

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 2, 2025 Consent [X] Regular []
Public Hearing []

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 5 to the Contract for Consulting/Professional Services Secondary and Effluent Filtration Improvements Engineering Services (Contract) with Hazen and Sawyer, P.C., (Consultant) to extend Contract by an additional 530 calendar days. There is no change to the not exceed or lump sum amounts set forth in the Contract by this Amendment No. 5.

Summary: On December 19, 2017, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2017-1912) with Consultant to provide engineering services during the design, permitting, bidding, and construction phases for the Secondary Clarifier and Effluent Filtration Improvements (Project) at Southern Region Water Reclamation Facility (SRWRF). Amendment No. 5 will extend the Contract duration for the remainder of the construction and allow the Consultant to provide additional coordination and engineering services during construction. This Contract was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new Equal Business Ordinance on October 16, 2018. The SBE participation goal established under the 2002 Ordinance was 15% overall participation. Consultant committed to 17% SBE participation. The SBE proposed participation for this Amendment No. 5 is 0%. To date, the overall participation achieved on this Contract is 16.67%. The Consultant is headquartered in New York, but maintains an office in Palm Beach County from which the majority of the work will be performed. The project is included in the PBCWUD FY 2025 Budget. (PBCWUD Project No. 17-022) District 5 (MWJ)

Background and Justification: On December 19, 2017, the BCC approved Contract with Consultant for professional engineering services including the design, permitting, bidding, and construction phase services to the Contract (R2017-1912). Subsequently, on November 19, 2019, the BCC approved a Contract with R.J. Sullivan Corp., (R2019-1776) for the construction of the Project with a construction duration of 45 months. On October 19, 2021, the BCC approved Amendment No. 1 (R2021-1539) to extend the term of the Contract an additional 730 calendar days to match the final construction schedule and increase the Contract by \$758,942 to \$2,758,432. The BCC approved Amendment No. 2 (R2022-1537) on December 20, 2022 to provide full-time construction inspection services and allowed the Consultant to provide an increased level of support to PBCWUD for coordination and engineering services for the remainder of the construction of the Project. Amendment No. 2 increased the lump sum and not exceed amounts by \$12,864 and \$664,524 respectively (\$677,388 total) enabling the Consultant to continue supporting PBCWUD through the construction completion and close out of the Project. Amendment No. 3 (R2023-1619) was approved by the BCC on November 7, 2023 to provide an extension of time for the services associated with Tasks 5, 6, 7, 8, 9, 10, 11 and 12, provided by the Engineer as part of the existing Contract. On June 11, 2024 the BCC approved Amendment No. 4 (R2024-0704) to extend the term of the Contract an additional 280 calendar days to match the final construction schedule and increase the lump sum by \$61,932 from \$1,226,548 to \$1,288,480. Amendment No. 04 will also increase the not to exceed amount by \$931,423 from \$2,209,272 to \$3,140,695. The revised total compensation as provided in the Contract including Amendment No. 1, Amendment No. 2, Amendment No. 3, Amendment No. 4 and Amendment No. 5 is \$4,429,175.

Attachments:

- 1) Two (2) Originals of Amendment No. 5
- 2) Location Map
- 3) Ebix Compliance Summary Report

Recommended By: Ali Bayat 11/12/2025

Approved By:  11/18/25
Chief Deputy County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	0	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Budget Account No.: Fund 4011 Dept 721 Unit W01 Object 6545
0

Is Item Included in Current Budget? Yes X No

Does this item include the use of Federal Funds? Yes No X

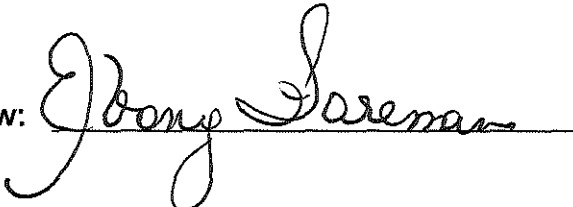
Does this item include the use of State Funds? Yes No X

Reporting Category N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No Fiscal Impact

