

November 17, 2025
8:00 am

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA
ADDITIONS, DELETIONS, & SUBSTITUTIONS
NOVEMBER 18, 2025**

| <u>PAGE</u> | <u>ITEM</u> | |
|--------------------|--------------------|--|
| 71 | 7A1 | *DELETED – item pulled. (ADMIN) |

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

NOVEMBER 18, 2025

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

REORGANIZATIONAL MEETING

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance
- D. Special Recognition
- E. Call for Unfinished Business
- F. Election of Mayor
- G. Election of Vice Mayor
- H. Comments

ADJOURN AS THE BOARD OF COUNTY COMMISSIONERS

BOARD OF COUNTY COMMISSIONERS SITTING AS THE SOLID WASTE AUTHORITY

TIME CERTAIN: 9:30 A.M.

1. CALL TO ORDER

- A. Roll Call
- B. Election of Chair, Vice-Chair and Secretary

ADJOURN AS THE SOLID WASTE AUTHORITY

CONVENE AS THE BOARD OF COUNTY COMMISSIONERS

1. CALL TO ORDER

- A. Roll Call

2. AGENDA APPROVAL/SPECIAL PRESENTATIONS

- A. Additions, Deletions, Substitutions
- B. Adoption

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

NOVEMBER 18, 2025

3. **CONSENT AGENDA** (Pages 10 - 63)
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3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. **Staff recommends motion to receive and file:** the updated current list of Contracts Report which include in-process and completed standard contracts, interlocal agreements, amendments, grant amendment, resolutions, and task orders that are being submitted for this scheduled Board of County Commissioners (BCC) meeting. **SUMMARY:** The current list provides an overview of items in process or completed as it relates to standard contracts, interlocal agreements, amendments, grant amendment resolutions and task orders that are being submitted to the BCC on this scheduled meeting date as agenda items. Countywide (DO)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners’ meetings:

| <u>Meeting Date</u> | <u>Meeting Type</u> |
|---------------------|---------------------|
| September 30, 2025 | Workshop |
| October 23, 2025 | Zoning |

3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to receive and file:** one (1) Lighting Agreement with the Florida Power & Light Company (FP&L) for Seacrest Boulevard from Mentone Road to Hypoluxo Road. **SUMMARY:** In accordance with Countywide PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The agreement was executed by the County Engineer on September 10, 2025, per Resolution R2024-1016. FP&L agreements are based on the type of street lighting fixture and/or pole being installed or removed. Lighting Agreements are utilized for the installation and/or removal of LED street lights and poles submitted to FP&L after December 31, 2021. District 7 (YBH)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

1. **Staff recommends motion to approve:** the Settlement Agreement in the case styled Hinterland Group, Inc. v. Palm Beach County, Case No. 502024CA011696XXXAMB, in the total amount of \$568,429.23, consisting of \$125,000 to resolve disputed claims in the Lawsuit, and \$443,429.23 for amounts otherwise due and payable under the Contract. **SUMMARY:** Plaintiff, Hinterland Group, Inc., filed a lawsuit against Palm Beach County alleging breach of contract for \$2.5 million, arising from the Western Region Sanitary Sewer System Rehabilitation Project (Water Utilities Department Project No. 21-031R). The parties have entered into a Settlement Agreement to resolve all claims for a total of \$568,429.23, which includes \$125,000 for the disputed claims and \$443,429.23 in undisputed retainage and other amounts otherwise payable under the contract, pending approval by the Palm Beach County Board of County Commissioners (BCC). Countywide (TEJ)

2. **Staff recommends a motion to receive and file:** Amendment No. 1 to the Agreement (Amendment) between Palm Beach County (County) and Municipal Code, a Florida limited liability company wholly owned subsidiary of CivicPlus, LLC (Contractor). The Amendment exercises the renewal option, extends the expiration date from September 30, 2025 to September 30, 2027, and increases the not-to-exceed amount from \$50,000 to \$70,000 with no additional renewal options remaining. **SUMMARY:** On August 1, 2022, the County entered into the Agreement with the Contractor, whereby the Contractor provides ordinance codification and looseleaf supplement services. The Agreement's initial three (3) year term expired on September 30, 2025 and the parties have agreed to exercise the one (1) additional two (2) year term renewal option under the Contract, to extend the expiration date of the Contract to September 30, 2027, with no additional renewal options remaining. This renewal option also increases the not-to-exceed amount from \$50,000 to \$70,000. The attached Amendment, which was executed by the County's Purchasing Director under her signature authority, extends the expiration to September 30, 2027. Countywide (DB)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

1. [Staff recommends motion to ratify:](#) the signature of the Mayor on the Grant Year (GY) 2026 Ryan White Part A HIV Emergency Relief Non-Compete Continuation (NCC) Progress Report. The GY period will begin on March 1, 2026 through February 28, 2027. The amount requested is \$8,013,114, which is the ceiling amount available. There are no County match funds required; however, this grant does require Maintenance of Effort (MOE), whereby the County agrees to maintain local expenditures for HIV/AIDS-related core medical and support services at a level equal to the Fiscal Year (FY) preceding GY 2025, totaling \$830,488. **SUMMARY:** The U.S Department of Health and Human Services (HHS) Health Resources and Services Administration (HRSA) transitioned the Ryan White HIV/AIDS Program (RWHAP) from an annual competitive program to a three (3) year non-competing continuation program, effective in GY 2022. Although RWHAP continues to receive annual funding, NCC Progress Reports will be submitted in lieu of competitive applications in the second and third budget periods to reduce administrative burden and better align programmatic goals. Funding for GY 2026 will allow us to serve approximately 3,800 Palm Beach County (County) residents living with HIV/AIDS and support our goal to end HIV by 2030. In GY 2024, 2,913 people with HIV (PWH) were served across all programs and initiatives. The Ryan White Part A/Minority AIDS Initiative (MAI) Program served 2,993 clients in GY 2024, achieving a 92% retention in care rate and 85% viral suppression. Specifically, under the MAI program, 84.3% of clients (774 out of 918) were virally suppressed. The Department is pursuing options to meet MOE requirements using current funding, but will submit a budget request in the event that additional County support is needed.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

1. **SUMMARY (cont'd.):** Guidance for the NCC Progress Report was released on September 2, 2025, with a submission deadline of October 2, 2025. HHS recommends submitting the report as early as possible to avoid any technical issues with online submission; therefore, the target submission date was September 26, 2025. The emergency signature process was utilized due to insufficient time to submit the NCC Progress Report through the regular Board of County Commissioners (BCC) agenda and meet the submission deadline. **No County match is required.** Countywide (JBR)
2. **Staff recommends motion to:**
 - A) **ratify** the signature of the Mayor on the new Federally Funded Subgrant Umbrella Agreement No. E2249 (Subgrant Agreement), Catalog of Federal Domestic Assistance (CFDA) 93.568 and 93.569), between the Florida Department of Commerce (Commerce) and Palm Beach County (County), from July 1, 2025 to June 30, 2026, to continue providing economic stability and mobility services to low-income individuals and families in the County;
 - B) **receive and file** Notice of Grant Award/Fund Availability (NFA) No. 042976 (Federal Award Identification Number (FAIN) G-2302FLLIEE, CFDA 93.568), from Commerce to the County, to extend the Low Income Home Energy Assistance Program (LIHEAP) end date from July 31, 2025 to September 30, 2025, with no change to overall funding of \$4,804,793, to provide assistance to low-income households in meeting their home energy costs;
 - C) **receive and file** NFA No. 042948 (FAIN G-2302FLLIEA, CFDA 93.568), from Commerce to the County, to extend the LIHEAP end date from July 31, 2025 to September 30, 2025, with no change to overall funding of \$3,452,994, to provide assistance to low-income households in meeting their home energy costs;
 - D) **receive and file** NFA No. 045761 (FAIN G-2502FLLIEA, CFDA 93.568), from Commerce to the County, to award and release the LIHEAP, from July 1, 2025 to June 30, 2026, in an amount not to exceed \$1,129,126.36, to provide assistance to low-income households in meeting their home energy costs;
 - E) **receive and file** NFA No. 045210 (FAIN G-2501FLCOSR, CFDA 93.569), from Commerce to the County, to award and release the Community Services Block Grant (CSBG), from July 1, 2025 to June 15, 2026, in an amount not to exceed \$1,173,013, to provide economic stability and mobility services to low-income households in the County;

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

2. **F) receive and file** NFA No. 043962 (FAIN G-2401FLCOSR, CFDA 93.569), from Commerce to the County, to reduce award by \$388,335.40 and release funding of the CSBG, from July 1, 2023 to September 30, 2025, in an amount not to exceed \$848,116.60, to provide economic stability and mobility services to low-income households in the County;
- G) receive and file** NFA No. 045710 (FAIN G-2401FLCOSR, CFDA 93.569), from Commerce to the County, to reobligate the award and release of the CSBG, from July 1, 2025 to November 17, 2025, in an amount not to exceed \$388,335.40, to provide economic stability and mobility services to low-income households in the County;
- H) approve** a downward Budget Amendment in FY 2025 in the amount of \$45,197 in the LIHEAP Fund to align the budget with the actual grant award;
- I) approve** an upward Budget Amendment in FY 2025 in the amount of \$874,782 in the CSBG Fund to align the budget with the actual grant award; and
- J) approve** a downward Budget Amendment in FY 2026 in the amount of \$3,393,386 in the LIHEAP Fund to recognize the decrease in the grant award.

SUMMARY: The new Subgrant Agreement supersedes all current CSBG and LIHEAP subgrant agreements, which expired on September 30, 2025. Commerce has issued one (1) Agreement covering both the CSBG and LIHEAP programs, along with the NFA to release funds. Under the new Subgrant Agreement, the County will only receive funding for administration of the LIHEAP program. County staff will utilize Florida's Promise system to process LIHEAP applications for clients, and the checks will be issued directly to the utility companies by the state. Direct services funding will no longer pass through the County, which will result in a decrease in total grant funding received by the County; however, clients served will remain the same. The LIHEAP funds are used to prevent electric utility disconnection or to reconnect services for low-income households. In Federal Fiscal Year (FFY) 2025, 5,016 households received emergency utility assistance and, as a result, either prevented disconnection or restored their service. In FY 2026, electric bill assistance will be provided to approximately 16,000 low-income individuals and 5,500 families. The CSBG funds are used to provide economic stability and mobility services to approximately 2,700 low-income individuals and 1,040 families.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

2. **SUMMARY (cont'd.):** Economic stability services include rent and utility assistance. Economic mobility services include employment skills training, job placement, resume writing training, financial management training, and case management. In FFY 2024, 114 clients enrolled in the self-sufficiency program, 24 completed vocational training, and 23 obtained jobs. The emergency signature process was utilized because there was not sufficient time to submit the Subgrant Agreement through the regular Board of County Commissioners' (BCC) agenda process and return by the grantor's deadline. **No County match is required. Countywide** (JBR)

3. **Staff recommends motion to approve:** a retroactive Contract for Provision of Services with Christians Reaching Out to Society, Inc. (CROS), for the period October 1, 2025 through September 30, 2028, in an amount totaling \$225,000, of which \$75,000 is budgeted in Fiscal Year (FY) 2026, with an anticipated annual allocation of \$75,000 in each subsequent FY, contingent upon a budgetary appropriation by the Board of County Commissioners (BCC) to provide gleaning services to low-income participants. **SUMMARY:** CROS has the space and resources to provide food pantry services for low-income residents of Palm Beach County (County). Funding is provided by the Community Services Block Grant (CSBG). To help address hunger in the County, CROS gleans fresh produce for the Palm Beach County Food Bank (PBCFB), which distributes the majority of food through approximately 200 partner organizations. Gleaning is the collection of surplus produce left in fields after harvest. PBCFB is currently experiencing an increase in demand for food assistance due to rising housing costs, unemployment, and inflation. In addition to gleaning services, CSBG funds also support skill-building and vocational/employment training programs. These grant funds are allocated annually based on the amount received. CROS is the sole-source provider of gleaning services for food pantries in the County. It recruits and coordinates gleaning opportunities through local churches, civic groups, and nonprofit agencies. In FY 2025, CROS met its goal by gleaning 200,000 pounds of food for County food pantries. Under this new Contract, CROS will glean approximately 200,000 pounds of food in FY 2026. **No County funds are required. Countywide** (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

4. **Staff recommends motion to approve:** Memorandum of Understanding (MOU) between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc./Aging and Disability Resource Center (AAA), the Department of Children and Families' (DCF) Adult Protective Services (APS), and Palm Beach County (County). This MOU will commence on November 1, 2025, or on the date the MOU has been signed by the last party, whichever is later. The purpose of the MOU is to ensure the timely delivery of services to the victims of abuse, neglect, and/or exploitation who are in need of services. **SUMMARY:** This MOU with the AAA and DCF will enable the Division of Senior and Veterans Services (DSVS) to coordinate services for older adults at risk of abuse, neglect, and exploitation who are referred by DCF Protective Investigators. These services help older adults remain in the least restrictive setting and avoid or delay premature nursing home placement. No County Funds Required. The service area excludes portions of Districts 2, 4, 5, and 7 south of Hypoluxo Road. The Volen Center, Inc. is responsible for providing services in the excluded areas. Countywide except for portions of Districts 2, 4, 5, and 7 south of Hypoluxo Road (JBR)

