

Agenda Item #: 7A-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: November 4, 2025

☐ Consent ☐ Regular
☐ Ordinance ☐ Public Hearing
☒ Administrator's Comments

Department: Administration

Submitted By: Administration

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: The updated Board Directive Reports which include in process and completed board directive items.

SUMMARY: At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to submit monthly a status report of the board directives. The report categorizes: **1) In Process Items** and **2) Completed Items**. The report continues to be updated on an on-going basis. Countywide (DC)

Background and Justification: N/A

Attachments:

1. In Process Board Directive
2. Completed Board Directive

Approved By:


County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	0	0	0	0	0
Operating Costs					
External Revenues					
Program Income(County)					
In-Kind Match(County					
NET FISCAL IMPACT					
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE					

Is Item Included in Current Budget?

YesNo

Does this item include the use of Federal funds?

YesNo

Does this item include the use of State funds?

YesNo

Budget Account No: Fund Dept Unit Fund

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

OFMB

Contract Dev. & Control

B. Legal Sufficiency

Assistant County Attorney

C. Other Department Review

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/07/2025	<u>Payment Platform for WUD</u> Comm. Weiss directed staff to look into InvoiceCloud.com, a digital bill payment platform, for Water Utilities.	BCC - Regular	Water Utilities	Weiss	Bonlarron	Coffman, Denise	Staff has met with representative s from InvoiceCloud and is scheduling a follow up meeting to further review the platform.	In Process	
09/16/2025	<u>Clarification of Tri-Rail, PBC & FDOT Negotiations</u> Commissioner Woodward clarified the previous board direction regarding FDOT and Tri-Rail. In addition to working on legislation for funding Tri-Rail, PBC, along with its partners, will sit at the table with FDOT and continue to negotiate a solution.	BCC - Regular	Legislative Affairs	Woodward	Bonlarron	Coffman, Denise	Staff has had two follow up meetings since this directive with FDOT and we are currently coordinating with the Tri County's on legislative strategy as we approach the start of the 2026 legislative session.	In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/09/2025	<u>Potential First Responder Memorial Sites</u> Vice Mayor Baxter directed staff to make a list of potential Palm Beach County-owned sites (preferably in Central PBC) suitable for a First Responder Memorial	BCC - Regular	Facilities Development & Operations	Baxter	Nadler	Coffman, Denise	Deputy Administrator Nadler has been reviewing sites and working with Facilities and Parks and Recreation to identify potential locations for this Memorial.	In Process	
08/19/2025	<u>DEI Compliance</u> Vice Mayor Baxter directed the audit committee to review compliance with Ordinance 2025-014, which eliminates Diversity, Equity, and Inclusion in County Departments and advertised RFPs. Comm. Powell has instructed staff to assess whether small businesses and vendors previously operating under the former policy experienced any adverse effects due to the changes and ensure they are informed about the current procedures for conducting business.	BCC - Regular	Department Of Housing And Economic Development	Baxter	Fields	Coffman, Denise	The Internal Auditor has included this as part of their plan to review this year.	In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
08/19/2025	<u>Renaming of the South County Civic Center</u> Commissioner Sachs directed staff to rename the South County Civic Center as the "Dr. Andre Fladdell Center".	BCC - Regular	Facilities Development & Operations	Sachs	Abruzzo	Coffman, Denise	The permit for the new signs was approved the last week of October. The letters are being fabricated and that should be completed by November 10th and installed by November 14th.	In Process	
08/19/2025	<u>Joint Meeting Coordination of Non-Profit Funding</u> Comm. Woodward directed staff to organize a joint meeting with representatives from PBC, the Children's Services Council, the School District, and the Health Care District to explore better coordination of programs and funding sources.	BCC - Regular	Community Services	Woodward	Bonlarron	Coffman, Denise	The Joint meeting of the BCC/ School District/ HCD/ CSC has been scheduled for Tuesday, December 9th at the South County Civic Center. Staff has been coordinating logistics for the meeting.	In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/24/2025	<u>Border Patrol Detention of landscapers</u> Vice Mayor Baxter requests a full report of the detention of landscapers in Singer Island on 5/2/25 by the Florida Highway Patrol and Border Patrol. The arrest of Kenny Laynez-Ambrosio, and 18-year-old U.S. citizen, was part of a crackdown on undocumented immigrants in Florida. The incident was recorded on a cell phone.	Zoning	County Attorney	Baxter	Abruzzo	Coffman, Denise		In Process	
07/24/2025	<u>Research Rights of Persons In Our County</u> Comm. Sachs directed the County Attorney's Office to research and circulate to the BCC the rights of persons in our county and the United States, as well as the legal ramifications for entering the county/country illegally or with an expired Visa. Is it a crime or a violation of administrative law?	Zoning	County Attorney	Sachs	Bonlarron	Coffman, Denise		In Process	
07/08/2025	<u>School Speed Zones</u> Vice Mayor Baxter directed staff to complete an engineering study to determine if a school speed zone is warranted for Dr. Joaquin Garcia High School, which is adjacent to Woodlands Middle School. Mayor Marino requested that other high schools be studied when they are in proximity to lower schools.	BCC - Regular	Engineering & Public Works	Baxter	Rutter	Coffman, Denise	Staff working on this in coordination with PBSO and School District	In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/03/2025	<u>Contract Employee Performance Reviews - 2026</u> Commissioner Flores, Commissioner Weiss and others directed staff to set the three contract employee performance reviews at the same time next year, including a sample 360 with self-evaluation and the opportunity to meet with commissioners after evaluation is completed but before submission. New hires and newly elected commissioners will have six months in their position before the process begins. The approximate time frame for next year’s evaluation would be March 1, 2026 – late May 2026.	BCC - Regular		Flores		Coffman, Denise	Staff has been provided with Demos of the software and programs that will be used for the performance evaluations and is finalizing the formats and training protocols for the next steps of the evaluation process.	In Process	
05/06/2025	<u>Housing Construction Regulations</u> directed staff to work with stakeholders, builders, and the Economic Council to obtain recommendations on regulations that can be cut back to make housing construction costs affordable in unincorporated PBC.	BCC - Regular		Baxter	Rutter	Coffman, Denise		In Process	
03/11/2025	<u>Speed Cameras in School Zones</u> Commissioner Weiss directed staff to bring back an ordinance allowing speed cameras in school zones.	BCC - Regular		Weiss	Rutter	Coffman, Denise	Staff has drafted ordinance and continues to work with PBSO on details of implementation	In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/11/2025	<u>Agenda Back-Up</u> Mayor Marino directed staff that the BCC agenda back-up must be distributed no later than the Friday prior to the Tuesday meeting.	BCC - Regular		Marino		Coffman, Denise		In Process	
02/11/2025	<u>South County Civic Center Appreciation Plate</u> Commissioner Sachs directed staff to move the Andre Fladell Appreciation Plate from the inside of the South County Civic Center to the outside of the building.	BCC - Regular		Sachs		Coffman, Denise	The permit for the new signs was approved the last week of October. The letters are being fabricated and that should be completed by November 10th and installed by November 14th.	In Process	
02/11/2025	<u>OFMB & Clerk Joint Presentation</u> Vice Mayor Baxter directed staff to work with Clerk Abruzzo on a joint presentation about the earned investment interest and possible uses.	BCC - Regular		Baxter		Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/04/2025	<u>Mil Rate Study</u> Commissioner Flores directed staff to study the lowering or maintaining the mil rate. This report would include areas where expenses can be decreased and programs to increase revenue. Commissioner Powell requested that the report also include the impacts and projections for the next few years if the millage rate is lowered.	BCC - Regular		Flores		Coffman, Denise	Staff is reviewing the current budget and per Administrator Abruzzo is providing analysis of future budget reductions and its impact on services for 5%, 10%, 15% and 20% budgets. Staff will be presenting to the BCC at their November 25th BCC Workshop an update on this request as well as analysis of the pending ad valorem budget reduction proposals by the Florida Legislature.	In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/04/2025	<u>ISS Program to Track Authority to Sign Agreements</u> Commissioner Sachs directed staff to design a mechanism that tracks who the BCC/County Administrator has delegated authority to sign agreements.	BCC - Regular		Sachs		Coffman, Denise		In Process	
02/04/2025	<u>Budget Software</u> Vice Mayor Baxter directed staff that she requested new budget software with a query function so reports could be pulled. An update on the RFI is requested in 60 days. Commissioner Flores would like the new software to include the ability to track fund transfers.	BCC - Regular		Baxter		Coffman, Denise	Staff went out for an RFI and all applications that were received did not have all the components the BCC was looking for in the function of a comprehensive application. OFMB is working with the Clerk's Office on comprehensive solution to meeting the transparency needs of the Board.	In Process	
01/14/2025	<u>Upgrading Signal Technology</u> Commissioner Woodward directed staff to talk with FDOT about upgrading signal technology at railroad crossings and report back to the board.	BCC - Regular		Woodward	Rutter	Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/14/2025	<u>Milestone Inspections - Follow-Up</u> Commissioner Weiss directed staff to research if the code needs to be amended so placards can be placed at buildings in non-compliance. He also requested staff to circulate the list of non-compliant buildings, by district, to the BCC. Commissioner Woodward directed staff to create an ordinance outlining the penalty process and fines for non-compliance and prepare a communication plan for condo owners. Vice Mayor Baxter directed staff to hold off on the creation of an assistance fund to help condo owners pay their milestone assessments until after the legislative session. Mayor Marino directed staff to work with the League of Cities on the number of buildings in municipalities that are not in compliance.	BCC - Regular		Weiss	Rutter	Coffman, Denise		In Process	
01/14/2025	<u>Cold Weather Shelters</u> Commissioner Flores directed staff to study the opening cold weather shelters when the temperature is 50 degrees and colder, costs, and policies of neighboring counties. The analysis would include the number of days the temperature is sustained at 50 degrees and below and the utilization of shelters when opened.	BCC - Regular		Flores	Bonlarron	Coffman, Denise	Public Safety Staff has had discussions with internal staff and external stakeholders regarding changes to the cold shelter threshold policies.	In Process	
01/07/2025	<u>Text Message Program for Road Closures</u> Commissioner Weiss and Vice Mayor Baxter directed staff to look into an emergency road closure/detour text message system, similar to the Town of Palm Beach.	BCC - Regular		Weiss	Rutter	Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/07/2025	<u>Additional Butterfly Houses</u> Vice Mayor Baxter directed staff to look into Butterfly House expansion with sites in south and north county.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise	Staff is working with two South County hospitals to add an additional Butterfly House in Palm Beach County.	In Process	
01/07/2025	<u>Student Bill of Rights</u> Vice Mayor Baxter directed staff to meet with the school board about a possible "Student Bill of Rights" for bullied students in public and charter schools. After the meeting, staff will return with possible language, and the BCC will discuss adding it to the Legislative Agenda.	Workshop		Baxter	Bonlarron	Coffman, Denise		In Process	
10/08/2024	<u>Required Department Reports per Ordinance</u> Vice Mayor Marino directed staff to send a list of required department reports, per ordinance, to the Internal Auditor and share ISS database.	BCC - Regular		Marino		Coffman, Denise		In Process	
09/24/2024	<u>Continue negotiating with Rore Asset 5981</u> Mayor Sachs directed staff to continue negotiations with Rore 5981, owner of the 114-room hotel, including the removal of the franchise fee from the sale price of property.	Workshop		Sachs		Coffman, Denise		In Process	
08/20/2024	<u>Three-Year Rabies Tag</u> Commissioner Woodward directed staff to look into updating the ACC ordinance to include a three-year rabies tag option so it will align with vaccination.	BCC - Regular		Woodward	Bonlarron	Coffman, Denise	Will be included in the updated Public Safety ACC ordinance rewrite.	In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/02/2024	<u>Human Trafficking Training Requirements on Contracts</u> Commissioner Barnett directed staff to look into the feasibility of adding human trafficking training requirements on all new and renewing contracts with vendors doing business with Palm Beach County.	BCC - Regular		----	Bonlarron	Coffman, Denise		In Process	
06/04/2024	<u>Mayor Sachs requested staff to keep the Board apprised in early 2025 about the origin of Palm Tran's electric vehicle batteries and the purchase of additional batteries.</u> Staff will follow up.	BCC - Regular		Sachs	Bonlarron	Coffman, Denise	This review is ongoing as Palm Tran has a minimal order of batter operated busses that is not anticipated to increase much more through 2026.	In Process	
05/21/2024	<u>Commissioner Baxter directed staff to find out and let the BCC know before COVID and since 2021: How many of our construction projects are completed on time (percentage)? How many on budget (without an increase)? How long does it take for contractors to get paid? Please include the Florida Statute regarding payment.</u> Staff to follow-up	Workshop		Baxter		Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/21/2024	<u>Mayor Sachs directed staff to review existing procurement ordinances and recommend changes so that the delivery and information is streamlined and efficient.</u> Staff will follow-up	Workshop		Sachs		Coffman, Denise	A comprehensive analysis of the procurement ordinance was undertaken and presented to the BCC for adoption.	In Process	
05/14/2024	<u>Commissioner Baxter directed staff to go forward with an RFI for budgeting software.</u> Staff to proceed.	BCC - Regular		Baxter		Coffman, Denise	Staff went out for an RFI and all applications that were received did not have all the components the BCC was looking for in the function of a comprehensive application. OFMB is working with the Clerk's Office on comprehensive solution to meeting the transparency needs of the Board.	In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/07/2024	<u>Vice Mayor Marino directed staff to provide her with a global overview of the county (services, roads, housing, planning, etc.).</u> Staff to follow up.	BCC - Regular		Marino		Coffman, Denise		In Process	
04/16/2024	<u>Mayor Sachs directed staff to speak to short-term parking vendor about a pilot project for valet parking and parking by appointment at PBI and bring it back to the board.</u> Staff to follow-up.	Workshop		Sachs		Coffman, Denise		In Process	
04/16/2024	<u>Commissioner Baxter directed staff to inventory available space in PBC Government buildings for other elected officials to lease office space, on an individual case basis.</u> Staff to follow up.	Workshop		Baxter		Coffman, Denise		In Process	
04/16/2024	<u>Commissioner Bernard directed staff to speak with CareerSource’s Julia Dattolo about their lease expiring in less than four years, and the probability that it won’t be renewed.</u> Administrator Baker will provide some options for them.	Workshop		Sachs		Coffman, Denise		In Process	
03/26/2024	<u>Commissioner Bernard directed staff to provide Palm Tran data, analysis of eligible riders and cost savings of splits</u> Staff to follow up.	Workshop		----	Bonlarron	Coffman, Denise		In Process	
03/12/2024	<u>Commissioner Marino directed the Internal Auditor to reinstate regular reports of OEBO.</u> Staff will advise.	BCC - Regular		Marino		Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/12/2024	<u>Commissioner Baxter directed staff via memo to provide information below:</u> A) Outline the Key Performance Indicators of Broward, Hillsborough, Miami-Dade and Palm Beach. Additionally, compare to the program in effect by the Palm Beach County Solid Waste Authority. B) Compare Palm Beach County’s OEBO performance metrics to similar departments in Broward, Hillsborough, and Miami-Dade Counties. Additionally, compare to the program in effect by the Palm Beach County Solid Waste Authority. C) Outline and address the additional cost of the OEBO ordinance to Palm Beach County: Does this increase the cost of county contracts? (see memo attached) Staff to provide info.	BCC - Regular		Baxter		Coffman, Denise		In Process	
03/12/2024	<u>Commissioner Baxter directed staff to have a study of the cost analyses from industry on the cost to Primes to do business with SMWBE’s?</u> Staff to provide information.	BCC - Regular		Baxter		Coffman, Denise		In Process	
03/05/2024	<u>Temporary Staff and FRS Benefits. Commissioner Baxter directed staff to bring back the ordinance regarding BCC temporary staff, interns and how it pertains to FRS.</u> Mayor Sachs added to directive: Request staff to put the analysis of the ordinance in an email to the BCC. Vice Mayor Marino added to directive: Request staff to include the fiscal impact of BCC temporary staff receiving benefits.	BCC - Regular		Baxter		Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/05/2024	<u>Vice Mayor Marino and Commissioner Bernard directed staff to schedule discussion of the re-organization of the BCC scope and perimeters.</u> Item to be discussed on the April 2 agenda so commissioners can review the provided documents from the 3/5/24 meeting.	BCC - Regular		Marino		Coffman, Denise		In Process	
03/05/2024	<u>Commissioner Baxter directed staff to provide cost analysis of reaching out and how to target per item to constituents by US Mail and newspapers (non-digital means) about upcoming BCC agenda items.</u> Staff to follow up.	BCC - Regular		Baxter		Coffman, Denise		In Process	
01/30/2024	<u>Commissioner Woodward directed staff that when Palm Tran discussion returns to include lower ridership routes analysis comparison to its frequency.</u> Staff to follow up.	Workshop		Woodward	Bonlarron	Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/23/2024	<u>Commissioner Bernard directed staff to hire an outside consultant to review the organizational structure and efficiency of PBC, including the county administrator, county attorney’s office, and the internal auditor’s office.</u> The consultant will advise about the hiring process of deputy/assistant county administrators, deputy county attorney, and the internal audit manager process including the consent and approval of the BCC. The consultant will consider requiring OFMB to report directly to the BCC, which will require a Charter Amendment. The RFP and its scope will be reviewed by the BCC on March 5. Vice Mayor Marino along with the County Attorney’s Office and County Administrator's Office will work together on the RFP and hiring of the consultant. The process should take 4 months.	BCC - Regular		----		Coffman, Denise	Discussion on this item was tabled until the new Administrator was on board and had sufficient time to review the current County structure and provide recommendations going forward.	In Process	
11/28/2023	<u>Directed staff of the County Attorney and Legislative Affairs to research using Impact Fee interest dollars outside of the zones where the dollars were collected.</u> Seek legislative changes.	Workshop		Weiss	Bonlarron	Coffman, Denise		In Process	08/29/2024



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/28/2023	<u>Directed Staff to find ways to seek more public input on budget process.</u> Directed staff to find software to make it more transparent to BCC and the public how budget dollars are used. Allow access to see budget information outside of OFMB software used to prepare the budget. (Weiss) Use a Large Language Model to allow the public to access and use data outside of county databases.	Workshop		Baxter		Coffman, Denise	Staff went out for an RFI and all applications that were received did not have all the components the BCC was looking for in the function of a comprehensive application. OFMB is working with the Clerk's Office on comprehensive solution to meeting the transparency needs of the Board.	In Process	
11/21/2023	<u>Directed Staff to provide detail regarding the timing of directives.</u> Commissioner Baxter directed staff to provide more detail and timing of directives.	BCC - Regular		Baxter		Coffman, Denise		In Process	
10/17/2023	<u>Mayor Weiss directed the County Attorney's Office not to terminate the Transit Village contract on October 31, and return it to the BCC for discussion and further direction.</u> Staff to follow up.	BCC - Regular		Weiss		Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/19/2023	<u>Commissioner Bernard requested staff to schedule a tour of FDOT District 4 Headquarters in Ft. Lauderdale.</u> Staff to coordinate.	BCC - Regular		----		Coffman, Denise	Staff is finalizing the details for the December 2025 trip to FDOT HQ in Ft Lauderdale.	In Process	
09/19/2023	<u>Commissioner Baxter requested staff to analyze the take-home car policy and compare its standards to other entities within Palm Beach County (PBSO).</u> Staff to provide data.	BCC - Regular		Baxter		Coffman, Denise		In Process	
04/25/2023	<u>Mayor Weiss requested Palm Tran to raise advertising rates and look into adjusting fares.</u> Commissioner Marino requested Palm Tran to raise advertising rates and look into adjusting fares so they are in closer alignment with the federal mandate as well as how to make our para-transit more cost effective and aligning with our peer agencies. Mayor Weiss requested more information on the role of circulators, statistics on individual para-transit riders how the program is utilized and frequency. Lastly, he would like to see the transit guidelines overlay as it pertains to Palm Beach County density.	Workshop		Marino	Bonlarron	Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/18/2023	<u>Septic to Water Program</u> Directed staff to provide her and commissioners more information on septic to sewer program including funding through our ARPA funds.	BCC - Regular		Marino	Bonlarron	Coffman, Denise	This item has been ongoing as WUD presented an update on this issue at the August 26th, 2025 meeting and will be providing an update next year (2026) when the state feasibility study is completed.	In Process	
01/24/2023	<u>County ordinance history</u> Directed County Attorney's staff to provide a history of the county ordinance and its original intent to prevent grants or ad valorem credits being applied to water conversions. Additionally by Marino: directed staff to research the number of water conversions that have already gone through the process and to use that information in a grant submission, and if grants were obtained then all conversions would be eligible for rebate.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise		In Process	
12/20/2022	<u>Update on elevated pedestrian crossing over Okeechobee Blvd by PBCCC.</u> Request update on elevated pedestrian crossing near convention center, West Palm Beach Hilton and The Square.	BCC - Regular		Marino		Coffman, Denise		In Process	
11/15/2022	<u>Review parking payment options through an app.</u> Review parking ordinance and to review an option to digitize parking payments through an app.	BCC - Regular		Weiss		Coffman, Denise		In Process	



