

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	October 7, 2025	(X) Consent	() Regular
		() Workshop	() Public Hearing
Department:	<u>Environmental Resources Management</u>		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file Amendment No. 06 (Amendment) to Grant No. L22AC00513 under Cooperative Agreement (Agreement) (R2022-1540) with the U.S. Bureau of Land Management (BLM) which provides funds for years four (4) and five (5) of the Agreement in the amount of \$72,202.51 for the management of the Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA), for the period commencing October 1, 2025 and ending September 13, 2027; and

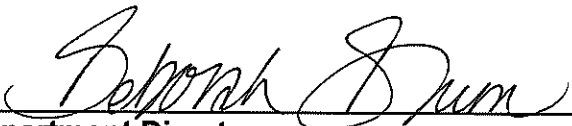
B) approve Budget Amendment of \$72,203 in the Natural Areas Fund to recognize the award for FY2026 and FY2027.

Summary: On December 20, 2022, the Board of County Commissioners (BCC) approved the BLM Agreement (R2022-1540) for management services at JILONA for a five (5)-year project period commencing September 14, 2022 and ending September 13, 2027. Delegated authority to execute all future time extensions, task assignments, certifications and other forms associated with the Agreement was approved at that time. This Amendment provides for reimbursement to the County up to the amount of \$72,202.51 for managing JILONA for FY2026 and FY2027 with no County match required. The budget outlined in the Amendment shows the total awarded amount to date, which includes FY2023 (\$32,072.87), FY2024 (\$32,945.06), FY2025 (\$74,618.85), and FY2026 and FY2027 (\$72,202.51) totaling \$211,839.29. The Amendment also incorporates a letter of compliance with the current administration's Executive Orders. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County.** District 1 (SS)

Background and Justification: Environmental Resources Management and BLM have been partnering on the management of JILONA since 1996. The Agreement will provide funding for management activities which include biological monitoring, public outreach and education support, public use maintenance, and restoration and enhancement projects.

Attachments:

1. Amendment No. 06, BLM Agreement L22AC00513
 2. Budget Amendment
 3. Delegation of Authority
-

Recommended by:		<u>9-2-2025</u>	SAS 8/21/25
	Department Director	Date	

Approved by:		<u>9/26/25</u>
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>\$35,568</u>	<u>\$36,635</u>	_____	_____	_____
External Revenues	<u>(\$35,568)</u>	<u>(\$36,635)</u>	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$0</u>	<u>\$0</u>	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No X

Does this item include the use of federal funds? Yes X No _____

Does this item include the use of state funds? Yes _____ No X

Budget Account No.:

EXP: Fund 1226 Department 380 Unit E235 Object 3401 Program _____

REV: Fund 1226 Department 380 Unit E235 Rev Source 3139 Program _____

Task: X016 SubTask: NJUI

B. Recommended Sources of Funds/Summary of Fiscal Impact: Bureau of Land Management CFDA15.245

C. Department Fiscal Review: OKing

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

ASD/EL 9/18/25
OFMB DA 9/18 9/18
DA 9/18
9/18

9/22/25
Contract Development & Control
267 9.19.25

B. Legal Sufficiency:

9/25/25
Assistant County Attorney

C. Other Department Review:

Department Director

1. DATE ISSUEDMM/DD/YYYY08/08/2025

1a. SUPERSEDES AWARD NOTICE dated09/03/2024
except that any additions or restrictions previously imposed
remain in effect unless specifically rescinded

2. ASSISTANCE LISTING NUMBER
15.245 - Plant Conservation and Restoration Management

3. ASSISTANCE TYPECooperative Agreement

4. GRANT NO. L22AC00513-06
Originating MCA #

5. TYPE OF AWARD
Other

4a. FAIN L22AC00513

5a. ACTION TYPEPost Award Amendment

6. PROJECT PERIODMM/DD/YYYY
From09/14/2022

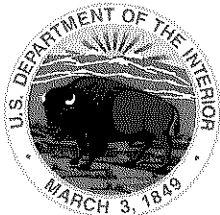
Through09/13/2027

7. BUDGET PERIODMM/DD/YYYY
From09/14/2022

Through09/13/2027

8. TITLE OF PROJECT (OR PROGRAM)
Management Agreement for Jupiter Inlet Lighthouse Outstanding Natural Area

NOTICE OF AWARD



AUTHORIZATION (Legislation/Regulations)
Federal Land Policy and Management Act of 1976 (FLPMA), 43 USC § 1737(b)

