

BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA

ADDITIONS, DELETIONS, & SUBSTITUTIONS

FEBRUARY 3, 2026

<u>PAGE</u>	<u>ITEM</u>	
63	3AA1	*REVISED MOTION/TITLE / (PALM TRAN) / <u>D) approve a Budget Transfer of \$67,000 to increase the General Fund 0001 Contingency Reserves and to reduce the transfer to Palm Tran's Operating Fund 1340.</u>
73	4F	*ADD-ON / (SPECIAL PRESENTATION) / Proclamation declaring February 20, 2026 as Government Communicators Day. (District 3)
83	6D2	*REVISED MOTION/TITLE / (COMMUNITY SERVICES) / B) delegate authority to the County Administrator, or designee, to execute agreements, and any non-substantive amendments thereto, between Palm Beach County (County) and nonprofit agencies (to be determined) for the purchase of tiny homes utilizing OSF, in an amount not-to-exceed \$100,000 per <u>unit agreement</u> , that do not substantially change the scope of work, terms or conditions of future documents.

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

* * * * *

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

FEBRUARY 3, 2026

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. AGENDA APPROVAL

- A. Additions, Deletions, Substitutions
- B. Adoption

3. CONSENT AGENDA (Pages 11 - 72)

4. SPECIAL PRESENTATIONS (Page 73)

5. PUBLIC HEARINGS - 9:30 A.M. (Page 74)

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- 3B-1 Warrant list
- 3B-2 Minutes
- 3B-3 Contracts and claims settlements list

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SPECIAL PRESENTATIONS - 9:30 A.M.

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- 4C Frances J. Bright Women's Club Chairtable Foundation, Inc. Dedicated Service
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REGULAR AGENDA

A. ADMINISTRATION

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B. AIRPORTS

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BOARD APPOINTMENTS (Page 88)

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MATTERS BY THE PUBLIC – 2:00 P.M. (Page 91)

ADJOURNMENT (Page 92)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. **Staff recommends motion to receive and file:** the updated current list of Contracts Report which include in-process and completed standard contracts, interlocal agreements, amendments, grant amendment, resolutions, and task orders that are being submitted for this scheduled Board of County Commissioners (BCC) meeting.
SUMMARY: The current list provides an overview of items in process or completed as it relates to standard contracts, interlocal agreements, amendments, grant amendment resolutions and task orders that are being submitted to the BCC on this scheduled meeting date as agenda items. Countywide (DO)
2. **Staff recommends motion to authorize:** the Mayor to execute a Letter of Agreement on behalf of the Palm Beach County Board of County Commissioners (BCC) effective from May 17, 2026 to May 16, 2029 addressed to the Florida Office of Attorney General to authorize Palm Beach County Crime Stoppers, Inc. to apply, receive, and expend grant funds from the State of Florida's Crime Stoppers Trust Fund.
SUMMARY: Crime Stoppers of Palm Beach County, Inc. (Crime Stoppers) has requested the BCC's approval to return a Letter of Agreement to authorize the Crime Stoppers to apply, receive, and expend grant funding from the State of Florida's Crime Stoppers Trust Fund, pursuant to section 16.555 of the Florida Statutes and Rules 2A-9002 and 2A-9003 of the Florida Administrative Code. A Letter of Authorization remains in effect for no more than three (3) years. Countywide (RS)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller's Office.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners' meetings:

<u>Meeting Date</u>	<u>Meeting Type</u>
October 21, 2025	Regular
November 13, 2025	Zoning
November 18, 2025	Reorganization Meeting

3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office. Countywide

3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER (cont'd.)

4. **Staff recommends motion to receive and file:** change orders, work task orders, minor contracts, final payments and other items approved by the Contract Review Committee and by the department heads for the Engineering Department; Facilities Development and Operations Department; Water Utilities Department; Environmental Resources Management Department; and the Department of Airports during December 2025. Countywide
5. **Staff recommends motion to receive and file:** A list of Clerk & Comptroller (Clerk) Finance Department records which have met the revised required State retention schedule and are scheduled for destruction. **SUMMARY:** These records have met the required retention schedule of the Florida Division of Library and Information Services per Sections 28.30, 28.31, 257.36 (6), Florida Statutes. Countywide

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to approve:** Work Order G-2 in the not to exceed amount of \$1,426,422.80 to the Traffic Signal Continuing Services Construction Contract (Contract) dated August 19, 2025 (R2025-1042), with Gerelco Traffic Controls, Inc. (Gerelco) to upgrade the traffic signal from spanwire to mast arm at the intersection of Hypoluxo Road and Military Trail, Palm Beach County (County) Intersection ID Number 41650 (Project). **SUMMARY:** Approval of this Work Order will allow Gerelco to construct the Project. Per County PPM CW-F-050, this Work Order exceeds the threshold relating to staff approvals of Work Orders to annual contracts, thus requiring approval from the Board of County Commissioners (BCC). Prior to and including this Work Order, \$1,444,269.80 of the Gerelco not to exceed contract amount of \$10,000,000 have been spent or encumbered. On August 19, 2025, the BCC approved the Contract with Gerelco to provide for and install various signal components for traffic control devices. The Contract was presented to the Goal Setting Committee (GSC) on November 20, 2024, and the GSC established an Affirmative Procurement Initiative (API) of a Small Business Enterprise (SBE) Price Preference. To date, the overall SBE participation achieved on the Contract is 20%. Gerelco has an office located in the County. **This Project is funded by the infrastructure sales tax.** District 2 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

2. Staff recommends motion to:

- A) adopt** a Resolution approving the Local Agency Program (LAP) agreement (Agreement) with the State of Florida Department of Transportation (FDOT) for the construction of bicycle lanes on Prosperity Farms Road from Lorraine Court to Donald Ross Road (Project);
- B) approve** the LAP Agreement for FDOT to provide a federally funded grant in the amount of \$4,836,167 for the construction of the Project, commencing upon execution of the Agreement by FDOT with an expiration date of December 31, 2027;
- C) adopt a Resolution delegating authority** to the County Administrator or designee to sign additional forms, certifications, contracts/agreements, amendments, and any other necessary documents related to the Project that do not substantially change the scope of work, terms or conditions of the Agreement;
- D) approve** a Budget Amendment of \$4,836,167 in the Transportation Improvement Fund to recognize the Agreement funding from the FDOT and appropriate it to the Project; and
- E) approve** a Budget Transfer in the amount of \$400,000 in the Transportation Improvement Fund from Reserves – Road Program Sweeps and appropriate it to the Project.

SUMMARY: Approval of the Agreement, delegation of authority, and Budget Amendment will allow Palm Beach County (County) to receive a grant of \$4,836,167 to construct the Project with a current estimated construction cost of \$5,796,346. The Project will construct bicycle lanes along both sides of Prosperity Farms Road, ADA improvements, signal replacements at four (4) intersections and new drainage facilities. **The local match is \$960,179 which is 16.5% of the estimated Project cost.** The Catalog of Federal Domestic Assistance (CFDA) number for this grant is 20.205 Highway Planning and Construction. This item and agenda item 3-C-3 of today's meeting are for separate projects along Prosperity Farms Road. District 1 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

3. **Staff recommends motion to approve:** Consultant Service Authorization No.1 (CSA) to the Construction Engineering and Inspection (CEI) Services Contract (R2024-0670) dated June 11, 2024 (Contract) with Mehta and Associates, Inc. (MAI) in the amount of \$865,448.46 for the Prosperity Farms Road over South Florida Water Management District's (SFWMD) C-17 Canal (934116) (Project). **SUMMARY:** Approval of this CSA will provide the professional CEI services necessary for the Project to replace the Prosperity Farms Road bridge over the SFWMD's C-17 Canal. This Contract was presented to the Goal Setting Committee (GSC) on October 5, 2022 and the GSC established an Affirmative Procurement Initiative (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation. MAI committed to 25% SBE participation. The proposed SBE participation for this CSA is 21.16%. To date, the overall SBE participation achieved on this Contract is 16.79%. MAI has an office located in Palm Beach County (County). This Contract is subject to emergency ordinance R2025-014 approved by the Board of County Commissioners (BCC) on June 3, 2025. **This Project is funded by the infrastructure sales tax.** This item and agenda item 3-C-2 of today's meeting are for separate projects along Prosperity Farms Road. District 1 (YBH)
4. **Staff recommends motion to approve:** Consultant Service Authorization No. 4 (CSA) to the Intersection Improvements Annual Design Services Contract (R2023-0477) dated April 18, 2023 (Contract) with Masse Consulting Services, LLC (MCS) in the amount of \$425,011.08 for the Lantana Road and Jog Road Intersection Improvements (Project). **SUMMARY:** Approval of this CSA will provide the professional services necessary to provide intersection improvements to add a third eastbound left turn lane on Lantana Road, and to widen northbound Jog Road to receive the third left turn lane. This Contract was presented to the Goal Setting Committee (GSC) on January 5, 2022 and the GSC established Affirmative Procurement Initiatives (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE evaluation preference. MCS committed to 85% SBE participation. The SBE participation for this CSA is 100%. To date, the overall SBE participation achieved on this Contract is 98.80%. MCS has an office located in Palm Beach County (County) and is a certified SBE company. **This Project is included in the Five-Year Road Program.** District 3 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

5. **Staff recommends motion to approve:** Consultant Service Authorization No. 1 (CSA) to the Annual Mapping, Survey and LiDAR Processing Contract (R2022-1295) dated November 1, 2022 (Contract) with Surdex Corporation (Surdex) in the amount of \$463,155 for Stormwater GIS Mapping (Project). **SUMMARY:** Approval of this CSA will provide the professional services necessary for digital conversion of Palm Beach County's (County) drainage asset information, which is available in as-built construction plans, into an existing County Geographic Information Services Stormwater database. This Contract was presented to the Goal Setting Committee (GSC) on August 18, 2021 and the GSC established Affirmative Procurement Initiatives (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE evaluation preference. Surdex committed to 20% SBE participation. The proposed SBE participation for this CSA is 0%. To date, the overall SBE participation achieved on this Contract is 0%. Countywide (YBH)
6. **Staff recommends motion to receive and file:** one (1) Street Lighting Agreement with the Florida Power & Light Company (FP&L) for Seacrest Boulevard south of Hypoluxo Road. **SUMMARY:** In accordance with Countywide PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The agreement was executed by the County Engineer on November 6, 2025, per Resolution R2024-1016. FP&L agreements are based on the type of street lighting fixture and/or pole being installed or removed. Street Lighting Agreements are utilized for the installation and/or removal of High Pressure Sodium street lights and poles. District 7 (YBH)
7. **Staff recommends motion to receive and file:** an Adopt-A-Road Agreement with Palm Beach National Civic Association, Inc. dated, October 22, 2025, for Pinehurst Drive from Oakmont Drive to Forest Hill Boulevard. **SUMMARY:** In accordance with Countywide PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The Adopt-A-Road Program allows entities to perform litter removal along Palm Beach County (County) maintained road rights-of-way. Each entity is expected to conduct litter removal activities at least four (4) times a year. The County provides recognition signs for each entity at the beginning and end of the adopted road segment, and picks up the litter bags. Each entity must pay a fee to offset the County's costs to install the signs and remove the collected litter bags. The not-for-profit entity listed on Sunbiz.org show Palm Beach County as their principal address. The fee is waived for not-for-profit entities. District 3 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

8. **Staff recommends motion to approve:** Consultant Service Authorization No. 2 (CSA) to the Civil Engineering Professional Continuing Services Contract (R2025-0548) dated May 6, 2025 (Contract) with Michael B. Schorah & Associates, Inc. (MBS) in the amount of \$241,265.55 for the Kelly and the Kenwood Estates Countywide Community Revitalization Team (CCRT) Improvements (Project). **SUMMARY:** Approval of this CSA will provide the professional services necessary to design the roadway improvements on 47th Avenue South, Canal 10 Road, and Odmann Avenue (collectively, Roads). This is the first Project to the new Local Road Program that will bring Palm Beach County (County) courtesy maintained roads to current County standards. These Roads were selected for improvements first as they are within CCRT areas. This Contract was presented to the Goal Setting Committee (GSC) on February 21, 2024 and the GSC established Affirmative Procurement Initiatives (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE evaluation preference. MBS committed to 98% SBE participation. The proposed SBE participation for this CSA is 100%. To date, the overall SBE participation achieved on this Contract is 100%. MBS has an office located in the County and is a certified SBE company. This contract is subject to Emergency Ordinance R2025-014 approved by the Board of County Commissioners (BCC) on June 3, 2025. District 3 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

9. Staff recommends motion to:

- A) adopt** a Resolution approving the State of Florida (State) Funded Grant Agreement (Agreement) with the Florida Department of Transportation (FDOT) for the design, furnishings, installation, and construction engineering inspection (CEI) of Phase 2 to the adaptive traffic control system (ATCS) along Quadrille Boulevard from Okeechobee Boulevard to Flagler Drive (Project);
- B) approve** the Agreement for the FDOT to reimburse Palm Beach County (County) up to \$3,000,000 to complete the Project by December 31, 2026; and
- C) approve** a Budget Amendment of \$3,000,000 in the Transportation Improvement Fund to recognize the grant funding from FDOT and appropriate it to the Project.

SUMMARY: The State appropriated \$3,000,000 for the County to design, furnish, install, and provide CEI services of Phase 2 to the ATCS signalization upgrades to eight (8) intersections on Quadrille Boulevard from Okeechobee Boulevard to Flagler Drive. The County shall be responsible for any costs exceeding \$3,000,000. **The grant does not require a County match.** Once the Project is complete, the County agrees to maintain the Project. The Catalog of State Financial Assistance (CSFA) number for this grant is 55.039 Highway Operations. The FDOT requested that the County enter into this Agreement. Districts 2 & 7 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

10. Staff recommends motion to approve:

- A) retroactive Work Order 2023055-53 for a not-to-exceed amount of \$3,087,648 to the Drainage Improvements/Repairs and Minor Construction Continuing Services Contract (R2024-0211) dated March 5, 2024, amended August 19, 2025 (R2025-1056) (Contract) with Johnson-Davis Incorporated (JDI) for the Hatton Highway Emergency Curve Repairs (Project), with a Notice to Proceed with the Project dated November 25, 2025; and
- B) a Budget Transfer in the amount of \$900,000 in the Transportation Improvement Fund from Reserves - Road Program Sweeps and appropriate it to the Project.

SUMMARY: Work Order 2023055-53 provides for the emergency repairs and roadway improvements on a portion of Hatton Highway near Belle Glade, between Southern Boulevard/State Road 80 and Conners Highway/State Road 700. The Project includes milling and resurfacing, canal bank stabilization and widening at the two horizontal curves that will provide lane and shoulder widths and a guardrail offset area per Florida Department of Transportation (FDOT) standards, installation of new pavement markings and signage, and the addition of solar-powered in-road lighted pavement markers. Following a multiple-fatality crash that occurred on August 5, 2024, near the west curve within the Project area, guardrails were immediately replaced by an FDOT contractor, but final installation placement required design by a professional engineer. The Engineering and Public Works Department (EPW) utilized an annual engineering consultant contract to prepare the design plans. This Project requires full closure within Project limits during construction, and the timing of this closure was coordinated with the farming community, as well as the western municipalities, and unrelated FDOT work. Pursuant to Sections 2-52, 2-53 (f) and 2-54 (f)(4) of the Palm Beach County Purchasing Code, and based on the emergency circumstances where approval by the Board of County Commissioners (BCC) could not be obtained in a timely manner, the County Engineer executed the Notice to Proceed on November 25, 2025. Work Order 2023055-53 provides for a contract time of 120 days. The Contract is one (1) of two (2) contracts with an available cumulative total of \$18,000,000. Prior to this meeting date, approximately \$5,875,782 of the \$18,000,000 Contract have been spent or encumbered. The Contract was presented to the Goal Setting Committee (GSC) on August 16, 2023, and the GSC established an Affirmative Procurement Initiative (API) of a 15% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for the Work Order is 21.84%. To date, the overall SBE participation achieved on this Contract is 19%. District 6 (YBH)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

1. **Staff recommends a motion to approve:** a Settlement Agreement, inclusive of attorney's fees and costs, in the total amount of \$66,500, in the personal injury action styled Vivian McIntosh v. Palm Beach County, Case No. 2024-CA-006932.

