

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: March 10, 2026

Department:
Submitted by: Community Services
Advisory Board: Palm Beach County HIV CARE Council

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) the appointment of one (1) member to the Palm Beach County (County) HIV Comprehensive AIDS Resources Emergency Act Council (HIVCC) to fill an unexpired term, from March 10, 2026 to May 15, 2028:

<u>Seat No.</u> 8	<u>Appointment</u> Michelle Scott	<u>Recommended By</u> HIV CARE Council;
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B) the appointment of one (1) member to the County HIVCC to fill an unexpired term, from March 10, 2026 to August 19, 2027:

<u>Seat No.</u> 12	<u>Appointment</u> Raymond Cortes	<u>Recommended By</u> HIV CARE Council; and
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C) the appointment of one (1) member to the County HIVCC to fill an unexpired term, from March 10, 2026 to October 2, 2026, followed by a full three (3) year term from October 3, 2026 to October 2, 2029:

<u>Seat No.</u> 27	<u>Appointment</u> Andinette A. Thomas- Wilson	<u>Recommended By</u> HIV CARE Council
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Summary: HIVCC establishes priorities for the allocation of Ryan White (RW) HIV/AIDS Program funds within the County; and develops a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 300ff, et seq., that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV/AIDS disease. The United States Department of Health and Human Services, through the Health Resources and Services Administration (HRSA), requires the County to maintain a planning council responsible for establishing priorities and allocating RW grant funding. The HIVCC is that Council. Federal law requires that the HIVCC composition reflect the demographics of individuals with HIV/AIDS in the County. At least 33% of its members must be consumers of RW services who are not affiliated with subrecipient service providers. The law also requires that the HIVCC represent designated areas, including health care providers, social service providers, community-based organizations, local public health agencies, non-elected community leaders, and grantees of Federal HIV programs. Per Resolution R2011-1560, the total membership for the HIVCC shall not exceed 33 At-Large members. The HIVCC recommends the following appointments: (1) Michelle Scott, who will complete the term of Denise Grigoriou; (2) Raymond Cortes, who will complete the term of Lysette Perez; and (3) Andinette A. Thomas-Wilson, who will complete the term of Kenny Talbot. Ms. Scott is the Owner and Director at Passionate Care Service, LLC. Mr. Cortes is the Health Services Director at Compass, Inc. (Compass), and Ms. Thomas-Wilson is the Executive Assistant at Passionate Care Services, LLC. Compass is currently funded by the County through the Ryan White Program for core and medical support services. Currently, 22 of the 33 potential seats on the HIVCC are filled. Countywide (JBR)

Background and Justification: (Continued on Page 2)

Attachments:

1. Boards/Committee Applications and Resumes
2. Inventory of Seats
3. Resolution R2011-1560

Recommended By:	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Signed by: <i>Taruna Malhotra</i></div>	2/9/2026
	Department Director	Date

Legal Sufficiency:	<div style="border: 1px solid black; padding: 2px; display: inline-block;"><i>BRouthel</i></div>	2/11/2026
	Deputy County Attorney	Date

(Continued from Page 1)

Background and Justification: In accordance with the RW Comprehensive AIDS Resources Emergency Act of 1990 (RW Care Act) (P.L.101-381), the County was designated an eligible metropolitan area disproportionately affected by the HIV/AIDS epidemic, with a demand for services exceeding the capacity of local resources. The Federal Government, through HRSA, has made funds available to the County. In order to access these funds, Title I (Part A) of the RW Care Act mandates that the County designate a Title I (Part A) HIV Services Planning Council. To that end, the Board of County Commissioners (BCC) established the HIVCC, per Resolution R2011-1560, dated October 18, 2011, and amended it on January 23, 2018, through Resolution R2018-0015. The RW Care Act Amendments of 1996 mandate a nomination process for appointments to Title I (Part A) planning councils. As vacancies occur on the HIVCC, replacements are selected in accordance with the HIVCC nomination process that was adopted and approved by the HIVCC on June 25, 2012.

