

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 2, 2025 [X] Consent [] Regular
[] Workshop [] Public Hearing

Department: Office of Community Revitalization
Submitted By: Office of Community Revitalization

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) approve a Contract with Spirit of Giving Network, Inc. (Agency) in an amount not-to-exceed \$165,000 for professional services to assist with the planning and purchase of school supplies and other items needed for the 2026 Back to School PBC! event (Event) for the period beginning January 1, 2026 through September 30, 2026; and
- B) authorize advance payments to the Agency of up to \$82,500 towards the purchase of school supplies and other items.

Summary: The proposed Contract allocates a not-to-exceed amount of \$165,000 to the Agency to facilitate the implementation of the Event. This vital initiative aims to support over 13,000 Palm Beach County students from low-income families, spanning from Pre-K through 12th grade, who are enrolled in the public or charter school system. Scheduled for Saturday, August 1, 2026, the Event is strategically timed before the commencement of the 2026/2027 school year. Under the Contract terms, up to \$82,500 of the County's contribution may be advanced to the Agency to facilitate the procurement of school supplies and other necessary items for the Event.

With nearly 12,000 students registered for the 2025 event, more than 13,000 were ultimately served through a combination of on-site participation, agency pickups, and post-event distribution efforts—surpassing expectations and ensuring vital school supplies reached families countywide. Attendance and participation varied across event sites. At the Palm Beach County Convention Center alone, over 7,000 students were registered. During peak hours, the Office of Community Revitalization (OCR) team and its many volunteers served approximately 533 students per hour and about 133 every 15 minutes, demonstrating the efficiency and coordination of on-site operations

Additional sites also saw notable participation levels last year. Palm Beach State College served 1,345 students, and Village Academy served 1,680 students, closely reflecting their registration numbers. The Edna W. Runner Education Center served all 237 registered students. In addition, 1,452 students received backpacks through the Village Academy agency pickups, further extending the event's reach. Over 1,200 volunteers contributed their time and effort across all locations, ensuring smooth operations and a welcoming experience for participating families. Collectively, these four (4) locations accounted for 11,769 students served during the core event period. Beyond the main event, extensive post-distribution efforts extended the reach of this initiative. An additional 1,959 backpacks were delivered to partner agencies to assist students who were not registered through the event portal. Moreover, 3,035 prepacked backpacks designated for registered students who could not attend the Convention Center event were distributed through collaboration with schools and partners. Funding for this purpose is readily accessible within the OCR Special Projects and Initiatives Fund. Countywide (RS)

Background and Justification: The Event is an annual initiative led by the OCR, in collaboration with County departments, the Agency, the Children Services Council of Palm Beach County, the Palm Beach County Sheriff's Office, and a dedicated coalition of community-based organizations and volunteers. This transformative initiative has grown remarkably, providing essential support to over 13,000 students annually. There are multiple event locations, including Village Academy in South County, the Convention Center in Central County, the Edna Runner Tutorial Center in North County, and the Palm Beach State College Belle Glade Campus. The Event goes beyond being just a simple distribution of school supplies. It has transformed into a holistic support system, offering services such as haircuts, school uniforms, sneakers, socks, blood tests, biometric health screenings, vision, dental, and hearing examinations, and more, depending on the site and resource availability. The fiscal impact associated with this item shall be funded by existing funds in the OCR Special Projects and Initiative fund in FY2026. These funds will be allocated towards the contract with the Agency to purchase supplies and services needed for the event. (Continued on Page 3).

- Attachments:
- 1. Contract
 - 2. 2025 Back to School PBC! Closeout Report

Recommended by: Houston L. Tate Division Director Date
Approved By: Deputy County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures					
Operating Costs	\$165,000				
External Revenues					
Program Income(County)					
In-Kind Match(County					
NET FISCAL IMPACT	\$165,000				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE					

Is this item included in the current budget?

Yes X

No

Is this item using federal funds?

Yes

No X

Is this item using state funds?

Yes

No X

Budget Account Exp No.:

Fund	1401	Dept	610	Unit	X164	Object	8201
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B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact associated with this item shall be funded by existing funds in the OCR Special Projects and Initiative fund in FY2026. These funds will be allocated towards the contract with the Agency to purchase supplies and services needed for the event.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. **OFMB Fiscal and/or Contract Dev. and Control Comments:**

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Background and Policy Issues: Continued from Page 1

The Event once again demonstrated the strong commitment of Palm Beach County agencies and community partners to ensuring that every student begins the school year with the resources needed for success. Attendance at the Convention Center site was exceptionally high, exceeding expectations and underscoring the continued community demand for support. Despite this surge, the OCR team and its partners maintained seamless operations, efficiently distributing thousands of backpacks and supplies to students and families.

The Contract and Scope of Work outlines the shared responsibilities between the Agency, the County, and OCR. The Agency provides comprehensive event services, including logistical support, coordination, and procurement of supplies, while OCR oversees registration, site management, volunteer coordination, and community engagement. This structured collaboration ensures efficient use of resources and accountability at every stage.

**CONTRACT FOR PROFESSIONAL SERVICES RELATED TO
BACK TO SCHOOL PBC!**

This Contract is made and entered into on December 2, 2025 by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "COUNTY" and Spirit of Giving Network, Inc. a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as such or as "AGENCY" and whose Federal Tax I.D. # is 65-0765570, collectively "the parties".

WITNESSETH:

WHEREAS, the Office of Community Revitalization (OCR) implements the annual Back to School PBC! Event, hereinafter referred to as the "Event," which serves annually approximately 10,000 students of low or no income families at 4 locations throughout Palm Beach County; and

WHEREAS, the OCR partners every year with the Spirit of Giving Network, Inc. (SOGN) and the Event's collaborative comprised of County agencies and over 80 nonprofit agencies in the implementation of this event scheduled for August 1, 2026, to provide backpacks, school supplies, books, socks, hygiene kits, a health fair, food, games, entertainment, and a myriad of resources; and

WHEREAS, the partnership aims to reach low or no income families from throughout the community who are in need of school supplies and resources for their children, welcoming youth from Kindergarten to 12th grade to have a day of fun and education, and empower them to begin the school year with confidence; and

WHEREAS, SOGN is a collaborative, nonprofit organization with a focus on children and families in Palm Beach County; and

WHEREAS, OCR's partnership with SOGN has been successful in the planning and implementation of the Event, and has brought new sponsors, additional funding and resources to the Event, an increase in the number of students served, and over 1200 volunteers; and

WHEREAS, the implementation of the Back to School PBC! Event serves a public purpose because it helps achieve Palm Beach County's vision to bring communities together through advocacy of important educational and life issues and impacts education through collaborative efforts contributing to a brighter future for our youth in an effort to build tomorrow's leaders; and

WHEREAS, the parties desire to enter into this Contract and partner once again to implement the Back to School PBC! Event in 2026.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

ARTICLE 1 – RECITALS INCORPORATED

The foregoing recitals are true and correct and incorporated herein by reference.

ARTICLE 2 – SERVICES

The AGENCY'S responsibility under this Contract is to provide professional services in the acquisition of school supplies and resources for the Back to School Event, and to provide general support to the COUNTY in the implementation of the Back to School Event, as more specifically set forth in the Scope of Work in **Exhibit A**.

The COUNTY'S representative/liaison during the performance of this Contract shall be Ruth Moguillansky, OCR Principal Planner, (telephone no. 561.233.5376).

The AGENCY'S representative/liaison during the performance of this Contract shall be Lindy Harvey, Executive Director, Spirit of Giving Network (telephone no. 561.385.0144).

ARTICLE 3 – SCHEDULE

The AGENCY shall commence services on January 1, 2026, and complete all services by September 30, 2026.

ARTICLE 4 – PAYMENTS TO AGENCY

- A. The total amount to be paid by the COUNTY under this Contract for all services and materials shall not exceed a total contract amount of ONE HUNDRED SIXTY FIVE THOUSAND DOLLARS (\$165,000). The AGENCY may request up to EIGHTY TWO THOUSAND AND FIVE HUNDRED DOLLARS (\$82,500) as an advance payment to purchase school supplies and other items required for the Event's implementation. The AGENCY shall notify the COUNTY'S representative in writing when 90% of the "not to exceed amount" has been reached. The AGENCY will bill the COUNTY on a monthly basis, or as otherwise provided, for services rendered toward the completion of the Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.
- B. Invoices received from the AGENCY pursuant to this Contract will be reviewed and approved by the COUNTY'S representative, to verify that services have been rendered in conformity with the Contract. Approved invoices will then be sent to the Finance Department for payment. Invoices will normally be paid within thirty (30) days following the COUNTY representative's approval.
- C. The AGENCY is obligated to provide the COUNTY with the properly completed requests for all funds paid relative to this Contract no later than September 20th. Any amounts not requested by September 20th shall remain the COUNTY'S and the COUNTY shall have no further obligation with respect to such amounts.
- D. Final Invoice: In order for both parties herein to close their books and records, the AGENCY will clearly state "final invoice" on the AGENCY'S final/last billing to the COUNTY. This shall constitute AGENCY'S certification that all services have been properly performed and all charges and costs have been invoiced to Palm Beach County. Any other charges not properly included on this final invoice are waived by the AGENCY.

- E. In order to do business with Palm Beach County, AGENCIES are required to create a Vendor Registration Account OR activate an existing Vendor Registration Account through the Purchasing Department's Vendor Self Service (VSS) system, which can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. COUNTY will not finalize a contract award until the COUNTY has verified that the AGENCY is registered in VSS.

