

AGENDA ITEM 3.B. 2

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Submitted By: Clerk of the Circuit Court & Comptroller, Palm Beach County

Submitted For: Michael Caruso, Clerk of the Circuit Court & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Staff recommends motion to approve the following final minutes of the Board of County Commissioners' meetings:

<u>Meeting Date</u>	<u>Meeting Type</u>
October 21, 2025	Regular
November 13, 2025	Zoning
November 18, 2025	Reorganization Meeting
November 25, 2025	Workshop

Background and Justification:

The minutes of the Board of County Commissioners' (BCC) meetings had been previously distributed by e-mail to each commissioner's office for review. These minutes are being submitted for approval for inclusion in the official records in the Clerk and Comptroller's office in accordance with Section 286.011(2), Florida Statutes, and the BCC Rules and Procedure R2013-0109, Section II-K.

Attachments:

The minutes are available for inspection in the Clerk of the Circuit Court & Comptroller's Board Services office, Room 203.2, 2nd Floor, Weisman Governmental Center, at 301 N. Olive Avenue.

Recommended by: Liana Figueroa 01/15/2026
Liana Figueroa Manager- Finance Services Date

Approved by: _____

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is item included in Current Budget?			Yes _____	No _____	

Budget Account No.: Fund _____ **Agency** _____ **Org.** _____ **Object** _____
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB _____ **Contract Dev. and Control** _____

B. Legal Sufficiency:

Assistant County Attorney _____

C. Other Department Review:

Department Director _____