5. **Staff recommends motion to ratify the Mayor's signature:** on a Grant Application (Application) to the U.S. Department of Housing and Urban Development (HUD) for the Fiscal Year (FY) 2025 Continuum of Care (CoC) Builds Grant, in the amount of \$7,292,998, to support the development and operation of Permanent Supportive Housing. **SUMMARY:** The CoC Builds Grant application is part of a nationwide competitive process with a limited number of anticipated awards. There is a 25% match required by HUD. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

6. Staff recommends motion to approve: the appointment of one (1) member to the Palm Beach County (County) HIV Comprehensive AIDS Resources Emergency Act Council (HIVCC), to fill an unexpired term, from November 18, 2025 to May 15, 2028.

| <u>Seat No</u> | <u>Appointment</u> | <u>Recommended By</u> |
|----------------|---------------------------|-----------------------|
| 7 | Dr. Sandra Maria Anderson | HIV CARE Council |

SUMMARY: HIVCC establishes priorities for the allocation of Ryan White (RW) HIV/AIDS Program funds within the County; and develops a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 300ff, et seq., that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV/AIDS disease. The United States Department of Health and Human Services, through the Health Resources and Services Administration (HRSA), requires the County to maintain a planning council responsible for establishing priorities and allocating RW grant funding. The HIVCC is that Council. Federal law requires that the HIVCC composition reflect the demographics of individuals with HIV/AIDS in the County. At least 33% of its members must be consumers of RW services who are not affiliated with subrecipient service providers. The law also requires that the HIVCC represent designated areas, including health care providers, social service providers, community-based organizations, local public health agencies, non-elected community leaders, and grantees of Federal HIV programs. Per Resolution R2011-1560, the total membership for the HIVCC shall not exceed 33 At-Large members. The HIVCC recommends the appointment of Dr. Sandra Maria Anderson, who will complete the term of Dr. Jyothi Gunta. Currently, 22 of the 33 potential seats on the HIVCC are filled. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

7. [Staff recommends motion to:](#)

A) receive and file the following Notice of Awards (NOA) from the U.S. Department of Health and Human Services (HHS), Health Resources and Services Administration (HRSA) as follows:

1. a partial funding NOA No. 6 H89HA00034-32-01 from HHS/HRSA, for the budget period March 1, 2025 through February 28, 2026, in the amount of \$2,001,047, for Grant Year (GY) 2025, for a total amount of \$3,361,408, to support new and existing programs to continue improving health outcomes for clients with HIV/AIDS;
2. a second partial funding NOA No. 6 H89HA00034-32-02 from HHS/HRSA, for the budget period March 1, 2025 through February 28, 2026, representing carryover funding in the amount of \$283,003, from the budget period March 1, 2024 through February 28, 2025, into the current budget period of GY 2025, for a total amount of \$3,644,411, to support new and existing programs to continue improving health outcomes for clients with HIV/AIDS;
3. a final funding NOA No. 6 H89HA00034-32-03 from HHS/HRSA, for the budget period March 1, 2025 through February 28, 2026, in the amount of \$4,067,419, for GY 2025, for a total amount of \$7,711,830, to support new and existing programs to continue improving health outcomes for clients with HIV/AIDS;
4. a partial funding NOA No.6 UT8HA33954-06-01 from HHS/HRSA, for the budget period of March 1, 2025 through February 28, 2026, in the amount of \$417,954 for GY 2025, for a total amount of \$1,259,554, for the Ending the HIV Epidemic (EHE) federal grant program, which focuses on reducing new HIV/AIDS infections in the United States by 90% by 2030;
5. NOA No.6 UT8HA33954-06-02 from HHS/HRSA, for the budget period of March 1, 2024 through February 28, 2025, for the re-authorization of previously awarded carryover of unobligated funding in the amount of \$2,314,037 for GY 2025, for a total amount of \$3,573,591, for the project period March 1, 2025 through February 28, 2026, supporting the EHE federal grant program, which focuses on reducing new HIV/AIDS infections in the United States by 90% by 2030; and

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

7. Staff recommends motion to:

A) receive and file (cont'd.):

6. a final funding NOA No.6 UT8HA33954-06-03 from HHS/HRSA, for the budget period of March 1, 2025 through February 28, 2026, in the amount of \$740,446 for GY 2025, for a total amount of \$4,314,037, for the project period March 1, 2025 through February 28, 2026, supporting the EHE federal grant program, which focuses on reducing new HIV/AIDS infections in the United States by 90% by 2030.

B) approve a Budget Amendment in FY 2025 of \$5,445,044, in Ryan White (RW) Program/MAI/EHE funds to align the budget with actual grant awards.

SUMMARY: On May 7, 2025, HHS/HRSA issued a second partial funding NOA in the amount of \$2,001,047, for the budget period March 1, 2025 through February 28, 2026, for new and existing programs to continue improving health outcomes for clients with HIV/AIDS. On July 24, 2025, HHS/HRSA issued a funding NOA authorizing the carryover of an unobligated balance in the amount of \$283,003 from the budget period March 1, 2024 through February 28, 2025 (GY 2024), into the current budget period of March 1, 2025 through February 28, 2026 (GY 2025). Carryover amounts vary from year to year based on the funds remaining from the prior GY. On July 29, 2025, HHS/HRSA issued a final funding NOA in the amount of \$4,067,419 for the budget period March 1, 2025 through February 2026. Under this grant, the program will serve approximately 3,600 Palm Beach County (County) residents with HIV/AIDS annually through the RW and Minority AIDS Initiative (MAI) programs. In GY 2024, the Ryan White Part A/MAI Program served 2,993 clients, with a 92% retention in care rate and an 85% viral suppression. For GY 2024, under the MAI program, 84.3% of clients (774 out of 918) were virally suppressed. This grant allows the Community Services Department (CSD) to continue providing necessary medical and support services to County residents with HIV/AIDS. Services provided under the grant include medical case management, medical care, pharmaceutical assistance, oral health care, legal support services, outpatient ambulatory services, health insurance premium assistance, and home-delivered meals through the food bank. On August 1, 2025, HHS/HRSA issued carryover funding from the previous GY to the current GY in the amount of \$2,314,037 for EHE: A Plan for America initiative.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

7. Staff recommends motion to:

SUMMARY (cont'd): On June 17, 2025, HHS/HRSA issued a second partial NOA in the amount of 417,954. Subsequently, on August 11, 2025, HHS/HRSA issued a final NOA for EHE funding in the amount of \$740,446. This grant focuses on reducing HIV/AIDS infections by 90% in the United States by the year 2030. In GY 2024, the Ending the HIV Epidemic (EHE) Initiative served 781 clients, with an 89% retention rate in care and a 68% viral suppression rate. In GY 2024, the program served a total of 380 County residents living with HIV/AIDS across all programs and initiatives. Under this grant, approximately 400 County residents with HIV/AIDS are expected to be served, advancing our collective goal to end HIV by 2030. **No County match is required.** Countywide (JBR)

F. AIRPORTS

1. **Staff recommends motion to approve:** Amendment No. 3 to the Contract for Consulting/Professional Services (Consulting Agreement) with EXP U.S. Services Inc. (EXP) for continuing consulting/professional services in the area of airport facilities and systems, exercising the first one (1) year renewal option. **SUMMARY:** The Consulting Agreement with EXP was approved by the Board of County Commissioners (BCC) on December 5, 2023 (R2023-1820), and provides for continuing consulting/professional services in the area of airport facilities and systems with an initial term of two (2) years with three (3) one (1) year renewal options. The initial term of the Consulting Agreement expires on December 5, 2025. Amendment No. 3 exercises the first one (1) year renewal option. Work is assigned under the Consulting Agreement on a task/consultant services authorization basis. Tasks currently assigned under the Consulting Agreement include design services for Palm Beach International Airport (PBI) General Aviation Federal Inspection Services Facility Replacement Project, PSI Terminal and Concourse Modernization Project and North Palm Beach County General Aviation Airport Hangar Project for a total contract amount of \$8,744,398.06. A detailed contract history is included in Attachment 1. The Consulting Agreement is subject to recent regulatory changes to the Disadvantaged Business Enterprise (DBE) program; therefore, enforcement of the DBE contract goal has been suspended to ensure compliance with new federal guidance. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

2. Staff recommends motion to receive and file:

- A) Airline Service Incentive Program Participation Agreement (Incentive Agreement) with Breeze Aviation Group, Inc., d/b/a Breeze Airways (Breeze), at the Palm Beach International Airport (PBI), providing for the waiver of certain airline fees for flights to Richmond, Virginia (RIC), commencing September 5, 2025, and ending September 4, 2027; and
- B) Incentive Agreement with Breeze at PBI, providing for the waiver of certain airline fees for flights to Akron/Canton, Ohio (CAK), commencing September 5, 2025, and ending September 4, 2027.

SUMMARY: Breeze provides commercial air service at PBI pursuant to a Non-Signatory Airline Agreement (R2022-0303). Breeze requested incentives for new service to CAK and RIC. The Incentive Agreements provide for the waiver of a portion of the airline fees applicable to CAK and RIC flights, including landing, per use ticket counter, gate and common use passenger processing system fees, for a two (2) year period, commencing on September 5, 2025. Resolution 2014-0251 authorizes the County Administrator or designee, in this case, the Director of the Department of Airports, to execute the standard form Incentive Agreement. Countywide (AH)

- 3. Staff recommends motion to receive and file: License Agreement with Centerport, Inc. (Centerport), commencing October 1, 2025, and expiring October 31, 2025, with automatic month-to-month renewals through September 30, 2027, unless terminated, for the use of approximately 9,805 square feet of paved vehicular parking area at the Palm Beach International Airport (PBI), for a payment of license fee in the amount of \$817.08 per month. **SUMMARY:** The License Agreement provides for the use of approximately 9,805 square feet of paved vehicular parking area at PBI for the parking of trailers and vehicles by Centerport in connection with its operations at PBI. Resolution 2007-2070 authorizes the County Administrator or designee, in this case, the Director of the Department of Airports, to execute the standard form License Agreement. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

4. Staff recommends motion to receive and file: License Agreement with AGI Ground, Inc. (AGI), commencing October 1, 2025, and expiring September 30, 2026, with automatic month-to-month renewals through September 30, 2030, unless terminated, providing for the use of approximately five (5) square feet of space for the operation of a self-service cash-to-card kiosk at the Palm Beach international Airport (PBI) terminal building for payment of an initial annual license fee of \$585.35. **SUMMARY:** An increasing number of airlines do not accept cash payments by passengers for airlines fees, including checked-baggage fees. AGI maintains a self-service cash-to-card kiosk in the PBI terminal on the ticketing level that converts cash to prepaid credit cards to enable passengers without credit cards to pay for airline fees. The License Agreement has an initial one (1) year term, commencing on October 1, 2025, and will automatically renew on a month-to-month basis for up to four (4) additional years unless terminated by either party. Resolution 2007-2070 authorizes the County Administrator or designee, in this case, the Director of the Department of Airports, to execute the standard form License Agreement. Countywide (AH)
5. Staff recommends motion to receive and file:
- A) Palm Beach County Sheriff's Office (PBSO) Trespassing Enforcement Affidavit (Trespass Affidavit) to enforce trespassing violations at Palm Beach International Airport (PBI);
 - B) PBSO Trespassing Affidavit to enforce trespassing violations at North Palm Beach County General Aviation Airport (F45);
 - C) PBSO Trespassing Affidavit to enforce trespassing violations at Palm Beach County Glades (Pahokee) Airport (PHK); and
 - D) PBSO Trespassing Affidavit to enforce trespassing violations at Palm Beach County Park (Lantana) Airport (LNA), each commencing September 24, 2025.
- SUMMARY:** The Affidavits enable PBSO to enforce trespassing violations at PBI, F45, PHK, and LNA. Resolution 2009-1163 authorizes the County Administrator or designee, in this case, the Director of the Department of Airports, to execute standard form Affidavits. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

- 6. **Staff recommends motion receive and file:** License Agreement with Amentum Services, Inc. (Amentum), commencing October 1, 2025, and expiring September 30, 2026, with automatic month-to-month renewals through September 30, 2030, unless terminated, for the use of approximately 48,716.64 square feet of paved vehicular parking area at Palm Beach International Airport (PBI), for a payment of an initial annual license fee in the amount of \$48,716.64. **SUMMARY:** The License Agreement provides for the use of approximately 48,716.64 square feet of paved vehicular parking area for use by Amentum employees in connection with its operations at PBI. Resolution 2007-2070 authorizes the County Administrator or designee, in this case, the Director of the Department of Airports, to execute the standard form License Agreement. Countywide (AH)