9a. GRANTEE NAME AND ADDRESS
COUNTY OF PALM BEACH
2300 N Jog Rd
4th Floor
West Palm Beach, FL, 33411-2750

9b. GRANTEE PROJECT DIRECTOR
Mr. Andrew Thomas Cunningham
2300 N Jog Rd
4th Floor
West Palm Beach, FL, 33411-2743
Phone: 561-233-2400

10a. GRANTEE AUTHORIZING OFFICIAL
Ms. Deborah Drum
2300 N Jog Rd
WEST PALM BEACH, FL, 33411-2743
Phone: 5612332454

10b. FEDERAL PROJECT OFFICER
Peter Dewitt
600 State Road 707 Unit B
Jupiter, FL, 33469
Phone: 5612955955

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)
I Financial Assistance from the Federal Awarding Agency Only
II Total project costs including grant funds and all other financial participation

a. Salaries and Wages	\$	71,932.61
b. Fringe Benefits	\$	40,815.31
c. Total Personnel Costs	\$	112,747.92
d. Equipment	\$	0.00
e. Supplies	\$	0.00
f. Travel	\$	0.00
g. Construction	\$	0.00
h. Other	\$	0.00
i. Contractual	\$	99,091.37
j. TOTAL DIRECT COSTS	\$	211,839.29
k. INDIRECT COSTS	\$	0.00
l. TOTAL APPROVED BUDGET	\$	211,839.29
m. Federal Share	\$	211,839.29
n. Non-Federal Share	\$	0.00

12. AWARD COMPUTATION
a. Amount of Federal Financial Assistance (from item 11m) \$ 211,839.29
b. Less Unobligated Balance From Prior Budget Periods \$ 0.00
c. Less Cumulative Prior Award(s) This Budget Period \$ 139,636.78
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$ 72,202.51
13. Total Federal Funds Awarded to Date for Project Period \$ 211,839.29

14. RECOMMENDED FUTURE SUPPORT
(Subject to the availability of funds and satisfactory progress of the project):

YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 2	\$	d. 5	\$
b. 3	\$	e. 6	\$
c. 4	\$	f. 7	\$

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:
a. DEDUCTION
b. ADDITIONAL COSTS
c. MATCHING
d. OTHER RESEARCH (Add / Deduct Option)
e. OTHER (See REMARKS)

a

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:
a. The grant program legislation.
b. The grant program regulations.
c. This award notice including terms and conditions, if any, noted below under REMARKS.
d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.
In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached - ☒ Yes ☐ No)

GRANTS MANAGEMENT OFFICIAL:
Ramon Burgos-Candelaria, Grants Management Officer
BUREAU OF LAND MANAGEMENT - HEADQUARTERS NATIONAL OPERA
DENVER FEDERAL CENTER BLDG 50
DENVER, CO, 80225
Phone: 303-236-6967

17. VENDOR CODE0070198398			18a. UEI XL2DNFMPCR44		18b. DUNS 078470481	19. CONG. DIST.21
LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PO LINE DESCRIPTION
1	0051021703-00010	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - DD
2	0051021703-00020	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - AM
3	0051021703-00030	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - LC

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 3	DATE ISSUED 08/08/2025
GRANT NO. L22AC00513-06	

LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PR LINE DESCRIPTION
4	0051032131-00010	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - DD
5	0051047923-00010	\$0.00	09/14/2022	09/13/2027	1125	Fuels Fire Management - DD
6	0051047923-00020	\$0.00	09/14/2022	09/13/2027	1109	Wildlife (Directed)
7	0054008001-00010	\$72,202.51	08/01/2025	09/13/2027	1125	Year 4 & 5

NOTICE OF AWARD (Continuation Sheet)

PAGE 3 of 3	DATE ISSUED 08/08/2025
GRANT NO. L22AC00513-06	

Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
10/01/2022	09/30/2023	Annual	03/13/2024
10/01/2023	09/30/2024	Annual	12/29/2024
10/01/2024	09/30/2025	Annual	12/29/2025
10/01/2025	09/30/2026	Annual	12/29/2026
10/01/2026	09/13/2027	Final	01/11/2028

Performance Progress Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
10/01/2022	09/30/2023	Annual	12/29/2023
10/01/2023	09/30/2024	Annual	12/29/2024
10/01/2024	09/30/2025	Annual	12/29/2025
10/01/2025	09/30/2026	Annual	12/29/2026
10/01/2026	09/13/2027	Final	01/11/2028

REMARKS

1. The purpose of this amendment is to add \$72,202.51 in supplemental funding to continue the project as originally approved.
2. The amendment also incorporates a letter of compliance with the current administration's Executive Orders.
3. All other original terms and conditions remain in effect.

