

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	December 2, 2025	(X) Consent	() Regular
		() Workshop	() Public Hearing
Department:	<u>Environmental Resources Management</u>		

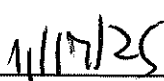
I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Project Agreement Amendment to Florida Inland Navigation District (FIND) Project Agreement No. PB-22-220 (Agreement) for Providencia Cay Habitat Restoration (Project) to extend the term of Agreement from November 14, 2025 to September 30, 2028.

Summary: On May 3, 2022, the Board of County Commissioners (BCC) approved the submittal of a FIND Waterways Assistance Program (WAP) Grant Application (R2022-0440) to fund up to \$365,000 and authorized the County Administrator, or designee, to sign all future time extensions and minor amendments associated with the Agreement. FIND has awarded Palm Beach County \$365,000 to cover a portion of the Project, estimated at \$730,000. Matching local dollars (\$365,000) will come from the Manatee Protection Fund. On February 7, 2023, the BCC approved FIND Project Agreement No. PB-22-220 (R2023-0174). On October 8, 2024, the BCC approved FIND Project Agreement Amendment No. PB-22-220 to extend the Project completion by 12 months, and submit all required payment reimbursement information by November 14, 2025 (R2024-1327). On October 1, 2025, FIND authorized a Project Agreement Amendment with a three (3)-year extension as a result of the declared State of Emergency clause associated with Hurricane Milton for the Project to be completed by September 30, 2028. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must submitted by the initiating department as a receive and file agenda item. **There is no cost to the County. District 7 (SS)**

Background and Justification: FIND offers grants to local governments through its WAP for public projects directly related to its waterways. The Project was designed to leverage and utilize Lake Worth Lagoon compatible dredged sand from a local waterway maintenance project. The Project's identified sand source has been delayed, resulting in impacts to the Project's construction timeline. Upon acquisition and placement of the dredged material, FIND WAP funds would be used to purchase rock to create a revetment around the mangrove island.

- Attachments:**
- 1. FIND Project Agreement Amendment PB-22-220
 - 2. Delegation of Authority

Recommended by:	Michael Stahl R.		Digitally signed by Michael Stahl R. DN: cn=org, DC=pbogov, OU=Enterprise, OU=PBCC, OU=Users, CN=Michael Stahl R., E=Michael.Stahl@pbcc.gov I am approving this document 2025.11.06 15:00:52-05'00' Foxit PDF Editor Version: 12.1.0
	Department Director	Date	
Approved by:			
	Deputy County Administrator	Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget?			Yes <u>X</u>	No _____	
Does this item include the use of federal funds?			Yes _____	No <u>X</u>	
Does this item include the use of state funds?			Yes <u>X</u>	No _____	

Budget Account No.:

Fund 1232 Department 380 Unit 3312 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact.

Dupont 10/28/25

C. Department Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

[Signature] 11/6/25
OFMB
B 11/5 OPA 11/5
V 11/5

[Signature] 11/12/25
Contract Development & Control
26/11.7.25
11-10-25 TW

B. Legal Sufficiency:

[Signature] 11/17/25

Assistant County Attorney

C. Other Department Review:

Department Director

PROJECT AGREEMENT AMENDMENT

In consideration of the continuing mutual promises and covenants contained in PROJECT AGREEMENT # PB-22-220 Providencia Cay Habitat Restoration between the FLORIDA INLAND NAVIGATION DISTRICT (F.I.N.D.) and Palm Beach County hereafter known as the PROJECT SPONSOR. The parties hereby agree that Paragraph 2 of said certain PROJECT AGREEMENT be deleted and the following be substituted therefore:

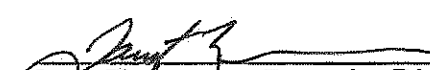
2. **TERM** - The PROJECT SPONSOR shall not commence work on the PROJECT prior to the execution of this Agreement unless specifically authorized by the DISTRICT Board and shall complete the PROJECT and submit all required payment reimbursement information on or before September 30, 2028. Pursuant to law, the PROJECT period cannot extend beyond three (3) years from October 1, 2022, unless the completion of the PROJECT has been delayed by a declared State of Emergency and the F.I.N.D. Board authorizes an extension of the completion date based upon this delay. This PROJECT, having been delayed by a declared State of Emergency, has been authorized by the F.I.N.D. Board to receive a three (3) year extension and therefore this PROJECT must be completed by September 30, 2028.

In WITNESS WHEREOF, the parties have hereunto set their hands and seals this 1st of October, 2025.

F.I.N.D Witnesses:

F.I.N.D


Print name: Chris Kelley


Janet Zimmerman, Executive Director


Print name: Sarah Sutton

PBC Witnesses:

PROJECT SPONSOR: Palm Beach County (PBC)


Print name: Eric Anderson


CONTRACT ADMINISTRATOR:
Deborah Drum, Director
Environmental Resources Mgmt. Dept.


Print name: Jennifer J. Baez

Approved as to form and legal sufficiency:
/s/ Scott A. Stone
Assistant County Attorney



INTEROFFICE MEMORANDUM
Palm Beach County
Environmental Resources Management

DATE: August 10, 2022

TO: Verdenia C. Baker
County Administrator

THROUGH: Patrick Rutter *PRR*
Assistant County Administrator

FROM: Deborah Drum, Director *ms for*
Environmental Resources Management

SUBJECT: REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:
Resolution For Assistance 2022 in support of a Waterways Assistance Program (WAP) Grant Application to the Florida Inland Navigation District (FIND) to fund up to \$365,000 or 50% of the construction costs for the Providencia Cay Habitat Restoration Project.

On May 3, 2022, agenda item 3L-2 (R2022-0440), the Board of County Commissioners approved the County Administrator, or designee, to execute the Grant Project Agreement (Agreement) and to sign all future time extensions, task assignments, certifications, and other forms associated with the Agreement, and any necessary minor amendments that do not substantially change the scope of work, or terms and conditions of the Agreement, if the grant is approved.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM), to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement, and any necessary minor amendments that do not substantially change the scope of work, or terms and conditions of the Agreement, if the grant is approve. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *V. Baker* **DATE:** *8/29/22*
Verdenia C. Baker, County Administrator

DD:kf
Attachment