Palm Beach County
Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/02/2021	<u>Add language to Fair Housing Ordinance</u> Similar to what is in Miami-Dade County, Unlawful practice prohibiting discrimination based on actual or perceived statue as a victim of domestic violence, dating violence or stalking.	BCC - Regular		----		Coffman, Denise		In Process	
10/05/2021	<u>Request CAO provide a local opinion on the do's/don'ts of official county commission social media practices.</u> Request memo from CAO regarding use and tagging on social media accounts.	BCC - Regular		----		Coffman, Denise		In Process	
09/14/2021	<u>Request overview of policy for charging residents, collection fees</u> Request further explanation to further describe charge system for transport and collection agency contract (3.S.2).	BCC - Regular		Sachs		----		In Process	



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/09/2025	<u>County Attorney Replacement Plan</u> County Attorney Denise Coffman's resignation is effective December 19. Commissioner Weiss directed staff (Human Resources to prepare a draft job description, draft recruitment plan, a list of potential search firms that may specialize in recruitment for this type of position, and present it at the Sept. 16th BCC meeting.	BCC - Regular	Human Resources	Weiss	Ellison	Coffman, Denise	Four finalists were selected to be interviewed by the BCC at their Oct. 28th BCC meeting. David Ottey was selected by the BCC to serve as the new County Attorney for Palm Beach County.	Completed	10/28/2025
09/09/2025	<u>Resolution to Sustain Tri-Rail Operations</u> Commissioner Woodward directed staff (Intergovernmental Affairs) to draft a resolution that mirrors the intent of Miami-Dade's action and formally expresses our support for restoring funding to the Florida Rail Enterprises Program to	BCC - Regular	Legislative Affairs	Woodward	Bonlarron	Coffman, Denise		Completed	09/16/2025
09/09/2025	<u>9/11 Anniversary Illumination</u> Vice Mayor Baxter directed staff in honor of the anniversary of 9/11 to illuminate the Historic Courthouse and Four Points Complex on September 11 in blue.	BCC - Regular	Facilities Development & Operations	Baxter	Nadler	Coffman, Denise		Completed	09/11/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
08/19/2025	<u>Update from Hospital Meeting</u> Commissioner Sachs directed staff to provide an update from the upcoming hospital meeting regarding access to hospitals for Baker Acted children.	BCC - Regular	County Administration	Sachs	Fields	Coffman, Denise	Staff has met with representative s of the Heath Care District, Area Hospitals, School Board and Mental Health Providers. As a result of those meetings and continued negotiations, The Health Care District and the NeuroBehavior al Hospitals have executed an agreement where NBH will be transitioning 16 adult beds in their 45th street facility to 6 pediatric Baker Act Beds by April 1st. It is possible the transition may be completed sooner.	Completed	10/28/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/24/2025	<u>Update from Area Hospital Meetings RE: Mental Health Issues</u> Comm. Sachs directs staff to provide an update on the meetings held with area hospitals and what actions they are taking to provide care for children with mental health issues (Baker Act).	Zoning	Community Services	Sachs	Fields	Coffman, Denise	Staff has met with representative s of the Heath Care District, Area Hospitals, School Board and Mental Health Providers. As a result of those meetings and continued negotiations, The Health Care District and the NeuroBehavior al Hospitals have executed an agreement where NBH will be transitioning 16 adult beds in their 45th street facility to 6 pediatric Baker Act Beds by April 1st. It is possible the transition may be completed sooner.	Completed	10/28/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/24/2025	<u>Nuisance Calls to ACC and Code Compliance</u> Comm. Sachs directed ACC and Code Compliance to provide the number of nuisance calls they receive and how many of those calls are serial complainers.	Zoning	Public Safety	Sachs	Nadler	Coffman, Denise	Met with Commissioner Sachs for a verbal discussion. The Commissioner was satisfied with DCA Nadler's comments. Recommend to closing the report.	Completed	10/22/2025
07/08/2025	<u>Waive 10-day Procurement Waiting Period</u> Commissioner Weiss directed staff to waive Procurement's 10-day waiting period for the new PZB software so the RFP can be released quicker.	BCC - Regular	County Administration	Weiss	Bonlarron	Coffman, Denise		Completed	
07/08/2025	<u>Comprehensive Report Detailing Emergency Management Funding</u> Comm. Sachs directed staff to prepare and present a comprehensive report detailing the amount of County funds currently allocated to storm safety, severe weather response, early warning systems, and related public safety infrastructure. She also requests an overview of all funding currently received from federal partners in support of storm safety, severe weather preparedness, and emergency response initiatives.	BCC - Regular	Public Safety	Sachs	Nadler	Coffman, Denise	Met with Commissioner Sachs for a verbal discussion. The Commissioner was satisfied with DCA Nadler's comments. Recommend to closing the report.	Completed	10/22/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/08/2025	<u>Invite Tri-Rail To Aug. 26 Workshop</u> Commissioner Woodward directed staff to add the Tri-Rail discussion to the August 26 workshop agenda. The presentation should include maps, ownership of rails FEC/CSX, what's allowed to be transported, supply chain, and funding	BCC - Regular	County Administration	Woodward	Bonlarron	Coffman, Denise		Completed	08/26/2025
06/10/2025	<u>Directed Payment Program for Area Hospitals</u> Commissioner Weiss directed staff to include on the July 8 BCC agenda an item for reauthorization of the directed payment program for area hospitals.	BCC - Regular		Weiss	Bonlarron	Coffman, Denise		Completed	07/02/2025
06/03/2025	<u>Keiser University Letter of Support</u> Vice Mayor Baxter directed staff to draft a letter of support for Keiser University's \$ 4 million Federal Appropriation for establishing a Homeland Security Simulation Center of Excellence.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise	Letter was drafted and sent to Congressman Mast's office on June 3rd.	Completed	06/03/2025
06/03/2025	<u>Additional Preconditions for HED Funding</u> Commissioner Woodward directed staff to implement additional preconditions for all HED development funding programs to reduce the risk of funding shortfalls after County funds are committed. (See attached memo) - Approved site plan and development order - Approved project plans, including civil design/utilities - Copy of construction contract (to be executed after closing)	BCC - Regular		Woodward	Fields	Coffman, Denise	The requested conditions have been added to closing requirements	Completed	06/30/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/22/2025	<u>Resolution Condemning Antisemitic Events</u> Commissioner Weiss directed staff to write a resolution condemning the killings of Yaron Lischinsky and Sarah Milgrim in Washington, DC, denouncing the rising threat of antisemitism and hate, and affirming support for local initiatives promoting interfaith dialogue and community unity.	Zoning		Weiss	Bonlarron	Coffman, Denise		Completed	
05/22/2025	<u>Designating Portions of SR 80 with Honorary Names</u> Vice Mayor Baxter directed staff to prepare a resolution, in anticipation of HB 987 becoming law, designating Southern Boulevard (State Road 80) with honorary names: 1. Portion of Southern Boulevard between 18000 Southern Boulevard/Lion Country Safari Road and Royal Palm Beach Boulevard as “PBSO Motorman Highway”. 2. The portion of Southern Boulevard between Kirk Road and South Ocean Boulevard as “President Donald J. Trump Boulevard”. Ensure the resolution includes appropriate language coordination with FDOT and local protocols in addition to drafting a letter to be sent to the municipalities along these corridors, encouraging them to adopt corresponding honorary designations within their jurisdictions. (memo attached)	Zoning		Baxter	Rutter	Coffman, Denise	A resolution was prepared and the BCC approved at the June 10th BCC meeting.	Completed	06/10/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/06/2025	<u>Removal of Fluoride From Water</u> Requested a brief presentation from WUD, at a future BCC meeting, on their plan to remove fluoride from water so PBC is in alignment with the new state law. Commissioner Weiss added that staff should include other available sources of fluoride the public may want to consider for dental care. Fluoride no longer used in WUD water systems per passage of State Law effective July 1, 2025.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise		Completed	05/15/2025
05/06/2025	<u>Curbing Near Dr. Joaquin Garcia HS</u> directed Engineering staff to move forward with the installation of curbing in areas along 47th Place South (near Andalucia subdivision and Dr. Joaquin Garcia High School) at an estimated cost of \$83k. The item will return as a consent agenda item for BCC approval.	BCC - Regular		Baxter	Rutter	Coffman, Denise	Approved by BCC on 8/ 19/ 25	Completed	08/19/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/06/2025	<u>Gas Tax Dollars and Palm Tran</u> directed staff to conduct a financial impact report if all gas tax dollars were removed from Palm Tran budget and the \$34 million was directed to roads. Presented financial impact report at June 10, 2025 BCC workshop. Direction was to roll discussion into Countywide Transportation Master Plan.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise	Palm Tran Staff and Administration presented the gas tax financial impact presentation at the June 10th BCC Budget meeting. The BCC directed staff to continue this conversation and analysis as a part of the ongoing Transportation Master Plan.	Completed	06/10/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/22/2025	<u>County Administrator Selection Process Modification</u> Vice Mayor Baxter directed staff to modify the County Administrator selection process: After a link is created on the website, staff will post all applicants’ resumes and applications on a rolling basis; At the May 1 County Administrator Task Force (CATF) orientation session, the group will be provided the Baxter proposal #3 as an alternative selection method to narrow the pool to the final five candidates to be submitted to the BCC, but it is the CATF decision to pick a selection process; On May 6 the CATF will be given only qualified applicants’ resumes and applications and the top five applicants names will be sent to the BCC in alphabetical order. New county administrator selected at June 17, 2025 BCC workshop.	BCC - Regular		Baxter		Coffman, Denise		Completed	06/17/2025
04/01/2025	<u>Renaming Main Judicial Center Law Library</u> Commissioner Powell directed staff to honor the late Judge Edward Rogers by renaming the law library in the main judicial complex (A.K.A Judge Daniel T.K. Hurley Courthouse) as the Judge Edward Rogers Reading Room.	BCC - Regular		Powell		Coffman, Denise		Completed	05/29/2025
03/11/2025	<u>HIP Funding</u> Vice Mayor Baxter directed staff that all future HIP funding must include AMI 110% or under.	BCC - Regular		Baxter	Fields	Coffman, Denise		Completed	05/06/2025
03/11/2025	<u>Workshop Topic - Hotel Purchase</u> Commissioner Woodward directed staff to add the purchase of hotels and planned capacity to an upcoming workshop agenda.	BCC - Regular		Woodward		Coffman, Denise		Completed	04/08/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/11/2025	<u>Fluoridation of Water</u> Vice Mayor Baxter directed staff to request Dr. Joseph Ladapo, State Surgeon General of Florida, and some community experts to make a presentation to the BCC on fluoridation of water.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise		Completed	05/15/2025
02/11/2025	<u>Signal Synchronization Phase 2</u> Commissioner Weiss directed staff to include in the state legislative agenda, the support of Phase 2 Signal Synchronization for Okeechobee Blvd appropriation, up to \$4.2 M, by the Related Group.	BCC - Regular		Weiss	Bonlarron	Coffman, Denise		Completed	07/01/2025
02/11/2025	<u>HBLP - For Sale Units</u> Vice Mayor Baxter and Commissioner Powell directed staff to revise the Housing Bond Loan Program (HBLP) "for sale" portion to make it easier to build for-purchase housing. The upcoming workshop presentation should include input from the Housing Leadership Council and the Economic Council before the next RFP is issued.	BCC - Regular		Baxter	Fields	Coffman, Denise		Completed	05/06/2025
02/04/2025	<u>In Honor of F. Martin Perry</u> Commissioner Weiss directed staff to work out details to honor F. Martin Perry, who recently passed away. Mr. Perry was the first zoning attorney for Palm Beach County.	BCC - Regular		Weiss	Rutter	Coffman, Denise		Completed	05/06/2025
02/04/2025	<u>Solar Panels in Parking Lots</u> Commissioner Woodward directed staff to incorporate language about solar panels in parking lots as it develops the ordinance previously directed by Commissioern Baxter, for there to be a bond for solar fields so the property is restored to usable agricultural land.	BCC - Regular		Woodward	Rutter	----	Staff presented update to the BCC with additional information at 8/ 28 BCC Zoning meeting	Completed	08/28/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/04/2025	<u>Property Appraiser Report</u> Commissioner Woodward directed staff to reach out to Property Appraiser Dorothy Jacks and request a non-binding update, before June, on property values and if there is a significant amount of new construction being added to the tax roll for the first time.	BCC - Regular		Woodward		Coffman, Denise	The permit for the new signs was approved the last week of October. The letters are being fabricated and that should be completed by November 10th and installed by November 14th.	Completed	06/10/2025
01/28/2025	<u>Housing Leadership Council</u> Commissioner Weiss directed staff to meet with Jack Weir, Housing Leadership Council, about their housing suggestions, and proposed policy changes and come back to the board.	Workshop		Weiss	Fields	Coffman, Denise		Completed	05/06/2025
01/28/2025	<u>CRA's</u> Mayor Marino would like to see the CRA's that need County approval and those that are not under our jurisdiction listed (in (budget workbook)).	Workshop		Marino	Rutter	Coffman, Denise		Completed	04/01/2025
01/28/2025	<u>Community Service Funding</u> Commissioner Sachs directed staff to report on the outside funding of Community Services and how it is used., so the board would know the possible impact of Pres. Trump 's Federal grants freeze.	Workshop		Sachs	Fields	Coffman, Denise		Completed	02/04/2025
01/28/2025	<u>Update of Milani park</u> Commissioner Flores directed staff to provide an update on the history of Milani Park at the next BCC meeting (2/7/25)	Workshop		Flores		Coffman, Denise		Completed	02/04/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/28/2025	<u>Budget - Breakdown of projects</u> Commissioner Sachs directed staff to provide more of a breakdown about projects (page 40 of budget workbook) like ACC, South County Civic Center, Tax Collector and future bonds.	Workshop		Sachs		Coffman, Denise	This item was presented as part of the Budget workshop in both the June and July BCC Budget workshops. Details of Capital project list and the Bonds for the projects were priced in October and Bond proceeds will be on hand in the beginning of November.	Completed	07/08/2025
01/14/2025	<u>Support of Digital Vibz</u> Mayor Marino directed staff to add Digital Vibz to our local appropriation list and write a letter of support.	BCC - Regular		Marino	Bonlarron	Coffman, Denise		Completed	01/31/2025
01/14/2025	<u>ACC RFP for Vet Services</u> Vice Mayor directed staff to prepare an RFP for additional spay/neuter veterinary services.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise		Completed	07/01/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/07/2025	<u>Workshop on Mental Health</u> Commissioner Sachs agreed with Ms. Baker's suggestion and directed staff to hold a workshop in February spotlighting all of the resources, across all departments, investing in mental health. This meeting will also include the School Board, HCD, SFBHN, League of Cities, VA and hospital CEO's (the invite list was expanded by Commissioner Flores). Vice Mayor Baxter directed staff to include St. Lucie County to find out why their mental health services are superior to PBC.	Workshop		Sachs	Fields	Coffman, Denise		Completed	05/20/2025
01/07/2025	<u>Performance Evaluations</u> Commissioner Powell directed staff to include performance evaluations in future employment contracts. Mayor Marino directed staff to follow the timeframe for performance evaluations of the County Administrator, County Attorney, and Internal Auditor. Compilation of questions with board input - March; May 6 completed evaluations are due to HR; HR will compile an executive summary and meet with each commissioner before the BCC discussion at the June 3 meeting.	BCC - Regular		Powell		Coffman, Denise		Completed	07/01/2025
01/07/2025	<u>"Binder" Discussion</u> Vice Mayor Baxter directed staff to include "Binder" discussion in the March workshop.	BCC - Regular		Baxter		Coffman, Denise		Completed	07/01/2025
11/26/2024	<u>Countywide Transportation Master Plan Summary</u> Vice Mayor Baxter requested staff to redistribute the Countywide Transportation Master Plan outline timeline and summary.	Workshop		Baxter	Rutter	Coffman, Denise		Completed	12/03/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/26/2024	<u>Additional Presentation on Utilization of Garage and Convention Center</u> Mayor Marino directed staff to come back with the convention center manager, food and beverage manager, finance people and meeting planners so a broader picture of the convention center utilization can be presented including local events vs. travel events (convention) and utilization of the garage.	Workshop		Marino		Coffman, Denise		Completed	01/30/2025
11/26/2024	<u>Reallocation of Bed Tax Pennies</u> Vice Mayor Baxter directed staff to come back with a process for reallocating the bed tax pennies; penny for penny and dollar for dollar.	Workshop		Baxter		Coffman, Denise		Completed	01/30/2025
11/26/2024	<u>Convention Center Garage Debt Payoff and Potential Parking Spot Revenue</u> Vice Mayor Baxter directed staff to research the possibility of paying off the convention center bond debt now instead of later. If paid off now, how much income would each parking spot generate?	Workshop		Baxter		Coffman, Denise		Completed	01/30/2025
11/26/2024	<u>Convention Center Garage Revenue Cap</u> Commissioner Powell directed staff to find out if annually we are hitting the \$250K cap for garage revenue.	Workshop		Powell		Coffman, Denise		Completed	01/30/2025
11/26/2024	<u>Convention Center Garage Bonds</u> Vice Mayor Baxter directed staff to confirm when the convention center garage bonds are paid in full is the revenue cap restriction lifted?	Workshop		Baxter		Coffman, Denise		Completed	01/30/2025
10/22/2024	<u>Renaming of Gramercy Park</u> Commissioner Weiss directed staff to rename Gramercy Park in honor of Mack Bernard.	BCC - Regular		Weiss		Coffman, Denise		Completed	10/22/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/22/2024	<u>Placement of Electronic Signage Along Southern Blvd.</u> Commissioner Weiss directed Engineering to place signage along Southern Blvd. eastbound to inform the public of road closures across the bridge and to coordinate with FDOT to have signage on I-95 north of Palm Beach Lakes (southbound) and south of Southern Blvd (northbound) notifying drivers of that road closure.	BCC - Regular		Weiss	Rutter	Coffman, Denise		Completed	12/10/2024
10/22/2024	<u>Rename San Castle Blvd.</u> Commissioner Baxter directed staff to rename San Castle Blvd., from Hypoluxo Rd to Mentone Rd., as Senator Mack Bernard Way.	BCC - Regular		Baxter	Rutter	Coffman, Denise	Directive status modified from In Process to Completed	Completed	09/10/2025
10/22/2024	<u>Contact DCF for a meeting</u> Mayor Sachs directed Community Services to contact the Department of Children and Families and schedule a meeting in her office to discuss the grant and housing needs. (Agenda Item 3E-10)	BCC - Regular		Sachs	Fields	Coffman, Denise		Completed	12/30/2024
10/22/2024	<u>Schedule Meeting with Goodwill Industries</u> Mayor Sachs directed Community Services to contact Gulfstream Goodwill for a meeting in her office as soon as possible regarding the operation of the county's three homeless resource centers.	BCC - Regular		Sachs	Fields	Coffman, Denise		Completed	01/24/2025
10/08/2024	<u>Track Required Reporting per Ordinances</u> Mayor Sachs directed Internal Auditor to monitor required department reports that are submitted or omitted and advise the BCC of fulfillment in a timely fashion. Vice Mayor Marino directed staff the send a list of required department reports per ordinance to the Internal Auditor and share ISS database.	BCC - Regular		Sachs	Fields	----		Completed	02/27/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/08/2024	<u>Animal Care & Control Conditions</u> Commissioner Baxter directed staff to inspect and review the conditions of Animal Care & Control.	BCC - Regular		Baxter	Bonlarron	----		Completed	12/09/2024
10/08/2024	<u>Department Reports Submissions</u> Mayor Sachs directed the Internal Auditor to monitor required department reports t submitted or omitted and advise the BCC of fulfillment in a timely fashion.	BCC - Regular		Sachs	Fields	Coffman, Denise		Completed	02/27/2025
10/08/2024	<u>Animal Care & Control Inspection</u> Commissioner Baxter directed staff to inspect and review the conditions of Animal Care & Control.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise		Completed	01/23/2025
09/24/2024	<u>Letter to Delegation About condo special assessments</u> Mayor Sachs directed staff to send a letter to the delegation and to Tallahassee asking for a plan to remedy residents losing their homes due to the condo special assessments.	Workshop		Sachs	Bonlarron	Coffman, Denise		Completed	02/21/2025
09/24/2024	<u>Research condo assessments and reserves countywide</u> Mayor Sachs directed staff to research the number of condominiums with insufficient reserves, the amounts of their assessments, and the number of residents that could lose their homes because they can't pay the special assessment.	Workshop		Sachs	Fields	Coffman, Denise		Completed	01/14/2025
09/24/2024	<u>Renaming Midwestern Services Center in honor of Mayor Fred Pinto</u> Commissioner Baxter proposed that the Midwestern Services Center be renamed in honor of Royal Palm Beach Mayor Fred Pinto, who recently passed away. (see attached memo).	Workshop		Baxter		Coffman, Denise		Completed	03/06/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/17/2024	<u>Commission Staff Salary and Titles</u> Vice Mayor Marino directed staff to move forward with commission staffing proposal Option 2 in which all current employees will be moved to the appropriate position based upon their years of service. Current employees in the EO1 pay grade will receive a 10% salary adjustment, HR will convert titles to County Commission Executive or other title including Chief of Staff or Deputy Chief of Staff. Any new hires, at the discretion of the Commissioner, will be allowed a one-time salary increase of up to 10% above base upon hire.	BCC - Regular		Marino		Coffman, Denise		Completed	09/24/2024
09/10/2024	<u>Support for FAC 2nd VP</u> Vice Mayor Marino requested support for her candidacy for FAC 2nd Vice president. The election will be held at the Legislative Conference in December.	BCC - Regular		Marino	Bonlarron	Coffman, Denise		Completed	09/11/2024
09/10/2024	<u>Solar Panel Policies Update</u> Commissioner Baxter directed staff to look at the solar panel policies that were discussed at the Naco Annual Conference in Tampa, update the BCC on our existing policies and what is going forward.	BCC - Regular		Baxter	Rutter	Coffman, Denise		Completed	01/30/2025
09/10/2024	<u>Name road Lake Lytal Park Drive</u> Commissioner Barnett directed staff to name the interior main loop road within Lake Lytal Park as Lake Lytal Park Drive in honor of former County Commissioner Lake Lytal.	BCC - Regular		----	Fields	Coffman, Denise		Completed	01/25/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/10/2024	<u>Term of Supervisor of Elections</u> Vice Mayor Marino directed staff to research if the term for the Supervisor of Elections is set by the legislature or the county. Also to begin researching if the SOE election date can be changed so it does not coincide with the Presidential election cycle.	BCC - Regular		Marino	Bonlarron	Coffman, Denise		Completed	01/07/2025
08/20/2024	<u>Letter requesting Special Session on Condo Structural Assessments</u> Commissioner Barnett directed staff to send a letter to the Governor, Speaker of the House and Senate President requesting a special session on Condo Structural Assessments.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	08/29/2024
08/20/2024	<u>Special Session on Property Insurance</u> Commissioner Weiss directed staff to send a letter to the governor, Senate President and Speaker of the House requesting a special session on property insurance.	BCC - Regular		Weiss	Bonlarron	Coffman, Denise		Completed	08/29/2024
07/17/2024	<u>Transportation RFP</u> Commissioner Weiss directed staff to have the RFP for the Transportation Plan consultant ready for BCC review and discussion at the September meeting and it will include input from the cities.	Zoning		Weiss		Coffman, Denise		Completed	02/03/2025
07/17/2024	<u>Impact Fee Study</u> Vice Mayor Marino directed staff to move forward with a Multi-Modal Study as the mandated four-year Impact Fee Study.	Zoning		Marino		Coffman, Denise		Completed	07/17/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/17/2024	<u>County wide Transportation Master Plan (CTMP)</u> Commissioner Woodward directed staff to continue working with the League of Cities, City Managers and give them a "seat at the table . All modes of transportation should be included in the study.	Zoning		Woodward		Coffman, Denise		Completed	06/18/2025
07/02/2024	<u>12th Floor Employee Pay Ranges</u> Commissioner Baxter directed staff to bring back the 12th floor Employee Pay Ranges while the budget is being considered. Option 1: Keep position titles and pay ranges the way they currently exist, but give the Commissioners the ability to decide within the existing ranges what their staff is paid. Option 2: Have two County Commissioner Executive Assistants pay grade E01 and one County Commission Chief of Staff position pay grade E02. (see memo for reference)	BCC - Regular		Baxter		Coffman, Denise		Completed	09/24/2024
07/02/2024	<u>Human Trafficking Awareness</u> Commissioner Barnett directed staff to continue the human trafficking initiatives started by the D-3 staff including new awareness campaign signage and fiscal impact; created a QR code for Human Trafficking information and resources; look into changing our online county training to the Florida Alliance to End Human Trafficking's training and utilize TV20 for a public service campaign. (see memo for reference)	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	12/02/2024
07/02/2024	<u>Workshop on HB1365</u> Commissioner Barnett directed staff to see if the Homeless Legislation Implementation Update (HB 1365) discussion can be moved from the September 24 workshop to the August 27 workshop.	BCC - Regular		----	Fields	Coffman, Denise		Completed	09/24/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/18/2024	<u>WFH Workshop</u> Board directed that eligibility for the Impact Fee Affordable Housing Assistance Program (IFAHAP) be limited to housing affordable to less than or equal to 110% of Area Media Income.	Workshop		Marino	Fields	Coffman, Denise		Completed	12/10/2024
06/18/2024	<u>Recap Workforce Housing Workshop</u> Staff formulated a detailed memo of next steps including meetings with industry representatives in August followed by a discussion with the board for further direction. (memo, topic discussion and WFH map attached)	Workshop		Marino	Rutter	Coffman, Denise	Directive status modified from In Process to Completed	Completed	08/28/2025
06/11/2024	<u>Mayor Sachs requested staff to provide additional information on the external funding requests currently under consideration and a list of the organizations that the BCC has provided additional funding to during the past year.</u> Staff will follow-up.	BCC - Budget		Sachs		Coffman, Denise		Completed	07/02/2024
06/11/2024	<u>Commissioner Baxter directed staff to provide a summary, status and timeline of ISS projects.</u> Staff to follow-up.	BCC - Budget		Baxter		Coffman, Denise		Completed	09/10/2024
06/04/2024	<u>Commissioner Weiss directed staff to start developing a Transportation Master Plan at \$200,000 now knowing that it is budgeted for FY2025.</u> Staff will follow-up.	BCC - Regular		Weiss	Rutter	Coffman, Denise		Completed	02/03/2025
06/04/2024	<u>Mayor Sachs directed staff to provide additional housing bond details two weeks before the final vote at one-on-one meetings.</u> Staff will follow-up.	BCC - Regular		Sachs	Fields	Coffman, Denise		Completed	11/27/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/04/2024	<u>Commissioner Woodward directed staff to invite the area housing authorities to a meeting and they can explain how they distribute housing vouchers.</u> Staff will follow-up.	BCC - Regular		Woodward	Fields	Coffman, Denise		Completed	07/09/2024
06/04/2024	<u>Commissioner Weiss directed staff to prepare a letter to the US Coast Guard for the Mayor's signature supporting reduced openings of the three bridges connecting West Palm Beach and Palm Beach during weekday morning and afternoon rush hours.</u> Staff will follow-up.	BCC - Regular		Weiss	Bonlarron	Coffman, Denise		Completed	06/10/2024
06/04/2024	<u>Commissioner Barnett requested staff to provide an update on Palm Tran covered bus shelters.</u> Staff will follow-up.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	08/27/2024
06/04/2024	<u>Commissioner Barnett directed staff to see if there is available funding to assist condo owners with repair assessments.</u> Staff will follow-up.	BCC - Regular		----	Fields	Coffman, Denise		Completed	07/31/2024
05/23/2024	<u>Commissioner Baxter directed staff to revise the Agricultural Enhancement Council resolution to reflect the addition of two seats (Urban Farmer & Agri-Tourism) and to increase the number of terms members can serve.</u> Staff will follow-up	Zoning		Baxter	Bonlarron	Coffman, Denise		Completed	02/11/2025
05/21/2024	<u>Mayor Sachs directed staff to return with an update on the Opioid Settlement</u> Staff will follow-up	Workshop		Sachs	Fields	Coffman, Denise		Completed	10/22/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/21/2024	<u>Mayor Sachs directed staff to provide the BCC with the membership roster of the Advisory Committee on Behavioral Health, Substance Use and Co-Occurring Disorders.</u> Staff to follow-up	Workshop		Sachs	Fields	Coffman, Denise		Completed	06/04/2024
05/21/2024	<u>Commissioners Weiss and Baxter directed staff to prioritize "families" impacted by substance abuse and to look into identifying families impacted by addiction and support them with therapy and educational opportunities.</u> Staff will follow-up	Workshop		Weiss	Fields	Coffman, Denise		Completed	10/22/2024
05/21/2024	<u>Mayor Sachs directed staff to post on PBC website the short list of companies under consideration for every construction project</u> Staff will follow-up	Workshop		Sachs		Coffman, Denise		Completed	01/31/2025
05/21/2024	<u>Mayor Sachs directed staff to invite LWDD, SFWMD and 298's to speak about swale management and drainage in the event of a hurricane.</u> Staff to follow-up	Workshop		Sachs	Bonlarron	Coffman, Denise		Completed	05/21/2024
05/14/2024	<u>Mayor Sachs requests a digital dashboard showing the number of people Community Services has helped, which non-profits assist, and available housing by the June 21 meeting.</u> Staff to follow up.	BCC - Regular		Sachs	Fields	Coffman, Denise		Completed	06/04/2024
05/14/2024	<u>Contributed to Mayor, as Board directed staff to remove 2024-004, Commercial Vehicles in AR, from the May 23 Zoning Agenda.</u> Staff to follow up.	BCC - Regular		Sachs		Coffman, Denise		Completed	05/14/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/14/2024	<u>Mayor Sachs and Commissioner Barnett directed staff to provide a plan for segregated lane for bikes and scooters from motorized vehicles.</u> Staff to provide.	BCC - Regular		Sachs	Rutter	Coffman, Denise		Completed	02/28/2025
05/14/2024	<u>Commissioner Woodward requested staff provide map and list of over-capacity roads and intersections including city, county, state, and private by district to all commission offices.</u> Staff to provide.	BCC - Regular		Woodward		Coffman, Denise		Completed	02/03/2025
05/14/2024	<u>Mayor Sachs requested updates on our homeless funding from the state and Opioid Settlement.</u> Staff to provide.	BCC - Regular		Sachs	Fields	Coffman, Denise		Completed	09/24/2024
05/07/2024	<u>Mayor Sachs directed staff to work with HUD, the state, other counties and FAC to modify the AMI formula for high rent/high value areas.</u> Staff to follow up.	BCC - Regular		Sachs	Bonlarron	Coffman, Denise		Completed	02/11/2025
05/07/2024	<u>Commissioner Woodward directed staff to negotiate with the developers to reduce the rental rates and amount of PBC project funding. (Housing)</u> Staff to follow up.	BCC - Regular		Woodward		Coffman, Denise		Completed	06/04/2024
05/07/2024	<u>Commissioner Bernard directed staff to meet with the Economic Council and Housing Leadership Council and create a cap and reduce the amount for gap financing for county assisted units.</u> Staff to follow up.	BCC - Regular		----		Coffman, Denise		Completed	05/31/2024
05/07/2024	<u>Commissioner Bernard directed Public Safety to provide a three year update of the COPCN Ordinance at the August 27 workshop.</u> Staff to follow up.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	08/27/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/07/2024	<u>Vice Mayor Marino directed staff to fast-track a joint meeting with the new League of Cities board of directors. Also to be included in this meeting would be a representative from the TPA, School Board, business community, regional chambers.</u> Administrator Baker advised she will meet with the city managers association and TPA, and simultaneously set up a joint meeting with the League of Cities and other key partners. Advised Impact Fee/Multimodal workshop with BCC, possibly in June 2024.	BCC - Regular		Marino		Coffman, Denise		Completed	07/17/2024
05/07/2024	<u>Mayor Sachs directed staff to distribute SB 1082, Housing for Legally Verified Agricultural Workers legislation, to the commission.</u> Staff to provide.	BCC - Regular		Sachs	Bonlarron	Coffman, Denise		Completed	05/13/2024
05/07/2024	<u>Vice Mayor Marino directed staff to place the Organizational Assessments Binder discussion as an agenda item for May 14 BCC meeting.</u> Staff to follow up.	BCC - Regular		Marino		Coffman, Denise		Completed	03/18/2025
05/07/2024	<u>Mayor Sachs directed Commissioner Woodward to work with staff connect with colleges and universities on a preliminary framework for the transportation study and report back to the board. Identify the issues, and then hire a consultant to tell us how to solve the problems.</u> Staff to coordinate.	BCC - Regular		Sachs		Coffman, Denise		Completed	02/03/2025