- 7. **Staff recommends motion approve:** The appointment of one (1) individual to the Citizens' Committee on Airport Noise (CCAN) with a term commencing on November 18, 2025 and expiring on September 30, 2028

| <u>SEAT</u> | <u>NAME</u> | <u>RECOMMENDED BY</u> | <u>NOMINATED BY</u> |
|-------------|--------------|--|---|
| 11 | Nancy Pullum | Good Neighbor Council for Aircraft Noise Control, Inc. | Vice Mayor Sara Baxter Comm. Marci Woodward Comm. Maria Sachs |

SUMMARY: The CCAN considers potential noise mitigation methods and suggest programs, concepts or similar matters to the Department of Airports and Board of County Commissioners (BCC). Per Resolution R2013-1304, CCAN consists of 11 seats. Four (4) seats are recommended for appointment by the organizations approved by the BCC. The Good Neighbor Council for Aircraft Noise Control, Inc. submitted its recommendation of Nancy Pullum for representation on CCAN via correspondence to the Palm Beach County Department of Airports. Nancy Pullum meets the membership requirements and is willing to serve. A memo requesting support for the nomination was sent to the BCC on October 15, 2025. Countywide (AH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to receive and file: The Quarterly Report for quarter ending September 30, 2025 for Children’s Services Council of Palm Beach County (CSCPBC). **SUMMARY:** The CSCPBC has submitted their Quarterly Report for quarter ending September 30, 2025 as per section number 125.901(3)(f), Florida Statutes. Countywide (DB)

2. Staff recommends motion to approve:
 - A) a Resolution of the Board of County Commissioners of Palm Beach County, Florida Approving Fiscal Year (FY) 2025 Year-End Budget Transfers and Amendments;
 - B) a Budget Transfer of \$3,287,940 in the General Fund 0001 to reallocate budget between departments and to transfer revenues between funds;
 - C) a Budget Amendment of \$3,000,000 in the Housing Initiative Fund 1116 to transfer revenue to the proper fund;
 - D) a Budget Amendment of \$50,000 in the Sheriff’s Grants Fund 1152 to adjust the UNF High Visibility Enforcement Grant FY24 to the award amount;
 - E) a Budget Amendment of \$1,210 in the CARES Act Relief Fund 1160 to recognize revenues and appropriate the related expenses;
 - F) a Budget Transfer of \$43,903 in the Natural Areas Stewardship Endowment Fund 1220 to correct the transfer amount;
 - G) a Budget Amendment of \$43,903 in the Natural Areas Fund 1226 to transfer revenue to the proper fund;
 - H) a Budget Amendment of \$170,889 in the Fire/Rescue MSTU Fund 1300 to recognize increased 911 revenues from Public Safety Answering Points (PSAPs);
 - I) a Budget Transfer of \$489,460 in the Emergency Communications Number “E-911” Fund 1434 to allocate expenses to other agencies for PSAPs based on 911 revenues and expenditures;
 - J) a Budget Amendment of \$3,000,000 in the Economic Development Fund 1539 to transfer revenue to the proper fund;
 - K) a Budget Amendment of \$156 in the 18.8M NAV Public Improvement Tax Revenue Bond 15B Fund 2077 to transfer revenue to the proper fund; and

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

2. Staff recommends motion to approve (cont'd.):

L) a Budget Amendment of \$1 in the 88.145M NAV Public Improvement Tax Revenue Bond 23B Fund 2082 to transfer revenue to the proper fund.

SUMMARY: These Budget Transfers and Amendments are necessary to properly allocate budget for FY 2025. The General Fund transfer of \$3,287,940 includes a reallocation of budget between departments to adjust amounts for expenses due to an unexpected increase in certain costs. The other budget transfers are necessary to align the budget without increasing the total appropriations of the funds. The budget amendments relate to adjustments for unanticipated revenue received for a specific purpose. Countywide (DB)

3. Staff recommends motion to approve: a negotiated settlement offer in the amount of \$9,800 for the full satisfaction of Palm Beach County's Environmental Control Hearing Board (ECHB) lien entered against James R. Barby on April 20, 2006, and recorded on April 24, 2006 (ORB: 20239, Page: 1605). **SUMMARY:** The ECHB entered an order on January 12, 2006 (January Order) giving James R. Barby until February 27, 2006 to bring his property located at 7011 Haden Road, Lake Clark Shores, FL 33406 to compliance. The nuisances injurious to health included: (a) untreated or improperly treated human waste, garbage, offal, dead animals, dangerous waste materials from manufacturing processes; (b) the creation, maintenance or causing of any condition capable of breeding flies, mosquitos, or other arthropods, capable of transmitting diseases, directly or indirectly to humans; and (c) solid waste and refuse throughout the backyard serving as insect and rodent harborage. On February 28, 2006, an inspection from the Florida Department of Health in Palm Beach County (DOH) discovered that the property did not comply with the ECHB's January Order, and a fine of \$5 per day was imposed. The ECHB executed an order imposing a lien against Mr. Barby on April 20, 2006. At the time the lien was imposed on Mr. Barby's property, cases before the ECHB were pursued by the County. Enforcement of the ECHB is now contracted to the DOH. The DOH issued a notice of compliance stating that on August 1, 2025 the property was inspected and cleared from all violations. As of August 1, 2025, the total fine amounted to \$97,602.26. The Trust for James R. Barby Estate has agreed to pay Palm Beach County \$9,800 (10%) for the full settlement of the outstanding ECHB lien. This is a homestead property. District 3 (JBR)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

4. Staff recommends motion to approve: a negotiated settlement offer in the amount of \$18,500 for the full satisfaction of a code compliance lien entered against Sharon Pardo on September 16, 2015. **SUMMARY:** On June 3, 2015, a Code Compliance Special Magistrate (CCSM) issued an order giving Sharon Pardo until August 1, 2015 to bring her property located at 12691 40th Street North, West Palm Beach into full code compliance. The violations included open storage of construction tools and debris along with the installation of two storage sheds and fencing without a valid building permit. Compliance with the CCSM's order was not timely achieved, and a fine of \$50 per day was imposed. The CCSM executed an order imposing a code lien on September 16, 2015. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of September 15, 2025. The total fine amount on September 23, 2025, the date on which settlement discussions began, amounted to \$184,900.95. Mrs. Pardo has agreed to pay Palm Beach County \$18,500 (10%) for the full settlement of the outstanding code compliance lien. This is a homestead property. District 6 (SF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to receive and file: a Utility Easement Agreement (Easement) in favor of Florida Power & Light Company (FPL) for the construction, operation, and maintenance of underground electrical facilities and an above-ground pad-mounted transformer (FPL Facilities) at the new Palm Beach County Mosquito Control Compound (Facility) located at 9545 Lantana Road in unincorporated Palm Beach County. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Easement was executed by the Acting Director of the Facilities Development and Operations Department (Director), as designee of the County Administrator, on behalf of the Board of County Commissioners (BCC), pursuant to authority delegated by Section 22-105 of the County Code of Ordinances (Code). The Easement Premises varies in length and width, and contains approximately 1,187.53 square feet (0.0272 acre). The executed Easement is now being submitted to the BCC as a receive and file item. There is no fiscal impact associated with this item. (Property & Real Estate Management) District 6 (ZQ)

2. Staff recommends motion to receive and file: a Utility Easement Agreement (Easement) in favor of Florida Power & Light Company for the construction, operation, and maintenance of underground electrical facilities and an above-ground pad-mounted transformer (FPL Facilities) at the new Mack Bernard Park Neighborhood Center (Facility), located at 5675 Parke Ave in West Palm Beach. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Easement was executed by the Director of the Facilities Development and Operations Department (Director), as designee of the County Administrator, on behalf of the Board of County Commissioners (BCC), pursuant to authority delegated by Section 22-105 of the County Code of Ordinances (Code). The Easement Premises is approximately 30 feet in length and ten (10) feet in width, containing approximately 300 square feet (0.007 acre). The executed Easement is now being submitted to the BCC as a receive and file item. There is no fiscal impact associated with this item. (Property & Real Estate Management) District 7 (ZQ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

3. Staff recommends motion to approve: Vehicle and Equipment Parts Management and Supply Agreement (Agreement) with Genuine Parts Company d/b/a NAPA (NAPA) for onsite integrated inventory management services for Facilities Development & Operations/Fleet Management Division (FDO/Fleet) and Fire Rescue Support Services (Fire Rescue) from December 30, 2025 through December 3, 2028 at an estimated annual cost in FY 2026 of \$8,076,717. **SUMMARY:** NAPA has been providing on-site integrated inventory management services to FDO/Fleet since 2012 (R2012-1322) and subsequent agreements in 2015 (R2015-1788), in 2016 (AIS November 1, 2016 #3H-7) to add similar services for Fire Rescue, and in 2021 (R2021-0893 #3H2). The existing agreement with NAPA is set to expire on December 29, 2025, and this new Agreement with NAPA will be from December 30, 2025 through December 8, 2028, with two (2) renewal options, each for a period of one (1) year. Under the Agreement, NAPA will continue to provide to both FDO/Fleet and to Fire Rescue comprehensive in-house store automotive parts functions including the provision of all materials, equipment, parts and supplies required for operation and maintenance with no less than an eighty percent (80%) in-stock availability for all parts requested. The Agreement provides that the County will pay NAPA: (i) 8.5% above both NAPA Product Costs and Non-NAPA Product Costs (except for parts over \$3500 the markup is only five percent (5%)) compared to ten percent (10%) from the 2021 agreement; and (ii) for operational costs that are included within the annual budget approved by the County during its normal budget process. NAPA will provide on-going review and adjustment of inventory, access to automotive and heavy-duty replacement parts and delivery of non-stocked parts. The inventory will include NAPA Products as well as Non-NAPA Products, based on FDO/Fleet and Fire Rescue's individual requirements. The Agreement is made in accordance with the Palm Beach County Purchasing Code, which authorizes the County to purchase services and supplies from a competitively bid proposal or contract secured by another governmental entity or government-related association, in this case Sourcewell Contract No. 090624-GPC (the Sourcewell Contract). The County chose the Sourcewell Contract to piggyback due to its favorable terms. The Agreement contains local preference language for all parts and products purchased. The Agreement also contains a Small Business Enterprise (SBE) price preference for all parts and products purchased. (FDO/FR/Purchasing) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

4. Staff recommends motion to approve: Work Order No. 25-009 (Work Order) to the annual electrical services contract (R2025-0479) with Grid-One Electrical Construction, Inc. (Contractor) in the amount of \$721,000 for the Okeeheelee Park – Lighting Replacement project for a period of 360 calendar days from notice to proceed. **SUMMARY:** The project consists of removing and properly disposing of existing metal halide light fixtures, installing new light emitting diode (LED) light fixtures and light poles at the Okeeheelee Park parking lot located at 7715 Forest Hill Boulevard in West Palm Beach. The Work Order authorizes the construction services necessary to furnish all labor, equipment, devices, tools, materials, transportation, professional services, supervision, shop drawings, permitting and all miscellaneous requirements necessary to upgrade the parking lot lighting. The new LED light fixtures and light poles will provide better and more efficient lighting, which is needed to ensure the safety of those using the park. This project was competitively advertised and new contractors were invited to bid on the project by submitting prequalification documents prior to the submission of the bid response. The Contractor will have 360 calendar days from notice to proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$120 per day. This Work Order was solicited pursuant to the annual electrical services contract and the requirements of the Equal Business Opportunity Ordinance. The annual electrical services contract was presented to the Goal Setting Committee on May 15, 2024 and the Committee established Affirmative Procurement Initiatives (APIs) of a Small Business Enterprise (SBE) Price Preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid for each project. The SBE participation on this Work Order is 100%. To date, the Contractor's SBE participation on its annual electrical services contract is 100%. The overall SBE participation across all the annual electrical services contract to date is 77.50%. The Contractor is a certified SBE. This contract is subject to emergency ordinance R2025-014 approved by the BCC on June 3, 2025. **Funding for this project is from the Infrastructure Sales Tax Fund and the Park Improvement Fund.** (Capital Improvements Division) District 2 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

5. Staff recommends motion to approve: an annual contract with the following contractor for demolition services on an as-needed basis through April 3, 2028.

| <u>Contractors</u> | <u>Status</u> | <u>SBE or Non-SBE</u> |
|-------------------------------|---------------|-----------------------|
| K & C Hauling Inc d/b/a | Local | Non-SBE |
| K & C Hauling and Demolitions | | |

SUMMARY: On April 4, 2023, the Board of County Commissioners (BCC) approved the annual demolition services contracts (R2023-0414 through R2023-0415). The work consists of demolition services to County owned properties on an as-needed basis. The contractor now joins the list of five (5) prequalified contractors for a total of six (6) prequalified contractors with a contract expiration date of April 3, 2028. The specific requirements of the work will be determined by individual work orders issued against this annual demolition services contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$3,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual demolition services contract before the term ends. Projects less than \$150,000 are bid among the pool of prequalified contractors. Projects \$150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The annual demolition services contract was presented to the Goal Setting Committee on December 7, 2022 and the Committee established Affirmative Procurement Initiatives of a Small Business Enterprise (SBE) Price Preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid for each project. To date, the cumulative SBE participation for all work orders under the annual demolition contract is 15.10%. (Capital Improvements Division) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

