

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**BOARD APPOINTMENT SUMMARY**

**Meeting Date:** September 16, 2025

**Department:** Planning, Zoning & Building Department

**Advisory Board:** Historic Resources Review Board (HRRB)

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: the re-appointment of three (3) members to the Historic Resources Review Board (HRRB), for a term of three (3) years beginning September 16, 2025 to September 15, 2028.



<u>Seat</u>	<u>Re-Appointee</u>	<u>Seat Requirement</u>	<u>Nominated by:</u>
5	Aimee Sunny	Architect	Mayor Marino Commissioner Weiss
4	Friederike Mittner	Architectural Historian	Mayor Marino Commissioner Weiss
3	Meredith Ellis	Archaeologist	Mayor Marino Vice Mayor Baxter

**Summary:** The HRRB was established by the Historic Preservation Ordinance to make recommendations to the Board of County Commissioners (BCC). The Unified Land Development Code (ULDC) Article 2.G.3.H specifies the membership of the HRRB. The term of office of each member is for three (3) years. HRRB seats are at-large positions appointed by the BCC. Any member may be re-appointed upon approval of the BCC as provided herein per, Ordinance 2013-001. The Planning Division sent a memo to the BCC dated July 17, 2025, notifying the BCC of pending vacancies, and requesting re-appointments for Ms. Aimee Sunny, Ms. Friederike Mittner, and Dr. Meredith Ellis. The advisory board has nine (9) seats, seven (7) currently filled including the re-appointments, with two (2) vacancies. Unincorporated (DL)

**Background and Justification:** The HRRB was established by the Historic Preservation Ordinance adopted on February 2, 1993, to make recommendations to the BCC regarding historic designations and related matters. The ULDC provides for the HRRB to be composed of nine (9) members. However, the HRRB has five (5) seats with specific professional requirements per Resolution 93-227, the Certified Local Government Program, and one (1) seat designated by the BCC for a resident living west of Twenty-mile Bend. The remaining seats are among those with no specific professional requirements but must be a Palm Beach County resident with consideration to be given to individuals with a demonstrated interest in history, architecture, or the following related disciplines: businessperson, engineer, contractor in a construction trade, landscape architect, urban planner, architect.

**Attachments:**

1. Boards/Committees Application
2. Resume/Biography
3. List of Current Historic Resources Review Board (HRRB) Members
4. Memorandum to the Board of County Commissioners, July 17, 2025
5. Unified Land Development Code (ULDC) Article 2.G.3.H

<b>Recommended by:</b>		<u>8/15/2025</u>
	<b>Department Director</b>	<b>Date</b>
<b>Legal Sufficiency:</b>		<u>8/25/25</u>
	<b>Assistant County Attorney</b>	<b>Date</b>

## **II. REVIEW COMMENTS**

**A. Other Department Review:**

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**Department Director**



BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.  
(Answer "NONE" or "N/A" where appropriate.)

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
301 N Olive Avenue, WPB, FL 33401  
www.discover.pbcgov.org

- APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:
- SECTION II
  - CONTRACTUAL RELATIONSHIPS
  - CODE OF ETHICS TRAINING
  - RESUME or BIOGRAPHY

SECTION I

(OFFICE USE ONLY)

☒ Advisory

☐ Not Advisory

BOARD/COMMITTEE NAME:

Historic Resource Review Board (HRRB)

TYPE OF APPOINTMENT:

☒ AT-LARGE

☒ REAPPOINTMENT

DISTRICT #

TERM:

9-16-2025

START DATE

09-15-2028

NEW APPOINTMENT

END DATE

LENGTH OF TERM:

3

YEARS

SEAT #:

1

SEAT REQUIREMENT:

Palm Bch County resident

COMPLETING AN UNEXPIRED TERM?

YES

☒ NO

IF YES: DUE TO:

RESIGNATION

OTHER

COMPLETING TERM FOR:

N/A

ORIGINAL TERM EXPIRES:

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

0

SECTION II

(to be completed by applicant)

\*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last)

Aimee N. Sunny

ADDRESS:

325 35th Street

CITY:

West Palm Beach

STATE:

FL

ZIP:

33407

PHONE #:

2197185004

EMAIL:

asunny@palmbeachpreservation.org

BUSINESS/EMPLOYER NAME:

Preservation Foundation of Palm Beach

OCCUPATION:

Director of Preservation & Planning

ADDRESS:

311 Peruvian Ave

CITY:

Palm Beach

STATE:

FL

ZIP:

33480

MAILING PREFERENCE:

☒ RESIDENCE

☐ BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

YES

☒ NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? YES X NO  
If YES, please list:

CODE OF ETHICS TRAINING: X COMPLETED DATE: July 15, 2025

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

Training on the Palm Beach County Code of Ethics can be found on the web at:  
<http://www.palmbeachcountyethics.com/training.htm>.

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Aimee N. Sunny PRINTED NAME: Aimee N. Sunny DATE: 7/15/2025

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 1

COMMISSIONER'S SIGNATURE: Maria Y. M... DATE: 7/22/25

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO  
BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:  X  NONE   NOT APPLICABLE/(Governmental Entity)

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  Aimee N. Sunny  PRINTED NAME:  Aimee N. Sunny  DATE:  7/15/2025

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #  2

COMMISSIONER'S SIGNATURE:  [Signature]  DATE:  7/23/25

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:   YES   NO  
BCC MEETING:   DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

**Aimee N. Sunny, AICP**

*Current Address:*  
325 35th Street  
West Palm Beach, FL 33407

*Contact Information:*  
aimeesunny@gmail.com  
(219)718-5004

## EDUCATION

**BALL STATE UNIVERSITY** *Muncie, Indiana*

## Master of Science in Historic Preservation

*Assistant Director, Australia Centre Study Abroad Program, Lennox Head, Australia*

Completed Thesis: Accomplishing the Impossible: Creative Solutions for Preserving and Restoring America's Heritage, A Study of the LaSalle Hotel, South Bend, Indiana

July 2014  
Spring 2012

UNIVERSITY OF NOTRE DAME    *Notre Dame, Indiana*

## Bachelor of Architecture, Concentration in Historic Preservation

*Rome Studies Program, Rome, Italy*

Completed Thesis: An Indiana Limestone Institute, Indianapolis, Indiana

May 2010  
2007-2008

## ADVISORY COUNCIL ON HISTORIC PRESERVATION

Section 106 Essentials Training Course

October 2010

## EXPERIENCE

## Historic

### Preservation

**PRESERVATION FOUNDATION OF PALM BEACH**

*Palm Beach, Florida*

Director of Preservation &amp; Planning

September  
2023 - Present

- Strategically develop and implement the Foundation's advocacy initiatives in Palm Beach.
- Work with the Executive Committee and independently to review projects and craft position statements that reflect the Foundation's mission and project-related analyses.
- Attend Town Council and Design Commission meetings to provide guidance and education, and present the statements and analyses of the staff and Executive Committee.
- Review projects to be presented at Commission and Council meetings, issue design comments, work with architects and owners, provide guidance and training to Commissioners.
- Oversee and coordinate technical design and construction aspects of the Phipps Ocean Park project, as well as review agreements, leases, bid documents, and pricing information.
- Ensure that the Foundation's design and educational goals for the Park are implemented.
- Author and manage grants to support the Foundation's Park project and other projects.
- Write and edit speeches, articles, statements, and letters to support the Foundation's work.
- Develop and conduct training sessions for Council and Commission members, as well as for realtors, architects, planners, and homeowners, to implement the Foundation's mission.
- Continue to oversee all of the duties of my previous position of Director of Education, including budget management, training, and managing education and schoolhouse staff.