ARTICLE 5 - TRUTH-IN-NEGOTIATION CERTIFICATE

Signature of this Contract by the AGENCY shall also act as the execution of a truth-in-negotiation certificate certifying that the wage rates, over-head charges, and other costs used to determine the compensation provided for in this Contract are accurate, complete and current as of the date of the Contract and no higher than those charged the AGENCY'S most favored customer for the same or substantially similar service.

The said rates and costs shall be adjusted to exclude any significant sums should the AGENCY determine that the rates and costs were increased due to inaccurate, incomplete or noncurrent wage rates or due to inaccurate representations of fees paid to outside agencies. The AGENCY shall exercise its rights under this Article 5 within three (3) years following final payment.

ARTICLE 6 - TERMINATION

This Contract may be terminated by the AGENCY upon sixty (60) days' prior written notice to the COUNTY in the event of substantial failure by the COUNTY to perform in accordance with the terms of this Contract through no fault of the AGENCY. It may also be terminated, in whole or in part, by the COUNTY, with cause upon five (5) business days written notice to the AGENCY or without cause upon ten (10) business days written notice to the AGENCY. Unless the AGENCY is in breach of this Contract, the AGENCY shall be paid for services rendered to the COUNTY'S satisfaction through the date of termination. After receipt of a Termination Notice, except as otherwise directed by the COUNTY, in writing, the AGENCY shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other materials related to the terminated work to the COUNTY.
- D. Continue and complete all parts of the work that have not been terminated.

ARTICLE 7 - PERSONNEL

The AGENCY represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the COUNTY.

All of the services required herein under shall be performed by the AGENCY or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the AGENCY'S key personnel, as may be listed in Exhibit "A", must be made known to the COUNTY'S representative and written approval must be granted by the COUNTY's representative before said change or substitution can become effective.

The AGENCY warrants that all services shall be performed by skilled and competent personnel to the highest professional standards in the field.

All of the AGENCY'S personnel (and all Subcontractors), while on County premises, will comply with all COUNTY requirements governing conduct, safety and security.

ARTICLE 8 - AVAILABILITY OF FUNDS

The COUNTY'S performance and obligation to pay under this contract for subsequent fiscal years are contingent upon annual appropriations for its purpose by the Board of County Commissioners.

ARTICLE 9 – FEDERAL AND STATE TAX

The COUNTY is exempt from payment of Florida State Sales and Use Taxes. The COUNTY will sign an exemption certificate submitted by the AGENCY. The AGENCY shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the COUNTY, nor is the AGENCY authorized to use the COUNTY'S Tax Exemption Number in securing such materials.

The AGENCY shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this contract.

ARTICLE 10 - INSURANCE

The AGENCY shall maintain at its sole expense, in force and effect at all times during the term of this Contract, insurance coverage and limits (including endorsements) as described herein. Failure to maintain at least the required insurance shall be considered default of the Contract. The requirements contained herein, as well as COUNTY's review or acceptance of insurance maintained by AGENCY, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by AGENCY under the Contract. AGENCY agrees to notify the COUNTY at least ten (10) days prior to cancellation, non-renewal or material change to the required insurance coverage. Where the policy allows, coverage shall apply on a primary and non-contributory basis.

- A. Commercial General Liability: AGENCY shall maintain Commercial General Liability at a limit of liability not less than \$500,000 combined single limit for bodily injury and property damage each occurrence. Coverage shall not contain any endorsement(s) excluding Contractual Liability or Cross Liability.

Additional Insured Endorsement: The Commercial General Liability policy shall be endorsed to include, "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees, and Agents" as an Additional Insured. A copy of the endorsement shall be provided to COUNTY upon request.

- B. Workers' Compensation Insurance & Employer's Liability: AGENCY shall maintain Workers' Compensation & Employer's Liability in accordance with Chapter 440 of the Florida Statutes.
- C. Professional Liability: AGENCY shall maintain Professional Liability, or equivalent Errors & Omissions Liability, at a limit of liability not less than \$1,000,000 each occurrence, and \$2,000,000 per aggregate. When a self-insured retention (SIR) or deductible exceeds \$10,000, COUNTY reserves the right, but not the obligation, to review and request a copy of AGENCY's most recent annual report or audited financial statement. For policies written on a "claims-made" basis, AGENCY warrants the Retroactive Date equals or precedes the effective date of this Contract. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event triggering the right to purchase a Supplement Extended Reporting Period (SERP) during the term of this Contract, AGENCY shall purchase a SERP with a minimum reporting period not less than three (3) years after the expiration of the contract term. The requirement to purchase a SERP shall not relieve the AGENCY of the obligation to provide replacement coverage. The Certificate of Insurance providing evidence of the purchase of this coverage shall clearly indicate whether coverage is provided on an "occurrence" or "claims-made" form. If coverage is provided on a "claims-made" form the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage.
- D. Waiver of Subrogation: Except where prohibited by law, AGENCY hereby waives any and all rights of Subrogation against the COUNTY, its officers, employees and agents for each required policy except Professional Liability. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then AGENCY shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy that includes a condition to the policy specifically prohibiting such an endorsement or voids coverage should AGENCY enter into such an agreement on a pre-loss basis.
- E. Certificates of Insurance: On execution of this contract, renewal, within forty-eight (48) hours of a request by COUNTY, and upon expiration of any of the required coverage throughout the term of this Agreement, the AGENCY shall deliver to the COUNTY or COUNTY's designated representative a signed Certificate(s) of Insurance evidencing that all types and minimum limits of insurance coverage required by this Contract have been obtained and are in force and effect. Certificates shall be issued to:

Palm Beach County Board of County Commissioners
c/o Office of Community Revitalization
Houston L. Tate, Division Director V
2300 North Jog Road
West Palm Beach, Florida 33411

Using the address as indicated in the "Notices" article or another address on agreement of the parties.

- F. Right to Revise or Reject: COUNTY, by and through its Risk Management Department in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject, or accept any required policies of insurance, including limits, coverage, or endorsements.

ARTICLE 11 - INDEMNIFICATION

The AGENCY shall protect, defend, reimburse, indemnify and hold the COUNTY, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of their performance of the terms of this Contract or due to the acts or omissions of the AGENCY.

This article shall survive termination or expiration of this Contract.

ARTICLE 12 - SUCCESSORS AND ASSIGNS

The COUNTY and the AGENCY each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the COUNTY nor the AGENCY shall assign, sublet, convey or transfer its interest in this Contract without the prior written consent of the other.

ARTICLE 13 - REMEDIES

This Contract shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Contract will be held in a court of competent jurisdiction located in Palm Beach County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

No provision of this Contract is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Contract, including but not limited to any citizen or employees of the COUNTY and/or the AGENCY.

ARTICLE 14 - CONFLICT OF INTEREST

The AGENCY represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes, and the Palm Beach County Code of Ethics. The AGENCY further represents that no person having any such conflict of interest shall be employed for said performance of services.

The AGENCY shall promptly notify the COUNTY'S representative, in writing, by certified mail, of all potential conflicts of interest of any prospective business association, interest or other circumstance which may influence or appear to influence the AGENCY'S judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the AGENCY may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance

would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by the AGENCY.

The COUNTY agrees to notify the AGENCY of its opinion by certified mail within thirty (30) days of receipt of notification by the AGENCY. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by the AGENCY, the COUNTY shall so state in the notification and the AGENCY shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by the AGENCY under the terms of this Contract.

ARTICLE 15 - EXCUSABLE DELAYS

The AGENCY shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the AGENCY or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God, force majeure, natural or public health emergencies, labor disputes, freight embargoes, and abnormally severe and unusual weather conditions.

AGENCY acknowledges that Palm Beach County and the Country are currently experiencing a pandemic, specifically COVID-19, and agrees that COVID-19 is not an excusable delay under this Contract.

Upon the AGENCY'S request, the COUNTY shall consider the facts and extent of any failure to perform the work and, if the AGENCY'S failure to perform was without it or its subcontractors fault or negligence, the contract schedule and/or any other affected provision of this Contract shall be revised accordingly, subject to the COUNTY'S rights to change, terminate, or stop any or all of the work at any time.

ARTICLE 16 - ARREARS

The AGENCY shall not pledge the COUNTY'S credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgement, lien, or any form of indebtedness. The AGENCY further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

ARTICLE 17 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS

The AGENCY shall deliver to the COUNTY's representative for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the COUNTY under this Contract.

To the extent allowed by Chapter 119, Florida Statutes, all written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the COUNTY or at its expense will be kept confidential by the AGENCY and will not be disclosed to any other party, directly or indirectly, without the COUNTY'S prior written consent unless required by a lawful court order.

All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the COUNTY'S expense shall be and remain the COUNTY'S property and may be reproduced and reused at the discretion of the COUNTY.

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated hereby. Notwithstanding any other provision in this Contract, all documents, records, reports and any other materials produced hereunder shall be subject to disclosure, inspection and audit, pursuant to the Palm Beach County Office of the Inspector General, Palm Beach County Code, Sections 2-421 - 2-440, as amended.

ARTICLE 18 - INDEPENDENT CONTRACTOR RELATIONSHIP

The AGENCY is, and shall be, in the performance of all work services and activities under this Contract, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the AGENCY'S sole direction, supervision, and control. The AGENCY shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the AGENCY'S relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY.

The AGENCY does not have the power or authority to bind the COUNTY in any promise, agreement or representation.

ARTICLE 19 - CONTINGENT FEES

The AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the AGENCY to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the AGENCY, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract.

