PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	October 21, 2025	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department:	Parks and Recreation		
Submitted By:	Parks and Recreation Department		
Submitted For:	Parks and Recreation Department		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve a downward Budget Amendment of \$50,000 in the Park Improvement Fund which includes a decrease in revenue of \$50,000 from the South Bay Park Railroad Cottage Florida Department of State, Division of Historical Resources Grant.

Summary: On June 1, 2023, the Parks and Recreation Department submitted an electronic grant application to the Florida Department of State, Division of Historical Resources, requesting \$50,000 for the planning and design work to connect the South Bay Railroad Cottage to public sewer and update the HVAC system. The grant was awarded (Grant Number 25.h.sm.100.078) and approved by the Board of County Commissioners and budget was established on September 19, 2024 (R2024-1578). The grant reimbursement was contingent upon completing the planning and design by June 30, 2025. However, due to unforeseen delays in the procurement process, the County was unable to meet this deadline, and the grant has been withdrawn. There is currently \$250,000 in ad valorem funds for this project. <u>District 6</u> (AH)

Background and Justification: In 1926, a railroad depot and foreman's cottage was built by the Florida East Coast Railroad for the South Bay Railroad workers. The structures survived the 1928 Hurricane. The depot was demolished in 1964 and the cottage eventually became a private home which was later sold to the City of South Bay (City) in January 2000. In July 2000, the County entered into a 30 year lease agreement (R2000-1050) with the City for 1.6 acres in front of the South Bay RV Campground. From 2000 through 2005, the City relocated and rehabilitated the cottage and moved it to its present location in front of the South Bay RV Campground. In 2009, the City ceded (R2009-0606) ownership of the property to Palm Beach County. Since that time, the County has restored a majority of the interior and has been working to secure grant funds to complete the necessary capital improvements to make the building habitable. Phase One includes updating the HVAC system and connecting the cottage to public sewer. The design contract was awarded on May 2025 and will be funded through ad valorem funds.

Attachment: Budget Amendment Fund 3600					
Recommended by	y: Department Director	ୁ ବୁ√ <u>୫3 /</u> ୬ଡ ∫ Date			
Approved by:	Deputy County Administrator	9/26/25 Date			

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact: **Fiscal Years** 2026 2027 2028 2029 2030 **Capital Expenditures Operating Costs External Revenues Program Income (County)** In-Kind Match (County **NET FISCAL IMPACT** # ADDITIONAL FTE **POSITIONS (Cumulative)** Is Item Included in Current Budget: Yes Does this item include use of Federal Funds? Yes No Does this item include use of State Funds? **Budget Account No.:** Fund Department ____ Unit Object __ Program _ B. Recommended Sources of Funds/Summary of Fiscal Impact: Historic Preservation Grant 3600-582-P939 (50,000)Total (50,000)*This grant is being defunded in the FY2025 budget. C. Departmental Fiscal Review: **III. REVIEW COMMENTS** A. OFMB Fiscal and/or Contract Development and Control Comments: Contract Development and Con B. Legal Sufficiency: C. Other Department Review:

This summary is not to be used as a basis for payment

Department Director

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

BGEX 581 090525*1825

BGRV 581 090525*546

FUND 3600 - PARK IMPROVEMENT

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 09/05/25	REMAINING BALANCE
REVENUES						······································			
3600-582-P939-3407	State Grant Capital-Culture/Recr	South Bay Park Railroad Cottage Restoration	0	50,000	0	50,000	0	0	0
Total Fund Revenues			73,024,983	70,505,026	0	50,000	70,455,026		
EXPENDITURES								_	
3600-582-P939-6505	Design/Eng/Mgmt- Cip	South Bay Park Railroad Cottage Restoration	0	50,000	0	50,000	. 0	0	0
	otal Fund Expenditures		73,024,983	70,505,026	0	50,000	70,455,026		
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DATES			
9/23/25			
9/24/200			

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: October 21, 2025

Deputy Clerk to the Board of County Commissioners