Palm Beach County
Board Directives - Completed

05/07/2024	<u>Commissioner Baxter directed staff to calculate, prior to June workshop:</u> (1) how many roads are back-logged, (2) how many roads will become back-logged when permitted homes are built in the next 5 – 10 years (3) what’s the plan to address the over-capacity. (VB followed up and said as part of Engineering’s budget presentation they will layout how our county road system works, CRAWLS and level of service).	BCC - Regular	Baxter		Coffman, Denise	Completed	05/14/2024
05/07/2024	<u>Commissioner Woodward directed staff to talk to developers about reducing their costs and establishing the 110% rent cap.</u> Staff to follow up.	BCC - Regular	Woodward	Fields	Coffman, Denise	Completed	06/04/2024
04/16/2024	<u>Commissioner issued several directives regarding the OEBO program. 11 Directives listed below. (copy of memo attached)</u> Commissioner Baxter provided clarification of March 12 Board Direction (see memo) specifically to conduct an economic impact study only using construction prime contractors the county has used since the OEBO program has been in place and answer the following questions: 1) How much more money does it cost construction prime contractors to use SWMBE’s? a) If a limited amount of subcontractors are available, does it cost a prime contractor more money, due to delays, using a SWMBE? b) Do the limited amount of construction subcontractors used to meet the SWMBE’s goals result in SWMBE contractors charging the prime contractors more money for a job? What do non-SMWBE subcontractors charge for a similar job compared to an SMWBE subcontractor? c) If the overall job doesn’t have enough work to meet a SWMBE 20% goal of dollars for subcontractors 2) If there is an increase in costs, are those costs being passed on to the taxpayers?	Workshop	Baxter		Coffman, Denise	Completed	05/28/2024



Palm Beach County
Board Directives - Completed

3) How much does the OEBO cost taxpayers overall? Such as staff, space, overhead cost, etc 4. How many waivers have been granted. 5. Include Primes that have not received business from the county. 6. How many of our small businesses do business with Primes. 7. Vice Mayor Marino would like to include a breakdown of subs and their percentages. 8. Commissioner Woodward directed staff to include Primes that were not awarded contracts in the study. 9. Vice Mayor Marino directed staff to find out what percentage of small businesses are partners with Primes. 10. Staff will answer the questions in the memo, include Primes not awarded contracts in the study, and to find out the percentage of small businesses that participate in the program. 11. Commissioner Bernard directed staff that the consultant should have direct contact with the Primes.						
04/16/2024	<u>Commissioner Bernard directed staff that the proposed airport hotel site is best suited at Site 1, currently the CareerSource office 3-acre property.</u> Noted by staff.	Workshop	Sachs	Coffman, Denise	Completed	11/21/2024
04/16/2024	<u>Commissioner Bernard directed staff to move forward with Consolidated Rent-A-Car facility (ConRAC), north of Belvedere Road and contact adjacent property owners about purchasing land and speaking to rental car operators about their interest.</u> Staff to provide follow-up.	Workshop	Sachs	Coffman, Denise	Completed	08/20/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/16/2024	<u>Staff was directed to prepare the fiscal impact of a phased approach of renaming Code Enforcement to Code Compliance Division and report back in six months. (this was broad discussion by the Board.)</u> Staff will follow up.	Workshop		Sachs	Rutter	Coffman, Denise		Completed	07/09/2024
04/16/2024	<u>Commissioner Baxter directed staff to look into demucking for housing as an eligible CDBG funding source and bring it back for budget review.</u> Administrator directed Budget to set aside \$3 million ad valorem.	Workshop		Baxter		Coffman, Denise		Completed	06/11/2024
04/16/2024	<u>Commissioner Weiss directed staff to distribute a copy of last year’s CDBG Economic Development report.</u> Staff to provide.	Workshop		Weiss	Fields	Coffman, Denise		Completed	05/08/2024
04/16/2024	<u>Commissioner Bernard directed staff to move forward with Airport Center 3, the possible future home of the PBC Tax Collector including a driving course, PBC Property Appraiser and some TBD departments that are currently at the Governmental Center and to return with an update in eight weeks.</u> Staff to follow up.	Workshop		----		Coffman, Denise		Completed	06/10/2024
04/16/2024	<u>Commissioner Bernard directed staff to consider incentives for housing authorities for extremely low-income project-based vouchers.</u> Staff to follow up.	Workshop		----	Fields	Coffman, Denise		Completed	07/09/2024
04/16/2024	<u>Mayor Sachs directed staff to provide a breakdown of cities where the support of Legal Aid is expended (regarding housing discussion)</u> Staff to follow up.	Workshop		Sachs		Coffman, Denise		Completed	05/06/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/16/2024	<u>Commissioner Bernard directed staff to bring back options to address equity for buyer but balance affordability.</u> Staff to follow up.	Workshop		----	Rutter	Coffman, Denise		Completed	06/18/2024
04/16/2024	<u>Commissioner Bernard directed staff to move forward with the Renewal/Replacement of the Governmental Center without adding additional two floors and to expedite.</u> Staff to follow up.	Workshop		----		Coffman, Denise		Completed	06/10/2024
04/02/2024	<u>Commissioner Marino directed staff to allow time to discuss the Organizational Assessments Binder at the May 7 BCC meeting.</u> Review in progress.	BCC - Regular		Marino		Coffman, Denise		Completed	03/18/2025
04/02/2024	<u>Commissioner Baxter directed staff that she would like the DRO meetings to be recorded so they could be reviewed.</u> PZB staff reviewing.	BCC - Regular		Baxter	Rutter	Coffman, Denise		Completed	05/23/2024
04/02/2024	<u>Commissioner Barnett directed staff to provide him with an update from the meeting regarding Houses of Worship.</u> Staff to provide update.	BCC - Regular		----	Rutter	Coffman, Denise		Completed	03/28/2024
04/02/2024	<u>Commissioner Barnett directed staff to provide an update on parking for commercial vehicles including the SWA property.</u> Staff to provide update.	BCC - Regular		----	Rutter	Coffman, Denise		Completed	04/12/2024
04/02/2024	<u>Commissioner Barnett directed staff to provide an update on the marketing and promotion of the Connect PBC app.</u> Staff to Follow up.	BCC - Regular		----	Rutter	Coffman, Denise		Completed	04/10/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/02/2024	<u>Commissioner Bernard directed staff to research the responsible entity and the process to modify when the SOE would be elected (so it would not be the same year as a presidential election) and to apprise the SOE of the findings.</u> Staff to research and follow up.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	01/07/2025
03/26/2024	<u>Commissioner Baxter directed staff to extend Palm Tran contracts for one year with the two current providers and to follow up with the Board on the RFP data, aspirational splits, option of two providers, and lower-cost alternatives when it gets re-procured.</u> Staff to provide.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise		Completed	08/27/2024
03/26/2024	<u>Commissioner Weiss directed staff to object and oppose the voluntary annexation request of 12 acres into the Town of Haverhill at its March 28 meeting.</u> Staff presented background to the Board and sought direction at the 4/2 BCC meeting.	Workshop		Weiss	Rutter	Coffman, Denise		Completed	09/10/2024
03/26/2024	<u>Mayor Sachs directed staff to reach out to FAU about their AI research.</u> Commissioner Weiss also emphasized this directive.	Workshop		Sachs	Rutter	Coffman, Denise		Completed	04/01/2024
03/26/2024	<u>Commissioner Bernard directed staff to follow up with “plan review service company.”</u> Commissioner Baxter also emphasized this directive. Staff to follow up.	Workshop		----		Coffman, Denise		Completed	02/03/2025