ARTICLE 20 - ACCESS AND AUDITS

The AGENCY shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least four (4) years after completion or termination of this Contract. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the AGENCY'S place of business.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the AGENCY, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

ARTICLE 21 - NONDISCRIMINATION

The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the AGENCY warrants and represents that throughout the term of the Contract, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, or genetic information. Failure to meet this requirement shall be considered default of the Contract.

As a condition of entering into this Contract, the AGENCY represents and warrants that it will comply with the COUNTY'S Commercial Nondiscrimination Policy as described in Resolution R2025-074, as amended. As part of such compliance, the AGENCY shall not discriminate on the basis of race, color, national origin, religion, ancestry, sex, age, marital status, familial status, sexual orientation, disability, or genetic information in the solicitation, selection, hiring or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall the AGENCY retaliate against any person for reporting instances of such discrimination. The AGENCY shall provide equal opportunity for subcontractors, vendors and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the County's relevant marketplace in Palm Beach County. The AGENCY understands and agrees that a material violation of this clause shall be considered a material breach of this Contract and may result in termination of this Contract, disqualification or debarment of the company from participating in County contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party. AGENCY shall include this language in its subcontracts.

ARTICLE 22 - AUTHORITY TO PRACTICE

The AGENCY hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request.

ARTICLE 23 - SEVERABILITY

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 24 - PUBLIC ENTITY CRIMES

As provided in F.S. 287.132-133, by entering into this contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and AGENCYS who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

ARTICLE 25 - MODIFICATIONS OF WORK

The COUNTY reserves the right to make changes in Scope of Work, including alterations, reductions therein or additions thereto. Upon receipt by the AGENCY of the COUNTY'S notification of a contemplated change, the AGENCY shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change, (2) notify the COUNTY of any estimated change in the completion date, and (3) advise the COUNTY if the contemplated change shall affect the AGENCY'S ability to meet the completion dates or schedules of this Contract.

If the COUNTY so instructs in writing, the AGENCY shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the COUNTY'S decision to proceed with the change.

If the COUNTY elects to make the change, the COUNTY shall initiate a Contract Amendment and the AGENCY shall not commence work on any such change until such written amendment is signed by the AGENCY and approved and executed on behalf of Palm Beach County.

ARTICLE 26 - NOTICE

All notices required in this Contract shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the COUNTY, notices shall be addressed to:

Palm Beach County Office of Community Revitalization
Houston L. Tate, OCR Director
2300 North Jog Road
West Palm Beach, Florida 33411

With copy to:

Palm Beach County Attorney's Office
301 North Olive Ave.
West Palm Beach, Florida 33401

If sent to the AGENCY, notices shall be addressed to:

Dr. Anthony Altieri, President
Spirit of Giving Network, Inc.
1515 N Federal Hwy Suite 206
Boca Raton, FL 33432-1402

ARTICLE 27 - ENTIRETY OF CONTRACTUAL AGREEMENT

The COUNTY and the AGENCY agree that this Contract sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 25- Modifications of Work.

ARTICLE 28 - CRIMINAL HISTORY RECORDS CHECK

The AGENCY, AGENCY'S employees, subcontractors of AGENCY and employees of subcontractors shall comply with Palm Beach County Code, Section 2-371 - 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), for unescorted access to critical facilities ("Critical Facilities") or criminal justice information facilities ("CJI Facilities") as identified in Resolutions R2013-1470 and R2015-0572, as amended. The AGENCY is solely responsible for the financial, schedule, and/or staffing implications of this Ordinance. Further, the AGENCY acknowledges that its Contract price includes any and all direct or indirect costs associated with compliance with this Ordinance, except for the applicable FDLE/FBI fees that shall be paid by the COUNTY.

This Contract may include sites and/or buildings which have been designated as either "critical facilities" or "criminal justice information facilities" pursuant to the Ordinance and Resolution R2003-1274, as amended. COUNTY staff representing the COUNTY department will contact the AGENCY(S) and provide specific instructions for meeting the requirements of this Ordinance. Individuals passing the background check will be issued a badge. The AGENCY shall make every effort to collect the badges of its employees and its subcontractors' employees upon conclusion of the contract and return them to the COUNTY. If the AGENCY or its subcontractor(s) terminates an employee who has been issued a badge, the AGENCY must notify the COUNTY within two (2) hours. At the time of termination, the AGENCY shall retrieve the badge and shall return it to the COUNTY in a timely manner.

The COUNTY reserves the right to suspend the AGENCY if the AGENCY 1) does not comply with the requirements of County Code Section 2-371 - 2-377, as amended; 2) does not contact the COUNTY regarding a terminated AGENCY employee or subcontractor employee within the stated time; or 3) fails to make a good faith effort in attempting to comply with the badge retrieval policy.

ARTICLE 29 - REGULATIONS; LICENSING REQUIREMENTS

The AGENCY shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. AGENCY is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

ARTICLE 30 - SCRUTINIZED COMPANIES

- A. As provided in F.S. 287.135, by entering into this Contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and AGENCYs who will perform hereunder, have not been placed on the Scrutinized Companies that boycott Israel List, or is engaged in a boycott of Israel, pursuant to F.S. 215.4725. Pursuant to F.S. 287.135(3)(b), if AGENCY is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel, this Contract may be terminated at the option of the COUNTY.
- B. **When contract value is greater than \$1 million:** As provided in F.S. 287.135, by entering into this Contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and AGENCYs who will perform hereunder, have not been placed on the Scrutinized Companies With Activities in Sudan List or Scrutinized Companies With Activities in The Iran Petroleum Energy Sector List created pursuant to F.S. 215.473 or is engaged in business operations in Cuba or Syria.

If the County determines, using credible information available to the public, that a false certification has been submitted by AGENCY, this Contract may be terminated and a civil penalty equal to the greater of \$2 million or twice the amount of this Contract shall be imposed, pursuant to F.S. 287.135. Said certification must also be submitted at the time of Contract renewal, if applicable.

ARTICLE 31 - PUBLIC RECORDS

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the AGENCY: (i) provides a service; and (ii) acts on behalf of the County as provided under Section 119.011(2) F.S., the AGENCY shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time. The AGENCY is specifically required to:

- A. Keep and maintain public records required by the County to perform services as provided under this Contract.
- B. Upon request from the County's Custodian of Public Records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. The AGENCY further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Contract, if the AGENCY does not transfer the records to the public agency.
- D. Upon completion of the Contract the AGENCY shall transfer, at no cost to the County, all public records in possession of the AGENCY unless notified by County's representative/liaison, on behalf of the County's Custodian of Public Records, to keep and maintain public records required by the County to perform the service. If the AGENCY transfers all public records to the County upon completion of the Contract, the AGENCY shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the AGENCY keeps and maintains public records upon completion of the Contract, the AGENCY shall meet all applicable requirements for retaining public records. All records stored electronically by the AGENCY must be provided to County, upon request of the County's Custodian of Public Records, in a format that is compatible with the information technology systems of County, at no cost to County.

Failure of the AGENCY to comply with the requirements of this article shall be a material breach of this Contract. County shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. AGENCY acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

IF THE AGENCY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AGENCY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT,

PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT RECORDSREQUEST@PBCGOV.ORG OR BY TELEPHONE AT 561-355-6680.

ARTICLE 32 - COUNTERPARTS

This Contract, including the exhibits referenced herein, may be executed in one or more counterparts, all of which shall constitute collectively but one and the same Contract. The COUNTY may execute the Contract through electronic or manual means. The AGENCY shall execute by manual means only, unless the COUNTY provides otherwise.

ARTICLE 33 - E-VERIFY - EMPLOYMENT ELIGIBILITY

- A. AGENCY warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended, and that it: (1) is registered with the E-Verify System (E-Verify.gov), and beginning January 1, 2021, uses the E-Verify System to electronically verify the employment eligibility of all newly hired workers; and (2) has verified that all of AGENCY'S subconsultants performing the duties and obligations of this CONTRACT are registered with the E-Verify System, and beginning January 1, 2021, use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.
- B. AGENCY shall obtain from each of its subconsultants an affidavit stating that the subconsultant does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in section 448.095(1)(k), Florida Statutes, as may be amended. AGENCY shall maintain a copy of any such affidavit from a subconsultant for, at a minimum, the duration of the subcontract and any extension thereof. This provision shall not supersede any provision of this CONTRACT which requires a longer retention period.
- C. COUNTY shall terminate this CONTRACT if it has a good faith belief that AGENCY has knowingly violated Section 448.09(1), Florida Statutes, as may be amended. If COUNTY has a good faith belief that AGENCY'S subconsultant has knowingly violated section 448.09(1), Florida Statutes, as may be amended, COUNTY shall notify AGENCY to terminate its contract with the subconsultant and AGENCY shall immediately terminate its contract with the subconsultant. If COUNTY terminates this CONTRACT pursuant to the above, AGENCY shall be barred from being awarded a future contract by COUNTY for a period of one (1) year from the date on which this CONTRACT was terminated. In the event of such contract termination, AGENCY shall also be liable for any additional costs incurred by COUNTY as a result of the termination.

ARTICLE 34 - DISCLOSURE OF FOREIGN GIFTS AND CONTRACTS WITH FOREIGN COUNTRIES OF CONCERN.

Pursuant to F.S. 286.101, as may be amended, by entering into this Contract or performing any work in furtherance thereof, the AGENCY certifies that it has disclosed any current or prior interest of, any contract with, or any grant or gift received from a foreign country of concern where such interest, contract, or grant or gift has a value of \$50,000 or more and such interest existed at any time or such contract or grant or gift was received or in force at any time during the previous five (5) years.