AWARD ATTACHMENTS

COUNTY OF PALM BEACH

L22AC00513-06

- 1. Revised Budget Narrative
- 2. EO Letter of Compliance

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By: /s/ Scott A. Stone
Scott A. Stone
Assistant County Attorney

 8-22-25
Deborah Drum, Department Director
Environmental Resources Management



BUREAU OF LAND MANAGEMENT
BUDGET DETAIL and NARRATIVE
Attachment B

A-1 PERSONNEL COSTS (SF-424A Object Class Category 6n)
Instructions: Provide the name of the person in each position (if known), and provide both the annual (for multiyear awards) and total salary/amount each position is paid; the percent of time position contributes to this award; and the number of months the employee is paid. State if any positions are vacant at the time, and if so, anticipated hire date. Also, provide a justification and description of each position (including vacant positions). Personnel cannot exceed 100% of their time on all active projects. Personnel should ensure the cost of living increase is built into the budget and justified.

The salaries of administrative and clerical staff should normally be treated as indirect (F&A) costs (2 CFR §200.413c). Direct charging of these costs may be appropriate only if all of the following conditions are met: (1) Administrative or clerical services are integral to a project or activity; (2) Individuals involved can be specifically identified with the project or activity; (3) Such costs are explicitly included in the approved budget or have the prior written approval of the Grants Officer; and (4) The costs are not also recovered as indirect costs.

Name and Title or Position	Salary or Wage	Months or Hours	Year 1		Year 2		Year 3		Year 4		Year 5		Totals	
			Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds
Environmental Program Supervisor	\$ 42.43	60			\$ -		\$ -		\$ -		\$ 2,865.32			
Senior Environmental Analyst	\$ 38.52	250			\$ -		\$ -		\$ -		\$ 10,522.96			
Environmental Analyst	\$ 28.61	40			\$ -		\$ -		\$ -		\$ 1,288.03			
Environmental Technician II	\$ 27.47	20			\$ -		\$ -		\$ -		\$ 600.34			
Land Management Assistant II	\$ 26.40	20			\$ -		\$ -		\$ -		\$ 576.96			
											\$ -			
TOTAL PERSONNEL COSTS:														
(SFE-424A Object Class Category 6a)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,732.65	\$ -	\$ -	\$ 31,937.27

Qualification: Pin Point Beach County Environmental Resources Management staff will assist with the management of the Jupiter Inlet Lighthouse Outstanding Natural Area for the next five contract years. Tasks include natural area management, coordination, biological monitoring, maintenance of public use facilities, public outreach, reporting, habitat enhancement, and contractor oversight. Salary is increased by 3% annually in budget to account for COLA adjustments.

B) FRINGE BENEFITS (SF-424A Object Class Category 6b)
Fringe benefits are usually applicable to direct salaries and wages. Provide the fringe benefit rate used and a clear description of how the computation of fringe benefits was done. Provide both the annual (for multiyear awards) and total. If a fringe benefit rate is not used, show how the fringe benefits were computed for each position. The budget justification should be reflected in the budget description. Elements that comprise fringe benefits should be indicated. The fringe rate should be proportional among the federal and non-federal share categories. If a fringe rate is greater than 35%, a description and breakdown of the fringe benefit costs will be required. If a fringe benefit rate is not used, provide a breakdown of how the computation is done. The applicant should not combine the fringe benefit costs with direct salaries and wages in the personnel category.

Name and Title or Position	Salary or Wage Base (Amounts budgeted in Section A above)	Fringe Benefit Rate (%)	Year 1		Year 2		Year 3		Year 4		Year 5		Totals
			Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	
Environmental Program Supervisor	\$ 42.43	57.19%		\$ -		\$ -		\$ -		\$ 1,575.09		\$ 1,622.34	
Senior Environmental Analyst	\$ 38.52	57.19%		\$ -		\$ -		\$ -		\$ 5,958.10		\$ 6,136.84	
Environmental Analyst	\$ 28.61	57.19%		\$ -		\$ -		\$ -		\$ 708.04		\$ 729.28	
Environmental Technician II	\$ 27.47	57.19%		\$ -		\$ -		\$ -		\$ 339.91		\$ 350.11	
Land Management Assistant II	\$ 26.40	57.19%		\$ -		\$ -		\$ -		\$ 326.67		\$ 336.67	
TOTAL FRINGE BENEFIT COSTS:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,907.82	\$ -	\$ 9,175.66	\$ -
(GSF-424A Object Class Category 6b)													\$ 18,082.88

