

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: September 9, 2025

Department: Office of Financial Management & Budget

Board Name: Contract Review Committee

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the Appointment of one (1) member to the Contract Review Committee (CRC) to fill an unexpired term beginning September 9, 2025 to November 6, 2026.

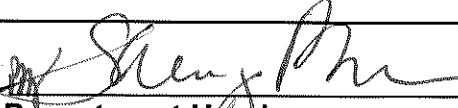

<u>Nominee</u>	<u>Background</u>	<u>Nominated by</u>
Mark Feldmesser	CPA	Mayor Maria G. Marino Comm. Gregg K. Weiss Comm. Marci Woodward Comm. Maria L. Sachs

Summary: In 1989, the Board of County Commissioners (BCC) established the CRC and its membership by resolution R89-633 and delegated authority to the CRC to approve changes and time extensions to BCC-approved design and construction contracts within certain approval limits as set out in PPM CW-F-050. The BCC has revised the membership of the Committee and its approval authority limits several times by resolutions R91-810, R2011-1912 and R2024-1097. The CRC currently consists of: one (1) At-large BCC appointee and five (5) County staff members including the County Engineer, the Director of Facilities Development & Operations, the Director of the Office of Equal Business Opportunity, the Director of the Contract Development & Control Division of OFMB and the Director of Procurement. The CRC meets weekly. The previous BCC appointee to the CRC recently passed away thus creating a vacancy with an unexpired term through November 6, 2026. On July 7, 2025, Staff requested nominations from the BCC for this At-large appointment. Countywide (YBH)

Background and Justification: The BCC established the CRC in 1989 in an effort to expedite budgeted capital projects while maintaining proper control of contract expenditures. The CRC meets every Wednesday to review and approve changes and time extensions to BCC-approved design and construction contracts within certain approval limits.

Attachments:

1. Memo to BCC requesting nominations and Feldmesser application and resume
2. R2024-1097

Recommended by:		8/15/2025
	Department Head	Date
Legal Sufficiency:		8/18/25
	Assistant County Attorney	Date

Attachment 1



**Office of
Financial Management & Budget**

P.O. Box 1989
West Palm Beach, FL 33402-1989
(561) 355-2580
FAX: (561) 355-2109
www.pbc.gov



**Palm Beach County
Board of County
Commissioners**

Maria G. Marino, Mayor

Sara Baxter, Vice Mayor

Gregg K. Weiss

Joel G. Flores

Marci Woodward

Maria Sachs

Bobby Powell Jr.

Interim County Administrator

Todd J. Bonlarron


"An Equal Opportunity Employer"

Official Electronic Letterhead

MEMORANDUM

DATE: July 7, 2025

TO: Maria Marino, Mayor and Members of the Board of
County Commissioners

FROM: Brenda Znachko, Director, Contract Development and
Control (OFMB) 

RE: Contract Review Committee (CRC) At-Large
Appointment

Paul King was the Board of County Commissioners (BCC) at-large appointee to the CRC who unfortunately died recently. We received an application from Mark Feldmesser to fill this at-large vacancy. This appointment will be to complete the unexpired term which expires on November 6, 2026.

In 1989, the BCC established the CRC and its membership by Resolution R89-633 and delegated authority to the CRC to approve changes and time extensions to BCC-approved design and construction contracts within certain approval limits set out in PPM CW-F-050. The BCC has revised the membership of the Committee and approval authority limits several times by Resolutions R91-810, R2011-1912 and R2024-1097. The CRC currently consists of: one (1) at large appointee of the BCC and five (5) County staff members including the County Engineer, the Director of Facilities Development & Operations, the Director of the Office of Equal Business Opportunity, the Director of the Contract Development & Control Division of OFMB and the Director of Procurement. The CRC meets weekly to review and approve changes and time extensions to BCC-approved design and construction contracts within certain approval limits.

Pursuant to PPM CW-O-023 regarding BCC appointments, if you would like to nominate Mark Feldmesser for appointment, please complete Section III of his application and return the signed application to me by July 28, 2025. Alternately, if you have additional candidates, please submit their contact information to me by July 28, 2025. It is our intention to have this mater submitted for consideration at the September 9, 2025 meeting of the BCC.

If you have any questions concerning this request or if additional information is needed, please call me 355-4151.

