  - Based on the minimum of (4) field investigation visits during each phase of the project performed by this office, provide working drawings and specifications, described in detail sufficient for construction, including coordination of structural engineering and MEP engineering services (limited to items described above) within the completed set of construction documents.



**Colomé & Associates, Inc.**

Florida Registration AA0003439

Architecture □ Planning □ Interiors

530 24th Street □ West Palm Beach, Florida 33407 □ Telephone: (561) 833-9147 □ Facsimile: (561) 833-9356 □ E-mail: colome@colome-arch.net




- Bidding / Prebid Conference
  - Assist AVCON in preparation of addenda and respond to General Contractor's RFI's during Bidding process.
- Preparation and Permitting Submissions
  - Prepare permit documents for PBC DOA to submit to Palm Beach County Building Department.
- Fees
- Architectural Design Services: - Construction Documents, Cost Estimating, Bidding, and Permit Documents Phases: Fees for performing services as outlined above shall be based upon the stipulated lump sum of one hundred eighty-five thousand one dollar and eighty-one (\$185,001.81) cents.
- Additional Services
  - Additional Services as requested by the Owner shall be on the Architectural and Engineering Hourly Basis as set forth in the executed AVCON Contract for Architectural Service or stipulated lump sum.
  - Items excluded from this professional services fee proposal:  
 The following items are not included as part of this professional services fee proposal: This proposal does not include the documentation or analysis of green or sustainable building components or measures incorporated into this design. If the documentation or analysis (including life cycle analysis) of this building is required to meet Florida Statutes 255.251-255.259, this service can be provided as an "Additional Services", LEED design services, Fees related to project applications, registrations, and permitting, water intrusion consulting services, full time roof inspection services during construction, replacement of existing light-weight insulating concrete, phased work design plans, Concourse C Hi-Roof exterior pre-cast concrete wall repairs, connecting existing or new roof drainage to storm system, new lightning protection system design, civil, structural, and M.E.P. engineering services, moisture surveys, conformance drawings, and re-design as a result of value engineering.

G24. FS558.0035. – PURSUANT TO FLORIDA STATUTE 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE. (AS LONG AS THE BUSINESS ENTITY MAINTAINS THE PROFESSIONAL LIABILITY INSURANCE REQUIRED UNDER THIS CONTRACT AND AS LONG AS ANY DAMAGES ARE SOLELY ECONOMIC IN NATURE AND THE DAMAGES DO NOT EXTEND TO PERSONAL INJURIES OR PROPERTY NOT SUBJECT TO THE CONTRACT).

Sincerely,



Elizabeth A. G. Colome' – Architect

Labor/Fee Estimate Summary (Colome & Associates, Inc.) - DOA PBI CONCOURSE C ROOF REPLACEMENT											
Billing Rate:		\$ 149.61	\$ 129.36	\$ 90.00	\$ 43.68						
<div><div></div><div><div>Colome' &amp; Associates, Inc.</div><div>ARCHITECTURE PLANNING INTERIORS</div><div>Florida Registration - AA 0003438</div><div>530 24th Street West Palm Beach Florida 33407</div><div>Phone (561) 833-9147 Fax (561) 833-9356</div></div></div>											
Labor Estimate (Hours)											
	Principal		Project Manager		Architect Drafting		Clerical		Labor Total	Expenses	Total
Architectural Design, Construction Documents, Bid, and Permit Phases											
Task Description	Total	173	462	1069	72			\$185,001.81	\$0.00	\$185,001.81	
Architect Administration											
Subconsultant Coordination	8	\$1,196.88	28	\$3,622.08	24	\$2,160.00	2	\$87.36	\$ 7,066.32	\$ 7,066.32	
Design Coordination with DOA		\$0.00	12	\$1,552.32	6	\$540.00		\$0.00	\$ 2,092.32	\$ 2,092.32	
Kickoff Meeting		\$0.00	3	\$388.08	3	\$270.00		\$0.00	\$ 658.08	\$ 658.08	
										\$9,816.72	
30% Architectural Construction Documents											
Data Collection / Field Investigation		\$0.00	12	\$1,552.32	28	\$2,520.00	2	\$87.36	\$ 4,159.68	\$ 4,159.68	
Architectural Drawings	12	\$1,795.32	22	\$2,845.92	190	\$17,100.00	7	\$305.76	\$ 22,047.00	\$ 22,047.00	
30% Architectural Specifications	3	\$448.83	12	\$1,552.32	8	\$720.00	4	\$174.72	\$ 2,895.87	\$ 2,895.87	
Cost Estimate	2	\$299.22	28	\$3,622.08	2	\$180.00	3	\$131.04	\$ 4,232.34	\$ 4,232.34	
QA/QC & Production	16	\$2,393.76	18	\$2,328.48		\$0.00		\$0.00	\$ 4,722.24	\$ 4,722.24	
DOA Design Review Meeting		\$0.00	2	\$258.72	1	\$90.00		\$0.00	\$ 348.72	\$ 348.72	
Implement DOA Review Comments		\$0.00	1	\$129.36	6	\$540.00		\$0.00	\$ 669.36	\$ 669.36	
										\$39,075.21	
60% Architectural Construction Documents											
Data Collection / Field Investigation		\$0.00	8	\$1,034.88	28	\$2,520.00	2	\$87.36	\$ 3,642.24	\$ 3,642.24	
Architectural Drawings	18	\$2,692.98	28	\$3,622.08	220	\$19,800.00	7	\$305.76	\$ 26,420.82	\$ 26,420.82	
60% Architectural Specifications	4	\$598.44	18	\$2,328.48	8	\$720.00	6	\$262.08	\$ 3,909.00	\$ 3,909.00	
Cost Estimate	2	\$299.22	28	\$3,622.08	4	\$360.00	3	\$131.04	\$ 4,412.34	\$ 4,412.34	
QA/QC & Production	18	\$2,692.98	24	\$3,104.64		\$0.00		\$0.00	\$ 5,797.62	\$ 5,797.62	
DOA Design Review Meeting		\$0.00	2	\$258.72	1	\$90.00		\$0.00	\$ 348.72	\$ 348.72	
Implement DOA Review Comments		\$0.00	1	\$129.36	6	\$540.00		\$0.00	\$ 669.36	\$ 669.36	
										\$45,200.10	
90% Architectural Construction Documents											
Data Collection / Field Investigation		\$0.00	8	\$1,034.88	24	\$2,160.00	4	\$174.72	\$ 3,369.60	\$ 3,369.60	
Architectural Drawings	24	\$3,590.64	38	\$4,915.68	260	\$23,400.00	8	\$349.44	\$ 32,255.76	\$ 32,255.76	
90% Architectural Specifications	6	\$897.66	22	\$2,845.92	10	\$900.00	6	\$262.08	\$ 4,905.66	\$ 4,905.66	
Cost Estimate	2	\$299.22	28	\$3,622.08	2	\$180.00	3	\$131.04	\$ 4,232.34	\$ 4,232.34	
QA/QC & Production	22	\$3,291.42	32	\$4,139.52		\$0.00		\$0.00	\$ 7,430.94	\$ 7,430.94	
DOA Design Review Meeting		\$0.00	2	\$258.72	1	\$90.00		\$0.00	\$ 348.72	\$ 348.72	
Implement DOA Review Comments		\$0.00	1	\$129.36	4	\$360.00		\$0.00	\$ 489.36	\$ 489.36	
										\$53,032.38	
Permit Architectural Documents											
Architectural Drawings	18	\$2,692.98	22	\$2,845.92	168	\$15,120.00	2	\$87.36	\$20,746.26	\$ 20,746.26	
Architectural Specifications	6	\$897.66	12	\$1,552.32	8	\$720.00	4	\$174.72	\$3,344.70	\$ 3,344.70	
Bldg. Department Comments	10	\$1,496.10	16	\$2,069.76	32	\$2,880.00	4	\$174.72	\$6,620.58	\$ 6,620.58	
										\$30,711.54	
Bidding Documents											
DOA/Contractor or CM Coordination		\$0.00	4	\$517.44	2	\$180.00		\$0.00	\$ 697.44	\$ 697.44	
Pre-Bid Meeting		\$0.00	4	\$517.44	4	\$360.00		\$0.00	\$ 877.44	\$ 877.44	
Bid RFI Review / Response	2	\$299.22	24	\$3,104.64	18	\$1,620.00	4	\$174.72	\$ 5,198.58	\$ 5,198.58	
Bid Review - Recommendations		\$0.00	2	\$258.72	1	\$90.00	1	\$43.68	\$ 392.40	\$ 392.40	
										\$7,165.86	
Grand Total	173.00	\$25,882.53	462.00	\$59,764.32	1,069.00	\$96,210.00	72.00	\$3,144.96	\$185,001.81	\$0.00	\$185,001.81

