

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: September 30, 2025 ☐ Consent ☒ Regular
☐ Workshop ☐ Public Hearing

Submitted by: Administration

Submitted for: Value Adjustment Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: appointment of one (1) individual to fill the citizen member seat on the Value Adjustment Board (VAB):

AT-LARGE SEAT

Robert Shorr

NOMINATED BY:

Vice Mayor Baxter
Commissioner Sachs

Summary: The purpose of the VAB is to hear appeals regarding property value assessments, denied exemptions or classifications, ad valorem tax deferrals, portability decisions, and change of ownership or control. Florida Statutes 194.015 and Administrative Rule 12D-9.004 provide that every county shall have a VAB which consists of five members (5): (a) two (2) members of the Board of County Commissioners (BCC); (b) one (1) school board member; (c) a citizen member appointed by the BCC, who owns homestead property in the county, and (d) a citizen member appointed by the school board who owns a business that occupies commercial space located within the school district.

The BCC-appointed citizen member seat must: (1) own homestead property in Palm Beach County; (2) may not be a member or an employee of any taxing authority in this state; and (3) may not be a person who represents property owners, property appraisers, tax collectors, or taxing authorities in any administrative or judicial review of property taxes.

Currently, due to a resignation, there exists a vacancy in the citizen member seat that must be appointed by the BCC. One (1) applicant has been nominated for appointment to the citizen member seat: Mr. Robert Shorr. A memo seeking nominations was sent to the BCC dated September 11, 2025. **Countywide** (DB)

Background and Policy Issues: The purpose of the VAB is to hear appeals regarding property value assessments, denied exemptions or classifications, ad valorem tax deferrals, portability decisions, and change of ownership or control.

Attachments:

1. Board Appointment Nominee Information Application / Resume
2. Chapter 194.015, Florida Statutes; 12D-9.004, Florida Administrative Code F.A.C.

Recommended by:

Agenda Coordinator

Date _____

Approved by:

Assistant County Attorney

Date _____

II. REVIEW COMMENTS

A. Other Department Review:



BOARDS/COMMITTEES APPLICATION

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I

(OFFICE USE ONLY)

☒ Advisory ☐ Not Advisory

BOARD/COMMITTEE NAME:

Value Adjustment Board

TYPE OF APPOINTMENT:

☒ AT-LARGE ☐ DISTRICT # _____
☐ REAPPOINTMENT ☒ NEW APPOINTMENT
☐ TBD ☐ START DATE ☐ END DATE
☐ N/A ☐ YEARS

TERM:

LENGTH OF TERM:

SEAT #:

SEAT REQUIREMENT:

4

PBC Resident

Homestead Property Owner

COMPLETING AN UNEXPIRED TERM?

YES

☒

NO

IF YES: DUE TO:

RESIGNATION

OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

**When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

SECTION II

(to be completed by applicant)

***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last)

Robert Dean Shorr

ADDRESS: 1742 E Rd

CITY: Loxahatchee Groves

STATE: FL

ZIP: 33470

PHONE #: 561-351-0245

EMAIL: robert@tabfirm.com

BUSINESS/EMPLOYER NAME:

Self Employed - Accurate Balancing & Commissioning, Inc

OCCUPATION:

President

ADDRESS: 1742 E Rd

CITY: Loxahatchee Groves

STATE: FL

ZIP: 33470

MAILING PREFERENCE:

☒

RESIDENCE

☐ BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

(conviction of a felony is not an automatic disqualifier from appointment)

YES

☒

NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES NOIf YES, please list: Water Resource Task Force, Construction Industry Licensing BoardCODE OF ETHICS TRAINING: X COMPLETED DATE: 9/8/25


All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

Training on the Palm Beach County Code of Ethics can be found on the web at:
<http://www.palmbeachcountyethics.com/training.htm>.