Attachment: Mark Feldmesser Application and Resume

CC: Todd J. Bonlarron, Interim County Administrator
Sherry Brown, OFMB Director
Liz Herman, Assistant County Attorney
Yvonne Wamsley, Agenda Coordinator

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Contract Review Committee

Advisory ☐

Not Advisory ☒

☒ At Large Appointment

or

☐ District Appointment / District #: _____

Term of Appointment: See below – remainder of term From: _____ To: November 6, 2026

Seat Requirement: Resident of Palm Beach County Seat #: N/A

☐ *Reappointment

or

☐ New Appointment

or ☒ to complete the term of Paul King Due to: ☐ resignation ☒ other
Completion of term to expire on: November 6, 2026

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:

FELDMESSER MARK

S

Last

First

Middle

Occupation/Affiliation:

SEMI (RETIRED) CPA

Owner ☒

Employee ☐

Officer ☐

Business Name:

CHIEF FINANCIAL OFFICER CAP

Business Address:

3 ALNWICK RD

City & State

PALM BEACH GARDENS FL Zip Code: 33418

Residence Address:

3 ALNWICK RD

City & State

PALM BEACH GARDENS FL Zip Code: 33418

Home Phone:

()

Business Phone:

()

Ext.

Cell Phone:

(407) 801 0414

Fax:

()

Email Address:

markfcpa@gmail.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Training on the Palm Beach County Code of Ethics can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

By signing below I agree to abide by the Palm Beach County Code of Ethics, and acknowledge that I have received the required Ethics training (in the manner checked below):



By watching the training program on the Web, DVD or VHS on FEB 20 2025
By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

*Applicant's Signature: _____ Printed Name: MARKS, FEWESSA Date: 02/20/2025

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/09/2023

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____

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AND

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

*Applicant's Signature: _____

Printed Name: MARK S. FEUERBERGER

Date: 02/10/2025

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Maria G. Mouta

Date: 7/7/25

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Revised 01/09/2023

Section II Continued:

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_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



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AND

By signing below I acknowledge that I have read, understand and agree to abide by the Florida Sunshine Law and the State of Florida Code of Ethics, Chapter 112, part III of the Florida Statutes:

*Applicant's Signature: _____

Printed Name: MACKS, FERNANDEZ

Date: 02/20/25

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

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Commissioner's Signature: _____

Date: 7/7/25

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Revised 01/09/2023

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(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 7-7-25

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Revised 01/09/2021

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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*Applicant's Signature: _____ Printed Name: MARKS. FEWESSA Date: 02/20/2025

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on _____

Commissioner's Signature: _____

Date: 2/20/25

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Revised 01/09/2023

MARK S. FELDMESSER MBA CPA(RET)
3 ALNWICK ROAD
PALM BEACH GARDENS FL 33418
561-801-0414

EDUCATION

Rutgers University BA Accounting - 1962
Baruch College (CUNY) MBA 1974
Certified Public Accountant (CPA) – 1966 – retired license December 31, 2024

WORK HISTORY

December 1962- June 1969 - Price Waterhouse - senior auditor

June 1969 - June 1972 - Controller - Integrated Container Service Inc. - a publicly traded company in the container leasing industry

June 1972 – June 1974 - VP Finance - Health Learning Systems Inc. a small educational learning provider to the pharmaceutical industry

June 1974 – July 1983 – VP/Controller - The Titan Industrial Corporation – an international steel trading company

August 1983 – July 1985 – VP Finance - Southern Time Inc. a startup jewelry manufacturing company

July 1985 – June 1992 - formed Chief Financial Officers Corp. – a business consulting company

July 1992 – December 2020 – partner in Friedman Feldmesser & Karpeles CPA LLC. – small CPA firm – dealing in tax advice and the preparation of tax returns and certified audit work

January 2020 – present – small tax practice working from home

MILITARY

June 1962 – December 1962 Active duty – basic training

June 1962 – June 1968 NJ National Guard ending rank staff sergeant

PBC COMMITTEES

PBC Internal Audit Committee term limited September 2025

Infrastructure Surtax Independent Citizens Oversight Committee initial term expires April 2026

