

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 9, 2025 [] Consent [X] Regular
[] Ordinance [] Public Hearing

Department: Supervisor of Elections

Submitted By: OFMB

I. EXECUTIVE BRIEF

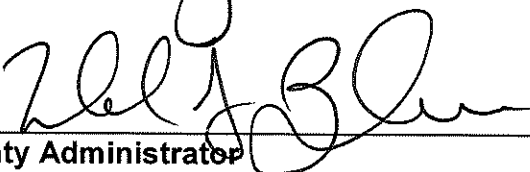
Motion and Title: Staff recommends motion to approve: a budget transfer of \$652,747 from General Fund Contingency Reserves to the Supervisor of Elections (SOE).

Summary: Due to the unexpected death of Florida Representative Joe Casello in House District 90, the SOE must hold a Special Primary Election on September 30, 2025. The budget for the Special Primary Election is \$652,747. The SOE is requesting the estimated cost, which was not considered in the FY 2025 budget due to the unplanned nature of the election. The County is required to fund the SOE operations. Section 100.102, Florida Statutes, requires the State to reimburse a county for actual costs incurred to conduct a special primary and/or special (general) election as ordered pursuant to section 100.101, Florida Statutes. Any funds not spent during the fiscal year are returned to the County as excess fees. Countywide (DB)

Background and Policy Issues: The County is required to fund the SOE operations. Section 100.102, Florida Statutes, requires the State to reimburse a county for actual costs incurred to conduct a special primary and/or special (general) election as ordered pursuant to section 100.101, Florida Statutes. Any funds not spent during the fiscal year are returned to the County as excess fees.

Attachments: Budget Transfer

Recommended by:  8/28/2025
Department Director Date

Approved By:  9/8/25
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs	652,747				
External Revenues					
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT	652,747				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included in Current Budget? Yes No X
Does this item include the use of federal funds? Yes No X
Does this item include the use of state funds? Yes No X

Budget Account No:

Fund Dept Unit

B. Recommended Sources of Funds/Summary of Fiscal Impact:

General Fund contingency will be used to cover the cost of the special election until funds are returned by the state.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

ASDUAL 8/29/25
OFMB OPA 8/29
DA 8/29

Trunch Macho 9/3/25
Contract Dev. & Control 26 9.2.25

B. Legal Sufficiency

9/3/25
Assistant County Attorney

C. Other Department Review

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

25-0951

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
EXPENDITURE BUDGET TRANSFER

BGEX 082725*1779

FUND 0001 - General Fund

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 08/27/25	REMAINING BALANCE
EXPENDITURES									
180-1109-9021	Tr To Supervisor of Elect Fd 1170	Transfers	26,916,235	26,916,235	652,747	0	27,568,982	25,570,423	1,998,559
820-9900-9901	Contingency Reserves	Reserves	20,000,000	7,427,567	0	652,747	6,774,820		6,774,820
	Total Expenditures				652,747	652,747			

SIGNATURES

DATES

Initiating Department/Division

8/28/25

Administration/Budget Department Approval

8/29/25

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 9/9/2025

Deputy Clerk to the Board of County Commissioners