

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	October 21, 2025	☒ Consent	☐ Regular
		☐ Ordinance	☐ Public Hearing
Department:	Housing and Economic Development		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: a Funding Approval/Agreement with the United States Department of Housing and Urban Development (HUD) for the Emergency Solutions Grant Program Rapid Unsheltered Survivor Housing (ESG-RUSH) in the amount of \$1,000,000.

Summary: The Funding Approval/Agreement constitutes the contract between HUD and Palm Beach County (County) for the receipt of an ESG-RUSH grant in the amount of \$1,000,000 and is now being submitted to the Board of County Commissioners (BCC) as a receive and file agenda item. The Department of Housing and Economic Development (DHED) will partner with the Community Services Department (CSD) to implement the ESG-RUSH Program. The CSD will utilize the ESG-RUSH funds to provide emergency rental assistance to households through housing relocation and stabilization services, financial assistance for move-in costs, emergency shelter and rapid rehousing or homeless prevention through short to medium term rental assistance.

The document was executed on behalf of the BCC by the Director of DHED in accordance with Agenda Item # 3I-10 (R2025-1164) approved by the BCC on August 19, 2025 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the contract. County PPM CW-O-51 provides that all contracts, agreements, and grants signed by delegated authority must be submitted by the initiating Department as a receive and file agenda item. **These are Federal ESG-RUSH grant funds which require no local match.** Countywide (HJF)

Background and Justification: On May 16, 2025, Palm Beach County (County) received notification of a funding award from HUD advising of a \$1,000,000 ESG-RUSH grant (E-25-UW-12-004). The grant resulted from the aftermath of Hurricane Ian on September 29, 2022. The ESG-RUSH grant must be used to assist individuals and families experiencing homelessness or at risk of homelessness who have been residing in a "declared disaster area" and have needs that are not otherwise served or fully met by existing federal disaster relief programs

Attachment(s):
1. Funding Approval/Agreement

Recommended By:		9/23/2025
	Department Director	Date
Approved By:		10/1/25
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-*				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
---	-----	--	--	--	--

Is Item included in Current Budget? Yes X No
Does this Item include the use of Federal funds? Yes X No
Does this Item include the use of State funds? Yes No X

Budget Account No.:

Fund 1101 Dept. 820 Unit 1435 Object 9002 Program Code/Period ESGDR01/GY24

B. Recommended Sources of Funds/Summary of Fiscal Impact:

***The funds will be carried forward from FY2025.**

C. Departmental Fiscal Review:

Valerie Alleyne, Division Director II
Finance and Administrative Services, DHED

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB 08 9/24
VS 9/24

Handwritten signature 9/30/25
Contract Development and Control 26 9-2-25

B. Legal Sufficiency:

 9/30/25
Chief Assistant County Attorney

C. Other Department Review:

Department Director

Funding Approval/Agreement
Emergency Solutions Grants Program – RUSH Funding
42 U.S.C. 11364a(c)(1)
Assistance Listing Number 14.231

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

1. Recipient Name and Address PALM BEACH COUNTY BOCC 301 N Olive Ave West Palm Beach, FL 33401-4700		2. Unique Federal Award Identification Number: E-25-UW-12-0004	
		3. Tax Identification Number: 59-8000785	
		4. Unique Entity Identifier: XL2D NFMP CR44	
5. Previous Obligation (Enter "0" for initial RUSH allocation)		\$0	
6. Amount of Funds Obligated or Deobligated by This Action (+ or -)		\$1,000,000	
7. Total Amount of Federal Funds Obligated		\$1,000,000	
8. Total Required Match: \$0		AUG 19 2025	
9. Total Amount of Federal Award (including Required Match): \$1,000,000		R 2025 1164	
10. Period of Performance and Budget Period Start Date/Federal Award Date (the date listed in Box 16 of the Agreement for the initial RUSH allocation) (mm/dd/yyyy) 2/4/2025		11. Period of Performance and Budget Period End Date (the date that is 24 months after the date listed in Box 10) (mm/dd/yyyy) 2/3/2027	
12. Type of Agreement (check applicable box) ☒ Initial Agreement (Purpose #1 – Initial RUSH allocation) ☐ Amendment (Purpose #2 – Deobligation of funds) ☐ Amendment (Purpose #3 – Obligation of additional funds)		13. Special Conditions ☐ Not applicable ☒ Attached as Appendix A	

General Terms and Conditions:

- I. This Agreement is made and entered into by and between the U.S. Department of Housing and Urban Development (HUD) and the Recipient identified in Box 1 of this Grant Agreement, pursuant to the authority provided under 42 U.S.C. 11364a(c)(1).
- II. The applicable requirements, and waivers and suspension of requirements, for Rapid Unsheltered Survivor Housing (RUSH) funding as stated in HUD's Federal Register notice on July 18, 2024 (89 FR 58392); the Recipient's Consolidated Plan submissions (including applicable amendments); and this Agreement, including any special conditions attached to this Agreement; constitute part of this Agreement.
- III. Subject to these general terms and conditions, HUD will make the funds as specified above (RUSH funds) available to the Recipient upon execution of this Agreement by the Recipient and HUD. Pre-award costs may be paid with RUSH funds under the conditions HUD provided on page 58397 of the HUD's Federal Register notice on July 18, 2024 (89 FR 58392, 58397).
- IV. Except as otherwise provided by this Agreement and applicable HUD waivers and suspensions of Emergency Solutions Grants (ESG) requirements, the Recipient must use RUSH funds in accordance with Section 103 and Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371 et seq.) and the ESG regulations at 24 CFR Part 576 (as now in effect and as may be amended from time to time).
- V. In the event of any conflict between 24 CFR part 576 and applicable Federal statutes, including 42 U.S.C. 11364a and section 100261 of the MAP-21 Act, the Federal statute will control. In the event of any conflict between Title IV of the McKinney-Vento Homeless Assistance Act and 42 U.S.C. 11364a, 42 U.S.C. 11364a will control.
- VI. The Recipient agrees to assume responsibility for environmental review, decision making, and action under 24 CFR Part 58, except that where the Recipient is a state and distributes RUSH funds to a unit of general local government, the Recipient must require the unit of general local government to assume that responsibility and must comply with the state's responsibilities under 24 CFR 58.4.
- VII. The Recipient must apply the following minimum criteria for purposes of determining eligibility for services or rental assistance provided with RUSH funds: Each individual or family must: (1) be

"homeless" or "at risk of homelessness" as those terms are defined at 24 CFR 576.2 or meet the criteria in section 103(b) of the McKinney-Vento Homeless Assistance Act; (2) have been residing in an area identified as eligible for FEMA Individual Assistance when a "major disaster" is declared under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act); and (3) have needs that will not be served or fully met by other existing Federal disaster relief programs.

A household will not be required to requalify as homeless or at risk of homelessness for purposes of RUSH funds if the household was already determined "homeless" or "at risk of homelessness" and was receiving ESG assistance when the disaster occurred.

RUSH grants are not subject to the requirements for "serving youth who lack 3rd party documentation or live in unsafe situations" that HUD typically includes in its grant agreements for annual ESG grants, because those requirements apply only to grants made under the "homeless assistance grants" heading of the annual appropriations act for HUD.

"Existing Federal disaster relief programs" means the Federal and non-Federal cost share under Federal programs that provide assistance for the purpose of disaster relief and are permanently authorized as of the Federal award date (box 10). These programs include the Transitional Sheltering Assistance (TSA) program (42 U.S.C. 5170b) and Non-Congregate Sheltering (NCS) administered by the Federal Emergency Management Agency (FEMA).

- VIII. The Recipient must establish and maintain adequate procedures to prevent any duplication of benefits with RUSH funds as required by section 312 of the Stafford Act, as amended (42 U.S.C. 5155).
- IX. The Recipient agrees to comply with the applicable requirements at 2 CFR part 200, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in 24 CFR part 576, activities carried out after the effective date of the part 200 amendments will be governed by the part 200 requirements as replaced or renumbered by the part 200 amendments.
- X. RUSH funds are not subject to 24 CFR 576.201 or other match requirements. Program income may be treated by the Recipient as an addition to the Recipient's RUSH grant (or the subrecipient's subgrant, if the income is generated by the subrecipient's activities), provided that the program income is used in accordance with the purposes and conditions of that grant or subgrant. Otherwise, program income must be deducted from allowable costs as provided by 2 CFR 200.307. The program income definition in 24 CFR 576.2 will apply, except that costs that are incidental to generating program income and not charged to the RUSH grant or subgrant may be deducted from gross income to determine program income, as allowed under 2 CFR 200.307.
- XI. The Recipient must complete Appendix B ("Recipient's Indirect Cost Rate(s)") and return it to HUD with this Agreement. The addendum HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that the rate information is consistent with the applicable requirements under 2 CFR part 200. The Recipient must immediately notify HUD upon any change in the Recipient's indirect cost rate, so that HUD can amend the Agreement to reflect the change if necessary.
- XII. The Recipient must comply with the Award Term in Appendix A to 2 CFR Part 25 regarding System for Award Management (SAM.gov) and unique entity identifier (UEI) requirements and the Award Term in Appendix A to 2 CFR Part 170 regarding reporting subaward and executive compensation. If the Total Amount of Federal Award (Box 9) exceeds \$500,000, the Recipient must also comply with Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters.
- XIII. Nothing in this Agreement shall be construed as creating or justifying any claim against the Federal government or the Recipient by any third party.
- XIV. Without the Recipient's execution of an amendment or other consent, HUD may amend this Agreement either to provide additional funds to the Recipient under 42 U.S.C. 11364a(c)(1) or to deobligate funds under this Agreement in accordance with applicable law.