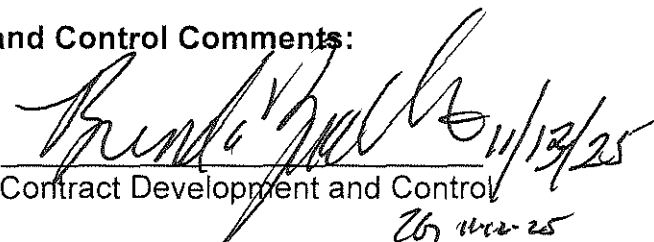
C. Department Fiscal Review:



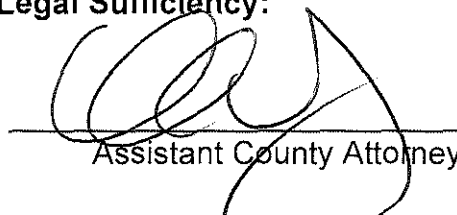
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 11/16/2025
OFMB 11/15
Ex 11-6-25

 11/13/25
Contract Development and Control
267 11-12-25
11-12-25 (TD)

B. Legal Sufficiency:

 11/13/25
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT NO. 5
TO
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES
SECONDARY CLARIFIER AND EFFLUENT FILTRATION IMPROVEMENTS
ENGINEERING SERVICES
PBCWUD PROJECT NO. 17-022**

This Amendment No. 5 is made as of the 2nd day of December 2026, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the COUNTY, and Hazen and Sawyer, P.C. [] an individual, [] a partnership, [X] a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal I.D. is 13-2904652.

In consideration of the mutual promises contained herein, the COUNTY and the CONSULTANT agree that the Contract for Consulting/Professional Services entered into by the parties on December 19, 2017, and referenced by County Resolution Number R2017-1912 (hereinafter "the CONTRACT"), is amended as follows:

1. The project schedule set forth in Article 2 included an original completion of services date of December 18, 2021, which was extended in Amendment No. 1. to the CONTRACT (R2021-1539) for an additional 730 calendar days to December 18, 2023. Amendment No. 2 only included additional compensation and did not include a time extension. Amendment No. 3 to the CONTRACT (R2023-1619) extended the completion of services date an additional 450 days to March 12, 2025. Amendment No. 4 to the CONTRACT (R2024-0704) extended the completion of services date an additional 280 days to December 17, 2025. The project schedule of the CONTRACT is hereby extended by an additional 530 calendar days to reflect a new completion of services date of May 31, 2027. All schedules, tables, charts, or other items of the CONTRACT containing the project schedule are hereby similarly amended to reflect a new completion of services date of May 31, 2027.
2. The compensation as provided in the CONTRACT, Amendment No. 1 and Amendment No. 2 was for a lump sum fee of \$1,226,548.00 plus a not to exceed amount of \$2,209,272.00 for a total of \$3,435,820.00. No additional compensation was included in Amendment No. 3. Amendment No. 4 increased the lump sum amount by \$147,672.00 from \$1,226,548.00 to \$1,374,220.00. Amendment No. 4 also increased the not to exceed amount by \$1,321,094.00 from \$2,209,272.00 to \$3,530,366.00. The revised total compensation as provided in the CONTRACT including Amendment No. 1, Amendment No. 2, Amendment No. 3, and Amendment No. 4 is \$4,904,586.00. There is no change to the not to exceed or the lump sum amounts set forth in the CONTRACT by this Amendment No. 5.
3. The OEBO Schedule 1 is contained in Exhibit "D5" attached hereto and made a part hereof for the additional services contained in this Amendment No. 5.

All other provisions of the CONTRACT, as modified by Amendment No. 1, Amendment No. 2, Amendment No. 3, and Amendment No. 4 shall remain unchanged by this Amendment No. 5 and shall remain in full force and effect.

**AMENDMENT NO. 5
TO
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES
SECONDARY CLARIFIER AND EFFLUENT FILTRATION IMPROVEMENTS
ENGINEERING SERVICES
PBCWUD PROJECT NO. 17-022**

IN WITNESS WHEREOF, this Amendment No. 5 is accepted, subject to the terms, conditions and obligations of the aforementioned CONTRACT.

