

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## AGENDA ITEM SUMMARY

**Meeting Date: February 3, 2026**      **[ X ] Consent**      **[ ] Regular**  
**[ ] Ordinance**      **[ ] Public Hearing**

**Department:** County Administration

**Submitted By: County Administration**

## I. EXECUTIVE BRIEF

**Motion and Title:** **Staff recommends motion to authorize:** the Mayor to execute a Letter of Agreement on behalf of the Palm Beach County Board of County Commissioners (BCC) effective from May 17, 2026 to May 16, 2029 addressed to the Florida Office of Attorney General to authorize Palm Beach County Crime Stoppers, Inc. to apply, receive, and expend grant funds from the State of Florida's Crime Stoppers Trust Fund.

**Summary:** Crime Stoppers of Palm Beach County, Inc. (Crime Stoppers) has requested the BCC's approval to return a Letter of Agreement to authorize the Crime Stoppers to apply, receive, and expend grant funding from the State of Florida's Crime Stoppers Trust Fund, pursuant to section 16.555 of the Florida Statutes and Rules 2A- 9002 and 2A-9003 of the Florida Administrative Code. A Letter of Authorization remains in effect for no more than three (3) years. Countywide (RS)

**Background and Justification:** Crime Stoppers organizations are private not-for-profit organizations providing crime fighting programs within the units of a local government of the state. Section 16.555 of the Florida Statutes directs the Florida Department of Legal Affairs to establish the Crime Stoppers Trust Fund for the purpose of grant administration to fund Crime Stoppers organizations. In order for a Crime Stoppers organization to receive funding from the Crime Stoppers Trust Fund, the organization must acquire a Letter of Agreement from the BCC authorizing the organization to apply, receive, and expend grant funds. A Letter of Agreement remains in effect for no more than three (3) years (previous letter attached). The Crime Stoppers Trust Fund is funded by court costs imposed by section 938.06 of the Florida Statutes and federal, state, and/or private grants meeting the purposes of advancing Crime Stoppers in the State of Florida.

**Attachments:**

- ## 1. Letter of Agreement

Recommended by: \_\_\_\_\_ N/A \_\_\_\_\_  
Department Director Date

Approved By:  7/2/26  
Chief Deputy County Administrator Date

## II. FISCAL IMPACT ANALYSIS

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					

# OF NEW POSITIONS					
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**Is Item Included in Current Budget?**      ☐ Yes      ☒ No

**Is this item using Federal Funds?** ☐ Yes ☒ No

**Is this item using State Funds?** ☐ Yes ☒ No

**Budget Account No.:**

Fund	Dept
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Unit

**Object/RSRC**

## Program

Amount

- B. Recommended Sources of Funds/Summary of Fiscal Impact:** This Letter of Agreement is not intended to create financial obligations between the Palm Beach County, a Political Subdivision of the State of Florida and Crime Stoppers of Palm Beach County, Inc., a Florida Not-for-Profit Corporation or The Office of Attorney General, State of Florida.

- C. Departmental Fiscal Review:**


### III. REVIEW COMMENTS

- A. OFMB Review:**

*Steve Murt* 1/30/2026  
Budget Division 1/31/2026

Budget Division

4/1/30

  
 Contract Dev. and Control

## Contract ~~Dev.~~ and Control

ZS 1.30.76

- B. Legal Sufficiency:**

 1/30/2026  
Assistant County Attorney

Assistant County Attorney

- C. Other Department Review:**

Department Director

**This summary is not to be used as a basis for payment**



February 3, 2026

**County Administration**

P.O. Box 1989  
West Palm Beach, FL 33402-1989  
(561) 355-2040  
FAX: (561) 355-3982  
www.pbc.gov



**Palm Beach County  
Board of County  
Commissioners**

Sara Baxter, Mayor  
Marci Woodward, Vice Mayor  
Maria G. Marino  
Gregg K. Weiss  
Joel G. Flores  
Maria Sachs  
Bobby Powell Jr.

**County Administrator**

Joseph Abruzzo

Mr. James Uthmeier  
Attorney General  
Office of the Attorney General  
The Capitol PL – 01  
Tallahassee, FL 32399

RE: LETTER OF AGREEMENT  
CRIME STOPPERS TRUST FUND

Dear Attorney General Uthmeier,

This letter of agreement authorized the Crime Stoppers of Palm Beach County, Inc. to act as local agent for the purpose of applying for, receiving, and expending grant money from the Crime Stoppers Trust Fund, effective May 17, 2026 to May 16, 2029.

This request is being made pursuant to the requirements of section 16.555(6) of the Florida Statutes, and Rules 2A-9.002 and 9.003 of the Florida Administrative Code.

Thank you for your attention to this matter, and please contact my office if I can be of service in any way.

Sincerely,

Sara Baxter  
Mayor, Palm Beach County Board of County Commissioners