ARTICLE 35 – HUMAN TRAFFICKING AFFIDAVIT

AGENCY warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Consultant has executed **Exhibit B**, Nongovernmental Entity Human Trafficking Affidavit, which is attached hereto and incorporated herein by reference.

(Remainder of Page Intentionally Left Blank)

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and the AGENCY has hereunto set its hand the day and year above written.

ATTEST:
MICHAEL A. CARUSO,
CLERK & COMPTROLLER

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Sara Baxter, Mayor

WITNESSES:

SPIRIT OF GIVING

(Spirit of Giving Network, Inc)

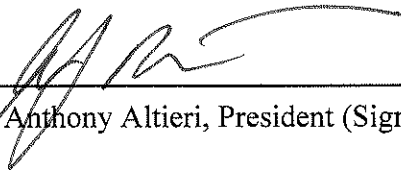


Witness Signature

By: Dr. Anthony Altieri, President (printed name)

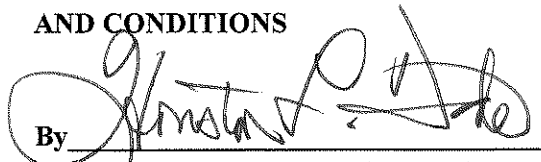
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Witness Name (please print)



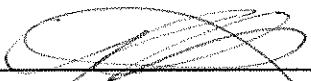
Dr. Anthony Altieri, President (Signature)

APPROVED AS TO TERMS
AND CONDITIONS

By 

Houston Tate, Division Director V
Office of Community Revitalization

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By 

Richard Sena, Assistant County Attorney

EXHIBIT A

SCOPE OF WORK

Overview: Back to School PBC! (Back to School Event) is an annual event to provide school supplies, backpacks, a health fair and access to community resources to students in need from kindergarten through 12th grade at different locations throughout Palm Beach County. The event has been tentatively scheduled for Saturday, August 1, 2026.

The Back to School Event is planned, funded, and implemented by the Palm Beach County through its Office of Community Revitalization (OCR) in partnership with other County Departments, the Spirit of Giving Network, Inc., (AGENCY), the Children Services Council of Palm Beach County, and other community based organizations (collectively referred to as the “Back to School PBC! collaborative”), to provide students with the tools they need to start the school year with confidence and succeed academically.

The Back to School Event provides participating students with backpacks and grade-appropriate school supplies. In addition, depending on resource availability at each location, the Back to School Event offers free haircuts, undergarments, school uniforms, sneakers, socks, blood tests and vaccines, biometric health screenings, vision and dental screenings, hearing testing, mammograms, and other health related resources. Students and families have access to more than 80 local resource agencies, which may provide information and one-on-one help. There are also activities that promote awareness of health and fitness, craft stations for younger kids, bounce houses, music, clowns, mascots, a free meal for all participating students, and much more. Different foundations and organizations donate items to make this event even more joyous for students.

A planning committee, spearheaded by OCR staff, will be formed to oversee the planning and implementation of the event. Planning efforts for the 2026 event will start on December 8, 2025, and will continue to the day of the event.

In order to participate in the Back to School Event, students must: 1) reside in one of the 85 designated Countywide Community Revitalization Team (CCRT) communities or any mobile home park located in unincorporated Palm Beach County and 2) be enrolled in kindergarten through 12th grade in the School District or Palm Beach County or a charter school in Palm Beach County for the 2026/2027 school year. Palm Beach County students who are enrolled in a qualifying school but who reside outside of the eligible CCRT communities or mobile home parks in unincorporated Palm Beach County may be referred to the Back to School Event by a referral agency that will pay the AGENCY \$10.00 per student referred. All students must be registered prior to May 1, 2026, and be given a personalized invitation to attend the Back to School Event. The collaborative includes the following agencies/organizations:

1. Palm Beach County Office of Community Revitalization;
2. Palm Beach County Sheriff's Office;
3. Palm Beach County Youth Services Department;
4. The Spirit of Giving Network, Inc. and its agencies;
5. The Children Services Council of Palm Beach County and its agencies; and
6. Any other agency that is approved by the AGENCY and COUNTY that is willing to sign an agreement with AGENCY and contribute funding to the Back to School Event.

Services:

AGENCY will:

- a. Provide professional services for the Back to School Event. The AGENCY will be responsible for receiving and administering contributions for the event and overseeing and managing the procurement, purchase and delivery of all school supplies for the event. Consideration should be given to price, quality, availability, and delivery capacity of the supplies. The AGENCY will also be responsible for providing general support to the COUNTY in the planning and implementation of the Back to School Event.
- b. Allocate a minimum of \$40,000 to supplement COUNTY's funding for the procurement of school supplies and/or for other items needed for the implementation of the Back to School Event at any of the event sites as agreed with the COUNTY.
- c. Set aside \$5,000 worth of school supplies and coordinate with vendors and COUNTY for the delivery of the supplies to 1937 N Military Trail, Suite Q, West Palm Beach, FL 33417 by no later than the day before the Back to School Event.
- d. Seek volunteers, coordinate the setup for the Back to School Event at the Village Academy site, and implement the event and post event activities for that site.
- e. Continue to cover expenses associated with the implementation of the event at the Village Academy site and assist with securing items and resources needed for the event at all locations, including the purchase of items other than school supplies which are not purchased by COUNTY.
- f. Provide COUNTY with copies of all Requests for Quotes or Bids when they are issued, responses, and any documentation received from vendors.
- g. Provide for a staff person to serve as the liaison with COUNTY to coordinate the planning and implementation of the Back to School Event and the point of contact and lead person for the procurement of school supplies, backpacks, and other items needed for the Back to School Event. This person, with the assistance of the COUNTY, will be responsible for communicating with vendor(s), submitting requests for quotes and final orders based on needs by site, reviewing and approving all quotes, coordinating delivery of supplies/items, making payments to vendor(s), handling returns, and performing other related functions as needed.
- h. Cooperate with COUNTY in determining the maximum number of students that can be registered for participation at the event based on allocated funding and, accordingly, ensure that the AGENCY and COUNTY has sufficient school supplies available to provide to all registered students.
- i. Accept student referrals for registration from referral agencies provided the agencies are approved by the AGENCY and COUNTY, that they sign an agreement with AGENCY, contribute funding to the overall event, and referred students are registered to participate by May 1, 2026.
- j. Share any resources that can be made available to all event sites.
- k. Provide a final close out report no later than 60 days from this Contract's end date which includes: (1) the number of students served at each site and the agencies and/or communities they represent; (2) the final list of participating agencies; (3) the total cost of the Back to School Event including the funding allocated by all participating agencies via donations, grants, or in kind contributions; and (4) the

accounting for all funds expended as part of this Contract. The complete closeout report, shall be sent directly to:

Palm Beach County Office of Community Revitalization
Ruth Moguillansky, OCR Principal Planner
2300 North Jog Road
West Palm Beach, Florida 33411

COUNTY agrees:

- a) Lead the planning and implementation of the Back to School Event.
- b) Designate an OCR staff liaison to represent the COUNTY in coordinating with AGENCY staff for the planning and implementation of the Back to School Event.
- c) Designate an OCR point of contact to assist AGENCY with the procurement process. This person will be also responsible for identifying order needs and delivery restrictions for each site.
- d) Coordinate the implementation of a user-friendly registration website to be used for registering students for participation in the Back to School Event.
- e) Provide the AGENCY all the documentation needed to register students to participate in the Back to School Event by January 16, 2026. This will include a link to the registration website, instructions to register, and other relevant information.
- f) Ensure that all agencies desiring to register under OCR must receive approval by the AGENCY and the COUNTY and students must register no later than May 1, 2026 to participate in the Back to School Event.
- g) Ensure that students registered for participation must meet one of the following eligibility requirements: (1) reside in one of the designated County Community Revitalization Team (CCRT) areas or (2) in any mobile home park located in unincorporated Palm Beach County.
- h) Provide the AGENCY a table containing registered students by May 1, 2026.
- i) Assist the AGENCY in the preparation of an excel spreadsheet with a detailed list of school supplies and quantities needed for each site so the AGENCY can submit a final order to vendor(s). Supplies shall be listed by type, grade, and gender, if applicable.
- j) Seek volunteers and coordinate the setup for the Back to School Event, participation in the actual event, and post Back to School Event activities at the Convention Center site.
- k) Assist Palm Beach State College with the planning and implementation of the Back to School Event at the Belle Glade campus site.
- l) Assist with the planning and implementation of the Back to School Event at remaining sites in both North and South Palm Beach County.
- m) Work with an approved vendor to maintain a portal for student registration, check-in at all sites and allowing for a follow-up report for all sites.
- n) Develop all graphics needed for the event for all locations and students' invitations.

- o) Work with Palm Beach County Sheriff's Office to assist registering students residing in mobile home parks within unincorporated Palm Beach County and to secure police coverage at all event locations.
- p) Mail invitations to participating students in coordination with the AGENCY, no later than July 3, 2026.
- q) Secure resources for the Back to School Event at the Convention Center, Belle Glade campus and other sites, including, but not limited to: food and refreshments, health care services, hair stylists and barbers, entertainment (bounce houses, clowns, dancers, DJ's etc.), and other community resources or services.
- r) Share any resources that can be made available to the South County site.