Source: Colome' & Associates, Inc.

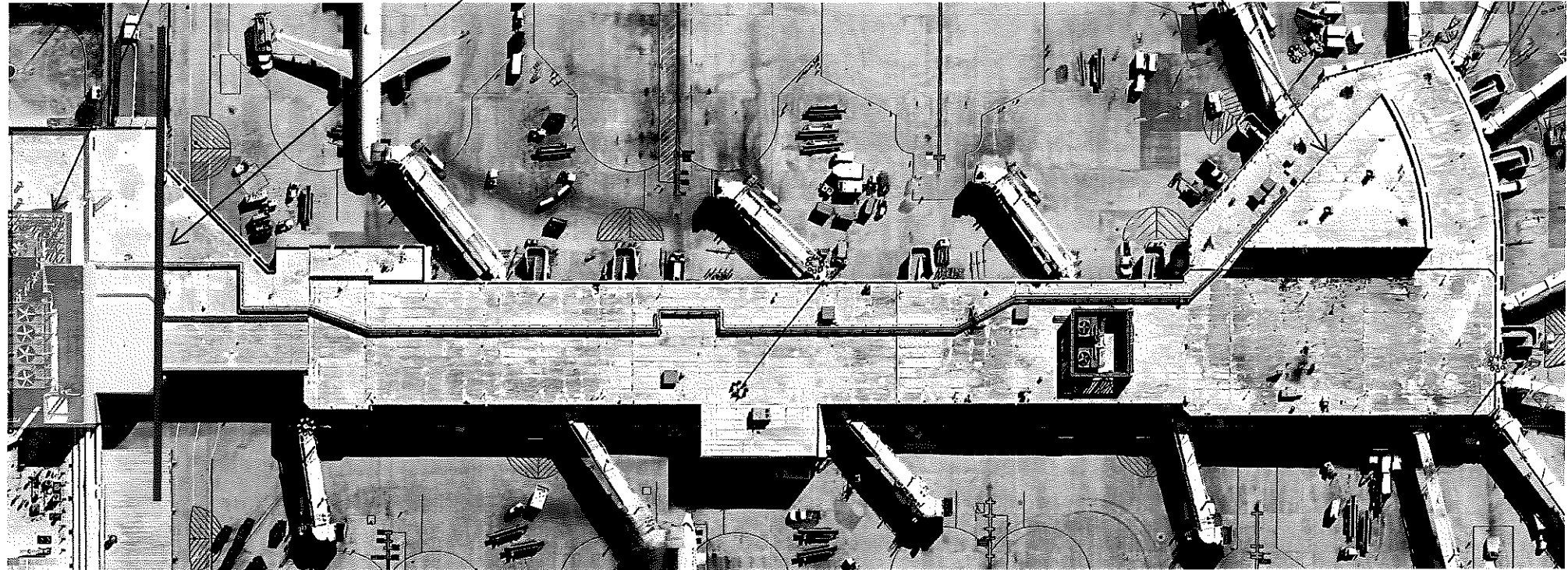


**Colome' & Associates, Inc.**  
 ARCHITECTURE PLANNING INTERIORS  
 Florida Registration - AA 0003458  
 530 24th Street West Palm Beach Florida 33407  
 Phone: (561) 833-9147 Fax: (561) 833-9358

Not Included in Roof  
Replacement Scope of  
Work

North Wall Stucco  
Repairs are Included in  
the Scope of Work

Pre-Cast Wall Repairs  
to Hi-Roof Area Not  
Included in Scope of  
Work





June 12, 2025

Ms. Stephanie Cruz, P.E.  
AVCON  
6853 SW 18<sup>th</sup> Street  
Boca Raton, FL 33433

Re: PBIA Concourse C Roof Replacement - Scope

**PALM BEACH COUNTY GENERAL CONSULTING SERVICES**

**Task Scope Sheet**

PBI Task xxxx	PBIA Concourse C Roof Replacement
---------------	-----------------------------------

**Scope – Subcontractor Johnson, Levinson, Ragan, Davila (JLRD)**

The Consultant (JLRD Engineers) shall provide HVAC and plumbing engineering consultation for the roof replacement of Concourse C at PBI with AVCON. The following shall define the scope and involvement by JLRD as agreed upon mutually and described in the Scope of Work document provided by AVCON and approved by the Department of Airports (DOA). The services of JLRD shall be provided as follows:

**SCOPE:**

**A. Existing Conditions Assessment**

- Conduct a field survey of the Concourse C roof (80,500 square feet)
- Document all drains, HVAC piping/equipment, and fire protection devices
- Create an as-built of the roof layout indicating all HVAC, plumbing, and fire protection elements for use in construction documents.

**B. Construction Documents**

- Prepare HVAC design documents and specifications to address the removal and re-installation of HVAC equipment and supports utilized by DOA and its tenants.
- Prepare Plumbing design documents and specifications for the replacement of roof drains
- Responses to CMAR Constructability review & Associated revisions.

Ms. Stephanie Cruz, P.E.

June 12, 2025

Page - 2

Re: PBIA Concourse C Roof Replacement

- Provide roof drainage calculations to verify code compliance and ensure design complies with such.
- Provide 30% - 60% - 90% - 100% Document Sets for owner review and comment
- Provide a rough order of magnitude cost estimate at each project submittal using RS Means 2025 data.

#### **MEETINGS**

- Two (2) meetings are included to review the scope and consult with the owner
- One design review meeting for each submission – Four (4) meetings virtual or in-person
- GMP review and constructability review meetings – One (1) meeting
- Additional meetings or calls requested are hourly at the Senior Mechanical Designer Rate.

#### **PROJECT DELIVERY SCHEDULE**

The project shall be submitted in multiple phases as agreed to and within a reasonable time frame in a manner that matches the scope of work provided.

#### **ASSUMPTIONS**

- Project shall be designed using AUTOCAD 2023 or Revit 2024 software.
- All deliverables will be in PDF format.