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/12/2024	<u>Commissioner Weiss directed staff that the taxpayers should not be responsible for the costs of the possible transaction and it need to provide better value than revenue neutral regarding FDO/Park Place.</u> Staff to follow up.	BCC - Regular		Weiss		Coffman, Denise		Completed	08/20/2024
03/12/2024	<u>Vice Mayor Marino directed staff to explore WFH/AFH housing units as a possible use of the Park Place property.</u> Staff to follow up.	BCC - Regular		Marino		Coffman, Denise		Completed	08/20/2024
03/12/2024	<u>Commissioner Baxter directed staff to look into the TIM for the expansion of Northlake Blvd segment between Sandhill Crane Golf Course and proposed SR7.</u> Staff advised the Board at the 3/28 BCC Zoning meeting of upcoming initiation item addressing this directive anticipated for the May BCC Zoning meeting. On 3/28 the Board subsequently directed that this not be brought forward.	BCC - Regular		Baxter	Rutter	Coffman, Denise		Completed	03/28/2024
03/12/2024	<u>Commissioner Baxter directed staff to report the number of ad valorem-funded open positions that have been vacant for a year or longer and their classification.</u> Commissioner Woodward also emphasized this directive. Staff to follow up.	BCC - Regular		Baxter		Coffman, Denise		Completed	07/02/2024
03/12/2024	<u>Commissioner Weiss requests the cost of the OEBO proposed study before we proceed with it.</u> Staff to follow up.	BCC - Regular		Weiss		Coffman, Denise		Completed	07/02/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/12/2024	<u>Commissioner Bernard directed staff that the new building is supposed to be named after former Palm Beach County Commissioner Maude Ford Lee.</u> Staff to proceed as directed.	BCC - Regular		----		Coffman, Denise		Completed	04/06/2024
03/12/2024	<u>Commissioner Bernard directed staff to update the City of West Palm Beach and the neighborhood associations on the progress of the design of the 45th Street project (Australian Ave.)</u> Staff to follow up.	BCC - Regular		----		Coffman, Denise		Completed	04/30/2024
03/12/2024	<u>Commissioner Weiss directed staff to include Grandview Heights and Flamingo Park Neighborhood Associations in discussions on possible future uses of Park Place property.</u> Staff to follow up.	BCC - Regular		Weiss		Coffman, Denise		Completed	08/20/2024
03/05/2024	<u>Renaming VA Medical Hospital.</u> Vice Mayor Marino directed staff to send a letter of support for the bill in Congress regarding the renaming of the West Palm Beach VA Medical Center after Thomas Corey, a Vietnam War hero and advocate for disabled veterans.	BCC - Regular		Marino	Bonlarron	Coffman, Denise		Completed	03/20/2024
02/23/2024	<u>Commissioner Baxter directed staff to confer with the SOE a timeline for a charter amendment to be placed on a ballot.</u> Staff to provide.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise		Completed	03/01/2024
02/06/2024	<u>Commissioner Barnett directed staff to continue looking for a solution for truck operators and for locations for semi-tractors.</u> Staff to follow up.	BCC - Regular		----	Rutter	Coffman, Denise		Completed	05/23/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/06/2024	<u>Commissioner Bernard directed staff to provide the BCC with the timeline and deadlines for the development of Milani Park.</u> Staff to provide.	BCC - Regular		----		Coffman, Denise		Completed	03/12/2024
02/06/2024	<u>Commissioner Baxter directed staff to explain the DRO process and to make it more transparent.</u> Staff to follow up.	BCC - Regular		Baxter	Rutter	Coffman, Denise		Completed	05/23/2024
02/06/2024	<u>Commissioner Marino directed staff to consider renaming Code Enforcement to Code Compliance.</u> Evaluating implications and timing of changing name.	BCC - Regular		Marino	Rutter	Coffman, Denise		Completed	08/01/2024
02/06/2024	<u>Commissioner Weiss directed staff to use the \$250,000 from the City of West Palm Beach/Palm Beach Photographic Center relocation and negotiate a contract with 1909, a non-profit business incubator.</u> Staff to follow up.	BCC - Regular		Weiss	Fields	Coffman, Denise		Completed	09/17/2024
02/06/2024	<u>Commissioner Weiss directed staff to schedule a workshop to discuss the modernization of government processes using technology.</u> Staff to coordinate.	BCC - Regular		Weiss		Coffman, Denise		Completed	06/11/2024
02/06/2024	<u>Commissioner Weiss directed staff to implement the approved contract with the Darbster Foundation for its spay and neuter services.</u> Staff to follow up.	BCC - Regular		Weiss	Bonlarron	Coffman, Denise		Completed	12/19/2023
02/06/2024	<u>Commissioner Weiss directed staff to look into reacquiring the land the county gave to the Boys and Girls Club on Drexel Road that is not being utilized and have WFH built on it.</u> Staff to follow up.	BCC - Regular		Weiss		Coffman, Denise		Completed	05/03/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/06/2024	<u>Commissioner Baxter asked for the time frame to create, permit, and develop locations for truckers to park. Staff will also provide an update on availabilities owned by the county and privately including new designations.</u> Staff to present at 2/22 BCC Zoning hearing	BCC - Regular		Baxter	Rutter	Coffman, Denise		Completed	02/22/2024
02/06/2024	<u>Commissioner Bernard directed staff to draft a letter of support to the Florida Museum of Black History Task Force to consider Palm Beach County as the location for the Florida Museum of Black History.</u> Staff to follow up. Related directive on 10/3/23.	BCC - Regular		----		Coffman, Denise		Completed	02/19/2024
02/06/2024	<u>Commissioner Weiss on behalf of the BCC directed staff to move forward with a joint meeting with the School Board and League of Cities to discuss transportation, WFH, and possible extension of Infrastructure sales tax.</u> Staff to coordinate.	BCC - Regular		Weiss		Coffman, Denise		Completed	02/27/2024
01/31/2024	<u>Commissioner Barnett directed staff to include a new trailer or permanent building for Family Impact in the Capital Project list.</u> Staff to follow up.	Planning		----		Coffman, Denise		Completed	11/21/2024
01/31/2024	<u>Commissioner Weiss directed staff to schedule a one-hour slot at an upcoming Workshop so he can report about his fact-finding NACo trip to Silicon Valley and the future of Artificial Intelligence.</u> To be scheduled.	Planning		Weiss		Coffman, Denise		Completed	03/26/2024
01/31/2024	<u>Commissioner Barnett directed staff to include \$500k in the 2024-2025 budget for 211.</u> Staff to follow up.	Planning		----	Fields	Coffman, Denise		Completed	08/12/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/31/2024	<u>Commissioner Barnett directed staff to include the Hispanic Cultural Resources Community Center as a permanent priority on the Capital Project list.</u> Staff to follow up.	Planning		----		Coffman, Denise		Completed	06/04/2024
01/30/2024	<u>Commissioner Bernard directed staff to move forward with the two proposed changes to the OEBO program.</u> Two proposed changes: (1) increasing the volume size of businesses and (2) allowing a business to continue on a multiyear contract if graduating from the program mid-contract while seeking an opinion from outside counsel.	Workshop		----		Coffman, Denise		Completed	03/12/2024
01/30/2024	<u>Commissioner Baxter directed staff to provide an updated analysis of the renovation need of the Glades Administrative Complex.</u> Staff to provide, it's in the CIP Plan already.	Workshop		Baxter		Coffman, Denise		Completed	03/08/2024
01/30/2024	<u>Commissioner Baxter directed staff to add a key/legend to acronyms in the digital budget book.</u> Staff to update budget book.	Workshop		Baxter		Coffman, Denise		Completed	07/02/2024
01/30/2024	<u>Commissioner Woodward directed staff to split Homelessness and Housing into two separate strategic priorities for a total of seven.</u> <u>Administrator Baker will rename Homelessness as Unsheltered.</u> Staff will rename moving forward.	Workshop		Woodward		Coffman, Denise		Completed	03/04/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/30/2024	<u>Commissioner Baxter directed staff to speak with industry about the cost of doing business with small businesses, obtain the baseline of information needed for an additional study about policy of OEBO effects on the cost of contracts, and report back.</u> Staff to follow up.	Workshop		Baxter		Coffman, Denise		Completed	03/28/2024
01/30/2024	<u>Commissioner Woodward directed staff at the March Midyear Budget Adjustment to put more revenue into capital projects and less into reserves.</u> Staff to address.	Workshop		Woodward		Coffman, Denise		Completed	03/12/2024
01/30/2024	<u>Commissioner Woodward directed staff to rename strategic priority as Housing & Development.</u> Staff to update priority as Housing & Development.	Workshop		Woodward		Coffman, Denise		Completed	03/25/2024
01/23/2024	<u>Commissioner Bernard directed staff to analyze the continuation of the Renewal and Replacement project at the Government Center and to explore the advantages of moving the county's headquarters to the Westgate/Belvedere area.</u> Staff to follow up.	BCC - Regular		----		Coffman, Denise		Completed	04/16/2024
01/23/2024	<u>Commissioner Bernard and Mayor Sachs directed staff to explore and report back to the BCC about a possible consolidated rental car center on airport property, an additional hotel, and other upgrades to the airport.</u> Staff to follow up.	BCC - Regular		----		Coffman, Denise		Completed	04/16/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/23/2024	<u>Mayor Sachs directed FDO to meet with each commissioner and provide their office with the plans including costs, engineering, timeline, and funding of the renovation of the Government Center and then discussion will be scheduled for the March workshop.</u> Staff to provide.	BCC - Regular		Sachs		Coffman, Denise		Completed	02/27/2024
12/19/2023	<u>Directed Staff to support HB259/SB270 which revises prohibitions on discharging of firearms in residential areas and to add it to our legislative agenda.</u> Staff to follow up.	BCC - Regular		Weiss	Bonlarron	Coffman, Denise		Completed	01/12/2024
12/19/2023	<u>Directed Staff to draft a letter of support under the Mayor's signature for the BDB Re-Accreditation.</u> Staff to follow up.	BCC - Regular		Marino	Fields	Coffman, Denise		Completed	01/24/2024
12/19/2023	<u>Directed Staff to share CJC evaluation report with Chief Judge, Public Defender, State Attorney, Bar Association and Criminal Law Section of the Florida Bar and to report back their feedback.</u> Staff to follow up.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	01/05/2024
12/19/2023	<u>Directed Human Resources staff to develop and present a formal process to evaluate on an annual basis the job performance of the County Administrator, County Attorney and, the Internal Auditor on or about January 31 and to have the public review process completed by April 1, 2024.</u> Staff to follow up.	BCC - Regular		----		Coffman, Denise		Completed	03/11/2025
12/05/2023	<u>Directed Staff to have PBSO provide the same level of security as the courthouse.</u> Staff to present.	BCC - Regular		Sachs		Coffman, Denise		Completed	01/23/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
12/05/2023	<u>Directed Staff to review and strengthen security processes at Governmental Center for public officials, staff, and its visitors.</u> Staff to present.	BCC - Regular		Weiss		Coffman, Denise		Completed	01/23/2024
12/05/2023	<u>Directed Staff to prepare for discussion regarding the funding and prioritization of the Lake Lytal YMCA Community Center and the three other aquatic centers at the December 19 BCC meeting.</u> Staff to present.	BCC - Regular		Marino		Coffman, Denise		Completed	01/30/2024
12/05/2023	<u>Directed Parks and Recreation Staff to work with Limestone Community Advocate Group on the placement of an engraved paver brick at Limestone Community Park in memory of Edna W. Runner.</u> Staff to present.	BCC - Regular		Marino	Fields	Coffman, Denise		Completed	01/25/2024
12/05/2023	<u>Directed Staff to pursue RFP to consider all future potential uses of the 20 Mile Bend property, to reach out to key stakeholders including SFWMD, FPL, farmers west of the property and any other affected entities, to proceed with an expanded due diligence report, and to request a letter from the Sheriff.</u> Staff to present.	BCC - Regular		Baxter		Coffman, Denise		Completed	06/06/2025
12/05/2023	<u>Updated a directive directing staff to provide an update on the potential for additional staff in all commission offices.</u> Staff to present.	BCC - Regular		Baxter		Coffman, Denise		Completed	12/19/2023
12/05/2023	<u>Directed Staff for a date prior to February for an update and/or presentation on her request for additional budgeting software.</u> Staff to present.	BCC - Regular		Baxter		Coffman, Denise		Completed	01/30/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
12/05/2023	<u>Directed Staff to install a recycling bin in the first-floor courtyard.</u> Staff to follow up.	BCC - Regular		----		Coffman, Denise		Completed	01/22/2024
11/28/2023	<u>Directed Staff to prepare detailed project lists for BCC prior to January budget discussions.</u> Staff to present.	Workshop		Sachs		Coffman, Denise		Completed	01/24/2024
11/28/2023	<u>Directed Staff to make the budget process more accountable in regard to cost overruns and supply issue cost increases.</u> Directed Staff to make the budget process more accountable in regard to cost overruns and supply issue cost increases.	BCC - Budget		Marino		Coffman, Denise		Completed	01/30/2024
11/28/2023	<u>Directed Staff to present complete design drawings to BCC before the BCC allocates funds to build projects.</u> Staff to present.	Workshop		Sachs		Coffman, Denise		Completed	02/12/2025
11/28/2023	<u>Directed Staff to add a northern route to 5-year road program that allows residents to go north out of The Acreage when there are issues with Northlake Boulevard. Take persimmon off the 5-year road program and add 40th.</u> Staff to present.	Workshop		Baxter	Rutter	Coffman, Denise		Completed	03/12/2024
11/28/2023	<u>Directed Staff to research and present a possible dedicated funding source for roads; reference Monroe County Tourism Impact Fee.</u> Staff to present.	Workshop		Woodward		Coffman, Denise		Completed	02/28/2025
11/28/2023	<u>Directed Staff to bring Lyons Road from Broward County to Atlantic Avenue as part of the five-year road program.</u> Staff to present.	Workshop		Sachs	Rutter	Coffman, Denise		Completed	01/23/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/28/2023	<u>Direct Staff to perform an analysis of gas tax funds used for Palm Tran operations versus five Year Road program and allow Board to make changes as needed.</u> Commissioner Marino requested information for BCC consideration.	Workshop		Marino	Bonlarron	Coffman, Denise		Completed	01/30/2024
11/21/2023	<u>Directed Staff to provide a schedule of all ordinances with sunset dates..</u> Commissioner Marino directed staff to provide a schedule of all ordinances with sunset dates and required update report timetable.	BCC - Regular		Marino	Fields	Coffman, Denise		Completed	02/29/2024
11/21/2023	<u>Directed Staff to pursue legislation addressing non-residential annexations.</u> Commissioner Baxter directed staff to work with the legislative delegation to pursue legislation addressing annexations that solely focus on non-residential property.	BCC - Regular		Baxter	Bonlarron	Coffman, Denise		Completed	01/07/2025
11/21/2023	<u>Directed Staff for the OEBO to present to the BCC quarterly and semi-annual reports during the next two years.</u> OEBO will submit quarterly reports and present semi-annual in-person reports to the BCC during the next two years.	BCC - Regular		Baxter		Coffman, Denise		Completed	08/05/2024
11/21/2023	<u>Directed Staff to arrange for the Clerk 's office to attend OEBO goal setting meetings.</u> Commissioner Baxter directed staff to arrange for a member of the clerk's office to be present at OEBO and goal setting meetings and that the WEBEX copy of these meetings be posted on the EBO website.	BCC - Regular		Baxter		Coffman, Denise		Completed	03/05/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/21/2023	<u>Directed Staff to add Equal Business Opportunity Program to the 1/30/24 workshop.</u> Commissioner Woodward directed staff to add Equal Business Opportunity Program to the January workshop agenda so changes can be made to the interim ordinance including administrative and appeal process. A member from SWA EBO office representative will attend workshop session.	BCC - Regular		Woodward		Coffman, Denise		Completed	01/30/2024
11/07/2023	<u>Directed Staff to bring back to the BCC policy interpretation of the S/M/WBE certification process.</u> Commissioner Baxter directed staff to clarify the S/M/WBE policy and interpretation for a business to be certified by the Office of Equal Business Opportunity	BCC - Regular		Baxter		Coffman, Denise		Completed	01/30/2024
11/07/2023	<u>Directed Staff to contact the IG regarding Fane Lozman's comments during Matters by the Public.</u> Commissioner Bernard directed staff to contact the Inspector General and share with him the concerns expressed by Mr. Lozman about the unanswered complaints about Riviera Beach and report back to the BCC.	BCC - Regular		----		Coffman, Denise		Completed	03/05/2024
10/17/2023	<u>Commissioner Baxter directed staff to clarify the S/M/WBE policy and procedures for a business to be certified by the Office of Equal Business Opportunity.</u> Staff to follow up.	BCC - Regular		Baxter		Coffman, Denise		Completed	01/30/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/03/2023	<u>Commissioner Bernard directed staff to work with the Housing Leadership Council about the items PBC currently implements, additional items that staff supports and develop a mechanism for modifications of the plan, if needed, after adoption.</u> Administration will meet with commissioners and review the 40 items with them prior to it coming back for approval of plan.	BCC - Regular		----	Rutter	Coffman, Denise		Completed	02/06/2024
10/03/2023	<u>Commissioner Woodward directed staff to go forward with a Feasibility Study to look into the protocols of the Camino Real Bridge and see if audible notification changes can be made without compromising safety.</u> Staff to follow up.	BCC - Regular		----	Rutter	Coffman, Denise		Completed	01/29/2024
10/03/2023	<u>Commissioner Bernard directed staff to look into funding opportunities for the Hispanic Cultural Center and to report findings to him and Commissioner Barnett.</u> Staff to follow up.	BCC - Regular		----		Coffman, Denise		Completed	06/04/2024
10/03/2023	<u>Commissioner Bernard directed the county administrator to reach out the school district and City of West Palm Beach for funding opportunities for the African American History Museum and Library at the former Roosevelt High School and to pursue appropriation and grants from the state.</u> Staff to coordinate.	BCC - Regular		----		Coffman, Denise		Completed	06/04/2024
10/03/2023	<u>Commissioner Bernard directed staff to draft a letter of support from Mayor Weiss in support of funding Design and Phase 1 construction for CR 880 in the Glades.</u> Staff to draft letter.	BCC - Regular		----	Rutter	Coffman, Denise		Completed	01/19/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/12/2023	<u>Mayor Weiss requested a workshop to discuss teen driving safety</u> Following West Boca Memorial for 1996 car crash victims.	BCC - Regular		Weiss		Coffman, Denise		Completed	
09/07/2023	<u>Commissioner Woodward requested a workshop on roads.</u> This workshop will include impact fees, road priorities, prop-share, available grants, approved development, built development, and concurrency.	BCC - Budget		Woodward	Rutter	Coffman, Denise		Completed	11/28/2023
07/11/2023	<u>Mayor Weiss gave staff direction to analyze the population of residents in terms of unincorporated and incorporated Palm Beach County per district.</u> Will follow up with a memo to BCC.	BCC - Regular		Weiss	Bonlarron	Coffman, Denise		Completed	07/27/2023
07/11/2023	<u>Commissioner Baxter directed staff to transfer a vacant administrative position to her office.</u> Ms. Baker will confer with County Attorney, Human Resources, and commissioners and bring back findings. If further directed, the resolution approved at the April 18, 2023 meeting will be modified and returned to the board.	BCC - Regular		Baxter		Coffman, Denise		Completed	12/19/2023
06/13/2023	<u>Commissioner Baxter requested Engineering staff to investigate a possible connection from Summer Chase (Lake Worth Rd.) to Blanchette Trail in lieu of a traffic signal outside their development.</u> Will follow up with FDOT and provide a response to the BCC.	BCC - Regular		Baxter	Rutter	Coffman, Denise		Completed	07/27/2023
06/06/2023	<u>Commissioner Marino requested staff to designate a workshop for updates on airports.</u> Updates will be provided at a workshop.	BCC - Regular		Marino		Coffman, Denise		Completed	08/29/2023