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I (OFFICE USE ONLY) Advisory Not Advisory
BOARD/COMMITTEE NAME: PBC HIV CARE COUNCIL
TYPE OF APPOINTMENT: AT-LARGE REAPPOINTMENT NEW APPOINTMENT
TERM: March 10 2026 START DATE May 15th 2025 END DATE
LENGTH OF TERM: 3 YEARS
SEAT #: 8
SEAT REQUIREMENT: Palm Beach County Resident

COMPLETING AN UNEXPIRED TERM? YES NO
IF YES: DUE TO: RESIGNATION OTHER
COMPLETING TERM FOR: Denise Galgaxiou
ORIGINAL TERM EXPIRES: May 15th 2028

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

SECTION II (to be completed by applicant) *MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Michelle D Scott
ADDRESS: 3233 Laurel Ridge Circle
CITY: Riviera Beach STATE: FL ZIP: 33404
PHONE #: 561-480-0862
EMAIL: info@passionatecare-service.com
BUSINESS/EMPLOYER NAME: Passionate Care Service LLC
OCCUPATION: owner / Director
ADDRESS: 5601 Corporate Way Ste 111
CITY: West Palm Beach STATE: FL ZIP: 33407
MAILING PREFERENCE: RESIDENCE BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY: YES NO
(conviction of a felony is not an automatic disqualifier from appointment)
IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? YES NO

If YES, please list: Healthy Mothers Healthy Babies Committee

CODE OF ETHICS TRAINING: X COMPLETED DATE: 1/21/26

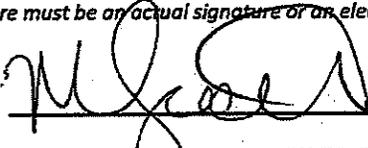
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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Michelle Scott DATE: 1/21/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: _____ DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
 BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

MICHELLE D. SCOTT

3233 Laurel Ridge Circle
Riviera Beach, FL 33404
(561) 223-7708
Email: Info@passionatecareservice.com

OBJECTIVE

To leverage my leadership, entrepreneurial expertise, and extensive healthcare experience to contribute to organizational growth while continuing to expand my impact in home health, adult day training, community programs, and consulting.

PROFESSIONAL EXPERIENCE

CEO & Founder — Passionate Care Services LLC (2018 – Present)

Founded and lead a multi-service healthcare and community organization providing:

- Licensed Home Health Agency Services (HHA, CNA, PCA, Homemaker & Companion)
- Adult Day Training (ADT) Programs — West Palm Beach & Boca Raton
- BLOOM Microgreens Vocational Training Program
- DEM Security Staffing Services
- Participant community enrichment, field trips, caregiver support & family outreach
- Compliance oversight with APD, AHCA, Medicaid Waiver, Qlarant, and licensing bodies
- Staff development, training, HR management, policy creation, and program expansion

Founder — PCS Consulting Group (2021 – Present)

Provide consulting and coaching services to aspiring and current business owners in:

- Home Health Agency startup & accreditation planning
- Adult Day Training (ADT) program development
- Group home startup guidance
- Medicaid Waiver navigation (iBudget, CDC+)
- Branding, policy & procedures, operational planning
- Coaching, masterclasses, mentorship, and business growth strategy

Founder — PCS Foundation Inc. (2024 – Present)

Established a nonprofit organization dedicated to supporting individuals with developmental disabilities through:

- Community events, enrichment programs & volunteer initiatives
- Fundraising, sponsorship programs & donor engagement
- Planting activities, microgreens training, social skills, and community integration
- Holiday events, Sneaker Ball, Fall Festival, Friendsgiving, and inclusion programs

PREVIOUS WORK EXPERIENCE

City of Boynton Beach — Permit & License Technician (01/2015 – 03/2018)

Processed Business Tax Receipts, permits, and zoning applications.

City of West Palm Beach — Application Technician (04/20012 – 09/2015)

Processed permits, applications, and provided customer service to residents and contractors.

Homecare Assistance — CNA / Personal Support / Companion (12/2014 – 06/2016)

Provided personal care, companionship, ADL support, and light household services.