SUMMARY: This is a personal injury lawsuit arising from a rear-end motor vehicle accident involving a Palm Tran bus that occurred on May 21, 2023, in West Palm Beach, Florida. As a result of the accident, Mr. McIntosh sustained personal injuries and incurred approximately \$126,618 in medical bills. Palm Beach County has entered into an agreement to settle the lawsuit in the total amount of \$66,500, inclusive of attorney's fees and costs, pending approval by the Palm Beach County Board of County Commissioners (BCC). Countywide (TSB)

E. COMMUNITY SERVICES

1. **Staff recommends motion to approve:** a Budget Amendment in the Opioid Settlement Fund (OSF) in the amount of \$769,576 to recognize funds received from the McKinsey Opioid Settlement. **SUMMARY:** A settlement has been reached in a class action lawsuit against McKinsey & Company, Inc. and related entities, claiming that McKinsey played a central role in the opioid crisis by advising opioid manufacturers and other industry participants on strategies to maximize sales of prescription opioids. The lawsuit is known as *In re McKinsey & Co., Inc. National Prescription Opiate Consultant Litigation*, Case No. 3:21-md-02996-CRB (N.D. California). McKinsey denies plaintiffs' allegations. As a General-Purpose Government, Palm Beach County (the County) was included in the Class and received \$769,575.38 from the settlement. Per the settlement agreement, these funds must be used exclusively for approved purposes designated to abate the opioid epidemic. Although these funds were distributed directly to the County and not through the Florida Opioid Allocation and Statewide Response Agreement between the State of Florida and certain local governments in the State of Florida (including the County), the agreement requires that any additional settlement funding from pharmaceutical supply chain participants be included in state reporting. Accordingly, these funds will be incorporated in the Behavioral Health and Substance Use Disorder Master Plan 2024 (Plan 2024). The Plan 2024 outlines several initiatives and strategies recommended to achieve a person-centered, resilience, and recovery-oriented system of care. It also provides recommendations for the use of OSF. These recommendations were developed by the Behavioral Health Substance Use and/or Co-Occurring Disorders (BHSUCOD), which is facilitated by Palm Beach County Community Services Department (CSD) staff. The BHSUCOD recommended that OSF should be spent as follows: 90% on social determinants of health, prioritizing housing, recovery support, care coordination, environmental strategies to include youth, families, and community education, and 10% on deep-end and crisis care. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

2. Staff recommends motion to approve: a retroactive sole source Contract for Provision of Services (Contract) for the period of December 1, 2025 through September 30, 2026, with the Housing Leadership Council of Palm Beach County, Inc. (HLC), in an amount not to exceed \$30,000, to equip a cohort of faith-based organizations (FBOs) with the technical knowledge, partnerships, and financial readiness needed to transform underutilized FBO-owned land into viable, sustainable, affordable housing developments. HLC will launch and manage the comprehensive training program entitled the Faith-Based Affordable Housing Development Program (Program). SUMMARY: In the fall of 2025, the Community Services Department (CSD) began discussions with affordable housing sector leaders, including Housing Leadership Council of Palm Beach County, Inc. The Program will leverage proven curriculum frameworks developed by the Florida Housing Coalition (FHC) and other partners, incorporating best practices from faith-based development initiatives such as the nationally recognized “Yes In God’s Backyard” (YIGBY) movement. The goal is to empower FBOs to advance from concept to construction-ready projects that contribute to the implementation of Palm Beach County’s “Housing for All” Plan (Plan) and help address regional affordable housing and homelessness challenges. This initiative will include the process to develop cottage homes and micro units. HLC is uniquely qualified to provide these services based on its established role within Palm Beach County (County) and the Continuum of Care (CoC), its extensive knowledge of the County’s housing needs, and its specialized affordable housing sector to provide these services in alignment with HUD’s CoC performance objectives. This is a HUD CoC Planning Grant FL1096L4D052400–funded project. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

3. Staff recommends motion to retroactively approve:

- A) a Contract for Provision of Services with Palm Beach County Food Bank, Inc. (PBCFB), for the period of February 1, 2026 through September 30, 2028, in a total amount of \$30,000, of which \$10,000 is budgeted in Fiscal Year (FY) 2026, with an anticipated annual allocation of \$10,000 for each subsequent FY, contingent upon a budgetary appropriation by the Board of County Commissioners (BCC), for the term of the Contract, to provide essential workforce skills training, including culinary training, offering comprehensive culinary skill development, job readiness preparation, and placement assistance for Palm Beach County (County) residents facing barriers to employment; and
- B) an Interlocal Contract with The District Board of Trustees Palm Beach State College (PBSC), for the period of February 1, 2026 through September 30, 2028, in a total amount of \$90,000, of which \$30,000 is budgeted in FY 2026, with an anticipated annual allocation of \$30,000 for each subsequent FY, contingent upon a budgetary appropriation by the BCC for the term of the Contract, to provide vocational training to low-income County residents.

SUMMARY: PBCFB was selected through the Community Action Program (CAP) Grant Year (GY) 2026 Community Services Block Grant (CSBG) Request for Proposal (RFP) process, and PBSC was selected as a sole-source provider due to its accreditation, industry partnership, established training facilities, and ability to offer state-approved credentialing programs not available through other local providers. Skill-set building and vocational/employment training services are funded by the CSBG and are allocated annually based on the amount of funding received each GY. These services will be delivered to low-income individuals residing in the County. The skill-set building category includes training in computer literacy, life skills, work readiness, and financial budgeting. The vocational/employment training category provides instruction in trades such as plumbing, welding, security, childcare, and various other vocational fields. In GY 2025, the Family Self-Sufficiency Program (FSSP) enrolled 151 clients, with 50 completing vocational training. Participants also received supportive skill-set building services, including resume writing, soft skills development, and financial management, to enhance their ability to obtain and maintain employment. Additionally, clients enrolled in the FSSP receive supportive services such as utility assistance, rental assistance, and referrals to community resources throughout their participation in the program. These GY 2026 CSBG funded programs are expected to serve approximately 250 participants across both programs. The number of clients served is based on the grant allocation, training cost, and client needs. Retroactive approval is requested due to an extended negotiation process. **No County funds are required. Countywide (JBR)**

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

4. Staff recommends motion to retroactively approve:

- A) First Amendment to Agreement for Provision of Financial Assistance with Alzheimer's Community Care, Inc. (ACC), for the period October 1, 2025 through September 30, 2028, to amend, revise Exhibit B to appropriately allocate funds to the programs, and replace Exhibit B with Exhibit B-1 in the Agreement for Provision of Financial Assistance with ACC (R2025-1542), with no change to the overall total contract amount of \$1,683,000, for the provision of adult day care and caregiver services to Palm Beach County (County) residents; and
- B) First Amendment to Agreement for Provision of Financial Assistance with Habilitation Center for the Handicapped, Inc. (Hab Center), for the period October 1, 2025 through September 30, 2028, to amend, revise Exhibit B unit rates and definitions, and replace Exhibit B with B-1 in the Agreement for Provision of Financial Assistance with Hab Center (R2025-1550), with no change to the overall total contract amount of \$675,000, for the provision of life skills training, supported employment, and day programming for adults with disabilities or special needs who are County residents.

SUMMARY: These Amendments revise and replace Exhibit B with Exhibit B-1 to align with the approved programmatic budgets and reflect actual cost reimbursement up to the contractual limit. The ACC amendment is to appropriately allocate funds to the respective programs. After full execution of the Agreement, the HAB Center requested a revision to previously approved unit rates/definitions. The Amendments allow the agencies to continue delivering services, as specified in their respective agreements, to low-income County residents. These Amendments do not affect the number of clients served and result in no change to the total contract amount. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

5. [Staff recommends motion to approve:](#) Amendments to Subrecipient Agreements for Ryan White HIV/AIDS Program (RWHAP) Part A and Minority AIDS Initiative (MAI) with the below-listed agencies, for the provision of services to improve health outcomes for persons with HIV/AIDS (PWH), for the period of March 1, 2025 through February 28, 2027 to decreasing the total funding of the agreements by \$323,664, contingent upon budgetary appropriation by the Board of County Commissioners (BCC) and subject to funding approval by the United States Department of Health and Human Services (HHS), Health Resources Services Administration (HRSA):

- A) First Amendment to Subrecipient Agreement with CAN Community Health, Inc. (CAN) (R2024-0534), to decrease the agreement amount by \$20,812, for a new three (3)-year term in an amount not to exceed \$55,478, for the provision of core and medical support services;
- B) First Amendment to Subrecipient Agreement with Legal Aid Society of Palm Beach County, Inc. (LAS) (R2024-0533), to increase the agreement amount by \$11,174, for a new three (3)-year term in an amount not to exceed \$926,417, for the provision of core and medical support services;
- C) First Amendment to Subrecipient Agreement with Compass, Inc. (COM) (R2024-0530), to decrease the agreement amount by \$275,110, for a new three (3)-year amount not to exceed \$3,202,415, for the provision of core and medical support services;
- D) First Amendment to Subrecipient Agreement with Monarch Health Services, Inc. (MHS) (R2024-0529), to decrease the agreement amount by \$14,520, for a new three (3) year term in an amount not to exceed \$588,489, for the provision of core and medical support services; and
- E) First Amendment to Subrecipient Agreement with Midway Specialty Care Center, Inc. (MSCC) (R2024-0528), to decrease the agreement amount by \$24,396, for a new three (3) year term in an amount not to exceed \$336,111, for the provision of core and medical support services.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

5. **SUMMARY:** On January 7, 2025, the BCC ratified the Mayor's signature on the Ryan White HIV/AIDS Program (RWHAP) Part A HIV Emergency Relief Grant Program application (R2025-0020). These Amendments are needed to allocate these funds, as well as to reallocate funds that were swept from agencies unable to expend them in the designated categories. Under this grant, the program will serve approximately 3,600 Palm Beach County (County) residents with HIV/AIDS and support the County's goal to end HIV by 2030. In GY 2024, the Ryan White Part A/MAI Program served 2,993 clients, achieving a 92% retention in care rate and 85% viral suppression. Specifically, under the MAI program, 84.3% of clients (774 out of 918) were virally suppressed. The following individuals are members of the Palm Beach County Ryan White HIV CARE Council (HIVCC): Kim Rommel Enright, employee of LAS; Hector Bernardino, employee of MSCC; and Lysette Perez employee of COM. This board provides no regulation, oversight, management, or policy-setting recommendation regarding the agency contracts listed above. Disclosure of these contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the County's Code of Ethics. These amendments allow the agencies to continue improving health outcomes for PWH. **No County match is required.** Countywide (JBR)

6. Staff recommends motion to approve: **Agreement for Provision of Financial Assistance with Restoration Bridge International, Inc. (Restoration Bridge), for the period February 1, 2026 through January 31, 2027, in an amount not to exceed \$150,800, to improve access to food and nutrition for low-income Palm Beach County (County) residents who are food insecure.** **SUMMARY:** This Agreement supports the expansion of hunger-relief services in the County by enabling Restoration Bridge to rescue and redistribute an additional 1.44 million pounds of surplus food annually, serving an estimated 140,000 additional individuals experiencing food insecurity. Funds will support expanded food rescue logistics (including the purchase of a refrigerated box truck), cold-chain transportation, and the establishment and operation of up to ten (10) new food distribution sites per month, with priority given to underserved and food-desert communities. Services include coordinated food rescue from commercial and agricultural partners; site and partner onboarding; transportation and volunteer management; and equitable access for County-referred individuals. Restoration Bridge will maintain a continuous cold chain, ensure 100% redistribution of rescued food, and deliver required monthly, quarterly, and annual programmatic and financial reports through SAMIS. Performance will be measured by the pounds of food rescued and distributed, the number of new sites launched, and the number of individuals served, with all activities conducted in compliance with County operational, reporting, and accountability requirements. These are County ARPA Response Replacement funds that do not require a local match. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

7. Staff recommends motion to approve:

- A) a First Amendment to Agreement for Provision of Financial Assistance with the Palm Beach County Food Bank, Inc. (PBCFB), to increase the amount by \$1,277,191, for a total amount not to exceed \$3,001,877; and
- B) a First Amendment to Interlocal Agreement with the Florida Department of Health (FDOH) in Palm Beach County (County), to increase the amount by \$174,846, for a total amount not to exceed \$817,466, to support the Food and Nutrition Services Project (FNSP) aimed at improving access to healthy food and nutrition services for low-income, food-insecure residents of the County.

SUMMARY: In the fall of 2024, the Community Services Department (CSD) began discussions with PBCFB on four (4) areas of expansion: 1) healthy food distribution, 2) local produce recovery, 3) nutrition services, and 4) a centralized database for food distribution sites. These discussions resulted in the FNSP. The PBCFB will expand its fleet of mobile units to reach more locations and will build its agricultural network to increase local produce recovery. PBCFB has partnered with FDOH to provide individual and group nutrition sessions, as well as healthy cooking demonstrations in their state-of-the-art kitchen. To better assess and plan for the food security needs throughout the County, CSD and the Information Services System (ISS) are building a platform in their Online System for Community Access to Resources and Social Services (OSCARSS) database to track utilization at food distribution sites. Contracts with PBCFB and FDOH were executed on September 16, 2025 (R2025-1234 and R2025-1233, respectively). The amendments reallocate dollars from unspent American Rescue Plan Act (ARPA) funds. On May 6, 2025, the Board of County Commissioners approved a contract with Indeed, Inc. d/b/a Tangelo (R2025-0595), in the amount of \$1,400,040, to improve the food security infrastructure system. The proposed amendments reallocate previously approved ARPA funds and do not require a local match. These funds will be used to expand food distribution capacity, support local produce recovery efforts, enhance access to nutrition services for County residents, and support the development and implementation of the Online System for Community Access to Resources and Social Services (OSCARSS) food distribution database. OSCARSS will serve as a centralized system to track utilization at food distribution sites throughout the county. **These are County ARPA Replacement funds that do not require a local match. Countywide (JBR)**

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

8. **Staff recommends motion to approve:** the reappointment of three (3) new at-large members to the Community Action Advisory Board (CAAB) for the private sector seats, and one (1) new at-large member for the low-income sector seat, for the term of February 3, 2026 to September 30, 2028:

<u>Seat #:</u>	<u>Nominees:</u>	<u>Seat Requirement:</u>	<u>Nominated By:</u>
7	Linda Williams	Representative of the Private Sector	Vice Mayor Marci Woodward CAAB Voting Members
9	Carol Jones-Gilbert	Representative of the Private Sector	Vice Mayor Marci Woodward CAAB Voting Members
10	Lisa Vreeland	Representative of the Private Sector	Vice Mayor Marci Woodward CAAB Voting Members
12	Gabrielle Monroe	West Palm Beach Low-Income Sector	Vice Mayor Marci Woodward Public Election

SUMMARY: The Community Services Block Grant (CSBG) Act, as amended in 1998, requires the establishment of a CAAB, which participates in the planning, implementation, and evaluation of CSBG programs to serve low-income communities. The Community Action Programs (CAPs) were created through the Economic Opportunity Act of 1964, on the premise that local citizens are the most knowledgeable and best equipped to address poverty-related challenges in their given communities. Per Resolution R2018-0372, adopted on April 10, 2018, amending Resolution R2014-0588, the CAAB is comprised of no more than 15 members, consisting of at least one-third public officials appointed by the Board of County Commissioners (BCC); one-third private sector leaders recommended by the CAAB, and one-third low-income community members selected through a democratic selection process within the targeted neighborhoods. The CAAB's structure is defined by federal statute, known as a tripartite board. The Florida Department of Commerce (FDOC) is the primary conduit to receive and disperse CSBG funds to the local CAP. The CAP provides services, assistance, and other activities of sufficient scope and size to support low-income individuals and families throughout Palm Beach County (County).