- XV. To make a change described in 24 CFR 576.200(b), the Recipient must amend its plan as provided by 24 CFR 576.200(b), except that the Recipient will not be required to comply with any consultation or citizen participation requirements with respect to the amount provided in the initial RUSH allocation, provided that the Recipient publishes its planned changes on the Internet at the appropriate Government web site or through other electronic media.
- XVI. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its online hotline form. The Recipient must comply with 41 U.S.C. § 4712, which includes informing employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a government contractor, subcontractor, grantee, and subgrantee—as well as a personal services contractor—who make a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of: 1. Gross mismanagement of a Federal contract or grant; 2. Gross waste of Federal funds; 3. Abuse of authority relating to a Federal contract or grant; 4. Substantial and specific danger to public health and safety; or 5. Violations of law, rule, or regulation related to a Federal contract or grant.

14. For the U.S. Department of HUD (Name, Title, and Contact Information of Authorized Official) John Quade, Acting CPD Director 909 Brickell Plaza #500, Miami, FL 33131	15. Signature  X <u>John Quade</u> OFFICIAL USE ONLY	16. Date (mm/dd/yyyy) 2/4/2025
17. For the Recipient (Name and Title of Authorized Official) Jonathan B. Brown Housing & Economic Development Director	18. Signature  X <u>Jonathan Brown</u>	19. Date (mm/dd/yyyy) 8/19/2025

Funding Information (HUD Accounting Use Only):
Program Code: HDG
Office: Jacksonville
Region: 4
Appropriation: 1192
Appn Symbol: 88 X 0192-16
Allotment: 5

R 2025 1 1 6 4
AUG 1 9 2025

Approved as to Form
and Legal Sufficiency

By: 
Howard J. Falcon III
Chief Assistant County Attorney

Approved as to Terms and Conditions
Dept. of Housing and Economic Development

By: 
Carlos R. Serrano

Appendix A – Special Conditions and Requirements

1. In accordance with 24 CFR 5.110 and as provided in the Department's letter notifying Recipient of its first RUSH allocation, the same waivers HUD made available in the July 1, 2024 memorandum "Availability of Waivers of Community Planning and Development Grant Program and Consolidated Plan Requirements to Facilitate Recovery from Presidentially Declared Major Disasters", are made available for the same justifications and subject to the same conditions with respect to the RUSH funding allocated to the Recipient. For reference:
https://www.hud.gov/sites/dfiles/CPD/documents/Presidentially_Declared_Major_Disasters_Megawaver.pdf and
https://www.hud.gov/sites/dfiles/CPD/documents/Presidentially_Declared_Major_Disasters_Streamlined.pdf
2. In accordance with 2 CFR 200.458 and as stated in HUD's letter notifying Recipient of its initial RUSH allocation, HUD provided prior approval of pre-award costs, subject to the following conditions:
 - i. The pre-award costs must satisfy all allowable criteria under 2 CFR 200.403, except that the pre-award costs may be incurred on any date between and including the date of HUD's letter notifying Recipient of its initial RUSH allocation and the date immediately preceding the start date of the period of performance/budget period for the grant.
 - ii. The pre-award costs must be necessary for efficient and timely performance of eligible RUSH activities.
 - iii. Before committing to use RUSH funds to reimburse each pre-award cost, the Recipient must either make a written determination that the pre-award cost is for an activity that is exempt from environmental review or categorically excluded and not subject to review under related environmental laws and authorities under 24 CFR part 58, or part 50 if applicable, or verify that the applicable environmental review has been completed and a Request for Release of Funds has been approved in accordance with 24 CFR part 58, if applicable.
 - iv. Although the pre-award costs may consist of costs incurred by the Recipient or its subrecipient(s), the subrecipient must receive the Recipient's prior written approval before incurring any pre-award costs and that written approval must be consistent with all of HUD's conditions for prior approval of pre-award costs.
 - v. The documentation supporting each pre-award cost reimbursed with RUSH funds must show compliance with each of these conditions for HUD's prior approval of pre-award costs.
 - vi. The Recipient must assume the risk of all pre-award costs it incurs or approves before executing its RUSH grant agreement with HUD. HUD will not be required to reimburse pre-award costs if for any reason the Recipient does not receive a RUSH grant, if the grant is less than anticipated and inadequate to cover such costs, or if the pre-award costs do not meet the conditions listed above.