AGENCY AND COUNTY AGREE:

- a. That participants who have been registered and have been given a personalized invitation will be the only students permitted into the Back to School Event unless approved by the AGENCY and COUNTY prior to completion of the Back to School Event final register. Students not listed on the Back to School Event final register will not be permitted into the event but may be given information regarding other available resources.
- b. That any organization or community groups serving students from CCRT communities and mobile home parks located in unincorporated Palm Beach County can participate in the Back to School Event as an OCR Agency if they have approval from the AGENCY and COUNTY before May 1, 2026. Referred students must reside in the above referenced CCRT communities or mobile home parks.
- c. To coordinate with each other on all media and news releases, preparation of Back to School Event logos, and other marketing materials.
- d. To market and publicize the event as Back to School PBC! and include the AGENCY, COUNTY, Office of Community Revitalization (OCR), the Children Services Council (CSC), and the Palm Beach County Sheriff's Office (PBSO) names and logos on all websites, social media postings, mailings, print advertising, invitations, brochures, and other marketing materials.
- e. To recognize the AGENCY, COUNTY, Office of Community Revitalization (OCR), the Children Services Council (CSC), and the Palm Beach County Sheriff's Office (PBSO) as partners on the Back to School Event and all websites, social media, media ads, and any promotional programming.
- f. To provide each other with an opportunity to speak at pre- and/or post-event press conferences.

CONTRACT EXHIBIT B

NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT
Section 787.06(13), Florida Statutes

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of Spirit of Giving Network
(AGENCY) and attest that AGENCY does not use coercion for labor or services as defined in section
787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

[Signature]
(signature of officer or representative)

Anthony Arroyo
(printed name and title of officer or representative)

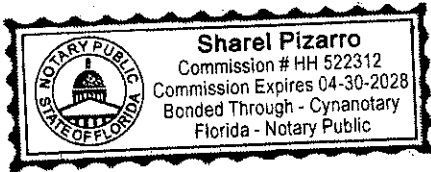
State of Florida, County of Palm Beach

Sworn to and subscribed before me by means of ☒ physical presence or ☐ online notarization this, 30th
day of OCTOBER 2025, by Sharel Pizarro.

Personally known ☒ OR produced identification ☐.

Type of identification produced ID.

Sharel Pizarro
NOTARY PUBLIC
My Commission Expires: 4-30-2028
State of Florida at large



(Notary Seal)



September 30, 2025

PROJECT CLOSEOUT REPORT

Purpose of Document

This document serves as a comprehensive closeout report for the 2025 Back to School PBC! event, and Agreement executed with the Board of County Commissioners on November 19, 2024. The report encompasses six main components:

1. Overview of this year's event
2. Student Registration, Attendance and Total Students Served
3. Participating Agencies
4. Budget and Funding Sources
5. Accounting of Funds Expended for Backpacks and School Supplies
6. Challenges and Recommendations
7. Photo Gallery

This document marks the official conclusion of Back to School PBC! and provides a record for future reference.

Section 1: Overview of This Year's Event

The 2025 Back to School PBC! event took place on Saturday, July 26th, and was once again hosted at four strategically selected locations across the county: the Palm Beach County Convention Center, Village Academy, Palm Beach State College-Belle Glade Campus, and the Edna W. Runner Education Center. The event aimed to prepare students for the school year by providing essential, grade-appropriate school supplies, backpacks, and access to community resources. Offerings such as dental kits, hygiene products, undergarments, health services, haircuts, and more were made available based on each site's specific resources and partner support.

Under the leadership of a dedicated planning committee spearheaded by the Office of Community Revitalization (OCR), the 2025 Back to School PBC! event successfully distributed near 13,000 backpacks to students across Palm Beach County – thanks to the support of more than 1,200 committed volunteers. This large-scale, countywide initiative is planned, funded, and executed by the OCR in partnership with its lead partner, the Spirit of Giving Network, the Children Services Council of Palm Beach County (CSC), the Palm Beach County Sheriff's Office (PBSO), the United Way of Palm Beach County, and a wide network of community organizations. Access to the event was streamlined through agency referrals and an easy-to-navigate online registration portal, available in English, Spanish, and Haitian Creole, ensuring accessibility for all families.

The Spirit of Giving Network (SOGN), a long-standing and valued partner, played a crucial role in the success of the Village Academy site, overseeing coordination efforts and fulfilling the responsibilities outlined in its contract with the Board of County Commissioners. This contract encompassed critical duties, including supporting OCR's implementation efforts, administering grants, procuring backpacks and school supplies, and securing community resources- primarily for the Village Academy location.

The OCR maintained overall responsibility for planning, executing, and overseeing the entire Back to School PBC! event, including managing logistics and coordinating community resources across all sites. The United Way of Palm Beach County played an essential role in managing volunteer registration, recruitment, and coordination, providing crucial support to OCR's efforts in these areas.

Section 2: Students Registrations, Attendance, and Total Students Served

The OCR is proud to report another highly successful Back to School PBC! event, continuing the momentum from last year and expanding its reach across Palm Beach County. With nearly 12,000 students registered, more than 13,000 were ultimately served through a combination of on-site participation, agency pickups, and post-event distribution efforts—surpassing expectations and ensuring vital school supplies reached families countywide.

Attendance and participation varied across event sites. At the Palm Beach County Convention Center alone, over 7,000 students were registered, with more than 3,200 attending in person. During peak hours, the OCR team and its many volunteers served approximately 533 students per hour—about 133 every 15 minutes, demonstrating the efficiency and coordination of on-site operations.

Additional sites also saw notable participation levels: Palm Beach State College served 1,345 students, and Village Academy served 1,680 students, closely reflecting their registration numbers. The Edna W. Runner Education Center served all 237 registered students. Additionally, 1,452 students received backpacks through the Village Academy agency pickups, further extending the event's reach. Over 1,200 volunteers contributed their time and effort across all locations, ensuring smooth operations and a welcoming experience for participating families. Collectively, these four locations accounted for 11,769 students served during the core event period.

<u>Site</u>	<u>Total Registered</u>	<u>Total Served</u>
Edna W. Runner Education Center	237	237
Palm Beach County Convention Center	7,055	6,535
Palm Beach State College	1,345	1,345
Village Academy	1,680	1,680
Village Academy Agency Pickup	1,452	1,452
Additional Students Served Post-Event		1,959
TOTALS	11,769	13,208

Note: Total attendance includes only scanned invitations and excludes walk-in students and siblings of pre-registered students. "Total served" comprises students who attended the event, those served through agency pickups, and those served through post-event distribution efforts—such as students registered for the Convention Center who did not attend.

Beyond the main event, post-distribution efforts extended support to even more families. An additional 1,959 backpacks were distributed to agencies to assist students who were not registered on the event's portal. This included 600 backpacks provided to the Palm Beach County Sheriff's Office (PBSO), 109 to the Delray Beach Police Department, and 1,250 to the School District of Palm Beach County (SDPBC). Any surplus backpacks were retained by schools and agencies to distribute to families who were unable to attend.

OCR and SOGN coordinated closely to ensure these additional distributions reached those most in need. For a comprehensive breakdown of registration, attendance, and total students served by site and agency, please refer to *Exhibit A (2025 Back to School PBC! Student Registration, Attendance, and Total Served by Site and Agency)*.

In total, the event supported more than 13,000 students, making this year one of the most significant in the event's history. This success is largely driven by increased participation from students living in Palm Beach County's CCRT (Countywide Community Revitalization Team) areas—the very communities OCR is dedicated to serving.

This year's event marked a meaningful milestone and a major step forward in OCR's ongoing mission to uplift families in these neighborhoods. While the event primarily focuses on students in CCRT areas, it also extends support to children referred by trusted partner agencies throughout the county, ensuring that those facing real need, no matter where they live, receive the necessary resources. We are proud to report the highest-ever participation from CCRT communities, reflecting genuine progress in reaching the families the OCR is most committed to supporting.

This achievement was made possible through strong collaboration with the School District's Communications and Engagement Department. Their consistent, multilingual outreach in English, Spanish, and Haitian Creole, ensured that families in every CCRT neighborhood were informed and engaged, resulting in increased awareness and greater attendance from our core communities.

Supported by a strong team of volunteers, and a wide range of exhibitors and service providers, this year's event demonstrated the extraordinary power of community partnerships. It reflects a shared commitment to uplifting students and families, ensuring they are not only prepared for the school year, but also connected to resources that support their overall well-being.

Section 3: Participating Agencies

Approximately 120 agencies participated in this year's Back to School PBC! event, with nearly 70 of them actively referring students. Many others contributed essential services and resources that made the event possible, demonstrating the community's powerful involvement. A full list of participating agencies is available in *Exhibit B (2025 Back to School PBC! List of Participating Agencies)*.

Health and wellness services were a key feature of the event. Vision screenings were provided by Mittleman Eye, while Colgate Bright Smiles, Bright Futures offered dental screenings, helping hundreds of children address important health needs. General health assessments were conducted by South University, and haircuts were provided on-site by the Hollywood Institute of Beauty Careers, ensuring students were ready and confident for the new school year.

This year also welcomed new partnerships, including United Doctors of America, who joined for the first time. They brought an exciting raffle and shopping spree giveaway, along with toys and the opportunity to win lunch or dinner with a U.S. Senator or Congressman, adding a unique and memorable element to the event.

Numerous organizations contributed in-kind donations that supported families in tangible ways, with resources varying across event sites. Dental kits were generously donated by Gulfstream and LexisNexis, while body washes came from the Palm Beach County Youth Services Department.

Various food products were supplied by Palm Beach Harvest, Inc., socks were donated by Bombas, and shoes from In Jacob's Shoes helped ensure students received a variety of much-needed essentials for the school year.