**PRESERVATION FOUNDATION OF PALM BEACH**

*Palm Beach, Florida*

Director of Education

August 2018-  
August 2023

- Oversee and conduct the Foundation's educational programs and activities, including education programs, internships, scholarships, tours, and other student activities and events.
- Manage the Little Red Schoolhouse Living History Program, including managing staff, training, curriculum, budget preparation, building restoration and maintenance.
- Implement the Heritage Education program at four local schools teaching students about the history and development of the area through the lens of architecture and design.
- Conduct training sessions/public outreach regarding practice and principles of preservation.
- Review projects and advocate at public meetings for Palm Beach's architectural heritage.
- Research and develop new educational programs to complement the existing curriculum.

**NATIONAL ALLIANCE OF PRESERVATION COMMISSIONS**

Over 20+ States

*Commission Assistance Mentoring Program (CAMP) Trainer*

December  
2016- Present

- Conduct individualized, interactive, location specific historic preservation training sessions as requested for various communities throughout the country. Focus on commission review process and procedures, codes, guidelines, Secretary of the Interior's Standards, and design review.

**PALM BEACH COUNTY HISTORIC RESOURCES REVIEW BOARD**

W. Palm Beach, Florida

*Board Chair*

August 2018-  
Present

- Serve as the Chair of the County's review board for historic resources. Run meetings, review cases, collaborate with the Board, and work with staff to implement priorities.

# Aimee N. Sunny, AICP

Historic Preservation	<b>CITY OF LAKE WORTH (Now CITY OF LAKE WORTH BEACH)</b> <i>Lake Worth, Florida</i> <i>Senior Preservation Coordinator (March 2016 -July 2018)</i> <i>Preservation Planning Coordinator (August 2014 - March 2016)</i> <ul style="list-style-type: none"><li>• Implemented all aspects of the City's Historic Preservation program.</li><li>• Oversaw Associate Preservation Planner and coordinated as needed with all other planning staff, as well as staff from all City departments.</li><li>• Reviewed over 300 Certificates of Appropriateness and building permits annually. Served as Staff for the Historic Resources Preservation Board; conducted site visits; responded to public inquiries regarding historic preservation; conducted/presented at public meetings/workshops.</li><li>• Researched/documented historic properties; prepared written reports for Board/public review.</li><li>• Performed site plan and architectural design reviews of small and large scale projects; ensured project compliance with the Municipal Code; coordinated with all necessary City departments.</li><li>• Reviewed ongoing updates to the Land Development Regulations and Comprehensive Plan.</li><li>• Prepared grant applications; oversaw awarded grants for two phases of historic resources survey updates totaling over 1,200 properties and the creation of City-specific design guidelines.</li><li>• Administered the City's Certified Local Government program; coordinated with SHPO/NPS.</li><li>• Created Inaugural Preservation Awards, Historic Marker, and District Signage programs.</li></ul>	<i>August 2014 - July 2018</i>
Architecture/Design	<b>FAIRFAX, SAMMONS &amp; PARTNERS</b> <i>Palm Beach, Florida</i> <i>Consultant: Architectural Designer and Project Coordinator</i> <ul style="list-style-type: none"><li>• Worked with Project Manager and Principal Architects on many aspects of new construction and renovation projects, including: bidding, schematic design, design development, construction documents, construction administration, design review presentations, and client meetings.</li><li>• Managed two renovation projects: a two-bedroom condominium, and the office, pantry, and patio of a private residence. Completed all tasks from project conception to completion.</li><li>• Worked closely with clients for large new construction residences; advised on lighting design, electrical layout, plumbing fixtures, hardware, flooring materials, interior architecture/design.</li><li>• Furthered my knowledge and understanding of Classical architecture, design, and proportions while working with world-renowned, award-winning firm partners.</li></ul>	<i>January 2013 - August 2014</i>
Historic Preservation	<b>CENTER FOR HISTORIC PRESERVATION, BALL STATE UNIVERSITY</b> <i>Muncie, Indiana</i> <i>Graduate Assistant and Project Coordinator</i> <ul style="list-style-type: none"><li>• Organized and coordinated information and research from several contributors to create updated <i>Interim Report</i> survey publications for Bartholomew and Warren Counties in Indiana.</li><li>• Produced maps using ArcView, wrote county and township histories, entered information from survey cards, and surveyed/photographed properties in Bartholomew County.</li></ul> <b>CITY OF CHICAGO, HISTORIC PRESERVATION DIVISION</b> <i>Chicago, Illinois</i> <i>Intern - Landmark Permit Review Division</i> <ul style="list-style-type: none"><li>• Assisted office staff with permit reviews regarding changes to Chicago's landmark buildings; performed research tasks related to drawings, reviews, permits, and historic status.</li><li>• Accompanied staff members on site visits, design review meetings, and court hearings.</li></ul> <b>INDIANA LANDMARKS</b> <i>Hobart, Indiana</i> <i>Intern Preservationist</i> <ul style="list-style-type: none"><li>• Created historic walking tours for multiple streets and districts in Valparaiso, Indiana.</li><li>• Produced design guidelines for the 54 Main Street Single Site Historic District in Hobart, Indiana.</li></ul>	<i>Fall 2011</i>  <i>Summer 2011</i>  <i>Summer 2011</i>
Teaching	<b>BALL STATE UNIVERSITY</b> <i>Muncie, Indiana</i> <i>Graduate Teaching and Research Assistant for Architecture Studio</i> <ul style="list-style-type: none"><li>• Reviewed undergraduate architecture projects through desk critiques and design reviews.</li><li>• Prepared project information and instructed students on methods of research, design problem analysis, site and contextual analysis, and development of designs. Reviewed conference papers.</li></ul>	<i>2010-2011</i>
Research	<b>INDEPENDENT HISTORIC BUILDING ANALYSIS</b> <i>Gjirokaster, Albania</i> <i>Independent Researcher</i> <ul style="list-style-type: none"><li>• Worked with city officials, Peace Corps volunteers, and Cultural Heritage Without Borders architects to perform on-site research, documentation, analysis, and surveying of twenty historic buildings for a grant-funded study to best allocate restoration and preservation funds.</li></ul>	<i>Summer 2009</i>

# Aimee N. Sunny, AICP

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<b>LEADERSHIP POSITIONS</b> <i>Volunteer Work</i>	Immediate Past President (Current), Former President (2016-2024) & Vice President (2015-16) of Notre Dame Alumni Club of the Palm Beaches Board Member for the Northwood Shores Neighborhood Association, 2015-2024 Co-Chairperson and Committee Member for the Institute of Classical Architecture and Art, Chicago-Midwest Chapter, Membership and Young ICA&A Committees, 2010-2012
<b>PUBLICATIONS</b>	<i>Rediscovering the Hindu Temple</i> (Published Temple Analysis Drawings), 2012 Berkeley Prize International Essay Competition, Published "A High Price for Grandeur," 2010 Institute of Classical Architecture & Art, <i>The Classicist No. 8</i> (Published Project), 2010 Dallas Dream Home Design Competition Pattern Book (Published Group Project), 2010 University of Notre Dame Acroterion (Published Project), 2007-2008 Documentation for the Revitalization of Downtown South Bend Report, U. of Notre Dame, 2007
<b>AWARDS</b>	Association of Licensed Architects Student Merit Award, 2010 Berkeley Prize International Essay Competition, Third Prize, 2010 Indiana Architectural Foundation Scholarship, 2008-2010 Nanovic Institute for European Studies, Two Grants for Travel, Research, and Service, 2008-2009
<b>SKILLS</b> <i>Architecture/ Historic Preservation</i>	Certificate of Appropriateness/Building Permit Review, Site Plan Analysis, Public and Advisory Board Presentations, Grant Writing, Building Documentation/Research, Measured Drawings, Preparation of National Register Nominations, Basic Section 106 Knowledge, Design Guideline Preparation, Revitalization/Redevelopment/Adaptive Re-use Studies, Urban Planning/Design, Infill in Historic Districts, Reading/Drafting Architectural Drawings, Photography, AutoCad, SD/DD/CD Preparation, Adobe Creative Suite, Classical Architecture, History, and Theory
<i>Presentation/ Office</i>	Public Speaking and Presenting, Presentation Layout/Design, Project Coordination/Management, Watercolor Rendering, Hand Drafting/Sketching, MS Office, Excellent Computer/Writing Skills
<i>Management</i>	Communication with Board/Executive Committee, Budget Preparation, Strategic Planning, Advocacy, Mission-driven Focus, Donor Relationships, Conflict Resolution
<b>ASSOCIATIONS</b>	American Planning Association, 2019-Present American Institute of Certified Planners, 2019-Present National Council of Architectural Registration Boards/IDP Licensure Candidate, 2010-Present National Alliance of Preservation Commissions Member and CAMP Trainer, 2016-Present National Trust for History Preservation Member, 2010-Present Florida Trust for Historic Preservation Member, 2013-Present





PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
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## BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.  
(Answer "NONE" or "N/A" where appropriate.)

### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

### SECTION I (OFFICE USE ONLY) ☒ Advisory ☐ Not Advisory

BOARD/COMMITTEE NAME: Historic Resource Review Board (HRRB)  
TYPE OF APPOINTMENT: ☒ AT-LARGE ☐ DISTRICT #           
☒ REAPPOINTMENT ☐ NEW APPOINTMENT  
TERM: 9-16-2025 START DATE 09-15-2028 END DATE  
LENGTH OF TERM: 3 YEARS  
SEAT #: 4  
SEAT REQUIREMENT: Palm Bch County resident

COMPLETING AN UNEXPIRED TERM? ☐ YES ☒ NO  
IF YES: DUE TO: ☐ RESIGNATION ☐ OTHER  
COMPLETING TERM FOR: N/A  
ORIGINAL TERM EXPIRES:         

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

### SECTION II (to be completed by applicant) \*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Friederike H. Mittner  
ADDRESS: 909 S. Palmway  
CITY: Lake Worth Beach STATE: FL ZIP: 33460  
PHONE #: (561) 358-3339  
EMAIL: fhmittner@yahoo.com  
BUSINESS/EMPLOYER NAME: Town of Palm Beach  
OCCUPATION: City Planner  
ADDRESS: 360 S. County Rd.  
CITY: Palm Beach STATE: FL ZIP: 33480  
MAILING PREFERENCE: ☐ RESIDENCE ☒ BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY: ☐ YES ☒ NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

\_\_\_\_\_  
\_\_\_\_\_

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:   X   NONE            NOT APPLICABLE/(Governmental Entity)

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Example: (R#XX-XX/PO-XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? \_\_\_\_\_

YES   X   NO

If YES, please list: \_\_\_\_\_

CODE OF ETHICS TRAINING:   X   COMPLETED DATE:   7/14/25  

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: [Signature] PRINTED NAME: Friederike Miltner DATE: 7/14/25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #   1  

COMMISSIONER'S SIGNATURE: [Signature] DATE: 7/20/25

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:            YES            NO

BCC MEETING:            DATE:           

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SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE (Governmental Entity)

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_____	_____	_____	_____
_____	_____	_____	_____

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

YES X NO

If YES, please list: \_\_\_\_\_

CODE OF ETHICS TRAINING: X COMPLETED

DATE: 7/14/25

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<http://www.palmbeachcountyethics.com/training.htm>

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APPLICANT'S SIGNATURE: By signing below, I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: 

PRINTED

NAME:


Friederike Mitter

DATE:

7/14/25

SECTION III - COMMISSIONER (OFFICE USE ONLY)

DISTRICT # 2

COMMISSIONER'S SIGNATURE: 

DATE:

7/23/25

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:

YES

NO

BCC MEETING:

DATE:

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Friederike H. Mittner, FAICP  
909 South Palmway  
Lake Worth Beach, FL 33460  
561.358.3339  
fhmittner@gmail.com

EDUCATION

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2022.....FAICP Designation  
2006.....AICP Designation (#020575)  
2001-2003.....Graduate and Doctoral Level Studies (Public Administration) - Florida Atlantic University; Fort Lauderdale, FL  
1998.....M.S.A.S. (Historic Preservation) - University of Florida; Gainesville, FL  
1998.....Certificate, Preservation Institute Nantucket; Nantucket, MA  
1996.....B.A. with Honors (Sociology) - University of Florida; Gainesville, FL

PROFESSIONAL ASSOCIATIONS

---

**Historic Preservation:** American Easement Foundation (Board Member since 2023)  
National Alliance of Preservation Commissions  
National Trust for Historic Preservation  
Florida Trust for Historic Preservation (Board Member since 2007)  
New Hampshire Preservation Alliance  
Palm Beach County Historical Society (Board Member since 2002)

**Planning:** APA / AICP (Including Florida Chapter)  
APA Divisions: Women in Planning; Urban Design & HP

PROFESSIONAL EXPERIENCE and PRACTICE FOCUS

---

Friederike has been a leader in her field that others rely on for historic preservation best practices, locally and around the Country. She brings an unparalleled passion to her daily work. She has creative solutions and advocates for adaptive reuse projects making historic preservation projects economically viable and a sustainable solution in the planning field.

**Design and Preservation Manager**  
**Town of Palm Beach, Palm Beach, FL** **2023 - present**

This management role serves as liaison to the Landmark Preservation Commission and the Architectural Commission which includes preparation of staff reports, notices to proceed, zoning review and development orders. Evaluation of properties for landmark designation and determination of properties for the Historically Significant Buildings program. Leading internal planning teams and facilitating public meetings while collaborating with property owners, architects, attorneys and developers for proposed projects in the Town.

**City Historic Preservation Planner  
City of West Palm Beach, West Palm Beach, FL**

**2005 - 2023**

Duties include managing the Historic Preservation Section of the Planning Division, as a Certified Local Government (CLG). Preservation planning, design and site plan review, supervision of other planners, intern and Board secretary, case preparation, staff support for the Historic Preservation Board. Managing 19 historic districts with over 5,000 cultural resources: one of the largest programs in the State of Florida and completing Section 106 and FCC compliance. Including the addition of three new historic districts, supervision of the resurvey of five districts, listing of 10 individual properties. Noteworthy is the addition of the Vedado neighborhood on the National Register for its post war development, resulting in consideration of it during the Section 106 process of the airport expansion, leaving this neighborhood intact. Creation of completely new zoning contexts for the historic districts by measuring lot size, footprint and overall square footage to establish new building size, scale and mass regulations for adjusted setbacks, lot coverage and floor area ratio to determine appropriately scaled additions and new construction in approximately 1/5 of the City. Often lauded by citizens as the best examples of infill design and currently record-breaking property values compared to other areas of the City.

**National Alliance of Preservation Commissions**

**2015 - Present**

Since 2015, training and assisting municipalities around the country (in at least 12 states) to establish or strengthen historic preservation programs, ordinances and advocacy efforts. This has resulted in communities becoming Certified Local Governments under the National Historic Preservation Act, crafting and improving regulations, developing master plans and design guidelines. Friederike has provided the tools to for engaging citizens in inclusive and creative ways. Feedback includes these quotes "Fabulous with her example projects and images" and "Engaging, helpful and knowledgeable."

**Urban Designer**

**City of Lake Worth, Lake Worth, FL**

**2001-2005**

Duties included preservation planning, design and site plan review, staff support for the Planning & Zoning and Historic Resources Preservation Board and Community Redevelopment Agency. Oversaw the creation of design guidelines for the City's Thoroughfares, creation of four historic districts, staff reports, and grant writing.

