PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: October 7, 2025

Department: Planning, Zoning & Building

Submitted By: Contractor Regulations Section

At Large Board Name: Construction Industry Licensing Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Reappointment of one (1) member to the Construction Industry Licensing Board (CILB), for the term November 1, 2025, through October 31, 2028.

ReappointmentSeat #RequirementRecommended byJerry Wilson3General ContractorMayor MarinoCommissioner WeissCommissioner Woodward

Summary: The CILB establishes qualifications and competence of contractors that work within the County. The CILB also provides for the testing and licensing of these contractors, and is empowered to discipline licensees, and hear citation appeals. The CILB was established by Special Act, Laws of Florida, Chapter 67-1876, as amended. The Special Act and, subsequently, Section 489.131, Florida Statutes sets forth the membership of the CILB, which consists of 15 members. The CILB shall be comprised of 15 members as follows: two (2) general contractors, one (1) member from each of the following contractor categories: building, residential; electrical; plumbing; HARV (Heating, Air Conditioning, Refrigeration and Ventilation), roofing; swimming pool; one (1) architect; one (1) engineer and one (1) full-time building official employed by a local government within Palm Beach County, who meets the requirements of the Building Officials Association of Florida; and three (3) consumer representatives. A memorandum was sent to the Board of County Commissioners (BCC) on September 8, 2025, requesting support to re-appoint one (1) current CILB member. The CILB currently has 12 out of 15 seats filled. Countywide (RM)

Background and Justification: The membership of the CILB consists of two (2) general contractors, and one (1) member of the following categories: building, residential, electrical, plumbing, HARV roofing, swimming pool, architect, engineer, and building official. In addition, Section 489.131, Florida Statutes requires that we have three (3) Consumer Representatives. The CILB establishes qualifications and competency of contractors that work within the County. The CILB also provides for the testing and licensing of these contractors and is empowered to discipline licenses.

Attachments:

- 1. Boards/Committees Application/Resume
- 2. Memorandum to the Board of County Commissioners, September 8, 2025
- 3. Special Act (excerpt regarding membership composition)
- 4. Current Membership List

Recommended by:

Department Director

Date

Legal Sufficiency:

Assistant County Attorney

Date

II. REVIEW COMMENTS

 Other Department Review:
Department Director



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401

www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. (Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION	(OFFICE USE	ONLY)			Advisor	v X Not	t Advisory
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TYPE OF APPOINTMENT:			AT-LARGE		DISTRICT #		
TERM: LENGTH OF TERM:		11/1/2025 3	REAPPOINTMENT START DATE YEARS		10/31/2028	NEW APPO END DATE	INTMENT
SEAT #:		3					
SEAT REQUI	REMENT:	Palm Beach C	ounty Resident				
COMPLETING	G AN UNEXPIRED TERM?			YES	x	NO	
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	COMPLETING TERM FOR:	:					•
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•	t/Middle Initial/Last)		Jerry E. Wil	son			
ADDRESS:	751 Hibiscus Ave						
CITY:	Juno Beach		STATE:	FL	ZIP:	33408	
PHONE #:	561-512-6376						
EMAIL:	jw@bespokei3.com						
BUSINESS/E	MPLOYER NAME:			Bespoke	Design & c	onsulting	
OCCUPATIO		General C	ontractor				
ADDRESS:	751 Hibiscus Ave				_		
CITY:	Juno Beach		STATE:	FL	ZIP:	33408	
MAILING PR	EFERENCE:	X	RESIDENCE			BUSINESS	
	VER BEEN CONVICTED OF A		it)			YES	xNO
	IF YES - STATE THE COUR			DISPOSITIO	N OF CASE	AND DATE:	
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Any questions and/or conce www.poimbeochcountyethic APPLICARE'S SIGNATURE: By	s.com or contact us via	email at ethics@polmbeo	thrountyethics.com at (56	1) 233 0774.		
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COMMISSIONER'S SIGN	ATURE:		Mh	DA	II:	9/8/2
SECTION IV - (OFFICE	USE ONLY)					
APPOINTMENT MADE:	YE		VO OF			
BCC MEETING:			***			

Pursuant to I louds's Public Records Law, this document outs be recorded and player open by members of the public

SECTION II - continue	d (to be completed by a	іррисапі)				
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APPOINTMENT MADE: BCC MEETING:	YES DATE	NO				

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SECTION II - continued (to be completed by applicant)

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POINTMENT MADE. YES NO. MEETING: DATE			NO		

Contact

www.linkedin.com/in/jerry-wilson-61049927 (LinkedIn)

Top Skills

Furnishings Cabinetry Woodworking

Honors-Awards

Regional Winner Subzero-Wolf Kitchen Design Award

Best of Houzz 2014 Award-Customer Satisfaction

Jerry Wilson

Owner, Bespoke Design & Consulting

Summary

An accomplished historian and cabinet maker, Jerry Wilson combines his knowledge of the decorative arts with superb woodworking skills to create truly innovative designs. As a project manager and certified general contractor, he has overseen or guided several high profile projects to successful completion.