PALM BEACH COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

Michael A. Caruso, Clerk of the Circuit Court
& Comptroller, Palm Beach County

Palm Beach County, Board
of County Commissioners

ATTEST:

Signed: _____

Signed: _____

Typed Name: _____
Deputy Clerk

AB **Sara Baxter, Mayor**

(Date)

Approved as to Form and Legal Sufficiency

Hazen and Sawyer, P.C.
(Consultant)

Signed: 

John Koroshec, P.E.
(Print Name)

Typed Name: Michael W. Jones
County Attorney


(Signature)
Associate Vice President
(Title)
10/31/2025
(Date)

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization,
this 31st day of October, 2025, by John Koroshec who is ☒ personally
known to me or ☐ has produced _____ as identification.



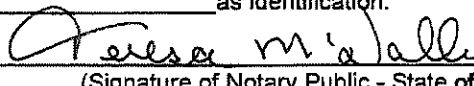

(Signature of Notary Public - State of Florida)
Teresa McNally
(Print, Type, or Stamp Commissioned Name of Notary Public)

EXHIBIT A5
SCOPE OF WORK
Secondary Clarifier and Effluent Filtration Improvements Engineering Services
(PBCWUD Project No. 17-022)

INTRODUCTION

On December 19, 2017 Palm Beach County Board of County Commissioners (COUNTY) entered into an agreement entitled Contract for Engineering Services for Southern Region Water Reclamation Facility for the Secondary Clarifier and Effluent Filtration Improvements Headworks – Palm Beach County Water Utilities Department Project No. 17-022 (CONTRACT) with Hazen and Sawyer, P.C. (CONSULTANT) to provide engineering services for design, permitting assistance, bidding support and construction services.

SCOPE OF SERVICES

The CONSULTANT shall perform engineering services associated with the construction and commissioning of the Secondary Clarifier and Effluent Filtration Improvements at the Southern Region Water Reclamation Facility for the extended duration of the construction phase of the project.

Tasks 5, 6, 7, 8, 9, 10, 11, and 12 within the existing CONTRACT are active tasks associated with the construction phase of the project. Construction completion of the project is anticipated to extend an additional 530 calendar days beyond the previously anticipated completion of Tasks 5, 6, 7, 8, 9, 10, 11, and 12. Construction delays have caused the COUNTY to request the CONSULTANT provide construction phase services associated with Tasks 5 through 12 of the existing CONTRACT for an additional 530 calendar day duration as identified in Exhibit C5 herein.

Amendment 5 extends the duration of time for the services associated with Tasks 5 through 12 provided by the CONSULTANT as part of the existing CONTRACT.

COMPENSATION

No additional compensation for the extended duration of services provided by the CONSULTANT is being requested at this time. The CONSULTANT reserves the right to request additional compensation for services being provided under the CONTRACT should merit for additional compensation be justified and agreed to between the CONSULTANT and COUNTY.

OTHER PROVISIONS

All exclusions and additional provisions agreed to in the original contract are to remain in full effect during the implementation of the project. Certain assumptions have been made in preparing this Amendment scope of services. To the extent possible, these assumptions are stated herein and are reflected in the budget for services.

- If the work tasks required are different from the assumptions presented herein or if the CONSULTANT/COUNTY desires additional services, the resulting change in scope may serve as a basis for modifying this Amendment's scope and fee as agreed to by both the COUNTY and the CONSULTANT.
- It is anticipated that the project and Task specific durations will follow the schedule presented in Exhibit C3 – Project Schedule. Should the project duration exceed the durations estimated, Amendment's scope and fee shall be modified as agreed to by both COUNTY and the CONSULTANT.

EXHIBIT B5
BUDGET SUMMARY
Secondary Clarifier and Effluent Filtration Improvements Engineering Services
(PBCWUD Project No. 17-022)

No additional compensation is being proposed under Amendment 5.