6. Staff recommends motion to approve: Amendment No. 8 to the continuing Construction Manager (CM) at Risk Services contract (R2020-1689) with D. Stephenson Construction, Inc. (D. Stephenson) establishing a Guaranteed Maximum Price (GMP) in the amount of \$5,787,752 for the Convention Center Restroom Renovations project for a period of 455 calendar days from notice to proceed. **SUMMARY:** On November 17, 2020, the Board of County Commissioners (BCC) approved the continuing CM at Risk Services contract (R2020-1689) with D. Stephenson for construction management services for various capital projects. Amendment No. 8 establishes a GMP in the amount of \$5,787,752 for construction management services necessary for the Convention Center Restroom Renovations project. The construction phase of this project includes, but is not limited to, materials and labor to complete demolition, millwork replacement, fire sprinkler, heating ventilation and air conditioning (HVAC) system upgrades, and electrical work. It also includes the replacement of tile floors, walls, doors and frames, repainting, installation of new sinks, counter tops, faucets, and plumbing fixtures. The renovations are needed to modernize the existing restrooms located on the 1st and 2nd floors of the facility to include a new lactation room and to comply with current American with Disabilities Act (ADA) requirements. The CM will have 455 calendar days from notice to proceed to substantially complete the construction phase of the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$120 per day. This continuing CM at Risk Services contract was solicited pursuant to the requirements of the Equal Business Opportunity Ordinance (EBO). This continuing CM at Risk Services contract was presented to the Goal Setting Committee (GSC) on December 4, 2019, and the Committee established a Small Business Enterprise (SBE) evaluation preference for selection and a mandatory minimum 20% SBE subcontracting goal on the contract. The SBE participation on the construction trade contracts for this Amendment is 56.59%. To date, the overall SBE participation on the continuing CM at Risk Services contract is 52.32%. This contract is subject to emergency ordinance R2025-014 approved by the BCC on June 3, 2025. Funding for this project will be from the TDC – Building Renewal & Replacement Fund. (Capital Improvements Division) District 2 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

7. Staff recommends motion to approve: Amendment No. 1 to the Construction Manager (CM) at Risk Services contract (R2024-0937) with D. Stephenson Construction, Inc. (D. Stephenson) establishing a Guaranteed Maximum Price (GMP) in the amount of \$7,330,001 for the first phase of construction work for the 45th Street Complex project for a period of 745 calendar days from notice to proceed. **SUMMARY:** On August 20, 2024, the Board of County Commissioners (BCC) approved the CM at Risk Services contract (R2024-0937) with D. Stephenson for construction management services for the 45th Street Complex project. The project includes the construction of approximately 60,000 square feet of new office and support space, including all parking and site improvements for the County's Community Service Department. These improvements will replace the existing office building located at 810 Datura Street in downtown West Palm Beach; which property has been committed to Vanderbilt University for the development of a graduate campus. In addition, the project includes master planning and site plan approval services for all existing facilities on site, this new office building, and approximately 350,000 square feet of potential future office and support space. Amendment No. 1 establishes a GMP in the amount of \$7,330,001 for the first phase of construction management services necessary for the 45th Street Complex project. The initial construction phase of this project is focused on site development and early work required including, but is not limited to, materials and labor to complete site work, underground utility services and a new driveway connecting to Australian Avenue to serve all existing and proposed on-site facility operations into the future. The CM will have 745 calendar days from notice to proceed to substantially complete the entire construction phase of the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof for the construction phase of the project are \$120 per day. This CM at Risk Services contract was solicited pursuant to the requirements of the Equal Business Opportunity (EBO) Ordinance. This CM at Risk Services contract was presented to the Goal Setting Committee (GSC) on August 6, 2025, and the Committee established an Affirmative Procurement Initiative of 20% Small Business Enterprise (SBE) subcontracting participation for the project. The SBE participation for this Amendment is 11.65%. To date, the overall SBE participation on this CM at Risk Services contract is 9.16%. This contract is subject to emergency ordinance R2025-014 approved by the BCC on June 3, 2025. **Funding for this project will be from the Infrastructure Sales Tax Fund.** (Capital Improvements Division) District 7 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

8. Staff recommends motion to approve: annual contracts with the following contractors for roofing services on an as-needed basis through November 17, 2030.

| <u>Contractors</u> | <u>Status</u> | <u>SBE or Non- SBE</u> |
|-----------------------------------|---------------|------------------------|
| Advanced Roofing, Inc. | Local | Non-SBE |
| Architectural Sheet Metal, Inc. | Non-Local | Non-SBE |
| Hi-Tech Roofing & Sheetmetal, LLC | Local | Non-SBE |

SUMMARY: The purpose of this annual contract is to pre-qualify contractors to provide roofing services on an as-needed basis. The work includes, but is not limited to, the repair and replacement of existing roofs for County owned and leased buildings throughout the County. The specific requirements of the work shall be determined by individual work orders issued against this annual roofing services contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$10,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual roofing services contract before the term ends. Projects less than \$150,000 are bid among the pool of prequalified contractors. Projects \$150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Bidders without an annual roofing services contract responding to the specific project advertisement shall submit a qualification application at least ten (10) calendar days before the bid due date. Currently, three (3) contractors are prequalified. The annual roofing services contract was presented to the Goal Setting Committee on July 2, 2025, and the Committee established an Affirmative Procurement Initiative (API) of a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. SBE participation will be tracked cumulatively for all work orders issued. (Capital Improvements Division) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

9. Staff recommends motion to approve:

A) annual contracts with the following contractors for minor construction services on an as-needed basis through January 13, 2030:

| <u>Contractors</u> | <u>Status</u> | <u>SBE or Non-SBE</u> |
|----------------------------|---------------|-----------------------|
| Advanced Roofing, Inc. | Local | Non-SBE |
| Republic Construction Corp | Local | SBE |

B) Work Order No. 25-019 to the annual minor construction services contract with Advanced Roofing, Inc. (Advanced) in the amount of \$380,436 for the Water Treatment Plant (WTP) #8 Warehouse Roof and Exhaust Fan Replacement project for a period of 200 calendar days from notice to proceed; and

C) Work Order No. 25-021 to the annual minor construction services contract with Republic Construction Corp (Republic) in the amount of \$277,850 for the Fallen Fire Fighters Memorial Monument Install project for a period of 180 calendar days from notice to proceed.

SUMMARY: On January 14, 2025, the Board of County Commissioners (BCC) approved the annual minor construction services contracts (R2025-0081 through R2025-0083). The work consists of minor construction services associated with repairs, improvements and renovations to County owned properties on an as-needed basis. The contractors now join the list of 17 prequalified contractors for a total of 19 prequalified contractors with a contract expiration date of January 13, 2030. The specific requirements of the work will be determined by individual work orders issued against this annual minor construction services contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$15,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual minor construction services contract before the term ends. Projects less than \$150,000 are bid among the pool of prequalified contractors. Projects \$150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are additionally advertised in the newspaper.

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

9. **SUMMARY (cont'd.):** The bidding pool is further expanded, for projects \$150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The WTP #8 Warehouse Roof and Exhaust Fan Replacement project consists of the removal, disposal, and replacement of the existing warehouse roof, exhaust fans, heating, ventilation and air conditioning (HVAC) systems for the Warehouse Building located at 1500 N. Jog Road in West Palm Beach. Work Order No. 25-019 authorizes the construction services necessary to furnish all labor, equipment, devices, tools, materials, transportation, professional services, supervision, shop drawings, permitting and all miscellaneous requirements necessary to replace the existing warehouse roof, exhaust fans, and HVAC systems. The new systems will provide years of weather protection and reliable service. Advanced will have 200 calendar days from notice to proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$180 per day. The Fallen Fire Fighters Memorial Monument Install project consists of constructing the structural foundation for a statue honoring fallen firefighters, demolition of current flagpoles and installation of new flagpoles, landscaping/irrigation of the existing roundabout, and the addition of new curb cuts and an accessible route from the existing building entrance to the roundabout. Work Order No. 25-021 authorizes the construction services necessary to furnish all labor, equipment, devices, tools, materials, transportation, professional services, supervision, shop drawings, permitting and all miscellaneous requirements necessary to install a memorial monument honoring fallen firefighters. Republic will have 180 calendar days from notice to proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$180 per day. Both projects were competitively advertised and new contractors were invited to bid on the projects by submitting prequalification documents prior to the submission of the bid response. Both Work Order No. 25-019 and 25-021 were solicited pursuant to the annual minor construction services contract and the requirements of the Equal Business Opportunity Ordinance. The annual minor construction services contract was presented to the Goal Setting Committee on October 2, 2024 and the Committee established Affirmative Procurement Initiatives of a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid on single trade projects or a minimum mandatory 25% SBE subcontracting goal for multi-trade projects.

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

9. **SUMMARY (cont'd.):** The SBE participation on Work Order No. 25-019 is 26.35% and on Work Order No. 25-021 is 67.27%. To date, Advanced's SBE participation on its annual minor construction services contract is 26.35% and Republic's SBE participation is 67.27%. The overall SBE participation across all the annual minor construction services contract to date is 44.69%. Funding for the WTP #8 Warehouse Roof and Exhaust Fan Replacement project is from the WUD Operation and Maintenance Fund and funding for the Fallen Fire Fighters Memorial Monument Install project is from the Fire Rescue Improvement Fund. (Capital Improvements Division) District 2 (MWJ)

10. **Staff recommends motion to approve:** Second Amendment to Concessionaire Service Agreement with US Soccer 5, LLC, a Florida limited liability company (Soccer 5), as amended, for the construction, operation, and maintenance of a mini soccer complex concession at John Prince Park (Park), consenting to the change in the beneficial ownership, modifying the premises, and revising various provisions related to construction and alterations with respect to the portion of the premises added in the Second Amendment and updating other standard terms. **SUMMARY:** On December 18, 2018, the Board of County Commissioners (BCC) approved the current Concessionaire Service Agreement (R2018-2061) (Agreement) with Soccer 5 for the construction, operation, and maintenance of a mini soccer complex at the Park. This Second Amendment: i) consents to the change in the beneficial ownership of Concessionaire, ii) modifies the premises by replacing a 1.48-acre parcel along Lake Worth Road with a new parcel comprising approximately .63 acres, and, in connection therewith, replaces all related exhibits in the Agreement depicting the premises; iii) modifies various provisions of the Agreement and the Development Rider (Exhibit D to the Agreement) to incorporate requirements regarding the construction and Alterations with respect to the portion of the premises added in the Second Amendment; and iv) updates, adds, and modifies various standard County provisions. All other terms and conditions of the Agreement shall remain in full force and effect. There is no fiscal impact associated with this item. The Parks Department will continue to have administrative responsibility for this Agreement. (Property & Real Estate Management) District 3 (ZQ)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to receive and file: a Loan Agreement (Agreement) with Florida Independence, Training and Education Center, Inc. (FLITE), for HOME American Rescue Plan (HOME-ARP) funds in the amount of \$1,053,525. **SUMMARY:** This Agreement with FLITE provides a total amount of \$1,053,525 in HOME-ARP funds toward the rehabilitation of Hawk’s Edge (Project), an eight (8) unit rental development located at 811 9th Street in the City of West Palm Beach to serve populations including the homeless, at-risk of homelessness, and those experiencing housing instability. On December 10, 2024, the Board of County Commissioners (BCC) approved \$1,053,525 in HOME-ARP funding for the Project. The eight (8) County assisted units will be provided to qualified individuals with incomes no greater than 50% (for a family of two (2) the amount is \$46,800) of the Area Median Income (AMI) for an affordability period of 49 years and 11 months. The total development cost is \$1,404,700. Since the ARPA funds were awarded to FLITE on December 10, 2024, FLITE has gone through a name change from Fort Lauderdale Independence Training and Education Center to Florida Independence Training and Education Center. The Agreement has been executed on behalf of the BCC by the Director of the Department of Housing and Economic Development (DHED) in accordance with Agenda Item # 6C-7, as approved by the BCC on December 10, 2024, that delegated authority to the County Administrator or designee to execute agreements, amendments thereto, and all other related documents necessary for Project implementation. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item. **These are Federal HOME-ARP funds that do not require a local match.** District 2 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

2. Staff recommends motion to receive and file: Documents executed in connection with a loan made to Florida Canning Company, LLC (Florida Canning) in the amount of \$182,650 under the Housing and Urban Development (HUD) Section 108 Loan Program (Program) as follows:

- A) Palm Beach County Section 108 Promissory Note;
- B) Palm Beach County Section 108 Loan Agreement;
- C) Palm Beach County Section 108 Loan Program Agreement;
- D) Collateral Security Agreement;
- E) Guaranty Agreement;
- F) Environmental Indemnity Agreement;
- G) Further Assurances and Errors and Omissions Statement;
- H) State of Florida Uniform Commercial Code Financing Statement; and
- I) Nongovernmental Entity Human Traffic Affidavit.

