

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: October 21, 2025	☒ Consent	☐ Regular
	☐ Ordinance	☐ Public Hearing
Department:		
Submitted By:	<u>Palm Beach County Sheriff's Office</u>	
Submitted For:	<u>Palm Beach County Sheriff's Office</u>	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Modification #1 to Grant Award Agreement between the U.S. Department of Justice, Office of Justice Programs (OJP) and the Palm Beach County Sheriff's Office (PBSO), to extend the period of performance of the FY 2023 DNA Capacity Enhancement and Backlog Reduction (CEBR) through September 30, 2026.

Summary: On November 21, 2023, the Board of County Commissioners (BCC) accepted a FY 2023 DNA CEBR Grant Award in the amount of \$329,769 for the period October 1, 2023 through September 30, 2025 (R2023-1726). Modification #1 will extend the period of performance through September 30, 2026. **There is no match requirement associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 16.741 and the contract number is 15PBJA-23-GG-01271-DNAX. Countywide (RS)

Background and Justification: The OJP Programs FY 2023 Forensic DNA CEBR Program furthers OJP's mission by offering an opportunity for states and units of local government with existing crime laboratories that conduct DNA analysis to handle, screen, and analyze backlogged forensic DNA casework samples, as well as to improve DNA laboratory infrastructure and analysis capacity, so that forensic DNA samples can be processed efficiently and cost effectively. These improvements are critical to preventing future DNA backlogs and to helping the criminal justice system use the full potential of DNA technology.

Attachments:

- 1. Modification #1 to Grant Agreement
- 2. R2023-1726

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RECOMMENDED BY:		10/1/25
	DEPARTMENT DIRECTOR	DATE
APPROVED BY:		
	COUNTY ADMINISTRATOR	DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income					
(County)					
In-Kind Match (County)					
Net Fiscal Impact					
# Additional FTE					
Positions					
(Cumulative)					
Is Item Included in Current Budget:	YES		NO	X	
Does this item include the use of federal funds:	Yes	X	No		
Does this item include the use of state funds:	Yes		No	X	
Budget Account No.:	Fund 1152	Agency 160	Org 2454	Object 3129	
Reporting Category					

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

<u>ASD</u> 10/6/25	<u>Brady Brando</u> 10/7/25
OB 10/6	Contract Administration
AF 10/6	10/1/25 FW

B. Legal Sufficiency:

[Signature] 10/7/2025
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

From: do-not-reply@usdoj.gov
To: [Cid, Janet](#); Ivelisse.Hodge@usdoj.gov; [Bradshaw, Ric L.](#); Ivelisse.Hodge@usdoj.gov
Subject: Grant Award Modification for an award from DOJ is Approved
Date: Thursday, September 25, 2025 7:12:51 AM
Attachments: [datacontent\image\images\justgrants_seal_final_43A942_F2F3F41591889687873.png](#)

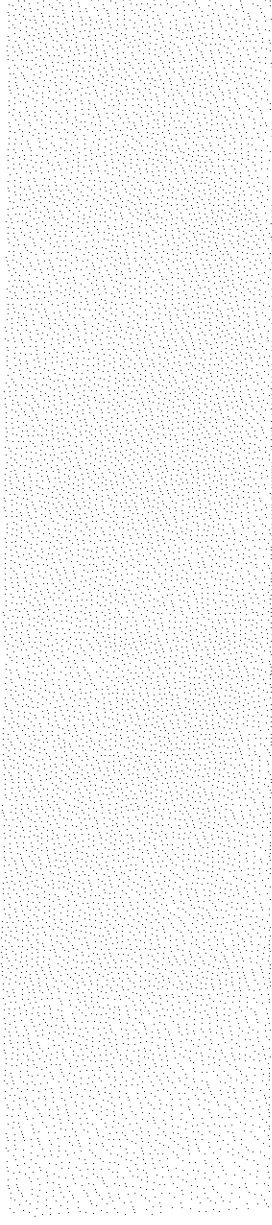
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Report Suspicious



The request for a grant award modification, GAM-617331, for award number 15PBJA-23-GG-01271-DNAX under the solicitation *BJA FY 23 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program* is approved. Please log into DOJ's JustGrants system at [JustGrants](#).

