PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARD APPOINTMENT SUMMARY

Meeting Date:

August 19, 2025

Department:

Planning, Zoning & Building Department

Submitted By:

Building Division

Advisory Board Name:

Building Code Advisory Board (BCAB)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: re-appointment of two (2) members to the Building Code Advisory Board (BCAB) for the term August 16, 2025 through August 15, 2028:

<u>Re-appointment</u>	<u>Seat</u>	<u>Requirement</u>	Nominated by
Jacek Tomasik	4	Building Official	Building Officials Association of Florida, Palm Beach Chapter
Frank Coppola	10	General Contractor	Gold Coast Builders Association

Summary:

The BCAB was established by a Special Act of the Florida Legislature in 1974, and amended in 2001. The BCAB is authorized to advise local governments regarding adoption of administrative or technical amendments to the Florida Building Code based on local conditions; advise local governments how to improve and standardize construction code enforcement; and advise local governments on evaluation of new and innovative materials, products, systems, or methods of construction for compliance with the Florida Building Code, and any amendments or revisions thereto. The term of office for Board members is three (3) years, with no limit to the number of terms a member may serve. The Board currently has 14 members: one (1) architect, one (1) engineer, one (1) general contractor, one (1) plumbing contractor, one (1) roofing contractor, one (1) aluminum contractor, one (1) building contractor, one (1) HVAC contractor, five (5) building officials, and one (1) electrical contractor. The Board is comprised of 16 seats with 14 currently filled. **Countywide** (RM)

Background and Justification: The BCAB is authorized to advise local governments regarding adoption of administrative or technical amendments to the Florida Building Code based on local conditions; advise local governments how to improve and standardize construction code enforcement; and advise local governments on evaluation of new and innovative materials, products, systems, or methods of construction for compliance with the Florida Building Code, and any amendments or revisions thereto.

Attachments:

- 1. Board/Committees Applications
- 2. Resume
- 3. Code of Ethics certificate of completion
- 4. Attendance
- 5. Special Act

Recommended By:

Department Director

Date

_egal Sufficiency:

Assistant County Attorney

Date

II. REVIEW COMMENTS

Date

REVISED 06/92 ADM FORM 03 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION 301 N Olive Avenue, WPB, FL 33401

www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. (Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

COMPLETING TERM FOR: ORIGINAL TERM EXPIRES: **When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous shall be considered by the Board of County Commissioners: SECTION II (to be completed by applicant) *MUST BE A PALM BEACH COUNTY R. NAME: (First/Middle Initial/Last) JACEKTOMASIK ADDRESS: 8397 XANTHUS LIN CITY: WELLINGTON STATE: FLORIDA ZIP: 33414 PHONE #: 561-632-3391 EMAIL: JTOMASIK@MANALAPAN.ORG BUSINESS/EMPLOYER NAME: TOWN OF MANALAPAN OCCUPATION: BUILDING OFFICIAL ADDRESS: 600 SOUTH OCEAN BLVD CITY: MANALAPAN STATE: FLORIDA ZIP: 33462 MAILING PREFERENCE: X RESIDENCE BUSINESS DEMOGRAPHIC INFORMATION: (choose one from each group) GROUP #1 X MALE AFRICAN-AMERICAN HISPANIC-AMERICAN SAIAN-AMERICAN NATIVE-AMERICAN FEMALE ASIAN-AMERICAN NATIVE-AMERICAN HAVE YOU EVER BEEN CONVICTED OF A FELONY: YES (conviction of a felony is not an automatic disqualifier from appointment)	Advisory	/ Not	_ Advisory	X			ONLY)	(OFFICE USE	TION I	SECTION
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Contract/Transaction No.	Department/Division	<u>Descriptio</u>	n of Service		<u>Term</u>		
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SERVING ON OTHER ADV	-						
Are you currently serving on a County?	ny other Advisory Boards or Co	ommittees with	nin Palm Bead	:h 	YES	X	NO
If YES, please list:							
All board members are required to going, and pursuant to PPM CW-P Code of Ethics, (Chapter 112, part I Any questions and/or concerr www.palmbeachcountyethics. APPLICANT'S SIGNATURE: By 9	1-79 is required before appointment of the Florida Statutes), and the I Training on the Palm Beach http://www.palmbeach of the regarding Article XIII of the scom or contact us via email at	nt, and upon real Florida Sunshine I h County Cod countyethics Palm Beach C ethics@palmb	ppointment. A Law. le of Ethics of s.com/train County Code of eachcountye	ill board members can be found or ing.htm. of Ethics, please thics.com or (56	nust also be at: the web at: visit the Co 1) 233-0724.	familiar with the	ne State of Florida
Code of Ethics, and I have rece and Palm Beach County Code of	ived the required Code of Ethic	s Training. By	signing below	, I acknowledge			
(NOTE: Signature must be an a	ctual signature or an electronic	: signature. A "	typed" signat	ure (name) will .	not be accept	ed)	
SIGNATURE: Jacek 1	Dightally signed by Jacok Tonrasik DN: Csulls, DN: Csu	PRINTED NAME:	JACEK TOM	ASIK		_DATE:	7/9/2025
SECTION III - COMMIS	SIONER (OFFICE USE ON	NLY)		DISTRICT #			
COMMISSIONER'S SIGNA	TURE:					_DATE:	
SECTION IV - (OFFICE	USE ONLY)						
APPOINTMENT MADE: BCC MEETING:	YESDATE		_NO				