SUMMARY: This Section 108 loan in the amount of \$182,650 is to Florida Canning located at 1301 10th Street, Lake Park, Florida. Florida Canning is the premier and only permanent beverage canning facility in Palm Beach County. The state-of-the-art facility will support many beverage manufacturers that are already established in South Florida to scale up their business models or expand their product offerings such as chai lattes, nitro tea, canned turmeric, canned water and flavored sparkling water. In addition, Florida Canning offers the following services: logistics, white labeling, and distribution. The loan funds will be used for working capital. The total cost of the Project is \$2,353,115 with Section 108 loan funds secured by machinery and equipment and leveraged with a bank loan, a U.S. Small Business Administration loan and borrower equity. The project will create ten (10) new full-time equivalent jobs over five (5) years. In accordance with County PPM CW-0-051 all contracts, agreements and grants signed with delegated authority must be submitted by the initiating Department as a receive and file agenda item. The attached documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator or Designee in accordance with Resolution R2009-0725 and are now being submitted to the BCC. District 7 (DB)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

3. Staff recommends motion to receive and file:

- A) a Funding Approval/Agreement with the U.S. Department of Housing and Urban Development (HUD) in the amount of \$6,609,628 for the Fiscal Year (FY) 2025-2026 Community Development Block Grant Program (CDBG) for the period October 1, 2024 through September 30, 2033;
- B) a Funding Approval and HOME Investment Partnerships Agreement with HUD in the amount of \$2,246,071.80 for the FY 2025-2026 HOME Investment Partnerships Program (HOME) for the period September 22, 2025 through September 30, 2034;
- C) a Funding Approval/Agreement with HUD in the amount of \$570,211 for the FY 2025-2026 Emergency Solutions Grant Program (ESG) for the period September 22, 2025 through September 21, 2027;
- D) a Budget Amendment of \$123,114 in the Housing and Economic Sustainability Fund to align the budget with grant funding allocation for the FY 2025-2026 CDBG and ESG Programs; and
- E) a Budget Amendment of \$44,548 in the HOME Investment Partnerships Act Fund to align the budget with grant funding allocation for the FY 2025-2026 HOME Programs.

SUMMARY: These Funding Approvals/Agreements constitute the contracts between HUD and the County for the receipt of Federal funds and are now being submitted to the Board of County Commissioners (BCC) to receive and file. The documents have been executed on behalf of the BCC by the Director of the Department of Housing and Economic Development (DHED) in accordance with R2025-1005 as approved by the BCC on July 8, 2025 (Agenda Item # 6G-1) that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Action Plan, CDBG, HOME and ESG activities. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **The ESG required local match (\$570,211) will be provided by Adopt-A-Family of the Palm Beaches, Young Women’s Christian Association, Salvation Army, Aid to Victims of Domestic Abuse, Inc., the Community Services Department (CSD), and DHED. The HOME required local match (\$477,368) will be provided from the State Housing Initiatives Partnership (SHIP) Program. CDBG funds require no local match. Countywide (HJF)**

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

4. Staff recommends motion to receive and file:

A) the 2025 Disparity Study (Disparity Study) conducted by Griffin & Strong, P.C (Griffin & Strong); and

B) the Economic Impact Study Final Report (E.I. Study) conducted by Griffin & Strong.

SUMMARY: On July 2, 2024, the Board of County Commissioners (BCC) approved a contract with Griffin & Strong to conduct a disparity study and economic impact study of the availability and utilization of minority- and women-owned firms in Palm Beach County (County). The study period examined five (5) calendar years (2019 – 2023) of County contracts. Prior to the completion of the Disparity Study, the BCC passed Emergency Ordinance 2025-014, suspending all Palm Beach County Diversity Equity and Inclusion (DEI) programs, including enforcement of the race- and/or gender-conscious portions of Chapter 2, Article III, Division 2, Part C of the Palm Beach County Code and Policies and Procedures Manual CW-O-043 (the Equal Business Opportunity Program) in response to Presidential Executive Orders. Countywide (RS)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

5. Staff recommends motion to receive and file: Amendment 002 (Amendment) to the Community Development Block Grant (CDBG) Capital Improvement Agreement (Agreement) R2024-1573 with the City of Riviera Beach (City), for the Lindsey Davis Senior Community Center (Project) with additional funding under Fiscal Year (FY) 2025-2026 in the amount of \$251,281 for the period October 1, 2025 to December 31, 2026. **SUMMARY:** The Agreement provided \$203,515 in funding for renovations for the Project located at 1550 W. 28th Street, Riviera Beach, FL. Amendment 001 (R2025-0803) to the Agreement as executed on April 15, 2025, provided additional funds in the amount of \$442,177, for a total allocation of \$645,692. This new Amendment is necessary to grant the City's request to allocate the FY 2025-2026 entitlement amount of \$251,281 in CDBG funds, towards the Project's renovations and provide additional time to expend the funds. The additional funds shall provide a total of \$896,973 towards completing the comprehensive interior and exterior Project scope. The performance timeline to expend the CDBG funds shall also be extended from June 30, 2026, to December 31, 2028, to allow the City to request 100% of the \$896,973 in CDBG allocations from the County. This will allow the County to meet its obligations and HUD requirements. Amendment 002 has been executed on behalf of the Palm Beach County (County) Board of County Commissioners (BCC) by the Director of Department of Housing and Economic Development (DHED), in accordance with R2023-1013; dated July 11, 2023 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Palm Beach County Action Plan for FY2023-2024, CDBG, HOME Investment Partnership and Emergency Solutions Grant activities. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

6. Staff recommends motion to receive and file: Amendment 001 to the Legal Aid Society of Palm Beach County, Inc. (Legal Aid) Agreement R2025-0950 (Agreement) to provide legal and marketing services under the Federal Home Loan Bank of Atlanta (FHLBank Atlanta) Heirs' Property Family Wealth Protection Fund. **SUMMARY:** On July 08, 2025, the Palm Beach County (County) Board of County Commissioners (BCC) approved an Agreement with Legal Aid for the period of May 19, 2025 to September 30, 2026, to provide Heirs' Property Prevention and Resolution services, including the creation of estate plans, wills, deeds, trusts, and other security instruments for no fewer than 890 beneficiaries; the clearing of tangled property titles for no fewer than 105 beneficiaries; contracting with Community Partners of South Florida for marketing services; and, coordinating with Department of Housing and Economic Development (DHED) and others to provide workshops and other outreach efforts. In accordance with the terms of the FHLBank Atlanta Grant Agreement, eligible properties must be located within census tracts as designated by the Federal Financial Institution Examination Council (FFIEC), and all services must be 100% free of cost to property owners. The Legal Aid Agreement was executed on behalf of the BCC by the Director of DHED. In accordance with County PPM CW-O-051 all contracts, agreements and grants signed with delegated authority must be submitted by the initiating Department as a receive and file agenda item. **These are FHLBank Atlanta Heirs' grant funds and the required 100% match is provided by the HIP fund. Countywide (HJF)**

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

7. Staff recommends motion to:

A) receive and file a Loan Agreement (Agreement) with Richman Lake Worth Apartments, LLC (Richman), for Housing Bond Loan Program (HBLP); and

B) approve a Budget Transfer of \$13,000,000 within the HBLP Fund to recognize the allocation of HBLP funds to the Project.

SUMMARY: On December 10, 2024, the Board of County Commissioners (BCC) approved \$13,000,000 in HBLP funding for the Residences of Lake Worth Beach (Project), a new 195-unit rental development located at 2431 2nd Avenue North, in the City of Lake Worth. This Agreement with Richman provides a total of \$13,000,000 in HBLP funds to support the construction of the Project. The Project is designed to address the critical shortage of affordable and workforce housing in the area by serving households earning between 60% of Area Median Income (AMI) and 110% AMI. The Project consists of 195 rental units, of which 164 units are County-assisted. Fourteen units are restricted to no more than 80% AMI (income no greater than \$74,880 for a household of two (2) persons) and 181 units at no more than 110% AMI (income no greater than \$102,960 for a household of two (2) persons). The total development cost is \$49,816,825. The Agreement has been executed on behalf of the BCC by the Director of the Department of Housing and Economic Development (DHED) in accordance with Agenda Item # 6C-4, as approved by the BCC on December 10, 2024, that delegated authority to the County Administrator or designee to execute agreements, amendments thereto, and all other related documents necessary for Project implementation. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item.
District 3 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

8. Staff recommends motion to approve: a Request for Release of Funds and Certification / HUD Form 7015.15 (RROF) required for an environmental review conducted on behalf of Aid to Victims of Domestic Abuse, Inc (AVDA). **SUMMARY:** AVDA is acquiring a facility located at a confidential location in Delray Beach, Florida 33445 to serve as its new Life Enrichment Center. This acquisition will establish a permanent, sustainable home for AVDA's outreach and administrative offices. The Life Enrichment Center (Project) will serve as a central hub for prevention, education, and survivor support, reinforcing AVDA's commitment to creating safer and healthier communities. The U.S. Department of Housing and Urban Development (HUD) awarded AVDA a \$1,000,000 Economic Development Initiative Community Project Funding (CPF) grant to assist with the Project. The CPF Program requires that an environmental review be performed in accordance with Federal Regulations 24 CFR Part 58. AVDA requested that Palm Beach County (County) assume the role of Responsible Entity to undertake the environmental review on its behalf. The environmental review has been completed, and the County must now provide HUD a RROF for the Project. The RROF affirms that the procedures required by 24 CFR Part 58 have been followed, that the activity did not require an Environmental Impact Statement, and the County will comply with the National Environmental Policy Act and other environmental laws as they relate to the Project. The required Notice of Intent to Request Release of Funds was published on September 7, 2025, and no public comments were received during a 15-day comment period. Approval of the certification will allow the environmental review to proceed in a timely manner. District 4 (HJF)

3. CONSENT AGENDA APPROVAL

J. PLANNING, ZONING & BUILDING

1. **Staff recommends motion to receive and file:** Memorandum of Understanding (MOU) between Palm Beach County (PBC) Board of County Commissioners (BCC) and the Florida Department of Highway Safety and Motor Vehicles (FDHSMV). **SUMMARY:** On October 7, 2025, the BCC approved the MOU (R2025-1354) utilizing FDHSMV’s standard form. PBC first entered into an MOU for access to the Driver and Vehicle Information Database System (DAVID) in June 2014, which was renewed in April 2016 to provide DAVID access to County Code Compliance Officers and Contractor Regulations Field Investigators. DAVID is used to address code compliance complaints and complaints against licensed and unlicensed contractors in order to protect the health, safety, and welfare of the citizens of PBC. The Risk Management Department and County Attorney’s Office have reviewed the indemnification requirements for this MOU and advised staff accordingly. Countywide (SF)

2. **Staff recommends motion to approve:** re-appointment of two (2) applicants to the Building Code Advisory Board (BCAB) for the term November 18, 2025 through November 19, 2028:

| <u>Re-appointment</u> | <u>Seat</u> | <u>Requirement</u> | <u>Nominated by</u> |
|-----------------------|-------------|-----------------------|--|
| Wayne Cameron | 1 | Building Official | Building Officials Association of Florida, Palm Beach Chapter |
| Donald Sharkey | 13 | Electrical Contractor | International Association of Electrical Contractors |

SUMMARY: The BCAB was established by a Special Act of the Florida Legislature in 1974, and amended in 2025 to broaden the definition of a Building Official, thereby expanding the pool of qualified candidates who can serve as Board members. The term of office for BCAB members is three (3) years, with no limit to the number of terms a member may serve. BCAB currently has 14 members: one (1) architect, one (1) engineer, one (1) general contractor, one (1) plumbing contractor, one (1) roofing contractor, one (1) aluminum contractor, one (1) building contractor, one (1) HVAC contractor, five (5) building officials, and one (1) electrical contractor. BCAB is comprised of 16 seats with 14 currently filled. Countywide (RM)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. Staff recommends motion to receive and file: One (1) Amendment to Non-Standard (Potable Water, Wastewater, and/or Reclaimed Water) Development Agreement, and two (2) executed Standard Potable Water and Wastewater Development Agreements for the months of June and August 2025.
 - A) Amendment to Standard (Potable Water, Wastewater, and/or Reclaimed Water) Development Agreement with Galileax Three LLC, SDA #01-01284-000 (District 3), Recorded in OR BK 35844 PG 1328.
 - B) Standard Potable Water and Wastewater Development Agreement with The Place of Hope at The Haven Campus Inc., SDA #09-01108-000 (District 5), Recorded in OR BK 35927 PG 516.
 - C) Standard Potable Water and Wastewater Development Agreement with 8601 LWR Holdings, LLC, SDA #02-01181-000 (District 6), Recorded in OR BK 35927 PG 525.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/ procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Palm Beach County Water Utilities Department (PBCWUD) in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. Districts 3, 5 & 6 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

2. Staff recommends motion to approve:

- A) Work Order (WO) No. 7 to the Contract for Engineering and Construction Services for Optimization and Improvements Design-Build (Contract) with Globaltech, Inc., (Globaltech) for the Water Treatment Plant 3 (WTP 3) Membrane Expansion (Project) for a Guaranteed Maximum Price in the amount of \$5,128,287; and
- B) a \$5,128,287 Budget Transfer in the Water Utility Department's Capital Improvement Fund to fully fund the Project.

