

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

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**Meeting Date:** February 3, 2026  
**Department:** Housing and Economic Development  
**Advisory Board:** Treasure Coast Regional Planning Council  
Comprehensive Economic Development Strategy Committee

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: the three (3) appointments and six (6) reappointments to the Treasure Coast Regional Planning Council (TCRPC) Comprehensive Economic Development Strategy (CEDS) Committee, for a two (2)-year term from February 3, 2026 to December 31, 2027:

Clara Murvin (appoint)	<b>Nominated By:</b> Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Alan Chin Lee (reappoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Meri Weymer (appoint Alternate)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Timothy Tack (reappoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Bonnie Nicklien (reappoint Alternate)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Julia Dattolo (reappoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Michael Corbit (appoint Alternate)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Shawn Rowan (reappoint)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs
Kristen Boyd (reappoint Alternate)	Vice Mayor Woodward Commissioner Marino Commissioner Sachs

**Summary:** (Continued on Page 3)

**Background and Justification:** (Continued on Page 3)

**Attachments:**

- 1 Letter from Treasure Coast Regional Planning Council dated October 1, 2025
- 2 Boards/Committees Applications with Resumes
- 3 Current List of Palm Beach County CEDS Members/Attendance Record and Bylaws

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**Recommended by:**

\_\_\_\_\_  
Department Director

1/16/2026

Date

**Legal Sufficiency:**

\_\_\_\_\_  
Assistant County Attorney

1/20/26

Date

**Summary (Continued from Page 1):** The TCRPC manages and maintains the CEDS Committee, which is a requirement of the U.S. Department of Commerce Economic Development Administration (EDA), whose purpose is to oversee and guide regional economic development planning. The CEDS Committee is comprised of five (5) members from each of the four (4) Counties of the Treasure Coast Region (Palm Beach, Martin, St. Lucie and Indian River). Every two (2) years, TCRPC requests the Board of County Commissioners (BCC), as the appointing authority for Palm Beach County, to review its existing CEDS members, and appoint or reappoint members and alternates who can represent the main economic interests of the region. The Department of Housing and Economic Development (DHED) staff conducts targeted outreach in an effort to proffer candidates that contribute to a diverse representation on the CEDS Committee. Countywide (DL)

**Background and Justification:** The CEDS Committee develops strategies to address economic development issues, including the diversification of the region's economy and job expansion. Members share information, advise the TCRPC on areas of economic data development, and create a consensus plan of action that is used to update the CEDS Plan. In its October 1, 2025 letter, the TCRPC highlights that appointed members should be able to commit to attending Committee meetings, and bringing their expertise in promoting economic development within the community.

To this end, DHED staff is also recommending that membership include up to five (5) alternates, as encouraged by TCRPC and allowed by the CEDS Committee bylaws. Staff recommends that two (2) of the five (5) prior members be reappointed for the 2026-27 two (2) year calendar term, along with two (2) representatives returning as alternates and two (2) representatives switching from alternates to members, with the addition of three (3) new representatives, comprised of one (1) member and two (2) alternates. There are two (2) DHED staff nominated to sit on the CEDS Committee, Alan Chin Lee (Primary) and Meri Weymer (Alternate).

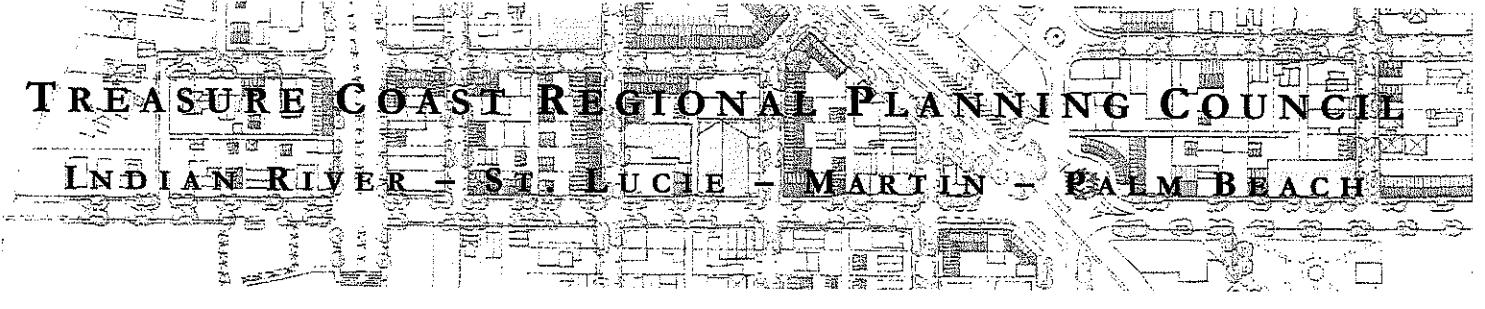
In accordance with Palm Beach County Code of Ethics, applicants have disclosed any existing employer contracts. Nominees from the Business Development Board of Palm Beach County disclosed that they currently have a contract (R-2021-1367) with Palm Beach County, through DHED, providing economic development-related services. DHED staff has evaluated these contractual relationships and determined that the above Committee provides no regulation, oversight, management or policy-setting recommendations regarding any of the disclosed contractual relationships. County staff appointments conform with BCC Resolution 2013-0193, being consistent with the purpose of the CEDS Committee per Article II of the CEDS Committee Amended Bylaws Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics.

**II. REVIEW COMMENTS**

**A. Other Department Review:**

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Department Director



# TREASURE COAST REGIONAL PLANNING COUNCIL

INDIAN RIVER - ST. LUCIE - MARTIN - PALM BEACH

October 1, 2025

Joseph Abruzzo  
County Administrator  
Palm Beach County  
301 N. Olive Avenue  
West Palm Beach, FL 33401  
**Provided via email: [jabruzzo@pbc.gov](mailto:jabruzzo@pbc.gov)**

Subject: Comprehensive Economic Development Strategy Committee

Dear Mr. Abruzzo:

In accordance with the Bylaws of the Comprehensive Economic Development Strategy (CEDS) Committee, the January meeting is designated as the Annual meeting, at which time the newly appointed members and alternates begin their term. It is therefore requested that the Board of County Commissioners take the necessary action to appoint or reappoint five members and five alternates for the 2026 year. We are making this request now in order to give you and the Commissioners time to reach out to individuals that may want to serve, and get those appointments confirmed by your Board.

The CEDS Committee members should be drawn from a range of groups that include local government representatives, chambers of commerce, special purpose economic development agencies and councils, workforce development boards, or other industry representatives. The Bylaws were amended on June 21, 2019 to provide the appointing jurisdictions flexibility on who should serve on the CEDS Committee; and the authority to determine the term length for members. In the past, Palm Beach County has chosen to make appointments for a 2-year term.

It is important for us to have a fully-appointed Committee made up of members who are able to commit to attending Committee meetings **in-person**, so we have the interests of each of our member counties represented. The CEDS Committee is a unique forum that brings together experts from around the Region to share information and their expertise in promoting economic development in our communities. I have included the meeting attendance below from 2025 for your information as you consider individuals that you believe will best represent your County. Please note that two of the members that had been appointed, Sherry Howard and Peter Pignataro, retired during their terms and their alternates attended the meetings. If you would like assistance with identifying individuals, please reach out to me.

*"Bringing Communities Together" • Est. 1976*

421 SW Camden Avenue - Stuart, Florida 34994  
Phone (772) 221-4060 - Fax (772) 221-4067 - [www.tcrc.org](http://www.tcrc.org)

ATTACHMENT 1

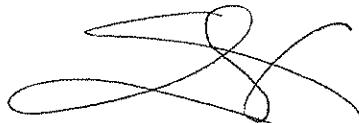
Mr. Joseph Abruzzo  
October 1, 2025  
Page Two

<b>CEDS COMMITTEE 2025 ATTENDANCE</b> <b>PALM BEACH COUNTY</b>			
<b>Members/Alternates</b>	<b>3/13/25</b>	<b>5/8/25</b>	<b>7/10/25</b>
Shawn Rowan	V	A	A
Pegy Boule-Washington	V	A	A
Tim Tack	A	V	V
Julia Dattolo, Alt.	P	P	P
Alan Chin Lee, Alt.	P	P	P
Kristen Liberman, Alt.	E	A	A
Chrislie Paul, Alt.	E	A	A
Bonnie Nicklien, Alt.	V	V	E

**P** - Present In-Person **V** - Attended Virtually  
**A** - Absent **E** - Excused, member or alternate present

Please do not hesitate to contact me if you have questions about this process, or any of the current Committee members.

Sincerely,



Stephanie Heidt, AICP  
*Deputy Executive Director*

cc: Jonathan, Brown, Director DHED, [JBrown2@pbc.gov](mailto:JBrown2@pbc.gov)  
Carlos Serrano, Deputy Director DHED [CSerrano@pbc.gov](mailto:CSerrano@pbc.gov)



PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
301 N Olive Avenue, WPB, FL 33401  
[www.discover.pbcgov.org](http://www.discover.pbcgov.org)

## BOARDS/COMMITTEES APPLICATION

*The information provided on this form will be used in considering your nomination.  
(Answer "NONE" or "N/A" where appropriate.)*

### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

### SECTION I

(OFFICE USE ONLY)

Advisory     Not Advisory

BOARD/COMMITTEE NAME: Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee

TYPE OF APPOINTMENT:

AT-LARGE     DISTRICT #

REAPPOINTMENT     NEW APPOINTMENT

TERM:

02/03/26    START DATE    12/31/27    END DATE

LENGTH OF TERM:

2    YEARS

SEAT #:

Public officials, community leaders, reps for workforce boards,  
higher education institutions, minority and labor groups, or private  
individuals.