Jerry believes great design is founded upon a thorough knowledge of materials, hardware and techniques. He draws heavily on the research skills developed during his graduate studies to achieve that end.

Jerry often says that the only limitations to building anything are the laws of gravity....and he likes to think that he has almost found a way around those.

Always attentive to his clients' vision, Jerry demands perfection and refuses to be satisfied until all functional and aesthetic qualities of a design are in harmony.

Some of his notable projects have been in National Museum of the American Indian, Freddie Mac, Congressional Country Club, Bally's Casino-Atlantic City, Nelson-Atkins Museum of Art and private residence throughout the USA.

Specialties: General Contractor, Construction Management, Owners Representation and Interior Design & Space Planning

Experience

Bespoke Design & Consulting Owner September 2007 - Present (15 years) Bespoke Design & Consulting, is a design/build and construction management firm specializing in owner representation, interior architecture, space planning and finish packages for extraordinary renovation and new construction projects.

Contact 561-512-6376 Bespoke@bespokei3.com FL CGC #1523128

Drawing on extensive experience in the fields of interior design, decorative arts and project management, the Bespoke team helps guide projects from concept to completion.

Exacting specifications of materials and finishes, rigorous engineering details and comprehensive visual aids and drawings all combine to assist architects, interior designers, builders and homeowners turn their vision to reality.

Education

Virginia Tech MA, History · (1996 - 1998)

University of Missouri-Columbia BA, History, Philosophy, Political Science (1988 - 1994)

Kristin Cataldo

From: Kristin Cataldo

Sent: Monday, September 8, 2025 1:15 PM

To: Melissa Santoro
Cc: Sandrea Bhoorasingh L.

Subject: Re-Appointment to the Construction Industry Licensing Board (CILB) of Palm Beach

County

Attachments: Jerry Wilson Re-appointment Packet.pdf

Re: Re-Appointment to the Construction Industry Licensing Board (CILB) of Palm Beach County

Attn: Mayor Maria Marino

The purpose of this memo is to request your support for the re-nomination of one current and active board member to the Construction Industry Licensing Board (CILB). The nominee is as follows:

-Mr. Jerry Wilson, who has been an active member, has attended 25 out 29 monthly board meetings during his 3-year term, and has indicated a willingness to continue serving for a second term in seat three as a General Contractor.

The term for this nominee would begin November 1, 2025, through October 31, 2028. The application and resume for the above-mentioned member is attached for your review and signature located on page two.

The CILB was created by Special Act 67-1876 in 1967 and is comprised of fifteen (15) members, representative of the construction industry and citizens within Palm Beach County. Although specific member representation is set forth in Special Act 67-1876 and Chapter 489 F.S. as amended, the members are appointed by the BCC.

The CILB is responsible for approving all applications for certification examinations and requests for change of status and may take disciplinary action against a county certified contractor for violation of contractor certification laws. The CILB meets monthly (except during the month of November), usually on the fourth Monday.

Please respond within the next ten (10) days identifying the current member re-appointment or your choice of a new nominee. A copy of the candidate's resume must also be provided.

Should you have any questions regarding this request for nominations, please contact Kristin Cataldo at (561) 233-5540 or keataldo@pbc.gov as soon as possible. I appreciate your attention to this matter, and I will look forward to hearing from you.

Attachments:

- Boards/Committees Application
- Resume for Mr. Wilson
- CILB Membership List for 2025-26.
- Meeting Schedule for 2025 and 2026
- Board Member Requirements per Special Act, Chapter 67-1876, as amended.

Best regards,

Kristin Cataldo

Administrative Assistant I, Contractor Regulations Section

Code Compliance Division

Palm Beach County Planning, Zoning & Building 2300 N Jog Road | West Palm Beach, FL 33411

Office: (561) 233-5525 Direct: (561) 233-5540

Email: KCataldo@pbc.gov Website: www.pbcgov.com/pzb/contractors

 Please help us service you better by filling out the following survey and letting us know how we are doing: http://survey.pbcgov.com/s3/PZB-Contractors-Ongoing-Customer-Input-Survey





Follow PZB on social medial





Special Act, Chapter 67-1876, Laws of Florida as amended

Board Member Qualifications

Section 3. Construction Industry Licensing Board of Palm Beach County, organization, meetings, powers, duties. --