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/06/2023	<u>Vice Mayor Sachs requested that the new at large seat on the Impact Fee Review Committee be designated for an unincorporated PBC resident.</u> Completed.	BCC - Regular		Sachs		Coffman, Denise		Completed	
06/06/2023	<u>Commissioner Baxter requested a workshop on Agri-Tourism and how it applies to Right to Farm and Code Enforcement.</u> She also would like staff to include instructions and processes as well as a detailed breakdown of the Flood Plain Review process.	BCC - Regular		Baxter	Rutter	Coffman, Denise		Completed	09/26/2023
05/25/2023	<u>Commissioner Baxter directed staff to assess the possibility of changing the designation of the 128 acres near 20 Mile Bend from an ATV park to a public/private partnership for a motorsports park.</u> During the discussion of Agenda Item: D7, ZV/ABN/DOA-2021-01529 Palm Beach Industrial MUPD, Commissioner Baxter stated directive.	Zoning		Baxter		Coffman, Denise		Completed	06/06/2025
05/16/2023	<u>Commissioner Baxter requested staff to change the start time of the June 13 Budget Workshop from 6 pm to 4 pm.</u> Staff adjusted start time of 6/13 Budget Workshop.	BCC - Regular		Baxter		Coffman, Denise		Completed	
04/25/2023	<u>Commissioner Bernard requested an overview of the Live Local Act so it can be in concert with the housing bond allocation process, which reflects that Live Local impact has been incorporated.</u> This discussion occurred during Housing Plan for All Presentation by Housing Leadership Council. Presentation made to the BCC at the May 23, 2023 workshop and relevant sections were incorporated in the HLC Housing for ALL plan.	Workshop		----		Coffman, Denise		Completed	



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/18/2023	<u>PalMar Land Acquisition</u> Directed staff to prepare a workshop presentation on the allowable uses in PalMar environmentally sensitive area.	BCC - Regular		Marino		Coffman, Denise		Completed	05/16/2023
04/18/2023	<u>Properties Referred for Collection</u> Directed OFMB to distribute a spreadsheet of all properties in the county referred for collection related to Code Enforcement cases including outstanding fine amounts and negotiated settlements..	BCC - Regular		Baxter		Coffman, Denise		Completed	05/05/2023
04/18/2023	<u>Florida Pace Fund Agency</u> Directed Public Affairs to create PSA"s to warn targeted residents not to sign contracts with FPFA . The other PACE companies are still operating per ordinance.	BCC - Regular		Woodward		Coffman, Denise		Completed	04/26/2023
03/14/2023	<u>Directed staff to review Criminal Justice Commission (CJC) member composition.</u> Commissioner Barnett directed staff to review the CJC member composition, to increase its diversity, especially Hispanic participation, and to return with an updated slate of proposed members.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	11/21/2023
03/14/2023	<u>Directed staff to establish a Veterans Advisory Board.</u> Commissioner Woodward directed staff to establish a Veterans Advisory Board.	BCC - Regular		Woodward		Coffman, Denise		Completed	08/22/2023
02/07/2023	<u>Directed staff to expedite Transit Village documents.</u> Commissioner Bernard directed staff to expedite the review of document so the project can close.	BCC - Regular		----		Coffman, Denise		Completed	03/04/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/07/2023	<u>Directed staff to bring back an emergency ordinance regarding images on a property without the owner's permission.</u> Mayor Weiss directed staff to bring back an emergency ordinance that would make it unlawful to project images on a property without the owner's permission.	BCC - Regular		Weiss	Bonlarron	Coffman, Denise		Completed	03/14/2023
01/24/2023	<u>Expedite D6 flooring request.</u> Expedite Commissioner Baxter's flooring request.	BCC - Regular		----		Coffman, Denise		Completed	09/01/2023
01/10/2023	<u>Tracking WFH and Affordable Housing properties.</u> Requests a database tracking WFH and Affordable Housing properties to include built, activated, leased and re-leased in unincorporated. PBC and municipalities	BCC - Regular		Woodward		Coffman, Denise		Completed	01/26/2023
01/10/2023	<u>Review of Code Enforcement violations</u> Review code enforcement cases regarding fair and equitable implementation of fines by staff.	BCC - Regular		Baxter		Coffman, Denise		Completed	03/23/2023
01/10/2023	<u>Update on gas taxes</u> Request an update on how the county's gas taxes are spent.	BCC - Regular		Marino		Coffman, Denise		Completed	01/23/2023
01/10/2023	<u>Countywide survey</u> Request a third party to conduct a countywide survey of residents.	BCC - Regular		Marino		Coffman, Denise		Completed	01/30/2024
12/20/2022	<u>Implementation of new technology at busy intersections</u> Implement new technology at busy intersections to manage traffic flow.	BCC - Regular		Weiss	Rutter	Coffman, Denise		Completed	



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
12/20/2022	<u>A map, current ROW, project on Northlake Blvd, west of Beeline Highway</u> Request a map, current ROW, projects in progress and description of upcoming projects that will impact Northlake Blvd., west of Beeline Highway.	BCC - Regular		Marino	Rutter	Coffman, Denise		Completed	02/01/2023
12/20/2022	<u>Coordinate with LWDD for guard rails</u> For a barrier by the canal on Yamato Road by Century Village.	BCC - Regular		Sachs	Rutter	Coffman, Denise		Completed	02/28/2025
12/20/2022	<u>Request to name Library conference room at Canyon Branch, after Myrna Rosoff</u> Request to name Canyon Library conference room after Myrna Rosoff, past president of COBWRA	BCC - Regular		Sachs	Bonlarron	Coffman, Denise		Completed	01/11/2025
12/06/2022	<u>Request discussion about Housing Bond.</u> To discuss how the county will be executing the Housing Bond.	BCC - Regular		----		Coffman, Denise		Completed	10/03/2023
12/06/2022	<u>Direct staff to look into process of mandatory pre-application with petitioners</u> Request Mandatory pre-application meeting with petitions to discuss and review project applications prior to submittal.	BCC - Regular		Marino	Rutter	Coffman, Denise		Completed	04/27/2023
12/06/2022	<u>Request staff review Lyons and Excondido/Expanded discussion for EPW to review traffic signals.</u> Original discussion by V/M Sachs and reiterated by Comm. Woodward was to review traffic reports for Lyons and Escondido. Mayor Weiss expanded conversation for Vespanian Court and Military Trail. Overall, EPW to review traffic signals.	BCC - Regular		Sachs	Rutter	Coffman, Denise		Completed	06/30/2023



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/15/2022	<u>Request a Workshop in regards to the conservation easement and agriculture reserve .</u> Staff presented an overview of the Ag Reserve and various forms of interest in conservation easements	BCC - Regular		----		Coffman, Denise		Completed	03/28/2023
11/15/2022	<u>Direct staff to provide update on Convention Center hotel.</u> Directed staff for update.	BCC - Regular		Weiss		Coffman, Denise		Completed	05/07/2025
08/30/2022	<u>Letter of support</u> Direct staff to write letter of support regarding grant partnership with SFWMD for the Corbett Levy.	Workshop		----		Coffman, Denise		Completed	08/30/2022
07/19/2022	<u>Retain a 3rd party consultant on development west of 441</u> Approved a motion, by a vote of 4 to 3, to direct staff to retain a 3rd party consultant to provide additional information on development west of 441 in terms of traffic, schools, infrastructure, ems, law enforcement and all the seven areas the BCC reviews before BCC approves development.	Workshop		Sachs	Rutter	Coffman, Denise		Completed	10/24/2023
06/21/2022	<u>Seeks information from staff regarding dangerous intersections.</u> Requests info from staff and FDOT to improve the safety at intersections considered to be the most dangerous - Forest Hill/441 (district 6) and Atlantic/Military (district 7).	Workshop		----		Coffman, Denise		Completed	08/20/2022
06/21/2022	<u>Staff to work with Commissioner regarding women's summit.</u> Summit to build on the work of the advisory committee, get direction from the community on issues the advisory board can then engage in.	Workshop		----		Coffman, Denise		Completed	04/09/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/21/2022	<u>Request staff to bring to BCC a resolution authorizing the renewal of the Commission on Women.</u> Staff to proceed with resolution.	Workshop		----		Coffman, Denise		Completed	01/24/2023
05/17/2022	<u>Review Impact Fee Committee term limits</u> Request staff review ordinance and remove term limits.	BCC - Regular		Marino		Coffman, Denise		Completed	07/24/2023
05/17/2022	<u>Provide update regarding contracts compensating employees</u> In reference to custodial contract report.	BCC - Regular		Weiss		Coffman, Denise		Completed	03/04/2024
05/17/2022	<u>Request Administrator research 401A plan.</u> Return a proposal on 401A plan.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	09/17/2024
05/17/2022	<u>Look into local gas tax holiday</u> Research what can be done in regards to creating some type of local tax holiday. Requested to return at a workshop.	BCC - Regular		----		Behar, David		Completed	09/12/2022
04/28/2022	<u>Directed Mayor to forward a letter to the PBC School District regarding concerns of bus stops</u> Mayor's office to send a letter on behalf of the Board to the School District expressing concerns of bus stops.	Zoning		----	Bonlarron	Coffman, Denise		Completed	05/12/2022
04/26/2022	<u>Directed Administrator to research the options available for rental increases.</u> Administration will work with County Attorney's office to provide update.	Workshop		Weiss	Bonlarron	Coffman, Denise		Completed	09/13/2022
04/26/2022	<u>Parking Spaces available for rent</u> Directed Administrator to research the possibility of renting out parking spaces in South County.	Workshop		Weiss		Coffman, Denise		Completed	03/04/2024



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/29/2022	<u>Environmental Bonds</u> Request staff return with (1) proposed ordinance, (2) list of projects, prioritized, (3) alternative funding sources (national, state, agency).	Workshop		----		Coffman, Denise		Completed	06/21/2022
03/29/2022	<u>Housing/Homelessness Bond</u> Request staff provide (1) current projects, (2) assessment value impacts to include possible rental, (3) guidelines on ARPA spending.	Workshop		----		Coffman, Denise		Completed	06/21/2022
03/22/2022	<u>Explore Senior Discounts at Parks</u> Request staff to explore senior discounts at other Parks.	BCC - Regular		----		Coffman, Denise		Completed	07/12/2022
03/22/2022	<u>Unsafe living conditions.</u> 4/28/22 Request staff to return with information regarding what other counties are doing regarding unsafe living conditions and to follow up with HUD Secretary Marcia Fudge regarding federal review of properties (in D6).	BCC - Regular		Sachs	Rutter	Coffman, Denise		Completed	02/28/2025
03/22/2022	<u>Resolution for SR715</u> Direct staff to prepare resolution for SR715 to be designated as "Deputy Sheriff Donta Manuel and Deputy Sheriff Jonathan Wallace Highway."	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	06/07/2022
02/01/2022	<u>Update at future workshop, possible Environmental and Housing Bonds</u> Bring options, bond types to discuss.	BCC - Regular		----		Coffman, Denise		Completed	03/29/2022
02/01/2022	<u>Request update on impact of cold weather for farmers</u> Request update, can be memo form, regarding recent cold weather impacts on farmers.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	03/23/2022



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/04/2022	<u>Pursue emergency purchase of at-home COVID-19 testing kits</u> Approved purchase up to \$500,000.	BCC - Regular		----		Coffman, Denise		Completed	03/08/2022
01/04/2022	<u>Palm Beach County Mounted Posse</u> Work toward terminating exclusive use of the equestrian facility by PBC Mounted Posse	BCC - Regular		----		Helfant, Anne		Completed	02/28/2022
12/07/2021	<u>Return Agenda item on 1/4/22 for West Jupiter Rec Center naming for Edna Runner.</u> Return agenda item for naming youth activities room at the West Jupiter Recreation Center.	BCC - Regular		Marino		----		Completed	
11/23/2021	<u>Name rededicated Wellington Library rooms for former mayors Wenham and Foster</u> With the reopening of redesigned Wellington library, request to name conference room for former Wellington Tom Wenham and his wife Regis (Library Advisory board member) and children's wing for former Wellington Kathy Foster	BCC - Regular		----		----		Completed	
11/16/2021	<u>Reconsider food card benefit if anyone already received benefit.</u> If we have extra food cards available, consider lifting restriction.	BCC - Regular		----		Coffman, Denise		Completed	03/08/2022
11/16/2021	<u>Request presentation from Victim Services on domestic violence during COVID.</u> Request presentation.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	06/01/2022
11/16/2021	<u>Bring resolution on Broadband.</u> A part of Access 67, increase broadband throughout the state. Can return at next workshop (11/23/21).	BCC - Regular		Weiss		Coffman, Denise		Completed	



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/02/2021	<u>Potential idea for staff to consider Therapy Dogs for first responders.</u> Under category of Behavioral Health to consider therapy dog services.	BCC - Regular		----		Coffman, Denise		Completed	03/13/2023
11/02/2021	<u>Provide DPC program hours in the Glades</u> What are the hours/time of year drowning prevention program is offered in the Glades.	BCC - Regular		----		Coffman, Denise		Completed	01/23/2024
10/19/2021	<u>Request process easier and less burdensome for COPCN</u> Amendment that provides for a written wavier between 2 parties. Replace with review financials if the customer does not want to waive their right to the financial analysis.	BCC - Regular		----		----		Completed	12/07/2021
10/19/2021	<u>Directed staff to explore a third term for commissioners into the county charter.</u> <u>Requested COA bring back charter amendment.</u> Also cost to add this issue to the ballot; and add a non-voting county-wide mayor.	BCC - Regular		----		----		Completed	03/29/2022
10/19/2021	<u>*contributed to Mayor. Continue work regarding building inspections, practices.</u> Continue tracking legislation, following through session.	BCC - Regular		----	Rutter	----		Completed	
10/19/2021	<u>Request Legislative Affairs team to immediately oppose legislation Senate Bill 452 (prohibit county government from being able to pass any type of mask or vaccine requirements).</u> Specifically drug testing.	BCC - Regular		----		----		Completed	03/01/2022



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/19/2021	<u>Research implications of sponsoring M2 basin project.</u> Timely, due Monday, 10/25/21. Staff prepared and submitted grant application with DEP for ITID. Award notification from FDEP was received on 2/11/22	BCC - Regular		----		----		Completed	02/11/2022
10/19/2021	<u>Offer financial assistance to SFF they expand and build a new building that will be used for SFF activities and a special needs shelter when necessary.</u> Staff will continue to work with SFF staff as this project moves forward.	BCC - Regular		----		Coffman, Denise		Completed	11/02/2021
10/19/2021	<u>Request a database on eligible development that exceed 3 floors</u> with exception of townhomes that are considered SFD. (Building inspection discussion).	BCC - Regular		Weiss	Rutter	----		Completed	08/23/2022
10/05/2021	<u>When will ARPA dollars spending plan be released.</u> Planning to bring ARPA spending plan to BCC at the November 2021 meeting.	BCC - Regular		----		----		Completed	
10/05/2021	<u>Inquiry on when RFP will go out for ATV park.</u> Asking for date when RFP will be released for ATV park.	BCC - Regular		----		----		Completed	11/21/2022
09/28/2021	<u>Update Commission on committees</u> Asked if there was a way to get their updates, not necessarily verbally.	Workshop		Sachs		----		Completed	01/09/2023
09/28/2021	<u>Staff provide additional information regarding possible Budget Committee</u> Discussion occurred during Advisory Boards update.	Workshop		----		----		Completed	03/21/2023



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/28/2021	<u>Request Agricultural Enhancement Committee and Farmer Worker Advisory board update</u> Discussion during Committees update. Would like an update and hear of recommendations about marketing local grown produce.	Workshop		----		----		Completed	03/10/2023
09/28/2021	<u>Opportunity to hear what advisory boards are asking for.</u> Discussion during Committee update. Up to Board members whether or not we want to spend resources on recommendations.	Workshop		----		----		Completed	09/12/2022
09/14/2021	<u>Advocate for a legislative civics requirement in the 2022 Legislative session.</u> Advocate for a Civics course to elaborate on local, state, federal and special government responsibilities.	BCC - Regular		----		----		Completed	09/14/2021
08/17/2021	<u>Return Insurance RFP to next BCC meeting (9/14/21)</u> Return RFP selection to BCC meeting.	BCC - Regular		----		----		Completed	
07/13/2021	<u>During Leg Update. Start leg committee meetings in Sept.</u> With start of session in January 2022, start legislative delegation meetings in September 2021.	BCC - Regular		----		----		Completed	
07/13/2021	<u>During Leg Update. Revisit SB-266 Neighbors law, homebound business.</u> Request revisit to neighbors law.	BCC - Regular		----		----		Completed	03/01/2022



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/13/2021	<u>Directed staff to continue to evaluate the safety of certain building types in the unincorporated area of Palm Beach County and draft a letter to condominium boards encouraging them to assess the structural integrity of their buildings. Follow up to Surfside building collapse.</u> Staff will also work with community partners, the Tax Collector and Property Appraiser regarding developing and implementing a recertification program.	BCC - Regular		----		----		Completed	
07/13/2021	<u>Return Community ID program to BCC meeting (comments during MBP)</u> Bring forth Community ID program to BCC for action.	BCC - Regular		----		----		Completed	
06/15/2021	<u>Palm Tran items follow up</u> (contributed to Mayor from BCC discussion) Glades salary breakdown; fares; continued operation; \$62m shortfall; additional work on staff's model; bring back proposal; wage set proposal	Workshop		----		----		Completed	09/20/2022
06/15/2021	<u>Request a Community Roundtable on the aftermath of RPB Publix.</u> Involve State Attorney Dave Aronberg, Behavioral Health, Sheriff Ric Bradshaw, county staff, RPB Mayor Fred Pinto.	BCC - Regular		----		----		Completed	08/30/2022
06/08/2021	<u>*follow up. Advised county staff working on ordinance or resolution regarding single-use styrofoam and plastics</u> Comment made during MBP that staff were working on ordinance/resolution.	BCC - Regular		Weiss		----		Completed	04/26/2022