#### **EXCLUSIONS**

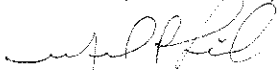
- Testing and video documentation of any existing storm piping systems
- Hazardous materials testing.
- Construction Administration – scope to be validated under separate proposal
- Design and selection of any new HVAC equipment owned by DOA or its tenants

#### **FEES**

For the above scope of services, the Engineer shall be paid a lump sum fee of **Thirty-One Thousand Seven Hundred Ninety-Two Dollars and Seventy-Two Cents (\$31,792.72)**

Sincerely,

**JOHNSON, LEVINSON, RAGAN, DAVILA, INC.**



Michael P. Linden, P.E., LEED AP®  
Vice President

MPL/ma

AVCON

PBIA Concourse C Roof Replacement

LABOR BREAKDOWN														LABOR BREAKDOWN													
TASK		HOURS												TASK		HOURS								RATE		COST	
		Sr. ENGR		PE		ENGR		Sr. DSN		Designer		CAD	SEC														
BASIC DESIGN		M	E	M	E	M	E	M	E	M	E			LABOR COST				HRS									
General														Sr. Mechanical Engineer (Principal)				4.0				\$	238.52	\$	954.08		
														Sr. Electrical Engineer (Principal)				0.0				\$	238.52	\$	-		
Administration		4											8	Mechanical Engineer - PE				30.0				\$	134.75	\$	4,042.50		
QA/QC				4									4	Electrical Engineer - PE				0.0				\$	134.75	\$	-		
Project Set-Up CAD													16	Mechanical Engineer				28.0				\$	79.02	\$	2,212.56		
														Electrical Engineer				0.0				\$	79.02	\$	-		
On-Site Tasks														Sr. Mechanical Designer				112.0				\$	113.65	\$	12,728.80		
Evaluate existing conditions of roof and equipment								12					8	Sr. Electrical Designer				0.0				\$	113.65	\$	-		
Create as-built layout of entire concourse roof								8					32	Mechanical Designer				0.0				\$	75.53	\$	-		
Study Facility and Tennant As-Built's and Renovations				1				12						Electrical Designer				0.0				\$	75.53	\$	-		
														Construction Administration				0.0				\$	121.74	\$	-		
Construction Documents														CADD Draftsman				173.0				\$	55.27	\$	9,561.71		
HVAC Legends, General Notes, Schedules						4							3	Secretarial				31.0				\$	73.97	\$	2,293.07		
HVAC Partial Roof Demolition Plans (4 sheets)				4				16					24														
HVAC Partial Roof New Work Plans (4 sheets)				4				16					24														
HVAC Details (2 sheets)				2				2					6														
Plumbing Legends, General Notes, Schedules						4								JLRD LABOR COSTS				378.0							\$	31,792.72	
Plumbing Partial Roof Demolition Plans (4 sheets)				2				4					16														
Plumbing Partial Roof New Work and Calcs (4 sheets)				4				8					16														
Plumbing Details				1				2					2	SUBCONTRACT													
Coordination																									\$	-	
Architectural and Structural				2				8					8														
														EXPENSES		Sheets	Copies	Submittals				\$/ea.					
Meetings														Reproduction - Dwgs (24" x 36")		0	0	0				\$	1.10	\$	-		
30% - 60% - 90% - 100% Review Meetings								12					8	Reproduction - Specs (8.5" x 11")		0	0	0				\$	0.10	\$	-		
														Mileage											\$	-	
Cost Estimate - ROM						4		12					4	SUMMARY													
														JLRD DIRECT LABOR											\$	31,792.72	
Project Specifications (HVAC and Plumbing)				2		16							16	SUBCONTRACT											\$	-	
														SUBCONTRACT 10% Markup											\$	-	
Submittals														EXPENSES											\$	-	
Document preparation and submission				4									6	3													
BASIC DESIGN SUBTOTAL (Sheet)		4	0	30	0	28	0	112	0	0	0	0	173	31	TOTAL PROPOSAL										\$	31,792.72	



June 10, 2025

**Thomas Bruns, P.E.**  
Avcon Inc.  
6853 SW 18th Street  
Boca Raton, FL 33433

**Re:    Palm Beach International Airport Concourse C Roof Renovations**  
**West Palm Beach, FL**  
**Project No.: 122.004**

We are pleased to submit the following **revised** proposal for Consulting Structural Engineering Services for the subject project. Our proposal is based on information supplied by your office. This project consists of the structural design and drafting of the roof wind loading for the re-roof of a 2-level +/- 76,000 sq. ft. airport concourse which includes a higher roof level at the south end. The new roofing will terminate at the stucco wall at north end. Our structural drawings will include fastening of all metal curbs for the new rooftop units, including fastening of some rooftop units that will be reused. We will provide code wind load, risk category, and exposure in outline structural criteria notes, with structural calculations. Repair details / specifications will be provided as necessary for the existing pipe steel supports and roof parapet. We will also review specialty engineer shop drawings. A structural condition assessment will also be provided to review the above rooftop supports and parapet walls (Field investigation of structural building elements above the roof for site documentation). A typed report with deficiencies noted and photographs will be included (a CAD drawing will be provided by your office). The pre-cast walls, cooling tower / screen wall and roof framing system excluded from the above scope.

**Our services during the construction document phase will include the following:**

1. Preparation of structural drawings, which will be signed and sealed for building permit application.
2. Building Department review comment response to obtain the building permit.

**Our services during construction administration phase will include the following:**

1. Review of structural submittals only for their general conformance with the design concept of the project.
2. Make up to 3 field visits/meetings to the site during construction when requested by the client.
3. Responding to the Building Department or construction questions (respond to RFI's, associated revisions, and coordinate with trades).

**Our base fee for these services will be broken down as follows:**

**Condition Assessment.....\$11,418.42**

**Construction Documents**

30% Submittal.....\$11,402.05  
60% Submittal.....\$11,402.05  
90% Submittal.....\$11,402.05  
100% Submittal.....\$ 3,800.70

**Sub Total .....\$38,006.85**

**Construction Administration.....\$ 8,505.69**

**Total .....\$57,930.96**

Construction Administration includes one submittal review and a 2<sup>nd</sup> courtesy review. If a third or more review is required, it will be an additional service.

Early release structural drawings require two (2) permitting processes and are not included in our base fee.

We will invoice for the expense of all printing. Reimbursable expenses such as air travel, mileage to and from the job site and Federal Express unless the client or time restraints require a courier service, will be invoiced with a multiplier of 1.2.

This proposal is valid for six (6) months from the date issued. If work is stopped for more than three (3) months, additional fees will be required to restart the project. Additional services beyond the scope of this proposal may be provided on a flat fee basis or on an hourly basis.

Our hourly rates are as follows:

<b><u>RATE SCHEDULE</u></b>	
Principal .....	\$196.35/ hour
Project Manager .....	\$165.36/ hour
Senior Engineer .....	\$134.34/ hour
Project Engineer .....	\$124.02/ hour
CADD Operator .....	\$ 90.00/ hour

The prevailing rates and contract amount shall be effective on January 1, 2025, and are expected to remain as stated through December 31, 2025. Should circumstances require an adjustment to these rates prior to December 31, 2025, 30 days written notification shall be submitted in advance of the effective date of the change.

**Payment is due upon receipt of services.**

**Contract Terms:**

1. Design of sheathing, shoring, scaffolding, formwork and other means and methods of construction will be provided by engineers retained by the contractors.
2. Our fee will be increased for revisions of design or drawings to suit changes after work is released for pricing or permits.
3. Miscellaneous iron items such as stairs, ladders, catwalk and railings will be designed and signed and sealed by the fabricator's engineer and reviewed by O'Donnell, Naccarato, Mignogna & Jackson, Inc.
4. Services related to mold, asbestos materials, detection, modification or process will be provided by others.
5. The scope of services for this project does not include any other structural work in the existing building **including engineering to repair unforeseen problems with the existing structure or to upgrade the existing structure to meet current building codes.**
6. The scope of services for this project does not include design and drafting of specialty engineering items such as heavy timber, wood trusses, precast concrete, MEP roof top equipment attachments, light poles, or aluminum framing.
7. This fee does not include monies for a resident inspector.
8. The creation of record documents, which generally include incorporation of RFI information into our drawings or construction related changes to contract documents, is considered additional services.
9. It is understood and agreed that our firm's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided by the Client. The Client assumes all responsibility for interpretation of the Contract Documents and for construction observation and supervision and waives any claims against our firm that may be in any way connected thereto.