- (A.) The Construction Industry Licensing Board of Palm Beach County is hereby created and composed of the following: two general contractors, one contractor who is primarily engaged in the business of furnishing those services to which a building contractor is limited, one contractor who is primarily engaged in the business of furnishing those services to which a residential contractor is limited, one electrical contractor, one plumbing contractor, one HARV contractor, one roofing contractor, one swimming pool contractor, one architect, one engineer, and one full-time building official, employed by a local government within Palm Beach County who meets the requirements of the Building Officials Association of Florida. All members of the Board shall be appointed by the Palm Beach County Board of County Commissioners.
- (B.) To be eligible for appointment each contractor member shall be:
 - (1) Actively engaged in the construction business in Palm Beach County and have held a certificate of competency in his name and have been so engaged for a period of not less than 5 consecutive years immediately before the date of his appointment, and be a resident of Palm Beach County. The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County.
 - (2) Each member of the Board except the Building Official shall hold a valid certificate issued by this Board or the state of Florida in addition to having the qualifications required in subsection (B) (1) above.
 - (3) In the event that any member of the Board no longer possesses the qualifications required in subsection (B) (1) and (B) (2) above, said member may be suspended or removed as a member of the Board upon a majority vote. If a member fails to attend three successive, regular scheduled meetings, he may be removed by a majority vote of the Board.
- (C.) All terms of office expire on September 30 of the last year of the term. As the terms of members expire, the Board of County Commissioners shall appoint a member to fill the vacancy for a term of 3 years, but no member shall serve for more than two consecutive terms but may be reappointed after a three (3) year hiatus. Vacancies in the membership of the board for any cause shall be filled by the Board of County Commissioners for the balance of the unexpired term.

Florida Statutes 489.131 Applicability:

(10) No municipal or county government may issue any certificate of competency or license for any contractor defined in s. 489.105(3)(a)-(o) after July 1, 1993, unless such local government exercises disciplinary control and oversight over such locally licensed contractors, including forwarding a recommended order in each action to the board as provided in subsection (7).

Each local board that licenses and disciplines contractors must have at least two consumer representatives on that board. If the board has seven or more members, at least three of those members must be consumer representatives. The consumer representative may be any resident of the local jurisdiction who is not and has never been, a member or practitioner of a profession regulated by the board or a member of any closely related profession. (7/1/93)

Board of County Commissioners:

Urges all associations to join Palm Beach County in encouraging diversity in your Board nominations. Diverse representation in our Board appointments is key to promoting a wider variety of perspectives and approaches to policy development, strategic planning, and regulatory implementation for our citizens. (11/5/09)

		Requirements					
Industry Trade	Seat	Must be a Resident of Palm Beach County	Actively engaged in construction for 5 consecutive years prior to seat assignment	Hold a State of Florida license or a CILB issued license.			
General Contractor	3,5	√	V	State/CILB			
Residential Contractor	6	7	V	State/CILB			
Building Contractor	11	1 1	. 1	State/CILB			
HARV Contractor	. 1	√	V	State/CILB			
Electrical Contractor	2	√ √	V	State/CILB			
Plumbing Contractor	8	7	1	State/CILB			
Roofing Contractor	4	√ √	V	State/CILB			
Swimming Pool Contractor	10	√ √	٧	State/CILB			
Building Official	7	√ √	V	State			
Engineer	9	√	٧.	State			
Architect	12	√ √	V	State			
Consumer Representative	13,14,15	√ .	Nothing Construction	Nothing Construction			
			Related	Related			

Rev. 6/7/23

2025-2026

Construction Industry Licensing Board of Palm Beach County - Members

2025-2026 Construction Industry Licensing Board of Palm Beach County - Members

Residential Contractor				onnor Peede- C/M	2025/28-E
				rchitect	
				lexis Knight Architects	(561)-379-3095
				00 NE 6 th Street Suite 102	
			В	oynton Beach, FL 33435	
		Seat #6	(cpeede@akarchitectsinc.com	Seat #12
Consumer Member					
				Eligibility	
				EEligible for re-elect	tion
				NENot Eligible for ad	
				2.00 =	
				Members are allowed to serv	ve two terms.
		Seat # 1	13	Each term is for 3 years.	
Naomi Stevenson-C/F	Postablika	2023/26-	E	Diversity	
Consumer Member	(561)	719-6532	В	A- African American	
Assistant Controller				<u>C-</u> Caucasian	
Maschmeyer Concrete				H- Hispanic American	*
1142 Water Tower Road.				N- Native American	
Lake Park FL, 33403			and the second	~	
nstevenson@maschmeyer.com			[Gender: M- Male F- Female	<u>e</u>
		Seat #1			
Robert D. Shorr- C/M		2023/26-	220727	Phone D	
Consumer Member		1) 351-024:		BBusiness Phone	
Accurate Balancing & Commiss	sioning	I	3	FFax Number	
1742 E. Rd			ļ		
Loxahatchee, FL 33470					
Robert@tabfirm.com		Seat #1	15		

Shannon Fox, Esq.	Assistant County Attorney - Board	(561) 355-2225
Ryan Maher, Esq.	Assistant County Attorney- Division	(561) 355-2225
Richard Torrance	Director, Contractor Regulations Division	(561) 233-5525

The Board has 12 out of 15 seats currently filled. The gender ratio (female: male) is 2:10.