EDUCATION

Certified Nursing Assistant (CNA)

Palm Beach State College — Currently enrolled in Business Administration & Management A.S. Program

William T. Dwyer High School — High School Diploma (2001)

SKILLS & QUALIFICATIONS

- 8+ years customer service experience
- Excellent written and verbal communication
- Strong leadership & team development
- Proficient in Microsoft Word & Excel
- Highly organized, detail-oriented, and efficient
- Experienced in compliance, audits, and regulatory oversight
- Program development and business operations

References Upon Request



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- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I (OFFICE USE ONLY) Advisory Not Advisory

BOARD/COMMITTEE NAME: PBC HIV CARE COUNCIL

TYPE OF APPOINTMENT: AT-LARGE DISTRICT # _____
 REAPPOINTMENT NEW APPOINTMENT

TERM: March 10 2026 START DATE August 19 2023 END DATE

LENGTH OF TERM: 3 YEARS

SEAT #: 12

SEAT REQUIREMENT: Palm Beach County Resident

COMPLETING AN UNEXPIRED TERM? YES NO

IF YES: DUE TO: RESIGNATION OTHER

COMPLETING TERM FOR: Lynette Perez.

ORIGINAL TERM EXPIRES: August 19th 2027.

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SECTION II (to be completed by applicant) ***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last) Raymond Cortes

ADDRESS: 6922 Boston Drive

CITY: Lake Worth STATE: FL ZIP: 33462

PHONE #: 7186445114

EMAIL: Raymond@compass1.GBTQ.com

BUSINESS/EMPLOYER NAME: Compass Inc

OCCUPATION: Health Services Director

ADDRESS: 201 N.Dixie Hwy

CITY: Lake Worth STATE: FL ZIP: 33460

MAILING PREFERENCE: RESIDENCE BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY: YES NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: _____ NONE _____ NOT APPLICABLE/(Governmental Entity)

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100
<u>R2024-0530</u>	<u>CSD-Ryanwhite</u>	<u>ITV services</u>	<u>3/1/2024 - 2/28/27</u>

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? _____ YES _____ X NO

If YES, please list: _____

CODE OF ETHICS TRAINING: _____ yes _____ COMPLETED DATE: _____ 12/16/2025

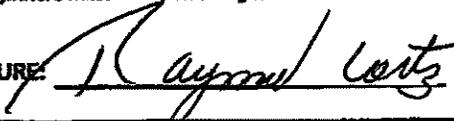
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SIGNATURE:  PRINTED NAME: Raymond Cortes DATE: 12/16/2025

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: _____ DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO

BCC MEETING: _____ DATE _____

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Raymond Cortes
6922 Boston Drive, Fl. 33462
rcortez10025@yahoo.com

To pursue a career in the human services sector that supports individuals living with HIV, specifically focusing on advocacy for the LGBTQ+ community.

Work Experience

Health Services Director

Compass LGBTQ+

September 2022-Present

- Provide leadership and supervision for the Health Services Department, ensuring high-quality, compliant client care delivery.
- Oversee program budgets and collaborate with fiscal staff to ensure timely submission of reimbursements and approval of departmental payment requests.
- Ensure full compliance with Compass' Ryan White Contract, including preparation for programmatic monitoring and maintenance of all required grant documentation.
- Prepare and submit monthly program reports to funders and leadership.

Health Services Coordinator

Compass LGBTQ+

July 2020- September 2022

- Foster a collaborative, team-based approach through case conferences, case presentations, supervision, and team-building activities.
- Provide leadership and guidance to HIV Case Management staff, ensuring adherence.
- Ensure all services are documented within required timeframes and that client records meet departmental and program standards.
- Provide client education on HIV, treatment adherence, safe sex practices, and access to community resources
- Manage and facilitate a Latinx HIV support group, promoting engagement and culturally responsive services.

Case Manager

Compass LGBTQ+

July 2016-July 2018

- Conduct eligibility determinations and assess client needs, support systems, and barriers to care in accordance with program guidelines.
- Develop, implement, and regularly update comprehensive, individualized action plans based on ongoing client assessments.
- Provide education on HIV, medications, treatment adherence, safe sex practices, and access to community resources.
- Track and document client adherence and compliance, including medical appointments, laboratory results, and medication regimens.



