

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	October 7, 2025	☒ Consent	☐ Regular
		☐ Workshop	☐ Public Hearing
Department:	Fire-Rescue		

I. EXECUTIVE BRIEF

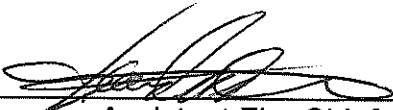
Motion and Title: Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida, authorizing the conveyance and transfer of title of a service vehicle (Asset 10197920), to the Palm Beach County Sheriff's Office (PBSO) pursuant to Section 125.38, Florida Statutes, contingent upon receipt of \$10 consideration and a duly executed Acceptance of Fire Rescue Vehicle(s) and/or Equipment Form; and providing for an effective date.

Summary: PBSO currently has Operational Technology Unit (OTU) whose mission relies on the transportation of a variety of equipment, including sensitive technical gear, communication tools, and specialized hardware required for field operations. The service vehicle will be used for moving and securing equipment to various locations for deployments, training, and maintenance in the support of the OTU. The asset being transferred is not needed for County purposes and has a de minimis useful value to the Fire/Rescue MSTU. The suggested minimum bid value of the asset is \$13,596 with a depreciated value of \$0. Countywide (SB)

Background and Justification: Supporting PBSO's effort to enhance all facets of operations requiring real-time movement of additional support equipment and gear on a routine basis promotes the public interest and welfare of Palm Beach County.

Attachments:

- 1. Resolution, with Acceptance of Fire Rescue Vehicle(s) and/or Equipment Form
- 2. Request to Transfer Asset to Fixed Assets Management Office
- 3. Request Letter from the PBSO

Recommended by:		9-10-2025
	Assistant Fire Chief	Date
Approved by:		9-10-2025
	Fire Rescue Administrator	Date
Approved by:		9/16/2025
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No X
Does this item include the use of Federal Funds? Yes _____ No X
Does this item include the use of State Funds? Yes _____ No X

Budget Account No.: Fund 1300 Dept 440 Unit 4210 Revenue Source 6999

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The suggested minimum bid value of the asset is \$13,596, with a depreciated value of \$0.

Fixed Assets #10197920 L.D. Thomas 9/10/25
OFMB, FAMO Manager

C. Departmental Fiscal Review: Lauren Magierowski 9/10/25

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

ASB 9/10/25
OFMB
QA 9/10
VS 9/10

Handwritten signature 9/11/25
Contract Development and Control
299.11.25

B. Legal Sufficiency

Handwritten signature 9/15/25
Assistant County Attorney

C. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

RESOLUTION NO. R2025-_____

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE CONVEYANCE AND TRANSFER OF TITLE OF AN AEROMASTER STEP VAN (ASSET #10197920) TO RIC L. BRADSHAW, SHERIFF OF PALM BEACH COUNTY, FLORIDA, PURSUANT TO SECTION 125.38, FLORIDA STATUTES, CONTINGENT UPON RECEIPT OF \$10.00 CONSIDERATION AND A DULY EXECUTED ACCEPTANCE OF FIRE RESCUE VEHICLE(S) AND/OR EQUIPMENT FORM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Ric L. Bradshaw, Sheriff of Palm Beach County (“Sheriff”) operates an Operational Technology Unit (OTU) whose mission relies on the transportation of a variety of equipment, including sensitive technical gear, communication tools and specialized hardware required for field operations; and

WHEREAS, the Sheriff desires ownership of a service vehicle for use by the OTU unit; and

WHEREAS, in accordance with Section 125.38, Florida Statutes, Palm Beach County may convey real or personal property to certain governmental units and not-for-profit community organizations that request such property for public or community interest and welfare purposes, if satisfied that the property is required for such use and is not needed for Palm Beach County purposes, and for such price, whether nominal or otherwise, set by the Palm Beach County Board of County Commissioners (“Board”); and

WHEREAS, Palm Beach County currently owns a 2015 Ford Aeromaster Step Van (Asset #10197920) (VIN 1F66F5KY7F0A10240) (“Vehicle”), which is no longer economical or efficient for continuing use by Palm Beach County; and