SUMMARY: On January 24, 2023, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2023-0086) with Globaltech, which had a start date of December 20, 2022. WO No. 7 includes the expansion and replacement of the existing membranes and pressure vessels at WTP 3. The Project also includes upgrading the ammonia meters and 4-log evaluation and permitting for the increased flows. Expansion of the existing membranes will increase the plant capacity of WTP 3 by 3.1 million gallons per day (MGD) to 30 MGD. This Contract was presented to the Goal Setting Committee (Committee) on October 6, 2021, and the Committee established an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal. Globaltech committed to 24% SBE participation. The proposed SBE participation for this WO No. 7 is 0.72%. To date, the overall participation achieved on this Contract is 14.98%. Globaltech is a Palm Beach County based company. The Project is included in the PBCWUD FY 2026 Budget. (PBCWUD Project No. 25-018) District 5 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

3. Staff recommends motion to approve: Work Order (WO) No. 8 to the Contract for Optimization and Improvements Design-Build (Contract) with Globaltech, Inc., (Globaltech) for the Water Treatment Plant No. 2 (WTP 2) Expansion (Project) for a Guaranteed Maximum Price in the amount of \$398,816. **SUMMARY:** On January 24, 2023, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2023-0086) with Globaltech, which had a start date of December 20, 2022. WO No. 8 includes services for improvements to the existing pilot skid and to perform pilot testing. This pilot skid would be used to pilot test three (3) nanofiltration (NF) membranes for WTP 2. On May 14, 2024, the BCC approved the Drinking Water State Revolving Fund (DWSRF) Planning and Design Loan Agreement (Agreement) DW5020C0 (R2024-0557) in the amount of \$9,968,768 for Planning and Design for the upgrades to Water Treatment Plant (WTP) Nos. 2, 3, 8 & 9 to remove perfluoroalkyl and polyfluoroalkyl substance (PFAS). Under the DWSRF Emerging Contaminants program 100% of the funding will be given as principal forgiveness. This Contract was presented to the Goal Setting Committee (Committee) on October 6, 2021, and the Committee established an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal. Globaltech committed to 24% SBE participation. The proposed SBE participation for this WO No. 8 is 0%. To date, the overall participation achieved on this Contract is 17.97%. Globaltech is a Palm Beach County based company. The Project is included in the PBCWUD FY 2026 Budget. (PBCWUD Project No. 24-033) District 3 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

4. Staff recommends motion to:

- A) **approve** Standard Grant Agreement QG031 with the Florida Department of Environmental Protection (FDEP) in the amount of \$263,300 for the East Main Street Sanitary Sewer Lateral Installation (Project) for the period of July 1, 2024 through October 31, 2027;
- B) **delegate authority** to the County Administrator, or designee, to execute standard grant agreements, amendments, and all other documents necessary of the grant award that do not substantially change the scope of work, terms or conditions of the agreement; and
- C) **approve** a \$263,300 Budget Amendment in the Water Utilities Department Capital Improvement Fund to establish budget for the grant.

SUMMARY: The FDEP allotted funding for Fiscal Year 2024-25 to address wastewater (including septic to sewer), stormwater and agricultural sources of nutrients in waterbodies that are not attaining nutrient or nutrient-related standards, have an established total maximum daily load or are located within a basin management action plan area, a reasonable assurance plan area, an accepted alternative restoration plan area, or a rural area of opportunity under Section 288.0656, Florida Statutes. The Project will convert approximately 15 septic systems to a centralized wastewater collection system owned and maintained by Palm Beach County Water Utilities Department (PBCWUD). The conversion of the septic system to a sanitary sewer is a significant project aimed at addressing the challenges posed by aging septic systems that have reached the end of their useful life cycle. By eliminating contaminants associated with these outdated septic systems, the Project aims to improve the overall sanitation and environmental conditions in the Glades area. Combined funding for this Project will be sourced from the Standard Grant Agreement NF128 - \$449,700 (R2025-0825) with matching funds provided by Standard Grant Agreement QG031. Pursuant to Section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and County PPM CW-O-043, this project is exempt from the EBO requirements. The Catalog of State Financial Assistance (CSFA) number is 37.039. The agreement contains liability provisions, including a limitation of FDEP's liability to \$100,000, that differ from those adopted for use by the County under PPM CW-F-049.

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

4. **SUMMARY (cont'd.):** In accordance with PPM CW-F-049, Risk Management and the County Attorney's Office have reviewed the language and advised the PBCWUD of the associated risks. Given that the County's liability is limited to the negligent or wrongful acts of its employees and agents, given that the statutory caps of Section 768.28, Florida Statutes apply, and given that this is a grant agreement with little risk of FDEP incurring liability to the County beyond the grant amount, staff recommends Board approval. **No local match is required for the grant, as this Project is located in a Rural Area of Opportunity.** (PBCWUD Project No. 25-003) District 6 (MWJ)

S. FIRE RESCUE

1. **Staff recommends motion to approve:** an Agreement for Disclosure of Medical and Billing Information On Behalf Of A Health Care Provider (Agreement) with Baptist Health South Florida, Inc. (BHSF), which includes a Health Care Provider Third Party Billing Administrator (TPBA) Appointment Form with Digitech Computer LLC (Digitech). **SUMMARY:** The Agreement provides the terms and conditions under which BHSF will provide certain Protected Health Information (PHI) to Palm Beach County Fire Rescue (PBCFR)'s TPBA, Digitech, on behalf of PBCFR. This PHI may be used by Digitech to bill and collect payment for PBCFR's emergency medical transport of patients to BHSF's affiliated facilities. The Health Care Provider TPBA Appointment Form with Digitech is incorporated into the Agreement, and binds Digitech to the terms of the Agreement. Countywide (SB)
2. **Staff recommends motion to receive and file:** a copy of municipal ordinance No. 2025-01 of the City of Pahokee (City), providing the City's consent to continue its participation in the County's Fire/Rescue Municipal Service Taxing Unit (MSTU) through December 31, 2035. **SUMMARY:** The County has provided fire-rescue services to the City as part of the County's Fire/Rescue MSTU since 2005, based on a series of consenting Ordinances by the City. This Ordinance No. 2025-01 provides the City's consent to be included in the County's Fire/Rescue MSTU from December 31, 2025, to be implemented for tax year 2026, through December 31, 2035, to fund fire-rescue services by the County through 7:30 a.m. on October 1, 2036. City Ordinance No. 2025-01 is now being submitted to the Board of County Commissioners (BCC) to receive and file. Countywide (SB)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE

3. Staff recommends motion to approve: a First Amendment to Interlocal Agreement for Fire Protection and Emergency Medical Services (Agreement) with the Town of Manalapan (Town) to address a space study analysis. **SUMMARY:** On May 7, 2024, the County entered into the Agreement with the Town, to provide Fire Protection and Emergency Medical Services to the Town (R2024-0478). The First Amendment provides for the County to fund half the cost of a mutually desired space utilization study and preliminary design procured by the Town, by applying a one (1)-time credit to the Town's contract price for services under the Agreement, not to exceed \$45,000. The space utilization study and preliminary design includes the Town Facility identified in the Agreement, also known as Fire Station 38. Countywide (SB)

U. INFORMATION SYSTEMS SERVICES

1. Staff recommends motion to receive and file: AT&T Switched Ethernet Service with Network on Demand (ASENoD) Pricing Schedule for a period of 36 months, from September 2025 through September 2028. **SUMMARY:** On July 11, 2023, through R2023-0958, the Board of County Commissioners (BCC) approved delegated authority to execute future AT&T Pricing Schedules in order to maintain current rates on existing services, and to extend services with \$0 agreements, as needed. The ASENoD service allows flexibility in bandwidth availability to adapt for emergency or on-demand usage of new NG911 technologies. The new annual pricing schedule of \$240,576, represents a savings of \$27,649 from the current pricing schedule of \$268,225. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Pricing Schedule has been fully executed on behalf of the BCC by the Chief Information Officer. Countywide (DB)
2. Staff recommends motion to approve: the Second Amendment to the Interlocal Agreement (IA) (R2023-0207) with the Health Care District of Palm Beach County (HCD) to modify service locations, increase bandwidth, and add an additional rack for colocation. This Amendment will increase annual revenue to the County by \$16,620, bringing the total amount from \$131,400 to \$148,020 for network and colocation services. **SUMMARY:** HCD has an existing IA with Palm Beach County (R2023-0207) and a First Amendment (R2025-0215) for network and colocation services. HCD requested this Second Amendment to increase bandwidth from 250MB to 1GB, remove network services from Lantana Lake Worth Health Center and Lake Worth Clinic, and add an additional colocation rack. These updates will result in a total of 14 network service locations and six (6) equipment racks. The Florida LambdaRail LLC has approved the connection of the HCD to the Florida LambdaRail network. Countywide (DB)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES

3. Staff recommends motion to:

- A) **rescind** Interlocal Agreement (IA) R2020-1099;
- B) **approve** the replacement IA for network and telephone services with the Town of Juno Beach (Juno Beach) for an annual revenue of \$7,680; and
- C) **delegate authority** to the County Administrator or designee to approve and execute Task Orders associated with these services, up to a maximum dollar value of \$50,000 per Task Order, that do not substantially change the scope of work, terms or conditions of the IA.

SUMMARY: Juno Beach has an existing IA with Palm Beach County (R2020-1099) and First Amendment (R2021-1942) for network and telephone services. The County recommends rescinding the existing IA and replacing it with an IA for a (1) year with four (4) automatic one (1)-year renewals unless notice is given by either party. This new IA includes updated contract terms and language, as well as a reduction in phone count from 37 to 29 handsets. This change results in a monthly decrease of \$80, with the new IA generating annual revenue of \$7,680 for the County. The Florida LambdaRail, LLC has approved connection of Juno Beach to the Florida LambdaRail network. District 1 (DB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. Staff recommends motion to receive and file:

- A) Grant Award Modification (GAM) #612965 reallocating unspent grant funds with the U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA), Improving Adult and Juvenile Crisis Stabilization and Community Reentry Program (CSCR); and
- B) First Amendment to Contract #R2025-0979 with Florida Atlantic University (FAU) extending the contract end date from September 30, 2025 to December 31, 2026.

SUMMARY: Palm Beach County (PBC), through its Public Safety Department's Division of Justice Services (DJS), was awarded a \$750,000 grant by the U.S. Department of Justice, Bureau of Justice Assistance (BJA) Improving Adult and Juvenile Crisis Stabilization and Community Reentry Program (CSCR), Grant No. 15PBJA-22-GK-04898-CSCR (CFDA #16.812), for the project period of October 1, 2022 through September 30, 2025. The grant funds were allocated to support contractual services with key project partners including the City of Riviera Beach (RB), FAU, and the Health Care District (HCD) for professional and consulting services. Due to delays in implementation, DJS requested and received a 12-month no-cost extension (GAM #609992), approved on May 20, 2025, extending the grant period through September 30, 2026. To align with this extension, on August 19, 2025, GAM #612965 was approved to modify the grant budget and reallocate unspent funds across all service categories to support continued services through FY 2026. This reallocation ensures uninterrupted program delivery under the no-cost extension approved by BJA. As a result, the First Amendment to the contract with FAU extends the contract terms through December 31, 2026. This adjustment is necessary to spend down remaining grant funds and provide additional time to complete project deliverables in alignment with the goals and objectives of the grant. FAU is conducting a phased process and outcome evaluation of the PBC Reentry Program, including data collection, analysis, reporting, and collaboration with project partners. HCD is providing coordinated reentry support, including behavioral health services, intake, pre- and post-release planning with case managers, data analytics and reporting, and follow-up care coordination for specialty and psychiatric services. The RB is delivering direct reentry services to clients. New contracts for RB and HCD will be included in a future agenda item, as we are currently awaiting execution by the agencies. In accordance with PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The attached First Amendment was executed by the County Administrator pursuant to the authority delegated by R2025-0979. Countywide (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

2. Staff recommends motion to:

- A) **approve** Memorandum of Understanding (MOU) with the Florida Department of Juvenile Justice (FLDJJ) to establish procedures for referring and serving reentry youth for the period retroactive to October 1, 2025 through September 30, 2028 at no cost to the County; and
- B) **delegate authority** to the County Administrator or designee to sign future documents, extensions, renewals, cancelations, or amendments pertaining to an MOU with FLDJJ that do not substantially change the scope of work, terms or conditions of any future documents.