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BOARD/COMMITTEE NAME: PBC HIV CARE COUNCIL

TYPE OF APPOINTMENT: AT-LARGE REAPPOINTMENT NEW APPOINTMENT

TERM: March 10 2026 START DATE October 2 2026 END DATE

LENGTH OF TERM: 3 YEARS

SEAT #: 27

SEAT REQUIREMENT: Palm Beach County Resident

COMPLETING AN UNEXPIRED TERM? YES NO

IF YES: DUE TO: RESIGNATION OTHER

COMPLETING TERM FOR: Kenny Talbot

ORIGINAL TERM EXPIRES: October 2nd 2026

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SECTION II (to be completed by applicant) ***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last) Andinette A. Thomas-Wilson

ADDRESS: 1012 Big Torch Street

CITY: West Palm Beach STATE: FL ZIP: 33407

PHONE #: 561 255 6936

EMAIL: athomas@passionatecare.service.com

BUSINESS/EMPLOYER NAME: Passionate Care Services LLC

OCCUPATION: executive assistant

ADDRESS: 5601 Corporate Way #111

CITY: West Palm Beach STATE: FL ZIP: 33407

MAILING PREFERENCE: RESIDENCE BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY: YES NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? YES NO

If YES, please list: Turtle Cay HOA Board Member - President & Healthy Mothers Healthy Babies Committee

CODE OF ETHICS TRAINING: X COMPLETED DATE: 1/21/26

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SIGNATURE: [Handwritten Signature] PRINTED NAME: Andinette Thomas Wilson DATE: 1/21/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: _____ DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
 BCC MEETING: DATE

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TYPE OF APPOINTMENT: AT-LARGE REAPPOINTMENT NEW APPOINTMENT

TERM: 10/3/26 START DATE 10/2/29 END DATE

LENGTH OF TERM: 3 YEARS

SEAT #: 27

SEAT REQUIREMENT: Palm Beach County Resident

COMPLETING AN UNEXPIRED TERM? YES NO

IF YES: DUE TO: RESIGNATION OTHER

COMPLETING TERM FOR: _____

ORIGINAL TERM EXPIRES: _____

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CITY: West Palm Beach STATE: FL ZIP: 33407

PHONE #: 561 255 6936

EMAIL: athomas@passionatecare.service.com

BUSINESS/EMPLOYER NAME: Passionate Care Services LLC

OCCUPATION: executive assistant

ADDRESS: 5601 Corporate Way #111

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If YES, please list: Turtle Cay HOA Board Member - President &
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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: [Handwritten Signature] PRINTED NAME: Andine H Thomas Wilson DATE: 1/21/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: _____ DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
 BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Andinette Thomas-Wilson
West Palm Beach, FL, 33407
Cell: (561) 255-6936
Email: andithomas27@yahoo.com

EDUCATION:

Palm Beach Atlantic College

January 2020- December 2021

Master of Science in Leadership

Palm Beach State College

June 2016- December 2019

Bachelor of Applied Science in Supervision & Management

A results-driven, self-motivated and resourceful employee with a successful track record of building and maintaining great teams or workers and communicating effectively with all staff. Highly organized, energetic and flexible with leadership qualities that have been exercised through experience.

CAREER EXPERIENCE:

Passionate Care Services LLC, West Palm Beach, FL

May 2025 – Present

Executive Assistant & Field Representative

- Provide high-level administrative and operational support to the CEO and leadership team, ensuring daily office functions run smoothly and efficiently
- Serve as a liaison between office staff, field staff, clients, and external partners to maintain clear communication and continuity of services.
- Assist with scheduling, documentation, compliance tracking, and follow-up on action items related to home health and community-based services.
- Represent the organization in the field by conducting site visits, supporting staff onboarding, and assisting with quality assurance and service coordination.
- Support recruitment efforts by assisting with interviews, onboarding documentation, and employee orientation.
- Prepare professional correspondence, reports, and internal communications.
- Assist with audit readiness by helping organize personnel files, service documentation, and compliance records.
- Coordinate meetings, trainings, and community engagements on behalf of the organization.
- Maintain confidentiality and professionalism when handling sensitive client and employee information.
- Support business development initiatives by assisting with outreach, relationship building, and operational growth efforts.

DEM Staffing LLC, West Palm Beach

July 2022- Present

HR Manager

- **Recruitment and Onboarding:**
manages the entire hiring process, from job posting and candidate screening to onboarding new hires, ensuring a smooth transition into the company.
- **Performance Management:**
designs and implements systems for evaluating employee performance, providing feedback, and identifying development needs.
- **Training and Development:**
identifies training needs, develops and delivers training programs, and manages employee development initiatives to enhance skills and knowledge.
- **Employee Relations:** fosters positive relationships between employees and management, addressing employee

concerns, and resolving conflicts.