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

8. **SUMMARY (cont'd.):** These efforts foster progress towards the elimination of poverty and its causes by developing employment opportunities, improving human performance, motivation, and productivity, and bettering the conditions under which people live, learn, and work. Ms. Williams is the TRIO Educational Opportunity Centers Director at Palm Beach State College and will be reappointed for Seat No. 7. Ms. Jones-Gilbert is the CEO of the Palm Beach County Housing Authority and will be reappointed for Seat No. 9. Mrs. Vreeland is the Assistant County Health Department Director at the Florida Department of Health in Palm Beach County and will be reappointed for Seat No. 10. Ms. Monroe is the Outreach Coordinator for the Children's Home Society Bridges in West Palm Beach and will be reappointed for Seat No. 12. All nominees have expressed an interest in continuing to serve as members of the CAAB. Countywide (JBR)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. **Staff recommends motion to approve:** Service Agreement (Agreement) with Transaction Network Services, Inc. (TNS) for an initial term effective on February 3, 2026, and expiring on December 31, 2028, with automatic 30-day renewals thereafter through March 1, 2031, for the provision of payment gateway services for the public parking facilities at the Palm Beach International Airport (PBI) in an amount not to exceed \$675,000. **SUMMARY:** The Agreement provides for payment gateway services for new Europay, MasterCard and Visa (EMV) credit card terminals to be installed at PBI's public parking exit plazas by HUB Parking Technology USA, Inc. (HUB), the service provider for the parking and revenue control system (PARCS) at PBI. Installation of the EMV terminals permit more secure credit card payments via chip and pin, chip and signature and contactless tap payments. Payment gateway services are needed to securely process payments and encrypt customer data that is transmitted through the EMV terminals to the County's financial institution, Wells Fargo. In order to ensure compatibility with PBI's PARCS, HUB requires use of specific gateway services providers. TNS was identified as the payment gateway service provider for the EMV terminals to be installed at PBI by HUB. The term of the Agreement will commence on February 3, 2026, and expire on December 31, 2028 with automatic 30-day renewals, unless terminated by either party, for a maximum total term of five (5) years, including renewals. The Agreement provides for payment of a transaction fee per customer transaction, a monthly terminal software compliance fee and hourly fees for support services on an as needed basis. This item establishes a budget for payment of gateway services in an amount not to exceed \$135,000 per year. Actual payments will be based on the number of customer transactions. The Agreement includes nonstandard limitation of liability and indemnification provisions that differs from that adopted for use by the County under PPM #CW-F-049. The Risk Management Department and County Attorney's Office have reviewed the limitation of liability and indemnification for this Agreement and advised staff accordingly. TNS's liability is limited to the amount paid by the County during the six (6) months preceding any claim and require the County indemnify TNS to the extent permitted by law. Because payment gateway services are required to ensure compliance with the Payment Card Industry Data Security Standard (PCI DSS), and HUB requires use of specific service providers to ensure compatibility with the existing PARCS, staff is recommending approval of the Agreement by the Board of County Commissioners (BCC). Countywide (AH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. **Staff recommends motion to receive and file:** The Financial Statements for the Fiscal Year ending September 30, 2025 from the Boynton Beach Community Redevelopment Agency (BB CRA). **SUMMARY:** The BB CRA has submitted its Financial Statements for the Fiscal Year ending September 30, 2025 as per section number 163.356(3)(d), Florida Statutes. Countywide (DB)
2. **Staff recommends motion to approve:** a negotiated settlement offer in the amount of \$10,500 for the full satisfaction of a code compliance lien entered against Robert R. Lewis, Jr. on July 10, 2019. **SUMMARY:** On March 6, 2019, a Code Compliance Special Magistrate (CCSM) issued an order giving Robert R. Lewis, Jr. until May 5, 2019 to bring his property located at 4412 Wilkinson Drive, Lake Worth into full code compliance. The property was initially cited for openly storing an inoperable vehicle, uncultivated vegetation, deterioration of the exterior front wall siding, an inactive permit, structural disrepair, and an unpermitted structure. Compliance with the CCSM's order was not timely achieved, and a fine of \$50 per day was imposed. The CCSM executed an order imposing a code lien against Mr. Lewis on July 10, 2019. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of January 31, 2025. The total fine amount on December 22, 2025, the date on which settlement discussions began, amounted to \$104,991.92. Mr. Lewis' attorney-in-fact, Tracey Demaris, has agreed to pay Palm Beach County \$10,500 (10%) for the full settlement of the outstanding code compliance lien. This was a homestead property. District 3 (SF)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

3. **Staff recommends motion to approve:** the appointment of two (2) nominees to the County Investment Policy Committee (IPC), for the term beginning February 3, 2026 through September 28, 2028:

<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Norman Taplin	At-Large	Commissioner Marino Commissioner Weiss Commissioner Sachs
Joshua Glassman	At-Large	Commissioner Marino Commissioner Sachs Commissioner Powell

SUMMARY: Under County Ordinance No. 87-11, as amended, the Palm Beach County Investment Ordinance, the Board of County Commissioners (BCC) created the IPC. The IPC was established for the purpose of developing, in cooperation with the Clerk, the County's Investment Policy. The Clerk and the IPC also evaluate the effectiveness of the Investment Policy as a guide for County investment practices. The IPC meets three (3) times a year and is comprised of seven (7) voting members. The IPC is comprised as follows: one (1) current member of the BCC who shall serve as chairperson, the County Sheriff or their designee, one (1) member of the Office of Financial & Budget selected by the County Administrator, four (4) at-large members having any combination of the following backgrounds and experience: experience in the investment banking community or securities community with five (5) years direct investment experience and present investment management responsibility; member of the public with substantial investment or securities experience; or a local banker with five (5) years direct investment experience and present investment management responsibility. Steve Freilich and Ned Nashban have termed out and their vacated seats need to be filled. Norman Taplin is seeking appointment. The current nominee, Mr. Taplin has disclosed that he serves on the National Cabinet of Israeli Bonds, and is a past Chairman of the Palm Beach County State of Israeli Bonds. The County is a current investor in Israeli bonds; staff seeks a waiver of the conflict of interest provisions contained in Section 2-443(d) and (e) **by an affirmative vote of a majority plus one** of the total BCC membership (5 votes). Both nominees will serve a term of three (3) years, at which time the nominee may be re-appointed, or a new appointee selected by the BCC. Memorandums dated October 27, 2025 for Mr. Taplin and December 17, 2025 for Mr. Glassman were sent to the BCC. Countywide (DB)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. **Staff recommends motion to receive and file:** a First Amendment to the Entry Agreement (Agreement) with GLE Associates, Inc., for the Palm Beach County Convention Center (located at 650 Okeechobee Blvd, West Palm Beach, FL, FDEP Facility ID: 50-8513818) to retroactively extend the term of the Agreement from May 20, 2025 to May 19, 2028, in order to continue the assessment, removal, monitoring and remediation of the contamination of the property. **SUMMARY:** Resolution (R2015-1613) established a new standard form agreement for use with the Florida Department of Environmental Protection (FDEP) and its contractors to assess, remove, monitor and remediate contamination on County-owned property. The site access agreement is FDEP's standard form, and is required for FDEP to solicit a contractor, who will actually complete the remediation activities. The County enters into a separate entry agreement with each contractor before the contractor commences work. The location of the former Amoco 447 site is located in the northwest quadrant of the Palm Beach County Convention Center property for which remediation activities are required. The remediation work is completed at no cost to the County and will continue in duration until regulatory standards are met. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file agenda item. (FDO Admin) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

2. **Staff recommends motion to approve:** Amendment No. 11 to the continuing Construction Manager (CM) at Risk Services contract (R2020-1690) with Robling Architecture Construction, Inc. (Robling), establishing a Guaranteed Maximum Price (GMP) in the amount of \$934,503.19 for the construction of the Historical Courthouse Windowsill Repair (Project) for a period of 318 calendar days from notice to proceed. **SUMMARY:** On November 17, 2020, the Board of County Commissioners (BCC) approved the CM at Risk Services contract (R2020-1690) with Robling for construction management services for various capital projects. This project includes the repair of the window lintels of the first floor due to deteriorating concrete as well as repairing the windows on the second, third, and fourth floors, which are affected by significant wood rot. These repairs are essential in order to maintain the historical integrity of the building. Amendment No. 11 establishes a GMP in the amount of \$934,503.19 for construction management services necessary for the Project located at 300 North Dixie Highway in West Palm Beach. The construction phase of this Project includes, but is not limited to, materials and labor to complete limestone masonry repairs, joint sealant replacement, window restoration, exterior caulking/weatherproofing, and painting work. The CM will have 318 calendar days from notice to proceed to substantially complete the construction phase of the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$240 per day. This continuing CM at Risk Services contract was solicited pursuant to the requirements of the Equal Business Opportunity (EBO) Ordinance. This continuing CM at Risk Services contract was presented to the Goal Setting Committee (GSC) on December 4, 2019, and the Committee established a Small Business Enterprise (SBE) evaluation preference for selection and a mandatory minimum 20% SBE subcontracting goal on the contract. The SBE participation on the construction trade contracts for this Amendment is 14%. To date, the overall SBE participation on the continuing CM at Risk Services contract is 27.45%. Funding for this Project is from the Public Building Improvement Fund. (Capital Improvements Division) District 7 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

3. **Staff recommends motion to approve:** appointment of one (1) at-large member to the Public Art Committee (PAC) for the term February 3, 2026 to September 30, 2028.

<u>Name</u>	<u>Seat #</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Austin Scott	8	Landscape Architect	Vice Mayor Woodward

SUMMARY: PAC is an advisory body focusing on the County's overall public art policy, selection of artistic elements for integration into County facilities, public education on the benefit of incorporating artwork into public projects and making recommendations on applications for murals. Palm Beach County Resolution No. 2013-0193 established terms for the members of the PAC. The term for each member is three (3) years. Mr. Scott has not yet served on this Committee. The Board of County Commissioners (BCC) was notified by a memo dated November 21, 2025. PAC has nine (9) voting members, with eight (8) seats currently filled. (FDO Admin) Countywide (MWJ)

4. **Staff recommends motion to approve:** An Agreement with Air Methods, LLC (Participant) allowing for interoperable communications through the countywide emergency medical services (EMS) and common talk groups of the County's 800 MHz Radio System (County's System) from February 3, 2026, through February 2, 2031.

SUMMARY: The Agreement provides the terms and conditions under which the Participant can program its radios and utilize the countywide EMS and common talk groups for certain types of inter-agency communications. The Participant is being permitted such use because it has obtained a Certificate of Public Convenience and Necessity (COPCN) to provide essential EMS within Palm Beach County and has contracted with St. Lucie County Fire District to provide Advanced Life Support and Emergency Medical Services for that community. The Participant will only be able to access the common talk groups for specified types of communications and will conduct routine operational communications on its own radio system. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies and ambulance service providers with 800 MHz trunked radio capabilities. There are no charges associated with this Agreement, but the Participant is required to pay all costs associated with the Participant's subscriber units and to comply with the established operating procedures for the County's System. The Agreement may be terminated by either party, with or without cause, upon ten (10) days' notice, or it shall automatically terminate if the Participant's COPCN expires or is revoked. The Agreement provides for an initial term of five (5) years or until the expiration or termination of Participant's COPCN, whichever comes first. There are two (2) renewal options, each for a period of five (5) years. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

5. Staff recommends motion to approve:

- A)** Amendment No. 4 to the Construction Manager (CM) at Risk contract (R2023-0139) with Lebolo Construction Management, Inc. (Lebolo) extending the contract term for two (2) years to provide construction management services on a continuing contract basis for federally funded projects for the period of February 7, 2026 through February 6, 2028;
- B)** Amendment No. 1 to the CM at Risk contract (R2023-0140) with State Contracting & Engineering Corporation (State Contracting) extending the contract term for two (2) years to provide construction management services on a continuing contract basis for federally funded projects for the period of February 7, 2026 through February 6, 2028; and
- C)** Amendment No. 3 to the CM at Risk contract (R2023-0141) with Waypoint Contracting Inc (Waypoint) extending the contract term for two (2) years to provide construction management services on a continuing contract basis for federally funded projects for the period of February 7, 2026 through February 6, 2028.

SUMMARY: On February 7, 2023, the Board of County Commissioners (BCC) approved the continuing CM at Risk contracts with Lebolo, State Contracting, and Waypoint to provide construction management services associated with the construction of various federally funded capital projects, which may include new construction, additions, or renovations where the value of the individual project does not exceed \$7,500,000. The original contracts provided for an initial term of three (3) years with one (1), two (2) year renewal option. During the first three (3) years, the County has awarded \$2,733,145 in task authorizations to Lebolo, \$6,000 in task authorizations to State Contracting, and \$1,609,410.09 in task authorizations to Waypoint. These Amendments extend the term of the continuing contracts through February 6, 2028 and adds or updates standard County terms regarding Construction Contingency, Non-Discrimination, Entirety of Contractual Agreement, Interactions with County Staff, Disclosure of Foreign Gifts and Contracts with Foreign Countries of Concern, and the Human Trafficking Affidavit. These continuing contracts are exempt from the County's Equal Business Opportunity (EBO) Ordinance pursuant to section 2-80.22 thereof. Projects assigned under these continuing contracts may include a Disadvantaged Business Enterprise (DBE) goal depending on the requirements of the applicable federal grant, which will be included at the time of project assignment. (Capital Improvements Division) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

6. **Staff recommends motion to approve:** Work Order No. 26-007 (Work Order) to the annual minor construction services contract (R2025-0468) with Joe Schmidt Construction, Inc. (Contractor) in the amount of \$330,423.80 for the Fire Rescue No. 30 - CCTV & Card Access Installation project for a period of 150 calendar days from notice to proceed. **SUMMARY:** The project consists of the installation of closed-circuit television (CCTV) cameras, card access controls, gate actuator, and other related components for the Fire Rescue Station No. 30 facility located at 9610 Stribling Way in Wellington. The Work Order authorizes the construction services necessary to furnish all labor, equipment, devices, tools, materials, transportation, professional services, supervision, shop drawings, permitting and all miscellaneous requirements necessary for the CCTV and card access installation. The installation of security cameras along with a card access system will enhance security and the safety of the staff. This project was competitively advertised, and new contractors were invited to bid on the project by submitting prequalification documents prior to the submission of the bid response. The Contractor will have 150 calendar days from notice to proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$120 per day. This Work Order was solicited pursuant to the annual minor construction services contract and the requirements of the Equal Business Opportunity (EBO) Ordinance 2025-014 approved by the BCC on June 3, 2025. The annual minor construction services contract was presented to the Goal Setting Committee (GSC) on October 2, 2024 and the GSC established Affirmative Procurement Initiatives (API) of a Small Business Enterprise (SBE) price preference whereby an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid on single trade projects or a minimum mandatory 25% SBE subcontracting goal for multi-trade projects. The SBE participation on this Work Order is 60.13%. To date, the Contractor's SBE participation on its annual minor construction services contract is 66.85%. The overall SBE participation across all the annual minor construction services contracts to date is 53.29%. Funding for this project is from the Fire Rescue Improvement Fund. (Capital Improvements Division) District 6 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

7. Staff recommends motion to approve:

A) Annual contracts with the following contractors for roofing services on an as-needed basis through November 17, 2030; and

<u>Contractors</u>	<u>Status</u>	<u>SBE or Non- SBE</u>
Best Roofing Services LLC	Non-Local	Non-SBE
Grace Roofing & Sheet Metal Enterprise LLC	Non-Local	Non-SBE
Next Dimension Construction Inc.	Non-Local	Non-SBE
Roman Roofing, Inc.	Non-Local	Non-SBE

B) Work Order No. 26-001 (Work Order) to the annual roofing services contract with Best Roofing Services LLC (Best Roofing) in the amount of \$97,000 for the North County Facilities Management Division (FMD) and Palm Beach County Sheriff's Office (PBSO) Maintenance Facility – Roof Replacement project for a period of 180 calendar days from notice to proceed.