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/08/2021	<u>FDACS TEFAP Contracts</u> Prepare resolution thanking FDACS for honoring County's request for Palm Beach County to be a separate distribution area and stating that we are looking forward to working with the new provider Farm Share.	BCC - Regular		----		----		Completed	06/13/2021
06/08/2021	<u>Resolution to support Antidefamation League condemning hate and extremism</u> Request resolution at upcoming 6/15/21 BCC meeting.	BCC - Regular		----		----		Completed	06/15/2021
06/08/2021	<u>Family Day</u> Draft resolution recognizing the day after Thanksgiving as "Family Day". Bring back on 6/15.	BCC - Regular		----		----		Completed	06/15/2021
04/20/2021	<u>Economic and Technical Summit</u> Work with Commissioner Sachs and other board members to plan and schedule an economic and technical summit in Fall 2021.	BCC - Regular		Sachs		----		Completed	06/03/2022
04/06/2021	<u>Monoclonal Antibody Infusion</u> Consult with CIGNA regarding availability of in-home monoclonal antibody infusion for County employees.	BCC - Regular		----		----		Completed	04/14/2021
04/06/2021	<u>Florida Retirement System Legislation</u> Prepare a letter for Mayor's signature expressing County opposition to SB 84 related to the Florida Retirement System.	BCC - Regular		----	Bonlarron	----		Completed	04/13/2021
04/06/2021	<u>Business Relocation Incentives</u> Meet with BDB to discuss criteria for business relocation incentive program and bring back to BCC with recommendations.	BCC - Regular		----		----		Completed	07/13/2021



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/06/2021	<u>Employee Organization Legislation</u> Prepare letter for Mayor's signature opposing state legislation that results in disparate treatment of labor unions/employee organizations.	BCC - Regular		Weiss	Bonlarron	----		Completed	04/16/2021
04/06/2021	<u>Proclamation Honoring Congressman Alcee Hastings</u> Prepare proclamation honoring the life of Congressman Alcee Hastings.	BCC - Regular		----	Bonlarron	----		Completed	04/20/2021
04/06/2021	<u>Federal Earmarks Letters of Support</u> Prepare letters of support for nine (9) non-profit agencies seeking federal budget earmark appropriations.	BCC - Regular		Sachs	Bonlarron	----		Completed	04/08/2021
03/09/2021	<u>SFRTA Request to FDOT</u> Prepare letter for Mayor's signature expressing Palm Beach County's support of SFRTA request for rescoping of TriRail study to include potential stop at VA Medical Center.	BCC - Regular		Marino	Bonlarron	----		Completed	04/13/2021
03/09/2021	<u>Paid Parental Leave Policy Addition</u> Amend Paid Parental Leave Policy to allow eligible employees to receive 4 weeks of paid parental leave following stillbirth of child.	BCC - Regular		----		----		Completed	03/09/2021
02/25/2021	<u>Singer Island Submerged Land</u> Review development proposal and pending litigation related to filling of submerged land in Lake Worth Lagoon off Singer Island as reported in PB Post on 2/25/21. Report back to Board.	Zoning		Weiss	Rutter	----		Completed	03/04/2022
02/25/2021	<u>C-51 Reservoir Project</u> Directive to revisit previous staff recommendations regarding County buy-in to C-51 reservoir project.	Zoning		----	Rutter	----		Completed	03/04/2022



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/25/2021	<u>Vaccinations at USDA Sites</u> Prepare letter to Governor for Mayor's signature requesting inclusion of USDA sites in HUD special mission.	Zoning		----		----		Completed	02/26/2021
02/02/2021	<u>Governmental Center Facial Covering/Mask Policy</u> Review method of accommodation for non-mask wearing persons that address Board of County Commissioners during meetings.	BCC - Regular		----		Coffman, Denise		Completed	02/24/2021
02/02/2021	<u>Vaccination of Teachers and other School District Personnel</u> Arrange for vaccination of teachers and other school district personnel 65 years of age and older that have direct student contact.	BCC - Regular		----		----		Completed	
02/02/2021	<u>Riviera Beach Marina Compliance</u> Review City of Riviera Beach compliance with waterfront bond grant agreement for City Marina upgrades/expansion.	BCC - Regular		----		----		Completed	04/11/2014
01/26/2021	<u>Vaccination of School District Personnel</u> Arrange for vaccinations of teachers and other school district personnel including bus operators and line staff with student contact , 65 years of age and older.	BCC - Regular		----		----		Completed	
01/26/2021	<u>COVID Vaccine Supply</u> Prepare letter to Congressional Delegation requesting increase in vaccine supply and additional direct allocations to FQHCs.	Workshop		Sachs	Bonlarron	----		Completed	01/29/2021



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/26/2021	<u>COVID Vaccination Distribution</u> Prepare letter to the Governor expressing concern regarding Publix being sole vaccination provider. Prepare letter to Congressional Delegation regarding ability of local governments to request FEMA assistance.	Workshop		----	Bonlarron	----		Completed	01/29/2021
01/12/2021	<u>ATV Park</u> Revisit creation of an ATV Park on 20 mile bend property utilizing creative public/private partnership.	BCC - Regular		----		----		Completed	11/20/2022
01/12/2021	<u>Boards and Committees</u> Review needs and sizes of County Commission Advisory Boards and Committees. Bring back to Board.	BCC - Regular		Marino	Bonlarron	----		Completed	09/28/2021
12/15/2020	<u>Lake Okeechobee Water Quality</u> Prepare resolution supporting innovative treatment technologies for removing exotic vegetation and reducing nutrient load in Lake Okeechobee.	BCC - Regular		----	Rutter	----		Completed	03/09/2021
10/20/2020	<u>Pahokee Housing Authority Presentation</u> Arrange a presentation by the Pahokee Housing Authority on housing projects they are working on..	BCC - Regular		----		----		Completed	03/23/2021
10/20/2020	<u>Gas Station Emergency Power</u> Determine feasibility of ordinance requiring generators and/or emergency power transfer switches at all county gas stations. Include preemption determination and economic impact analysis. Bring back in workshop.	BCC - Regular		----	Rutter	----		Completed	02/24/2022



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/06/2020	<u>Rapid Test Kits for Agricultural Workers</u> Prepare letter for Mayor's signature asking that priority be given to County request to State for Abbott rapid tests for agricultural worker COVID-19 testing program.	BCC - Regular		----		Coffman, Denise		Completed	
10/06/2020	<u>USDA Farms to Family Round 3</u> Provide update on Round 3 of USDA Farms to Family Food Distribution Program. Consider activation of federal lobbyists if we are not receiving expected local (county) commodity allocation .	BCC - Regular		----		Coffman, Denise		Completed	12/02/2020
09/22/2020	<u>SR 80 Lighting</u> Research proposed SR 80 lighting project. Coordinate with FDOT and TPA on capital funding and annual O&M expense.	Workshop		----	Rutter	----		Completed	04/28/2022
09/22/2020	<u>Voter Protection</u> Look into requests/concerns related to voter protection including access to early voting sites in underserved communities and security of ballot drop locations. Report back.	Workshop		----	Bonlarron	----		Completed	11/03/2020
08/25/2020	<u>Opioid Response Presentation</u> Schedule a presentation by John Hulick at upcoming BCC meeting on progress/status of county opioid response.	BCC - Regular		----		----		Completed	09/22/2020
08/25/2020	<u>Cultural Organization Programming Funding</u> Determine if CARES or other funding sources could be identified to support free cultural programs for children during COVID pandemic.	BCC - Regular		----		----		Completed	10/06/2020
08/25/2020	<u>Business Re-opening Phase 2 Plan</u> Prepare and present on September 1, a Phase 2 business re-opening plan for Palm Beach County.	BCC - Regular		----		Coffman, Denise		Completed	09/01/2020



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
08/25/2020	<u>Ethnic Intimidation</u> Review recent local incident with County Attorney, CJC and OEO input and determine if legislative or other actions should be initiated.	BCC - Regular		Weiss		Williams, Jean-Adel		Completed	01/08/2021
08/25/2020	<u>Playground Re-Opening Order</u> Issue order re-opening playgrounds by 8/27.	BCC - Regular		----		Coffman, Denise		Completed	
07/07/2020	<u>The Board, in concurrence with Commissioner Bernard's recommendation, directed staff to create an Office of Equity and Inclusion</u> The Office of Equity and Inclusion is needed to address issues affecting racial equity and inclusion in our community.	BCC - Regular		----		Ottey, David		Completed	11/05/2021
07/07/2020	<u>Update the Equal Employment Ordinance to Re-define Definition of Employer</u> The Board, in concurrence with the request of Commissioner Weiss, directed staff to update the definition of employer under the Equal Employment Ordinance to include employers with 5 employees. The current definition includes a staff count of 15.	BCC - Regular		Weiss		Ottey, David		Completed	01/12/2021
06/02/2020	<u>Anti-Defamation League Resolution</u> Prepare resolution denouncing anti-Semitism, bigotry, hate speech, etc. as recommended by the Anti-Defamation League pursuant to a national initiative.	BCC - Regular		----	Bonlarron	Falcon, Howard		Completed	06/16/2020
06/02/2020	<u>Black Elected Officials Caucus Request</u> Request CJC review letter on policing reform from BEO organization, follow up with BCC and initiate community conversations possibly using village square model.	BCC - Regular		----	Bonlarron	----		Completed	08/23/2022



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/10/2020	<u>FAC Board of Directors</u> Prepare letter to FAC advising of the resignation of Mayor Kerner and the recommendation/request to appoint Commissioner Gregg Weiss to the FAC Board of Directors.	BCC - Regular		----	Bonlarron	----		Completed	03/25/2020
02/25/2020	<u>Food Banks</u> Schedule meeting at staff level with Feeding South Florida, Palm Beach County Food Bank and Farm Share to discuss concerns regarding the agencies working together. Invite USDA and FDACS representatives.	Workshop		----		----		Completed	08/07/2020
02/25/2020	<u>Letter to Army Corps of Engineers</u> Prepare letter for Mayor's signature to send to U.S. ACOE in support of Corps efforts to restore the Loxahatchee River Watershed.	Workshop		----	Rutter	----		Completed	02/26/2020
02/11/2020	<u>Plan for Addressing Homeless Encampments in John Prince Park</u> Provide plan for addressing homeless encampments in John Prince Park.	BCC - Regular		----		----		Completed	02/25/2020
02/11/2020	<u>Housing and Homelessness Bond Issue</u> Research the potential for a GO Bond in the amount of \$150 million for affordable and workforce housing and homelessness. Consider public survey on BCC priorities.	BCC - Regular		----		----		Completed	04/14/2020
02/11/2020	<u>Naming of SR 715</u> Initiate process to name a portion of SR 715, south of the Pahokee Airport, in memory of Deputy Sheriff Jonathan Wallace and Deputy Sheriff Donta Manuel Sr., killed in the line of duty in 2007.	BCC - Regular		----	Bonlarron	----		Completed	05/01/2021



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/11/2020	<u>Invitation to Representative Anthony Sabatini</u> Invite State Representative Anthony Sabatini for a tour of the Glades Region.	BCC - Regular		----	Bonlarron	----		Completed	03/05/2020
02/04/2020	<u>Advisory Commission on Women</u> Review frequency of meetings and staffing.	BCC - Regular		----		----		Completed	03/05/2020
02/04/2020	<u>Mental Health School Pilot</u> Review pilot proposal presented by Dreyfoos High School students to increase the availability of school psychologists in Palm Beach County schools. Initiate outreach to Senator Brandes and Education Commissioner Richard Corcoran and request a meeting to discuss a possible partnership with FAU, PB State and PBC School District and pilot program potential.	BCC - Regular		----		----		Completed	05/28/2020
01/07/2020	<u>TPA Procedures</u> Prepare resolution requesting changes to the Transportation Planning Agency's procedures for approving and amending long range transportation plans.	BCC - Regular		----	Bonlarron	----		Completed	09/17/2020
01/07/2020	<u>Jerome Golden Leased Property West County HRC Potential</u> Determine availability of Belle Glade property leased to Jerome Golden Center and the feasibility of conversion to homeless resource center.	BCC - Regular		----		----		Completed	06/02/2020
01/07/2020	<u>Reallocation of IST Funding in District 1</u> Review and present to Board a reallocation of infrastructure sales tax funding of \$5M from North County District Park to Riverbend Park Interpretive Center.	BCC - Regular		----		Behar, David		Completed	05/20/2020



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
12/17/2019	<u>AMR MOU</u> Review request from American Medical Response (EMS Secondary Provider) for MOU related to pilot training program.	BCC - Regular		----		Coffman, Denise		Completed	02/24/2021
11/19/2019	<u>Environmental GO Bond</u> Schedule workshop for discussion of proposal for \$150M General Obligation Bond for environmental and water projects.	BCC - Regular		----		Behar, David		Completed	04/14/2020
11/05/2019	<u>Letter of Support for Extending TPS Status</u> Prepare letter directed to legislative delegation supporting an additional extension of TPS status for El Salvador, Haiti, Nicaragua, Sudan, Honduras, and Nepal beyond the current January 4, 2021 expiration date.	BCC - Regular		----	Bonlarron	----		Completed	11/26/2019
11/05/2019	<u>Reduced Fare on Palm Tran for Veterans</u> Evaluate and present to Board for discussion, a program similar to Miami-Dade County Patriot Passport Program providing reduced or zero fares for veterans meeting certain income criteria.	BCC - Regular		Sachs	Bonlarron	----		Completed	08/20/2024
11/05/2019	<u>White Paper on Affordable Housing Efforts</u> Prepare a white paper on affordable housing programs and accomplishments that can be used to support legislative lobbying efforts.	BCC - Regular		----		----		Completed	11/18/2019
11/05/2019	<u>Natural Areas Funding Options</u> Prepare an agenda item for Board discussion of recurring funding options for natural areas maintenance.	BCC - Regular		----	Rutter	Stone, Scott		Completed	08/19/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/05/2019	<u>Live Aboard and Derelict Vessels</u> Review and provide information to Board regarding complaints related to live aboard and derelict vessels in vicinity of Phil Foster Park and Peanut Island.	BCC - Regular		----	Rutter	Fox, Shannon		Completed	06/15/2021
11/05/2019	<u>Army Corps of Engineers Presentation</u> Invite Colonel Andrew Kelly and Lieutenant Colonel Todd Polk to attend a future BCC meeting and present an update on ACOE activities and regional water conditions.	BCC - Regular		----	Rutter	----		Completed	12/03/2019
10/29/2019	<u>Civil Citation for Small Quantity Marijuana Possession</u> Contact Sheriff Bradshaw and discuss utilization of civil citation process for small quantity marijuana possession.	Workshop		----		----		Completed	10/26/2020
10/29/2019	<u>Homeless Resource Center Appropriation</u> Add a request for homeless resource center capital funding to state legislative agenda.	Workshop		----	Bonlarron	----		Completed	11/27/2019
10/22/2019	<u>Restoring Resilient Reefs Act Resolution</u> Prepare resolution supporting S. 2429, the Restoring Resilient Reefs Act of 2019, sponsored by Senator Rubio.	BCC - Regular		----	Rutter	Stone, Scott		Completed	11/19/2019
10/22/2019	<u>Marine Industries Association Funding Request</u> Review and bring back for Board consideration a request from the Marine Industries Association of South Florida for \$50,000 to support a Marine Research Hub.	BCC - Regular		----		Behar, David		Completed	06/29/2020
10/08/2019	<u>South Florida Fair Meeting</u> Schedule meeting with South Florida Fair to discuss Expo Center Expansion Project.	BCC - Regular		----		Falcon, Howard		Completed	10/28/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/08/2019	<u>Health Care District Behavioral Health Services Discussion</u> Initiate discussions with the Health Care District of Palm Beach County (HCD) on assumption of mental health and substance use disorder services. Consider joint meeting between BCC and HCD Board.	BCC - Regular		----	Fields	----		Completed	08/12/2024
10/08/2019	<u>Critical Social Services</u> Inventory and investigate critical social services including behavioral health and substance-use disorder services provided by nonprofit community partners and identify measures to address loss of services provided by the Jerome Golden Center for Behavioral Health located on NW Avenue D in Belle Glade and on 45th Street in West Palm Beach. Also, review and respond to communication from Marcia Andrews regarding loss of ADHD pharmacy services due to Jerome Golden facility closure.	BCC - Regular		Weiss		----		Completed	07/14/2020
10/08/2019	<u>Related Group Hotel Proposal</u> Provide update on hotel proposal from Related Group.	BCC - Regular		----		Falcon, Howard		Completed	10/22/2019
10/08/2019	<u>PACE Legislation and Workshop</u> Board requested a workshop to review County PACE provisions.	BCC - Regular		----	Rutter	Stone, Scott		Completed	11/15/2022
09/10/2019	<u>Camino Real Bridge</u> Provide update on Camino Real Bridge, financially and operationally.	BCC - Regular		----	Rutter	Herman, Yelizaveta		Completed	12/02/2019
09/10/2019	<u>PACE Workshop</u> Schedule a workshop on the PACE program. Invite Anne Gannon to participate.	BCC - Regular		----	Rutter	Stone, Scott		Completed	10/28/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/10/2019	<u>Delivery Drivers and Helpers Background Checks and Licensing</u> Evaluate with County Attorney's Office some type of licensing and background check requirement for furniture and appliance delivery personnel and/or companies.	BCC - Regular		----		Coffman, Denise		Completed	10/26/2020
08/20/2019	<u>Transportation Planning Agency (TPA) Workshop</u> Schedule workshop with TPA and county staff, BCC, and some members of TPA Board to discuss activities and coordination.	BCC - Regular		----	Bonlarron	----		Completed	12/12/2020
08/20/2019	<u>Mental Health Parity & Substance Use Disorder Act</u> Preparing resolution urging congressional support for legislation which enhances and expands coverage under the Mental Health Parity & Substance Use Disorder Act	BCC - Regular		----	Bonlarron	Helfant, Anne		Completed	09/10/2019
08/20/2019	<u>Racial Equity Training for Employees</u> Look into making racial equity training mandatory for supervisors, managers, department heads, assistant county administrators, and employees who work in departments that provide direct services to the public.	BCC - Regular		----		Ottey, David		Completed	02/22/2020
08/20/2019	<u>Letter of Support for Donation of Former Gove Elementary Property to City of Belle Glade</u> Provide letter of support from BCC under Mayor's signature to the School District of Palm Beach County for donation of former Gove Elementary property to City of Belle Glade for workforce/affordable, mixed-income housing project.	BCC - Regular		----		Falcon, Howard		Completed	10/04/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/23/2019	<u>Joint Meeting with League of Cities</u> Organize joint meeting with the Executive Board of the League of Cities. Include transit and other mobility and transportation issues, bus shelters, possible other topics (HRC funding?) on agenda.	Workshop		Weiss	Bonlarron	----		Completed	02/24/2020
07/23/2019	<u>Certificate of Need Review Elimination for General Hospitals and Certain Other Medical Facilities</u> Provide memo to Board addressing impact on county, particularly Fire Rescue, of elimination of certificate of need review for general hospitals and certain other medical facilities (CS/HB 21).	Workshop		----	Bonlarron	Helfant, Anne		Completed	09/10/2019
07/23/2019	<u>Invitation to Gov. DeSantis to Visit Glades Area.</u> Prepare joint letter from County and Glades cities inviting Governor DeSantis to visit Glades area before next legislative session.	Workshop		----	Bonlarron	Helfant, Anne		Completed	08/26/2019
07/23/2019	<u>Transportation and Mobility Summit</u> Organize transportation and mobility summit with community partners including cities, TPA, School District, and business community.	Workshop		----	Rutter	----		Completed	01/14/2021
07/02/2019	<u>Natural Areas Maintenance Funding</u> Research dedicated funding streams including creation of MSTU or dependent taxing district for maintenance of county-owned natural areas. Bring back to Board for discussion.	BCC - Regular		----	Rutter	Stone, Scott		Completed	11/18/2019
07/02/2019	<u>Transportation Planning</u> Schedule and coordinate BCC workshop to discuss county transportation planning.	BCC - Regular		----		Coffman, Denise		Completed	07/23/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
07/02/2019	<u>Public Service Commission - Demand Side Management Goals</u> Prepare resolution urging the Public Service Commission to set meaningful demand side management goals for Palm Beach County pursuant to the Florida Energy Efficiency & Conservation Act (FEECA).	BCC - Regular		----	Rutter	Stone, Scott		Completed	07/23/2019
07/02/2019	<u>Racial Lynching Monument</u> Explore options for claiming Palm Beach County monument created by Alabama-based Equal Justice Initiative (EJI) and creating permanent location in Palm Beach County. Engage Florida State Senator Lori Berman, EJI ED Bryan Stevenson and CJC member Barbara Chieves in the process.	BCC - Regular		Weiss		Coffman, Denise		Completed	06/29/2023
06/04/2019	<u>Designation of Troopers Herman T. Morris and Frederick J. Groves, Jr. Memorial Highway</u> Prepare a resolution in support of the honorary designation of that portion of SR 91, Florida's Turnpike , between mile markers 100 and 105 as the "Troopers Herman T. Morris and Frederick J. Groves, Jr. Memorial Highway".	BCC - Regular		----	Bonlarron	Helfant, Anne		Completed	07/02/2019
06/04/2019	<u>Vaping in County Playgrounds</u> Prepare ordinance prohibiting vaping in county playgrounds.	BCC - Regular		----		Helfant, Anne		Completed	10/08/2019
06/04/2019	<u>Highridge Family Center Facility Improvements Legislative Appropriations Request</u> An appropriation request to 2020 State Legislative Agenda for Highridge Family Center facility improvements.	BCC - Regular		----	Bonlarron	Helfant, Anne		Completed	09/10/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/07/2019	<u>Joint County Commission Meeting on Lake Okeechobee - Follow up Items</u> 1. Prepare letter inviting Everglades Congressional Caucus to convene meeting in South Florida hosted by coalition counties. 2. Arrange meeting (s) of staff from coalition counties to further define and advance issues related to Lake Okeechobee water levels, water quality and related issues.	BCC - Regular		----		Jones, Michael		Completed	06/05/2019
05/07/2019	<u>Needle Exchange Program</u> Develop an ordinance and program for authorizing and establishing a needle exchange program pursuant to the provisions of the Infectious Disease Elimination Act passed in the 2019 Florida Legislative Session.	BCC - Regular		----		----		Completed	09/01/2020
04/30/2019	<u>2019-2020 Action Plan Economic Development Update</u> Provide a report on funded activities of the Center for Economic Opportunity (CEO) and Center for Technology Enterprise and Development (TED) including successes and accomplishments.	Workshop		----		Falcon, Howard		Completed	05/28/2019
04/30/2019	<u>2019-2020 Action Plan Code Enforcement Update</u> Provide a report from Belle Glade, South Bay and Pahokee on use of CDBG and supplemental county funds provided for code enforcement activities including effectiveness and accomplishments.	Workshop		----		Falcon, Howard		Completed	06/25/2019
04/16/2019	<u>Telephone Robocall Abuse Criminal Enforcement and Deterrence Act</u> Prepare resolution requesting the United States Senate to enact the Telephone Robocall Abuse Criminal Enforcement and Deterrence Act.	BCC - Regular		----	Bonlarron	----		Completed	05/07/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/02/2019	<u>Resolution to Congress Supporting Action on Climate Change and Energy and Carbon Dividend Act of 2019</u> Prepare a resolution encouraging congress to support action on climate change and urging them to enact the Energy and Carbon Dividend Act of 2019 or similar legislation.	BCC - Regular		----	Bonlarron	----		Completed	04/16/2019
04/02/2019	<u>Resolution Supporting TPA Grant Applications Submitted by Town of Loxahatchee Groves</u> Prepare a resolution in support of two project grant applications submitted to the Transportation Planning Agency by the Town of Loxahatchee Groves.	BCC - Regular		----	Rutter	Herman, Yelizaveta		Completed	04/30/2019
04/02/2019	<u>Joint Commission Meeting Regarding Lake Okeechobee</u> Coordinate a joint commission meeting with counties adjoining Lake Okeechobee.	BCC - Regular		----		----		Completed	04/15/2019
03/12/2019	<u>Northlake Boulevard Construction</u> Look at ways to expedite Northlake Boulevard construction including the timing of the 4 and 6 lane expansion projects.	BCC - Regular		----	Rutter	Herman, Yelizaveta		Completed	04/10/2019
01/15/2019	<u>Diversion of Federal Funding for Herbert Hoover Dike Repair</u> Instruct federal lobbying team to vigorously oppose redirection of any federal funds dedicated to repair of the Herbert Hoover Dike.	BCC - Regular		----	Bonlarron	----		Completed	01/21/2019
12/04/2018	<u>Statewide Opioid Task Force</u> Prepare resolution of support directed to Florida Legislature and Governor's office for creation of a statewide opioid task force and include in annual legislative agenda.	BCC - Regular		----	Bonlarron	----		Completed	04/01/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/16/2018	<u>Multi-Jurisdictional Issues Coordination Forum</u> Staff was directed to bring back the Interlocal Agreement on the Multi-jurisdiction Issues Coordination Forum for Board consideration. Palm Beach County was a member but withdrew from the Forum and has been asked to rejoin.	BCC - Regular		----		----		Completed	01/24/2019
10/02/2018	<u>Direct File of Juveniles</u> Staff was directed to bring back a resolution related to direct file of juveniles for the Board's approval and include it as part of the County's 2019 State legislative agenda.	BCC - Regular		----	Bonlarron	----		Completed	02/05/2019
10/02/2018	<u>Supplemental Benefit Policy</u> Staff was directed to bring back a proposal for supplemental benefits that meets the parameters outlined in the motion by Commissioner Kerner and approved by the BCC, specifically, to provide for a premium refund program, and to offer coverage that doesn't create a benefit that would provide a "wind fall" over existing coverage.	BCC - Regular		----		----		Completed	04/07/2020
10/02/2018	<u>Courthouse room for nursing mothers</u> Staff was directed to work with the Florida Association of Women Lawyers and Judge Samantha Schosberg to open up a room for nursing mothers at the South County courthouse. The space has been identified and the Florida Association of Women Lawyers have raised funds for the initiative.	BCC - Regular		----		Coffman, Denise		Completed	11/14/2018