For more information go to www.justicegrants.usdoj.gov
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Grant Award Modification GAM-617331
(15PBJA-23-GG-01271-DNAX) **RESOLVED/COMPLETED**

Awarded Entity Legal Name **(COUNTY OF PALM BEACH)** Doing Business As: **()**

Funded Award Details

Solicitation Title:	BJA FY 23 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program	Solicitation Category:	N/A
Project Title:	FY2023 DNA Capacity Enhancement for Backlog Reduction (CEBR) Program- Palm Beach County Sheriff's Office	Federal Award Amount:	\$329,769.00
Project Period:	10/1/23 - 9/30/25	Funding Instrument Type:	Grant
Managing Office:	OJP	Program Office:	BJA
DOJ Grant Manager:	Ivelisse Hodge	UEI:	UZA2MELMDZZ1
Grant Award Administrator:	JANET CID	TIN:	*****0789
FAW Case ID:	FAW-176253		

Project Period Extension

New Project Period Start Date		Number of Months to extend Project Period Extension Date	
10/01/2023		12	
Current Project Period		Requested Project Period	
Current Start Date	Current Completion Date	Project Period Start Date	Project Period End Date
10/01/2023	09/30/2025	10/01/2023	09/30/2026

3CC-1

s GW/MGM 7-0
R-2023-1726

Department: _____
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

Motion and Title: Staff recommends motion to: **(A) Accept** on behalf of the Palm Beach County Sheriff's Office a FY2023 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program Grant from the Department of Justice, Bureau of Justice Assistance in the amount of \$329,769 for the period of October 1, 2023 through September 30, 2025; and **(B) Approve** a budget amendment of \$329,769 in the Sheriff's Grants Fund.

Background and Justification: The U.S. Department of Justice, Office of Justice Programs (OJP), Bureau of Justice Assistance FY 2023 Forensic DNA Capacity Enhancement and Backlog Reduction Program furthers the U.S. Department of Justice's mission by offering an opportunity for states and units of local government with existing crime laboratories that conduct DNA analysis to handle, screen, and analyze backlogged forensic DNA casework samples, as well as to improve DNA laboratory infrastructure and analysis capacity, so that forensic DNA samples can be processed efficiently and cost effectively. These improvements are critical to preventing future DNA backlogs and to helping the criminal justice system use the full potential of DNA technology.

1. Budget Amendment
2. Award Document

DEPARTMENT DIRECTOR

10/17/2023
DATE

COUNTY ADMINISTRATOR

DATE _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures					
Operating Costs	\$329,769				
External Revenues	(\$329,769)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES _____ NO X

Does this item include the use of federal funds: Yes X No _____

Does this item include the use of state funds: Yes _____ No X

Budget Account No.: Fund 1152 Agency 160 Org 2454 Object 3129

Reporting Category _____

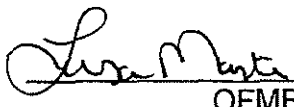
B. Recommended Sources of Funds / Summary of Fiscal Impact:

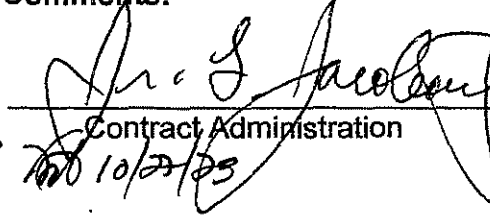
The FY23 DNA Capacity Enhancement and Backlog Reduction Grant is funded through the Department of Justice (DOJ). There is no match requirement associated with this award.

FY23 DNA Capacity Enhancement & Backlog Reduction Program	\$329,769
Total Program Costs	\$329,769

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

 10/24/23
OFMB GA 10/19 DA 10/23
10/24

 10/31/23
Contract Administration
10/22/23

B. Legal Sufficiency:

 11/1/23
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.