SUMMARY: On November 18, 2025, the Board of County Commissioners (BCC) approved the annual roofing services contracts (R2025-1661 through R2025-1663). The work consists of repair and replacement of existing roofs for County owned and leased buildings on an as-needed basis. The contractors now join the with a contract expiration date of November 17, 2030. The specific requirements of the work will be determined by individual work orders issued against this annual with a maximum cumulative value of \$10,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual roofing services contract before the term ends. Projects less than \$150,000 are bid among the pool of prequalified contractors. Projects \$150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are additionally advertised in the newspaper.

3. CONSENT AGENDA APPROVAL

H. **FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)**

7. **SUMMARY (cont'd.):** The bidding pool is further expanded, for projects \$150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Bidders without an annual roofing services contract responding to the specific project advertisement shall submit a qualification application at least ten (10) calendar days before the bid due date. Currently, three (3) contractors are prequalified. The annual roofing services contract was presented to the Goal Setting Committee (GSC) on July 2, 2025, and the GSC established an Affirmative Procurement Initiative (API) of a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. The Work Order with Best Roofing consists of the removal, disposal, and replacement of the existing roofing system for the North County FMD and PBSO Maintenance facility located at 8130 North Jog Road in West Palm Beach. The Work Order authorizes the construction services necessary to furnish all labor, equipment, devices, tools, materials, transportation, professional services, supervision, shop drawings, permitting and all miscellaneous requirements to replace the existing roof system. Best Roofing will have 180 calendar days from notice to proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$120 per day. The Work Order was solicited pursuant to the annual roofing services contract and the requirements of the Equal Business Opportunity (EBO) Ordinance. The SBE participation on this Work Order is 0%. To date, the Contractor's SBE participation on its annual roofing services contract is 0%. The overall SBE participation across all the annual roofing services contract to date is 0%. Funding for this project is from the Public Building Improvement Fund. (Capital Improvements Division) District 2 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

8. Staff recommends motion to approve:

- A)** a Termination of Easement releasing a two-foot-wide drainage and utility easement on County-owned property located at the southwest corner of Westgate Avenue and Seminole Boulevard in unincorporated Palm Beach County (Property) to facilitate the development and construction of Fire Station No. 24 on the Property; and
- B)** the Plat of Fire Station No. 24 (Plat), combining five (5) County-owned parcels into one (1) legal lot of record.

SUMMARY: On June 15, 2021, the Board of County Commissioners (BCC) approved an Interlocal Agreement (R2021-0856) with the Westgate Belvedere Homes Community Redevelopment Agency (CRA) for the donation of four (4) contiguous parcels to the County for the development of a new fire station (New FS#24) to replace the existing fire station located at 1734 Seminole Boulevard (Existing FS#24). The CRA conveyed the parcels on July 11, 2022. In 1923, West Gate Realty Company, predecessor in interest to the parcels, reserved a two-foot-wide easement (Easement) for utility and drainage, as recorded in Deed Book 133, Page 425, of the Public Records of Palm Beach County, Florida. Currently, the Easement is not being utilized, nor is there an identified future need. The Termination of Easement will facilitate development of the New FS#24. In addition, replatting of five (5) County-owned parcels is required. These parcels include the four (4) parcels from the CRA and one (1) adjacent parcel improved with a County lift station. The County will sign the Plat as the property owner. There is no fiscal impact to the County. (Property & Real Estate Management) District 7 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

9. **Staff recommends motion to approve:** the First Amendment to Interlocal Agreement (R2021-0344) (Agreement) with Broward County (Participant) to extend the term of the Agreement for interoperable radio communications through the countywide common talk groups of the County's Public Safety Radio System (System) from February 26, 2026, through February 25, 2031. **SUMMARY:** This Agreement, which provides the terms and conditions under which the Participant can program its radios and utilize the countywide common talk groups for certain inter-agency communications, expires on February 25, 2026. This Agreement provides for two (2) renewal options, each for a period of five (5) years. The Participant has approved a renewal to extend the term of the Agreement through February 25, 2031, and the renewal now requires approval by the Board of County Commissioners (BCC). The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies with 800 MHz trunked radio capabilities. There are no charges associated with the Agreement. The Participant is required to pay all costs associated with its subscriber units and to comply with established operating procedures for the System. The Agreement may be terminated by either party, with or without cause, upon ten (10) days' notice. This First Amendment extends the term of the Agreement, updates the standard County Non-discrimination provision, and adds the E-Verify provision. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

1. **Staff recommends motion to receive and file:** Amendment 001 (Amendment) to the Community Development Block Grant (CDBG) Capital Improvement Agreement R2024-1409 (Agreement) with the City of Greenacres (City) to extend the performance and expiration dates. **SUMMARY:** The Agreement provided \$197,913 in funding for the Original Section Sewer North Lift Station - Phase 3 improvements, located along Swain Boulevard from Lake Worth Road and northwards to 10th Avenue North, within the City of Greenacres (Project), funded under Fiscal Year 2024-2025 CDBG Program. The Amendment is necessary to grant the City's request to provide additional time to complete construction due to delays in receiving shop drawing approvals as well as extensive lead time to obtain the required control fittings. The City achieved the timeline of December 31, 2025 to request 100% reimbursement of the CDBG allocation; however, the performance timeline for the City to complete construction has been extended from November 30, 2025 to May 31, 2026. Additionally, the Agreement expiration date was extended from December 31, 2025 to June 30, 2026. The Amendment allows the City and County to meet the expenditure obligations and HUD requirements. This Amendment has been executed on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development (DHED), in accordance with R2024-0828; dated July 2, 2024 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Palm Beach County Action Plan for FY2024-2025, CDBG, HOME Investment Partnership and Emergency Solutions Grant activities. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.**
District 3 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. Staff recommends motion to receive and file:

- A) an Amendment 001 to Loan Agreement R2024-0159 with CP Renaissance, LLC, the Investment Partnership Program (HOME) Loan Agreement, which modified the loan amount to include of an additional \$751,076 in HOME funds; and
- B) an Amendment 001 to Loan Agreement R2024-0160, the American Rescue Plan Act (ARPA) Response Replacement Funds Loan Agreement, with CP Renaissance LLC which revised the expenditure requirements.

SUMMARY: On September 14, 2021 (Agenda Item # 6C-3), CP Renaissance LLC received \$735,000 in HOME funding for the construction of a 42-unit multi-family rental development project known as Coleman Park Renaissance (Project) located in West Palm Beach, FL to serve income eligible households whose income is no more than eighty percent (80%) of the Area Median Income (AMI) (\$93,520 for a family of four [4]). On May 6, 2025 (Agenda Item #6E-2), the Board of County Commissioners (BCC) provided an additional \$751,076 in HOME funding for the Project. Amendment 001 to the HOME Loan Agreement modified the total amount of the HOME Loan to \$1,486,076; revised the final expenditure requirements, modified the total amount of HOME funds to be requested per unit; and revised the developer fee schedule. Amendment 001 to the HOME Loan Agreement was executed on December 15, 2025 on behalf of the BCC by the Director of the Department of Housing and Economic Development (DHED) in accordance with Agenda Item 6C-3 as approved by the BCC on September 14, 2021 and which delegated authority to the County Administrator or designee to execute agreements, amendments and all other related documents necessary for project implementation. Amendment 001 to the ARPA Loan Agreement modified the loan and expenditure requirements to allow the developer additional time to draw 100% of the loan and to rent the twelve County Assisted Units to income eligible households. The ARPA funding to the Project serves individuals and households whose income is no more than fifty percent (50%) of AMI (\$58,450 for a family of four [4]). Amendment 001 to the ARPA Loan Agreement was executed on December 15, 2025, on behalf of the BCC by the Director of the DHED in accordance with Agenda Item 5C-1 as approved by the BCC on January 10, 2023 and which delegated authority to the County Administrator or designee to execute agreements, amendments and all other related documents necessary for project implementation. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. **Staff recommends motion to receive and file:** Amendment 001 to Loan Agreement R2024-0457 with ME-ST, LLC in the amount of \$600,000 modifying the Loan, Loan Expenditure Requirements, and the Disbursement of Loan Funds. **SUMMARY:** On June 13, 2023, ME-ST, LLC was awarded \$600,000 in American Rescue Plan Act (ARPA) Response Replacement Fund toward the construction of a 14-unit affordable rental project (Project) for homeless or disabled veterans whose income does not exceed eighty percent (80%) of the Area Median Income, (\$74,880 for a family of two [2]), which is located in unincorporated Lake Worth Beach, Florida. Total Development cost is \$1,959,985 for a total unit cost of \$139,999 and a County-assisted unit cost is \$42,857. Amendment 001 modifies the Loan, Loan Expenditure Requirements, and the Disbursement of Loan Funds, providing ME-ST additional time to request reimbursement of the remaining loan funds and to complete the Project. Amendment 001 was executed on December 12, 2025, on behalf of the Board of County Commissioners (BCC) by the Director of the Department of Housing and Economic Development (DHED) pursuant to delegated authority approved under Agenda Item 5B-1 as approved by the BCC on June 13, 2023. County PPM CW-O-051 provides that all contracts, agreements, and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are County ARPA Response Replacement funds that do not require a local match.** District 3 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

4. Staff recommends motion to:

- A) approve** a Request for Release of Funds and Certification/HUD Form 7015.15 (RROF) required for an environmental review conducted on behalf of Palm Beach County Housing Authority (PBCHA) for the approval to utilize Project Based Vouchers (PBVs) with the Waterview Apartments project (Project); and
- B) delegate authority** to the County Administrator or designee to execute the RROF and any other documents necessary for the environmental review that do not substantially change the RROF or the terms or conditions thereof.

SUMMARY: PBCHA is seeking approval from the United States Department of Housing and Urban Development (HUD) to utilize 56 PBVs for the Project located at 4455 West Tiffany Drive, Mangonia Park. HUD requires an environmental review be performed in accordance with Federal Regulations at 24 CFR Part 58. PBCHA requested that Palm Beach County (County) assume the role of Responsible Entity to undertake the environmental review on its behalf. The environmental review has been completed and the County must now provide to HUD a RROF for the project. The RROF affirms that the procedures required by 24 CFR Part 58 have been followed, that the activity did not require an Environmental Impact Statement (EIS), and that the County will comply with the National Environmental Policy Act and other environmental laws as they relate to the project. The required Notice of Intent to Request Release of Funds was published on January 12, 2026, and no public comments were received during a 15-day comment period. Delegation of authority to the County Administrator, or designee, will allow the environmental review to proceed in a timely manner. District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

5. **Staff recommends motion to approve:** the modification of the Housing Bond Loan Program (HBLP) award for the Calusa Pointe II project (Project) to modify the number of County-Assisted units and affordability requirements from 144 total units of which 114 were to be rented to households whose income did not exceed 60% of the Area Median Income (AMI) (\$70,140 for a family of four [4]) and 30 units 50% AMI (\$58,450 for a family of four [4]) to 168 units of which 126 units restricted to no more than 80% AMI (\$93,520 for a family of four [4]) and 42 units at no more than 50% AMI in order to align affordability requirements across the American Rescue Plan Act (ARPA) Replacement Funds and HBLP funding awards. **SUMMARY:** On July 12, 2022, the Board of County Commissioners (BCC) approved an ARPA Response Projects Fund award of \$2,500,000 for the development of Calusa Pointe II. At the time of the ARPA funding approval, the project consisted of 144 units of which 114 were to be rented to households whose income did not exceed 60% of the AMI (\$70,140 for a family of four [4]) and 30 units at 50% AMI (\$58,450 for a family of four [4]) for an affordability period of 50-years. On November 19, 2024, the BCC approved a HBLP award of \$7,560,000 for the Project. As a result of an application for, and subsequent approval of State SAIL funding, the Project grew to include an additional 24 units for a total of 168 units with different affordability levels than the ARPA funding, with 42 units at no more than 50% AMI. Matching HBLP affordability would increase the total number of units restricted to no more than 50% AMI by 12 for a total of 42 units; and 126 units restricted to no more than 80% AMI (\$93,520 for a family of four [4]). The 60% affordability is not being eliminated, rather, the affordability structure is being realigned to a single County standard under the HBLP. This alignment increases the number of deeply affordable units at or below 50% AMI, preserves workforce housing units up to 80% AMI, and allows the Project to operate under one consistent affordability framework. Aligning the affordability requirements of the ARPA award with the HBLP award ensures consistent enforcement, provides a longer affordability period, deeper affordability (126 units at AMI at no more than 80% AMI, and 42 units at 50% or below AMI), and an increase in overall number of county assisted units and preserves the County's long term affordability objectives. District 6 (HFJ)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

6. **Staff recommends motion to approve:** the three (3) appointments and six (6) reappointments to the Treasure Coast Regional Planning Council (TCRPC) Comprehensive Economic Development Strategy (CEDS) Committee, for a two (2)-year term from February 3, 2026 to December 31, 2027:

<u>Name</u>	<u>Nominated By:</u>
Clara Murvin (appoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Alan Chin Lee (reappoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Meri Weymer (appoint Alternate)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Timothy Tack (reappoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Bonnie Nicklien (reappoint Alternate)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Julia Dattolo (reappoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Michael Corbit (appoint Alternate)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Shawn Rowan (reappoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Kristen Boyd (reappoint Alternate)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

6. **SUMMARY:** The TCRPC manages and maintains the CEDS Committee, which is a requirement of the U.S. Department of Commerce Economic Development Administration (EDA), whose purpose is to oversee and guide regional economic development planning. The CEDS Committee is comprised of five (5) members from each of the four (4) Counties of the Treasure Coast Region (Palm Beach, Martin, St. Lucie and Indian River). Every two (2) years, TCRPC requests the Board of County Commissioners (BCC), as the appointing authority for Palm Beach County, to review its existing CEDS members, and appoint or reappoint members and alternates who can represent the main economic interests of the region. The Department of Housing and Economic Development (DHED) staff conducts targeted outreach in an effort to proffer candidates that contribute to a diverse representation on the CEDS Committee. Countywide (DL)

J. PLANNING, ZONING & BUILDING

1. **Staff recommends motion to approve:** the appointment of one (1) candidate to the Historic Resources Review Board (HRRB), for a term of three (3) years beginning February 3, 2026, to February 2, 2029.