(GSF-424A Object Class Category 6b) Fringe benefits are as follows: FICA/FICA MED 7.65% Retirement 10.86% Insurance 19.68% Workers Comp 1.81% Annual, Holiday, Sick Leave 14.62% Total Fringe Benefit: 56.62%

C) TRAVEL COSTS (SF-424A Object Class Category 6c)

Justification:

J) TOTAL DIRECT COSTS (SF-424A Object Class Category 6i, Sum of 6a through 6h)									
The total of all direct costs applicable to this project									
Total Direct Costs	Year 1		Year 2		Year 3		Year 4		Totals
	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)
TOTAL DIRECT COSTS (SF-424A Object Class Category 6i, Sum of 6a through 6h)	\$	-	\$	-	\$	-	\$	35,567.74	\$ - \$ 72,202.52

J) INDIRECT COSTS (SF-424 Object Class Category 6j)

Indirect costs are those costs incurred for common or joint objectives which cannot be readily identified with an individual project or program but are necessary to the operations of the organization. Please refer to the BLM Financial Assistance Standard Terms and Conditions and the 2 CFR 200 for more information about indirect costs and facilities and administrative costs. Including more information regarding predetermined, provisional, and fixed rates.

Provide the most recent indirect cost rate agreement with the limited budget. The applicable indirect cost rate(s) negotiated by the organization with the cognizant negotiating agency must be used in computing indirect costs (R&A) for a proposal (2 CFR §200.414). The amount for indirect costs should be calculated by applying the current negotiated indirect cost rate(s) to the approved base(s).

Any non-Federal entity that has never received a negotiated indirect cost rate, except for those non-Federal entities described in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals, paragraph (D)(1)(B) may elect to charge a de minimis rate of 10% of modified total direct costs (MTDC) which may be used indefinitely. Foreign grantees that do not have a negotiated indirect cost rate may also elect to charge the de minimis rate limited to an indirect cost rate recovery of 10% of modified total direct costs, and foreign grantees that have a negotiated rate agreement with a U.S. federal agency may recover indirect costs at the current negotiated rate.

(Only mandatory cost sharing or cost sharing specifically committed in the project budget must be included in the organized research base for computing the indirect (R&A) cost rate or reflected in any allocation of indirect costs.)

Use the Narrative Box below to explain how you calculated your indirect cost base and resulting indirect costs.

Indirect Cost Rate to be used on this Project Indirect Cost Base for this Project:	Year 1		Year 2		Year 3		Year 4		Totals
	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)	BLM Funds	Matching Funds (if applicable)
TOTAL INDIRECT COSTS (SF-424A Object Class Category 6j)									
Narrative (Select statement that applies):	\$	-	\$		\$	-	\$	-	\$ - \$

1. A state or local government entity receiving more than \$35 million in direct Federal funding with an indirect cost rate of [insert rate]. We submit our indirect cost rate proposals to our cognizant agency. A copy of our most recently approved rate agreement/certification is attached.
2. A state or local government entity receiving less than \$35 million in direct Federal funding with an indirect cost rate of [insert rate]. We are required to prepare and retain for audit an indirect cost rate proposal and related documentation to support those costs.
3. A non-profit organization that has previously negotiated or currently has an approved indirect cost rate with our cognizant agency. Our indirect cost rate is [insert rate]. A copy of our most recently approved rate agreement is attached.
4. A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency. Our indirect cost rate is [insert rate]. In the event an award is made, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award is made.
5. A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency. Our indirect cost rate is [insert rate]. However, in the event an award is made, will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat indirect cost rate of 10% of modified total direct costs as defined in Title 2 of the Code of Federal Regulations Part 200, section 200.68. We understand that the 10% rate will apply for the life of the award, including any future extensions for time, and that the rate cannot be changed even if we do establish an approved rate with our cognizant agency at any point during the award period.
6. If your organization is a Cooperative Ecosystems Studies Unit (CESU) partner, your indirect cost rate will be 17.5% of your NICRA-determined indirect cost base.