EXHIBIT C5
PROJECT SCHEDULE
Secondary Clarifier and Effluent Filtration Improvements Engineering Services
(PBCWUD Project No. 17-022)

The completion dates as modified in Amendment No. 1, Amendment No. 2, Amendment No. 3, Amendment No. 4 and Amendment No. 5 for this work will be as follows (starting from ENGINEER’S receipt of Notice to Proceed [NTP] of the original CONTRACT). This schedule updates the schedule labeled “Exhibit C” included in the original CONTRACT.

<u>Engineering Services Task No.</u>	<u>Completion from NTP (calendar days)</u>	<u>Completion Date from NTP</u>
Task 5 – Construction Contract Administration	3450	May 31, 2027
Task 6 – Resident Project Representative	3450	May 31, 2027
Task 7 – Operation and Maintenance Manual Update	3450	May 31, 2027
Task 8 – Project Management	3450	May 31, 2027
Task 9 – SRWRF Control System PLC Programming	3450	May 31, 2027
Task 10 – Independent Environmental, Health, and Safety Inspection Services	3450	May 31, 2027
Task 11 – Construction Phase Inspection Services	3450	May 31, 2027
Task 12 – Update of Existing SRWRF Process Flow Diagram	3450	May 31, 2027

EXHIBIT D5
OFFICE OF EQUAL BUSINESS OPORTUNITY (OEBO)
SCHEDULE 1 AND SCHEDULE 2
Secondary Clarifier and Effluent Filtration Improvements Engineering Services
(PBCWUD Project No. 17-022)

NO SCHEDULE 2 PROVIDED

NOT APPLICABLE

No additional compensation is being proposed under Amendment 5.

OEBO SCHEDULE 1*

SOLICITATION/PROJECT/BID NAME: Contract for Consulting/Professional Services Secondary Clarifier and Effluent Filtration Improvements Engineering Services SOLICITATION/PROJECT/BID NO.: PBCWUD Project No. 17-022
SOLICITATION OPENING/SUBMITTAL DATE: December 19, 2017 COUNTY DEPARTMENT: Palm Beach County Water Utilities Department

Section A PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT* ON THE PROJECT:

NAME OF PRIME RESPONDENT/BIDDER: Hazen and Sawyer, P.C. ADDRESS: 2101 NW Corporate Boulevard, Suite 301
Boca Raton, FL 33431
CONTACT PERSON: John Koroshec, P.E. / Associate Vice President PHONE NO.: 561-997-8070 E-MAIL: jkoroshec@hazenandsawyer.com

PRIME'S DOLLAR AMOUNT OR PERCENTAGE OF WORK: Not Applicable
SBE Prime's must include their percentage or dollar amount in the Total Participation line under section B. Non-SBE ☒ SBE ☐

Section B PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT BELOW:

Subcontractor/Sub consultant Name	(Check all Applicable Categories)		DOLLAR AMOUNT OR PERCENTAGE OF WORK
	Non-SBE	SBE	
1.	☐	☐	
2.	☐	☐	
3.	☐	☐	
4.	☐	☐	
5.	☐	☐	

(Please use additional sheets if necessary)

Total Bid/Offer Price \$ \$0.00 Total \$0.00
Total Certified SBE Participation \$ \$0.00
I hereby certify that the above information is accurate to the best of my knowledge: John Koroshec, P.E. [Signature] Associate Vice President
Name & Authorized Signature Title

- Note:
- The amount listed on this form for a Subcontractor/sub consultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
 - Only those firms certified by Palm Beach County at the time of solicitation due date are eligible to meet the established OEBO Affirmative Procurement Initiative (API). Please check the applicable box and list the dollar amount or percentage under the appropriate demographic category.
 - Modification of this form is not permitted and will be rejected upon submittal.
 - If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation.