<u>Seat</u>	<u>Appointee</u>	<u>Seat Requirement</u>	<u>Nominated by:</u>
9	Clifford Brown	Interest in History	Vice Mayor Woodward Commissioner Marino Commissioner Weiss

SUMMARY: The HRRB was established by the Historic Preservation Ordinance to make recommendations to the Board of County Commissioners (BCC). The Unified Land Development Code (ULDC) Article 2.G.3.H specifies the membership of the HRRB. The term of office of each member is for three (3) years. HRRB seats are at-large positions appointed by the BCC. Any member may be re-appointed upon approval of the BCC as provided herein per, Ordinance 2013-001. The Planning Division sent a memo to the BCC dated November 10, 2025, notifying the BCC of pending vacancies, and requesting appointment of Mr. Clifford Brown. The advisory board has nine (9) seats, seven (7) currently filled with two (2) vacancies. Unincorporated (DL)

3. CONSENT AGENDA APPROVAL

J. PLANNING, ZONING & BUILDING (cont'd.)

2. **Staff recommends motion to approve:** the appointment of one (1) applicant to the Building Code Advisory Board (BCAB) for the term February 3, 2026 through February 2, 2029:

<u>Appointment</u>	<u>Seat</u>	<u>Requirement</u>	<u>Nominated by</u>
Matthew Mills	4	Building Official	Building Officials Association of Florida, Palm Beach Chapter

SUMMARY: The BCAB was established by a Special Act of the Florida Legislature in 1974, and amended in 2025 to broaden the definition of a Building Official, thereby expanding the pool of qualified candidates who can serve as Board members. The term of office for BCAB members is three (3) years, with no limit to the number of terms a member may serve. BCAB currently has 13 members: one (1) architect, one (1) engineer, one (1) general contractor, one (1) plumbing contractor, one (1) roofing contractor, one (1) aluminum contractor, one (1) HVAC contractor, five (5) building officials, and one (1) electrical contractor. BCAB is comprised of 16 seats with 13 currently filled. Countywide (RM)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. Staff recommends motion to:

- A) receive and file** the United States Environmental Protection Agency (EPA) Community Project Funding (CPF) Grant Agreement No. 05D55225 for the Green Cay Phase 2 Progressive Design-Build (Project) in the amount of \$959,757 with a budget period beginning on October 1, 2023 and ending on December 31, 2026; and
- B) approve** a Budget Amendment in the amount of \$959,757 from the Water Utilities Department Capital Improvement Fund to establish budget for the grant.

SUMMARY: The State of Florida allocated funding according to House Rule 5-14 for appropriations projects that meet the criteria for Community Project Funding Requests. Uncertainties related to population growth in Florida and in Palm Beach County will continue to apply pressure on traditional drinking water sources. The challenge that faces public utilities across the country is to secure new reliable drinking water sources for their customers and the community that are robust and resilient. The Project will recycle and purify water that will be used to recharge the regional aquifer and provide a sustainable source of water for nearby production wells. The Project includes the design and construction of a new Water Purification Facility (WPF) located at the Southern Region Water Reclamation Facility (SRWRF) capable of treating two (2) million gallons per day (MGD) of purified water and expandable to four (4) MGD. Additionally, the Project includes a new state-of-the-art education/learning facility co-located with the WPF, and a new 63 acre public park with purified waterways located at the corner of Jog and Flavor Pict Road. Pursuant to Section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and County PPM CW-O-043, this project is exempt from the EBO requirements. The CPF application was submitted as part of Palm Beach County's 2024 Federal Legislative Agenda. EPA's terms state that recipient signatures on award letters are not required. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award. PBC demonstrated its commitment to carry out this award by complying with the latter option. The Catalog of Federal Domestic Assistance (CFDA) number is 66.202. **This grant requires a 20% match, which will be funded from a one-time expenditure from Water Utilities user fees, connection fees and balance brought forward.** (PBCWUD Project No. 20-036) District 5 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

2. **Staff recommends motion to approve:** Consultant Service Authorization (CSA) No. 3 to Consulting/Professional Services for Utility Distribution & Collection System Engineering Services (Contract) with Thompson & Associates, Inc., Civil Engineering (Consultant) for the East Main Street Septic to Sewer Conversion (Project) for a not to exceed amount of \$168,270.12. **SUMMARY:** On December 19, 2023, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2023-1869) with Consultant. The Construction of PBCWUD Project 25-003 East Main Street Septic to Sewer Conversion has received two (2) grants that will cover the entire construction cost. CSA No. 3 provides professional engineering services which includes design, permitting, limited bidding assistance and construction administration services for the conversion from septic to sewer for 14 properties located in the Pahokee. This Contract was presented to the Goal Setting Committee (Committee) on April 5, 2023, and the Committee established an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal. Consultant committed to 100% SBE participation. The SBE proposed participation for this CSA No. 3 is 100%. To date, the overall participation achieved on this Contract is 100%. Consultant is headquartered in Fort Lauderdale, Florida and maintains an office in Palm Beach County from which most of the work will be undertaken. The Project is included in the PBCWUD FY 2026 Budget. (PBCWUD Project No. 25-003) District 6 (MWJ)
3. **Staff recommends motion to approve:** Consultant Service Authorization (CSA) No. 4 to Consulting/Professional Services for Utility Distribution & Collection System Engineering Services (Contract) with Thompson & Associates, Inc., Civil Engineering (Consultant) for the Belle Glade Mobile Home Parks Water Main Replacement (Project) for a not to exceed amount of \$699,907.44. **SUMMARY:** On December 19, 2023, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2023-1869) with Consultant. CSA No. 4 provides professional engineering services to design, permit and provide limited bidding assistance for the replacement of approximately 18,000 linear feet of aged water main to reduce water loss for the Pioneer, Tillmans and Arrowhead Estates Mobile Home Parks located within the City of Belle Glade, Florida. This Contract was presented to the Goal Setting Committee (Committee) on April 5, 2023, and the Committee established an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal. Consultant committed to 100% SBE participation. The SBE proposed participation for this CSA No. 4 is 100%. To date, the overall participation achieved on this Contract is 100%. Consultant is headquartered in Fort Lauderdale, Florida and maintains an office in Palm Beach County from which the majority of the work will be undertaken. The Project is included in the PBCWUD FY 2026 Budget. (PBCWUD Project No. 26-001) District 6 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

4. Staff recommends motion to:

A) authorize the Palm Beach County Water Utilities Department (PBCWUD) to pursue funding from the South Florida Water Management District's (SFWMD) Cooperative Funding Program for two (2) grants with combined amounts estimated up to \$18,000,000 for the Palm Beach-Broward Interconnect Phase 2 South Reclaimed Water Transmission Pipeline and the expansion of Water Treatment Plant (WTP) No. 11 Upper Floridan Aquifer (UFA) Production Wells-Phase 1; and

B) delegate authority to the County Administrator, or designee, to sign all grant application forms and supporting documents and complete all registration requirements, execute the forthcoming grant agreement and all future time extensions, task assignments, certifications, and other forms associated with the forthcoming grant agreement and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the forthcoming grant agreement.

SUMMARY: SFWMD has allotted funds to assist local governments, public and private water providers, and other entities with construction and/or implementation of alternative water supply (AWS) or water conservation through its Cooperative Funding Grant Program. AWS projects are associated with development of nontraditional water sources and/or storage to meet current and future water demands. Grant applications are due on February 26, 2026. Phase 2 of the South County Reclaimed Water Transmission Pipeline and Pump Station includes construction of approximately four (4) miles of 24-inch reclaimed pipeline, which connects Phase 1A to Phase 1B and Phase 1B to the Mandatory Reclaimed Water Service Area. The project also includes a reclaimed water booster pump station to maintain adequate pressure in the reclaimed water transmission system. This expansion of PBCWUD's reclaimed water system will deliver reclaimed water from the interconnection point with Broward County at Hillsboro Canal to various potential reclaim users in Southern Palm Beach County. PBCWUD also pursues grant funds for the construction of three (3) UFA Production Wells (PW) (14,15, 16) and the associated raw watermain (RWM) required to convey raw water to WTP No. 11. This project will be completed in two (2) phases: Phase 1 includes construction of PW 14 and associated RWM, and Phase 2 consists of PW 15 and 16. Together, the PWs will provide an additional 1,800 gallons per minute of raw water to WTP No. 11 and increase operational efficiency of the wellfield. Funds are requested for Phase 1 of this project. **These grants require a 50% match, which will be funded from a one-time expenditure from Water Utilities user fees, connection fees and balance brought forward.** Districts 5 & 6 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

5. Staff recommends motion to approve:

- A)** a Contract (Contract) for the Belle Glade Water Main Improvements; SE Zone 6 Water System Replacement Project (Project) with Johnson-Davis, Incorporated (Contractor) in the amount of \$5,625,054; and
- B)** a Consultant Services Authorization (CSA) No. 4 to the Consulting/Professional Services Pressure Pipeline Engineering Services (PP Contract) with Keshavarz & Associates, Inc., (Consultant) for Engineering Services during Construction of the Project for a not to exceed amount of \$730,550.64.

SUMMARY: On September 24, 2025, the Palm Beach County Water Utilities Department (PBCWUD) received seven (7) bids for the Project. Contractor was the lowest responsive and responsible bidder in the amount of \$5,625,054. The Project provides for the replacement, removal, or abandonment of old and substandard potable water main pipes and water services with approximately 15,450 linear feet of new water main pipes and the relocation of approximately 35 existing water services from the back to the front of the properties within the City of Belle Glade. The Project is partially funded through the Palm Beach County Department of Housing and Economic Development (DHED) in the amount of \$1,194,873 under the grant from the United States Department of Housing and Urban Development (HUD) to Palm Beach County through the Community Development Block Grant (CDBG) Program. Requirements of the Build America, Buy America Act (2 CFR Part 184) are applicable. Pursuant to Section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and County PPM CW-O-043, this project is exempt from the EBO requirements. Contractor is a Palm Beach County based company. On April 20, 2021, the Board of County Commissioners (BCC) approved the PBCWUD PP Contract (R2021-0504) with Consultant. CSA No. 4 provides for professional engineering services during construction of the Project. This PP Contract was presented to the Goal Setting Committee (Committee) on July 1, 2020, and the Committee established an Affirmative Procurement Initiative (API) of a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal. Consultant committed to 95% SBE participation. The proposed SBE participation for this CSA No. 4 is 100%. To date, the overall participation achieved on this PP Contract is 99.38%. Consultant is a Palm Beach County based company. The Contract and the Project are included in the PBCWUD FY 2026 Budget. (PBCWUD Project No. 21-047) District 6 (MWJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to approve:

- A) a Contract for professional consultant services with Foth Infrastructure & Environment, LLC (FOTH) providing professional coastal and marine engineering consultant services, effective for three (3) years from execution through February 2, 2029;
- B) a Contract for professional consultant services with Aptim Environmental & Infrastructure, LLC (APTIM) providing professional coastal and marine engineering services, effective for three (3) years from execution through February 2, 2029; and
- C) a Contract for professional consultant services with Coastal Protection Engineering LLC (CPE) providing professional coastal and marine engineering services, effective for three (3) years from execution through February 2, 2029.

SUMMARY: FOTH, a Jacksonville company, APTIM, a Palm Beach County company, and CPE, a Palm Beach County company, will provide professional coastal and marine engineering services on a consultant services authorization basis for various projects within the Department of Environmental Resources Management (ERM) and other County departments. This contract was presented to the Goal Setting Committee (GSC) on March 19, 2025, and the GSC established an Affirmative Procurement Initiative (API) of 15% mandatory Small Business Enterprise (SBE) subcontracting goal and an SBE evaluation preference for Prime Bidders. FOTH committed to 48% SBE participation. APTIM committed to 60% SBE participation. CPE committed to 77% SBE participation. The Contracts contain an option to renew for two (2) additional years. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (cont'd.)

2. Staff recommends motion to:

- A) **approve** a Contract For Consulting/Professional Services with Loggerhead Marinelife Center, Inc. (LMC) for an amount not to exceed \$2,239,365.67, for permit required sea turtle monitoring services for the North County Comprehensive Shoreline Protection Project (NCCSPP) for a five (5)-year period beginning upon execution of this Contract and expiring December 31, 2030; and
- B) **delegate authority** to the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not substantially change the scope of work, or terms and conditions of the Contract.

SUMMARY: Environmental permits issued by state and federal agencies for the NCCSPP require pre-construction and post-construction monitoring services and reporting of sea turtle nesting activity for the project areas. These permit conditions could be required through 2030 for the NCCSPP. LMC, a private not-for-profit corporation, will conduct permit-required monitoring and reporting for these projects under this Contract. The Contract is funded by tourist development taxes and is eligible for cost sharing from the Florida Department of Environmental Protection (FDEP). District 1 (SS)

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: the following two (2) executed Entertainment Contractor Agreements (Agreements):

- A) Destin-ation.com, Inc., in an amount of \$2,000 for the Carlin Park After Dark: Still Standing Concert at Seabreeze Amphitheater, on December 13, 2025; and
- B) Frank Loverso, in an amount of \$700 for the Legends on the Lawn: Soundsations concert at Canyon Amphitheater on November 15, 2025.

SUMMARY: The Parks and Recreation Department (Parks) produces cultural activities to promote the quality of life in the communities it serves. A sponsorship received for the Legends on the Lawn event from Nostalgic America offset the expenses of the concert at Canyon Amphitheater. These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks in accordance with Resolution 2008-1109, amended by R2010-0644, R2014-0168 and R2017-1367. Parks is now submitting these Agreements in accordance with CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. Districts 1 & 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (cont'd.)

2. **Staff recommends motion to receive and file:** an executed Standard Sound and Light Production Service Contractor Agreement (Agreement) with Sanderford Sound, Inc., in an amount not to exceed \$3,567 for the Carlin Park After Dark: Still Standing concert at Seabreeze Amphitheater on December 13, 2025. **SUMMARY:** This Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks and Recreation Department (Parks) in accordance with Resolution 2009-0592, amended by R2010-0645, R2014-0167, R2017-1368 and R2018-0179. Parks is now submitting this Agreement in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. District 1 (AH)

3. **Staff recommends motion to:**

A) ratify the Mayor's signature on Amendment No. 2 (Amendment) to the Grant Agreement No. HL241 (Agreement) (R2024-0395), between Palm Beach County (County) and the Florida Department of Commerce (FDOC), to extend the end date from June 30, 2026 to June 30, 2027 and increase the overall total funding by \$500,000 for a new not-to-exceed amount of \$2,250,000 for the Peanut Island Historic Restoration Project (Project); and

B) approve a Budget Amendment of \$500,000 within the Park Improvement Fund to establish budget for the approved grant.

SUMMARY: In 2023, the County submitted a Florida Senate - Local Funding Initiative Request for the Peanut Island Historic Restoration project. The \$750,000 funding request (Senate Bill 2500) was sponsored by Senator Bobby Powell Jr. (now Commissioner Bobby Powell Jr.), and received final approval on June 15, 2023. The Agreement requires demolition and replacement of the former Coast Guard dock as well as the acquisition of restoration design services associated with the renovation of the John F. Kennedy fallout bunker, and former U.S. Coast Guard facilities, which include the Station House and Boat House (Facility). Amendment No. 1 (R2025-0047) provided an additional \$1 Million funding from the FY 2024-2025 General Appropriations Act. This Amendment provides additional funding from the FY 2025-2026 General Appropriations Act that will be used to assist in the pre-construction activities for renovations to the Facility. The new grant period is from July 1, 2023 through June 30, 2027. **No additional County match is required.** Districts 1 & 7 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

4. **Staff recommends motion to approve:** an Interlocal Agreement (Agreement) with the School Board of Palm Beach County (School Board) for the mutual use of recreation facilities. The initial term of this Agreement is for five (5) years, commencing retroactively on October 21, 2025 and shall be automatically renewed for one (1) additional five (5) year term. **SUMMARY:** This Agreement renews the longstanding Agreement of the mutual, no-cost use of recreational facilities owned by the School Board and the Parks and Recreation Department (Department). This cooperative arrangement has historically supported more efficient use of public assets, reduced the need for duplicative construction, and expanded opportunities for community programming. This Agreement outlines the procedures for requesting and authorizing the use of the recreational facilities and establishes the requirements for use by County-affiliated recreation organizations. The previous interlocal agreement (R2015-1501) expired on October 20, 2025. In order to avoid disruption of facility use, this Agreement will commence retroactively on October 21, 2025. The School Board approved this Agreement at its November 19, 2025 meeting. Countywide (AH)

S. FIRE RESCUE

1. **Staff recommends motion to receive and file:** a copy of municipal ordinance No. 2025-26 of the City of Lake Worth Beach (City), providing the City's consent to its participation in the County's Fire/Rescue Municipal Services Taxing Unit (MSTU) through December 31, 2027. **SUMMARY:** The County has provided fire-rescue services to the City as part of the County's Fire/Rescue MSTU since 2009, based on a series of consenting Ordinances by the City. This Ordinance No. 2025-26 provides the City's consent to be included in the County's Fire/Rescue MSTU from December 31, 2025, through December 31, 2027 to continue to fund fire-rescue services by the County through 7:30 a.m. on October 1, 2028. City Ordinance No. 2025-26 is now being submitted to the Board of County Commissioners (BCC) to receive and file. Countywide (SB)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE (cont'd.)