K) TOTALS (SF-424A Object Class Category 6k)									
The sum total of all Direct and Indirect Costs (Sum of 6i and 6j) applicable to this agreement									
Year 1		Year 2		Year 3		Year 4		Year 5	Totals

Total Project Costs	Matching Funds (if applicable)	BLM Funds (if applicable)	Matching Funds (if applicable)	BLM Funds (if applicable)	Matching Funds (if applicable)	BLM Funds (if applicable)	Matching Funds (if applicable)	BLM Funds (if applicable)	Matching Funds (if applicable)	BLM Funds (if applicable)	Matching Funds (if applicable)	BLM Funds (if applicable)
TOTAL COSTS (SF-424A Object Class Category 60)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

I certify that to the best of my knowledge the costs detailed above are correct and complete and for the purposes set forth in the associated application for Federal Assistance.



**Environmental
Resources Management**

2300 North Jog Road, 4th Floor
West Palm Beach, FL 33411-2743

(561) 233-2400

FAX: (561) 233-2414

www.pbc.gov/erm



**Palm Beach County
Board of County
Commissioners**

Maria G. Marino, Mayor

Sara Baxter, Vice Mayor

Gregg K. Weiss

Joel G. Flores

Marci Woodward

Maria Sachs

Bobby Powell Jr.

Interim County Administrator

Todd J. Bonlarron

"An Equal Opportunity Employer"

Official Electronic Letterhead

July 25, 2025

Ramón Luis Burgos-Candelaria
Grants Management Officer
Office of Grants Management (BLM Grants Team)
Department of the Interior
(303) 236-6967 (Office)
rburgoscandelaria@blm.gov

**SUBJECT: L22AC00513 HQ MANAGEMET AGREEMENT
FOR JUPITER INLET LIGHTHOUSE
OUTSTANDING NATURAL AREA**

Dear Mr. Burgos-Candelaria,

Palm Beach County Board of County Commissioners is dedicated to ensuring compliance with all regulations and standards relevant to our agreement with the Bureau of Land Management (BLM) (L22AC00513). Our organization will review the presidential actions available at [https://www.whitehouse.gov/presidential-actions/\[whitehouse.gov\]](https://www.whitehouse.gov/presidential-actions/[whitehouse.gov]) and the DOI Secretary's Orders found at: [https://www.doi.gov/document-library/secretary-order \[doi.gov\]](https://www.doi.gov/document-library/secretary-order [doi.gov]). We affirm that we will adhere to all applicable Executive Orders governing this program in effect as of the date of signature of this letter.

Should you have any questions concerning this letter, please contact me at 561-233-2400.

Sincerely,

A handwritten signature in cursive script that reads "Deborah Drum".

Deborah Drum, Department Director
Environmental Resources Management

DD:mt

26-0007

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER - EXPENDITURES AND REVENUES

BGRV 380-081 425*532

BGEX 380-081 425*1720

FUND 1226 Natural Areas Fund

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 08/14/25	REMAINING BALANCE
REVENUES									
1226-380-E235-3139	Fed Gmt Phys Envir	Jupiter Inlet Tract/BLM	0	0	72,203	0	72,203		
Total Fund Revenues			14,169,304	14,169,304	72,203	0	14,241,507		
EXPENDITURES									
1226-380-E235-3401	Other Contractual Services	Jupiter Inlet Tract/BLM	0	0	72,203	0	72,203		72,203
Total Fund Expenditures			14,169,304	14,169,304	72,203	0	14,241,507		

SIGNATURES

DATES

Initiating Department/Division

Michael Scott

9/17/25

Administration/Budget Department Approval

ASD 9/18/25

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS	
At Meeting of:	October 7, 2025
Deputy Clerk to the Board of County Commissioners	



INTEROFFICE MEMORANDUM
Palm Beach County
Environmental Resources Management

DATE: February 9, 2023

TO: Verdenia C. Baker
County Administrator

THROUGH: Patrick Rutter
Assistant County Administrator

FROM: Deborah Drum, Director
Environmental Resources Management

[Handwritten initials: PWR, CJD, and date 2/9/23]

SUBJECT: REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:
A U.S. Bureau of Land Management (BLM) Cooperative
Agreement L22AC00513-00 (Agreement) for the management
of the Jupiter Inlet Lighthouse Outstanding Natural Area
(JILONA), for a 5-year project period commencing September
14, 2022 and ending September 13, 2027.

On December 20, 2022, agenda item 3L-3 (R2022-1540), the Board of County Commissioners approved the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Agreement, and any necessary minor amendments that do not substantially change the scope of work, or terms and conditions of the Agreement.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM), to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement, and any necessary minor amendments that do not substantially change the scope of work, or terms and conditions of the Agreement. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *VC Baker* DATE: 2/27/23
Verdenia C. Baker, County Administrator

DD:kf
Attachment