SEAT REQUIREMENT:

No residency requirement.

COMPLETING AN UNEXPIRED TERM?

YES     NO

IF YES:    DUE TO:

RESIGNATION

OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

### SECTION II

(to be completed by applicant)

**\*MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last)

Clara M. Murvin

ADDRESS: 357 Kismet Ave

STATE: FL

ZIP: 33476

CITY: Pahokee

PHONE #: 772-647-0267

EMAIL: tasha@iname.com

BUSINESS/EMPLOYER NAME:

Florida Community Health Center

OCCUPATION:

Health Care

ADDRESS: 941 SE 1st St A

CITY: Belle Glade

STATE: FL

ZIP: 33430

MAILING PREFERENCE:

RESIDENCE

BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

*(conviction of a felony is not an automatic disqualifier from appointment)*

YES

NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

ATTACHMENT 2

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:  NONE  NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

If YES, please list: Health and Human Services Advisory Board

YES  NO

CODE OF ETHICS TRAINING:  COMPLETED DATE: 12-17-25

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CIV-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

Training on the Palm Beach County Code of Ethics can be found on the web at:  
<http://www.palmbeachcountyyethics.com/training.htm>

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyyethics.com](http://www.palmbeachcountyyethics.com) or contact us via email at [ethics@palmbeachcountyyethics.com](mailto:ethics@palmbeachcountyyethics.com) or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Clara Murvin PRINTED NAME: Clara Murvin DATE: 12-17-25

SECTION III - COMMISSIONER (OFFICE USE ONLY)

DISTRICT # 4

COMMISSIONER'S SIGNATURE: Mari Woodward

DATE: 1/4/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

**SECTION II - continued (to be completed by applicant)**CONTRACTUAL RELATIONSHIPS:  NONE  NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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**SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:**

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

If YES, please list: Health and Human Services Advisory Board  YES  NO

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SIGNATURE:  PRINTED NAME: Clara Murvin DATE: 12-17-25

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**DISTRICT # 1-5-26

COMMISSIONER'S SIGNATURE:  DATE: 1-5-26

**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

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**SECTION II - continued (to be completed by applicant)**CONTRACTUAL RELATIONSHIPS:  NONE  NOT APPLICABLE/(Governmental Entity)

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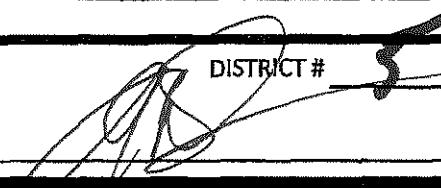
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SIGNATURE:  PRINTED NAME: Clara Murvin DATE: 12-17-25

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**COMMISSIONER'S SIGNATURE:  DISTRICT # 5DATE: 12/30/05**SECTION IV - (OFFICE USE ONLY)**APPOINTMENT MADE:  YES  NOBCC MEETING:  DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

**CLARA MURVIN**  
357 Kismet Avenue, Pahokee, Florida 33476  
tasha@iname.com

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#### PROFESSIONAL SUMMARY

Dedicated professional with extensive experience in office management, environmental services, and public service. Skilled in public policy, community engagement, and administrative leadership. Proven history of effective service in healthcare, municipal roles, and faith-based community work. Known for reliability, compassion, and a strong commitment to improving the lives of others.

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#### PROFESSIONAL EXPERIENCE

##### **City Commissioner**

*City of Pahokee*

**2016–2025**

- Elected by residents to represent the City of Pahokee; served as Vice Mayor for 6 years.
- Led initiatives focused on public safety, economic development, and infrastructure improvements.
- Collaborated with regional organizations to expand access to youth, senior, and community-based services.
- Advocated for equitable policies and increased investment in underserved areas.
- Served on the National League of Cities (NLC) Board of Directors, representing small municipalities and advocating for federal support and policy reform in housing, infrastructure, and public safety.
- Participated in shaping national policy priorities and collaborated with city leaders across the country to strengthen municipal government practices.

##### **Front Desk Office Manager**

*Palm Beach Medical Group – West Palm Beach, FL*

**1996–2008**

- Managed daily front office operations for a busy gastroenterology practice.
- Scheduled appointments, welcomed and checked in patients, and maintained detailed patient records.
- Trained and supervised administrative staff and ensured compliance with HIPAA and insurance protocols.
- Handled patient inquiries, coordinated referrals, and improved patient experience through streamlined processes.

##### **Environmental Specialist – Janitorial Services**

*Florida Community Health Center*

**2010–Present**

- Performs janitorial and environmental services across multiple healthcare facilities.
- Maintains sanitation and safety standards in compliance with healthcare regulations and OSHA guidelines.
- Ensures infection control protocols are upheld in all patient-facing and clinical areas.

##### **Administrative Secretary**

*Pahokee Church of God*

**2005–Present**

- Provides administrative support, manage scheduling, and handle internal and external communications.
- Active and faithful member contributing to church outreach, special events, and volunteer coordination.

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#### EDUCATION

##### **High School Diploma**

South Fork High School – Graduate, 1984

##### **Public Administration Coursework**

Indian River Community College – Fort Pierce, FL

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#### SKILLS

- Office Management & Scheduling
- Public Policy & Community Engagement
- Environmental Services & Sanitation Protocols
- Administrative Leadership
- Patient Service & Communication
- Faith-Based Community Support



PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
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## BOARDS/COMMITTEES APPLICATION

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### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

### SECTION I (OFFICE USE ONLY)

Advisory  Not Advisory

BOARD/COMMITTEE NAME: Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee

TYPE OF APPOINTMENT:  AT-LARGE  DISTRICT # \_\_\_\_\_  
 REAPPOINTMENT  NEW APPOINTMENT  
TERM: 02/03/26 START DATE 12/31/27 END DATE  
LENGTH OF TERM: 2 YEARS  
SEAT #: \_\_\_\_\_  
SEAT REQUIREMENT: \_\_\_\_\_

Public officials, community leaders, reps for workforce boards, higher education institutions, minority and labor groups, or private individuals.

COMPLETING AN UNEXPIRED TERM?  YES  NO

IF YES: DUE TO:  RESIGNATION  OTHER

COMPLETING TERM FOR: \_\_\_\_\_

ORIGINAL TERM EXPIRES: \_\_\_\_\_

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:* \_\_\_\_\_

### SECTION II (to be completed by applicant) \*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Alan Felix Chin Lee  
ADDRESS: 929 SW 5th St  
CITY: Boca Raton STATE: FL ZIP: 33486  
PHONE #: 561-233-3607  
EMAIL: [achinlee@pbc.gov](mailto:achinlee@pbc.gov)

BUSINESS/EMPLOYER NAME: PBC Dept. of Housing and Economic Development

OCCUPATION: Special Projects Manager

ADDRESS: 100 Australian Ave, Suite 500

CITY: WPB STATE: FL ZIP: 33406

MAILING PREFERENCE:  RESIDENCE  BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

*(conviction of a felony is not an automatic disqualifier from appointment)*

YES  NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

\_\_\_\_\_

**SECTION II - continued (to be completed by applicant)**

CONTRACTUAL RELATIONSHIPS:   NONE  NOT APPLICABLE/(Governmental Entity)

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**SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:**

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

YES  NO

If YES, please list:

CODE OF ETHICS TRAINING:  COMPLETED DATE: 12-1-25

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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 285, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Alan Chin Lee PRINTED NAME: Alan Chin Lee DATE: 11.18.25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 4

COMMISSIONER'S SIGNATURE: Marci Woodward DATE: 1/6/26

**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

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**SECTION II** - continued *(to be completed by applicant)*CONTRACTUAL RELATIONSHIPS:  NONE  NOT APPLICABLE/(Governmental Entity)

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

**SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:**

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

YES  NO

If YES, please list:

CODE OF ETHICS TRAINING:  COMPLETED DATE: 12-1-25

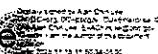
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*(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)*

SIGNATURE:  PRINTED NAME: Alan Chin Lee DATE: 11.18.25

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**

COMMISSIONER'S SIGNATURE:  DISTRICT # 1-5-26 DATE: 1-5-26

**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

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**SECTION II - continued (to be completed by applicant)**CONTRACTUAL RELATIONSHIPS:   NONE  NOT APPLICABLE/(Governmental Entity)

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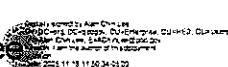
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SIGNATURE:  PRINTED NAME: Alan Chin Lee DATE: 11.18.25

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**DISTRICT # 5COMMISSIONER'S SIGNATURE: DATE: 11/18/2025**SECTION IV - (OFFICE USE ONLY)**APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