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/02/2018	<u>Pal-Mar Water Control District Tax Certificates</u> Staff was directed to work with the Tax Collector to put a legend on the District's tax certificates up for sale that ownership of government owned properties cannot be obtained through the purchase of tax certificates. This will provide notice to the potential purchasers of the tax certificates.	BCC - Regular		----		Helfant, Anne		Completed	01/14/2019
05/15/2018	<u>Juvenile Reentry Facility</u> Formalize conversations with DJJ regarding a partnership to create a juvenile reentry facility in Palm Beach County. Bring back status of communication in a workshop or regular board item.	BCC - Regular		----		Coffman, Denise		Completed	10/28/2019
05/15/2018	<u>Constitutional Revision Amendments</u> Schedule workshop for BCC on impact of constitutional amendments.	BCC - Regular		----	Bonlarron	----		Completed	07/24/2018
05/15/2018	<u>Bear's Club Preserve</u> Review and bring back in future agenda item, a request from Bear's Club to swap an existing conservation easement over a 15-acre preserve for other lands within the Bear's Club property to accommodate future development of the 15 acre site. In addition to the conservation swap, Bear's Club has offered a monetary contribution of \$1Million to the Natural Areas fund. Staff should Include environmental assessment and photos.	BCC - Regular		----	Rutter	Helfant, Anne		Completed	10/03/2018
04/24/2018	<u>Housing Projects - Infrastructure Sales Tax</u> Provide detailed plan of how we intend to use infrastructure sales tax dollars allocated to housing projects.	Workshop		----		----		Completed	02/26/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
04/10/2018	<u>TPA Requests for Payment of Dues and Provision of Administrative Services</u> Review and report back to Board on requests from the Transportation Planning Agency (TPA) to: 1) authorize payment of annual dues in a specified amount starting in FY 2019; and 2) provide access to a revolving loan fund in an amount not to exceed \$300,000 for a period of five years.	BCC - Regular		----	Bonlarron	----		Completed	09/18/2018
04/10/2018	<u>Opioid Epidemic Public Nuisance Declaration</u> Prepare ordinance declaring the opioid epidemic a public nuisance.	BCC - Regular		----		----		Completed	05/15/2018
04/10/2018	<u>Electric Service Vegetation Standards</u> Staff was directed to look into adoption of local regulations and ordinances providing vegetation standards for proximity to electrical facilities and prohibiting interference with utility services in Palm Beach County.	BCC - Regular		Berger	Rutter	----		Completed	01/24/2019
04/10/2018	<u>Presentation at City of WPB Workshop</u> Present County issues related to downtown facilities, transportation and parking to City of West Palm Beach Commission at workshop on April 30, 2018, at 10:00 am.	BCC - Regular		----		----		Completed	02/24/2019
03/27/2018	<u>HUD and Congressional Delegation Workshop</u> Staff was directed to draft a joint letter to HUD and the County's Congressional delegation requesting a workshop to discuss recommendations for regulatory reform to the federal rules and regulations governing Housing Authorities. And to discuss the expansion of the Moving to Work demonstration program (MTW) which provided flexibility in the use of vouchers to assist residents with finding employment, increasing housing choices and becoming self sufficient.	Workshop		----		----		Completed	03/22/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/27/2018	<u>Regional Subcommittees Input on Workforce Housing Program</u> Staff was directed to bring back a side-by-side comparison of the recommendations related to the workforce housing program in the regional subcommittees final reports and county staff proposed changes. The subcommittees' final reports were submitted to the Summit Steering Committee in June.	Workshop		----		----		Completed	08/23/2018
03/27/2018	<u>Sadowski Trust Fund Sweep</u> Staff was directed to draft a joint letter from the BCC and Authorities to the legislative delegation requesting the legislature to not sweep the Sadowski trust fund in the future.	Workshop		----		----		Completed	10/11/2018
03/27/2018	<u>VASH Program Staffing</u> At the March 27, 2018 housing roundtable workshop with the seven local housing authorities, staff was directed to prepare a letter to the Veterans Administration requesting the Agency expand the staff for the Veterans Assistance Supportive Housing Program; known as VASH.	Workshop		----		----		Completed	05/22/2018
02/27/2018	<u>Agenda Reordering for Commissioner and Staff Comments</u> Revise order of BCC regular meeting agenda to have commissioner and staff comments appear before consent agenda.	Workshop		----		----		Completed	04/10/2018
02/06/2018	<u>Responsible Wages Ordinance - Miami-Dade County</u> Review ordinance and determine if this is something we can do in Palm Beach County. Applies to construction contracts in excess of \$100,000 with exceptions.	BCC - Regular		----		Behar, David		Completed	09/21/2019



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
01/23/2018	<u>Offshore Drilling Resolution</u> Provide updated resolution opposing offshore oil drilling in Florida.	BCC - Regular		----	Bonlarron	----		Completed	01/30/2018
01/23/2018	<u>Proposal 95 - Constitutional Revision Commission</u> Prepare urgent email under Mayor's signature on behalf of BCC opposing Proposal 95, a local government preemption on commerce, trade and labor.	BCC - Regular		----	Bonlarron	----		Completed	01/25/2018
01/23/2018	<u>Media Requests for Filming on County Property</u> Requesting future discussion with Administrator on handling of media request for filming on county property	BCC - Regular		----		----		Completed	01/26/2018
12/05/2017	<u>Polystyrene Product Usage</u> Directed County Administrator to review County government purchase and use of polystyrene products and consider replacement with more environmentally-friendly products.	BCC - Regular		----		Helfant, Anne		Completed	03/09/2017
11/28/2017	<u>Natural Areas Funding</u> Directed County Administrator to evaluate designation of a percentage of bed tax funds for natural areas management and to discuss with TDC.	BCC - Budget		----		----		Completed	03/10/2018
11/28/2017	<u>Community ID</u> Consider funding in the amount of \$75K for community ID program being requested by the PEACE organization.	BCC - Budget		----		Coffman, Denise		Completed	05/30/2018
11/21/2017	<u>School District Career Programs</u> Coordinate with the School District regarding opportunities to shadow or provide internships to students with the SD Career Academies.	BCC - Regular		----		Ottey, David		Completed	10/05/2018



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/21/2017	<u>Affirmative Action Plan - Number of Women in the Workplace</u> As a point of discussion following review of the Affirmative Action Plan, the Commissioner suggested the proposed reestablished Commission on the Status of Women analyze and make recommendations on how to increase the number of women in the county workforce.	BCC - Regular		----		Ottey, David		Completed	07/24/2018
11/07/2017	<u>C-51 Boatlift Project</u> Schedule workshop to discuss project. Include Lake Clarke Shores, Lake Worth and City of West Palm Beach. Determine if cities would enter into MOU addressing permitting, construction, operation and maintenance. New direction added on 1/30/18 9 (see comments).	BCC - Regular		----	Rutter	Helfant, Anne		Completed	06/02/2022
11/07/2017	<u>Houston Astros Recognition</u> Work with Sports Commission to recognize World Series Champions at BCC meeting and organize some type of community event during spring training.	BCC - Regular		----		----		Completed	02/24/2018
11/07/2017	<u>Disaster Displacement Act</u> Prepare letter of support for legislation proposed by Senator Bill Nelson.	BCC - Regular		----	Bonlarron	----		Completed	11/13/2017
11/07/2017	<u>Solar Co-ops</u> Prepare for BCC approval a resolution of support for the concept of solar co-ops and directing the county administrator to provided limited support for community education and outreach events.	BCC - Regular		----		----		Completed	11/28/2017
11/07/2017	<u>Commission on Status of Women</u> Reinstate sunsetted Commission. Adopt previous mission. Consider initial projects recommended by Mayor McKinlay and Vice Mayor Bernard.	BCC - Regular		----		Ottey, David		Completed	07/24/2018



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/17/2017	<u>PPM Regarding Budget Process</u> Develop PPM for calendar year regarding budget process.	BCC - Regular		----		Behar, David		Completed	07/31/2018
10/17/2017	<u>WPB Housing Authority</u> Prepare and distribute a memo to BCC clarifying authority of West Palm Beach Housing Authority.	BCC - Regular		----		----		Completed	03/27/2018
10/17/2017	<u>Higher Education Update</u> Consider inviting Presidents Kelly and Parker for a higher education update.	BCC - Regular		----		----		Completed	09/25/2018
10/17/2017	<u>Hurricane Irma Funding Requests by Senators Nelson and Rubio</u> Prepare letter of support for Mayor's signature.	BCC - Regular		----	Bonlarron	----		Completed	11/16/2017
10/17/2017	<u>TPS for Haitian Residents</u> Prepare resolution for BCC consideration to support extension of Temporary Protected Status (TPS) for Haitian residents.	BCC - Regular		----	Bonlarron	----		Completed	11/07/2017
10/03/2017	<u>Palm Beach County CARES - Hurricane Maria Relief</u> Meet with PBC CARES and determine how County can support relief efforts being organized by CARES coalition.	BCC - Regular		----		Coffman, Denise		Completed	12/31/2017
09/26/2017	<u>Conversion Therapy</u> Directed County Attorney to prepare countywide ordinance banning conversion therapy.	BCC - Regular		Berger	Bonlarron	----		Completed	12/19/2017
09/26/2017	<u>Pre-hurricane Briefing for Commissioners and BCC Staff</u> Conduct pre-hurricane briefing or workshop for Commissioners and staff.	BCC - Regular		----		----		Completed	04/24/2018