Attachment 2

RESOLUTION NO. 2024-1097

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AFFIRMING THE COUNTY ADMINISTRATOR'S AUTHORITY TO APPROVE CHANGES TO PPM #CW-F-050; CHANGING THE MEMBERSHIP OF THE CONTRACT REVIEW COMMITTEE; DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO APPROVE FUTURE CHANGES TO THE MEMBERSHIP OF THE COMMITTEE; RESCINDING RESOLUTIONS R89-633, R91-810 AND R2011-1912 TO THE EXTENT OF ANY CONFLICT WITH THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners (BCC) established the Contract Review Committee (Committee) on April 4, 1989 by Resolution R89-633 and adopted a Countywide policy regarding approval authority for changes to BCC approved design and construction contracts; and

WHEREAS, the BCC subsequently revised the membership of the Committee and the approval authority under the Countywide policy by Resolution R91-810 on June 11, 1991 and Resolution R2011-1912 on December 6, 2011; and

WHEREAS, the Countywide policy, now known as PPM #CW-F-050 (the PPM), has served to expeditiously authorize additional services and expenses for continuing work on BCC approved design and construction contracts resulting in fewer delays to projects;

WHEREAS, as part of the general duties and responsibilities of the office, the County Administrator is tasked with developing and maintaining centralized purchasing procedures; and

WHEREAS, following the BCC's adoption of the PPM in 1989 and its approval of revisions to the PPM in 1991 and 2011, in exercising the duties and responsibilities of the office, the County Administrator approved revisions to the PPM in 2012, 2015, 2016 and 2023; and

WHEREAS, the BCC wishes to recognize the changes to the PPM approved by the County Administrator and affirmatively restate that the same fall within the general duties

and responsibilities of the office of the County Administrator; and

WHEREAS, in the continued interest of expediting budgeted projects while maintaining proper control of contract expenditures, the BCC wishes to restate the County Administrator's authority to approve changes to the PPM, revise the membership of the Committee and delegate authority to the County Administrator to approve future changes to the membership of the Committee which are consistent with the County Procurement Code and County Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. Recitals

The foregoing recitals are true and correct and incorporated herein by reference.

Section 2. Revisions to PPM #CW-F-050 (PPM)

The BCC hereby recognizes the changes to the PPM as approved by the County Administrator in 2012, 2015, 2016 and 2023, and affirmatively restates the County Administrator's authority as part of the general duties and responsibilities of the office to approve changes to the PPM.

Section 3. Changes to Membership of the Committee

The BCC hereby approves membership of the Contract Review Committee as follows: The Committee shall consist of six voting members: one appointee of the BCC, the County Engineer, the Director of Facilities Development and Operations, the Director of the Office of Equal Business Opportunity, the Director of the Contract Development and Control Division of OFMB, and the Procurement Director. Members of the Committee may designate, in writing, any individual within their department to attend meetings they are unable to attend, except for the appointee of the BCC.

Section 4. Delegation of Authority to the County Administrator

The BCC hereby delegates authority to the County Administrator to approve future changes to the membership of the Committee which are consistent with the County Procurement Code and County Administrative Code.

Section 5. Prior Resolutions

Prior resolutions, including but not limited to Resolutions R89-633, R91-810, and R2011-1912, are rescinded to the extent of any conflict with this Resolution.

Section 6. Effective Date

The provisions of this Resolution shall be effective on November 16, 2024.

The foregoing resolution was offered by Commissioner Weiss who moved its adoption. The Motion was seconded by Commissioner Woodward, and upon being put to a vote, the vote was as follows:

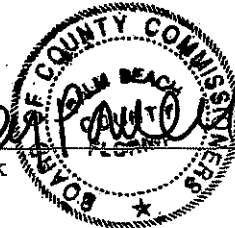
Commissioner Maria Sachs, Mayor	Absent
Commissioner Maria G. Marino, Vice Mayor	Aye
Commissioner Gregg K. Weiss	Aye
Commissioner Michael A. Barnett	Aye
Commissioner Marci Woodward	Aye
Commissioner Sara Baxter	Aye
Commissioner Mack Bernard	Aye

The Mayor thereupon declared the resolution duly passed and adopted this 10 day of September, 2024.

PALM BEACH COUNTY, a political
subdivision of the State of Florida,
BOARD OF COUNTY COMMISSIONERS

JOSEPH ABRUZZO
CLERK OF THE CIRCUIT COURT &
COMPTROLLER

By: [Signature]
Deputy Clerk



APPROVED AS TO
LEGAL SUFFICIENCY

By: [Signature]
Assistant County Attorney