Event operations were supported by multiple County departments and external agencies, who provided vital equipment and logistical assistance including safety vests, port-a-potties, stanchions, easels, and recycling and dumpster services, helping the event run smoothly and safely.

Overall, this year's Back to School PBC! event reflects an impressive level of community engagement, a continued expansion of services, and strengthened partnerships, ensuring that students are not only prepared for school but supported in their health and well-being.

Section 4: Back to School PBC! Budget

The estimated total cost for this year's event reached \$527,084. Of this amount, the OCR allocated \$236,125, the Children's Services Council contributed \$35,000, and the Spirit of Giving Network provided \$89,419 without considering in-kind contributions. The remaining funds, totaling \$166,540, came from our collaborative partners to support the event.

The budget includes a partial allocation of one full-time position at the Spirit of Giving Network dedicated to contract administration and event planning support. However, it does not reflect the substantial contributions of OCR staff, including the OCR Director, Manager, and Senior Neighborhood Program Specialist, whose leadership was crucial to the event's coordination and execution. In addition, OCR's Senior Planners, Information Management Specialist, and Planning Technician provided essential support that helped ensure the event's success.

Beyond budgeted resources, the dedication of county employees, members of the Back to School PBC! collaborative, and the many other volunteers who participated was indispensable. Together, they contributed over 12,000 hours to the event, playing a pivotal role in its remarkable success. The South University PS Program, Hollywood Institute of Beauty Careers, and Mittleman Eye Institute also offered approximately 400 volunteer hours. Representatives from numerous agencies added an estimated 567 volunteer hours, delivering vital resources to participating families and students.

These figures do not even capture the sustained commitment of the planning committee, which met monthly throughout the year, nor the invaluable support provided by the Palm Beach County Sheriff's Office, the United Way of Palm Beach County, the Solid Waste Authority, and key departments such as Engineering and Public Works, Fire Rescue, Parks and Recreation, Public Affairs, and Planning, Zoning, and Building.

While the collaborative made every effort to account for essential elements within this budget, inherent constraints limited our ability to fully capture the extensive contributions made by our dedicated team and community partners. A detailed summary of costs is available in *Exhibit C (2025 Back to School PBC! Budget)*, which highlights the gap between revenues and expenses, largely attributed to in-kind donations and services.

Section 5: Accounting of Funds Expended For Backpacks and School Supplies

The Board of County Commissioners allocated a total of \$165,000 for the purchase of school supplies. However, the total cost of backpacks and supplies was \$242,078. Remaining funds were contributed by the Spirit of Giving Network (\$42,078) and the Children Services Council of Palm Beach County (\$35,000).

On August 12, 2025, the Spirit of Giving Network transmitted all invoices from Kids First to the Office of Community Revitalization via email, including proof of payment. These invoices meticulously detailed the school supplies and backpacks purchased, outlining both unit and total costs, along with information regarding the delivery of items. Additionally:

- A total of 3,035 prepacked backpacks allocated to registered students who, for various reasons, were unable to attend the Convention Center event, were transported to the former Supervisor of Elections building on Gun Club Road. From there, the OCR team led a coordinated and compassionate effort to ensure these supplies reached every student in need. Through strong community partnerships, 1,311 backpacks were distributed via nonprofit referral agencies, 24 through Palm Beach County Youth Services, 450 through the Palm Beach County Sheriff's Office (PBSO), and the remaining backpacks were distributed directly through schools. This effort reflects the OCR team's ongoing commitment to supporting students and ensuring that every child referred had the resources needed to begin the school year prepared and confident.
- All remaining backpacks at the Village Academy, Palm Beach State College, and Edna W. Runner Education Center were distributed to students who did not attend. Some were given directly to students, while others were provided to agencies for further distribution to referred students.
- Prepacked backpacks set aside for PBSO prior to the event were delivered to PBSO Community Policing sites for distribution to students residing in CCRT neighborhoods.

It is important to note that while the contract with the Spirit of Giving Network specified a minimum of \$25,000 for the overall event, the agency has exceeded its contractual obligations to supplement the county's funding for the procurement of school supplies and other items needed for the implementation of the event. This commitment underscores the critical need for continued financial support, which has been invaluable in enhancing the impact of OCR efforts and the overall success of the event.

Section 6: Challenges and Recommendations

Despite the overwhelming success of this year's event, several challenges emerged that necessitate consideration for future planning:

Funding Constraints Amid Growing Demand and Rising Costs: Between last year and this year, the number of students served increased by over 18%, significantly raising demand for resources. At the same time, the cost of backpacks and supplies specifically surged by 47.9% due to tariffs. This increase contributed to a broader rise in overall event expenses, which grew by 17.24% across all cost categories. With more than 13,000 students supported this year, the gap between available funding and actual demand continues to widen, making additional financial support critical to sustaining and expanding these vital services.

Balancing Supply with Attendance and Demand: Historically, backpack and supply orders were based on 65-75% of registered students to approximate actual attendance. With the program's expansion in recent years, the ordering strategy was adjusted last year to better accommodate growing demand. In that year, 100% of the needed supplies were ordered across all sites, supplemented by a surplus of 1,800 leftover backpacks from the previous year, which helped mitigate shortages during the event. This year, supplies were again ordered to cover 100% of anticipated needs at all sites, supported by 800 backpacks held in storage. While attendance was lower than total registrations, post-event distribution efforts fully depleted the inventory, resulting in no surplus backpacks remaining.

While having no leftover inventory demonstrates efficient use of resources, it also means there are no reserves to absorb unexpected increases in attendance or demand in the future. This challenge underscores the importance of precise supply planning and resource management to ensure every student is adequately supported moving forward.

Need for Additional Resources: Parent feedback continues to show a significant and growing demand for essential items, particularly undergarments, uniforms and shoes. To address this urgent need, it is essential to consider increasing the event's annual funding allocation. Alongside this, building new partnerships with local organizations to secure donations and additional financial support will be vital. These combined efforts will ensure every student has access to necessary resources, removing barriers to school attendance and helping all children start the year ready to succeed.

Enhancing Collaborative Efforts: Although many agencies continue to contribute significantly to this impactful event, there is an ongoing opportunity to deepen collaboration and engage new partners. Strengthening these partnerships will improve the ability to identify more students in need and ensure that every family attending receives the comprehensive support necessary for success.

Recommendations

To effectively address these challenges identified and sustain the momentum of Back to School PBC!, the following actions are recommended:

- 1. Implement Ongoing Funding Review and Adjustments:** Establish a regular review process for funding needs aligned with enrollment trends, cost fluctuations, and service demands. Proactively submitting supplemental funding requests for upcoming fiscal years will ensure resources keep pace with program growth and inflationary pressures.
- 2. Refine Supply Planning and Inventory Management:** Develop enhanced supply forecasting methods that incorporate attendance patterns, registration trends, and post-event distribution data. While efficient use of supplies is critical, building a modest reserve inventory will provide a buffer against unexpected spikes in attendance and help prevent shortages.
- 3. Explore Funding Opportunities with the School District:** Given that this initiative directly benefits students across the School District of Palm Beach County, it would be valuable to explore a potential funding partnership with the District. While the School District does not currently provide financial support for this event, fostering a collaborative dialogue about shared investment could unlock new resources and strengthen the program's impact. Building on the strong relationship with the District, pursuing this opportunity aligns with our mutual commitment to ensuring all students in need have the necessary resources and are fully prepared and supported for success.

- 4. Expand Partnerships and Pursue Sponsorships:** Strengthen collaboration with existing referral agencies while actively recruiting new partners, especially those able to provide uniforms, shoes, food, and other essential items. Simultaneously, seek corporate sponsorships and community support to diversify resources and reduce reliance on direct funding. Leveraging this broad network of partners will enhance the range of support available to families and increase the event's overall impact.
- 5. Cost Reduction Strategies:** Collaborate with the Convention Center and event vendors to explore opportunities for reducing venue fees and other operational expenses. This includes negotiating better rates and securing sponsorship or in-kind donations to offset costs. Lowering overall event expenses will maximize the impact of available funds and support the program's continued growth.

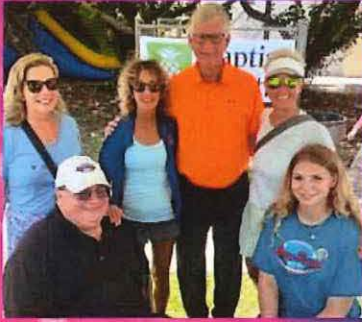
In conclusion, Back to School PBC! continues to be a vital program for Palm Beach County students but increasing demand and rising costs require strategic planning and resource development. Implementing these recommendations will support sustainable growth and ensure that all students are equipped and ready for success.

Section 7: Photo Gallery



Convention Center





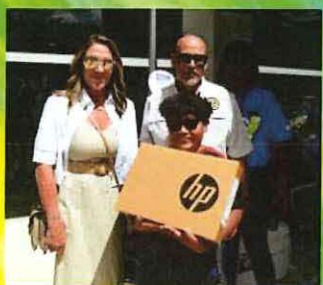
Village Academy





Palm Beach State College

Belle Glade Campus





Edna Runner Educational Center



EXHIBIT A
2025 BACK TO SCHOOL PBC!
STUDENTS REGISTRATION AND ATTENDANCE BY AGENCY

OVERALL SUMMARY

<u>Site</u>	<u>Total Registered</u>	<u>Total Attended</u>	<u>Total Served</u>	<u>% Served</u>
Edna W. Runner Education Center	237	94	237	100.00%
Palm Beach County Convention Center	7,055	3,252	6,535	92.63%
Palm Beach State College	1,345	614	1,345	100.00%
Village Academy	1,680	621	1,680	100.00%
Village Academy Agency Pickup	1,452	1,452	1,452	100.00%
Additional Students Served Post-Event			1,959	
TOTAL NUMBER OF STUDENTS REGISTERED AND SERVED	11,769	6,033	13,208	112.23%

Note: Total attendance includes only scanned invitations and excludes walk-in students and siblings of pre-registered students. "Total served" comprises students who attended the event, those served through agency pickups, and those served through post-event distribution efforts—such as students registered for the Convention Center who did not attend.