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# Alan Chin Lee

929 SW 5<sup>th</sup> Street, Boca Raton, Florida 33486  
561-306-6250 • [achinlee@aol.com](mailto:achinlee@aol.com)

## EXPERIENCE

**Economic Sustainability Special Projects Manager** – October 2020 to Present  
Acting **Economic Sustainability Special Projects Manager** – April 2020 to October 2020  
Palm Beach County – Department of Housing and Economic Development, WPB, FL

- Coordinate with county departments, municipalities, and the public to ensure successful execution of grant programs and special projects
- Directs the development and negotiation of contracts with local governments, special districts, and agencies and develops performance and quality standards
- Implementation, administration, and management of competitive federal and state grants such as the U.S. Economic Development Administration's Public Works program, the U.S. Environmental Protection Agency's Revolving Loan Fund, Cleanup and Assessment programs, and the Department of Energy's Energy Efficiency and Conservation Block Grant program; and the Federal Home Loan Bank of Atlanta Heirs' Family Wealth Protection Fund
- Marketing section programs
- Contract development, management, and monitoring, review and approval of invoices and supporting documentation on deliverables, and milestone reports
- Develop long- and short-range planning documents
- Develop and monitor Special Projects program budgets
- Create proposals for complex competitive federal and state grants that support economic and community (re)development
- Coordinate, direct and implement economic and community (re)development projects and represent the county in stakeholder outreach and citizen participation efforts
- Research and analysis to provide assistance to county administration in evaluating housing and business development opportunities
- Plans and conducts public presentations on special projects undertaken by the Department for professional and civic committees, panels, boards and organizations
- Palm Beach County Board of County Commissioners representative to the Treasure Coast Regional Planning Council's Comprehensive Economic Development Strategy Committee
- Implement brownfields economic redevelopment projects including brownfields designations, site assessments, cleanup activities, market revolving loan programs, and the Voluntary Cleanup Tax Credits program
- Conduct economic and fiscal impact analyses using the Regional Economic Model, Inc. (REMI) model
- Determine objectives and metrics for tracking section performance
- Maintains current knowledge of demographics for community redevelopment projects
- Supervise two professional staff regarding special projects and planning activities

**Principal Planner** – September 2016 to April 2020  
Palm Beach County – Department of Housing and Economic Development, WPB, FL

- Implemented, administered, and managed awarded competitive federal and state grants
- Developed narratives and analyzed research for competitive federal and state grant applications to support economic development/community (re)development
- Monitored awarded and revolving competitive grant programs to ensure compliance with federal statutes, regulations, and grant agreements
- Reviewed projects for compliance with environmental, Davis Bacon, and historic preservation requirements
- Analyzed Florida Department of Economic Opportunity proprietary data on targeted industries performance
- Prepared presentations for local government and other public meetings regarding Special Projects programs
- Marketed and implemented the Environmental Protection Agency's brownfields assessment, cleanup, and loan programs
- Supervised one professional staff

**Planner II** – October 2013 to September 2016

Palm Beach County – Department of Housing and Economic Development, West Palm Beach, FL

- Developed collaborative relationships with federal, state, and local agencies, including municipal and private for-profit and non-profit agencies
- Prospected and evaluated competitive grant opportunities for economic and community development projects
- Prepared and submitted all required reports for awarded and revolving competitive federal grants
- Conducted Davis Bacon interviews including following up with payroll contractors for wage requirements
- Implemented brownfields economic redevelopment projects including brownfields designations, site assessments, and cleanup activities
- Utilized planning and zoning principles to formulate zoning studies, reports, projects, and recommendations
- Developed departmental marketing material including preparation of presentations and reports

**Planner I** – April 2010 to October 2013

Palm Beach County – Department of Housing and Economic Development, West Palm Beach, FL

- Developed methods to improve tracking, prioritizing, and distribution of all levels of environmental review records as required federal regulations
- Organization, planning and coordination of various federal and state programs related to the preparation of applications and program administration
- Research and analysis of demographic, social, economic, and physical factors in preparation of various planning and performance reporting documents
- Preparation of documents such as comprehensive plan amendments and subrecipient agreements

## EDUCATION

BBA in Marketing	Florida Atlantic University	Boca Raton, FL
AA in Business Administration	Palm Beach State College	Boca Raton, FL
AS in Visual Communication	Art Institute of Fort Lauderdale	Fort Lauderdale, FL

## COMMITTEES

- Treasure Coast Regional Planning Council - Comprehensive Economic Development Strategy Committee
- Treasure Coast Regional Planning Council - COVID-19 Recovery Task Force
- Palm Beach County Economic Development Committee Cross-Departmental Team - Team Member
- Palm Beach County Grants Committee Cross-Departmental Team - Team Member
- National Association of Counties Economic Mobility Leadership Network - Cohort Member



PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
301 N Olive Avenue, WPB, FL 33401  
[www.discover.pbcgov.org](http://www.discover.pbcgov.org)

## BOARDS/COMMITTEES APPLICATION

*The information provided on this form will be used in considering your nomination.  
(Answer "NONE" or "N/A" where appropriate.)*

### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

### SECTION I (OFFICE USE ONLY)

BOARD/COMMITTEE NAME:	Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee		
TYPE OF APPOINTMENT:	<input checked="" type="checkbox"/> AT-LARGE	DISTRICT#	
	<input type="checkbox"/> REAPPOINTMENT	NEW APPOINTMENT	
TERM:	02/03/2026	START DATE	12/31/2027
LENGTH OF TERM:	2	YEARS	Public officials, community leaders, reps for workforce boards, higher education institutions, minority and labor groups, or private individuals
SEAT #:			
SEAT REQUIREMENT:	No residency requirement.		

COMPLETING AN UNEXPIRED TERM?

YES  NO

IF YES: DUE TO:

RESIGNATION

OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

### SECTION II

(to be completed by applicant)

**\*MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last)	Meri Weymer		
ADDRESS:	3331 Meridian Way S Unit A		
CITY:	Palm Beach Gardens	STATE:	FL
PHONE#:	561-252-9337		
EMAIL:	mweymer@pbc.gov		

BUSINESS/EMPLOYER NAME: Palm Beach County/Department of Housing and Economic Development

OCCUPATION: Economic Development Director

ADDRESS: 100 Australian Ave, Suite 500

CITY: West Palm Beach STATE: FL ZIP: 33406

MAILING PREFERENCE:  RESIDENCE  BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

*(conviction of a felony is not an automatic disqualifier from appointment)*

YES  NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

\_\_\_\_\_  
\_\_\_\_\_

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:         NONE  X NOT APPLICABLE/(Governmental Entity)

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SIGNATURE: Meri Weymer PRINTED NAME: Meri Weymer DATE: 10/01/2025

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 4

COMMISSIONER'S SIGNATURE: Meri Weymer DATE: 10/01/2025

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE: \_\_\_\_\_

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CONTRACTUAL RELATIONSHIPS:  **NONE**  **NOT APPLICABLE/(Governmental Entity)**

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SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # \_\_\_\_\_

COMMISSIONER'S SIGNATURE: Maria G. Mankos DATE: 1-8-26

**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE:  **YES**  **NO**

BCC MEETING:  DATE

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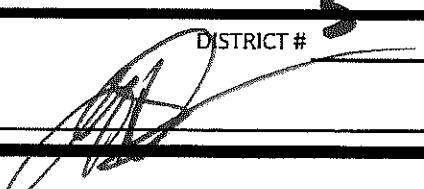
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SIGNATURE: Meri Weymer PRINTED NAME: Meri Weymer DATE: 10/01/2025

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**

COMMISSIONER'S SIGNATURE: 

DISTRICT # 14 DATE: 10/01/2025

**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

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**Meri Weymer**

Telephone: C (561) 252-9337/E-mail: mevigi11@gmail.com

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**SUMMARY**

Director with broad experience in Business Financing, Business Investment, Economic Development, Operations and Strategic Planning. Successes include organizational leadership and data analyses.

**EDUCATION**

**Master of Business Administration**

NOVA Southeastern University, Fort Lauderdale FL

2008-2010

**Bachelor in Business-Economics**

State University of New York, New Paltz NY

2001-2003

**WORK EXPERIENCE**

**Economic Development Director – Palm Beach County**

2011-Present

- Develops and markets programs to improve the business growth and economic sustainability
- Supports the development, evaluation and negotiation of acquisitions and closing of the transactions
- Team leader that is responsible for activity related to mergers and acquisitions, strategic alliances and joint ventures including identification, screening, evaluation, deal structuring and negotiation, due diligence, closing, and integration of transactions
- Strong understanding of financial statements such as P&L, Balance Sheet, Budget, Projections, Audits and Tax Returns
- Perform regulatory oversight of commercial loan portfolios
- Knowledgeable in Tax Credits: New Market Tax Credits (worked as an independent reviewer for CDFI/Treasury Department on 2017 NMTC Allocation) and Opportunity Zones
- Administers County's Industrial Revenue Development Bond Program (Facilitated over \$10 Billion on tax and tax exempt bonds)
- Perform commercial underwriting (Facilitated commercial loans and investments over \$650M portfolio)
- Manages and administers Palm Beach County's Economic Development Incentive Program which incentivizes the businesses of a particular industry that have a positive impact in the local economy
- Performs detailed financial analyses, marketing, designing and improving financial management systems, reviewing and analyzing loan packets, preparing loan reports, preparing forecasts of revenues and/or expenses, evaluating and issuing loan reports. Analyzes cash flows available for debt service
- Manages division's budgets and year-end account
- Manages and administers Federal Programs such as: HUD Section 108 Loan Program, USDA Intermediary Relending Program (IRP), EPA Brownfields Program and Energy Efficiency Conservation Block Grant (EECBG) Loan Program
- Assists business partners with understanding financial policies and practices
- Participates in new product business case development
- Monitors and tracks business mortgage portfolios. Conducts risk analysis of programs and long term viability
- Skilled in real estate development, financing, negotiation and transactions
- Responsible for contract compliance, coordination of federal loans, grant and bond related activities and reporting requirements associated with federal and state programs
- Developed and administered CARE Grant Program for businesses and complied with 6 months expenditure deadline (\$80M Program)
- Assisted with the RFP process for Housing Bond Allocation, and reviewing and evaluating developer applications.