**Project Engineer and Safety Coordinator**

**E-Cott Construction Services, Abacoa Town Center, Jupiter FL**

**1999-2001**

Duties included plan and shop drawing coordination, procurement, and execution of change orders and back charges. Also served as the OSHA safety coordinator, which included safety management for all company job sites around Palm Beach County.

**Project Management Assistant**

**Renaissance Partners, Real Estate Development West Palm Beach, FL**

**1998-1999**

Role included planning, preservation advisement, lease exhibits, construction management, signage, store front displays, marketing and interior design. Tenant coordination for the "main street" of West Palm Beach, Clematis Street as part of its revitalization leading the city to become a world class destination.

**PROFESSIONAL DEVELOPMENT and VOLUNTEER SPEAKING ENGAGEMENTS**

---

Friederike is an accomplished public speaker who has volunteered her time to present at over 50 local, state and national conferences on historic preservation practices, regulations and planning to assist others in incorporating the existing built environment into their communities. She keeps abreast of trending topics and incorporates affordable house, resiliency, sustainability and inclusive planning into her work and teachings. List of speaking engagements available upon request.

**HONORS, AWARDS, and RECOGNITIONS**

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**Institute of Classical Architecture & Art, Florida Chapter – Mizner Service Award (2023)**  
Recognition for implementation of classical architecture and preservation of traditional form through historic preservation program management in West Palm Beach, FL

**Preservation Foundation of Palm Beach - John D. Mashek Volunteer of the Year (2018)**  
Recognition for mentorship of summer interns and guidance to Preservation Foundation on preservation and local governmental matters.

**Mayor’s Star Team Award - West Palm Beach (2017)**  
Department team recognized for service to the public in planning and permitting.

**Athena Awards (2010)**  
Women Leaders at the City of West Palm Beach, Chamber of Commerce of the Palm Beaches, West Palm Beach, FL.

**Shooting Star - Above and Beyond - Individual Award - West Palm Beach (2007)**  
Two awards, one in February and one in April for assistance with historic cases and mentoring a leadership team through a mock commission meeting.

**Villagers Group of Coral Gables (1998)**  
Historic Preservation Scholarship recipient to study at Preservation Institute Nantucket.



PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
301 N Olive Avenue, WPB, FL 33401  
[www.discover.pbcgov.org](http://www.discover.pbcgov.org)

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.  
(Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I

(OFFICE USE ONLY)

X

Advisory

Not Advisory

BOARD/COMMITTEE NAME:

Historic Resource Review Board (HRRB)

TYPE OF APPOINTMENT:

X

AT-LARGE

DISTRICT #

X

REAPPOINTMENT

NEW APPOINTMENT

TERM:

9-16-2025

START DATE

09-15-2028

END DATE

LENGTH OF TERM:

3

YEARS

SEAT #:

6

SEAT REQUIREMENT:

Palm Bch County resident

Professor of Anthropology

COMPLETING AN UNEXPIRED TERM?

YES

X

NO

IF YES: DUE TO:

RESIGNATION

OTHER

COMPLETING TERM FOR:

N/A

ORIGINAL TERM EXPIRES:

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:

0

SECTION II

(to be completed by applicant)

\*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last)

Meredith A.B. Ellis

ADDRESS:

9501 Affirmed Lane

CITY:

Boca Raton

STATE:

FL

ZIP:

33496

PHONE #:

315-569-7802

EMAIL:

ellism@fau.edu

BUSINESS/EMPLOYER NAME:

Florida Atlantic University

OCCUPATION:

Associate Professor of Anthropology

ADDRESS:

777 Glades Road

CITY:

Boca Raton

STATE:

FL

ZIP:

33432

MAILING PREFERENCE:

RESIDENCE

x

BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

YES

x

NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: x NONE NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? YES x NO  
If YES, please list:

CODE OF ETHICS TRAINING: x COMPLETED DATE: 7/14/2025

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(NOTE: Signature must electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: PRINTED NAME: Meredith A.B. Ellis DATE: 07/14/25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 1

COMMISSIONER'S SIGNATURE: Maria G. Mauts DATE: 7/22/25

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO  
BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.



SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:  x  NONE  NOT APPLICABLE/(Governmental Entity)

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Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?  YES   x  NO  
If YES, please list: \_\_\_\_\_

CODE OF ETHICS TRAINING:  x  COMPLETED DATE:  7/14/2025

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(NOTE: Signature must *electronic signature. A "typed" signature (name) will not be accepted*)  
SIGNATURE: \_\_\_\_\_ PRINTED NAME:  Meredith A.B. Ellis  DATE:  07/14/25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #  6   
COMMISSIONER'S SIGNATURE:  [Signature]  DATE:  8/12/25

SECTION IV - (OFFICE USE ONLY)  
APPOINTMENT MADE:  YES   NO   
BCC MEETING:  DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

**Meredith Alyson Berman Ellis, PhD**  
Florida Atlantic University  
Department of Anthropology  
777 Glades Road, Boca Raton, Florida 33431  
(561) 297-4768 ellism@fau.edu

**Education:**

- |      |   |
|------|---|
| 2014 | Syracuse University, PhD in Anthropology (Dr. Shannon Novak, Advisor)   |
| 2011 | Syracuse University, MA in Anthropology   |
| 2005 | University of Rochester, MA in English  |
| 2004 | William Smith College, BA in Anthropology and English, Honors in Anthropology, Summa Cum Laude, Phi Beta Kappa. |

**Employment History:**

- |              |  |
|--------------|--|
| 2016-Present | Assistant Professor of Anthropology, Florida Atlantic University.                              |
| 2015-2016    | Adjunct Professor, Maxwell School of Citizenship and Public Affairs, Syracuse University.      |
| 2015         | Lecturer, Department of Sociology and Anthropology, SUNY Cortland.                             |
| 2010-2015    | Adjunct Instructor, Forensics and National Security Sciences Institute, Syracuse University.   |
| 2014         | Adjunct Lecturer, Department of Anthropology and Sociology, Hobart and William Smith Colleges. |
| 2011-2013    | Teaching Fellow, Maxwell School of Citizenship and Public Affairs, Syracuse University.        |

**Publications in Print:**

**Refereed Journal Articles**

- |      |   |
|------|---|
| 2020 | Ellis, Meredith A.B. Still Life: A Bioarchaeological Portrait of Perinatal Remains Buried at the Spring Street Presbyterian Church. <i>Historical Archaeology</i> . 54(1).                            |
| 2016 | Ellis, Meredith A.B. Presence and Absence: An Exploration of Scurvy in the Commingled Subadults in the Spring Street Presbyterian Church Collection, Lower Manhattan. <i>International Journal of</i> |

*Osteoarchaeology*. 26: 759–766

- 2011 **Ellis, Meredith A.B.**, Christopher W. Merritt, Shannon A. Novak, and Kelly J. Dixon. 2011 The Signature of Starvation: A Comparison of Bone Processing at a Chinese Encampment in Montana and the Donner Party Camp in California. *Historical Archaeology* 45(2).
- 2010 **Ellis, Meredith A.B.** The Children of Spring Street: Life and Rickets in a Nineteenth Century Congregation. *Northeast Historical Archaeology* 39.

#### **Books**

- 2019 **Ellis, Meredith A.B.** *The Children of Spring Street: The Bioarchaeology of Childhood in a 19<sup>th</sup> Century Abolitionist Congregation*. New York: Springer Press.
- 2018 Baxter, Jane Eva and **Meredith A.B. Ellis**, editors. *Nineteenth Century Childhoods in Interdisciplinary and International Perspectives*. Society for the Study of Childhood in the Past Monograph Series, Volume 6. Oxford: Oxbow Books.