- Business Development: identifying new business opportunities, building relationships with potential customers, and developing future profitable sales
- Employee Scheduling: planning and organizing work shifts to ensure adequate staffing, optimize resource allocation, and manage employee availability and time-off requests
- Supervision: oversee and guide employees, ensuring they meet their goals and responsibilities. This includes managing workflow, providing training and feedback, evaluating performance, and addressing any issues or conflicts that arise. Also act as a liaison between employees and upper management, relaying information and addressing concerns.

National Assemblers Inc., Boynton Beach
Customer Success Manager

2020- 2024

- Retain orders, and use excellent customer service to ensure customers have satisfying experience
- Make quality sales calls to generate new revenue and manage costs to maximize regional gross margins
- Build strong relationships with all customers to maintain accounts year over year through consistent communication, quality assessments and prompt resolutions to issues
- Ensure field team is working maximum hours to improve efficiency and reduce turnover. Ensure all have schedules for the following day & coordinate replacements for inadequate coverage
- Supervise field team and ensure field team is on time at scheduled locations
- Book hotels when needed and submit employees to appropriate assignments
- Call applicants & schedule in a timely manner

Expedited Travel, West Palm Beach
Retention Specialist

2017-2020

- Develop new strategies for customer retention activities.
- Customer service experience analyzing and solving customer problems
- Respond to customer queries and address billing issues, product problems, product questions and general client concerns.
- Analyze customer feedbacks and develop new techniques to ensure customer retention.
- Provide excellent customer services and ensure customer satisfaction.
- Impact the company's bottom line by problem solving and turning frustrated clients into repeat customers.
- Perform customer negotiations and reach a fair conclusion from both business and customer perspectives.
- Up-sell our products to our customers
- Responsible for reconciling refunds to guarantee accurate account balances, and equal distribution
- Utilizes computer system to verify and document customer requests
- Continually improves knowledge of company services and promotions.
- Provides feedback reports on call issues related to downtime and/or training issues

Catapult Academy, West Palm Beach, FL
Paraprofessional

2016-2017

- Maintain student and staff interaction.
- Maintain positive classroom environment by inspiring and motivating overall success.
- Assist students/staff with daily learning activities includes computer use, instructional material, crafts
- Maintain parent, student and staff confidentiality

- Empower students through programs designed to enhance their academic and social achievements
- Work with computers and specialized equipment to make these resources available to the teacher during lessons
- Act as a nurturing and encouraging influence for students during lessons
- Monitor the classroom and minimize distractions and disruptions
- Customer service experience analyzing and solving customer problems

School District of Palm Beach County, West Palm Beach, FL
Paraprofessional

2015-2016

- Maintain student and staff interaction.
- Maintain positive classroom environment by inspiring and motivating overall success.
- Assist students/staff with daily learning activities includes computer use, instructional material, crafts
- Maintain parent, student and staff confidentiality
- Empower students through programs designed to enhance their academic and social achievements
- Work with computers and specialized equipment to make these resources available to the teacher during lessons
- Act as a nurturing and encouraging influence for students during lessons
- Monitor the classroom and minimize distractions and disruptions
- Customer service experience analyzing and solving customer problems

ABNS Group, LLC, Lake Worth, FL
Call Center Supervisor

2011-2015

- Identify, hire, and train all staff
- Supervise and treat staff with professionalism, coaching, and development to include motivation and corrections to hit daily customer goals
- Collecting I-9's, copies of drivers licenses, and employment applications for all employees
- Inform customers about new products and services
- Created policy and procedures manual and attendance program.
- Responsible to produce daily production reports, which include quality assurance reports
- Responsible for scheduling staff and keeping the hours within budget.
- Staff must follow our standard operating procedures as outlined in our training material
- Monitored floor activities, oversaw on average 60+ agents
- Quality assurance, call monitoring, and corrective training.
- Manage escalation calls.

Allied Barton Security Services, LLC, West Palm Beach, FL
Site Supervisor

2006-2011

- Prepared incident reports and took appropriate actions.
- Supervised team of security personnel in discipline and daily operation.
- Ensured operation of the access control and security control room.
- Guided security guards with security rules and regulations.