**Meri Weymer**

Telephone: C (561) 252-9337/E-mail: mevigr11@gmail.com

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***Other key responsibilities include:***

- Support Economic Development personnel and Business Investment leadership in all aspects of the transaction process
- Perform detailed financial valuations and critically evaluate business plans and forecast models
- Work with banks in the preparation and execution of transactions
- Prepare strategic rationale and valuation metrics in support of the internal approval process
- Participate in due diligence and negotiations
- Provide in-depth qualitative and quantitative analysis including competitor analysis and benchmarking
- Participate in special projects with other Resource Units (i.e., Strategic Planning or Special Projects Division)
- Support process improvement and other internal projects for Business Development
- Support the analysis process and assessment with regard to mergers and acquisitions, industry and competitive activities within the marketplace

**Finance Supervisor – City of West Palm Beach – FL**

2007- 2010

- Develops ways to continually improve processes to ensure timely and accurate budget analysis for management team
- Perform statistical analysis of informational data to ensure budget and project performance
- Ensure full compliance with Federal and State regulations; auditing responsibilities
- Knowledge of accounting and auditing methods (ORACLE, General Ledger, Account Payables).

**Bank Manager – Key Bank – Newburgh, NY**

2005-2007

- Studied and assessed credit applications for individual borrowers and businesses
- Personal and business loan underwriting responsibilities
- Managed the resources and property of the bank intelligently and professionally
- Made bank decisions with determinations and guided by professional tactics with the bank as the prime consideration
- Gave financial advice and information to potential clients
- Made and executed plans for the bank's additional investments
- Developed marketing & promotional strategies to increase bank revenues and to increase/retain satisfied clients
- Ensured the branch compliance to operational policies and security requirements
- Directed sales and business development to achieve/ exceed the bank's annual goals
- Worked and coached with superiors and subordinates in a professional manner
- Ensured great customer service, recruited, hired, and mentored subordinates
- Supervised and managed all HR responsibilities for branch staff

**Banker – Manufactures and Traders Trust Bank – Wappingers Falls, NY**

2002-2005

- Created sale opportunities from servicing situations
- Managed retention, and growth of high value retail customer portfolios
- Resolved customer issues, to ensure of a high level of client satisfaction
- Liaised with managed customers, and cross-sell to meet customer service needs

**Meri Weymer**

Telephone: C (561) 252-9337/E-mail: mevigril1@gmail.com

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- Human Resources functions, such as interviewing and training new employee
- Auditing reviews and problem resolutions

**Knowledge & Skills**

- Strong knowledge of corporate finance and accounting
- Excellent command of PowerPoint and Excel
- Superior communication skills, able to translate analysis into a coherent message for executive presentations
- Personal humility, recognizing one's own success is tied to the success of the team and the company
- Ability to generate ideas and execute them effectively

**Computer Skills:** Microsoft Word, Excel, and PowerPoint, ORACLE, General Ledger, Lotus Notes, Crystal, Prezi

**Other Programs:** Knowledge of IDIS (Integrated Disbursement and Information System) a HUD online system to report programs.

**Language Skills:** Fluent in Albanian and Italian



PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
301 N Olive Avenue, WPB, FL 33401  
[www.discover.pbcgov.org](http://www.discover.pbcgov.org)

## BOARDS/COMMITTEES APPLICATION

*The information provided on this form will be used in considering your nomination.  
(Answer "NONE" or "N/A" where appropriate.)*

### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

<b>SECTION I</b>	(OFFICE USE ONLY)	<input checked="" type="checkbox"/> Advisory	<input type="checkbox"/> Not Advisory
BOARD/COMMITTEE NAME: Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee			
TYPE OF APPOINTMENT:	<input checked="" type="checkbox"/> AT-LARGE	DISTRICT #	
	<input checked="" type="checkbox"/> REAPPOINTMENT	NEW APPOINTMENT	
TERM:	02/03/26	START DATE	12/31/27
LENGTH OF TERM:	2	YEARS	
SEAT #:			
SEAT REQUIREMENT:	No residency requirement.		
Public officials, community leaders, reps for workforce boards, higher education institutions, minority and labor groups, or private individuals.			
COMPLETING AN UNEXPIRED TERM?			
IF YES:	DUE TO:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
COMPLETING TERM FOR:			
ORIGINAL TERM EXPIRES:			

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

<b>SECTION II</b>	(to be completed by applicant)	<b>*MUST BE A PALM BEACH COUNTY RESIDENT</b>		
NAME: (First/Middle Initial/Last)	Timothy Tack			
ADDRESS:	100 E. Ocean Avenue, 4th Floor			
CITY:	Boynton Beach	STATE:	FL	ZIP: 33435
PHONE #:	561-600-9091			
EMAIL:	TackT@bbfl.us			
BUSINESS/EMPLOYER NAME:	Boynton Beach Community Redevelopment Agency			
OCCUPATION:	Acting Executive Director			
ADDRESS:	100 E. Ocean Avenue, 4th Floor			
CITY:	Boynton Beach	STATE:	FL	ZIP: 33435
MAILING PREFERENCE:	RESIDENCE	<input checked="" type="checkbox"/> YES	BUSINESS	<input type="checkbox"/> NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY:  
*(conviction of a felony is not an automatic disqualifier from appointment)*

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

\_\_\_\_\_

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (RXXX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

If YES, please list:

YES  NO

CODE OF ETHICS TRAINING:  COMPLETED DATE: October 15, 2024

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

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Digitally signed by Timothy Tack PRINTED  
SIGNATURE: Timothy Tack Tack DATE: 2025.10.30 08:52:12 -04:00 NAME: Timothy Tack DATE: \_\_\_\_\_

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 4

COMMISSIONER'S SIGNATURE: Mania Woodward DATE: 11/6/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

**SECTION II - continued (to be completed by applicant)**CONTRACTUAL RELATIONSHIPS: NONE  NOT APPLICABLE/(Governmental Entity)

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Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

 YES  NO

If YES, please list:

CODE OF ETHICS TRAINING:	<input checked="" type="checkbox"/> COMPLETED	DATE:	October 15, 2024
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Digitally signed by Timothy Tack PRINTED  
SIGNATURE: Timothy Tack NAME: Timothy Tack DATE: 10/30/2025

**SECTION III - COMMISSIONER (OFFICE USE ONLY)** DISTRICT #  

COMMISSIONER'S SIGNATURE: Maura G. Mawr DATE: 10/30/2025

**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE: YES NO  
BCC MEETING:   DATE  

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**SECTION II - continued (to be completed by applicant)**CONTRACTUAL RELATIONSHIPS:         NONE  X  NOT APPLICABLE/(Governmental Entity)

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Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

**SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:**

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

 YES X NO

If YES, please list:

CODE OF ETHICS TRAINING:  X  COMPLETED DATE: October 15, 2024

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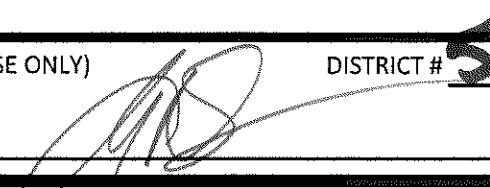
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SIGNATURE: Timothy Tack NAME: Timothy Tack DATE: 2025.10.30 08:52:12 -04'00'

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**COMMISSIONER'S SIGNATURE:  DISTRICT # 5DATE: DL300ar**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE:         YES         NO  
BCC MEETING:         DATE

*Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.*



## **TIMOTHY TACK**

### **Assistant CRA Director**

100 E. Ocean Avenue, 4th Floor  
Boynton Beach, FL 33435  
(561) 600-9091  
[TackT@bbfl.us](mailto:TackT@bbfl.us)

Timothy Tack joined the Boynton Beach CRA in 2021 as the Assistant Director. Timothy is a licensed professional engineer with more than 18 years of experience in the private and public sector. He earned a Bachelor's in Environmental, Safety & Occupational Health Management from the University of Findlay and a Masters in Chemical Engineering from the University of Toledo.



PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
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### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

**SECTION I** (OFFICE USE ONLY)  Advisory  Not Advisory  
BOARD/COMMITTEE NAME: Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee

TYPE OF APPOINTMENT:  AT-LARGE  DISTRICT # \_\_\_\_\_  
 REAPPOINTMENT  NEW APPOINTMENT  
TERM: 02/3/26 START DATE 12/31/27 END DATE  
LENGTH OF TERM: 2 YEARS  
SEAT #: \_\_\_\_\_  
SEAT REQUIREMENT: \_\_\_\_\_

Public officials, community leaders, reps for workforce boards, higher education institutions, minority and labor groups, or private individuals.

COMPLETING AN UNEXPIRED TERM?  YES  NO  
IF YES: DUE TO:  RESIGNATION  OTHER  
COMPLETING TERM FOR: \_\_\_\_\_  
ORIGINAL TERM EXPIRES: \_\_\_\_\_

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:* \_\_\_\_\_

**SECTION II** (to be completed by applicant) \*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Bonnie Nicklien  
ADDRESS: 100 E Ocean Avenue  
CITY: Boynton Beach STATE: FL ZIP: 33435  
PHONE #: 561-800-9090  
EMAIL: NicklienB@bbfl.us

BUSINESS/EMPLOYER NAME: Boynton Beach Community Redevelopment Agency  
OCCUPATION: Grants & Project Manager  
ADDRESS: 100 E. Ocean Avenue, 4th Floor  
CITY: Boynton Beach STATE: FL ZIP: 33435

MAILING PREFERENCE:  RESIDENCE  BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:  
*(conviction of a felony is not an automatic disqualifier from appointment)*  YES  NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:  
\_\_\_\_\_  
\_\_\_\_\_

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: NONE  NOT APPLICABLE/(Governmental Entity)

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Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach

County?

If YES, please list:

YES

NO

CODE OF ETHICS TRAINING:  COMPLETED DATE: 10.1.2025

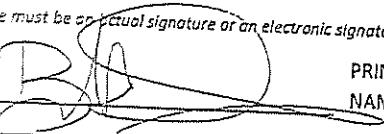
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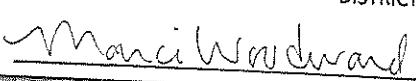
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SIGNATURE:  PRINTED NAME: Bonnie Nicklien DATE: 12/18/25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 4

COMMISSIONER'S SIGNATURE:  DATE: 11/6/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

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**SECTION II - continued (to be completed by applicant)**

**CONTRACTUAL RELATIONSHIPS:**       NONE        NOT APPLICABLE/(Governmental Entity)

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YES  NO

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**CODE OF ETHICS TRAINING:**  COMPLETED **DATE:** 10.1.2025

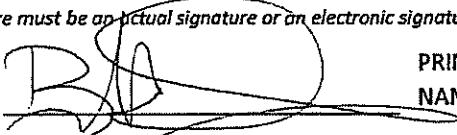
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SIGNATURE:  PRINTED NAME: Bonnie Nicklien DATE: 12/18/25

**SECTION III - COMMISSIONER (OFFICE USE ONLY)** DISTRICT #       

COMMISSIONER'S SIGNATURE:  DATE: 1.5.26

**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE:        YES        NO  
BCC MEETING:        DATE       

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**SECTION II - continued (to be completed by applicant)****CONTRACTUAL RELATIONSHIPS:** NONE  NOT APPLICABLE/(Governmental Entity)

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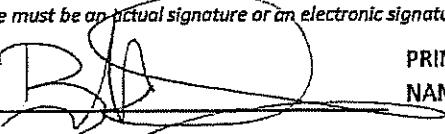
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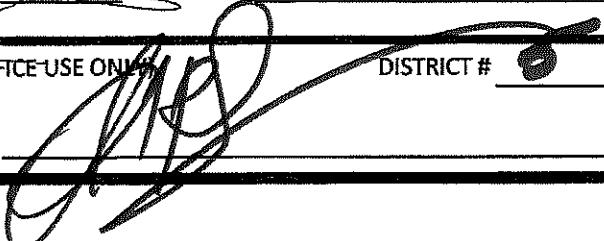
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SIGNATURE:  PRINTED NAME: Bonnie Nickliem DATE: 12/18/25

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**COMMISSIONER'S SIGNATURE:  DISTRICT # 5DATE: 12/30/25**SECTION IV - (OFFICE USE ONLY)**APPOINTMENT MADE: YES NO  
BCC MEETING: DATE

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## BONNIE NICKLIEN

### **Grants & Project Manager**

100 E. Ocean Avenue, 4th Floor  
Boynton Beach, FL 33435  
(561) 600-9090  
[NicklienB@bbfl.us](mailto:NicklienB@bbfl.us)

Bonnie Nicklien joined the BBCRA in November 2016 as the Administrative Assistant after relocating to South Florida from northern Virginia. Prior to moving to Florida, she managed an outdoor adventure and education business within the State Park system of Virginia. It is during her experience she realized how local businesses become the backbone of any great community.

Since joining the BBCRA, she became the Administrative Services & Grant Manager in 2017 and most recently, the Grants & Project Manager. Bonnie currently oversees the Economic Development Grant Programs for small business assistance and other various projects and programs within the BBCRA.

Throughout her time at the BBCRA, Bonnie has grown both professionally and personally in the world of redevelopment and is passionate about seeing small businesses succeed. She is grateful to have found an exciting and challenging career focused on improving the community through various redevelopment activities.



PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS  
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Advisory    Not Advisory

BOARD/COMMITTEE NAME: Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee

TYPE OF APPOINTMENT:  AT-LARGE    DISTRICT #

REAPPOINTMENT    NEW APPOINTMENT

TERM: 02/03/26    START DATE 12/31/27    END DATE

LENGTH OF TERM:  2    YEARS

SEAT #:

SEAT REQUIREMENT:  No residency requirement.

Public officials, community leaders, reps for workforce boards, higher education institutions, minority and labor groups, or private individuals.

COMPLETING AN UNEXPIRED TERM?

YES    X    NO

IF YES: DUE TO:  RESIGNATION    OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

### SECTION II (to be completed by applicant) \*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Julia K Dattolo

ADDRESS: 11871 Leeth Court

CITY: Palm Beach Gardens

STATE: FL

ZIP: 33412

PHONE #: 561-312-5904

EMAIL: jdattolo@careersourcepbc.com

BUSINESS/EMPLOYER NAME: CareerSource Palm Beach County

OCCUPATION: President and CEO

ADDRESS: 3400 Belvedere Rd.

CITY: West Palm Beach

STATE: FL

ZIP: 33406

MAILING PREFERENCE:  RESIDENCE    X    BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

*(conviction of a felony is not an automatic disqualifier from appointment)*

YES    X    NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:

NONE

NOT APPLICABLE/fGovernmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX) R 2025-0855	Parks & Rec Youth Services	General Maintenance Intern Palm Beach	10/01/00 - 09/30/2100 Expires 9/30/2025

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

If YES, please list:

Veterans Advisory Board, Housing Leadership Council, Criminal Justice Commission

CODE OF ETHICS TRAINING:  COMPLETED DATE: 9/30/25

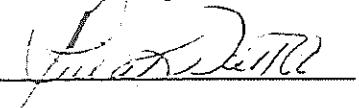
All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: 

PRINTED

NAME: Julia Dattolo

DATE: 10/30/2025

SECTION III -COMMISSIONER (OFFICE USE ONLY)

DISTRICT# 4

COMMISSIONER'S SIGNATURE: 

DATE: 11/6/20

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:  YES  NO

BCC MEETING:  DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

**SECTION II - continued (to be completed by applicant)**CONTRACTUAL RELATIONSHIPS: NONE NOT APPLICABLE/(Governmental Entity)

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Example: (R#XX-XX/PO XX) R 2025- 0855	Parks & Rec Youth Services	General Maintenance Intern Palm Beach	10/01/00 - 09/30/2100 Expires 9/30/2025

**SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:**

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?  YES  NO

If YES, please list:

Veterans Advisory Board, Housing Leadership Council, Criminal Justice CommissionCODE OF ETHICS TRAINING:  COMPLETED DATE: 9/30/25

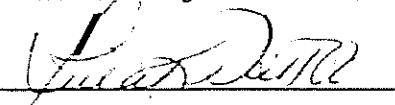
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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Julia Dattolo DATE: 10/30/2025

**SECTION III -COMMISSIONER (OFFICE USE ONLY)**DISTRICT# \_\_\_\_\_COMMISSIONER'S SIGNATURE:  DATE: 1-5-26**SECTION IV - (OFFICE USE ONLY)**APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

**SECTION II - continued** *(to be completed by applicant)*

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX R 2025- 0855	Parks & Rec Youth Services	General Maintenance Intern Palm Beach	10/01/00 - 09/30/2100 Expires 9/30/2025

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?  YES  NO

If YES,

## Veterans Advice

Veterans Advisory Board, Housing Leadership Council, Criminal Justice Commission

CODE OF ETHICS TRAINING:  COMPLETED DATE: 9/30/25

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Any questions and/or concerns regarding Article XII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**APPLICANT'S SIGNATURE:** By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

*(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)*

SIGNATURE: Julia Dattolo PRINTED NAME: Julia Dattolo DATE: 10/30/2025

**SECTION III -COMMISSIONER (OFFICE USE ONLY)**

**DISTRICT#**

**COMMISSIONER'S SIGNATURE:**

DATE:

**SECTION IV - (OFFICE USE ONLY)**

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CareerSource Palm Beach County, Inc

President & CEO

**JULIA DATTOLO** entered the US Navy as a Direct Commission Officer upon graduation from the University of New Hampshire. She served as a Nurse Corps Officer for 22 years before retiring. She culminated her Naval career in 2006 as the Commanding Officer of the Naval Hospital Jacksonville Detachment Unit, Naval Operational Support Center in West Palm Beach, Fl. As a nurse, Julia was a Critical Care Clinical Nurse Specialist working concurrently in hospitals in the location of her duty stations. Upon retirement, Julia redirected her life to focus on her children and then returned to the workforce and began a new career assisting disabled veterans find suitable employment, education, and training. Currently Julia is the CEO/President of CareerSource Palm Beach County. She sits on the Executive Boards of Wounded Veterans Relief Fund, the Business Development Board and the Housing Leadership Council of Palm Beach County. She and her husband Dr. Robert Dattolo, also a former Commander and Naval flight surgeon, have been married for 30 years and have two children. They reside in Palm Beach Gardens, Fl.





PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
301 N Olive Avenue, WPB, FL 33401  
[www.discover.pbcgov.org](http://www.discover.pbcgov.org)

## BOARDS/COMMITTEES APPLICATION

*The information provided on this form will be used in considering your nomination.  
(Answer "NONE" or "N/A" where appropriate.)*

### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

---

### SECTION I (OFFICE USE ONLY)

Advisory  Not Advisory

BOARD/COMMITTEE NAME: Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee

TYPE OF APPOINTMENT:  AT-LARGE  DISTRICT#

REAPPOINTMENT  NEW APPOINTMENT

TERM: 02/03/26 START DATE 12/31/27 END DATE

LENGTH OF TERM: 2 YEARS

SEAT #: No residency requirement. Public officials, community leaders, reps for workforce boards, higher education institutions, minority and labor groups, or private individuals.

COMPLETING AN UNEXPIRED TERM?  YES  NO

IF YES: DUE TO:  RESIGNATION  OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

---

### SECTION II (to be completed by applicant) \*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Michael E. Corbit

ADDRESS: 13238 St. Tropez Circle

STATE: FL ZIP: 33410

CITY: Palm Beach Gardens

PHONE#: 561-573-8869

EMAIL: mcorbit@careersourcepbc.com

BUSINESS/EMPLOYER NAME: CareerSource Palm Beach County

OCCUPATION:

ADDRESS: 3400 Belvedere Rd.

STATE: FL ZIP: 33406

CITY: West Palm Beach

MAILING PREFERENCE:  RESIDENCE  BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:  
(conviction of a felony is not an automatic disqualifier from appointment)  YES  NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: NONE NOT APPLICABLE/(Governmental Entity)

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SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?  YES  NO

If YES, please list: Palm Beach TPA Disadvantaged Local Coordinating Board, WPB Center for Arts & Technology Advisory Committee, South Florida Tech Hub, City of Boynton Beach Housing Advisory Council, Chuck Shaw Technical Education Center Institutional Advisory Committee, Keiser University Applied Engineering Advisory Board

CODE OF ETHICS TRAINING:  COMPLETED DATE: 9/30/2025

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature [name] will not be accepted)

SIGNATURE: Michael Corbit PRINTED NAME: Michael Corbit DATE: 10-30-2025

SECTION III - COMMISSIONER (OFFICE USE ONLY)

DISTRICT # 4

COMMISSIONER'S SIGNATURE: Michael Corbit DATE: 11/6/20

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:  YES  NO  
BCC MEETING:  DATE

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**SECTION II - continued (to be completed by applicant)****CONTRACTUAL RELATIONSHIPS:** NONE **NOT APPLICABLE/(Governmental Entity)**

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Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

 YES

NO

If YES, please list: Palm Beach TPA Disadvantaged Local Coordinating Board, WPB Center for Arts & Technology Advisory Committee, South Florida Tech Hub, City of Boynton Beach Housing Advisory Council, Chuck Shaw Technical Education Center Institutional Advisory Committee, Keiser University Applied Engineering Advisory Board

**CODE OF ETHICS TRAINING:** X **COMPLETED** **DATE:** 9/30/2025

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*(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)*

SIGNATURE:  PRINTED NAME: Michael Corbit DATE: 10-30-2025

**SECTION III - COMMISSIONER (OFFICE USE ONLY)** DISTRICT #   COMMISSIONER'S SIGNATURE:  DATE: 1.5.26**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE:    YES    NO  
BCC MEETING:    DATE   

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**SECTION II - continued (to be completed by applicant)****CONTRACTUAL RELATIONSHIPS:** NONE **NOT APPLICABLE/(Governmental Entity)**

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**CODE OF ETHICS TRAINING:** X **COMPLETED** **DATE:** 9/30/2025

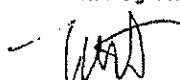
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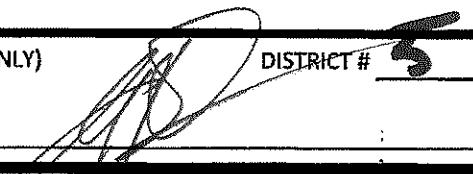
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**SIGNATURE:**  **PRINTED** **NAME:** Michael Corbit **DATE:** 10-30-2025

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**

**COMMISSIONER'S SIGNATURE:** 

**DISTRICT #** 5**DATE:** 10/30/25**SECTION IV - (OFFICE USE ONLY)**

**APPOINTMENT MADE:** YES **NO**  
**BCC MEETING:** DATE

*Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.*

Michael Corbit is Vice President of Business Development for CareerSource Palm Beach County, our regional workforce board since 2015. Through CareerSource Michael collaborates with regional businesses, government, education & industry leaders to spur job growth and economic development. He represents CareerSource on a variety of boards and committees across South Florida including Palm Beach County League of Cities, Miami Dade College Science and Biotechnology Advisory Board, Florida Makes, City of West Palm Beach Center for Arts & Technology, Business Development Board of PBC Business & Financial Services Committee, South Florida Tech Hub, Marine Industry Association of Palm Beach County, Palm Beach Transportation Planning Authority Disadvantaged Local Coordinating Board, Nova Southeastern Healthcare Advisory Board, South Florida Manufacturers Association, South Florida Business Council Tourism Embassy, City of Boynton Beach Affordable Housing Advisory Council and numerous Hospitality & Tourism Task Forces.

From 2009-2015 Michael served CareerSource Research Coast as Director of Community Relations and Government Affairs. He covered four counties to include Martin, Okeechobee, Indian River and St. Lucie.

Prior to his years at CareerSource, Michael was a businessman involved in several business ventures to include IT and property management.

Michael holds a BS Degree from Milligan College, TN and Executive Development Certificate from Nova Southeastern University, Davie FL

**MICHAEL CORBIT**

Vice President of Business Development

CareerSource Palm Beach County | Palm Beach County, FL

[mcorbit@careersourcepbc.com](mailto:mcorbit@careersourcepbc.com)

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**PROFESSIONAL SUMMARY**

Dynamic and results-driven business development leader with over 15 years of experience fostering strategic partnerships, driving workforce initiatives, and supporting economic growth. Proven expertise in collaborating with regional businesses, government agencies, educational institutions, and industry leaders to strengthen workforce pipelines and promote job creation. Recognized for leadership across diverse sectors including technology, manufacturing, healthcare, marine industries, and hospitality.

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**PROFESSIONAL EXPERIENCE**

**CareerSource Palm Beach County – Palm Beach County, FL**

**Vice President of Business Development | 2015 – Present**

- Lead strategic business development initiatives to support job growth and economic development throughout Palm Beach County and South Florida.
- Build and maintain partnerships with regional employers, industry associations, and government agencies to align workforce solutions with economic priorities.
- Represent CareerSource Palm Beach County on numerous regional and statewide boards and committees, including:
  - Palm Beach County League of Cities
  - Miami Dade College Science and Biotechnology Advisory Board
  - Florida Makes
  - City of West Palm Beach Center for Arts & Technology
  - Business Development Board of PBC – Business & Financial Services Committee
  - South Florida Tech Hub
  - Marine Industry Association of Palm Beach County
  - Palm Beach Transportation Planning Authority – Disadvantaged Local Coordinating Board
  - Nova Southeastern University Healthcare Advisory Board
  - South Florida Manufacturers Association
  - South Florida Business Council – Tourism Embassy
  - City of Boynton Beach Affordable Housing Advisory Council
  - Numerous Hospitality & Tourism Task Forces
- Provide strategic insight to workforce programs that prepare job seekers for high-demand industries, helping local businesses address talent gaps.

**CareerSource Research Coast – Martin, Okeechobee, Indian River & St. Lucie Counties, FL**  
**Director of Community Relations and Government Affairs | 2009 – 2015**

- Directed outreach, government relations, and workforce partnerships across a four-county region.
- Built collaborative relationships with industry stakeholders to promote workforce programs and job creation.
- Advocated for regional workforce initiatives and secured support from local and state government entities.