#### **Refereed Book Chapters**

- 2018 Baxter, Jane Eva and **Meredith A.B. Ellis**. Introduction. In J. Baxter and M. Ellis (eds.) *Nineteenth Century Childhoods in Interdisciplinary and International Perspectives*. Society for the Study of Childhood in the Past Monograph Series, Volume 6. Oxford: Oxbow Books, 1-14.
- 2014 **Ellis, Meredith A.B.** A Disciplined Childhood: A Social Bioarchaeology of the Subadults of the Spring Street Presbyterian Church. In *Tracing Childhood: Bioarchaeological Investigations of Early Lives in Antiquity* ed. Jennifer Thomson, Marta Alfonso, and John Crandall. Gainesville: University of Florida Press, 139-158.

#### **Book Reviews**

- 2013 **Ellis, Meredith A.B.** Book Review: *A Fine and Private Place: The Archaeology of Death and Burial in Post-Medieval Britain*. Annia Cherryson, Zoe Crossland, and Sarah Tarlow. *Historical Archaeology* 47(2).

#### **Works in Press:**

- 2020 **Ellis, Meredith A.B.** Childhoods in Bioarchaeology: The Importance of

Categorizing and Analyzing Age. *The Archaeology of Childhood and Parenting: Materialized Experiences, Discourses, Identities, Places and Meanings* ed. Suzanne Spencer-Wood, April Kamp-Whitaker, and Jamie Devine. New York: Springer Press. 25 manuscript pages.

**Refereed Presentations and Proceedings:**

**International**

- 2019      **Ellis, Meredith A.B. Transitional Youths:** “Defining ‘Adolescence’ in Nineteenth Century New York City through Skeletal Remains” Annual Conference of the Society of the Study of Childhood in the Past, Sheffield, United Kingdom. Session 4, Conference Program page 2.

**National**

- 2017      **Ellis, Meredith A.B.** “Transfiguring Bodies: The Bioarchaeology of 19<sup>th</sup> Century Urban Childhood at the Spring Street Presbyterian Church” Society for the History of Children and Youth Conference, Camden, New Jersey. Conference Program page 12.
- 2017      **Ellis, Meredith A.B.** “Fetal Remains in Bioarchaeology: A Case Study from the 19th Century Spring Street Presbyterian Church” American Association of Physical Anthropology, New Orleans, Louisiana. Poster Presentation. *American Journal of Physical Anthropology* 162(S64): 75. Resulted in the publication Ellis, Meredith. Still Life: A Bioarchaeological Portrait of Fetal Remains Buried at the Spring Street Presbyterian Church. *Historical Archaeology* 54(1). 2020
- 2016      **Ellis, Meredith A.B.** “Childhoods in Bioarchaeology: Categorizing and Analyzing Age at the Spring Street Presbyterian Church. Society for Historical Archaeology Annual Meeting, Washington, D.C. *Society for Historical Archaeology Conference Abstracts 2016* SYM 97: 140.
- 2014      Novak, Shannon, and **Meredith A.B. Ellis.** “Extensions and Articulations: The “Generation Problem” in Jacksonian Manhattan.” American Anthropological Association, Washington D.C. Session 5-0430 Abstract # 39438
- 2014      **Ellis, Meredith A.B.** “The Text and the Body: The Case of the Reverend Henry G. Ludlow and the Remains of the Congregants of the Spring Street Presbyterian Church.” Society for Historical Archaeology Annual Meeting, Quebec City, Quebec. *Society for Historical Archaeology Conference 2014* SYM 32:60.

- 2012 **Ellis, Meredith A.B.** "Person, Place, and Thing: Disassociations of the Spring Street Burial Vaults," American Anthropological Association, San Francisco, California. Session 5-621 Abstract #\_17150
- 2011 **Ellis, Meredith A.B.** "A Disciplined Childhood: A Social Bioarchaeology of the Subadults of the Spring Street Presbyterian Church," American Anthropological Association, Montreal. Session 5-0875 Abstract #\_4715. Resulted in the publication Ellis, Meredith A.B. 2014. A Disciplined Childhood: A Social Bioarchaeology of the Subadults of the Spring Street Presbyterian Church. In *Tracing Childhood: Bioarchaeological Investigations of Early Lives in Antiquity* ed. Jennifer Thomson, Marta Alfonso, and John Crandall. Gainesville: University of Florida Press, 139-158.
- 2011 **Ellis, Meredith A.B.** "Severe rickets at the Spring Street Presbyterian Church" Poster Presentation, American Association of Physical Anthropologists, Minneapolis, Minnesota. *American Journal of Physical Anthropology* 144(S52):132.
- 2010 **Ellis, Meredith A.B.** "Starvation at China Gulch: The Story Told by Bone Processing at a Chinese Mining Camp," Society for Historical Archaeology Meetings, Amelia Island Plantation, Florida. Resulted in the publication Ellis, Meredith A.B., Christopher W. Merritt, Shannon A. Novak, and Kelly J. Dixon. 2011 The Signature of Starvation: A Comparison of Bone Processing at a Chinese Encampment in Montana and the Donner Party Camp in California. *Historical Archaeology* 45(2).
- 2009 **Ellis, Meredith A.B.** "The Children of Spring Street: Subadult Health, Disease, and Death in a Nineteenth Century Congregation," Society for Historical Archaeology Meetings, Toronto, Canada. Preliminary program page 13. Resulted in the publication Ellis, Meredith A.B. 2010. The Children of Spring Street: Life and Rickets in a Nineteenth Century Congregation. *Northeast Historical Archaeology* 39.

#### **Regional/Local**

- 2014 **Ellis, Meredith A.B.** "Louisa Hunter and the Spring Street Presbyterian Church: An Extended Osteobiography of a Teenage Girl." Bioarchaeologists' Northeast Regional Dialogue, Ithaca College
- 2013 **Ellis, Meredith A.B.** "The Text and the Body: The Case of the Reverend Henry G. Ludlow and the Remains of the Congregants of the Spring Street Presbyterian Church." Return of the Text Conference, LeMoyne College.
- 2013 **Ellis, Meredith A.B.** "Presence and Absence: An Exploration of Scurvy

in the Subadults in the Spring Street Presbyterian Church Collection”  
 Bioarchaeologists’ Northeast Regional Dialogue Conference, Syracuse  
 University. Resulted in the publication Ellis, Meredith A.B. 2016.  
 Presence and Absence: An Exploration of Scurvy in the Commingled  
 Subadults in the Spring Street Presbyterian Church Collection, Lower  
 Manhattan. *International Journal of Osteoarchaeology*. 26: 759–766

- 2012      **Ellis, Meredith A.B.** “A Disciplined Childhood: A Social Bioarchaeology  
 of the Subadults of the Spring Street Presbyterian Church,”  
 Bioarchaeologists’ Northeast Regional Dialogue Conference, SUNY  
 Albany.

**Non-Refereed Publications, Presentations, and Proceedings:**

**Publications**

- 2019      **Ellis, Meredith A.B.** “Inventory: Jose Marti,” NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: Emerald Towers,” NAGRPA  
 compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: FAU 95,” NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: Bullhead Grove,” NAGRPA  
 compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: Hutchinson Island Site,” NAGRPA  
 compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: Boca Weir,” NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: Riviera Beach,” NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: Kendall Site,” NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: 8DA33,” NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** and Branden Young. “Inventory: Belle Glade,”  
 NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** and Branden Young. “Inventory: Canal Point 2,”  
 NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** and Branden Young. “Inventory: Canal Point 3,”  
 NAGRPA compliance.
- 2019      **Ellis, Meredith A.B.** “Inventory: Hialeah,” NAGRPA compliance.

