

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	October 21, 2025	☒ Consent	☐ Regular
		☐ Ordinance	☐ Public Hearing
Department:	Housing and Economic Development		

I. EXECUTIVE BRIEF

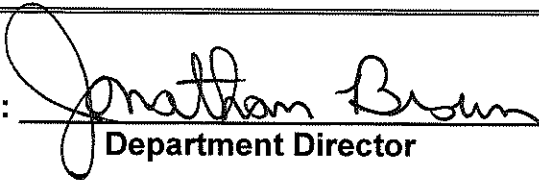
Motion and Title: Staff recommends motion to approve:

- A) a Budget Transfer of \$741,720 from the Housing and Economic Sustainability Fund to allocate funds for the replacement of Sewer Pipes and Roadway Repaving in the Cannongate Subdivision; and
- B) a Budget Amendment of \$741,720 in the Transportation Improvement Fund to recognize the transfer from the Housing and Economic Sustainability Fund and to appropriate those funds.

Summary: On July 8, 2025, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds in the amount of \$741,720 for sewer pipe replacement and roadway repaving including, but not limited to, permitting fees and construction related expenses in the Cannongate Subdivision (Project). The Project is located along Harpers Ferry Boulevard, starting from Summit Boulevard to Cannon Way, in the unincorporated area of West Palm Beach. A Memorandum of Understanding (MOU) with the Department of Engineering and Public Works (ENG) and the Department of Housing and Economic Development (DHED) requires that an interdepartmental budget transfer be established to reimburse ENG for eligible project costs. The budget transfer and amendment are necessary to appropriate the required funds. **These are CDBG funds and require no local match.** District 3 (HJF)

Background and Justification: Palm Beach County receives an annual allocation of CDBG grant funds from the U.S. Department of Housing and Urban Development (HUD). The CDBG program works to provide decent affordable housing, community facilities and services, and job creation through expansion of businesses. ENG has executed an MOU with DHED to participate in the CDBG program as the implementing agency for this Project, which is required by HUD.

- Attachment(s):**
- 1. Budget Transfer
 - 2. Budget Amendment

Recommended By:		9/16/2025
	Department Director	Date
Approved By:		9/26/25
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Grant Expenditures	\$741,720				
Operating Costs					
External Revenues	(\$741,720)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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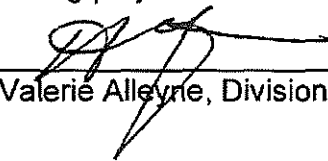
Is Item Included In Current Budget? Yes X No
Does this Item include the use of Federal funds? Yes X No
Does this Item include the use of State funds? Yes No X

Budget Account No.:

Fund 1101 Dept 143 Unit 1431 Object 8101 Program Code/Period N/A

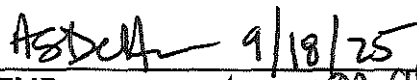
B. Recommended Sources of Funds/Summary of Fiscal Impact:

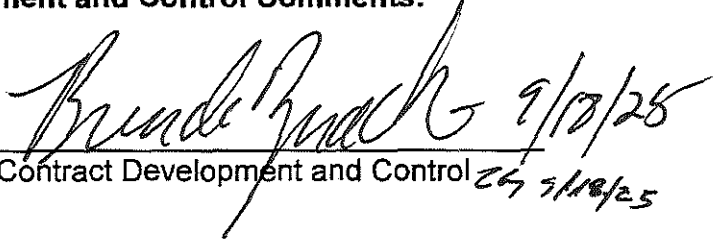
Approval of this agenda item will appropriate \$741,720 in CDBG funds to reimburse Engineering via interdepartmental transfer for the Cannongate Subdivision sewer pipe replacement and roadway repaving project.

C. Departmental Fiscal Review: 
Valerie Alleyne, Division Director II

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 9/18/25
OFMB DA 9/18 QA 9/17

 9/18/25
Contract Development and Control 26 9/18/25

B. Legal Sufficiency:

 9/23/25
Chief Assistant County Attorney

C. Other Department Review:

David Ricks
Digitally signed by David Ricks
DN: cn=David Ricks, o=PBCC, ou=Users, email=D.Ricks@pbc.gov
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BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
EXPENDITURE BUDGET TRANSFER

BGEX 143 091125*1863

FUND 1101 - Housing and Economic Sustainability

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 09/11/2025	REMAINING BALANCE
EXPENDITURES									
1101-143-1431-8101	Contributions Othr Govtl Agency	CDBG	3,478,743	3,478,743	0	741,720	2,737,023	0	2,737,023
1101-820-1431-9162	Transfer to Transport Imprv Fd 3500	CDBG	0	0	741,720	0	741,720		741,720
Total Expenditures					741,720	741,720			

SIGNATURES

DATES



9/12/2025



9/18/25

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 10/21/2025

Deputy Clerk to the Board of County Commissioners

BGRV 091125-550

BGEX 091125-1853

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 09/11/2025	REMAINING BALANCE
<u>REVENUES</u>									
3500-361-1880-8015	Transfer from HCD Fd 1101	Drainage Improvement Countywide	0	0	741,720	0	' 741,720		
Total Fund Revenues			300,056,825	300,056,825	741,720	0	300,798,545		
<u>EXPENDITURES</u>									
3500-361-1880-4612	Rep/Renov-Road+Street	Drainage Improvement Countywide	3,284,344	3,284,344	741,720	0	4,026,064		4,026,064
Total Fund Expenditures			300,056,825	300,056,825	741,720	0	300,798,545		

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 21-Oct-25

**Deputy Clerk to the
Board of County Commissioners**