SUMMARY: This MOU establishes the general conditions and joint processes that will enable the Palm Beach County (PBC) Public Safety Department's Youth Reentry Program and FLDJJ to effectively collaborate as partners in regard to serving youth returning from incarceration within the juvenile justice system. Youth reentry services are comprised of targeted case management, support services, community outreach, reentry peer groups, and partnerships with community partners to create a continuum of coordinated care across systems and providers. This MOU is retroactive to October 1, 2025, as the FLDJJ implemented a new document review process that exceeded expected timeframes. This is a renewal of an active MOU between PBC and FLDJJ that expired on September 30, 2025. Countywide (RS)

- 3. Staff recommends motion to receive and file: Award Amendment Notice AMD005 from the Florida Department of Law Enforcement (FDLE) Edward Byrne Memorial Justice Assistance Grant (JAG) award# 6N153, providing an extension of the grant period from September 30, 2025 to March 31, 2026. **SUMMARY:** Palm Beach County was awarded a \$107,859 grant (R2025-0971) from FDLE JAG program (CFDA#16.738) for the period October 1, 2024, through September 30, 2025 for the purchase of law enforcement equipment. However, due to delays by FDLE and the need for updated documentation, the grant was not officially awarded until May 5, 2025, after the grant period had already begun. Additional delays related to procurement requirements and manufacturer supply limitations have delayed the process of securing a qualified vendor for the purchase of portable breath testers, tint meters, and RatKit in carry bags. As a result, staff requested a grant extension to ensure sufficient time for completing the equipment procurement and distribution to local law enforcement agencies. The amendment was approved by the County Administrator's designee, the CJC Director, pursuant to delegated authority in R2024-1584 and R205-0971; and in accordance with County PPM CW-O-051, this item is now being submitted by the department as a receive and file agenda item. **No County match is required.** Countywide (JBR)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

4. Staff recommends motion to:

- A) **receive and file** a grant award from the Florida Department of Law Enforcement (FDLE), Edward Byrne Memorial Justice Assistance Formula Grant (JAG) for the period October 1, 2023, through September 30, 2025, in the amount of \$240,288 (award # 6N251), for contractual adult reentry services;
- B) **approve** a Budget Amendment of \$60 in the Criminal Justice Grant Fund to adjust the budget to the actual grant award; and
- C) **approve** a Budget Amendment of \$60 in the Justice Services Grant Fund to adjust the transfer from the Criminal Justice Grant Fund.

SUMMARY: On November 19, 2024, the Board of County Commissioners (BCC) ratified the Mayor's signature on the FDLE JAG grant application (R2024-1583) for a total of \$240,288 (CFDA# 16.738). Due to delays with FDLE and updates in documentation requested by FDLE, grant number 6N251 was awarded on May 28, 2025, after the grant period had already begun on October 1, 2023. The Criminal Justice Commission (CJC) approved allocating \$240,288 to Palm Beach County's (PBC) Public Safety Department's Reentry Program to contract with the City of Riviera Beach to provide transitional services for adults released from jail and prison that are returning to PBC. For FY2024, the PBC served approximately 707 adults through PBC's Reentry Program. Of these, 377 individuals were served pre-release at our local state prison, Sago Palm Reentry Center, where 75 individuals received peer support group services, 25 received Inside Out Dads parenting classes, and 48 received moral reconnection therapy classes (cognitive behavior intervention). For individuals on post-release, 78% who reported a need for housing were able to obtain some form of housing assistance such as transitional housing or rental assistance. The award was executed on behalf of the BCC by the County Administrator pursuant to R2024-1583 and in accordance with County PPM CW-O-051. All delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item. This item was delayed due to an oversight by staff. **No County match funds are required.** Countywide (JBR)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

5. Staff recommends motion to:

A) receive and file the executed Amendment 13 for subcontract #16TFGR26 with the Florida Council Against Sexual Violence (FCASV) in the amount of \$266,843.31 to define tasks and deliverables for the period to July 1, 2025 through June 30, 2026, to provide sexual assault recovery services for a total of \$2,005,702.31 for the period of July 1, 2016 through June 30, 2026; and

B) approve Budget Amendment of \$200,089 in the Public Safety Grants Fund to adjust the budget to the actual grant awards.

SUMMARY: FCASV provides funding to Palm Beach County Department of Public Safety Division of Victim Services (DVS) through the award of annual grants to support and enhance sexual assault recovery services to primary and secondary victims. Amendment 13 to subcontract #16TFGR26 (R2016-1195, CSFA 64.061 and CSFA 64.069), revises the contract amount from \$1,738,859 to \$2,005,702.31 which is inclusive of the \$1,738,859 allocation received in the previous grant periods and \$266,843.31 allocated for the current grant period. Amendment 13 defines tasks/deliverables to continue such as client eligibility, services including a 24-hour helpline, information and referral, crisis intervention, advocacy, accompaniment, community awareness, system coordination, support/personal growth groups, therapy, sexual violence-specific outreach activities, attendance at sexual assault specific training, attendance at sexual assault specific work groups and documentation thereof. These contracts will continue to fund two (2) Victim Advocates and one (1) Victim Services Project Coordinator. The Project Coordinator specializes in follow up care for victims of sexual assault and provides services such as organizing comprehensive medical follow up and other supportive services as needed. There was a delay in getting Amendment 13 to the Board of County Commissioners (BCC) as a receive and file due to Florida Department of Health not releasing the funds to FCASV until late August, delaying the Amendments to the original contract. From July 1, 2024 to June 30, 2025, the DVS assisted 940 new and ongoing primary and secondary victims with 11,892 units of service. If grant-funding ceases, the positions associated with this subcontract will be deleted from the DVS complement. R2006-0095 authorized the County Administrator or designee to execute FCASV grant contracts on behalf of the County. **No County matching funds are required.** Countywide (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

6. Staff recommends motion to:

- A) **receive and file** Contractual Purchase Order (CPO) (PR768977) for \$500,000 for contractual Adult Reentry Services from the Florida Department of Corrections (FDC) for the service period of July 1, 2025 through June 30, 2026;
- B) **approve** a Budget Amendment of \$500,000 in the Justice Service Grant Fund to adjust the budget to the actual CPO amount;
- C) **approve** the following Contracts to provide adult reentry case management and support services:
 - 1) The Lord's Place, Inc. (TLP) in the amount of \$257,500 for the period retroactive to July 1, 2025 through June 30, 2026 utilizing funding from FDC;
 - 2) TLP in the amount of \$190,292 for the period retroactive to October 1, 2025 through September 30, 2026 utilizing ad valorem funding and Federal Justice Assistance Grant (JAG) funding; and
- D) **delegate authority** to County Administrator or designee to execute amendments and administrative documents associated with the above contracts that do not substantially change the scope of work, terms or conditions of the agreement, on behalf of the Board of County Commissioners (BCC), after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

SUMMARY: Palm Beach County's (PBC) Public Safety Department Division of Justice Services contracts with providers to coordinate reentry services to those returning to PBC from incarceration. Providers are solicited and selected for a two (2) year period through a competitive procurement process, although funding is allocated on an annual basis. For FY 2026–2027, TLP and the City of Riviera Beach (RB) were selected to receive funding for services such as pre- and post-release case management and client support services. The State of Florida FY 2025– 2026 General Appropriations Act provided \$500,000 in non-recurring general revenue funds to the BCC for Adult Reentry Services. This funding supports the provider contracts who serve returning residents who are released from FDC facilities and return to PBC.

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

6. **SUMMARY (cont'd.):** Approximately 747 adults (352 Sago Palm Reentry Center and 395 Post Release) have been served by the County's Reentry Program in County FY 2024. This includes 156 prerelease new enrollments at Sago Palm and 237 post-release new enrollments. Separate contracts are necessary for each provider based on funding source and the beginning and ending dates of the County and the State fiscal years. Contracts utilizing funding from the State of Florida FY 2025–FY 2026 General Appropriations Act are retroactive to July 1, 2025 and contracts utilizing Ad Valorem and JAG funds are retroactive to October 1, 2025. The delay was a result of a late budget approval by the Governor and the FDC CPO being received on July 22, 2025. Contracts for RB will be included in a future agenda item; we are currently awaiting execution by the City of Riviera Beach. The CPO contains broader indemnification by the County than that approved by PPM CW-F-049. The CPO requires the County to indemnify and save harmless the Department of Corrections and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or supplied by the County. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for the CPO and advised staff accordingly. Given that the County will not be manufacturing or supplying any copyrighted, patented, or unpatented inventions, processes, or articles as a result of the CPO; the CPO is the result of a legislative appropriation; and the CPO is not formally executed, staff recommends BCC approval. Countywide (RS)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. Staff recommends motion to approve: certification of Palm Tran's general administrative costs as required by Section 341.071, Florida Statutes, Transit Productivity and Performance Measures Reports. **SUMMARY:** Effective July 1, 2024, Chapter. 2024-57, Laws of Florida, amends Section 341.071, Florida Statutes, Transit Productivity and Performance Measures Reports, by adding subsection four (4). This new provision requires public transit providers to disclose certain information and documentation relating to its budgeted and general administrative costs. Per Section 341.071(4)(c), Florida Statutes, the department shall determine, by tier, the annual state average of administrative costs by determining the percentage of the total operating budget which is expended on general administrative costs in the state. The tiers are Tier 1 and Tier 2 as defined by 49 C.F.R. part 625. Palm Tran certifies that our ratio of administrative costs to operating costs for FY 2025 (October 1, 2024 to September 30, 2025) is 13.73% and is below the state Tier 1 average of 24.05%. Palm Tran also certifies that no gifts as defined in Section 112.312, Florida Statutes, were accepted in exchange for contracts and submits the following required documentation:
 1. FY 2025 Line-item budget report of its budgeted and actual general administrative costs;
 2. All salaried executive management-level employees' total compensation packages; and
 3. Ridership performance and metrics based on the most recent closed-out data from the National Transit Database. Countywide (MM)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF

1. **Staff recommends motion to approve:** a Budget Transfer of \$79,500 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO). **SUMMARY:** Section 932.7055(5), Florida Statutes; provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. The funds requested will be used to purchase Automated External Defibrillators for PBSO vehicles. Use of LETf requires approval by the Board of County Commissioners (BCC), upon request of the Sheriff. The current State LETf balance is \$1,190,336. Approval of this request will reduce the State LETf balance to \$1,110,836. The PBSO certifies that the use of these funds is in accordance with Section 932.7055(5), Florida Statutes. No new positions are needed and no additional County funds are required. Countywide (RS)

3. CONSENT AGENDA APPROVAL

DD. TOURIST DEVELOPMENT

1. Staff recommends motion to receive and file: FY 2026 Marketing Plans for Palm Beach County Film Commission, Inc. (Film Commission), Cultural Council of Palm Beach County, Inc. (Cultural Council), Palm Beach Sports Commission, Inc. (Sports Commission), and Discover Palm Beach County, Inc. (Discover), (collectively, Tourism Agencies). **SUMMARY:** The Palm Beach County (County) Tourist Development Council (TDC) is an advisory council responsible for overseeing the allocation and administration of revenues collected from the Tourism Development Taxes (TDT) in accordance with Section 125.0104(5), Florida Statutes, and Chapter 17, Article III, Section 17-115 of the County Code (County Ordinance 2015-023). The County contracts with the Tourism Agencies to promote the County as a tourism destination. On an annual basis and as part of the budget approval process, each Tourism Agency is required to prepare a marketing plan for approval by its corresponding board of directors and the TDC. The marketing plans detail how the TDT collected are to be spent during the upcoming year as a plan to drive visitors to the County. The marketing plans include advertising efforts through media and marketing/sales partnership agreements that are procured as sole source purchases. The County contracts with the Film Commission (R2022-1018, as amended), the Sports Commission (R2022-1019, as amended), the Cultural Council (R2022-1022, as amended), and Discover (R2022-1024, as amended) provide that sole source purchases for advertising and marketing/sales partnership agreements that are specifically detailed in each of the Tourism Agencies' approved marketing plans and budgets, shall be deemed authorized by the TDC and the Board of County Commissioners (BCC) upon approval of the County's annual budget. The FY 2026 Marketing Plans, including Exhibit A (Executive Director Summary) and Exhibit B (Vendor Spending Summary) for Discover and Film Commission were approved by the TDC on September 11, 2025, and FY 2026 Marketing Plans, including Exhibit A (Executive Director Summary) and Exhibit B (Vendor Spending Summary) for Sports Commission and Cultural Council were approved by the TDC on October 9, 2025 for the term October 1, 2025 through September 30, 2026 and are now being submitted to the BCC as a receive and file. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

EE. INTERNAL AUDITOR

1. Staff recommends motion to approve: the appointment of the following two (2) individuals to the Internal Audit Committee from November 18, 2025 to September 30, 2028:

| Seat | Nominee | Nominated by: |
|------|----------------|-------------------|
| 1 | Sonny Maken | Vice Mayor Baxter |
| 2 | Salvatore Faso | Mayor Marino |