2. Staff recommends motion to:

- A) ratify** a 2026-2027 EMS Matching Grant application electronically submitted to the Florida Department of Health (FDOH) on November 24, 2025, requesting \$74,567.06 to fund the purchase of simulation training devices;
- B) ratify** the designation of the County Administrator, or designee (Fire Rescue Administrator or Fire Rescue Finance Director), to act as the County's representative for the purpose of electronically signing and submitting the 2026-2027 EMS Matching Grant application via the FDOH website; and
- C) delegate authority** to the County Administrator, or designee, to accept, approve, execute and submit, electronically or otherwise, on County's behalf the grant award, representations, certifications, acknowledgments, assurances, standard forms and documents, reimbursement requests, amendments, time frame changes, and other necessary documents, that do not substantially change the general scope of terms and conditions of the grant.

SUMMARY: The EMS Matching grant is a grant from the FDOH, Bureau of EMS. The grant application requests \$74,567.06 for the purchase of simulation training devices for each field EMS Captain and Trauma Hawk, with the purpose of enhancing the training of field personnel. The total project cost identified in the grant application is \$99,422.75. The required match for this grant is \$24,855.69 (25% of the project amount) which will be funded from Fire Rescue's contingency reserve. Countywide (SB)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES

1. Staff recommends motion to:

A) **approve** an Interlocal Agreement (IA) for application hosting services with St. Lucie County for an annual revenue of \$10,090; and

B) **delegate authority** to the County Administrator or designee to approve and execute Task Orders associated with these services, up to a maximum dollar value of \$50,000 per Task Order, that do not substantially change the scope of work, terms or conditions of the IA.

SUMMARY: St. Lucie County is requesting Comprehensive Emergency Management Plan (CEMP) hosting application services. This service provides facilities the ability to electronically create and submit their CEMP for review. The application will be hosted on Palm Beach County (PBC) servers with connectivity provided through the Florida LambdaRail. The Agreement is for an initial period of one (1) year with four (4) automatic one (1)-year renewals (through February 2031) unless notice is given by either party and will generate \$10,090 in annual revenue to PBC (through quarterly billing). In addition, St. Lucie County will fully reimburse PBC \$7,450 for one (1)-time installation and professional services (billable once the application is in production). Countywide (DB)

2. **Staff recommends motion to receive and file:** a fully executed Task Order #5 to Contract R2022-1295, as amended, with Surdex Corporation in the amount of \$93,600 for the acquisition of aerial imagery and orthophotography production of Palm Beach County. **SUMMARY:** On November 1, 2022, the Board of County Commissioners (BCC) approved the Contract with Surdex Corporation to provide professional services for Geospatial Services including planimetric mapping, digital orthophotography, Global Positioning System (GPS) Survey, Light Detection and Ranging (LiDAR) processing and other tasks in support of the County's Geographic Information System on a Task Order basis. The initial term of this contract has been extended twice through standard renewals and is currently effective through October 2026. Task Order #5 is for the aerial acquisition and orthophotography production during 2026. The total costs of the project will be paid over two (2) years and split equally between the Property Appraiser and Palm Beach County. The Chief Information Officer has executed Task Order #5, on behalf of the BCC, as per Resolution R2022-1297 approved on November 1, 2022. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. Countywide (DB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. Staff recommends motion to:

- A) receive and file** a federally-funded executed Grant Agreement (G0638) for FY2025-26 in the amount of \$253,526.45 for the Emergency Management Performance Grant (EMPG) with the State of Florida, Division of Emergency Management (FDEM) to receive grant funding for the period October 1, 2025, through September 30, 2026, to improve and enhance emergency management plans and programs and provide operational support to maintain state required programs; and
- B) approve** a Budget Amendment of \$2,302 in the Emergency Management Preparedness & Assistance Fund to adjust the budget to the actual award of \$253,526.45.

SUMMARY: The EMPG grant (CFDA #97.042) is federally funded and recurs annually. The grant will be used to further enhance emergency planning, response, mitigation, and recovery in the County. R2012-1731 dated November 20, 2012, gave authority to the County Administrator, or designee, to execute these agreements on behalf of the Board of County Commissioners (BCC). **County matching funds of \$253,526.45 (100%) are required and included in the County budget.** Countywide (DB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

2. Staff recommends motion to receive and file:

- A)** an executed Judicial Inquiry System (JIS) Interagency Agreement with the Office of the State Courts Administrator (OSCA) authorizing the Public Safety Department's Pretrial Services Program (PTS) to utilize the Florida Department of Law Enforcement's (FDLE) Criminal Justice Network, an intra-agency information and data sharing network for use by the State of Florida's criminal justice agencies for criminal justice background checks;
- B)** an executed Criminal Justice Information Services (CJIS) Agency Contact form updated with PTS contacts; and
- C)** a JIS Department of Highway Safety and Motor Vehicle (DHSMV) Access Certification Statement certifying PTS has appropriate internal controls in place to protect data.

SUMMARY: On September 9, 2014, the Board of County Commissioners (BCC) approved a JIS Interagency Agreement (R2014-1339) and Criminal Justice Information System (CJIS) Agency Contact form (R2014-1340) with the Office of the State Courts Administrator OSCA. The JIS Interagency Agreement is a no-cost agreement with no expiration date. Execution of the updated JIS Interagency Agreement updates the points of contact and ensures that PTS will have comprehensive access to the criminal histories of individuals who fall within the scope of work performed by PTS, by allowing access to and retrieval of information from the Florida Crime Information Center as well as the National Crime Information Center. The JIS DHSMV Access Certification Statement certifies PTS has the appropriate internal controls in place to protect data from unauthorized access, distribution, use, modification, or disclosure. On December 19, 2023, the County Administrator received approval from the BCC to execute agreements and administrative documents associated with OSCA. The PTS program will use CJIS to access national and statewide criminal histories. Countywide (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

3. Staff recommends motion to:

- A) **approve** a Contract for Adult Reentry Services with the City of Riviera Beach in the amount of \$262,741 for the period retroactive to October 1, 2025 through September 30, 2026 utilizing ad valorem and Department of Justice (DOJ), Bureau of Justice Assistance (BJA) funding; and
- B) **delegate authority** to the County Administrator or designee to execute amendments and administrative documents associated with the above contract that do not substantially change the scope of work, terms or conditions of the agreement, on behalf of the Board of County Commissioners (BCC), after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

SUMMARY: Palm Beach County's (PBC) Public Safety Department, Division of Justice Services, contracts with providers to coordinate reentry services to those returning to PBC from incarceration. On November 9, 2022, PBC Reentry was awarded Grant #15PBJA-22-GK-04898-CSCR (CFDA#16.812) through BJA in the amount of \$750,000 for FY2023-2025. On August 19, 2025, BJA approved GAM # 612965 to modify the grant award budget. Unspent funds from prior fiscal years were moved to FY2026 to allow for services through a no cost grant extension approved by BJA. The contract with the City of Riviera Beach is funded by \$172,745 in BJA grant funds and \$89,996 in ad valorem funds which will be used to support the City of Riviera Beach to enhance and implement clinical services and other evidence-based responses to improve reentry, reduce recidivism, and address the treatment and recovery needs of the people with mental health, substance use, or co-occurring disorders who are currently involved in the criminal justice system or were formerly involved. Through additional partnerships with State agencies, community providers, and non-profit and faith-based organizations, this funding will allow our local government to enhance reentry and behavioral health services for our underserved communities in the Glades area. In FY2025, ten (10) individuals returning to the Glades were served and provided with a mental health evaluation and follow up plan. As part of the FY2026 budget process, a supplemental request was approved allocating a recurring \$100,000 to increase the number of individuals served. The funding is retroactive to October 1, 2025, due to a delay in the City of Riviera Beach's execution of the contract amendment prior to the expiration of the original agreement. Retroactive approval was necessary to ensure continuity of services and prevent any disruption to program activities during the administrative transition period. District 6 (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

4. Staff recommends motion to:

A) receive and file a Victims of Crime Act (VOCA) FY2025/2026 grant agreement No. VOCA-C-2025-Palm Beach County Board of Count-00092 with the State of Florida, Department of Legal Affairs, Office of the Attorney General for the period November 17, 2025 through September 30, 2026, to receive grant funding in the amount of \$455,917 to provide victim advocacy services; and

B) approve downward Budget Amendment of \$20,237 in the Public Safety Grants Fund to adjust the budget to reflect the actual grant award.

SUMMARY: The VOCA 2025/2026 grant (CFDA 16.575) agreement is an annual grant that provides funding to the Public Safety Department's Division of Victim Services (DVS) to assist victims of crime in Palm Beach County. For grant year 2025/2026, the VOCA grant funded five (5) full-time Victim Advocate positions (pay grade 29). The Victim Advocates provide victims with advocacy services such as crisis counseling, personal advocacy, court accompaniment, assistance with applying for victim's compensation, information and referral, emergency legal advocacy, and safety planning. If VOCA grant funding ceases, the positions will be deleted from the DVS complement. The grant agreement contains broader indemnification by the County than that approved by PPM CW-F-049. The agreement requires the County to indemnify and save harmless the State and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used by the County. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for the grant and advised staff accordingly. Given that the County will not be manufacturing or supplying any copyrighted, patented, or unpatented inventions, processes, or articles as a result of the agreement, staff recommends Board of County Commissioners (BCC) approval for this item. In FY2025, VOCA grant funded DVS advocates served 599 new victims of crime, providing them with 5,139 units of service such as crisis counseling, personal advocacy, assistance with victim compensation, criminal justice advocacy, and information and referral. R2006-0099 authorized the County Administrator or designee to execute operational agreements with the State of Florida, Office of the Attorney General, Bureau of Advocacy and Grant Management on behalf of the Palm Beach County BCC. In accordance with the VOCA Fix Act, a blanket match waiver was signed for all 2025-2026 VOCA sub grantees, therefore, **no County matching funds are required. Countywide (RS)**

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

5. Staff recommends motion to:

- A) **receive and file** a Second Amendment to Subcontract 23SAS26 with the Florida Council Against Sexual Violence (FCASV) increasing the amount by \$120,000 for a new total amount of \$360,000 for the period retroactive to August 1, 2025 through July 31, 2026 to provide sexual assault services; and
- B) **approve** a Budget Amendment of \$100,000 in the Public Safety Grants Fund to recognize the grant award.

SUMMARY: Palm Beach County, Department of Public Safety, Division of Victim Services (DVS) was awarded a Sexual Assault Services Program (SASP) Formula Grant, Assistance Listing Number (ALN) 16.017 (R2024-0088), from the FCASV in the amount of \$240,000 for the first two (2) years of a three (3)-year funding cycle ending in June 2026. The Second Amendment to the FCASV Subcontract 23SAS26 (Second Amendment), revises the contract amount from \$240,000 to \$360,000. The Second Amendment defines tasks/deliverables such as client eligibility, the expansion of advocacy services, accessibility of victim services and outreach by creating partnerships with El Sol and the Guatemalan Maya Center. This subcontract will continue to fund one (1) Victim Services Grant Coordinator whose responsibility is to coordinate all activities associated with this project including direct services, outreach, strategic planning and project evaluation. The Victim Services Grant Coordinator position will be approved for the length of the grant funding and will be deleted from the DVS complement when funding is discontinued. Retroactive approval is being requested due to the Florida Department of Health (DOH) not releasing the funding to FCASV until mid-October. As the only certified rape crisis program in Palm Beach County, for the period of July 1, 2024 to June 30, 2025, DVS assisted 940 new and ongoing primary and secondary victims with 11,892 units of service. R2024-1338 authorized the County Administrator or designee to execute future awards, contracts, amendments and associated documents that do not substantially change the scope of work, terms or conditions of the FCASV SASP formula grant contract after approval of legal sufficiency by the County Attorney's Office and with budget allocations. **No County matching funds are required for this grant. Countywide (RS)**

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. Staff recommends motion to:

- A) adopt** a Resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, approving Amendment No. 2 to the Public Transportation Grant Agreement (PTGA-2S13) with the State of Florida Department of Transportation (FDOT) in the amount of \$500,000 in Transit Corridor Development Program funding (CSFA 55.013) to provide operating assistance for (PSL Express). This PTGA Amendment will become effective upon FDOT execution with an expiration date of September 30, 2027;
- B) adopt** a Resolution of the BCC of Palm Beach County, Florida, approving Amendment No. 2 to the PTGA-2S14 with the FDOT, in the amount of \$566,000 in Transit Corridor Development Program funding (CSFA 55.013) for the PSL Express coach bus lease. This PTGA Amendment will become effective upon FDOT execution with an expiration date of September 30, 2027; and
- C) approve** an upward Budget Amendment of \$1,066,000 in Palm Tran's Operating Fund 1340 to recognize the grant awards and align the budget
- D) approve** a Budget Transfer of \$67,000 to increase the General Fund 0001 Contingency Reserves and to reduce the transfer to Palm Tran's Operating Fund 1340.

SUMMARY: The PSL Express route started service on September 23, 2024, traveling north-south via I-95, providing two (2) morning and two (2) evening peak-time trips between West Palm Beach and Port St. Lucie. The PSL Express is connecting riders to major employment destinations and activity centers in Palm Beach County. The service utilizes coach-style buses to transport riders along the designated routes. These vehicles are currently leased for the start of this pilot program. The leasing and operating assistance costs are 100% grant funded by FDOT, and these amendments provide additional funding for the second year of the agreements. FDOT has committed to funding this project for several years after the completion of a successful pilot phase. Palm Tran will continue to collaborate with FDOT and the St. Lucie County/Area Regional Transit for service continuation, as this is a key project identified in their Transit Development Plan (TDP). The PTGA Amendments **do not require a local match**. The grant requires broader indemnification by the County than that approved by PPM CW-F-049.

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (cont'd.)

1. **SUMMARY (cont'd.):** The grant requires the County and its officers, agents, or employees to indemnify, defend, and hold harmless the State of Florida, FDOT, including FDOT's officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the County and persons employed or utilized by the County in the performance of this Grant Agreement. The indemnification obligation must also be passed on to contractors and/or consultants. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements of this grant. Given that liability is limited to the County's non-compliance or performance of this agreement and the statutory caps of Section 768.28, Florida Statutes, staff recommends BCC approval.
Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (cont'd.)

2. Staff recommends motion to:

- A) adopt** a Resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, approving Amendment No.1 to a Public Transportation Grant Agreement (PTGA G3A87) in Public Transit Corridor Development Program funding (CSFA 55.013) with the State of Florida Department of Transportation (FDOT), providing a grant in the amount of \$800,000 for the Okeechobee Blvd High Frequency Service. This PTGA Amendment will become effective upon FDOT execution with an expiration date of December 31, 2029;
- B) approve** a Budget Amendment of \$800,000 in Palm Tran's Grant Fund 1341 to recognize the grant award and the corresponding transfer to Palm Tran's Operating Fund 1340;
- C) approve** a Budget Transfer of \$800,000 to increase transfer to Palm Tran's Operating Fund 1340 from Palm Tran's Grant Fund 1341 and to reduce the transfer from General Fund 0001; and
- D) approve** a Budget Transfer of \$800,000 to increase the General Fund 0001 Contingency Reserves and to reduce the transfer to Palm Tran's Operating Fund 1340.