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Robert Shorr DATE: 9/8/25**SECTION III - COMMISSIONER (OFFICE USE ONLY)** DISTRICT # COMMISSIONER'S SIGNATURE:  DATE: 9/17/25**SECTION IV - (OFFICE USE ONLY)**APPOINTMENT MADE: YES NO
BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

SECTION II - continued (to be completed by applicant)

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Example: (R#)X-X/PO X	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

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SIGNATURE: [Signature] PRINTED NAME: Robert Shorr DATE: 9/8/25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE:

SECTION IV - (OFFICE USE ONLY)

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Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

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CODE OF ETHICS TRAINING: X COMPLETED DATE: 9/8/25

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SIGNATURE: [Signature] PRINTED NAME: Robert Shorr DATE: 9/8/25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 6

COMMISSIONER'S SIGNATURE: [Signature] DATE: 9/17/25

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
BCC MEETING: DATE

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SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

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If YES, please list: Water Resource Task Force, Construction Industry Licensing Board

CODE OF ETHICS TRAINING: X COMPLETED DATE: 9/8/25

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SIGNATURE: [Signature] PRINTED NAME: Robert Shorr DATE: 9/8/25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 5

COMMISSIONER'S SIGNATURE: [Signature] DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

ROBERT D. SHORR, CPMM
CURRICULUM VITAE

Education	A. A. Palm Beach State College, US Navy Nuclear Power School & Prototype Training
Specialized Training in Bldg & HVAC Performance Testing	National Environmental Balancing Bureau – Building Commissioning, TAB Supervisor Square D Power Logic University – Comprehensive Power Monitoring Course Stiles Construction and Centex Rooney Construction Management Training Writing Specifications for Governmental Contracting Application of Programmable Logic Controllers to Building Systems
Presently	Accurate Balancing & Commissioning, Inc West Palm Beach, FL Dec07-Present President: NEBB Certified Professional - Performs MEP system performance evaluations and HVAC testing & balancing in residential and commercial facilities such as offices, courts, health department, labs, schools, hotels, banks, hospitals & retail. Perform all duties required to operate a business, estimate projects, meet clients, perform field work, review & sign reports.
Previous Experience	Dyanki, Inc. dba Morse Zehnter Associates , West Palm Beach, FL 2003-2008 Director, Field Operations Department: Responsible for departmental staffing, planning, budgeting, setting goals and training. Distribute workload amongst Project Managers, Engineering Field Technicians, CADD Drafters, Subcontractors, Electrical and Mechanical Designers and Engineers. Supervise & Estimate Commissioning and Test & Balance projects. Conduct field inspections; attend critical client meetings, benchmark department goals, track budgets and milestones. Write and evaluate proposals and project estimates. Palm Beach County Facilities (FD&O) , West Palm Beach, FL 1996-2004 Trades Crew Chief and Industrial Electrician: Establish 5 year Capital Project budget, maintained electrical systems and managed all outside contractors for 1.6 Million square foot facility which included a Courthouse, Governmental Center, Central Energy Plant and Parking Structures. Palm Beach County Water Utilities , West Palm Beach, FL 1992-1995 Industrial Electrician: Responsible for maintaining 140 lift stations and associated equipment including generators, remote telemetry, control systems and structures. US Department of Interior , Marion, IL 1991-1992 Maintenance Mechanic: Maintained industrial facilities at Crab Orchard National Wildlife Refuge. Facilities included a water treatment plant, sewer treatment plant, 6 lift stations, 2 million square feet of leased warehouse and manufacturing sites located in pre- WWII structures. Palm Beach County Solid Waste Authority , West Palm Beach, FL 1989-1991 Utility Systems Operator: Operated water treatment, leachate collection, sewer treatment, methane collection, landfill monitoring equipment and site power generation facilities. Maintained logs, wrote operating and maintenance procedures, calibrated equipment, tested water samples and performed mechanical and electrical maintenance. US Navy, USS Truxtun, San Diego, CA 1983-1989 Nuclear Plant Mechanic/Supervisor: Supervised all watch standers in the engine room of a nuclear powered surface vessel including Mechanics, Electricians and Reactor Operator. Scheduled all maintenance, watch standers and equipment shutdowns. Supervised casualty control drills as drill team supervisor. Performed mechanical maintenance on various pumps, valves, turbines, piping, steam generator, reactor, and auxiliary boiler.
Current & Past Appointments	Florida Environmental Balancing Bureau – 2012-Present, Director – Past President Town of Loxahatchee Groves – 2019-Present Town Council -3 years as Mayor South Florida Fair and Expositions – 2003–2022, Board of Directors, 2022-Present Trustee Providencia Park Neighborhood Association – 2006-2014, Board of Directors Phipps Park Youth Baseball – 2007-2014, Board of Directors Association for Facilities Engineering (AFE) – 2006-2009, National Board of Directors
Certifications	NEBB Certified Air & Hydronics Test and Balance Certified Professional NEBB Certified Systems Commissioning Administrator (Building, HVAC, Plumbing) EPA Universal Refrigerant Certification EPA Certified Asbestos Abatement Worker FWPCOA State Class 'A' Waste Water Collection Certification FWPCOA State Class 'B' Water Distribution Certification AFE Certified Plant Maintenance Manager