## **Presentations**

- 2020 **Ellis, Meredith A.B.** "Scientific Racism and Cultural Politics: Anthropology and the Search for "Race" in Biology," Invited Talk, Chavurah Interest Group, Boca Raton, FL.
- 2020 **Ellis, Meredith A.B.** "The Children of Spring Street: The Bioarchaeology of Childhood in a 19th Century Abolitionist Congregation in Manhattan," Invited Talk. West Boca Special Interest Group, Boca Raton, FL.
- 2020 **Ellis, Meredith A.B.** "The Children of Spring Street: The Bioarchaeology of Childhood in a 19th Century Abolitionist Congregation in Manhattan," Invited Talk, Palm Beach County Archaeological Society, West Palm Beach, FL.
- 2020 **Ellis, Meredith A.B.** "Social Bioarchaeology: Studying the Past through Human Skeletal Remains" FAU Research Café, Boca Raton campus, Boca Raton, FL.
- 2020 **Ellis, Meredith A.B.** "Reading the Bodies of Spring Street: The Bioarchaeology of Lower Manhattan." Osher Lifelong Learning Institute, Boca Raton Campus, Boca Raton, FL.
- 2019 **Ellis, Meredith A.B.** "In Conversation: A Podcast with Dean Horswell, Dorothy F. Schmidt College of Arts and Letters." Florida Atlantic University, Boca Raton, FL.
- 2019 **Ellis, Meredith A.B.** "Reading the Bodies of Spring Street: The Bioarchaeology of Childhood in 19th Century Manhattan," University Research Showcase, Florida Atlantic University, Boca Raton, FL.
- 2019 **Ellis, Meredith A.B.** "Science Camp: All About Bones." The Treehouse Reading and Arts Center, New Hope Mills, NY.
- 2019 **Ellis, Meredith A.B.** "Forensic Anthropology: Fact Versus Fiction" Invited talk, West Boca Special Interest Group, Boca Raton, FL.
- 2019 **Ellis, Meredith A.B.** "Reading the Bodies of Spring Street: The Bioarchaeology of Lower Manhattan." Osher Lifelong Learning Institute, Jupiter campus, Jupiter, FL.
- 2018 **Ellis, Meredith A.B.** "The Bioarchaeology of the Spring Street Presbyterian Church: History, Politics, and New Approaches to Studying the Past" Invited Talk, University of South Florida, Department of Anthropology.

- 2014 **Ellis, Meredith A.B.** "Eulogy." Spring Street Presbyterian Church Memorial Celebration, First Presbyterian Church, New York City.
- 2014 **Ellis, Meredith A.B.** "The Body in Context: Rethinking Microhistory at the Spring Street Presbyterian Church." Social Sciences Colloquium, Hobart and William Smith Colleges.
- 2012 **Ellis, Meredith A.B.** "Reading the Body: Bioarchaeology and Interdisciplinary Life after William Smith," Hobart and William Smith Colleges, Young Alumnae Speaker Series.
- 2012 **Ellis, Meredith A.B.** "Biological Anthropology," Utica College, April and October.
- 2010 **Ellis, Meredith A.B.** "Meredith A. Ellis, Bioarchaeologist, inducts Amistad Abolitionist Lewis Tappan," Guest on radio program *The Gist of Freedom*.
- 2010 **Ellis, Meredith A.B.** "Lewis Tappan and the 1834 Race Riots: Abolition, Bioarchaeology, and the Spring Street Presbyterian Church," Abolitionist Hall of Fame, Peterboro, New York.
- 2010 **Ellis, Meredith A.B.** "Bones Talk," *Pulse of the Planet* radio program guest.
- 2010 **Ellis, Meredith A.B.** "Biological Anthropology," Le Moyne College.
- 2010 **Ellis, Meredith A.B.** "Stories from the Grave: Skeletal Archaeology," Fayetteville-Manlius High School.
- 2009 **Ellis, Meredith A.B.** "Grave Stones and Anthropology," Chittenango High School.
- 2008 **Ellis, Meredith A.B.** "Grave Stones and Anthropology," Chittenango High School.
- 2008 **Ellis, Meredith A.B.** "Historical Bioarchaeology: Projects and Graduate School," Hobart and William Smith Colleges.
- 2008 **Ellis, Meredith A.B.** "What Happened to Spongy Kid? Investigating the Children of Spring Street," Brown bottle speaker, Syracuse University.

#### **Creative Activities**

- 2018-Present Principle Investigator, Native American Graves Protection and Repatriation Act (NAGPRA) compliance, Department of Anthropology,



Florida Atlantic University.

**Grants:**

**External Funded**

- 2013 American Dissertation Fellowship, *American Association of University Women*. \$20,000
- 2011 St. Clair Drake Travel Grant, *Society for Anthropology of North America*: "A Disciplined Childhood: A Social Bioarchaeology of the Subadults of the Spring Street Presbyterian Church," AAA Meetings November 2011. \$250
- 2007 Professional Equity Project Grant, Conference on College Composition and Communication, Spring 2007 NYC conference.

**Internal Funded**

- 2011 Dean's Summer Fellowship, *Maxwell School of Citizenship and Public Affairs, Syracuse University*.
- 2010 University Fellow, *Syracuse University*. \$20,000.
- 2010 Roscoe-Martin Grant, *Maxwell School of Citizenship and Public Affairs, Syracuse University*. \$1,000
- 2010 Dean's Summer Fellowship, *Maxwell School of Citizenship and Public Affairs, Syracuse University*. \$2,500
- 2008 University Fellow, *Syracuse University*. \$20,000.

**Courses taught at FAU:**

- ANT 4912 Research Methods in Bioarchaeology
- ANT 3516 Human Variation
- ANT 3516 Human Variation Online \*New version of course
- ANT 3586 Human Evolution
- ANT 4520 Forensic Anthropology
- ANT 4930 The Anthropology of Death. \*New course
- ANT 4905 Directed Independent Study
- ANT 6905 Directed Independent Study

**Supervision of Graduate Students:**

**Committee Chair:**

Michelle Hilpert, PhD student in Comparative Studies, interdisciplinary thesis under

development.

Michelle Rovere, PhD Candidate in Comparative Studies, interdisciplinary thesis under development.

Alexandra Thomas, MA Anthropology, December 2017: "The Estimation of Ancestry and Sex in Unknown Individuals through a Comparison of Methods."

Jennifer Dewey, MA Anthropology, May 2018: "Evaluating Entheseal Changes from a Commingled and Fragmentary Population: Republic Groves."

Alyson Fishbein, MA Anthropology August 2019: "The Corpus Callosum of the Microcephalic Phenotype."

Daniel Benitez, MA Anthropology August 2019: "Affinity of two South Florida Populations through Non-Metric Dental Analysis."

Cassandra Boyer, MA Anthropology, October 2019, "Dental Analysis of Populations in Coastal Ecuador."

Branden Young, MA Anthropology, October 2019, "Skeletons in the Closet: Inventory and Repatriation of Culturally Unaffiliated Human Remains at Florida Atlantic University."

Katherine Higgins, MA Candidate in Anthropology, "Preserving Cultural Heritage: An Archaeological Investigation of the Historic African American Gomez Pioneer Cemetery, Martin County, Florida"

Camila Torres, MA student in Anthropology, osteology thesis project under development.

Alexis Henderson, MA student in Anthropology, osteology thesis project under development.

Tessa Moody, MA student in Anthropology, osteology thesis project under development.

Roberto Garcia, MA student in Anthropology, osteology thesis project under development.

**Committee Member:**

Danielle Ingle, PhD Summer 2020: "The functional structure of vertebral trabecular bone in mammalian obligate swimmers."

Henna Brahmdat, MA Anthropology May 2018: "Assessing Sexual Dimorphism on the

Right First and Second Ribs.”