SUMMARY: On November 19, 2024, FDOT allocated funding to Palm Tran through the Transit Corridor Development Program (Program) to pilot high frequency service along Okeechobee Boulevard. This pilot program is enhancing the ridership experience with shorter headways during high demand hours. This PTGA amends the total cost of the project to \$2,800,000, **requiring a County match of 50% or \$1,400,000**, and provides a grant in the amount of \$1,400,000. The match is included in Palm Tran's operating budget. The grant requires broader indemnification by the County than that approved by PPM CW-F-049. The grant requires the County and its officers, agents, or employees to indemnify, defend, and hold harmless FDOT and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of the County's non-compliance or performance of this PTGA. The indemnification obligation must also be passed on to contractors and/or consultants. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for this grant and advised staff accordingly. Given that liability is limited to County's non-compliance or performance of this agreement and the statutory caps of Section 768.28, Florida Statutes, staff recommends BCC approval. Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (cont'd.)

3. **Staff recommends a motion to approve:** the Federal Transit Administration (FTA) Master Agreement (MA) (34) dated November 26, 2025. **SUMMARY:** The FTA has released its official MA (34) which contains the standard terms and conditions that apply to projects financed with federal funds awarded in Fiscal Year 2025. Approval of FTA MA (34) represents Palm Beach County's legal affirmation to abide by the applicable terms and conditions identified in FTA MA (34). FTA MA (34) supersedes the previous FTA MA (33), dated April 25, 2025, approved by the Board of County Commissioners (BCC) on June 10, 2025. The changes published in November 2025 include the removal of a provision relating to immigration enforcement that is no longer enforceable per a recent court order. This document does not allocate any funding or pledge any County funds. Countywide (MM)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF

1. Staff recommends motion to:

A) accept a Grant Award on behalf of the Palm Beach County Sheriff's Office (PBSO) from the Florida Department of Education (FDOE) for the FY 2025-2026 Coach Hixon, Coach Aaron Feis and Coach Scott Beigel Guardian Program (Guardian Program) in the amount of \$124,245.25 for the period July 1, 2025 through August 31, 2026; and

B) approve a Budget Amendment of \$124,246 in the Sheriff's Grants Fund.

SUMMARY: On December 4, 2025, PBSO received a Grant Award in the amount of \$124,245.25 for the Guardian Program to continue PBSO's Safe Schools Security Guard Training Program (SSSGTP). The SSSGTP is a partnership with the Palm Beach County School District to ensure all charter schools in Palm Beach County are equipped with a Safe-School Officer in compliance with Section 1006.12, Florida Statutes. These grant funds will provide overtime for the qualified sworn deputies/instructors certified by the Criminal Justice Standards and Training Commission (CJSTC) and a training simulation software to support the Guarding Training Program. **There is no match requirement associated with this award.** The contract agreement number is 97K-90210-6D001. The CFSA# is 48.14. Countywide (RS)

2. Staff recommends motion to receive and file: a revised Grant Award Letter from the City of Miami, to extend the period of performance for the FY 2023 Urban Area Security Initiative (UASI) Grant through April 15, 2026. **SUMMARY:** On July 2, 2024, the Board of County Commissioners (BCC) accepted a Grant Award Letter on behalf of the Palm Beach County Sheriff's Office (PBSO) in the amount of \$2,153,726 from the City of Miami for the FY 2023 UASI Grant Program, to support various domestic security initiatives and regional projects, including a Command Bus Vehicle project (R2024-0816). On March 11, 2025, the BCC accepted a revised Grant Award Letter, which extended the grant period through June 15, 2025 and reduced PBSO's Grant Award by \$850,000 for a total of \$1,303,726 in order to transfer the Command Bus Vehicle project to the Florida Department of Law Enforcement (R2025-0345). On July 8, 2025, the BCC accepted a revised Grant Award Letter extending the period of performance through December 31, 2025 (R2025-0991). **There is no match requirement associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) number is 97.067 and the contract number is R0924. Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (cont'd.)

3. Staff recommends motion to:

(A) accept on behalf of the Palm Beach County Sheriff's Office (PBSO), a subgrant agreement from the State of Florida Department of Transportation (FDOT) for the Palm Beach County Speed and Aggressive Driving Project, in the amount of \$200,000, for the period of November 29, 2025 through September 30, 2026; and

(B) approve a Budget Amendment of \$200,000, increasing the Sheriff's Grants Fund.

SUMMARY: On November 29, 2025, FDOT awarded a grant to PBSO in the amount of \$200,000, to support a Speed and Aggressive Driving Project in Palm Beach County. Funds will be used to support overtime costs and training associated with the Speed and Aggressive Driving Project. **There is no match requirement associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) number is 20.600, the project number is SC-2026-00295, and the FDOT Contract number is G3K75. Countywide (RS)

3. CONSENT AGENDA APPROVAL

DD. TOURIST DEVELOPMENT COUNCIL

1. **Staff recommends motion to receive and file:** two (2) fully executed Palm Beach County FY2026, Category "G" Grant Agreements managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with:

- A)** Men's Senior Baseball League, Inc., for the promotion of the Men's Senior Baseball League Fall Classic, held November 8 – 22, 2025, for the term May 8, 2025 – February 22, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$75,000; and
- B)** Soccer Partners America Incorporated, for the promotion of the International Rush Cup, held November 20 – 23, 2025, for the term May 20, 2025 – February 23, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$20,000.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category "G" (Sports) grantees after they have been approved by the TDC. Room nights generated for Men's Senior Baseball League, Inc./Men's Senior Baseball League Fall Classic were 6,834, and room nights generated for Soccer Partners America Incorporated/International Rush Cup were 1,366. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

DD. TOURIST DEVELOPMENT COUNCIL (cont'd.)

2. **Staff recommends motion to receive and file:** two (2) fully executed Palm Beach County FY2026, Category "G" Grant Agreements managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with:

- A)** QuadLife Entertainment, LLC, for the promotion of the FuelTech Hydrodrags Nationals/WorldChampionships, held November 22 - 23, 2025, for the term May 22, 2025 – February 23, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$10,000; and
- B)** Maureen Connolly Brinker Tennis Foundation, Inc., for the promotion of the "Little Mo" Internationals in Florida, held December 5 – 10, 2025, for the term June 5, 2025 – March 10, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$17,500.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category "G" (Sports) grantees after they have been approved by the TDC. Room nights generated for QuadLife Entertainment, LLC/FuelTech Hydrodrags Nationals/World Championships were 1,000, and room nights generated for Maureen Connolly Brinker Tennis Foundation, Inc./"Little Mo" Internationals in Florida were 1,700. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

DD. TOURIST DEVELOPMENT COUNCIL (cont'd.)

3. **Staff recommends motion to receive and file:** two (2) fully executed Palm Beach County FY2026, Category "G" Grant Agreements managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with:

- A)** I Do Beach Tennis, LLC, for the promotion of the I Do Beach Tennis ITF Palm Beach World Tour held November 5 – 9, 2025, for the term May 5, 2025 – February 9, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$35,000; and
- B)** Youth National Championship, LLC, for the promotion of the Battle Youth National Championship, held December 8 – 14, 2025, for the term June 8, 2025 – March 14, 2026. This grantee was approved by the TDC on June 12, 2025, in the amount of \$120,000.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category "G" (Sports) grantees after they have been approved by the TDC. Room nights generated for I Do Beach Tennis, LLC/ I Do Beach Tennis ITF Palm Beach World Tour were 2,931, and room nights generated for Youth National Championship, LLC/ Battle Youth National Championship were 13,860. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

EE. INTERNAL AUDITOR

1. **Staff recommends motion to approve:** the appointment of one (1) individual to the Internal Audit Committee (IAC) from February 3, 2026 to September 30, 2028:

Seat	Nominee	Nominated by:
Alternate	Samuel Wilcox	Mayor Baxter

SUMMARY: The purpose of the IAC is to assist the Board of County Commissioners (BCC) in fulfilling its oversight and governance responsibilities related to County operations, and to provide advice and recommendations to the County Internal Auditor. All members of the Internal Audit Committee are required to be citizens of the County, independent of County operations and officials, with experience in business or finance; government accounting, auditing, operations or financial management; or other relevant experience. At its December 10, 2025 meeting, the IAC unanimously recommended the appointment of Mr. Wilcox to the Alternate Seat. Upon BCC approval, this appointee will serve a three (3)-year term. The IAC is comprised of five (5) full-member seats and one (1) alternate member seat. A memorandum dated November 7, 2025 was sent to the BCC for nomination. Approval of this appointment will fill all five (5) full member seats and one (1) alternate seat. Countywide (DB)

FF. SUPERVISOR OF ELECTIONS

1. **Staff recommends motion to approve:** eight (8) precinct boundary changes and two (2) precinct deletions, submitted by Wendy Sartory Link, Supervisor of Elections (SOE), as required by Section 101.001(1), Florida Statutes. **SUMMARY:** There are eight (8) precinct boundary changes and two (2) precinct deletions are being requested for approval by SOE, due to municipal annexations within the boundaries of the City of Belle Glade, the City of Boynton Beach, the City of Greenacres, the City of Palm Beach Gardens, the Town of Jupiter, and the Town of Haverhill. Countywide (AH)

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4. SPECIAL PRESENTATIONS – 9:30 A.M.

- A)** Proclamation declaring February 2026 as Black History Month. (District 7)
- B)** Proclamation declaring February 2026 as Senior Independence Month in Palm Beach County. (District 1)
- C)** Proclamation recognizing the Frances J. Bright Woman's Club Charitable Foundation, Inc. for dedicated service. (District 7)
- D)** Proclamation declaring February 2 – 6, 2026 as School Counseling Week in Palm Beach County. (District 3)
- E)** Proclamation recognizing the First African American Research Library and Cultural Center of Palm Beach County, Inc. (District 7)
- F)** Proclamation declaring February 20, 2026 as Government Communicators Day. (District 3)

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FEBRUARY 3, 2026

5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

None.

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6. REGULAR AGENDA

A. ADMINISTRATION

1. **Staff recommends motion to adopt:** a Resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, amending the Palm Beach County Administrative Code (Code) for purposes of updating the Code; conforming the Code to recent changes to the Procurement Code and to the Small Business Development (SBD) Ordinance; adding and deleting departments and separate offices; amending various administrative provisions; and providing for an effective date. **SUMMARY:** This Resolution will provide for adoption of amendments to the County Administrative Code including the following changes: revisions to the Procurement Code (approved by the BCC on May 14, 2024); recent adoption of the SBD Ordinance (approved by BCC on December 2, 2025); adding and deleting departments and separate offices; and various administrative provisions. Several reorganizations have occurred including: Criminal Justice Commission is now a division under Public Safety; Office of Equal Business Opportunity is now the Office of Small Business Development a division under Housing & Economic Development (as included in the FY 2026 Budget adoption); Office of Resilience is now a division of Facilities Development & Operations (as included in the FY 2026 Budget adoption); added the Ombudsman & Strategic Planning Department (as included in the FY 2026 Budget adoption); renamed Purchasing Department to Procurement Department; renamed the Information Systems Service Department to the Office of Technology and Innovation; and renamed the Office of Legislative Affairs to Intergovernmental Affairs & Community Engagement.

The various administrative amendments include:

- 305.03 Petty Cash - increase the single purchase limits for petty cash from \$50 to \$150.
- 305.12 Auto Allowance – clarify wording.
- 309.00 Grants - adjust the grant award amount from \$100,000 to \$300,000 that can be executed by the County Administrator or designee when the grant does not require a local match and approval of the BCC.
- 310.00 Internal Audits – updated code section
- 311.03 Fiduciary Funds – changed title from Trust Funds to Fiduciary Funds to match changes under Governmental Accounting Standards Board (GASB).
- 403.00 Technology Security – Changed title from Computer Security to Technology Security and updated language to encompass the County's shared information resources and data, not only passwords for financial information.
- 409.00 Sound Walls and Earthen Berms – clarify wording.
- 600.00 Merit Rules – clarify superfluous sentence to account for Merit Rules being incorporated by reference. Countywide (DB)

6. REGULAR AGENDA

B. AIRPORTS

1. Staff recommends motion to approve:

- A)** Third Amendment (Third Amendment) to Term Contract for the Operation and Maintenance of Baggage Handling Systems (BHS) at the Palm Beach International Airport (PBI) (Contract No. 23-015/MD; R2023-0219) (Contract) with Oshkosh AeroTech, LLC (Oshkosh); providing for the operation, maintenance, repair, and improvement of the BHS; increasing the not to exceed amount by \$4,026,036.96; exercising the second one (1) year renewal option; and updating boilerplate contract provisions to ensure consistency with current law; and
- B)** a Budget Transfer in the amount of \$1,067,727 in the Airport's Operations Fund to provide budget for the Third Amendment.

6. REGULAR AGENDA

B. AIRPORTS (cont'd.)

1. **SUMMARY:** On February 7, 2023, the Board of County Commissioners (BCC) approved the Contract for the operation, maintenance, repair, and improvement of the BHS and related equipment at PBI in the amount of \$4,417,698.07 with an initial term of two (2) years with three (3) one (1) year options to renew. The current term of the Contract expires on February 27, 2026. On May 14, 2024, the BCC approved the First Amendment to the Contract (R2024-0574), increasing the contract amount by \$2,928,626.63 for a total contract amount of \$7,346,324.70. On February 4, 2025, the BCC approved a Second Amendment to the Contract (R2025-0173), increasing the Contract amount by \$7,111,174.03 for a total Contract amount of \$14,457,498.73. In addition to the on-going costs of operation, maintenance and repair, both amendments provided for the replacement of baggage claim carousel units. The Third Amendment exercises the second one (1) year option to renew, extending the term to February 27, 2027, and increasing the Contract amount by \$4,026,036.96 for a total Contract amount of \$18,483,535.69. The Third Amendment includes funding for the operation, maintenance, repair and improvement of the BHS and related equipment, including the replacement of one (1) baggage claim carousel unit and a technology update to the control system of the BHS. Airlines utilizing the BHS at PBI pay for the full cost of the system through rates and charges established annually in accordance with the Signatory Airline Agreement (R2019-1155). Oshkosh's principal place of business is Orlando, Florida. The Third Amendment also updates various provisions to ensure compliance with current law, including provisions related to nondiscrimination and human trafficking. The Contract was presented to the Goal Setting Committee on July 6, 2022, and the Committee established an Affirmative Procurement Initiative (API) of Small Business Enterprise (SBE) Evaluation Preference for SBE Participation up to 15%. Oshkosh committed to 17.60% SBE participation. The SBE participation to date is 14%. Pursuant to changes to Chapter 332, Florida Statutes, effective as of July 1, 2023, a governing body of a medium hub commercial service airport may not approve purchases of contractual services in excess of \$1,000,000 provided in Section 287.017, Florida Statutes, on a consent agenda. The Third Amendment exceeds the threshold amount and must be approved on the regular agenda.
Countywide (AH)

6. REGULAR AGENDA

C. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to:

- A) **approve** an Agreement with the National Council for Community Development, Inc., also known as Grow America, in the amount of \$140,000, for the period February 3, 2026 to September 30, 2027;
- B) **approve** four (4) standard templates to be utilized for the Small Business Revolving Loan (SBRL) Program; and
- C) **delegate authority** to the County Administrator or designee, to execute the SBRL Fund agreements, promissory notes, security agreements, and other related documents as required under the program, including amendments thereto, and all other documents necessary for implementation of the program that do not substantially change the scope of work or terms and conditions.

