

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

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Meeting Date: November 18, 2025	☒	Consent	☐	Regular
	☐	Ordinance	☐	Public Hearing

Department: Public Safety Department
Submitted For: Criminal Justice Commission

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EXECUTIVE BRIEF

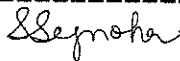
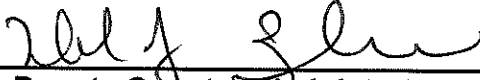
Motion and Title: Staff recommends motion to receive and file: Award Amendment Notice AMD005 from the Florida Department of Law Enforcement (FDLE) Edward Byrne Memorial Justice Assistance Grant (JAG) award# 6N153, providing an extension of the grant period from September 30, 2025 to March 31, 2026.

Summary: Palm Beach County was awarded a \$107,859 grant (R2025-0971) from FDLE JAG program (CFDA#16.738) for the period October 1, 2024, through September 30, 2025 for the purchase of law enforcement equipment. However, due to delays by FDLE and the need for updated documentation, the grant was not officially awarded until May 5, 2025, after the grant period had already begun. Additional delays related to procurement requirements and manufacturer supply limitations have delayed the process of securing a qualified vendor for the purchase of portable breath testers, tint meters, and RatKit in carry bags. As a result, staff requested a grant extension to ensure sufficient time for completing the equipment procurement and distribution to local law enforcement agencies. The amendment was approved by the County Administrator's designee, the CJC Director, pursuant to delegated authority in R2024-1584 and R205-0971; and in accordance with County PPM CW-O-051, this item is now being submitted by the department as a receive and file agenda item. **No County match is required. Countywide** (JBR)

Background and Justification: The FDLE JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. It provides states and units of local government with the critical funding necessary to support a broad range of program areas. JAG awards are based on a statutory formula that considers factors such as population and violent crime.

Attachment:
1) Award Amendment Notice AMD005 for Grant Award 6N153

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Recommended by:		Digitally signed by Stephanie Sejnoha Date: 2025.11.04 16:58:51 -05'00'
	Department Director	Date
Approved by:		11/9/25
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Personal Services					
Operating Costs					
Grants & Aids					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	*				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included In Current Budget? Yes X No
Is this item using Federal Funds? Yes ✓ No
Is this item using State Funds? Yes No ✓

Budget Account Exp No: Fund 1507 Dept. 762 Unit 7744 Obj. 8101 Prog.
Rev No: Fund 1507 Dept. 762 Unit 7744 Rev. 3129

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: 1507 Criminal Justice Grant Fund
Department: 762
Unit: 7744 JAG FDLE FY24 Cntywd Equip 6N153

* No additional fiscal impact, time extension only.

Departmental Fiscal Review:

Digitally signed by Mariana Díaz
DN: DC=org, DC=pbcbgov, OU=
Enterprise, OU=PSD, OU=Users, CN=
=Mariana Díaz, E=MDiaz@pbc.gov
Date: 2025.10.23 17:23:29-04'00'

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. And Control Comments:

ASDCM - 10/24/25
OFMB 10/23

Comments:

Hand: Mark 11/3/25

Contract Dev. & Control 26 10. 27. 25

10-27-25 Tue

B. Legal Sufficiency

Brosch 11/4/25
Assistant County Attorney

C. Other Department Review

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Amendment - AMD005

Amendment Information	
Amendment Name	AMD005
Amendment Type	Amendment
Date Created	8/25/2025 5:47 PM
Created By	Dawn Davenport
Status	Approved
Date Approved	8/26/2025 11:56 AM
Areas to Amend	Awarded Amount
	Award Duration
	Budget

Award Duration	
Start Date	10/1/2024
Current End Date	9/30/2025
Current Length Of Award	1 year 0 months 0 days
Current Close Out Date	11/29/2025
Proposed End Date	3/31/2026
Proposed Length Of Award	1 year 6 months 0 days
Proposed Close Out Date	5/30/2026
Justification	I am writing to formally request an extension for the FF YR 2024 FDLE JAG Equipment Grant award # 6N153. We are currently in the procurement phase, but have encountered delays in securing a vendor to accept the bid. As of today, we are still awaiting confirmation of a qualified vendor to move forward. Given this challenge, and in order to remain compliant with procurement policies and ensure responsible expenditure of grant funds, we respectfully request an extension to allow adequate time for completion of the process. We appreciate your continued support and understanding, and we will notify you immediately once a vendor has been selected/accepted and the distribution timeline has been finalized.
Internal Notes	



Award Duration - Response

Approved End Date	3/31/2026
Approved Length Of Award	1 year 6 months 0 days
Approved Close Out Date	5/30/2026
Reasoning	

Amendment History

08/26/2025 11:56 AM	Amendment request approved by Melissa Smith
08/25/2025 06:08 PM	Amendment request submitted by Dawn Davenport
08/25/2025 05:47 PM	Amendment request draft created by Dawn Davenport