**PURSUANT TO F. S. 558, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.**

Our base fee does not include reinforcing/changing existing walls, foundations, columns, beams, or roof structure for change of occupancy, or other code necessities that require upgrading the building to meet increased envelope wind pressures.

Structural elements are not water resistant. Water proofing, roofing and envelope water resistance scope of work is specifically excluded and not provided by ONM&J.

If the Client requests in writing that our firm provide any specific construction phase services and if our firm agrees in writing to provide such services, then we shall be compensated as Additional Services as provided for in this contract.

In the event of a claim of breach of contract or professional negligence the client agrees that the liability of O'Donnell, Naccarato, Mignogna & Jackson, Inc. and its professionals, employees, consultants and inspectors is limited to the amount of the fee or applicable limits of professional liability insurance, whichever is lesser.

1655 Palm Beach Lakes Blvd., Suite 204, West Palm Beach, FL 33401 | Tel: 561.835.9994 | [www.onmj.net](http://www.onmj.net)

The General Contractor is solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. O'Donnell, Naccarato, Mignogna & Jackson, Inc. and its professionals, inspectors and employees are not responsible for the means and methods of construction or for related safety precautions and programs.

Payment for services is your direct obligation and is not contingent upon any other payment schedules pursuant to other contracts or financial arrangements. If payment is not received within 30 days of your receiving our invoice, you agree to actively participate with us in our efforts to collect our fee directly from your client. Also, we have the option to cease providing services during that time and we cannot be held responsible for costs generated by our work stoppage.

Please call if you have any questions or if additional information is required. Kindly indicate your acceptance by signing and returning this document within ten (10) days. Should this document not be executed and returned to us, all parties acknowledge and agree that "authorization to proceed" through any other means constitutes formal acceptance of all terms and conditions contained herein.

**O'DONNELL, NACCARATO, MIGNOGNA & JACKSON, INC.**

Joseph F. Mincuzzi, P.E.  
Vice President

JFM/avl

ACCEPTED BY \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME \_\_\_\_\_ TITLE \_\_\_\_\_



Palm Beach International Airport Concourse C Roof Renovations					ONM&J Project No.: 122.004
Fee Breakdown - Attachment "A"	CADD Operator	Project Engineer	Project Manager	Principal	
	\$ 90.00	\$ 124.02	\$ 165.36	\$ 196.35	Total
Condition Assessment/Report Development	4	46	30	2	\$ 11,418.42
Construction Documents Sub Total	60	135	90	5	\$ 38,006.85
Construction Administration		59	6	1	\$ 8,505.69
Sub Total	\$ 5,760.00	\$ 29,764.80	\$ 20,835.36	\$ 1,570.80	\$ 57,930.96
TOTAL PROJECT FEE					\$ 57,930.96

# QUANTUM

Electrical Engineering, Inc.

May 14, 2025

AVCON, Inc.  
Ms. Stephanie Lopez Cruz, P.E., ENV SP  
Project Manager, Airports  
6853 SW 18<sup>th</sup> St.  
Boca Raton, FL 33433

Subject: Electrical Engineering Design Services Fee Proposal for the Palm Beach County Department of Airports (DOA) – PBI Concourse C Roof Repair.

Dear Stephanie,

Quantum Electrical Engineering, Inc. (QUANTUM) is pleased to provide AVCON, Inc. (AVCON) with a fee proposal for the electrical engineering design services for the Concourse C Roof Repair, at Palm Beach International Airport. The proposal is based upon information provided by AVCON on 5/6/2025. The following items are included in our scope:

**Design Documents:**

- Includes coordination meetings with DOA and AVCON Design Team.
- Includes record drawings reviews & on-site electrical verifications of existing conditions with the assistance of DOA Electrical Maintenance Department.
- Design electrical modifications to support the removal/replacement of existing HVAC systems (designed by JLRD). Includes new disconnect switches, receptacles and conduit/conductor systems.
- Includes removal/replacement of existing lightning protection system impacted by the roof replacement. New lightning protection system design shall be by performance-based specification.
- Includes removal/reinstallation of existing weather station, antennas and satellite dishes impacted by the roof replacement.
- Includes responses to CMAR Constructability review and associated plan revisions.
- Includes responses to RFI comments and associated plan revisions during CMAR bidding.
- Includes attending CMAR Pre-Bid meeting and site walk.
- Includes review of CMAR electrical bid results.
- Includes responses to permit comments and associated plan revisions.

Palm Beach County  
2755 Vista Parkway, Suite I-12  
West Palm Beach, FL 33411  
561.210.9224

[www.QuantumElectricalEngineering.com](http://www.QuantumElectricalEngineering.com)

Broward County  
5571 N. University Drive, Suite 101  
Coral Springs, FL 33067  
954.369.5810



**Exclusions and Assumptions:**

- Assumes existing weather station, antennas and satellite dishes are to be reinstalled and not replaced.
- Assumes that the existing HVAC equipment will be re-installed or replaced in kind with no changes to electrical power requirements.
- AVCON shall provide base plans and sheet files in AutoCAD 2024 or newer.
- QUANTUM shall provide 1-set of electronic documents (plans and specifications) for 30%, 60%, 90%, Bid and Permit.
- AVCON shall provide all printing of plans & specifications for reviews.
- Excludes improvements/modifications within the concourse area.
- Excludes design of MOT, Phasing and temporary power.
- Does not include electrical testing, coordination study or arc flash analysis of the proposed or existing electrical system.
- Does not include construction services.

**Our proposed total Lump-Sum fee is:**  
(See attachment breakdown)

**\$18,455.00**

Sincerely,



Amy L. Champagne-Baker, PE  
President

Palm Beach County  
2755 Vista Parkway, Suite I-12  
West Palm Beach, FL 33411  
561.210.9224

[www.QuantumElectricalEngineering.com](http://www.QuantumElectricalEngineering.com)

Broward County  
5571 N. University Drive, Suite 101  
Coral Springs, FL 33067  
954.369.5810

