

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: September 16, 2025	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:		
Submitted By:	<u>Palm Beach County Sheriff's Office</u>	
Submitted For:	<u>Palm Beach County Sheriff's Office</u>	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Modification #1 to the Sub-Grant Agreement between the State of Florida, Division of Emergency Management (FDEM) and the Palm Beach County Sheriff's Office (PBSO), to extend the period of performance of the FY 2023 State Homeland Security Grant Program (SHSGP) from September 30, 2025 to March 31, 2026.


Summary: On June 4, 2024, the Board of County Commissioners (BCC) accepted a FY 2023 SHSGP Grant Award on behalf of PBSO in the amount of \$336,000, for the contract period April 29, 2024 through September 30, 2025 (R2024-0651). Modification #1 to the Sub-Grant Agreement will extend the period of performance through March 31, 2026, to allow additional time to complete the domestic security and regional intelligence sharing projects in support of the State's Homeland Security Strategic Plan. **There is no match requirement associated with this award.** The Assistance Listing Number (ALN) for this program is 97.067 and the contract number is R0916. Countywide (RS).

Background and Justification: SHSGP supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

Attachments:

- 1. Modification #1 to Sub-Grant Agreement
- 2. R2024-0651

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RECOMMENDED BY:	<u></u>	<u>8/20/25</u>
	DEPARTMENT DIRECTOR	DATE
APPROVED BY:	<u>N/A</u>	<u></u>
	COUNTY ADMINISTRATOR	DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

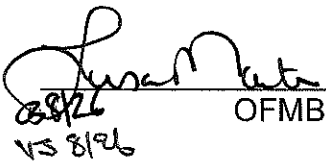
Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income					
(County)					
In-Kind Match (County)					
Net Fiscal Impact					
# Additional FTE					
Positions					
(Cumulative)					
Is Item Included in Current Budget:	YES	X	NO		
Does this item include the use of federal funds:	Yes	X	No		
Does this item include the use of state funds:	Yes		No	X	
Budget Account No.:	Fund 1152	Agency 160	Org 2470	Object 3129	
Reporting Category					


B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:


OFMB 8/26/2025
VS 8/26


Contract Administration 8/26/25
26 8-26-25

B. Legal Sufficiency:


8/27/2025
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**MODIFICATION #1 TO SUBGRANT AGREEMENT BETWEEN
THE DIVISION OF EMERGENCY MANAGEMENT AND
PALM BEACH COUNTY SHERIFF'S OFFICE**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division") and the Palm Beach County Sheriff's Office ("Recipient"), to modify Contract Number **R0916**, which began on **April 29, 2024** ("the Agreement").

WHEREAS, the Division and the Recipient have entered the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the State Homeland Security Grant program in the amount of **\$336,000.00**

WHEREAS, the Agreement expires on **September 30, 2025**; and,

WHEREAS, the Division and the Recipient desire to extend the terms of the Agreement.

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:


1. Paragraph 8 of the Agreement is hereby amended to read as follows:

This Agreement shall begin upon execution by both parties and shall end on **March 31, 2026**, unless terminated earlier in accordance with the provisions of Paragraph (17) of this Agreement. Consistent with the definition of "period of performance" contained in 2 C.F.R. §200.77, the term "period of agreement" refers to the time during which the Sub-Recipient "may incur new obligations to carry out the work authorized under" this Agreement. In accordance with 2 C.F.R. §200.309, the Sub-Recipient may receive reimbursement under this Agreement only for "allowable costs incurred during the period of performance." In accordance with section 215.971(1)(d), Florida Statutes, the Sub-Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

2. All provisions not in conflict with this Modification remain in full force and effect and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

RECIPIENT: Palm Beach County Sheriff's Office

By: 

Name and Title: Ric L. Bradshaw, Sheriff

Date: 8/6/25

DIVISION OF EMERGENCY MANAGEMENT

By: *Chanda D. Jenkins, Deputy Bureau Chief*

for: Name and Title: **Kevin Guthrie, Executive Director**

Date: 8/18/2025

Agenda Item No.

3CC-3

GW/MMM 7-C

R2024-0651

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: June 4, 2024

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) **Accept** on behalf of the Palm Beach County Sheriff's Office, a Federally Funded Sub-Award & Grant Agreement for a FY23 State Homeland Security Grant from the Florida Division of Emergency Management in the amount of \$336,000 for the period of April 29, 2024 through September 30, 2025; and B) **Approve** a budget amendment in the amount of \$336,000 in the Sheriff's Grant Fund.

Summary: On April 29, 2024, the Palm Beach County Sheriff's Office (PBSO) received a FY23 State Homeland Security Grant Program (SHSGP) award from the State of Florida, Division of Emergency Management for the period April 29, 2024 through September 30, 2025. These funds will be used for specialty team equipment, training and intelligence and information sharing initiatives. There is no match associated with this award. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R0916. Countywide (RS)

Background and Justification: The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

Attachments:

1. Budget Amendment
2. Federally-Funded Sub-Award & Grant Agreement

RECOMMENDED BY:

DEPARTMENT DIRECTOR

5/21/24
DATE

APPROVED BY:

COUNTY ADMINISTRATOR

DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	\$120,500				
Operating Costs	\$215,500				
External Revenues	(\$336,000)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES _____ NO X
Does this item include the use of federal funds: Yes X No _____
Does this item include the use of state funds: Yes _____ No X

Budget Account No.: Fund 1152 Agency 160 Org 2470 Object 3129

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The FY23 State Homeland Security Grant Program is funded by the State of Florida, Department of Emergency Management. There is no match associated with this award.

FY23 State Homeland Security Grant	\$336,000
Total Program Budget	\$336,000

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Lisa M. [Signature] 5/31/24
CB 5/30 OFMB QA 5/29
MRF 5/31

Tanya [Signature] 5/31/24
Contract Administration
MRF 5/31

B. Legal Sufficiency:

[Signature] 5/31/24
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.