Sarah Crawford, MA Anthropology August 2019: “Dietary variability in a group of mixed-species *Cercopithecus* monkeys (*Cercopithecus mitis*, *C. ascanius* and *C. mitis* X *C. ascanius*) in Mkenke Valley, Gombe National Park, Tanzania.”

Ashley Lyon, MA Anthropology August 2019: “Utilizing Remote Sensing to Describe the Area of Occurrence of the Dania Beach Monkeys, *Chlorocebus sabaeus*, from Introduction to Present.”

Stephen Amorino, MA Anthropology January 2020: “The Political Ecology of South Florida: Indigenous Rights and the Everglades.”

Lisa Lago, MA Candidate in Anthropology, “Management of Death and Dying by Nurses”

Andrew Schneider, MA Candidate in Anthropology: “A Ceramic Analysis of Boynton Mounds (8PB100)”

John Duggan, MA student in Anthropology, “Reassessing Pre-Ceramic Mortuary Practices in Peninsular Florida.”

Kenton MacDowell, MA student in Anthropology, “The anthropology of race and gender laws in the United States: A comparative legal and cultural study”

Tracy Dickey, MA student in Anthropology, project on historic ceramics under development.

Robert Grillo, MA student in Anthropology, project in archaeology under development.

#### **Service:**

##### **Service to the Institution**

##### **Department Service**

2016-Present Creator/Leader of the Bioarchaeology Working Group

2018-Present Social Media Outreach Coordinator.

2019 Committee member and co-author, Department of Anthropology Program Review Self-Study.

2018 Organizer/Faculty host, Anthropology department lecture, Dr. Jonathan Bethard, Assistant Professor of Anthropology, University of South Florida.

- 2018 Organizer/Faculty host, roundtable discussion with graduate students and Dr. Jonathan Bethard, Assistant Professor of Anthropology, University of South Florida.
- 2017 Member of department committee to develop performance metrics for S.W.A.T.
- 2017 Organizer/Faculty host, Anthropology department lecture, Dr. Pamela Geller. Associate Professor of Anthropology, University of Miami.
- 2017 Organizer/faculty host, roundtable discussion with graduate students and Dr. Pamela Geller. Associate Professor of Anthropology, University of Miami

#### **University Service**

- 2019-Present Vice Chair, Faculty Assembly, College of Arts and Letters
- 2018-Present Executive Committee, PhD program in Comparative Studies, Social Sciences Track.
- 2018-2019 Steering Committee, Faculty Assembly, College of Arts and Letters
- Spring 2019 Women's Networking Event, Project ADVANCE, Panel Presenter
- Fall 2018 Undergraduate Programs Committee, College of Arts and Letters
- Fall 2017 Undergraduate Programs Committee, College of Arts and Letters

#### **Service to the Profession/Discipline**

- 2019-Present Conference Co-Coordinator, the Anthropology of Childhood and Youth Interest Group, American Anthropological Association.
- 2020 Peer reviewer for *Historical Archaeology*
- 2020 Peer reviewer for *FAU Undergraduate Research Journal*
- 2019 Peer reviewer for *Historical Archaeology*
- 2019 Peer reviewer for *International Journal of Osteoarchaeology*
- 2018 Peer reviewer for the *American Journal of Physical Anthropology*

- 2018            Peer reviewer for the *International Journal of Paleopathology*
- 2018            Peer reviewer for the *International Journal of Osteoarchaeology*.
- 2017            Peer reviewer for *Historical Archaeology*.
- 2017            Peer reviewer for *Florida Archaeology*.
- 2016            Peer review for the *International Journal of Osteoarchaeology*.
- 2016            Peer reviewer for the edited volume *Embodying Impairment: Towards a Bioarchaeology of Disability*.
- 2015            SAA Program Committee Member, Bioarchaeology.
- 2012-2015      Bioarchaeologists' Northeast Regional Dialogue, Organizing Committee.

**Service to the Public**

- 2018-Present   Storm of '28 Memorial Park Coalition, Inc. Volunteer
- 2017            Advisor to Florida Public Archaeology Network and local and state government agencies during test excavations at suspected unmarked burials at Davie Community Worship Center.

**Honors and Awards:**

- 2015            All-University Doctoral Prize, Syracuse University Department of Anthropology.
- 2011            Student Paper Prize, *Biological Anthropology Section*: "A Disciplined Childhood: A Social Bioarchaeology of the Subadults of the Spring Street Presbyterian Church," American Anthropological Association Meetings.
- 2011            Gordon Bowles Graduate Student Essay Prize, *Syracuse University*.

Historic Resources Review Board Appointments

Updated 07/22/2025

District	Seat	Profession	Member Name	Expiration	Latest-Appt	Original-Appt	Title
At Large	1	Historian	Rose Guerrero	08/19/2027	08/20/2024	07/13/2021	
At Large	2	Architecture	Vacant				
At Large	3	Archaeology	Dr. Meredith Ellis	09/12/2025	09/13/2022	07/13/2021	
At Large	4	Architectural History	Friederike Mittner	09/12/2025	09/13/2022	5/18/2002	
At Large	5	Historic Architecture	Aimee Sunny	09/12/2025	09/13/2022	06/04/2019	Chair
At Large	6	Resident of 20-mile Bend	Steve Weeks	10/21/2027	10/22/2024	10/18/2012	Vice Chair
At Large	7	Interest	Anne Hamilton	04/01/2027	04/02/2024	04/02/2024	
At Large	8	Interest	Steve Rappaport	05/06/2027	05/07/2024	05/07/2024	
At Large	9	Interest	Vacant				

Notes:

- 1. The term of office of each member shall be three (3) years.
- 2. The appointment of a new member to fill the vacancy of a departing member, the new member's term shall end at the expiration date of the departing member.
- 3. Members shall hold office until the first Tuesday after the first Monday in June of expiration year.



**Planning, Zoning  
& Building Department**

2300 North Jog Road  
West Palm Beach, FL 33411-2741  
(561) 233-5000

Planning Division 233-5300  
Zoning Division 233-5200  
Building Division 233-5100  
Code Compliance 233-5500  
Contractor Regulations 233-5525  
Administration Office 233-5005  
Executive Office 233-5228  
[www.pbc.gov/pzb](http://www.pbc.gov/pzb)

**Palm Beach County  
Board of County  
Commissioners**

Maria G. Marino, Mayor

Sara Baxter, Vice Mayor

Gregg K. Weiss

Joel G. Flores

Marci Woodward


Maria Sachs

Bobby Powell Jr.

**County Administrator**

Verdenia C. Baker


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**MEMORANDUM**

**DATE:** July 17, 2025

**TO:** Mayor Marino, and the  
Members of the Board of County Commissioners

**FROM:** Thuy Shutt, AIA, FRA-RA, Planning Director   
Palm Beach County Planning Division

**RE:** **Palm Beach County Historic Resources  
Review Board At-Large appointment**

The purpose of this memo is to request three (3) At-Large nominations for re-appointments to the Historic Resources Review Board (HRRB). The following candidates have expressed an interest: Ms. Aimee Sunny, Ms. Friederike Mittner and Dr. Meredith Ellis, whose terms will end on September 12, 2025.

The Board of County Commissioners (BCC) enacted Ordinance 2013-001 and Resolution 93-227 establishing the HRRB. The HRRB fulfills the requirements of the Certified Local Government (CLG) program set forth by the State of Florida and the National Historic Preservation Act Section 101(a). The CLG program requires nine (9) members to serve on the HRRB. All are appointed by the BCC, and there are no non-voting representatives. The term of office of each member is three (3) years, with a maximum three (3) consecutive year terms. The Board meetings are held four (4) times a year. The qualifications for this board appointment are: Five (5) with professional experience, three (3) with an interest in historic preservation and one (1) Palm Beach County resident living west of 20-Mile Bend. The HRRB currently consists of eight (8) members with one (1) vacancy.