PALM BEACH COUNTY DEPARTMENT OF AIRPORTS - PBI CONCOURSE C ROOF REPAIR									
QUANTUM ELECTRICAL ENGINEERING, INC.									
SCOPE FEE SUMMARY									
FEE PROPOSAL ELECTRICAL DESIGN to AVCON 5/14/2025									
	Rate	\$170.00	\$150.00	\$145.00	\$85.00	\$140.00	\$48.00		
	Proj. Mgr.	Prof. Eng	Proj. Eng	CADD/Tech	Field Eng.	Clerical	Total		TOTAL
PHASE OF WORK	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Expenses	TASK COST
<b>30% Design Documents</b>									
Design Review Mtgs		2					2		\$300.00
Site Visits		4					4		\$600.00
Electrical Design Development		4	4	8			16		\$1,860.00
Cost Estimate		2				1	3		\$348.00
QA/QC & Comment Incorporation		1	2	2			5		\$610.00
<b>Subtotal</b>	<b>0</b>	<b>13</b>	<b>6</b>	<b>10</b>	<b>0</b>	<b>1</b>	<b>30</b>		<b>\$3,718.00</b>
<b>60% Design Documents</b>									
Design Review Mtgs		1					1		\$150.00
Electrical Design Development		8	8	16			32		\$3,720.00
Specifications & Cost Estimate		4	2			2	8		\$986.00
QA/QC & Comment Incorporation		1	2	2			5		\$610.00
<b>Subtotal</b>	<b>0</b>	<b>14</b>	<b>12</b>	<b>18</b>	<b>0</b>	<b>2</b>	<b>46</b>		<b>\$5,466.00</b>
<b>90% Design Documents</b>									
Design Review Mtgs		1					1		\$150.00
Electrical Design Development		8	8	16			32		\$3,720.00
Specifications & Cost Estimate		2	2			2	6		\$686.00
QA/QC & Comment Incorporation		1	2	2			5		\$610.00
<b>Subtotal</b>	<b>0</b>	<b>12</b>	<b>12</b>	<b>18</b>	<b>0</b>	<b>2</b>	<b>44</b>		<b>\$5,166.00</b>
<b>Task 4: Permit &amp; Bid Documents</b>									
CMAR Constructability Comment Responses		4					4		\$600.00
Electrical Design Development		2	4	4			10		\$1,220.00
CMAR Bidding RFI Responses and Revisions		4		2			6		\$770.00
Attend CMAR Pre-Bid Meeting		4					4		\$600.00
Review of CMAR Bid Pricing		2					2		\$300.00
Permitting Comment Responses and Revisions		2	1	2			5		\$615.00
<b>Subtotal</b>	<b>0</b>	<b>18</b>	<b>5</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>31</b>		<b>\$4,105.00</b>
<b>Grand Total Hours</b>	<b>0</b>	<b>57</b>	<b>35</b>	<b>54</b>	<b>0</b>	<b>5</b>	<b>151</b>		
<b>Grand Total Labor Cost</b>	<b>\$0.00</b>	<b>\$8,550.00</b>	<b>\$5,075.00</b>	<b>\$4,590.00</b>	<b>\$0.00</b>	<b>\$240.00</b>			<b>\$18,455.00</b>

# KNOPF & ASSOCIATES, INC.

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## ROOFING CONSULTANTS

May 15, 2025  
Revised June 11, 2025

AVCON  
Mr. Thomas Bruns  
5555 E. Michigan Street, Suite 200  
Orlando, FL 32822  
[tbruns@avconinc.com](mailto:tbruns@avconinc.com)

Re: Roof System Design Assistance – Palm Beach International Airport (Terminal C)  
To include design assistance and recommendations, existing roof Moisture Survey  
and testing as required

Dear Mr. Bruns,

Pursuant to your request, our office will perform a visual non-destructive examination of the above property roofs, to assist in design efforts and requirements for the new roofing project to be designed by others.

Included services shall provide the following at the request of Avcon:

- 1) Provide test cutting to roof to allow proper Gravimetric testing of the existing roof assembly for mapping of wet roof areas. \$2,880.00
- 2) Provide Moisture Surveys of the existing roof by Sub to locate and map areas of moisture to facilitate re-roofing. \$6,960.00
- 3) Provide Subcontractor to make repairs from above testing in proper and compliant methods. \$ Included in Line item #1
- 4) Provide non-destructive examination of the roof and provide report and photos which includes assessment and discussion of testing results. \$9,350.00

Upon completion, we will provide a written report of our findings, supported with captioned photographs.

The cost for our services and testing will be **\$24,240.00.**

Ideally, if you can provide any prior roof system history, i.e., leaks, repairs, replacement proposals etc., this would be helpful regarding our report and design assistance.

10152 Indiantown Road, PMB 117, Jupiter, FL 33478  
(561) 582-7700 ~ FAX (561) 582-0701 ~ [www.knopfassociates.com](http://www.knopfassociates.com)

Knopf & Associates, Inc.

May 15, 2025, Revised June 11, 2025

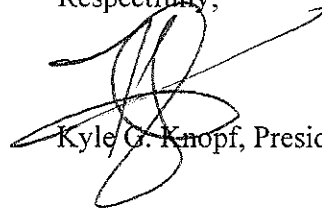
Re: Roof System Design Assistance – Palm Beach International Airport (Terminal C)  
To include design assistance and recommendations, existing roof Moisture Survey  
and testing as required

Pg ~2~

If this Proposal is acceptable, please execute the Professional Service Agreement **With**  
**Witness Signature** and return to [sdunnam@knopfassociates.com](mailto:sdunnam@knopfassociates.com) along with the completed  
Contact Information Sheet. After receipt of completed documents, an invoice for the **required**  
**retainer fee of \$2,424.00** will then be sent to the Billing email address provided on the Contact  
Information Sheet. Billing for any testing results will be due immediately upon receipt to cover  
the testing cost.

Please feel free to contact me with any questions.

Respectfully,



Kyle G. Knopf, President

Enc: \*Professional Service Agreement  
\*Contact Information Sheet

KNOPF & ASSOCIATES, INC.

ROOFING CONSULTANTS

PROFESSIONAL SERVICE AGREEMENT

Date: May 15, 2025, Revised June 11, 2025

Between: AVCON  
Mr. Thomas Bruns  
5555 E. Michigan Street, Suite 200  
Orlando, FL 32822  
[tbruns@avconinc.com](mailto:tbruns@avconinc.com)

For consulting services related to the following:

Re: Roof System Design Assistance – Palm Beach International Airport (Terminal C)  
To include design assistance and recommendations, existing roof Moisture Survey and testing as required

And Knopf & Associates, Inc.  
3965 Investment Lane, Suite A9  
Riviera Beach, FL 33404

FEES WILL BE CHARGED AS FOLLOWS:

\*\*\* Per attached letter dated May 15, 2025, Revised June 11, 2025\*\*\*

\*Additional services will be billed as outlined below.

- 1. Roof Consulting Services and/or time expended in support of project, including travel portal to portal ..... \$ 300.00/hr.
- 2. Overtime (at client's request)..... \$ 450.00/hr.
- 3. Travel outside Palm Beach County ..... \$ 300.00/hr.  
plus mileage @ ..... \$ 0.80/mile
- 4. Clerical Fee (Per Billing) ..... \$ 50.00
- 5. Expenses including travel, photo processing, telephone calls, and other reimbursable items will be invoiced at cost plus twenty percent.

10152 Indiantown Road, PMB 117, Jupiter, FL 33478  
(561) 582-7700 ~ FAX (561) 582-0701 ~ [www.knopfassociates.com](http://www.knopfassociates.com)

6. Expert Witness Time (court, deposition, arbitration, mediation) \$ 450.00/hr.  
**Note:** All court testimony time will be billed at a full day (\$2,600.00)
7. Additional specialty consultants and support personnel will be invoiced at cost plus twenty percent.
8. Photographs will be charged at a rate of .80 cents each.
9. Retainer of \$2,424.00 will be required prior to commencing services. The retainer will be applied toward invoicing for services rendered.
10. It is understood and agreed Knopf & Associates, Inc.'s services shall not be used as a substitute for building inspections as required by any and all Government Agency (Building Dept).
11. Invoices shall be submitted from time to time and **SHALL BE DUE AND PAYABLE UPON RECEIPT, REGARDLESS IF PAYMENT IS BEING MADE THROUGH AN INSURANCE COMPANY OR NOT.** All unpaid invoices will begin accruing interest at an annual rate of 1.5% per month (18% per annum), after 15 days from date of invoice.
12. All services rendered will be billed as stated above **unless specific written terms** are attached to this agreement
13. A "per visit" fuel surcharge is being added to each invoice for services, determined by geographic location outside of Palm Beach County.