*Revised 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025



Water Utilities Department
Engineering Division

8100 Forest Hill Blvd

West Palm Beach, FL 33413

(561) 493-6000

Fax: (561) 493-6085

www.pbcwater.com

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Palm Beach County
Board of County
Commissioners

Maria G. Marino, Mayor

Sara Baxter, Vice Mayor

Gregg K. Weiss

Joel G. Flores

Marci Woodward

Maria Sachs

Bobby Powell Jr.

Interim County Administrator

Todd J. Bonlarron

"An Equal Opportunity Employer"

Official Electronic Letterhead

June 11, 2025

Mr. Robert B. Taylor, Jr., P.E., Vice President
Hazen and Sawyer, P.C.
2101 Northwest Corporate Boulevard, Suite 301
Boca Raton, Florida 33431

Re: Project Number: 17-022
Secondary Clarifier and Effluent Filtration Improvements
Engineering Services
Notification of Contract Clauses No Longer Being
Enforced Pursuant to Emergency Ordinance 2025-014

Dear Mr. Taylor,

On June 3, 2025, the Board of County Commissioners (BCC) approved an emergency ordinance to suspend the race and gender conscious provisions of the County's EBO ordinance. The suspension will remain in effect for two years or until further direction by the BCC, whichever comes first. As a result, the provisions relating to minority/women-owned business enterprise (M/WBEs) participation contained in the contract document (R2017-1912) under Article 7- Subcontracting **will not be enforced** as of June 3, 2025, only the small business enterprise (SBE) provisions will apply.

Please sign below to acknowledge receipt of this notification. This acknowledgement will be included in, and made part of, the contract file.

Should you require any additional information please contact Ms. Christina Bervin at cbervin@pbcwater.com or at (561) 493 5203.

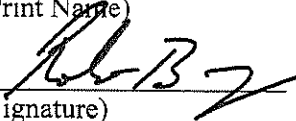
Cordially,


Jane House, P.E., LEED AP
Director of Engineering Division

Receipt Acknowledged and In Agreement:

Hazen and Sawyer, P.C.
(Consultant)

Robert B. Taylor, P.E.
(Print Name)


(Signature)

July 16, 2025
(Date)

**NONGOVERNMENTAL ENTITY HUMAN
TRAFFICKING AFFIDAVIT (§ 787.06(13), Fla. Stat.)
THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED**

I, the undersigned, am an officer or representative of Hazen and Sawyer, P.C.
(CONSULTANT) and attest that CONSULTANT does not use coercion for labor or services as
defined in section 787.06, Florida Statutes.

**Under penalty of perjury, I hereby declare and affirm that the above stated facts are true
and correct.**


(Signature of officer or representative)

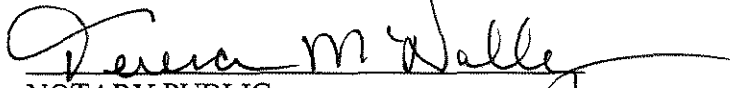
John Koroshec
(Printed name of officer or representative)

State of Florida, County of Palm Beach

Sworn to and subscribed before me by means of ☒ physical presence or ☐ online notarization
this, 10th day of November 2025, by John Koroshec.

Personally known ☒ OR produced identification ☐.