WHEREAS, the Sheriff desires and has requested that Palm Beach County convey the Vehicle to the Sheriff to use for moving and securing equipment to various locations for deployments, training and maintenance in the support of the OTO unit; and

WHEREAS, the Board is hereby satisfied that the Vehicle is required for said use, is not needed for Palm Beach County purposes, and has minimal useful value to the Palm Beach County Fire/Rescue Municipal Service Taxing Unit; and

WHEREAS, the Board hereby determines that supporting the Sheriff’s effort to enhance all facets of patrol and special operations requiring real-time movement of additional support equipment and gear on a routine basis promotes the public interest and welfare of Palm Beach County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. Recitals

The foregoing recitals are true and correct and are incorporated herein by reference.

Section 2. Authorization to Convey Property

Pursuant to Section 125.38, Florida Statutes, the Vehicle shall be conveyed to, and title thereof transferred to, the Sheriff, contingent upon the receipt of \$10.00 consideration, which is the nominal price established by the Board pursuant to Section 125.38, from the Sheriff and the attached Acceptance of Fire-Rescue Vehicle(s) and/or Equipment form duly executed by the Sheriff. Authority is hereby delegated to the Fixed Assets Management Office to take the steps needed to effectuate the conveyance and transfer of title of the Vehicle to the Sheriff. The Palm Beach County Fire Rescue Department shall then deliver the Vehicle to the Sheriff at Palm Beach County Fire Rescue, Support Services, 2601 Vista Parkway, West Palm Beach Florida.

Section 3. Effective Date

The provisions of this Resolution shall be effective immediately upon adoption hereof.

The foregoing resolution was offered by Commissioner _____ who moved its adoption. The Motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Maria G. Marino, Mayor
Commissioner Sara Baxter, Vice Mayor
Commissioner Gregg K. Weiss
Commissioner Joel G. Flores
Commissioner Marci Woodward
Commissioner Maria Sachs
Commissioner Bobby Powell Jr.

The Mayor thereupon declared the Resolution duly passed and adopted this _____ day of _____, 2025

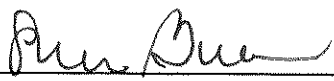
PALM BEACH COUNTY, A POLITICAL
SUBDIVISION OF THE STATE OF
FLORIDA, BY AND THROUGH ITS
BOARD OF COUNTY COMMISSIONERS

MICHAEL A. CARUSO
CLERK OF THE CIRCUIT COURT
& COMPTROLLER,

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS
AND CONDITIONS

By: 
County Attorney

By: 
Patrick J. Kennedy, Fire Rescue Administrator

Acceptance of Fire-Rescue Vehicle(s) and/or Equipment

Ric L. Bradshaw, Sheriff of Palm Beach County, Florida, ("Sheriff") does hereby receive and accept from Palm Beach County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County") title, ownership and possession of the following fire rescue vehicle(s) and/or equipment upon their transfer from the County.

Description of Vehicle(s) and/or Equipment, as applicable:

Type of Vehicle(s) and/or Equipment:	Step Van
Manufacturer:	Ford
Make:	Aeromaster
Year:	2015
Vehicle Identification Number (VIN):	1F66F5KY7F0A10240
Engine Type and #:	Asset # 10197920
Equipment included on Vehicle:	None
Odometer Reading:	54377

Sheriff acknowledges that it has inspected the Vehicle(s) and/or Equipment identified above (the "Vehicle(s) and/or Equipment") and that it has accepted each one "as is". Sheriff further acknowledges that County has not made and does not make any representation, warranty, or covenant, express or implied, with respect to the fitness, merchantability, design, construction, capacity, suitability or performance of the transferred Vehicle(s) and/or Equipment as identified above.

Disclaimer of Warranties and Liability. Sheriff understands and agrees that the County is not the manufacturer or merchant of the transferred Vehicle(s) and/or Equipment as identified above, nor the agent of said manufacturer or merchant, and that no warranties, whether express or implied, are given by County.

THE VEHICLE(S) AND/OR EQUIPMENT TRANSFERRED TO THE SHERIFF BY THE COUNTY, AND ACCEPTED BY THE SHERIFF HEREUNDER, ARE TRANSFERRED, CONVEYED AND ACCEPTED "AS IS". NO WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE GIVEN. ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED.