 $Pursuant\ to\ Florida's\ Public\ Records\ Law,\ this\ document\ may\ be\ reviewed\ and\ photocopied\ by\ members\ of\ the\ public.$

SECTION II - continued (to be completed by applicant)

Jacek Tomasik, Building Official, Town of Manalapan

Employment History

Town of Manalapan

• Building Official, (January 2025 – Present)

Administration and enforcement of local, state, and federal construction codes for new and existing commercial and residential construction including performing plan review and inspections.

Village of Wellington

March 2000 - September 2024

- Building Official (November 2022 September 2024)
 Manage the Code Compliance Division in addition to the Building Official responsibilities.
- Building Official (March 2006 November 2022)
 Supervised and administered the enforcement of local, state, and federal construction codes for new and existing construction including performing plan review and inspections.
- Building Official Additional Duties of Development Services Director (October 2009 – October 2010)
 - Management of Land Development permitting.
- Chief Inspector (July 2002 March 2006)
 Supervised and managed the inspection and permitting processes. Performed Inspections and Plan Reviews
- Construction Inspector (January 2001 July 2002)
 Conducted inspections in Structural, Plumbing, and Mechanical categories.

Town of Loxahatchee Groves

December 2023 - Present

Building Official (Part-Time) Administration and enforcement of local, state, and federal
construction codes for new and existing commercial and residential construction
including performing plan review and inspections.

Village of Royal Palm Beach

January 1989 – January 2001

- **Building Inspector** (June 2000 January 2001) Conducted inspections in the Structural category.
- Trade Worker (January 1990 January 2001)

 Managed the construction, maintenance, and repair of municipal structures.

Professional Licensure and Certification

- Building Code Administrator
- Building Plans Examiner
- Mechanical Plans Examiner
- Plumbing Plans Examiner
- I & 2 Family Dwelling Plans
 Examiner
- Structural Inspector
- Mechanical Inspector
- Plumbing Inspector

- 1&2 Family Dwelling Inspector
- LEED AP Certified
- Building Code Professional
- Mechanical Code Professional
- Plumbing Code Professional
- Coastal Construction Inspector
- Fire Safety Inspector 1
- ICC Fire Inspector I and II

Professional Achievements

- Achieved and maintained Class 5 in CRS Flood Insurance Program (Wellington)
- Achieved and maintained ISO 2 Commercial and 3 Residential ratings (Wellington)
- Achieved International Accreditation IAS, ranked 4th in Florida and 21st in the Country (Wellington)
- Nominated Palm Beach County Chapter Building Official of The Year in 2016 and 2019

Boards and Committees

- Palm Beach County Building Code Advisory
- Palm Beach County Fire Board of Adjustments and Appeals

References

- Jim Barnes Village Manager, Village of Wellington
 - Email: jbarnes@wellingtonfl.gov
 - Phone: 561-753-2504
- Tanya Quickel Deputy Village Manager, Village of Wellington
 - Email: tquickel@wellingtonfl.gov
 - Phone: 561-791-4113
- Ed Delavega Assistant Village Manager, Village of Wellington
 - Email: edelaveg@wellingtonfl.gov
 - Phone: 561-795-4055
- Eric Marmer Town Manager Town of Manalapan
 - Email: emarmer@manalapan.org
 - Phone: 561-929-8457



BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION 301 N Olive Avenue, WPB, FL 33401

www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. (Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

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	IF YES: DUE TO:		RESIGNA	ATION	***************************************	OTHER	
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	on is being considered for reapp lered by the Board of County Co		umber of previous disclos	ed voting conflic	ets during the p	revious term	
SECTION	ll (to be comp	oleted by app	icant) *MUST	BE A PALM B	EACH COUN	TY RESIDEN	т
NAME: (Firs	st/Middle Initial/Last)		Frank R. Coppola, I	III			
ADDRESS:	6061 Gun Club Road					***************************************	
CITY:	West Palm Beach		STATE: FL	ZIP:	33415		
PHONE #:	(908) 391-8809					-	
EMAIL:	F.Coppola@CoppolaBro	thersLLC.cor	<u>n</u>				
	MPLOYER NAME:			ppola Brothe	rs LLC		······
OCCUPATIO		General C	ontractor				
ADDRESS:	6061 Gun Club Road		CTATE EL.:		00445		
CITY:	West Palm Beach	·····	STATE: Florida	a ZIP:	33415	-	
MAILING PR	EFERENCE:		RESIDENCE	Х	BUSINESS		
	HIC INFORMATION: (choo	se one from e	ach group)		•		
GRO	UP #1		GR	OUP #2			_
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SECTION II - continue	d (to be comple	ted by ap	oplicant)					
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Pursuant to Article XIII, Sec. 2-4 transaction for goods or services sole source purchases, and transawhen the advisory board memb transaction and the contract or transaction and the contract or transcessary that you, as a board mor indirectly, or your employer of that none exist. Staff will review to	with Palm Beach County ctions that do not excee er's board provides no ansaction is disclosed at ember applicant, identi r business. This informa	Exceptions d \$500 per viregulation, is a public med by all contra- tion should	s to this prohibit year in aggregat oversight, mana eting of the Boa ctual relationsh be provided in t	tion include awa e. These exemp gement, or pol rd of County Cor ips between Pal he space below.	mbers are prohords made unde unde unde unde unde unde unde un	ibited from enter sealed competribed in the Code. In the Code of t	ering into any tive bids, certa This prohibiti garding the su pliance with t nd you as an in	contract or other in emergency and ion does not apply ubject contract or this provision, it is ndividual, directly port, please verify
Contract/Transaction No.	Department/D	<u>vision</u>	<u>Descriptio</u>	n of Service		<u>Term</u>		
Example: (R#XX-XX/PO XX)	Parks & Rec		General Ma	intenance		10/01/00 - 0	9/30/2100	
50H (500/7588) 50H 50 XX hv+1176 Vibrave 11000 August 12 88 A 88 88 A 88 A 88 A 88 A 88 A 88		(\$7.518.10\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \					,	
SERVING ON OTHER ADV	ISORY BOARDS /	COMMIT	TEES:					
Are you currently serving on a County?	any other Advisory Bo	ards or Co	mmittees witl	nin Palm Beach	n X	YES		NO
If YES, please list:	Non-Voting Mer	nber of F	BCBOA			•		
All board members are required going, and pursuant to PPM CW-Code of Ethics, (Chapter 112, part Any questions and/or concer www.palmbeachcountyethics APPLICANT'S SIGNATURE: By Code of Ethics, and I have receand Palm Beach County Code (NOTE: Signature must be an of the content of the county code).	P-79 is required before a lill of the Florida Statutes Training on the Pahttp://www.palens regarding Article > c.com or contact us visigning below I acknowledge the required Cooper Ethics and the Florida.	appointment of the Flat of the alm Beach of the almost of the almost of the wiedge the defendance of Ethics da Sunshing	t, and upon reallorida Sunshine in County Code county ethics and the county ethics are also between the county ethics at I have read, Training. By the Law (Chapte	ppointment. All Law. le of Ethics ca s.com/traini ounty Code or eachcountyeti understand a signing below, r 286, Florida S	an be found on ng.htm. f Ethics, please hics.com or (5 and agree to a l acknowledge statutes).	on the web at: se visit the Col 561) 233-0724. bide by Article e that I will be s	mmission on XIII, The Palr subject to the	e State of Florida Ethics website Beach County
			PRINTED	-),	70 (1101112) 11111	, mor ba docope	,	
SIGNATURE:	La Desperation	44	NAME:	Frank R. C	Coppola, III		_DATE:	7/9/2025
SECTION III - COMMIS	SSIONER (OFFICE	USE ON	LY)		DISTRICT	#	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	
COMMISSIONER'S SIGNA	ATURE:						DATE:	
SECTION IV - (OFFICE	USE ONLY)							
APPOINTMENT MADE:	YE			_NO				
BCC MEETING: Pursuant to Florida's Public Reco		TE	mund and l	ooniad L	ana of the - 1 tr	_		
I m James to Civitud S I Mutte Rect	r as warr, this accument	may ve revi	eweu ana pnoto	горива ву теть:	ers oj ine public	<i>i.</i>		