BREAKDOWN OF ADDITIONAL STUDENTS SERVED

<u>Agency</u>	<u>Students served</u>
PBSO	600
Delray PD	109
School District of Palm Beach County	1,250
TOTAL NUMBER OF ADDITIONAL STUDENTS SERVED	1,959

Total number of students served in 2025: 13,208.

BREAKDOWN BY SITE

Edna W. Runner Education Center

<u>Agency</u>	<u>Total Registered</u>	<u>Total Attended</u>	<u>Total Served</u>	<u>% Served</u>
Aleshia's Kids	1	1	1	100.00%
Big Brothers Big Sisters of Palm Beach and Martin Counties	1	1	1	100.00%
BRIDGES at Lake Park	1	1	1	100.00%
Edna W. Runner Education Center	130	38	130	100.00%
Family Impact PBC	5	5	5	100.00%
Friends of Foster Children	2	1	2	100.00%
Guatemalan-Maya Center	2	0	2	100.00%
Legal Aid Society of Palm Beach County	4	4	4	100.00%
Lutheran Services Florida (LSF)	6	4	6	100.00%
Myla's BeLeaf	1	0	1	100.00%
Palm Beach County Sheriff's Office Community Policing	6	5	6	100.00%
Palm Beach County: Office of Community Revitalization	27	21	27	100.00%
Palm Beach County: Youth Services	6	1	6	100.00%
The School District of Palm Beach County	45	12	45	100.00%
EDNA W. RUNNER EDUCATION CENTER STUDENT TOTALS	237	94	237	100.00%

EXHIBIT A
2025 BACK TO SCHOOL PBC!
STUDENTS REGISTRATION AND ATTENDANCE BY AGENCY

Palm Beach County Convention Center

<u>Agency</u>	<u>Total Registered</u>	<u>Total Attended</u>	<u>Total Served</u>	<u>% Served</u>
Achievement Centers for Children & Families	85	20	85	100.00%
Aleshia's Kids	128	42	128	100.00%
American Association of Caregiving Youth	137	54	137	100.00%
Big Brothers Big Sisters of Palm Beach and Martin Counties	47	13	47	100.00%
Boca Raton Housing Authority	9	1	9	100.00%
Boldin Community Impact	10	6	10	100.00%
Boys & Girls Clubs of Palm Beach County Delray Beach	5	0	5	100.00%
Boys Town	143	57	143	100.00%
BRIDGES at Belle Glade	2	0	2	100.00%
BRIDGES at Boynton Beach	209	65	209	100.00%
BRIDGES at Lake Park	43	19	43	100.00%
BRIDGES at Lake Worth	171	68	171	100.00%
BRIDGES at Northwood	126	67	126	100.00%
BRIDGES at Pahokee	3	0	3	100.00%
BRIDGES at Riviera Beach	33	27	33	100.00%
BRIDGES at West Palm Beach	100	68	100	100.00%
Center for Child Counseling	11	4	11	100.00%
Center for Family Services	26	13	26	100.00%
ChildNet	56	13	56	100.00%
Connections Education Center	24	5	24	100.00%
EJS Project	6	0	6	100.00%
Esperanza Community Center	19	10	19	100.00%
Families First	135	27	135	100.00%
Family Impact PBC	200	100	200	100.00%
Friends of Foster Children	120	66	120	100.00%
Guatemalan-Maya Center	193	48	193	100.00%
HomeSafe	23	13	23	100.00%
Legal Aid Society of Palm Beach County	64	27	64	100.00%
Lutheran Services Florida (LSF)	133	59	133	100.00%
Myla's BeLeaf	10	6	10	100.00%
Palm Beach County Sheriff's Office Community Policing	608	365	365	60.03%
Palm Beach County: Office of Community Revitalization	701	424	424	60.49%
Palm Beach County: Youth Services	41	17	41	100.00%
Redlands Christian Migrant Association (RCMA)	4	2	4	100.00%
Soil and Soul	24	16	24	100.00%
The School District of Palm Beach County	3,406	1,530	3,406	100.00%
PBC CONVENTION CENTER STUDENT TOTALS	7,055	3,252	6,535	92.63%

EXHIBIT A
2025 BACK TO SCHOOL PBC!
STUDENTS REGISTRATION AND ATTENDANCE BY AGENCY

Palm Beach State College

<u>Agency</u>	<u>Total Registered</u>	<u>Total Attended</u>	<u>Total Served</u>	<u>% Served</u>
Aleshia's Kids	18	11	18	100.00%
Belle Glade Housing Authority	378	169	378	100.00%
Boldin Community Impact	116	57	116	100.00%
Boys Town	20	10	20	100.00%
BRIDGES at Belle Glade	93	61	93	100.00%
BRIDGES at Pahokee	64	23	64	100.00%
Center for Child Counseling	1	0	1	100.00%
Center for Family Services	2	0	2	100.00%
Derrek Moore's Group	141	80	141	100.00%
Family Impact PBC	13	4	13	100.00%
Farm Worker Council	110	70	110	100.00%
Florida Rural Legal Services	18	0	18	100.00%
Kathryn E. Cunningham/Canal Point Elementary School	168	24	168	100.00%
Legal Aid Society of Palm Beach County	8	4	8	100.00%
Literacy Coalition	4	0	4	100.00%
Lutheran Services Florida (LSF)	52	11	52	100.00%
Palm Beach County: Office of Community Revitalization	65	45	65	100.00%
Redlands Christian Migrant Association (RCMA)	74	45	74	100.00%
PALM BEACH STATE COLLEGE STUDENT TOTALS	1,345	614	1,345	100.00%

Village Academy Agency Pickup

<u>Agency</u>	<u>Total Registered</u>	<u>Total Attended</u>	<u>Total Served</u>	<u>% Served</u>
American Association of Caregiving Youth	29	29	29	100.00%
Best Foot Forward	199	199	199	100.00%
Boca Raton School for Autism	31	31	31	100.00%
Bodwell Academy of the ARC of PBC	53	53	53	100.00%
Boys & Girls Clubs of Palm Beach County Boca Raton	88	88	88	100.00%
ChildNet	17	17	17	100.00%
CROS Ministries	40	40	40	100.00%
Deerfield Beach Family Empowerment	226	226	226	100.00%
Families First of Palm Beach County	139	139	139	100.00%
Friends of Foster Children	8	8	8	100.00%
George Snow Scholarship Fund	255	255	255	100.00%
Guatemalan-Maya Center	2	2	2	100.00%
Legal Aid Society of Palm Beach County	2	2	2	100.00%
Myla's BeLeaf	1	1	1	100.00%
Redlands Christian Migrant Association (RCMA)	3	3	3	100.00%
SOS Children's Villages Florida - Next STEPS	37	37	37	100.00%
Speak Up For Kids	226	226	226	100.00%
Take Stock in Children Palm Beach	96	96	96	100.00%
VILLAGE ACADEMY AGENCY PICKUPS TOTALS	1,452	1,452	1,452	100.00%

EXHIBIT A

2025 BACK TO SCHOOL PBC! STUDENTS REGISTRATION AND ATTENDANCE BY AGENCY

Village Academy

<u>Agency</u>	<u>Total Registered</u>	<u>Total Attended</u>	<u>Total Served</u>	<u>% Served</u>
Achievement Centers for Children & Families	273	110	273	100.00%
Adopt A Family of the Palm Beaches	93	4	93	100.00%
Aleshia's Kids	34	17	34	100.00%
American Association of Caregiving Youth	31	12	31	100.00%
Big Brothers Big Sisters of Palm Beach and Martin Counties	15	10	15	100.00%
Boca Raton Housing Authority	10	5	10	100.00%
Boys & Girls Clubs of Palm Beach County Delray Beach	263	59	263	100.00%
Boys Town	7	7	7	100.00%
BRIDGES at Boynton Beach	16	3	16	100.00%
Caridad Center	137	15	137	100.00%
Center for Family Services	1	1	1	100.00%
Eda and Cliff Viner Community Scholars Foundation	9	1	9	100.00%
EJS Project	22	9	22	100.00%
Family Promise of Southeast Florida	7	1	7	100.00%
Florence Fuller Child Development Centers - East Campus	50	31	50	100.00%
Florence Fuller Child Development Centers - West Campus	47	25	47	100.00%
Friends of Foster Children	14	9	14	100.00%
Habitat For Humanity Greater Palm Beach County	58	35	58	100.00%
HomeSafe	6	6	6	100.00%
Literacy Coalition of PBC - Village Readers	47	15	47	100.00%
Lutheran Services Florida (LSF)	13	13	13	100.00%
Milagro Foundation Incorporated	22	15	22	100.00%
Nat King Cole Generation Hope	35	5	35	100.00%
Palm Beach County Medical Society Services	23	16	23	100.00%
Palm Beach County Sheriff's Office Community Policing	21	17	21	100.00%
Palm Beach County: Office of Community Revitalization	33	25	33	100.00%
Palm Beach County: Youth Services	7	2	7	100.00%
Paul's Place After School	44	41	44	100.00%
Ruth & Norman Rales Jewish Family Services	156	40	156	100.00%
Soil and Soul	19	12	19	100.00%
Talented Teen Club	10	2	10	100.00%
The School District of Palm Beach County	123	47	123	100.00%
Village Academy	34	11	34	100.00%
VILLAGE ACADEMY STUDENT TOTALS	1,680	621	1,680	100.00%