12D-9.004 Composition of the Value Adjustment Board.

(1) Every county shall have a value adjustment board which consists of:

(a) Two members of the governing body of the county, elected by the governing body from among its members, one of whom shall be elected as the chair of the value adjustment board;

(b) One member of the school board of the county, elected by the school board from among its members; and,

(c) Two citizen members:

1. One who owns homestead property in the county appointed by the county's governing body,

2. One who owns a business that occupies commercial space located within the school district appointed by the school board of the county. This person must, during the entire course of service, own a commercial enterprise, occupation, profession, or trade conducted from a commercial space located within the school district and need not be the sole owner.

3. Citizen members must not be:

a. A member or employee of any taxing authority in this state,

b. A person who represents property owners, property appraisers, tax collectors, or taxing authorities in any administrative or judicial review of property taxes.

4. Citizen members shall be appointed in a manner to avoid conflicts of interest or the appearance of conflicts of interest.

(2)(a) Each elected member of the value adjustment board shall serve on the board until he or she is replaced by a successor elected by his or her respective governing body or school board or is no longer a member of the governing body or school board of the county.

(b) When an elected member of the value adjustment board ceases being a member of the governing body or school board whom he or she represents, that governing body or school board must elect a replacement.

(c) When the citizen member of the value adjustment board appointed by the governing body of the county is no longer an owner of homestead property within the county, the governing body must appoint a replacement.

(d) When the citizen member appointed by the school board is no longer an owner of a business occupying commercial space located within the school district, the school board must appoint a replacement.

(3)(a) At the same time that it selects a primary member of the value adjustment board, the governing body or school board may select an alternate to serve in place of the primary member as needed. The method for selecting alternates is the same as that for selecting the primary members.

(b) At any time during the value adjustment board process the chair of the county governing body or the chair of the school board may appoint a temporary replacement for its elected member of the value adjustment board or for a citizen member it has appointed to serve on the value adjustment board.

(4)(a) To have a quorum of the value adjustment board, the members of the board who are present must include at least:

1. One member of the governing body of the county,

2. One member of the school board; and,

3. One of the two citizen members.

(b) The quorum requirements of Section 194.015, F.S., may not be waived by anyone, including the petitioner.

(5) The value adjustment board cannot hold its organizational meeting until all members of the board are appointed, even if the number and type of members appointed are sufficient to constitute a quorum. If board legal counsel has not been previously appointed for that year, such appointment must be the first order of business.

Rulemaking Authority 194.011(5), 194.034(1), 195.027(1), 213.06(1) FS. Law Implemented 194.011, 194.015 FS. History—New 3-30-10, Amended 9-19-17.