SUMMARY: The purpose of the Internal Audit Committee is to assist the Board of County Commissioners (BCC) in fulfilling its oversight and governance responsibilities related to County operations, and to provide advice and recommendations to the County Internal Auditor. All members of the Internal Audit Committee are required to be citizens of the County, independent of County operations and officials, with experience in business or finance; government accounting, auditing, operations or financial management; or other relevant experience. At its September 17, 2025 meeting, the Internal Audit Committee unanimously recommended the appointment of Mr. Maken to Seat 1 and Mr. Faso to Seat 2. Upon BCC approval, both appointees will serve a three (3)-year term. The Audit Committee is comprised of five (5) full-member seats and one (1) alternate member seat. A memorandum dated July 31, 2025 was sent to the BCC for nomination. Approval of these appointments will fill all five (5) full member seats. The alternate member seat remains vacant. Countywide (DB)

3. CONSENT AGENDA APPROVAL

FF. CAREERSOURCE

- 1. Staff recommends motion to approve: one (1) appointment to the CareerSource Palm Beach County, Inc. Board of Directors (Board) for the seat to fill an unexpired term November 18, 2025 to November 18, 2028.

| Appointment | Seat No. | Area of Representation | Nominated By |
|------------------|----------|--|--------------------------|
| Barbara Cipriano | 11 | ETPC- Education and Training Provider – Higher Education | Palm Beach State College |

SUMMARY: The Board’s mission is to develop a more efficient system to prepare Floridians for high skill and high wage jobs, and to oversee Welfare Reform, School-to-Work, and Adult/Literacy educational training. On October 22, 2024, the Board of County Commissioners (BCC) approved the Interlocal Agreement Palm Beach Workforce Development Consortium (R2024-1435) (Agreement), which replaced prior Agreements. The Agreement states the BCC will appoint private sector board members to assure a minimum 51% private sector majority. The federal Workforce Innovation and Opportunity Act requests that an emphasis be placed on Chief Executive Officers or highest level of management positions for both community and business sector appointments. The Board approved the nomination of Ms. Barbara Cipriano at their October 23, 2025 meeting. Ms. Barbara Cipriano is filling an unexpired term that will expire on November 18, 2028. Ms. Barbara Cipriano is the Provost & Dean, Palm Beach State College, Lake Worth Campus. Countywide (JBR)

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4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to approve:

A) a Resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, approving a Budget Amendment to establish proceeds in the Economic Development Incentives Fund; and

B) a Budget Amendment in the Economic Development Incentives Fund to recognize and establish appropriations for additional revenue received in the amount of \$588,500 from Industrial Development Revenue Bond (IDRB) fees.

SUMMARY: On October 21, 2025, the BCC approved the use of \$588,500 in IDRB fees to support the implementation of a Small Business Training and Development Program, a Small Business Revolving Loan Program, and departmental outreach initiatives, and granted permission to advertise for public hearing on November 18, 2025. This item establishes a Budget Amendment in the amount of \$588,500 to recognize proceeds and appropriate program costs in the Economic Development Incentives Fund, as required by Florida Statutes 129.06(2)(f)(1). The County Administrator, or designee, shall be authorized to execute all loan documents necessary to implement the Small Business Training and Development Program and the Small Business Revolving Loan Program. These documents include, but are not limited to, the funding agreements, promissory notes, security agreements, and other related documents as required under the programs. Countywide (DB)

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5. REGULAR AGENDA

A. FIRE RESCUE

1. Staff recommends motion to:

A) [approve on preliminary reading and permission to advertise for public hearing on December 2, 2025 at 9:30 am:](#) AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING PALM BEACH COUNTY CODE, CHAPTER 26, ARTICLE II, DIVISION 3 (FIRE/RESCUE MSTUs); AMENDING SECTION 26-51, SUBSECTIONS (a) AND (c), TO REMOVE THE TOWN OF JUPITER FROM THE JUPITER MUNICIPAL SERVICE TAXING UNIT (MSTU) AND ELIMINATE THE JUPITER MSTU; PROVIDING FOR RECITALS; PROVIDING FOR EFFECTIVE DATE AND IMPLEMENTATION; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR CAPTIONS; and

B) **receive and file** a Business Impact Estimate (BIE) of the proposed Ordinance.

SUMMARY: The County has provided fire rescue services to the Town of Jupiter (Town) as part of the Jupiter MSTU since 1997. The Town entered into an Interlocal Agreement for Fire Protection and Emergency Medical Services (R2023-0956) (Agreement) for a ten (10) year period commencing October 1, 2023. However, the Town is in the process of establishing its own fire rescue services commencing on October 1, 2026, and has notified the County that it is terminating the Agreement early at the conclusion of Fiscal Year 2026, September 30, 2026, in accordance with the early termination provisions of the Agreement. Pursuant to the terms of the Agreement, both the Agreement and the County's provision of fire rescue and emergency medical services to the Town shall terminate at the end of Fiscal Year 2026, September 30, 2026. This Ordinance will remove the Town from the Jupiter MSTU in accordance with said termination of services, and eliminate the Jupiter MSTU. Section 125.66(3)(a), Florida Statutes requires the County to prepare a BIE before enacting an ordinance and to post the same on the County's website no later than the date the notice of the proposed enactment is published. The BIE is included as Attachment 2 to this agenda item. Countywide (SB)

5. REGULAR AGENDA

B. HOUSING & ECONOMIC DEVELOPMENT

1. [Staff recommends a motion to approve on preliminary reading and permission to advertise for public hearing on December 2, 2025 at 9:30 a.m.:](#) an Ordinance of the Board of County Commissioners (BCC) of Palm Beach County, Florida, to be entitled The Small Business Development Ordinance, enacting Sections 2-80.20 through 2-80.30 and 2-80.32 through 2-80.40 of the Palm Beach County Code as follows: Section 2-80.20. Title; Section 2-80.21. Definitions; Section 2-80.22. Scope and Exclusions; Section 2-80.23. Commercial Nondiscrimination Policy; Section 2-80.24. Affirmative Procurement Initiatives; Section 2-80.25. Program Administration; Section 2-80.26. Certification and Compliance; Section 2-80.27. Small Business Development Advisory Committee; Section 2-80.28. Effectiveness of the Small Business Development Ordinance to existing contracts and solicitations; Sections 2-80.29-2-80.30. Reserved; Sections 2-80.32-2-80.40. Reserved; Providing for Repeal of Laws in Conflict; Providing for Savings Clause; Providing for Severability Clause; Providing for Inclusion in the Code of Laws and Ordinances; Providing for Captions; and Providing for an Effective Date. **SUMMARY:** The current Equal Business Opportunity (EBO) Ordinance was adopted on October 16, 2018, and made effective on January 1, 2019, by Palm Beach County Ordinance No. 2018-021, as amended by Ordinance Nos. 2023-038, 2024-006, 2025-002 and 2025-014 (collectively Sections 2-80.20 through 2-80.31 of the Palm Beach County Code). This item proposes to replace the EBO Ordinance, which will sunset on December 31, 2025, with the Small Business Development Ordinance, clarifying language, removing out-of-date and irrelevant initiatives, and removing duplication of terms to promote efficiency by the Office of Small Business Development in assisting and promoting the development of small business of Palm Beach County. Countywide (RS)

5. REGULAR AGENDA

C. COMMUNITY SERVICES

1. Staff recommends motion to:

- A) **ratify the Mayor's signature** on the Florida Department of Children and Families (DCF) Unified Homeless Contract LP027 for a term of three (3) years, from July 1, 2025, through June 30, 2028, in the total amount of \$3,276,202.83;
- B) **receive and file** the DCF Unified Homeless Contract LP027 for a term of three (3) years, from July 1, 2025, through June 30, 2028, in the total amount of \$3,276,202.83;
- C) **approve** (1) the Certification regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Contracts/Subcontracts; (2) the Certification regarding Lobbying, and (3) the Vendor Certification regarding Scrutinized Companies Lists;
- D) **approve** an upward Budget Amendment of \$3,276,203 in FY 2025 the Unified Homeless Grant Fund for the Division of Human Services and Community Action Program (HSCAP) to recognize the grant award;
- E) **approve** an upward Budget Amendment of \$3,603,905 in FY 2026 the Unified Homeless Grant Fund for the Division of Human Services and Community Action Program (HSCAP) to re-establish the budget in FY 2026;
- F) **approve** a downward Budget Amendment of \$231,143 in the General Fund in FY 2025 to close out the existing budget in the general fund, and re-establish it in the new Unified Homeless Grant Fund;
- G) **approve** a downward Budget Amendment of \$520,074 in the General Fund in FY 2026 to close out the existing budget in the general fund, and re-establish it in the new Unified Homeless Grant Fund; and
- H) **approve** a Budget Transfer of \$373,020 from General Fund Contingency Reserves to the Unified Homeless Grant Fund in FY 2026 for the required annual match dollars.

5. REGULAR AGENDA

C. COMMUNITY SERVICES

1. **SUMMARY:** The Contract provides for \$1,092,067.61 annually, totaling \$3,276,202.83 over three (3) years, to the Palm Beach County (County) Continuum of Care (CoC), also known as the Homeless and Housing Alliance (HHA). Of this amount, \$910,797 is allocated annually for homeless prevention services, and \$181,271 is designated annually for planning and evaluation. To ensure the continuation of homeless services, DCF required that the signed amendment be returned no later than July 30, 2025. The DCF Unified Homeless Contract LP027 was received from DCF on June 19, 2025. The emergency signature process was utilized due to insufficient time to submit this item through the BCC agenda process. This item is now being submitted to the BCC in accordance with PPM CW-O-051. This Contract includes four (4) grants: (1) the Emergency Solutions Grant (ESG), (2) the Challenge Grant, (3) the Temporary Assistance for Needy Families Grant (TANF), and (4) the Planning and Evaluation Grant. The ESG Grant is newly awarded and requires a 100% match from the County. The Challenge Grant is in its second year and requires a 25% match from the County. The TANF and the Planning and Evaluation Grants are long-standing grants and do not require a match. These grants will provide homeless prevention services. Due to the complexity of these funding sources, this agenda item establishes the budget in a new fund and closes out the budget in the general fund for both FY 2025 and FY 2026. In FY 2024-2025, ESG did not provide funding, the Challenge Grant served 344 households, and TANF served 25. For FY 2025-2026, ESG will serve 50 households annually, the Challenge Grant will serve 166, and TANF will serve eight (8). To ensure the continuation of homeless services, DCF required that the signed contract be returned no later than July 30, 2025. The DCF Unified Homeless Contract LP027 was received from DCF on June 19, 2025. The emergency signature process was utilized due to insufficient time to submit this item through the BCC agenda process. This item is now being submitted to the BCC in accordance with PPM CW-O-051. **A County match of \$373,020 is required annually and will be requested during the budget process for FY2027 and FY2028.** Countywide (JBR)

5. REGULAR AGENDA

D. COUNTY ATTORNEY

1. Staff recommends motion to adopt: a Resolution calling for a referendum to be held on November 3, 2026 for the purpose of submitting to the duly qualified electors of Palm Beach County, Florida a question regarding the School Board of Palm Beach County, Florida's authority to levy 1.00 mills for operational needs of Palm Beach County public schools for the next four (4) fiscal years beginning July 1, 2027 and ending June 30, 2031; providing for notice of election; providing for an official ballot; providing for absentee voting and early voting; providing for referendum results; providing for severability and providing an effective date. **SUMMARY:** On October 8, 2025, the School Board of Palm Beach County (School Board) adopted a Resolution directing the Board of County Commissioners (BCC) to call an election for voters to decide if the School District of Palm Beach County (School District) shall have the authority to levy 1.00 mills of ad valorem millage for operational needs of Palm Beach County public schools from July 1, 2027 to June 30, 2031. The BCC's adoption of this Resolution is statutorily required for the referendum to be held countywide. Countywide (DB)

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NOVEMBER 18, 2025

6. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

NOVEMBER 18, 2025

7. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

1. ~~Staff recommends motion to receive and file:~~ the updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to submit monthly a status report of the board directives. The report categorizes: 1) In Process Items, and 2) Completed Items. The report continues to be updated on an ongoing basis. Countywide (DC)

B. COUNTY ATTORNEY

8. BCC DIRECTION

NOVEMBER 18, 2025

9. COMMISSIONER COMMENTS

District 1 – COMMISSIONER MARIA G. MARINO

District 2 – COMMISSIONER GREGG K. WEISS

District 3 – COMMISSIONER JOEL G. FLORES

District 4 – COMMISSIONER MARCI WOODWARD

District 5 - COMMISSIONER MARIA SACHS

District 6 - COMMISSIONER SARA BAXTER

District 7 – COMMISSIONER BOBBY POWELL JR.

NOVEMBER 18, 2025

10. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."