ATTACHMENT B

2025 BACK TO SCHOOL PBC! LIST OF PARTICIPATING AGENCIES

PRESENTED BY



HOSTED BY



211 Palm Beach and Treasure Coast
Achievement Centers for Children and Families Foundation
Adopt A Family of the Palm Beaches, Inc.
Aid to Victims of Domestic Abuse, Inc.
American Association of Caregiving Youth
Baher Foundation
Belle Glade Housing Authority
Best Foot Forward Foundation
Big Brothers Big Sisters of Palm Beach and Martin Counties
Boca Raton Housing Authority
Boca Raton School For Autism
Bodwell Academy of the ARC of PBC
Boldin Community Impact
Bombas
Boys and Girls Club of Palm Beach County
Boys Town South Florida
Bridges at Belle Glade
Bridges at Boynton Beach
Bridges at Highland
Bridges at Lake Park
Bridges at Lake Worth
Bridges at Lake Worth West
Bridges at Northwood
Bridges at Pahokee
Bridges at Riviera Beach
Bridges at West Palm Beach
Caridad Center
Center for Child Counseling

Center for Family Services
ChildNet
Children's Home Society of FL
Children's Services Council of Palm Beach County
Colgate Bright Smiles Bright Futures
Community Partners of South Florida
Connections Education Center
CROS Ministries
Deerfield Beach Family Empowerment
Delray Beach Fire Rescue
Delray Beach Public Library
Digital Vibez, Inc
Dot and Ruby Helping Hand
Dress for Success Palm Beaches
Drowning Prevention of Coalition of Palm Beach County
Eda & Cliff Viner Community Scholars Foundation
Edna W. Runner Education Center
EJS Project
Empower Healthcare, Inc.
Esperanza Community Center
Families First of Palm Beach County
Family Impact Palm Beach County
Family Promise of Southeast Florida
Farmworker Coordinating Council Of Palm Beach County, Inc.
Farmworker Council
Florence Fuller Child Development Centers
Florida Community Health Centers, Inc.
Florida Forest Services
Florida Rural Legal Services, Inc.
FoundCare, Inc.
Friends of Foster Children of Palm Beach County, Inc.
Fuller Center
George Snow Scholarship Fund
Habitat for Humanity
Health Care District of Palm Beach County
Health Council of Southeast Florida
Healthy Mothers Healthy Babies
Hollywood Institute of Beauty Careers
HomeSafe
In Jacobs Shoes
Jason Taylor Foundation
Junior League of Boca Raton
Kathryn E. Cunningham/Canal Point Elementary School
Legal Aid Society
Lessing's Hospitality Group
Literacy Coalition of PBC
Living Waters Church
Lutheran Services Florida
Lynn University
Milagro Center
Mittleman Eye
Myla's BeLeaf

Nat King Cole Generation Hope, Inc.
Palm Beach County Food Bank
Palm Beach County Medical Society Services
Palm Beach County PAL, Inc.
Palm Beach County Fire Rescue
Palm Beach County Library System
Palm Beach Harvest, Inc.
Palm Beach Health Network
Palm Beach County Cooperative Extension Service
Palm Beach County Office of Community Revitalization
Palm Beach County Parks and Recreation Department
Palm Beach County Sheriff's Office Community Policing
PBSO 911 Communications Division
Palm Beach County Youth Services Department
Palm Beach School for Autism
Palm Beach State College – Belle Glade Campus
Pathways to Prosperity
Paul's Place After School
Redlands Christian Migrant Association
Ruth and Norman Rales Jewish Family Services
Safe Kids Palm Beach County
Soil and Soul
SOS Children's Villages Florida
South University
Speak Up for Kids Palm Beach County
Spirit of Giving Network
Take Stock In Children Palm Beach
Talented Teen Club
The Diaper Bank
The Early Learning Coalition of Palm Beach County
The Giving Tree of Temple Beth El
The Guatemalan-Maya Center
The School District of PBC – Communications Department
The School District of PBC – Department of Adult and Community Education
The School District of PBC – McKinney Vento Program
The School District of PBC – School Food Service
United Way of Palm Beach County
Village Academy
West Palm Beach Fire Rescue
WiseTribe

ATTACHMENT C- 2025 BACK TO SCHOOL PBC! BUDGET		
Item Description		Totals
E X P E N S E S	Alchemer	\$ 1,277.82
	Backpacks and School Supplies	\$ 242,078.00
	Bluey Costume Rental	\$ 85.00
	Boca Raton Printing for Village academy	\$ 1,691.11
	Body Wash - Paid for by PBC YSD	\$ 9,999.00
	Bounce House	\$ 459.46
	Dental screenings - Palm Beach County Convention Center	\$ 2,454.10
	Dental kits from Gulfstream and LexisNexis- inkind	\$ 9,500.00
	DJ - Village Academy	\$ 1,000.00
	DJ/MC, Photographer and Face Painter Services - Convention Center	\$ 1,200.00
	Dumpsters - partially inkind	\$ 1,147.54
	Eye exams - Palm Beach County Convention Center	\$ 4,522.70
	Glades DJ -	\$ 300.00
	Graphics, Printing & Postage - inkind	\$ 19,965.18
	Grimes Rentals (Chairs/Tables/etc.) - Village Academy	\$ 3,554.70
	Haircuts and Other Services from Hollywood Institute of Beauty Careers - inkind	\$ 7,050.00
	Hygeine Kits - Moving with tips	\$ 505.25
	Message Board (Road Safe)	\$ 360.00
	Moving Service/Truck - Village Academy	\$ 905.25
	Miscellaneous Supplies for Convention Center	\$ 98.62
	Palm Beach County Convention Center Lease, security, fork lift rental, insurance, trash	\$ 24,075.00
	PBSO Security - PBC Convention Center - inkind	\$ 12,110.00
	Photographer - Village Academy	\$ 500.00
	Photographer Palm Beach State College	\$ 500.00
	Physicals from South University - inkind	\$ 43,174.39
	Pizza (Food + Labor Cost) - Village Academy	\$ 2,722.50
	Postage - Village Academy	\$ 559.45
	Shoes - Village Academy	\$ 10,000.00
	Snacks for Palm Beach County Convention Center	\$ 802.34
	Socks - inkind	\$ 50,000.00
	Staff/Admin Costs	\$ 15,000.00
	Storage Lease Fees	\$ 12,420.00
	Student Food - Palm Beach County Convention Center - (Tacos Al Carbon)	\$ 14,500.00
	Text Message Fees from Twilio	\$ 177.37
	T-Shirts	\$ 7,682.50
	Vehicle rentals - Village Academy	\$ 165.00
	Vehicle rentals from fleet	\$ 486.76
	Video Production - Village Academy	\$ 2,466.00
	Village Academy Lease	\$ 2,634.25
	Village Academy Uniforms - inkind	\$ 3,293.50
	Volunteer Food - Palm Beach County Convention Center - (Tacos Al Carbon)	\$ 5,000.00
	Volunteer Food - Palm Beach State College (King's Catering)	\$ 2,400.00
	Water - Village Academy	\$ 299.25
	Water and gatorade - Convention Center	\$ 1,962.02
	Website Hosting	\$ 6,000.00
		\$ 527,084.06
Item Description		Totals
Revenues/ Contrications	Direct Partner Contributions	\$ 319,383.68
	Partners Contributions through Grants/Foundations/Fundraisers	\$ 89,419.50
	In Kind Donations	\$ 310,830.06
		\$ 719,633.24
Partners Contributions		Totals
Palm Beach County	Office of Community Revitalization	\$ 165,000.00
	Youth Services Department	\$ 9,999.00
	Palm Beach County Graphics	\$ 19,965.18
Palm Beach County Contribution		\$ 194,964.18
Children Services Council of Palm Beach County		\$ 35,000.00

Spirit of Giving Network through Grants & Foundations	Jim Moran Foundation	\$ 30,000.00
	Vinny Cuomo Foundation	\$ 44,000.00
	Mithun Family Foundation	\$ 10,000.00
	Boca Helping Hands	\$ 400.00
	Chick Fil A.	\$ 400.00
	Trader Joes	\$ 200.00
	Ronald McDonald House Charities of South Florida	\$ 2,500.00
	Agency Payments	\$ 1,919.50
Spirit of Giving Network, Inc.		\$ 89,419.50
		\$ 319,383.68
In Kind Contributions		Totals
Bomba		\$ 50,000.00
DJ for Village Academy		\$ 500.00
In Jacob's Shoes		\$ 10,000.00
Palm Beach Sheriff's Office		\$ 3,554.70
Solid Waste Authority (dumpsters)		\$ 573.77
Related Ross		\$ 5,000.00
LexisNexis		\$ 2,000.00
Gulfstream		\$ 7,500.00
Mittleman Eye		\$ 4,522.70
FAU		\$ 3,131.10
Colgate		\$ 2,454.10
Hollywood Institute of Beauty Careers		\$ 7,050.00
South University		\$ 43,174.39
Starbucks		\$ 160.00
United Way Staff Time		\$ 8,740.00
Volunteer Hours		\$ 162,469.30
		\$ 310,830.06