**Entrepreneur & Business Owner | Prior to 2009**

- Founded and managed successful ventures in information technology and property management.
- Gained firsthand experience in business operations, client relationship management, and strategic growth.

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## **EDUCATION**

**Milligan College – Johnson City, TN**  
**Bachelor of Science (BS)**

**Nova Southeastern University – Davie, FL**  
**Executive Development Certificate**



PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
301 N Olive Avenue, WPB, FL 33401  
[www.discover.pbcgov.org](http://www.discover.pbcgov.org)

## BOARDS/COMMITTEES APPLICATION

*The information provided on this form will be used in considering your nomination.  
(Answer "NONE" or "N/A" where appropriate.)*

### APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

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### SECTION I (OFFICE USE ONLY)

BOARD/COMMITTEE NAME: Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee

TYPE OF APPOINTMENT: X AT-LARGE        DISTRICT #         
X REAPPOINTMENT        NEW APPOINTMENT  
TERM: 02/03/26 START DATE 12/31/27 END DATE  
LENGTH OF TERM: 2 YEARS  
SEAT #:         
SEAT REQUIREMENT: No residency requirement.

Public officials, community leaders, reps for workforce boards, higher education institutions, minority and labor groups, or private individuals.

COMPLETING AN UNEXPIRED TERM?        YES X NO

IF YES: DUE TO:        RESIGNATION        OTHER

COMPLETING TERM FOR:       

ORIGINAL TERM EXPIRES:       

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

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### SECTION II (to be completed by applicant) \*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Shawn E. Rowan

ADDRESS: 6203 Francis St.

CITY: Jupiter STATE: FL ZIP: 33458

PHONE #: 561-876-9356

EMAIL: srowan@bdb.org

BUSINESS/EMPLOYER NAME: Business Development Board of Palm Beach County

OCCUPATION: Economic Development

ADDRESS: 310 Evernia St.

CITY: West Palm Beach STATE: FL ZIP: 33401

MAILING PREFERENCE:        RESIDENCE X BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

*(conviction of a felony is not an automatic disqualifier from appointment)*

YES X NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:

NONE

NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX) R-2021-1367	Parks & Rec Housing & Economic Development	General Maintenance Economic Development	10/01/00 - 09/30/2100 10/01/21-09/30/2026

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

YES

X NO

If YES, please list:

CODE OF ETHICS TRAINING: X COMPLETED DATE: October 7, 2025

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

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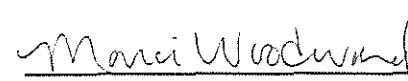
APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Shawn Rowan DATE: 10/29/25

SECTION III - COMMISSIONER (OFFICE USE ONLY)

DISTRICT # 4

COMMISSIONER'S SIGNATURE:  DATE: 11/10/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: DATE

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**SECTION II - continued (to be completed by applicant)**CONTRACTUAL RELATIONSHIPS: NONE NOT APPLICABLE/(Governmental Entity)

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**SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:**Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?  
 YES  NO

If YES, please list: \_\_\_\_\_

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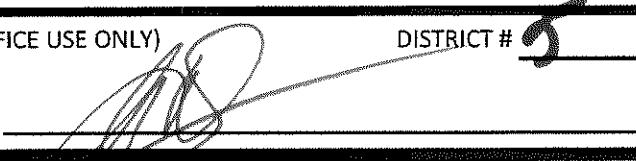
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SIGNATURE:  PRINTED NAME: Shawn Rowan DATE: 10/29/25

**SECTION III - COMMISSIONER (OFFICE USE ONLY)**COMMISSIONER'S SIGNATURE:  DISTRICT # 5DATE: 10/29/25**SECTION IV - (OFFICE USE ONLY)**APPOINTMENT MADE: YES NO  
BCC MEETING: DATE

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### Professional Summary

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Economic development and business development professional with over 15 years of experience in project management, research, analysis, strategic planning, budgeting, and working with nonprofit organizations, government, and private sector businesses.

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### Experience

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- **Business Development Board of Palm Beach County, Inc., West Palm Beach, FL**  
*Vice President, Business Recruitment, Retention & Expansion* 2012 – Present

- Project management of business recruitment, retention and expansion projects in Palm Beach County, FL in the aviation, aerospace, engineering, defense, advanced manufacturing, logistics, infotech, and corporate headquarters industries. Required to work closely with companies in these industries to understand their needs and decision drivers to ensure winning the project over a different potential location. Successful recruitment or expansion projects include Pratt & Whitney, Sikorsky, Lockheed Martin, United Technologies, Chromalloy, Carrier Corporation, ADT, Office Depot, TBC Corporation, Amazon, and Modernizing Medicine.
- Research targeted industry trends and match them with geographic assets to develop effective marketing and business development efforts.
- Staff liaison for the Engineering Task Force that contained local business and educational leaders in the aviation, aerospace, and engineering industries. This requires frequent communication with local businesses in those industries to stay informed on trends and concerns affecting them and developing strategies to address them.
- Represent the BDB in the community and region. This requires attending meetings and events hosted by government, non-profit organizations, and private businesses to provide presentations or keynote speeches to those groups to provide information on the local economy or targeted industry trends.
- Community outreach and development. Work with external organizations and local government agencies to address industry and business concerns such as infrastructure, transportation, education, and regulations to ensure Palm Beach County, FL remains an attractive business location.
- Assist in the development of the annual BDB strategic plan and budget. Responsible for developing the annual Business Recruitment, Retention, and Expansion Department strategic plan and budget.
- Responsible for completing the monthly County Deliverables report to make sure that the BDB complies with its annual contract with the Palm Beach County Board of County Commissioners.

*Assistant Vice President, Research* 2008 – 2011

- Produced economic reports and provide information to local officials. Drafted quarterly reports on the many economic indicators of Palm Beach County and South Florida to assist in marketing and business development strategies.
- Produced economic impact analyses using IMPLAN on development projects. Provided analyses to other departments within the BDB and commissioned analyses for private businesses and governmental agencies.
- Met with local officials to brief them on current initiatives and economic trends.
- Provided targeted industry and business intelligence to the Marketing Department and Business Recruitment, Retention, and Expansion Department to aid in attaining their departmental goals.
- Developed the annual department strategic plan and budget.

*Assistant Vice President, Membership Development*

2007 – 2008

- Responsible for fund raising by generating new memberships with the organization.
- Assisted in member events and committees to maintain high membership retention.
- Attended networking events on behalf of the organization.

*Administrative Assistant, Marketing and Research*

2007

- Aided in the creation of economic reports.
- Assisted in development of marketing collateral.
- Drafted press releases and organization correspondence.

**• Florida State University, Tallahassee, FL***Teaching and Research Assistant*

2003 – 2007

- Taught introductory and upper-level courses on international relations and comparative politics.
- Locate and manipulate necessary new and existing data and datasets for use in research.
- Estimate and analyze statistical data.

**• United States Senate, Senator Bob Graham, Tallahassee, FL***Scheduling Assistant / Staff Aide*

2000 – 2002

- Scheduled events and assisted with special projects.
- Engaged in constituent services in a variety of issue areas at both the federal and state levels.

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**Skills**

- Proficiency with Salesforce, Microsoft Word, Microsoft Excel, and Microsoft PowerPoint
- Marketing and Business Development
- Management and Leadership
- Project Management
- Strong Verbal and Written Communication

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**Education**

• <b>PhD Candidate in Political Science</b> <i>Florida State University</i>	2006
• <b>Master of Science in Political Science</b> <i>Florida State University</i>	2005
• <b>Master of Arts in International Affairs, International Political Economy</b> <i>Florida State University</i>	2003
• <b>Bachelor of Science in International Affairs &amp; Political Science, Magna Cum Laude</b> <i>Florida State University</i>	2002



PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION  
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- RESUME or BIOGRAPHY

### SECTION I (OFFICE USE ONLY)

Advisory  Not Advisory

BOARD/COMMITTEE NAME: Treasure Coast Regional Planning Council Comprehensive Economic Development Strategy (CEDS) Committee

TYPE OF APPOINTMENT:  AT-LARGE  DISTRICT # \_\_\_\_\_  
 REAPPOINTMENT  NEW APPOINTMENT

TERM: 02/03/26  START DATE 12/31/27 END DATE

LENGTH OF TERM: 2 YEARS

Public officials, community leaders, reps for workforce boards,  
higher education institutions, minority and labor groups, or private  
individuals.

SEAT #:  SEAT REQUIREMENT:  No residency requirement.

COMPLETING AN UNEXPIRED TERM?

IF YES: DUE TO:  YES  RESIGNATION  NO  OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term  
shall be considered by the Board of County Commissioners:* \_\_\_\_\_

### SECTION II (to be completed by applicant)

**\*MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last) Kristen M. Boyd

ADDRESS: 7173 Chesapeake Cir.