**Knopf & Associates, Inc. reserves the right to withhold or terminate services, when invoices for services are not paid on a timely basis.**

Should Knopf & Associates, Inc. retain an Attorney or Collection Company to collect any unpaid balances, Knopf & Associates, Inc. shall be reimbursed all fees and expenses incurred, whether suit be brought or not.

**Any changes made to this document shall not be valid nor binding unless initialed and dated by both parties.**  
The undersigned hereby accepts all terms and conditions listed above.

By: \_\_\_\_\_

Signature

For: Knopf & Associates Inc.

Date: June 11, 2025

Witness: Sherrill D. Dano

Signature

By: \_\_\_\_\_

Signature

For: \_\_\_\_\_

Date: \_\_\_\_\_

[Redacted]

Signature

**EXHIBIT B-I**  
**Summary of Fees**

1. **Level I & III Tasks:**  
The total payment by the COUNTY to the CONSULTANT for rendering basic services for the Task Level I project described in Exhibit “A-I,” and for the Task Level III services described in Exhibit “A-II”, both including labor and direct costs, shall not exceed **Six Hundred and Two Thousand Eight Hundred Seventy-Two Dollars and Forty-Nine Cents (\$602,872.49).**

If it is necessary to increase the compensation beyond said allowances, prior written approval shall be obtained from the COUNTY authorizing said increase in compensation.

Table 1					
Task No.	Task Description	Lump Sum Amount	T&M Amount	Reimb. Expenses	Total Cost
Task I Services					
I-25-DOA-AV-026	Concourse C Roof Replacement	\$352,472.49	---	\$400.00	\$352,872.49
Task III Services					
Task III:	Deliverable(s) as required in accordance with specific Task Authorizations	---	---	---	\$250,000.00
Grand Total					\$602,872.49

**EXHIBIT B-II**

**Schedule of Payments**

The scope of work to be completed by CONSULTANT as defined in Exhibit “A” consists of specific completion phases which shall be clearly identified on a phase-by-phase basis upon submission to the COUNTY of certain deliverables as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Schedule of Payments.

**TASK I SERVICES**

Tasks to be Completed:

**Task I-25-DOA-AV-026: Concourse C Roof Replacement Compliance Inspections**

Compensation: **\$352,872.49**

Deliverable(s) Required: See Exhibit “A-I” for list of deliverables.

**TASK III SERVICES**

**Task III: Miscellaneous Planning and Engineering Services**

Completion Time: TBD

Compensation: **\$250,000.00**

Deliverable(s) Required: TBD



**EXHIBIT C-I**  
**Proposed Schedule**

TASK DESCRIPTION	Duration
<b>TASK I SERVICES</b>	
Task I-25-DOA-AV-026: Concourse C Roof Replacement	<u>210</u> Calendar Days
<b>TASK III SERVICES</b>	
Task III Deliverable(s) as required in accordance with specific Task Authorizations	<u>TBD</u>

**EXHIBIT D**

**OEBO Schedules**

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AVCON, Inc.

AMENDMENT NO. 7 TO R2022-1029  
D CONSULTING/PROFESSIONAL SERVICES

---

OEBO SCHEDULE 1\*

SOLICITATION/PROJECT/BID NAME: PBIA Concourse C Roof Replacement

SOLICITATION/PROJECT/BID NO.: I-25-DOA-AV-026

SOLICITATION OPENING/SUBMITTAL DATE: TBD

COUNTY DEPARTMENT: Department of Airports

Section A PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT\* ON THE PROJECT:

NAME OF PRIME RESPONDENT/BIDDER: AVCON, Inc.

ADDRESS: 6853 SW 18th Street, Boca Raton, FL 33433

CONTACT PERSON: Sandeep Singh

PHONE NO.: (407) 599-1122

E-MAIL: ssingh@avconinc.com

PRIME’S DOLLAR AMOUNT OR PERCENTAGE OF WORK: \$35,052.00

Non-SBE ☒

SBE ☐

SBE Prime’s must include their percentage or dollar amount in the Total Participation line under section B.

Section B PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT BELOW:

Subcontractor/Sub consultant Name	(Check all Applicable Categories)		DOLLAR AMOUNT OR PERCENTAGE OF WORK
	Non-SBE	SBE	
1. Colome & Associates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$185,001.81
2. Quantum Electrical Engineering	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$18,455.00
3. JLRD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$31,792.72
4. ONMJ	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$57,930.96
5. Knopf & Associates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$24,240.00

(Please use additional sheets if necessary)

Total \$317,420.49

Total Bid/Offer Price \$352,472.49

Total Certified SBE Participation \$261,387.77

I hereby certify that the above information is accurate to the best of my knowledge:

Name & Authorized Signature

Title

- Note:
- The amount listed on this form for a Subcontractor/sub consultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
  - Only those firms certified by Palm Beach County at the time of solicitation due date are eligible to meet the established OEBO Affirmative Procurement Initiative (API). Please check the applicable box and list the dollar amount or percentage under the appropriate demographic category.
  - Modification of this form is not permitted and will be rejected upon submittal.
  - If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation.

\*Revised 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

**EXHIBIT D-II**  
**OEBO Schedule 2s**

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AVCON, Inc.

AMENDMENT NO. 7 TO R2022-1029  
D-II CONSULTING/PROFESSIONAL SERVICES

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OEBO LETTER OF INTENT – SCHEDULE 2\*

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. All Subcontractors/subconsultants, including any tiered Subcontractors/ subconsultants, must properly execute this document. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: Task I-25-DOA-AV-026  
SOLICITATION/PROJECT NAME: PBIA Concourse C Roof Replacement

Prime Contractor: AVCON, Inc. Subcontractor: Colome & Associates  
(Check box(s) that apply)

☒ SBE ☐ Non-SBE ☐ Supplier Date of Palm Beach County Certification (if applicable): 3/14/25-3/13/28

**SBE PARTICIPATION** – SBE Primes must document all work to be performed by their own work force on this form. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. When applicable, identify the line item(s) associated with the service/product being supplied. SBE credit will only be given for the areas in which the SBE is certified. A detailed quote/proposal may be attached to a properly executed Schedule 2 for additional information.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Architectural Services				\$185,001.81

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$185,001.81

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

Price or Percentage:

AVCON, Inc.  
Print Name of Prime  
By:   
Authorized Signature  
Sandeep Singh  
Print Name  
President  
Title  
Date:

Colome & Associates, Inc.  
Print Name of Subcontractor/subconsultant  
By:   
Authorized Signature  
Elizabeth A. G. Colome  
Print Name  
President  
Title  
Date: 6/24/2025

\*Revised 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

OEBO LETTER OF INTENT – SCHEDULE 2\*

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. All Subcontractors/subconsultants, including any tiered Subcontractors/ subconsultants, must properly execute this document. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: Task I-25-DOA-AV-026  
SOLICITATION/PROJECT NAME: PBIA Concourse C Roof Replacement

Prime Contractor: AVCON, Inc. Subcontractor: Quantum Electrical Engineering  
(Check box(s) that apply)

☒ SBE ☐ Non-SBE ☐ Supplier Date of Palm Beach County Certification (if applicable): 11/13/2019

**SBE PARTICIPATION** – SBE Primes must document all work to be performed by their own work force on this form. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. When applicable, identify the line item(s) associated with the service/product being supplied. SBE credit will only be given for the areas in which the SBE is certified. A detailed quote/proposal may be attached to a properly executed Schedule 2 for additional information.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Electrical Engineering Services				\$18,455.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$18,455.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

Price or Percentage:

AVCON, Inc.  
Print Name of Prime  
By:   
Authorized Signature  
Sandeep Singh  
Print Name  
President  
Title  
Date:

Quantum Electrical Engineering, Inc.  
Print Name of Subcontractor/subconsultant  
By:   
Authorized Signature  
Amy Champagne-Baker, PE  
Print Name  
President  
Title  
Date: 06/25/25

\*Revised 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

OEBO LETTER OF INTENT – SCHEDULE 2\*

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. All Subcontractors/subconsultants, including any tiered Subcontractors/ subconsultants, must properly execute this document. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: Task I-25-DOA-AV-026  
SOLICITATION/PROJECT NAME: PBIA Concourse C Roof Replacement

Prime Contractor: AVCON, Inc. Subcontractor: JLRD, Inc.  
(Check box(s) that apply)

☐ SBE ☒ Non-SBE ☐ Supplier Date of Palm Beach County Certification (if applicable): n/a

SBE PARTICIPATION – SBE Primes must document all work to be performed by their own work force on this form. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. When applicable, identify the line item(s) associated with the service/product being supplied. SBE credit will only be given for the areas in which the SBE is certified. A detailed quote/proposal may be attached to a properly executed Schedule 2 for additional information.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Mechanical & Plumbing Engineering Services				\$31,792.72

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$31,792.72

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant Price or Percentage:

AVCON, Inc.  
Print Name of Prime  
By: Authorized Signature  
Sandeep Singh  
Print Name  
President  
Title  
Date:

JLRD, Inc.  
Print Name of Subcontractor/subconsultant  
By: Authorized Signature  
Micheal P. Linden, P.E.  
Print Name  
Vice President  
Title  
Date: 06-23-25

\*Revised 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

OEBO LETTER OF INTENT – SCHEDULE 2\*

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. All Subcontractors/subconsultants, including any tiered Subcontractors/ subconsultants, must properly execute this document. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: Task I-25-DOA-AV-026  
SOLICITATION/PROJECT NAME: PBIA Concourse C Roof Replacement

Prime Contractor: AVCON, Inc. Subcontractor: ONM&J, Inc.  
(Check box(s) that apply)

☒ SBE ☐ Non-SBE ☐ Supplier Date of Palm Beach County Certification (if applicable): 07/18/23 to 07/17/26

**SBE PARTICIPATION** – SBE Primes must document all work to be performed by their own work force on this form. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. When applicable, identify the line item(s) associated with the service/product being supplied. SBE credit will only be given for the areas in which the SBE is certified. A detailed quote/proposal may be attached to a properly executed Schedule 2 for additional information.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Structural Engineering Services				\$57,930.96

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$57,930.96

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

Price or Percentage:

AVCON, Inc.  
Print Name of Prime  
By:   
Authorized Signature  
Sandeep Singh  
Print Name  
President  
Title  
Date:

ONM&J, Inc.  
Print Name of Subcontractor/subconsultant  
By:   
Authorized Signature  
Dwayne Jackson  
Print Name  
President  
Title  
Date: 06/24/25

\*Revised 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025



OEBO LETTER OF INTENT – SCHEDULE 2\*

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. All Subcontractors/subconsultants, including any tiered Subcontractors/ subconsultants, must properly execute this document. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: Task I-25-DOA-AV-026  
SOLICITATION/PROJECT NAME: PBIA Concourse C Roof Replacement

Prime Contractor: AVCON, Inc. Subcontractor: Knopf & Associates  
(Check box(s) that apply)

☐ SBE ☒ Non-SBE ☐ Supplier Date of Palm Beach County Certification (if applicable): n/a

SBE PARTICIPATION – SBE Primes must document all work to be performed by their own work force on this form. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. When applicable, identify the line item(s) associated with the service/product being supplied. SBE credit will only be given for the areas in which the SBE is certified. A detailed quote/proposal may be attached to a properly executed Schedule 2 for additional information.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Roof Consulting Services				\$24,240.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$24,240.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Daley Brothers Roofing/Tomassi Price or Percentage: \$2,880.00/\$6960.00  
Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

AVCON, Inc.  
Print Name of Prime  
By: Authorized Signature  
Sandeep Singh  
Print Name  
President  
Title  
Date:

KNOPF & ASSOCIATES, INC  
Print Name of Subcontractor/subconsultant  
By: Authorized Signature  
Kyle Knopf  
Print Name  
PRESIDENT  
Title  
Date: JUNE 25, 2025

\*Revised 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

**EXHIBIT D-III**  
**Suspension of Enforcement**



**AVCON, INC.**  
**Engineers & Planners**

6853 SW 18<sup>th</sup> Street, Suite 310  
Boca Raton, Florida 33433  
Phone: (407) 599-1122  
Fax: (407) 599-1133  
[www.avconinc.com](http://www.avconinc.com)

June 23, 2025

AVCON Inc.  
6853 SW 18<sup>th</sup> Street, Suite 310  
Boca Raton, FL 33433

Re: DOA 21-12 (R-2022-1029)  
Consulting/Professional Services for Palm Beach County DOA  
Notification of Contract Clauses No Longer Being Enforced Pursuant to Emergency Ordinance 2025-014

Dear Ms Jameson,

On June 3, 2025, the Board of County Commissioners (BCC) approved an emergency ordinance to suspend the race and gender conscious provisions of the County's EBO ordinance. The suspension will remain in effect for two years or until further direction by the BCC, whichever comes first. As a result, the provisions relating to minority/women-owned business enterprise (M/WBEs) participation contained on Article 7, Section A of contract number DOA 21-122 (R-2022-1029) **will not be enforced** as of June 3, 2025, only the small business enterprise (SBE) provisions will apply.

Please sign below to acknowledge receipt of this notification. This acknowledgement will be included, and made part of, the contract file.

Should you require any additional information please contact Thomas Bruns at 314-308-6407 or [tbruns@avconinc.com](mailto:tbruns@avconinc.com).

Cordially,

Receipt Acknowledged and In Agreement: AVCON, Inc.  
June 23, 2025

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Transforming Today's Ideas into Tomorrow's Reality

D-III-1


**EXHIBIT E**

**Certificate of Insurance**

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AVCON, Inc.

AMENDMENT NO. 7 TO R2022-1029  
E CONSULTING/PROFESSIONAL SERVICES



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/4/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Hylant - Orlando  
1025 Greenwood Boulevard Suite 285  
Lake Mary FL 32746

INSURED  
Avcon, Inc.  
5555 East Michigan Street Suite 200  
Orlando FL 32822

License# 23894  
AVCOINC-01

CONTACT NAME: Veronica Roldan  
PHONE (A/C No. Ext): 407-740-5550 FAX (A/C No): 4078783246  
E-MAIL ADDRESS: orlandocommercial@hylant.com

INSURER(S) AFFORDING COVERAGE

INSURER A : Admiral Insurance Company NAIC# 24856  
INSURER B : Travelers Indemnity Co of Amer 25666  
INSURER C :  
INSURER D :  
INSURER E :  
INSURER F :