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/26/2017	<u>Hurricane Irma Legislative Issues</u> Establish strong state and federal legislative policies addressing post-Irma issues particularly those that relate to residential facility requirements and patient/client protection. Add to legislative agendas.	BCC - Regular		----	Bonlarron	----		Completed	09/01/2017
08/29/2017	<u>Update on C-51 Reservoir Project and WRTF Issues</u> Provide an update on the C-51 Project and other WRTF Issues including local preferred option for water delivery to Loxahatchee River.	Workshop		Weiss	Bonlarron	Jones, Michael		Completed	01/29/2019
08/15/2017	<u>Palm Beach County Housing Authority - Joint Meeting</u> Schedule joint meeting between BCC and PBC Housing Authority Board of Directors.	BCC - Regular		----		----		Completed	03/27/2018
08/15/2017	<u>Palm Beach County Housing Authority - Finances</u> Review Board of County Commissioners payments to Authority.	BCC - Regular		----		----		Completed	01/18/2018
08/15/2017	<u>Pennock Point Drainage</u> Prepare agenda item authorizing staff to conduct a drainage study in specific section of Pennock Point Road.	BCC - Regular		----		Herman, Yelizaveta		Completed	10/01/2017
08/15/2017	<u>Workshop on CRAs</u> At the request of Commissioner Bernard, staff was directed to schedule a workshop with the various CRAs in the County.	BCC - Regular		----		----		Completed	10/01/2017
08/15/2017	<u>Fire Rescue Bunker Gear</u> Review and report back on handling/storage of bunker gear addressing exposure to contaminants.	BCC - Regular		----		Burrows, Sharon		Completed	11/27/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
08/15/2017	<u>Palm Beach County Housing Authority - Review of Governance</u> Review makeup of Palm Beach County Housing Authority and possible County inclusion in governance or oversight.	BCC - Regular		----		----		Completed	03/30/2018
07/27/2017	<u>Alcohol Sales Hours Cocktail Lounge</u> Review County code provisions related to permitted hours for sale of alcohol at cocktail lounges.	Zoning		----		Coffman, Denise		Completed	08/23/2018
07/11/2017	<u>Use of Organic, Bio-based Herbicides and Pesticides in County Parks</u> Review comments from Frederick Ritter, Nature's Own Solutions Company, regarding chemical use in Parks. Consult with legal and report back to Board.	BCC - Regular		----		Helfant, Anne		Completed	08/02/2017
07/11/2017	<u>Filing of Lawsuit Against Pharmaceutical Industry - Opioids</u> Direction to County Attorney to explore the possibility of filing a lawsuit against the pharmaceutical industry and possibly other entities for (among other things) deceptive marketing practices related to opioid prescription drugs. Report back to Board. Additional directive provided on 12/5 (see comments).	BCC - Regular		----		----		Completed	04/06/2018
07/11/2017	<u>Establishment of MSTU for PBSO Funding.</u> Explore funding of PBSO (law enforcement and corrections) thru its own MSTU.	BCC - Regular		----		----		Completed	09/01/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/22/2017	<u>Air Conditioning Licensing</u> At Commissioner Bernard's request at the June 22nd BCC Zoning Hearing, the Board directed staff to present a request to the Construction Industry Licensing Board (CILB) to consider creating sub categories of the current Heating, Air Conditioning, Refrigeration and Ventilation (HARV) license.	Zoning		----		Fox, Shannon		Completed	08/04/2017
06/13/2017	<u>Budget Workshop Requests/Questions</u> Request from June 13th BCC budget workshop: Provide updated version of Page 14 of presentation with updated property values; provide list of capital projects that would be forgone in McMurrain property purchase is funded; and, provide more detail on CRA funding and sunset dates.	BCC - Budget		----		----		Completed	06/28/2017
06/06/2017	<u>Speed Zone in ICW CR 707 Bridge North to Coral Cove Park</u> Prepare request from BCC to FWC requesting formal review of the area from CR 707 Bridge, north to Coral Cove Park for a slow speed zone in ICW.	BCC - Regular		----		Helfant, Anne		Completed	06/12/2017
06/06/2017	<u>Fleet Management Representative to Attend BCC Meeting</u> Arrange for Fleet Management Division Representative to attend a future BCC meeting to allow for recognition of the Division for receipt of Tier 3 Sustainable Fleet Accreditation by the National Association of Fleet Administrators. Provide Board with info on sustainable fleet practices including use of electric vehicles.	BCC - Regular		----		----		Completed	08/15/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/06/2017	<u>Equestrian waste facilities in the Glades Tier Moratorium</u> Staff was directed to implement a moratorium on equestrian waste facilities applications in the Glades Tier.	BCC - Regular		----		----		Completed	08/23/2018
05/16/2017	<u>Elimination of USDA Undersecretary of Rural Affairs Position</u> Write letter to Secretary of USDA with copies to President Trump and Florida Congressional Delegation opposing the elimination of the Undersecretary of Rural Affairs Position.	BCC - Regular		----	Bonlarron	----		Completed	05/17/2017
05/16/2017	<u>Opioid Response</u> Provide update to BCC on hiring of positions approved on April 4th and on discussions with DCF and SEFBHN related to treatment.	BCC - Regular		----		Coffman, Denise		Completed	02/06/2018
05/16/2017	<u>Tax Collector Recommendations - Short term Rentals</u> Review request from Tax Collector and consider possible ordinance changes.	BCC - Regular		----		----		Completed	10/16/2018
05/02/2017	<u>Artificial Reef Committee</u> Check out future plans for obtaining public input.	BCC - Regular		----		Helfant, Anne		Completed	05/10/2017
05/02/2017	<u>Naming of Courthouse</u> Motion to name main courthouse after soon to be retired Judge Daniel T.K. Hurley. Direction to County Administrator to implement and return to Board with any issues.	BCC - Regular		----		----		Completed	12/19/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
05/02/2017	<u>Emergency Fire Rescue Services and Facilities Surtax</u> Review and evaluate initiation of a ballot issue for a one-half cent Fire Rescue sales surtax. Consider and report on statute, AG opinion, legislative glitches, fiscal impacts, effect on municipalities, etc.	BCC - Regular		----		----		Completed	06/02/2017
04/04/2017	<u>Opioid Response - In-patient Treatment Beds</u> Provide proposal for BCC consideration to add in-patient treatment beds/intake facility.	BCC - Regular		----		Coffman, Denise		Completed	02/06/2018
04/04/2017	<u>Opioid Response - Declaration of Public Health Emergency</u> Prepare letter to Governor Scott requesting declaration of public health emergency.	BCC - Regular		----		Coffman, Denise		Completed	04/12/2017
03/14/2017	<u>Surtax (Sales Tax) Projects</u> Requested a list of projects where new sales tax will be used that have already gone out/been bid out.	BCC - Regular		----		----		Completed	05/01/2018
03/14/2017	<u>Paid Parental Leave</u> Draft a policy authorizing up to six weeks of paid parental leave for eligible non-bargaining employees for the birth, adoption or the placement of a foster child.	BCC - Regular		----		Ottey, David		Completed	04/29/2017
02/07/2017	<u>Closed Golf Courses Code Compliance</u> Review existing codes to make sure codes are sufficient to ensure that properties don't impact neighbors.	Zoning		----	Rutter	----		Completed	08/14/2018
02/07/2017	<u>Plastic Bag Ban</u> Prepare resolution requesting Florida Legislature to allow pilot programs in municipalities to ban or regulate the use of plastic bags.	BCC - Regular		----	Bonlarron	----		Completed	02/21/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/07/2017	<u>Vehicles for Hire</u> Provide memo to BCC and follow up with public commenter (J. Condie) on complaint related to insurance requirements for vehicles for hire.	BCC - Regular		----		----		Completed	02/16/2017
02/07/2017	<u>Boca Del Mar - Mizner Trail Golf Course</u> Review term of development approval, verify code compliance.	BCC - Regular		----		----		Completed	06/01/2017
02/07/2017	<u>Hot Dog Vendor Inquiry</u> Review request from hot dog vendor desiring to operate at S. County Admin Complex. Discuss with Audrey Wolf.	BCC - Regular		----		----		Completed	02/08/2017
02/07/2017	<u>Commissioner Staff Salaries</u> Complete and implemented.	BCC - Regular		----		Ottey, David		Completed	10/01/2017
02/07/2017	<u>Lewis Center</u> Provide presentation on Lewis Center at upcoming budget workshop	BCC - Regular		----		----		Completed	02/21/2017
01/24/2017	<u>Lantana Airport Impacts During Presidential Visits</u> Advocate for Lantana Airport to ease economic impact to Lantana Airport vendors during Presidential visits.	Workshop		----	Bonlarron	----		Completed	06/04/2019
01/24/2017	<u>Bullying</u> Reach out to First Lady on Anti-Bullying Campaign	Workshop		----	Bonlarron	----		Completed	04/29/2019
01/10/2017	<u>Tri-Rail Liability Issue Resolution</u> Under Comments, Commissioner Abrams requested a Resolution supporting a resolution from the BCC urging the Florida Legislature to enact legislation that clarifies liability and indemnification so as to facilitate Tri-Rail Service into Downtown Miami and Tri-Rail Coastal Link.	BCC - Regular		----	Bonlarron	----		Completed	02/07/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
12/20/2016	<u>Tourist Development Annual Report</u> During the discussion of the TDC Annual Report for FY 2016, several Commissioners requested/commented: 1) McKinlay - update on the Art Shows @ the Convention Center issue; she also mentioned during the presentation, it appears tourism places in the western areas was lacking. 2) Abrams - Lacking southern tourism spots. 3) Bernard - wanted information on the number of black/Hispanic hotel/motel owners and how much money was spent by tourist at SBE/MWBE businesses (annually). 4) Burdick commented that they also needed to diversify their committees.	BCC - Regular		----		----		Completed	03/11/2019
12/07/2016	<u>Workforce Housing Program</u> Commissioner Bernard asked for a workshop on the Workforce Housing Program; specifically the buy-out payment. Commissioner Kerner supported the request.	Zoning		----		----		Completed	04/25/2017
12/06/2016	<u>Bed Tax on Short-Term Leases/Rentals</u> During Matters by the Public, it was brought to the attention of the Board that bed taxes are not being collected on short-term rentals/leases.	BCC - Regular		----		----		Completed	12/06/2016
12/06/2016	<u>Board Directives Report</u> Requested regular status reports on board directives at a public meeting.	BCC - Regular		----		----		Completed	01/23/2018
12/06/2016	<u>Meeting w/SFWMD RE: McMurrain Farm Property in Ag Reserve</u> During the discussion of Agenda Item 4E-1 (postponed), the Board requested a meeting to discuss the sale of the McMurrain Farm Property. Meeting invitees should also include: stakeholders and environmental groups.	BCC - Regular		----		Falcon, Howard		Completed	12/19/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/29/2016	<u>Everglades Restoration Support</u> Letter to the South Florida Water Management District and multiple parties expressing continued Board support for Everglades Restoration	BCC - Regular		----	Bonlarron	----		Completed	01/09/2017
11/29/2016	<u>C-51 Phase I Pilot Project Funding Letter</u> Letter to South Florida Water Management District expressing Board support for the C-51 Phase I Pilot Project funding	Workshop		----		----		Completed	01/09/2017
11/29/2016	<u>County Charter</u> Review of County Charter	Workshop		----	Bonlarron	----		Completed	04/30/2018
11/29/2016	<u>Legislative Issues (2017)</u> Prioritization of Legislative Issues for 2017	BCC - Regular		----	Bonlarron	----		Completed	12/20/2016
11/29/2016	<u>Treasure Coast Regional Planning Council</u> Request for Board discussion on TCRPC	Workshop		----		----		Completed	03/16/2017
11/22/2016	<u>Kratom Regulations</u> Relook at making Kratom a control I substance	BCC - Regular		----		Coffman, Denise		Completed	05/30/2018
11/22/2016	<u>Congrats Letter to Donald Trump</u> Letter of Congratulations to President-Elect Trump by the Mayor.	BCC - Regular		----	Bonlarron	----		Completed	11/30/2016
11/22/2016	<u>Opioid Crisis - NACO/NLOC Report and Recommendations</u> Review NACO/NLOC Report (A Prescription for Action) to determine what we are doing/what else we can do.	BCC - Regular		----		Coffman, Denise		Completed	04/04/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
11/01/2016	<u>Lactation Area and Parking for Pregnant Women</u> Commissioner McKinlay directed staff to consider the addition of a lactation area and parking spaces for pregnant women in the Government Center building when it is improved according to the surtax project schedule.	BCC - Regular		----		Ottey, David		Completed	11/01/2016
11/01/2016	<u>Veterans Issues: National Disabled Veterans Business Council</u> Senior staff to arrange meeting with Michael Bolduc, Executive Director to discuss veterans issues	BCC - Regular		Berger		----		Completed	11/09/2016
11/01/2016	<u>Paid Family Leave</u> Research paid family leave policy, including what other governmental entities offer paid family leave.	BCC - Regular		----		Ottey, David		Completed	04/29/2017
10/18/2016	<u>Maritime Museum & Kennedy Bunker</u> Look into County takeover, including cost to bring it up to code	BCC - Regular		----		Helfant, Anne		Completed	01/04/2022
10/18/2016	<u>Amendment No. 2 - Medical Marijuana Regulations</u> Implement regulations on medical marijuana dispensaries.	BCC - Regular		----		----		Completed	09/28/2017
10/18/2016	<u>County Job Review - College Degrees</u> Commissioner Taylor directed staff to review and address overall classifications of jobs in PBC that require degrees, but can be done without degrees.	BCC - Regular		----		Ottey, David		Completed	11/04/2016
09/22/2016	<u>No Unfunded Mandates Amendment</u> Commissioner requested Legislative Affairs to include a discussion on a legislative amendment against unfunded mandates in the Board's legislative priorities workshop on November 29th.	Zoning		----	Bonlarron	----		Completed	11/29/2016



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/22/2016	<u>High Ridge Sidewalk Plan</u> Engineering Staff was tasked to develop a sidewalk plan for the East part of High Ridge Road near Hypoluxo Road	Zoning		----	Rutter	Herman, Yelizaveta		Completed	04/28/2020
08/16/2016	<u>Sober Home Update</u> Sober Home Update			----	Bonlarron	----		Completed	08/18/2016
08/16/2016	<u>Day Care Rules</u> Day Care Rules	BCC - Regular		----	Bonlarron	----		Completed	09/27/2016
08/16/2016	<u>Body Worn Cameras</u> Body Worn Cameras.	BCC - Regular		----		Coffman, Denise		Completed	12/31/2023
07/12/2016	<u>Listening Tour Plan</u> Listening Tour Plan	BCC - Regular		----		----		Completed	01/31/2017
07/12/2016	<u>Fane Lozman Property Report</u> Review a complaint provided under MBP by Fane Lozman at July 12 BCC Meeting. Complaint related to a letter to ACOE issued by ERM dated January 13, 2015.	BCC - Regular		----		Helfant, Anne		Completed	08/05/2016
06/21/2016	<u>Landlord Registry</u> Bring back information on rental registration programs in other municipalities and how they work.	BCC - Regular		----	Rutter	Fox, Shannon		Completed	05/23/2019
06/21/2016	<u>Herbert Hoover Dike Reso</u> Herbert Hoover Dike Reso	BCC - Regular		----	Bonlarron	----		Completed	08/16/2016
06/21/2016	<u>Westlake Impacts Report</u> Westlake Impacts Report	BCC - Regular		----		----		Completed	08/24/2016



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
06/21/2016	<u>21st Century Policing Review</u> 21st Century Policing Review	BCC - Regular		----		Coffman, Denise		Completed	05/19/2017
06/21/2016	<u>Palm Tran Workshop</u> Palm Tran Workshop	BCC - Regular		----	Bonlarron	----		Completed	11/28/2017
06/21/2016	<u>SFWMD Presentation Water Issues</u> Schedule a workshop with SFWMD presentation.	BCC - Regular		----		----		Completed	11/29/2016
06/16/2016	<u>Conversion Therapy Ordinance</u> Conversion Therapy Ordinance	BCC - Regular		Berger	Bonlarron	----		Completed	12/19/2017
06/16/2016	<u>Mobile Home Sales</u> Mobile Home Sales	BCC - Regular		----		Falcon, Howard		Completed	08/24/2017
06/16/2016	<u>Vehicle for Hire Reciprocity</u> Amend VFH ordinance to provide permit/license reciprocity with surrounding counties, particularly Broward and Miami-Dade.	BCC - Regular		----		----		Completed	09/27/2016
05/17/2016	<u>Building Code Advisory Com. Appts</u> Building Code Advisory Com. Appts	BCC - Regular		----		Helfant, Anne		Completed	06/06/2017
05/17/2016	<u>Absentee Ballot Ordinance</u> Absentee Ballot Ordinance	BCC - Regular		----	Bonlarron	----		Completed	11/04/2016
05/17/2016	<u>AG Opinion Fire Rescue Surtax</u> AG Opinion Fire Rescue Surtax	BCC - Regular		----		----		Completed	07/20/2016
05/03/2016	<u>Ocean Rescue Lifeguard SR</u> Ocean Rescue Lifeguard SR	BCC - Regular		----		Ottey, David		Completed	06/06/2017
04/05/2016	<u>Fire Rescue Staffing and Stations</u> Fire Rescue Staffing and Stations	BCC - Regular		----		----		Completed	12/22/2016



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
03/22/2016	<u>Pet Shop Sales Ordinance</u> Prepare ordinance limiting or restricting dog and cat sales at pet stores.	BCC - Regular		----		Fox, Shannon		Completed	09/27/2016
03/22/2016	<u>Fire Rescue Station 22</u> Commissioner McKinlay requested staff work with Fire Rescue to address coverage, the number of ambulances and the need to relocate Fire Station 22 in The Acreage. Additionally, explore the possibility of including funding for a new fire station in the County's Capital Improvement Plan.	BCC - Regular		----		----		Completed	11/22/2016
03/22/2016	<u>Aragonite Sand</u> Commissioner Abrams requested staff draft a memo stating its position on using aragonite sand for beach renourishment.	BCC - Regular		----		Helfant, Anne		Completed	06/06/2017
03/01/2016	<u>Support Letter for Land Acquisitions Trust Funds (LATF) for conservation lands</u> Commissioner Burdick requested the county write a letter of support to the County's Legislative Delegation, the Florida Senate and the House of Representatives supporting additional funding allocations to the Land Acquisitions Trust Funds (LATF) for conservation lands.	BCC - Regular		----	Bonlarron	----		Completed	03/01/2016
02/09/2016	<u>Impact Fees/Cultural Capital Projects/ Stormwater Utility Fee</u> Commissioner Abrams requested staff provide the board with information regarding the amount of impact fees collected by the County during 2015. He also requested that staff provide the board with information regarding the types of cultural capital projects the bed tax could fund and the potential for implementation of a County stormwater utility fee.	BCC - Regular		----		----		Completed	07/18/2017



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
02/09/2016	<u>Fire Rescue Sales Tax</u> BCC asked staff to request Attorney General Bondi's opinion to clarify Florida Statute 212.055 (8) and bring the item back for discussion at a later date. Staff was additionally requested to explore all options to clarify FS 212.055(8) and continue discussions with the Union and outside counsel.	BCC - Regular		----		----		Completed	05/31/2017
01/26/2016	<u>Substance Abuse Directives</u> Commissioner McKinlay requested staff: bring back a report on how County first responders handled protocol and dealt with suspected Flakka ingestion; meet with Jeff Kadel, Executive Director, Palm Beach County Substance Abuse Coalition, to discuss the Coalition's funding options since federal grants had expired; and support Attorney General Bondi's legislation on banning statewide synthetic drug use.	BCC - Regular		----	Bonlarron	Coffman, Denise		Completed	03/24/2016
12/15/2015	<u>Vacation Rentals</u> Mayor Berger requested staff to review an ordinance adopted by the City of Fort Lauderdale regulating vacation rentals and report back to the board in writing.	BCC - Regular		Berger		----		Completed	10/16/2018
12/15/2015	<u>Building Security</u> Commissioner Abrams requested the board be updated at a future date on any security preparedness improvements on county buildings.	BCC - Regular		----		----		Completed	
12/01/2015	<u>Environmental Control Hearing Board</u> BCC directed staff to determine the appropriate avenue for the Environmental Control Hearing Board (ECHB) to discuss childcare issues and concerns.	BCC - Regular		----	Bonlarron	----		Completed	09/27/2016



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
12/01/2015	<u>Offshore Oil Drilling</u> BCC directed staff to present information regarding the Obama administration's position on offshore oil drilling as part of the federal agenda discussion in January 2016.	BCC - Regular		----	Bonlarron	----		Completed	01/26/2016
11/17/2015	<u>BCC Rules of Procedure Changes</u> Mayor Berger directed staff to amend the rules of procedure to include the following changes: no night meetings; restricted public comment at workshop meetings; Board members should submit commission comments in writing to the county attorney and the county administrator prior to a meeting date; all board directions would be taken as a motion.	BCC - Regular		Berger		----		Completed	11/17/2015
11/03/2015	<u>Criminal Justice Commission Mission, Structure, Duties and Responsibilities</u> BCC directed staff to work with the Criminal Justice Commission (CJC) members to develop an alternative CJC structure placing the Executive Director position under County Administration and requiring a county commissioner to serve on the CJC Executive Committee.	BCC - Regular		----		----		Completed	03/01/2016
11/03/2015	<u>Resolution on the Deferred Action for Childhood Arrivals (DACA)</u> Resolution supporting President Obama's executive action expanding DACA and DAPA and urging that Florida's Attorney General Bondi withdraw the state from Texas v. United States.	BCC - Regular		----	Bonlarron	----		Completed	11/03/2015
11/03/2015	<u>Spring Training Stadium Internal Security</u> BCC requested County Administrator Baker discuss the bidding process for the new spring training baseball stadium's internal security with PBSO.	BCC - Regular		----		----		Completed	11/09/2015



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
10/27/2015	<u>Performance Contracting</u> Staff was directed to consider performance contracting options (ESCO) to achieve energy savings within County buildings. BCC was advised that performance contracting can be considered as a financing option and reviewed along with other financing options for infrastructure that may be considered in future including sales tax.	Workshop		----		Helfant, Anne		Completed	04/04/2017
10/20/2015	<u>Department of Juvenile Justice Rehabilitation</u> BCC requested that staff open a dialogue with the Department of Juvenile Justice so young males in the Juvenile Correctional Facility could be rehabilitated locally.	BCC - Regular		----		----		Completed	12/07/2015
10/20/2015	<u>Resolution Supporting the Federal Metropolitan Planning Enhancement Act</u> BCC directed staff to pass a resolution similar to one passed by the Treasure Coast Regional Planning Council to support the Federal Metropolitan Planning Enhancement Act.	BCC - Regular		----	Bonlarron	----		Completed	11/17/2015
09/22/2015	<u>Fracking Resolution</u> Staff was requested to bring back a resolution to the BCC that supported our neighboring communities after FAC thoroughly reviewed the issue at their November meeting.	BCC - Regular		----		----		Completed	10/20/2015
09/22/2015	<u>Ban the Box</u> BCC requested the County "ban the box" on job applications that required individuals to report prior felonies.	BCC - Regular		----		Ottey, David		Completed	11/13/2015



Palm Beach County
Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Department	Commissioner	Administrator	Attorney	COMMENTS	Status	Date Completed
09/01/2015	<u>Solar Powered Bus Shelter and Trash Bins</u> During matters by the Public Mr. Kerry Simmons requested meeting with county officials to discuss his company installing solar powered bus shelter and trash bins. Staff was requested to meet with him to discuss his business proposal.	BCC - Regular		----	Bonlarron	----		Completed	09/15/2015
09/01/2015	<u>State Housing Initiatives Partnership Program Repairs</u> Staff to follow up with Mr. Lloyd Brown to discuss his dissatisfaction with the SHIP repairs to his home.	BCC - Regular		----		----		Completed	11/01/2015