If you would like to nominate Ms. Sunny, Ms. Mittner and/or Dr. Ellis for appointment please complete Section III of their application and return the signed application to our office by July 31, 2025. Alternatively, you may provide our office with contact information for an additional candidates to be considered to this office by July 31, 2025. It is our intention to have this matter submitted for consideration by the BCC at the September 16, 2025 board meeting. A list of the current HRRB members is enclosed for your information.

If there are any questions concerning this request, or if additional information is needed, please contact Ms. Acord, HRRB Liaison at 233-5326 or [nacord@pbc.gov](mailto:nacord@pbc.gov).

**cc:** Patrick W. Rutter, Assistant County Administrator  
Whitney Carroll, Executive Director, PZB  
Cindy Hoskin, Deputy Executive Director, PZB  
Darren Leiser, Assistant County Attorney  
Bryan Davis, Principal Planner, PBC Planning Division  
Christian Davenport, PBC Archaeologist, Historic Preservation Officer  
Yvonne Wamsley, PBC BCC Agenda Coordinator

**H. Historic Resources Review Board****1. Establishment**

There is hereby established a Historic Resources Review Board (HRRB).

**2. Powers and Duties**

The HRRB shall have the following powers and duties under the provisions of this Code:

- a. develop, administer, and update an accurate inventory of historic resources in unincorporated PBC and on PBC-owned property in municipalities. The inventory shall be used to formulate a map of historic district boundaries and historically significant properties meriting protection to be incorporated into the Land Use Element of the Plan;
- b. pursuant to Art. 9.B, Historic Preservation Procedures, nominate and accept nominations for public and private properties for designation and regulate and administer such properties, structures, buildings, sites, districts, etc. so designated as historic sites and/or districts. The Department, in conjunction with the HRRB, shall establish a schedule for nominations for public and private properties for designation;
- c. participate in the National Register program in Florida to the greatest possible extent, as defined by the 1981 and subsequent amendments to the National Historic Preservation Act of 1966 and regulations and rules drafted pursuant to those amendments by the National Park Service and the Florida State Bureau of Historic Preservation;
- d. act as a regulatory body to approve, deny, or modify Certificates of Appropriateness as specified by Art. 9, Archaeological and Historic Preservation;
- e. make recommendations concerning amendments to the Plan, this Code, Building, and other development-related codes as they relate to the preservation of historic resources;
- f. make recommendations regarding historic and archeological resources on property owned by PBC;
- g. pursuant to Art. 9.B.4.B, Waiver of the Code Provisions, review and comment to the BCC concerning waiver of Code provisions for properties within historic districts and for properties designated as historic or archaeological sites or listed on the PBC Register of Historic Places; [Ord. 2012-027]
- h. develop, establish, and administer guidelines concerning contemporaneous architectural styles, colors, building materials, and so forth for historic sites and historic districts. Such guidelines will be subject to approval by the BCC;
- i. coordinate with other entities to support increased public awareness of the value of historic preservation;
- j. after PBC qualifies as a Certified Local Government, make recommendations to the PBC Commission concerning the use of grants from Federal and State agencies, to augment PBC funding in order to promote the preservation and conservation of archaeological sites of historic significance, historic sites, and historic districts;
- k. cooperate and coordinate with Property Owners, public and private organizations, businesses, and other individuals to help ensure the conservation and preservation of archaeological sites, contents within said sites, buildings, structures, and districts of historic significance, especially those for which demolition or destruction is proposed;
- l. create and approve the design of standardized historic markers and plaques and issue recognition to designated historic sites and historic districts within PBC;
- m. execute any other needed and appropriate historic resource preservation functions which may be approved by the BCC;
- n. develop and administer a Historic Preservation Manual for PBC to help Property Owners fulfill the regulations and requirements of this Ordinance;
- o. hear, consider, and approve, approve with conditions, or deny applications for Certificate to Dig;
- p. make recommendations to the BCC regarding proposed amendments to the Map of Known Archeological Sites;
- q. initial resources shall be dedicated to those functions which shall qualify PBC as a Certified Local Government;
- r. make every effort to be represented at meetings, conferences, and workshops pertaining to the functions of the HRRB scheduled by the State Historic Preservation Offices or the Florida Conference of Preservation Boards and Commissions;
- s. seek expertise or proposals of matters requiring evaluation by a professional of a discipline not represented on the HRRB; and,
- t. the HRRB's responsibilities shall be complementary to the powers of the State Historic Preservation Office.



### 3. Board Membership

#### a. Qualifications

There shall be nine members of the HRRB. Members of the HRRB shall be residents of PBC, Florida and demonstrate an interest in local history. One member with professional experience shall be appointed from each of the following five professional disciplines: history, architecture, archeology, architectural history, and historic architecture. Other historic preservation-related disciplines, such as urban planning, American studies, American civilization, cultural geography, or cultural anthropology shall be considered when choosing appointments for these five of the nine members of the HRRB. Each of these five positions shall meet the requirements outlined in the Professional Qualifications Standards of the Florida Certified Local Government Guidelines. In addition to the above five positions, there shall be a sixth person with a demonstrated interest, degree, or experience in one of the above professional disciplines who is also a resident of the area of PBC west of Twenty Mile Bend, including any of the incorporated or unincorporated communities in proximity to Lake Okeechobee. There are no specific requirements for the other three positions as a prerequisite to appointment but consideration shall be given to the following with a demonstrated interest in history, architecture, or related disciplines: businessperson, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by the 1990 PBC Historic Sites Survey as containing 25 or more structures with potential for historic preservation. Persons seeking appointment to the HRRB shall be willing to invest time to assist Staff in site evaluations, establishing priorities, public education efforts, survey and planning activities of the Certified Local Government Program, and the other responsibilities of the HRRB. Board members shall attend pertinent educational conferences and seminars.

#### b. Appointment

The members of the HRRB shall be appointed at large by the BCC.

#### c. Terms of Office

Each appointment shall be made for a term of three years. Any member may be reappointed upon approval of the BCC as provided for herein. [Ord. 2013-001]

### 4. Secretary and Staff

#### a. Secretary

The Planning Director of the PZB shall serve as Secretary to the HRRB.

#### b. Staff

The Planning Division shall be the professional staff of the HRRB. The Board shall make every effort to minimize demands on staffing in consideration of budgetary constraints.

### 5. Meetings

#### a. General

General meetings of the HRRB shall be held at least four times per year. Special meetings may be called by the Chair of the HRRB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each Board member prior to a special meeting. [Ord. 2020-001]

#### b. Quorum

The presence of a majority of the appointed members of the HRRB shall constitute a quorum necessary to take action and transact business. [Ord. 2020-001]

## I. Impact Fee Review Committee

### 1. Establishment

There is hereby created an Impact Fee Review Committee (IFRC).

### 2. Powers and Duties

The IFRC shall have the following powers and duties under the provisions of this Code:

- a. submit a Report to the BCC whenever PBC conducts a full review or update of the impact fee system relating to:
  - 1) the implementation of Art. 13, Impact Fees;
  - 2) actual levels of service for the impact fees exacted in Art. 13, Impact Fees;
  - 3) the collection, encumbrance, and expenditure of all impact fees collected pursuant to Art. 13, Impact Fees;
  - 4) the validity and assumptions in the technical memoranda used to support the impact fee schedules in Art. 13, Impact Fees; and,
  - 5) any recommended amendment to Art. 13, Impact Fees.
- b. review amendments to Art. 13, Impact Fees prior to their consideration by the BCC; and,
- c. perform such other duties as the BCC deems appropriate.