COVERAGES

CERTIFICATE NUMBER: 969484080

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<div><div><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY</div><div><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR</div><div>GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC</div><div>OTHER:</div></div>	Y Y	6807S607425	10/6/2024	10/6/2025	<div>EACH OCCURRENCE \$ 1,000,000</div> <div>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000</div> <div>MED EXP (Any one person) \$ 50,000</div> <div>PERSONAL &amp; ADV INJURY \$ 1,000,000</div> <div>GENERAL AGGREGATE \$ 2,000,000</div> <div>PRODUCTS - COMP/OP AGG \$ 2,000,000</div> <div>\$</div>
B	<div><div><input checked="" type="checkbox"/> AUTOMOBILE LIABILITY</div><div><input checked="" type="checkbox"/> ANY AUTO</div><div><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS</div><div><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY</div></div>		BA7S607609	10/6/2024	10/6/2025	<div>COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000</div> <div>BODILY INJURY (Per person) \$</div> <div>BODILY INJURY (Per accident) \$ 1,000,000</div> <div>PROPERTY DAMAGE (Per accident) \$</div> <div>\$</div>
B	<div><div><input checked="" type="checkbox"/> UMBRELLA LIAB</div><div><input checked="" type="checkbox"/> EXCESS LIAB</div><div><input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE</div><div>DED RETENTION \$</div></div>		CUP007S607855	10/6/2024	10/6/2025	<div>EACH OCCURRENCE \$ 10,000,000</div> <div>AGGREGATE \$ 10,000,000</div> <div>\$</div>
B	<div><div><input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</div><div>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below</div><div>Y / N <input type="checkbox"/> N/A</div></div>	Y	UB7S607763	10/6/2024	10/6/2025	<div><input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER</div> <div>E.L. EACH ACCIDENT \$ 1,000,000</div> <div>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000</div> <div>E.L. DISEASE - POLICY LIMIT \$ 1,000,000</div>
A	<div><div><input checked="" type="checkbox"/> Professional &amp; Pollution Liab</div></div>		EO000047468-07	10/6/2024	10/6/2025	<div>Each Claim \$5,000,000</div> <div>Aggregate \$5,000,000</div>

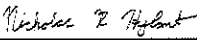
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Palm Beach County Board of County Commissioners is included as an additional insured with respect to the General Liability policy when required by written contract. Waiver of subrogation applies in favor of the additional insured. Workers Compensation coverage applies for the State of FL.

CERTIFICATE HOLDER

CANCELLATION

Palm Beach County Board of County Commissioners  
Insurance Compliance c/o EBIX Inc.  
PO Box 100085 - DX  
Duluth GA 30096

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  


ACORD 25 (2016/03)

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**EXHIBIT F**

**Contract History**

AVCON, Inc.

AMENDMENT NO. 7 TO R2022-1029  
F CONSULTING/PROFESSIONAL SERVICES

EXHIBIT F-I

PALM BEACH COUNTY DEPARTMENT OF AIRPORTS  
PROFESSIONAL SERVICES AGREEMENT WITH AVCON, INC. FOR AIRPORT GENERAL CONSULTING SERVICES  
CONTRACT HISTORY  
CONTRACT NO. DOA 21-12- R2022-1029

AGREEMENT	BCC APPROVAL DATE	RESOLUTION NUMBER	APPROVED AMOUNT	TASK I AMOUNT	TASK I SBE COMMITMENT	TASK III Budget	TASK III APPROVED	TASK III SBE COMMITMENT	AGREEMENT ADJUSTMENT	CONTRACT AMOUNT	DESCRIPTION
ORIGINAL CONTRACT	9/13/2022	R2022-1029	\$786,697.19	\$546,697.19	\$323,937.19	\$250,000.00	\$248,577.87	\$131,747.58	\$0.00	\$785,275.06	DOA 2023 Annual SWPPP Compliance Monitoring, Insp., & Training Services (Task I-22-DOA-AV-001); 2022 Annual Airports Facilities Inspections (Task I-22-DOA-AV-002); and Task III 2022 PBI Burrowing Owl Mitigation (Task III-22-DOA-AV-003), 2022 LNA & PHK Burrowing Owl Mitigation (Task III-22-DOA-AV-004), PBI Terminal Finishes Refurbishment Study (Task III-22-DOA-AV-006), Miscellaneous Planning Support Services (Task III-22-DOA-AV-007 and 008)
AMENDMENT 1	10/3/2023	R2023-1441	\$449,162.38	\$449,162.38	\$205,303.38	N/A	N/A	N/A	\$0.00	\$449,162.38	Palm Beach International Airport (PBI) Air Handler Unit (AHU) Replacement - Phase 2 Project Design Services (Task I-23-PBI-AV-005)
AMENDMENT 2	12/19/2023	R2023-1658	\$326,772.90	\$76,772.90	\$63,685.90	\$250,000.00	\$59,060.95	\$13,312.00	\$0.00	\$135,833.85	Palm Beach International Airport (PBI) 2023 Burrowing Owl Mitigation Environmental Services (Task I-23-PBI-AV-008) and Task III Services - PBI Economy Parking Lot Rehab - Planning Definition Study (Task III-24-PBI-AV-011), Assessment of FPL Emergency Generator System Design (Task III-24-PBI-AV-013), PBI Baggage Claim Condensation Mitigation PD Study (Task III-24-PBI-AV-014), Record Drawing Scanning (Task III-24-PBI-AV-015), Primary RAW Supplemental Justification for F45 (Task III-24-DOA-AV-016)
AMENDMENT 3	1/23/2024	R2024-0044	\$156,049.37	\$156,049.37	\$132,407.37	N/A	N/A	N/A	\$0.00	\$156,049.37	DOA 2024 Annual SWPPP Compliance Monitoring, Insp., and Training Services (Task I-23-DOA-AV-010)
AMENDMENT 4	7/2/2024	R2024-0044	\$174,678.26	\$174,678.26	\$114,013.26	N/A	N/A	N/A	\$0.00	\$174,678.26	PBI Terminal and Concourses A & C Fire Alarm Strobe Synchronization Project Design Services (Task I-24-PBI-AV-012)
AMENDMENT 5	8/20/2024	R2024-0923	\$0.00	N/A	N/A	N/A	N/A	N/A	\$0.00	N/A	Exercise first one (1) year contract renewal option
AMENDMENT 6	2/11/2025	R2025-0181	\$287,300.54	\$287,300.54	\$233,008.54	N/A	\$208,942.71	\$34,777.21	\$0.00	\$287,300.54	2025 SWPPP Update & Annual Compliance Inspections (Task I-25-DOA-AV-016) and PBI Burrowing Owl Survey & Environmental Mitigation (Task I-25-PBI-AV-018)
AMENDMENT 7	PENDING	N/A	\$602,872.49	\$352,872.49	\$317,420.49	\$250,000.00	N/A	N/A	\$0.00	\$602,872.49	PBI Concourse C Roof Replacement (Task III-25-DOA-AV-026), Additional Task III Budget request, and Exercise second one (1) year contract renewal
TOTALS			\$2,793,533.13	\$2,043,533.13	\$1,389,776.13	\$750,000.00	\$516,581.53	\$179,836.79	\$0.00	\$2,601,171.95	

\*Total SBE participation per amendment 60.34%

25-0866

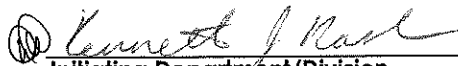
BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
EXPENDITURE BUDGET TRANSFER

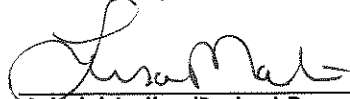
BGEX 121-071425\*1541

FUND FUND 4111 Airport Improvement & Development Fund

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 7/14/25	REMAINING BALANCE
EXPENDITURES									
121-A107-6505	Design/Eng/Mgmt - CIP Adm	P-Design/Engineering Services	12,438,034	13,201,421	602,872	0	13,804,293	10,054,667	3,749,627
121-A900-9909	Res-Improvement Program	Capital Reserves	22,469,851	15,046,061	0	602,872	14,443,189		14,443,189
Total Expenditures					602,872	602,872			

SIGNATURESDATES

  
Initiating Department/Division

  
Administration/Budget Department Approval

OFMB Department - Posted

7/14/25

7/22/2025

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: Tuesday, August 19, 2025

Deputy Clerk to the Board of County Commissioners