Sheriff acknowledges and agrees that it has fully inspected the Vehicle(s) and/or Equipment identified above and is accepting said Vehicle(s) and/or Equipment in complete reliance upon Sheriff's inspection of said Vehicle(s) and/or Equipment and upon Sheriff's own knowledge and expertise in evaluating the condition of said Vehicle(s) and/or Equipment and Sheriff's intended use of said Vehicle(s) and/or Equipment. Sheriff acknowledges and agrees that in accepting said Vehicle(s) and/or Equipment, Sheriff has not, and shall not, rely upon any statement, advice, information or representation made by the County or any of its employees, officers or agents. No oral or written statement, advice, information or representation from County or any of its employees, officers or agents, whether given before or after delivery of the Vehicle(s) and/or Equipment, shall create a warranty, and Sheriff acknowledges and agrees that it has not, and shall not, rely on any such advice, information or representation. Upon County's receipt of this form duly executed by the Sheriff, the Vehicle(s) and/or Equipment will be delivered to the individual designated below by the Sheriff at 2601 Vista Parkway, West Palm Beach, Florida 33411, and said designated individual shall take possession of the Vehicle(s) and/or Equipment on behalf of the Sheriff.

Sheriff understands and agrees that the County is not a seller engaged in the business of selling vehicles and/or equipment such as those identified above. Sheriff shall be solely responsible for inspecting the Vehicle(s) and/or Equipment identified above for any defects, either latent or patent, and for refurbishing and repairing said Vehicle(s) and/or Equipment as necessary prior to their use and operation, and that the County shall have no obligation or liability for such. Sheriff acknowledges that the County has warned Sheriff, and Sheriff specifically understands, that the Vehicle(s) and/or Equipment identified above may not be suitable or safe for Sheriff's intended use and operation until inspected, repaired and refurbished by Sheriff, and Sheriff agrees to do so prior to allowing the use and/or operation of said Vehicle(s) and/or Equipment. Sheriff shall be solely responsible for continuing maintenance of the transferred Vehicle(s) and/or Equipment, and the County shall have no obligation or liability for such.

(Remainder of Page Intentionally Left Blank)

Hold Harmless and Indemnification. To the extent permitted by law, Sheriff shall indemnify, defend and hold harmless the County, including its employees, officers, and agents, against any actions, claims or damages arising out of Sheriff's use, possession, operation, maintenance or ownership of the Vehicle(s) and/or Equipment transferred to, and accepted by, Sheriff. The foregoing shall not constitute a waiver of sovereign immunity beyond the limits set forth in Section 768.28, Florida Statutes.

Ric L. Bradshaw, Sheriff
Palm Beach County, Florida

BY: Terence Feeney
Terence P Feeney, Bureau Director

8/14/2025
Date

Witness
Rafiah Bacchus
Signature
RAFAIAH BACCHUS
Name (print or type)

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY
By: Brian Shutt
Attorney

Designated Individual to pick up the Vehicle(s) and/or Equipment:
Jeffrey Hawthorne, Division Manager, PBSO

To be completed at delivery
I acknowledge that I have been designated by the Sheriff to accept and receive delivery of the Vehicle(s) and/or Equipment described above, and that I hereby have accepted and taken delivery of said Vehicle(s) and/or Equipment on behalf of the Sheriff.

Jeffrey Hawthorne, Division Manager, PBSO

State of Florida, County of Palm Beach
Sworn to and subscribed before me by means of ☐ physical presence or ☐ online notarization this,
_____ day of _____, by _____.

Personally known ☐ OR produced identification ☐.
Type of identification produced _____.

NOTARY PUBLIC
My Commission Expires:
State of Florida at large

(Notary Seal)

Electronic Record of Contracts

This document was generated as a record of certain contracts created, accepted and stored electronically.



Summary of Contracts

This document contains the following contracts.

