

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: August 19, 2025

[X] Consent

☐ Regular

[] Workshop

☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A)** an Amendment to the Infrastructure Sales Tax (IST) Project Plan approved by the Board of County Commissioners (BCC) on June 11, 2024 to increase the budget for the Palm Beach County Sheriff's Office (PBSO) Evidence Building project from \$21,336,540 to \$24,866,540; and
- B)** a Budget Transfer of \$3,530,000 within the IST Fund from the IST reserves to increase the budget for the PBSO Evidence Building project.

Summary: On July 7, 2015, the BCC approved the Construction Management (CM) at Risk contract (R2015-0852) with James B. Pirtle Construction Company, Inc., for the PBSO Evidence Building (aka PBSO Forensic Sciences and Technology Facility) project. On December 18, 2018, the BCC approved Amendment No. 1 (R2018-2062) for the construction services of an approximately 87,000 square foot secure lab/office warehouse facility along with a secure vehicle impound lot. The project achieved Substantial Completion on October 30, 2020, and has been operational since November of 2020. Continuous use of the facility has led to the discovery of operational challenges requiring resolution, including the need to have a redundant Heating, Ventilation, and Air Conditioning (HVAC) system serving the laboratory, the need by PBSO to have additional HVAC added in the processing garage for vehicle analysis, and upgraded electrical and plumbing infrastructure to support a new cooler and freezer unit. An additional \$3,530,000 has been identified as the funding required to accomplish delivery of these improvements, which are critical to the operational integrity of the facility and services rendered. The IST Independent Citizen Oversight Committee unanimously recommended in favor of the budget transfer at its February 20, 2025 meeting. **Funding for this project is from the Infrastructure Sales Tax fund. (Capital Improvements Division) Countywide/District 3 (MWJ)**

Background and Justification: The PBSO Evidence Building located at 3075 Gun Club Road in unincorporated West Palm Beach is the sole facility countywide supporting PBSO's highly specialized storage and forensic laboratory needs. These operations inherently require continuously operational building systems, precise climate regulation and other indoor conditions having little tolerance for interruption and impurities. Through the course of operations to date, vulnerabilities to operational continuity and preservation of evidentiary content have been raised as a concern of PBSO. This transfer will commit the funding needed to accomplish the necessary work that will resolve these concerns, including impacts to operations. Since building delivery was funded largely from IST proceeds, and the IST reserve contains sufficient funding to cover this transfer, staff concluded that a transfer from the reserve was the most appropriate funding source for this purpose. As of the February 20, 2025 recommendation by the IST Independent Citizen Oversight Committee, the Reserve retained a balance of \$99,830,902 for assignment to other eligible projects upon approval of this transfer.

Attachments:

1. Location Map
2. Budget Transfer

Recommended by:

Department Director

Date _____

Approved by:

County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	\$3,530,000	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$3,530,000	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget:	Yes	<u>X</u>	No	_____
Is this item using Federal Funds?	Yes	_____	No	<u>X</u>
Is this item using State Funds?	Yes	_____	No	<u>X</u>

Budget Account No:
Fund 3950 Dept 411 Unit B451 Object 6502

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The Board previously approved \$21,336,540 from the Infrastructure Sales Tax fund for the project. A budget transfer of \$3,530,000 from the Infrastructure Sales Tax Fund Reserves is required to fund additional work deemed necessary and critical to facility operations.

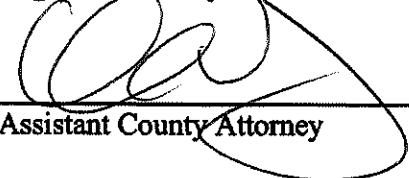
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

<u></u> OFMB	<u>ESW 7-23-25</u>	<u></u> Contract Development and Control	<u>as 7/23/25</u> <u>26 7-24-25</u>
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B. Legal Sufficiency:

 7/29/25
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

LOCATION MAP

Project No: 14218
Project Name: PBSO Evidence Building
Location: 3075 Gun Club Road, West Palm Beach, FL 33406



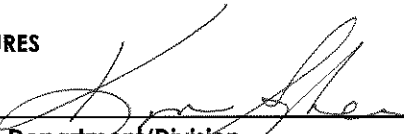
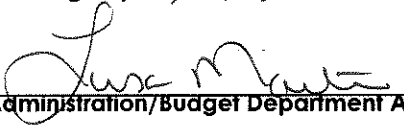
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BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
EXPENDITURE BUDGET TRANSFER

BGEX 061125*1415

FUND 3950 Local Government One-Cent Infrastructure Surtax

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 06/11/2025	REMAINING BALANCE
EXPENDITURES									
3950-411-B451-6502	Building Construction - Cip	PBSO Evidence Bldg	324,948	293,865	3,530,000	0	3,823,865	144,040	3,679,825
3950-821-9900-9908	Res-New Projects	Reserves	116,183,870	82,483,712	0	3,530,000	78,953,712		78,953,712
Total Expenditures					3,530,000	3,530,000			

SIGNATURES	DATES
	6/11/2025
Initiating Department/Division	
	7/23/2025
Administration/Budget Department Approval	
OFMB Department - Posted	

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 19-Aug-25

Deputy Clerk to the
Board of County Commissioners