Type of identification produced _____


NOTARY PUBLIC
My Commission Expires: 8/6/28
State of Florida at large

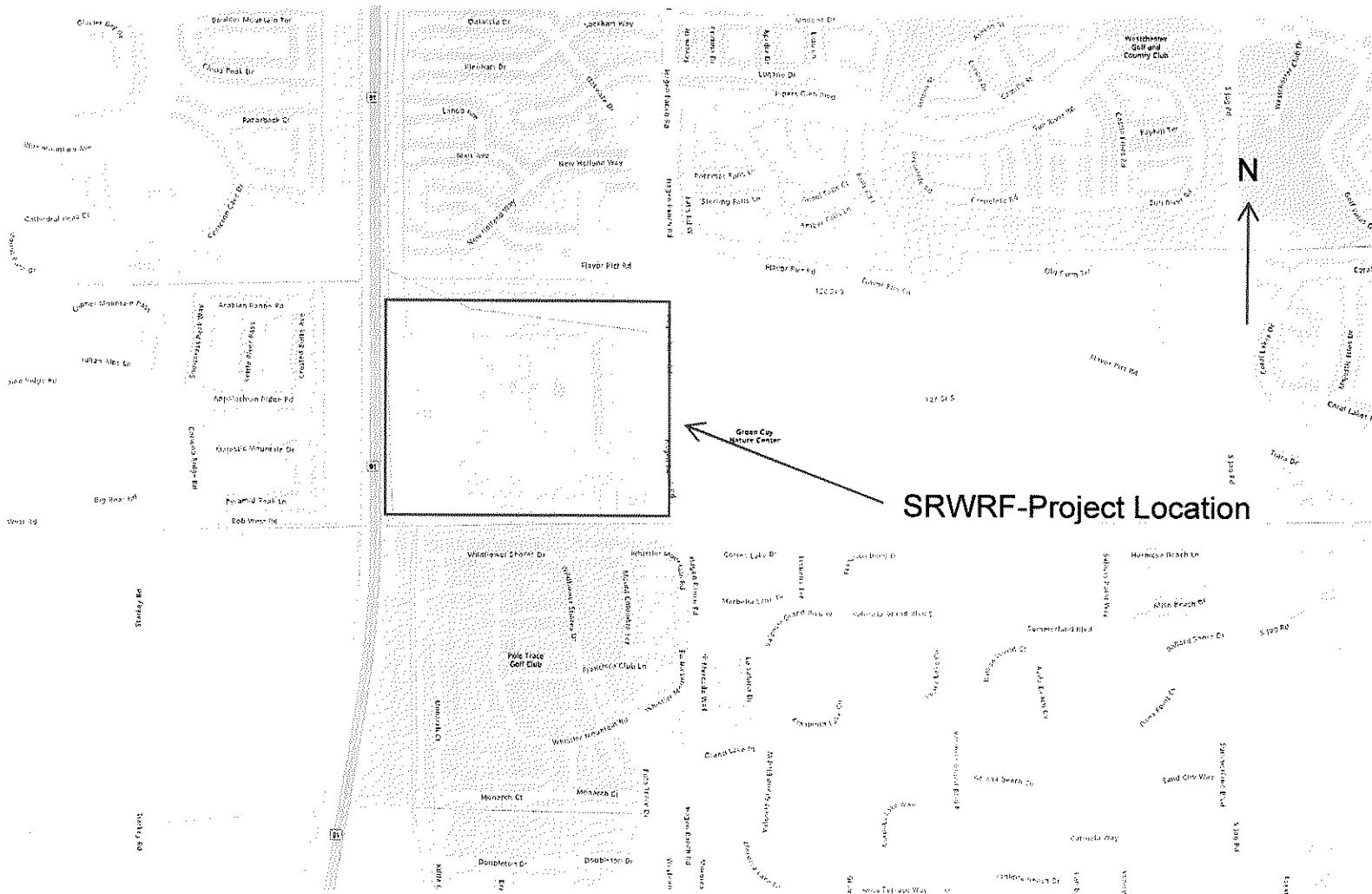


(Notary Seal)

Attachment No. 2

Location Map

PBCWUD Project No. 17-022





Palm Beach County
Compliance Summary Report

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00001889	Hazen and Sawyer, P.C.	Modified	Compliant					17-022	Contract For Consulting/Professional Services Secondary Clarifier and Effluent Filtration Improvements
		Ag , XV	National Fire Insurance Company of Hartford	7036845635	3/29/2025	3/29/2026	Auto Liability		
		A , XV	Continental Casualty Company	7036845683	3/29/2025	3/29/2026	General Liability		
		A , XV	Continental Casualty Company	aeh008231489	3/29/2025	3/29/2026	Professional Liability		
		Ag , XV	American Casualty Company of Reading, Pennsylvania	7036845652	3/29/2025	3/29/2026	Workers Comp		

Risk Profile : Standard - General Services
Required Additional Insured : Palm Beach County Board of County Commissioners
Ownership Entity :