Frank R. Coppola III • 6061 Gun Club Road, West Palm Beach, Florida 33415 • (908) 391-8809

Professional Summary

Accomplished construction professional with over 30 years of experience in residential and commercial building, specializing in high-quality renovations and project management. Founder of Coppola Brothers LLC and Florida Certified Master Builder Chairman of the Board. Active leader in industry associations, with a proven commitment to advancing building standards and community recovery efforts. Currently serving as Florida Home Builders Association Area Vice-President.

Education

Gettysburg College B.A., Business Administration, Latin Minor, 1990

Professional Experience

Coppola Brothers LLC, Founder & Principal

2014-Present

- Oversee construction and remodeling projects, delivering award-winning results in residential and commercial sectors.
- ➤ Manage budgets and teams for projects valued from \$125K to \$1M.
- Owner's Representative consultancy focused on construction project management and industry standards.

RWA Global Group Chief Operations Officer

➤ Palm Beach County Building Code Advisory Board

2023-Present

2022-Present

> Direct operational strategies for a global construction advisory group.

Professional Licenses & Certifications

Florida Certified Building Contractor	CBC #1263158
Florida Certified Roofing Contractor	CCC #1333895
New Jersey Home Improvement Contractor	HIC#13YH1010477400

North Carolina Contractors License #83774
 Florida Certified Master Builder 2019−Present

Professional Association Involvement

	Florida Home Builders Association (FHBA)	
	o Area Vice President	2023-Present
	 Political Action Committee Chairman 	2023-2024
	o Government Affairs Committee,	2021-2024
×	Gold Coast Builders Association (GCBA), Florida	
	o Immediate Past President	2024
	o President	2023
	Palm Beach County Building Officials Association, Non-Voting Member,	2024-Present

Director

Awards & Recognition

- > FHBA Eagle Award, 2024
- > FHBA Remodeler of the Year, 2023
- ➤ MetroBCA Builder of the Year, 2022
- MetroBCA Remodeler of the Year, 2018

Community Involvement

Hurricane Ian Relief 2022
 & Hurricane Milton Relief 2024:

o Delivered FHBA supplies to local municipalities and supported homeowner recovery.



PALM BEACH COUNTY BUILDING CODE ADVISORY BOARD (BCAB)

ATTENDANCE

2024

MONTHS	January (no quorum) CANCELLED	March	May (no quorum) CANCELLED	June Special Meeting	July	September(no quorum) CANCELLED	November
Wayne Cameron							
John Kuntzman							
Robert Brown							
Michael DiNorscio							temporari Costorio de Mario I America I Americ
Jacek Tomasik							
Gary Kozan							
Joseph Byrne							
Frank Coppola		in the second					
Thomas Hogarth							
Kristin Materka							
Donald Sharkey							
James Carr				LAST DAY (Resignation)			
Edward Lynch							
Gregory Miller				Late — in @ 2:08pm			

2025

MONTHS	January On-site no quorum	February Special meet On-site no quorum	April CANCELLED	July CANCELLED	August	September	November
Edward Lynch							
Robert Brown							
Wayne Cameron	1000				WWW		
Michael DiNorscio							
Jacek Tomasik							
Frank Coppola							
Gary Kozan							
Joseph Byrne							
Thomas Hogarth							
Kristin Materka							
Donald Sharkey		100					
Gregory Miller							
John Kuntzman							