Title	ID
Donations Incoming (Palm Beach County and Palm Beach County Sheriff's Office)	b4b481c7-9090-4445-a188-25d0970c4d72

Contract signed by:

Terence Feeney	Signer ID: d1bba769-dd06-4ecd-871e-e4108a56bdf0
	Email: feeneyt@pbso.org
Date / Time:	Aug 14, 2025 at 8:15 AM EDT
IP Address:	139.64.204.2
User Agent:	Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/138.0.0.0 Safari/537.36 Edg/138.0.0.0

OFMB/FINANCIAL MANAGEMENT DIVISION
FIXED ASSETS MANAGEMENT OFFICE
Form #2

DEPARTMENT/DIVISION NAME PBCFR	CUSTODIAN CODE 6120	DATE 8/22/2025	9/20/25
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[illegible]

REASON CODES

1 - EXCESS
2 - OBSOLETE
3 - OTHER SURPLUS (specify)

4 - STATUTORY/PUBLIC PURPOSE/BCC ACTION (Describe in Comments section below)

CONDITION CODES

1 - NEW 2 - GOOD 3 - FAIR 4 - POOR

5 - BROKEN/SERVICEABLE

6 - BROKEN/BEYOND REPAIR

7-OTHER

(Specify)

COMMENTS (Provide details on Reason Code #4, Transfers, Trade-ins, Bond or Grant Funded Asset Information (attach documentation as necessary) Scrapping and Thefts required here)

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE CONVEYANCE AND TRANSFER OF TITLE OF 1 AEROMASTER STEP VAN TO RIC L. BRADSHAW, SHERIFF OF PALM BEACH COUNTY PURSUANT TO SECTION 125.38, FLORIDA STATUTES, CONTINGENT UPON RECEIPT OF \$10.00 CONSIDERATION AND A DULY EXECUTED ACCEPTANCE OF FIRE RESCUE VEHICLES (AND/OR EQUIPMENT) FORM.

REQUESTED BY - ORIGINATING DEPARTMENT *Please Print & Sign*

ORIGINATOR

Robert C. Manzano

Digitally signed by Robert Manzano C.
DN: cn=Robert Manzano, o=Manzano, ou=Manzano, email=robert.manzano@manzano.com, c=US

DATE 8/25/2025

DATE _____

INVENTORY OFFICER,

INVENTORY OFFICER
Scott Houk
Solidity supported by Solid Stock
The Company (Manager) of Solid Stock, COMPANY, COMPANY, One
Solid Stock, (Company) Solid Stock
Company, I am the manager of the Company
Company, I am the manager of the Company
Company, I am the manager of the Company

DATE 8/26/2025

100

CUSTODIAN 

DATE _____

WAREHOUSE

DATE _____

DISTRIBUTION: ORIGINAL WITH SIGNATURES – FAMO

PHOTOCOPY – Originating Department

.....
QWED

PHOTOCOPY – Originating Department

Rev 10/23/2021

**PALM BEACH COUNTY
SHERIFF'S OFFICE**

RIC L. BRADSHAW, SHERIFF



March 10, 2025

Chief Patrick Kennedy
Palm Beach County Fire Rescue
405 Pike Road
West Palm Beach, FL 33411

Greetings Chief Kennedy,

The Palm Beach County Sheriff's Office Operational Technology Unit is respectfully requesting the donation of a decommissioned service vehicle from your agency. The 2015 Ford Aeromaster step van would be utilized for essential mission-related functions and will significantly enhance our operational capacity.

The need for a reliable and specialized vehicle to transport equipment, tools, and technology for on-site operations has become increasingly apparent. This donation would alleviate current logistical challenges and improve efficiency across our operations.

OTU's mission relies on the transportation of a variety of equipment, including sensitive technical gear, communication tools, and specialized hardware required for field operations. Currently, our unit experiences several limitations in efficiently moving and securing this equipment to various locations for deployments, training, and maintenance.

Requested Vehicle Details:

- Year – 2015
- Make – Ford
- Model – Aeromaster Step Van
- PBCFR Asset # 10197920
- Miles – 54,377
- Vin - 1F66F5KY7F0A10240

Please feel free to contact me with any questions. Your consideration is greatly appreciated.

Respectfully,

Lt. John W. Chapman #8281

Lt. John Chapman
Operational Technology Unit