SUMMARY: On October 21, 2025, the Board of County Commissioners (BCC) approved the use of \$588,500 in IDR fees to support the implementation of a Small Business Training and Development Program (SBTD), an SBRL Program, departmental outreach initiatives, and authorized advertisement for a public hearing on November 18, 2025. On November 18, 2025 the BCC approved Resolution R2025-1720, which authorized a Budget Amendment to establish proceeds in the Economic Development Fund. The Resolution further approved a Budget Amendment to recognize and establish appropriations for additional revenue received in the amount of \$588,500 from IDR fees. A mid-year agenda item will establish the budget for the SBTD totaling \$588,500, allocated as follows: \$140,000 to the National Council for Community Development, Inc.; \$400,000 to fund the SBRL Program to support growth and expansion of small businesses; and \$48,500 to support outreach and marketing efforts for these programs. Eligible small businesses are evaluated by County staff based on financial capacity, underwriting standards, and compliance with the Small Business Revolving Loan Program Criteria. Applicants must provide all required documentation and demonstrate the ability to repay the loan. Loan awards are subject to staff review and approval and the execution of all required loan agreements and related documents. The County Administrator, or designee, shall be authorized to execute all program and loan documents necessary to implement the SBTD Program and the SBRL. These documents include, but are not limited to, the loan/funding agreements, promissory notes, security agreements, guaranty agreements, and other related documents as required under the programs. Countywide (DB)

6. REGULAR AGENDA

C. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. Staff recommends motion to approve:

- A)** the 2nd Amendment to Palm Beach County's (County) State Housing Initiatives Partnership (SHIP) Program Local Housing Assistance Plan (LHAP) for Fiscal Years (FYs) 2025/2026, 2026/2027, and 2027/2028; and
- B)** the 7th Amendment to the County's SHIP LHAP for FYs 2022/2023, 2023/2024, and 2024/2025.

SUMMARY: On December 18, 2025, the Commission on Affordable Housing (CAH) adopted its 2025 Affordable Housing Incentives Review and Recommendations Report, including ten (10) recommendations for affordable housing incentives identified in Section 420.9076(4), Florida Statutes. Staff supports eight (8) of the CAH recommendations in the areas related to expedited approvals, fee waivers, infrastructure capacity, street requirements, densities for affordable housing, inventory of public lands, transportation oriented development, flexible zoning, and accessory dwelling units. Staff partially supports two (2) recommendations related to parking requirements and inventory of public lands. The proposed 2nd Amendment to the County's SHIP LHAP for FYs 2025/2026, 2026/2027, and 2027/2028 will incorporate those housing incentives approved by the Board of County Commissioners (BCC). Additionally, both the proposed 2nd Amendment to the LHAP for FYs 2025/2026, 2026/2027, and 2027/2028 and the 7th Amendment to the LHAP for FYs 2022/2023, 2023/2024, and 2024/2025 implement October 28, 2025, BCC direction to modify recipient selection processes for certain housing programs to also include a random lottery-style process. The change will apply to the SHIP Purchase Assistance, First Mortgage Loan Assistance, Owner Occupied Housing Rehabilitation, Utility Connection, Emergency Repairs, Replacement Housing, Disaster Assistance, and Rental Housing Assistance Programs. The BCC has the sole authority to approve the LHAP, amendments thereto, and the housing incentives and program policies therein. The Amendments will be sent to the Florida Housing Finance Corporation by the March 18, 2026 deadline. Countywide (HJF)

6. REGULAR AGENDA

C. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. Staff recommends motion to:

- A) **approve** General Obligation Housing Bond Loan Program (HBLP) for the Affordable Housing Multifamily Development award to Spectra HTG, LTD (Drexel) for the Drexel Senior Apartments (Project) located at 1745 Drexel Road in West Palm Beach, FL 33417 in the amount of \$13,185,000;
- B) **delegate authority** to the County administrator, or designee, to execute the Loan Agreement, amendments thereto, and all other documents necessary for project implementation that do not substantially change the scope of work, terms or conditions of the Loan Agreement; and
- C) **approve** a Budget Transfer of \$13,185,000 within the HBLP Fund to recognize the allocation of HBLP funds to the Project.

SUMMARY: On June 4, 2024, the Board of County Commissioners (BCC) conceptually approved \$13,185,000 in HBLP funding for the proposed senior living apartment project (Agenda Item 5D-1). The Project, to be developed by Drexel, includes 188 County-Assisted affordable senior living apartments available to families with incomes ranging from 30% to 80% of Area Median Income (AMI) (incomes no greater than \$28,080 for a family of two (2) and no greater than \$74,880 for a family of two (2) respectively). On January 24, 2025, Drexel was approved for State Apartment Incentive Loan (SAIL) funding in the amount of \$11,656,000, with the final award confirmed on June 13, 2025, following the conclusion of the SAIL protest period. The requested County funding of \$13,185,000 represents 13.44% of the total development cost of \$98,093,063, with a County-Assisted unit cost of \$70,133.98. Funding sources for this project are as follows:

Funding Sources:	
JP Morgan Chase	\$27,000,000
SAIL Funds	\$11,656,000
HBLP Funds	\$13,185,000
Matthew A. Rieger	\$ 3,828,000
The Spectra Organization Inc.	\$ 2,000,000
Raymond James	
Affordable Housing Investments, Inc.	\$38,377,309
HTG Spectra Development, LLC	\$ 2,046,754
Total Development Cost	\$98,093,063

6. REGULAR AGENDA

C. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. **SUMMARY (cont'd.):** Based on the preliminary third-party underwriter's report, staff has negotiated final terms and conditions for BCC approval. Since Drexel is affiliated with the Palm Beach County Housing Authority (a non-profit entity), County funding will be provided in the form of a repayable loan at 0% interest with principal payments beginning in year 11 based on a 50-year amortization schedule and a 99-year affordability period. The agreement and related documents pursuant to these HBLP funds will be between County and Drexel (and its respective successors and/or assigns). The loan shall be secured by a mortgage and note that require repayment of principal and interest within 20 years. District 2 (HJF)

6. REGULAR AGENDA

D. COMMUNITY SERVICES

1. **Staff recommends motion to adopt:** Resolution repealing and replacing Resolution 2013-0242 regarding the Division of Senior and Veterans Services (DSVS), authorizing the County Administrator, or his designee, signatory authority for individual agreements, amendments, and any other necessary documents related to the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA); the Florida Department of Elder Affairs (DOEA); and the Agency for Health Care Administration (AHCA), that do not exceed 30% of the grant award or \$500,000, whichever is greater, effective February 3, 2026. **SUMMARY:** An amended resolution is necessary to authorize signature authority for individual agreements, amendments, Adult Day Care licensing documents, and any other required paperwork related to grants or contracts with AAA, DOEA, and AHCA. DSVS receives annual federal and state grant funds through agreements or contracts with AAA and DOEA. These contracts are periodically updated to reflect budgetary priorities and to adjust award amounts when unused federal funds become available. Additionally, DSVS Adult Day Care programs require licensure and biennial renewal by the AHCA to ensure compliance with the rules and regulations adopted by the State of Florida, as authorized under Chapter 429, Part III, Florida Statutes, and Rule 59A-16 of the Florida Administrative Code. Delegating signatory authority to the County Administrator, or his designee, for individual agreements, amendments, and other necessary documents within the defined threshold will allow for timely spending of funds and ensure compliance with grant mandates. All agreements, amendments, and related documents signed by the County Administrator, or his designee, will be presented to the Board of County Commissioners (BCC) as receive-and-file items in accordance with PPM CW-O-051. Countywide except for portions of Districts 2, 4, 5, and 7 south of Hypoluxo Rd. (JBR)

6. REGULAR AGENDA

D. COMMUNITY SERVICES (cont'd.)

2. Staff recommends to:

- A) **approve** a pilot program utilizing Opioid Settlement Funds (OSF), in an amount not-to-exceed \$500,000, to support the acquisition of tiny homes to be owned and operated by a nonprofit agency and used as transitional housing for opioid settlement-eligible populations; and
- B) **delegate authority** to the County Administrator, or designee, to execute agreements, and any non-substantive amendments thereto, between Palm Beach County (County) and nonprofit agencies (to be determined) for the purchase of tiny homes utilizing OSF, in an amount not-to-exceed \$100,000 per unit agreement, that do not substantially change the scope of work, terms or conditions of future documents.

SUMMARY: The County has received OSF to support strategies that address substance use disorder and its impacts, including housing instability among affected individuals. Staff proposes to utilize a portion of these funds to support the acquisition of tiny homes that will be owned and operated by a nonprofit agency and used as transitional housing to serve populations eligible under the opioid settlement allowable uses. Under the proposed structure, the County will enter into an agreement directly with a nonprofit agency. The nonprofit agency will be responsible for procuring the tiny homes in accordance with applicable procurement requirements, managing construction or purchase activities, and assuming ownership, operation, and long-term responsibility for the units. The County will not retain ownership of the tiny homes and will have no ongoing operational or maintenance responsibility. To facilitate timely procurement, the agreement may allow for a one (1) time advance payment of a portion of the total funding, with remaining funds disbursed on a reimbursement basis upon submission of required documentation and verification of progress or completion. The agreement will establish funding limits, performance requirements, reporting requirements, and compliance provisions consistent with opioid settlement requirements. Authorization is requested to delegate authority to the County Administrator, or designee, to execute the agreement and approve non-substantive amendments necessary to implement the project. Total funding under the agreements will not exceed \$500,000. Countywide (JBR)

6. REGULAR AGENDA

E. TOURIST DEVELOPMENT COUNCIL

1. Staff recommends motion to:

- A) waive** the Disclosure of Ownership Interests form required for contracts over \$200,000; and
- B) approve** an Agreement with the PGA TOUR ENTERPRISES, LLC. (TOUR) in the amount of \$3,375,000 for a term of three (3) years, February 3, 2026 through April 30, 2028.

SUMMARY: The Professional Golf Association (PGA) has hosted a professional golf tournament in Palm Beach County since 1972. The TOUR, a private for-profit entity created by the PGA in 2023 to do business on behalf of the PGA is seeking to contract with the County. The TOUR is requesting that the Board of County Commissioners (BCC) waive the requirement that the TOUR provide a Disclosure of Ownership Interests form due to reasons of owners'/members' privacy concerns. The BCC approved the Disclosure of Ownership Interests form (3/13/2007 BCC Agenda Item 6C2) that is required for all contracts in excess of \$200,000, except for contracts awarded on the basis of sealed bids or contracts with publicly traded corporations, non-profits or government agencies. Approval of this Agreement establishes the expenditure of \$3,375,000 in tourist development tax revenues for presenting sponsor rights, requiring "in the Palm Beaches" to be included in the official tournament name (i.e., "Cognizant Classic in the Palm Beaches") for tournaments taking place in 2026, 2027, and 2028. The 2026 tournament will be played at PGA National Resort, from February 26, 2026, through March 1, 2026. The Agreement provides for yearly payments of \$562,500 to be paid on or before February 21, and \$562,500 to be paid on or before April 17, of each year. The TOUR will be responsible for all activities and services regarding the planning, organization, production, and operation of the tournaments and shall be responsible for the full cost of such activities and services. The Agreement also requires the TOUR to provide the County with certain deliverables, such as branding placement, media presence, and activations hosted by the Tourist Development Council (TDC), Palm Beach County Sports Commission, Inc. (Sports), and Discover the Palm Beaches, Inc. (Discover). The termination clause allows the TOUR to terminate the Agreement with 45 business days written notice in the event of substantial failure by the County, and without cause with 60 business days' notice, provided that if the next scheduled commencement date of the tournament is within 180 days of the TOUR's written notice, termination shall only be effective when the tournament has concluded, and all duties and obligations have been satisfactorily met.

6. REGULAR AGENDA

E. TOURIST DEVELOPMENT COUNCIL (cont'd.)

1. **SUMMARY (cont'd.):** The County may terminate the Agreement with cause upon five (5) business days' written notice or without cause upon ten (10) business days' written notice to the Tour, provided that if the next scheduled commencement date of the tournament is within 180 days of the County's written notice, termination shall only be effective when the tournament has concluded, and all duties and obligations have been satisfactorily met. On November 13, 2025, the TDC recommended to the BCC approval of this Agreement. This Agreement is funded through tourist development tax revenues allocated in the TDC, Sports, and Discover budgets. Countywide (YBH)

6. REGULAR AGENDA

F. PUBLIC SAFETY

1. Staff recommends motion to:

- A) **approve** revenue Budget Transfer of \$264,958 in the General Fund to move the budget from Criminal Justice Commission (CJC) to Public Safety Department (PSD);
- B) **approve** expenditure Budget Transfer of \$1,506,143 in the General Fund to move the budget from CJC to PSD;
- C) **approve** revenue Budget Transfer of \$40,000 in the Drug Abuse Trust Fund to move the budget from CJC to PSD;
- D) **approve** expenditure Budget Transfer of \$208,132 in the Drug Abuse Trust Fund to move the budget from CJC to PSD;
- E) **approve** revenue Budget Transfer of \$1,101,248 in the Crime Prevention Fund to move the budget from CJC to PSD;
- F) **approve** expenditure Budget Transfer of \$662,875 in the Crime Prevention Fund to move the budget from CJC to PSD;
- G) **approve** revenue Budget Transfer of \$644,649 in the Domestic Violence Fund to move the budget from CJC to PSD;
- H) **approve** expenditure Budget Transfer of \$653,419 in the Domestic Violence Fund to move the budget from CJC to PSD;
- I) **approve** revenue Budget Transfer of \$481,195 in the Criminal Justice Grant Fund to move the budget from CJC to PSD;
- J) **approve** expenditure Budget Transfer of \$119,675 in the Criminal Justice Grant Fund to move the budget from CJC to PSD; and
- K) **delegate authority** to the Office of Financial Management and Budget to administratively approve any additional Budget Transfers and Amendments within budgeted allocations.

SUMMARY: This agenda item requests approval to formally approve the corresponding budget transfers necessary to reallocate the CJC budget to the PSD department code. Administrative Code updates related to these changes are being addressed through companion County Administration item at this meeting. Countywide (RS)

6. REGULAR AGENDA

G. FACILITIES DEVELOPMENT & OPERATIONS

1. **Staff requests Board direction:** whether to proceed with further evaluation and staff-level negotiations related to a privately initiated concept submitted by Related Ross, LLC (Related Ross) for a Convention Center headquarters hotel intended to support and complement the Palm Beach County Convention Center (Convention Center).
SUMMARY: Staff received written correspondence from Related Ross dated January 22, 2026, outlining a privately initiated concept for a Convention Center headquarters hotel to be developed on privately owned property in proximity to the Palm Beach County Convention Center. The correspondence requests the opportunity to engage with County staff regarding the concept and outlines a preliminary development vision intended to support the Convention Center's long-term competitiveness. Staff is seeking direction on whether to proceed with staff-level engagement to evaluate and advance the developer's concept, including the potential negotiation of deal structure and key terms, or to decline further engagement. Any discussions would address ownership and delivery structure, site conditions, parking solutions, infrastructure and public-realm considerations, and coordination with the City of West Palm Beach. The concept is presented under the County's economic development authority pursuant to Florida Statutes §125.045, which authorizes counties to pursue initiatives that serve a public purpose, including those that promote economic development, job creation, and regional competitiveness. While unsolicited, the concept aligns with long-standing County objectives to strengthen the Convention Center market by increasing the supply of committable headquarters hotel rooms. Countywide (HJF)

FEBRUARY 3, 2026

7. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

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8. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

1. **Staff recommends motion to receive and file:** the updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to submit monthly a status report of the board directives. The report categorizes: 1) In Process Items, and 2) Completed Items. The report continues to be updated on an ongoing basis. Countywide (DO)
2. **Staff recommends motion to ratify:** the appointment of Jennifer Ferriol, as the Facilities Development and Operations Director.

B. COUNTY ATTORNEY

9. BCC DIRECTION

FEBRUARY 3, 2026

10. COMMISSIONER COMMENTS

District 1 – COMMISSIONER MARIA G. MARINO

Requesting off-site approval for Proclamation declaring February 27, 2026 as The Lord's Place March to End Homelessness Awareness Day.

District 2 – COMMISSIONER GREGG K. WEISS

District 3 – COMMISSIONER JOEL G. FLORES

District 4 – COMMISSIONER MARCI WOODWARD

District 5 - COMMISSIONER MARIA SACHS

District 6 - COMMISSIONER SARA BAXTER

District 7 – COMMISSIONER BOBBY POWELL JR.

FEBRUARY 3, 2026

11. MATTERS BY THE PUBLIC – 2:00 P.M.

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12. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."