Appendix B: Addendum to Agreement # E-25-UW-12-0004 Recipient's Indirect Cost Rate(s)

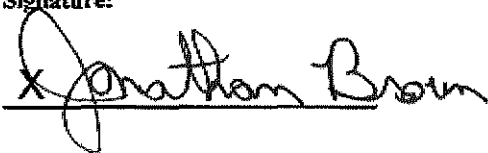
As the duly authorized representative of the Recipient, I certify that the Recipient:

- ☒ Will not use an indirect cost rate to calculate and charge indirect costs under the grant.
- ☐ Will calculate and charge indirect costs under the grant by applying a *de minimis* rate as provided by 2 CFR 200.414(f), as may be amended from time to time.
- ☐ Will calculate and charge indirect costs under the grant using the indirect cost rate(s) listed below, and each rate listed is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, *if required*, was approved by the cognizant agency for indirect costs.

Agency/department/major function	Indirect cost rate	Type of Direct Cost Base
	%	
	%	
	%	

Name of Authorized Official:
Jonathan B. Brown

Title:
Housing & Economic Development Director

Signature:  Date (mm/dd/yyyy): 8/19/2025

Instructions for the Recipient's Authorized Representative:
You must mark the one (and only one) checkbox above that best reflects how the Recipient's indirect costs will be calculated and charged under the grant. Do not include indirect cost rate information for subrecipients.

The table following the third box must be completed only if that box is checked. When listing a rate in the table, enter both the percentage amount (e.g., 10%) and the type of direct cost base to be used. For example, if the direct cost base used for calculating indirect costs is Modified Total Direct Costs, then enter "MTDC" in the "Type of Direct Cost Base" column.

If using the Simplified Allocation Method for indirect costs, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

If using the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

If the Recipient is a government and more than one agency or department will carry out activities under the grant, enter each agency or department that will carry out activities under the grant, the indirect cost rate(s) for that agency or department, and the type of direct cost base to which each rate will be applied.

To learn more about the indirect cost requirements, see 2 CFR part 200, subpart E, and Appendix VII to Part 200.

Appendix C: Specific Conditions Imposed Under 2 CFR 200.208

Specific conditions imposed under 2 CFR 200.208. The following specific conditions are made part of the grant terms and conditions as provided under 2 CFR 200.208. The Recipient must meet these conditions within the timeframe provided for each condition. Each condition will remain in place until HUD's Office of Special Needs Assistance Programs (SNAPS) notifies the Recipient that the conditions have been fulfilled. If the Recipient fails to meet these specific conditions or fails to obligate and draw down the RUSH funds as required by 24 CFR 576.203, HUD may terminate the grant or take other remedial actions and sanctions as provided under 24 CFR 576.501.

- A. Within 45 calendar days of the Federal award date, the Recipient must submit to SNAPS a plan for obligating its RUSH funds in accordance with 24 CFR 576.203(a)(2). The plan must include:
 1. specific steps the Recipient will take to make sure all RUSH funds, except those to be used for the Recipient's administrative costs, will be obligated within 180 days after the Federal award date.
 2. a timeline specifying when each specific step in the plan will be taken; and
 3. specific measures the recipient will put in place to make sure each specific step is taken in accordance with the timeline.
- B. Within 45 calendar days of the Federal award date, the Recipient must submit to SNAPS a plan for drawing down RUSH funds, making payments to subrecipients, and fully expending its RUSH funds in accordance with regulations under 24 CFR 576.203(b) and the waivers made available by HUD. The plan must include:
 1. specific steps the Recipient will use to make sure the entire grant will be expended within 24 months after the Federal award date or as otherwise provided by waivers made available by HUD,
 2. a timeline specifying when each specific step in the plan will be taken; and
 3. specific measures the recipient will put in place to make sure each specific step is taken in accordance with the timeline.