CITY: Boynton Beach STATE: FL ZIP: 33436

PHONE #: 561-376-5979

EMAIL: [kliberman@bdb.org](mailto:kliberman@bdb.org)

BUSINESS/EMPLOYER NAME: Business Development Board of Palm Beach County

OCCUPATION:

ADDRESS: 310 Evernia Street

CITY: West Palm Beach STATE: FL ZIP: 33401

MAILING PREFERENCE:  RESIDENCE  BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

*(conviction of a felony is not an automatic disqualifier from appointment)*

YES  NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

\_\_\_\_\_

\_\_\_\_\_

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS:

NONE NOT APPLICABLE/(Governmental Entity)

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**SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:**

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

YES

NO

If YES, please list: Birth to 22, South Florida Manufacturers Association Marketing Committee

CODE OF ETHICS TRAINING:  COMPLETED DATE: October 8, 2025

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PRINTED

SIGNATURE: Kristen Boyd NAME: Kristen Boyd DATE: 10/29/25

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 4

COMMISSIONER'S SIGNATURE: Monica Woodward DATE: 11/01/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:  YES  NO

BCC MEETING:  DATE:

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**SECTION II** - continued *(to be completed by applicant)*CONTRACTUAL RELATIONSHIPS: NONE NOT APPLICABLE/(Governmental Entity)

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PRINTED  
SIGNATURE: Kristen Boyd NAME: Kristen Boyd DATE: 10/29/25

**SECTION III - COMMISSIONER (OFFICE USE ONLY)** DISTRICT #

COMMISSIONER'S SIGNATURE: Maura G. Mawds DATE: 1-5-26

**SECTION IV - (OFFICE USE ONLY)**

APPOINTMENT MADE: YES NO  
BCC MEETING: DATE

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**SECTION III - COMMISSIONER (OFFICE USE ONLY)**COMMISSIONER'S SIGNATURE:  DISTRICT # 5DATE: 10/29/25**SECTION IV - (OFFICE USE ONLY)**APPOINTMENT MADE: YES NO  
BCC MEETING: DATE

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## **Kristen Boyd-Liberman Bio**

Kristen Boyd-Liberman is a distinguished Vice President at the Business Development Board of Palm Beach County, where she has driven groundbreaking marketing, media, and educational initiatives that have transformed the region's economic landscape. With over a decade of experience, Kristen's strategic approach has played a pivotal role in creating thousands of high-wage jobs, attracting hundreds of high-profile companies, and facilitating billions of dollars in capital investments. Her visionary work has garnered international recognition for Palm Beach County, including the celebrated "Wall Street South" brand. Kristen's efforts in public relations have spotlighted the county on major platforms like *Fox News, the New York Post, and CNBC*, showcasing it as a premier business destination. She also leads educational initiatives that align local academic programs with industry demands, creating career pathways that secure the area's economic prosperity. A proud Boynton Beach resident and Lynn University alumna, Kristen is unwavering in her commitment to shape a thriving economy for Palm Beach County.

**AMENDED BYLAWS of the  
COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY COMMITTEE  
Of the  
TREASURE COAST REGIONAL PLANNING COUNCIL  
(Amended and Adopted – June 21, 2019)**

**ARTICLE I**

**Name**

The name of this Committee is the Comprehensive Economic Development Strategy Committee (“CEDS”) of the Treasure Coast Economic Development District. The Committee is a public body that operates under the provisions of 186.505, F.S.

**ARTICLE II**

**Purpose**

The purpose of the Committee in accordance with U.S. Economic Development Administration *Guidelines for Economic Development Districts (1992)* is to oversee and guide District-wide economic development planning. The Committee, through the Comprehensive Economic Development Strategy (CEDS) Plan or other appropriate mechanism will develop strategies to address economic development issues, including the diversification of the District economy and job expansion. Members will share information, advise the Economic Development District on areas of economic data development, and create a consensus plan of action that will be used to update the CEDS plan of the Treasure Coast Economic Development District.

**ARTICLE III**

**Membership**

1. **Membership** – Membership on the CEDS Committee is based on the following: First, there are to be five (5) appointees from each of the four counties of the Treasure Coast Region (Indian River, Martin, Palm Beach and St. Lucie) that participate in the activities of the Treasure Coast Economic Development District. Second, Committee members should be drawn from the range of groups noted below:
  - a. Local Government Representatives
  - b. Chambers of Commerce
  - c. Special purpose economic development agencies and councils
  - d. Workforce development boards
  - e. Other Industry Representatives

**ATTACHMENT 3**

2. Appointments and Removals

- a. Appointments for membership on the CEDS Committee will be made at the discretion of the participating counties.
- b. Removal of a member is accomplished by an appointee's resignation or by an action by the respective member's appointing body.

3. Request for Participation – Failure to attend two (2) consecutive scheduled meetings of the Committee without advance notification places a member in a delinquent status. The Committee will notify the Appointing authority of a member's delinquent status and request that a new appointment be made.
4. Vacancies – It is at the option of each member organization as to whether a nomination is made to fill a vacancy. When a vacancy exists, the Committee will notify the Appointing authority and request that the vacancy be filled.
5. Alternates – In order to promote attendance at the meetings of the Committee, each group or organization represented on the Committee is encouraged to appoint an alternate representative for each regular member. If possible, the alternate representative should be specified in the letter appointing the regular member. Any alternate member may represent any absent regular member of that County.

ARTICLE IV

**Annual Meeting and Member Terms**

1. Annual Meeting: The annual meeting of the CEDS Committee will take place in January of each year. Prior to the date of the annual meeting Council staff will request each of the participating counties to ratify their respective slate of CEDS Committee members as current and up to date. Any new and/or reaffirmed members will be read into the record at the annual meeting by the Chairperson. New and/or reaffirmed members' terms will begin at the next scheduled meeting of the CEDS Committee.
2. Member Terms: Committee member terms are determined by the respective members' appointing authority and CEDS Committee members will serve at the discretion of the appointing jurisdiction.

ARTICLE V

**Officers, Terms, Duties, Subcommittees**

1. Officers – there will be four (4) officers of the CEDS Committee: a Chair, 1<sup>st</sup> Vice-Chair, 2<sup>nd</sup> Vice-Chair, and 3<sup>rd</sup> Vice-Chair. All Officers shall be elected by the CEDS Committee at its January annual meeting. Officers will serve a one-year term of office which will begin at the next scheduled CEDS Committee meeting following the annual meeting in January. The office of Chairperson shall be rotated amongst all four participating counties on an annual basis. All Officer

positions reside with the County that the respective CEDS Committee member holding that position represents and not to the individual member. Starting at and immediately following the December 2002 annual meeting the office of 1<sup>st</sup> Vice-Chair will rotate to the position of Chair. The office of 2<sup>nd</sup> Vice-Chair will rotate to the position of 1<sup>st</sup> Vice-Chair and so on.

2. Duties – The duties of the Chair will be to preside over the meetings of the CEDS Committee and to carry out other duties as directed by the Committee at large. The Vice-Chair will act as the Chair in the absence of the Chair. The staff of the Treasure Coast Regional Planning Council shall act as secretary to the Committee and will assist the Chair in carrying out the duties and the responsibilities of this office.
3. Subcommittees – Special purpose and study subcommittees may be formed at the discretion of the Chair. These subcommittees will serve until the completion of the requested action. Membership of subcommittees should include diversified interests from different counties and organizations insofar as practicable.

## ARTICLE VI

### Conduct of the Meetings

1. Procedure within the Meetings – Behavior and conduct during the meetings will be consistent with that expected of responsible individuals. When there is a conflict on procedural matters, Robert's Rules of Order, Amended, will be consulted in determining correct action.
2. Agendas – An agenda will be prepared and distributed at least five days prior to each meeting with items of action that must be addressed. The agendas will be flexible to allow other items of business.
3. Voting – All voting members, including officers, are entitled to one (1) vote each. Only one vote is allowed for each member. That vote may be exercised only by the member who represents that group or organization or by the alternate. There will be no proxies. Simple majority vote of a quorum passes any action.
4. Quorum – A quorum shall be defined as either: 1) a minimum of 2 members from each of the four participating counties for a total of 8 members or 2) a minimum of 7 members. When a quorum is present, a majority of those present may take action on matters properly presented at the meeting.
5. Minutes – Minutes will be kept for meetings in summary form. The exact language of matters that are voted upon will be entered into the Minutes.
6. Guests and Requested Speakers – Members may request the Chairman to invite guests to attend meetings at their own expense. The Committee may also request the Chairman to invite individuals to attend meetings to inform them on items being reviewed by the Committee.
7. Informality – In general, and excepting cases where formal action is being undertaken, the Committee will operate with as few procedural constraints as is desirable.

8. Frequency of Meetings – The Committee will schedule full meetings not less than once per calendar quarter and shall call special meetings as deemed appropriate from time to time.

## ARTICLE VII

### **Responsibilities and Authority**

1. The members are expected to share information with one another as it pertains to economic development issues as legally permitted.
2. The Committee shall assist and advise the Staff in overall economic development issues.

## ARTICLE VIII

### **Amendments**

These bylaws may be changed, amended, expanded, or contracted by any action consistent with Article VI, Sections 3 & 4, with the exception of Article III, Sections 1 & 2, Article IV, Section 1 & 2, Article V, Section 1 and Article VI, Sections 3 & 4. Revisions to these sections must be approved by the Treasure Coast Regional Planning Council acting as the Economic Development District's approving authority.