- Designed computerized resident profiles and guest check-in logs.

GEO Group South Bay Correctional Institute, South Bay, FL
Correctional Officer

2003-2006

- Examined doors and windows to determine the security.
- Prepared reports and routine.
- Patrolled daily on foot to assure the security of assigned area.
- Provided escort services to visitors and customers.
- Reported irregularities like leaking water pipes, security doors left unlocked, presence of
- unauthorized persons etc.
- Performed routine checks of inmates.
- Informed violators of rule infractions like smoking, loitering, and carrying forbidden items.

SKILLS: *Proficient in QuickBooks Accounting Program, and Report Writing, and Data Entry. As well as Microsoft Office, including Excel. Highly skilled at adapting to environments, and picking up quickly on new skills, talents, and techniques.*

**Palm Beach County HIV CARE Council
BOARD ROSTER**

Seat Updated 02/01/2026

CC B Laws Page 6 Article III – SECTION 7: The CARE Council member term of office shall be three years. There shall be a limit of three (3) Consecutive three-year terms that a member can serve. This provision is effective as of March 1, 2013, and applies to any member who is appointed or reappointed subsequent to that date.

(Please make sure all the members have a files with all the updated documents)

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES
1	Orquidea Acevado	Found Care, Inc.	Appointment 07/08/2025 Expires 11/04/2026	2
2	Kristen Harrington (Secretary)	AHF	10/04/2026	1
3	Vacant	Monarch Inc.	08/21/2026	1
4	Dr Youssef Motii (Treasurer)	Oceana Healthcare	04/17/2026	2
5	Kim Rommel Enright	Legal Aid	03/21/2025 Reappointment 03/11/2025 Term expires 03/10/2028	2
6	Nancy McConnell	Rebel Recovery	Term Expired 10/18/2024 Reappointment 11/19/2024 Term Expires 11/18/2027	2

**Palm Beach County HIV CARE Council
BOARD ROSTER**

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES
7	Dr Sandra Anderson	PBC Health Department	Appointed 07/02/2024 Term Expired 05/16/2025 Term Expires 05/15/2028 Appointed – 11/18/2025	2
8	VACANT	Planned Parenthood	05/16/2025 Term Expires 05/15/2028	2
9	Dr Berthline Isma	Florida Department of Health	Appointed 07/0/2024 Term Expired 05/16/2025 Term expires 05/15/2028	2
10	Ashnika Ali	Health Council of South East Florida	Appointed 10/18/2024 Term Expires 10/17/2027	1

**Palm Beach County HIV CARE Council
BOARD ROSTER**

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES
11	Ashaki Sypher'	Families first of PBC	Reappointed 8/20/2024 Term Expires 8/19/2027	1
12	Lysette Perez	Compass	Reappointed 8/20/2024 Term Expires 8/19/2027	1
13	Miguel Vazquez	Housing Authority of PBC	05/16/2025 Reappointed 05/16/2025 Term Expires 5/15/2028	0
14	Brittany Henry	FOUNDCARE,INC	02/07/2025 Reappointment 02/11/2025 Term Expires 02/10/2028	2

**Palm Beach County HIV CARE Council
BOARD ROSTER**

SEAT	OCCUPANT	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES
15	Vacant	The Lords Place	05/16/2025 Term Expires 05/15/2028	1
16	Glenn Krabec	Community Member	Appointed 09/16/2025 Term Expires 09/15/2028	2
17	Hector Bernardino	Midway Health Inc.	Reappointed 10/ 18/2024 Term Expires 10/17/2027	0
18	VACANT	Ret. Jerome Golden	12/19/2025	0

**Palm Beach County HIV CARE Council
BOARD ROSTER**

SEAT	OCCUPANT	POSITION/ ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES
19	Rosie Lee Hayes	Community Member	05/15/2028	2
20	Annette Verdal Dunn	Community Member	05/15/2028	2
21	Cecil Smith	Community Member	10/02/2026	3
22	Mary Jane Reynolds	Community Member	07/12/2024 Reappointed 08/20/2024 Term expires 08/19/2027	2
23	Dominique Lane	Community Member	Reappointed 05/16/2025 Term Expires 05/15/2028	1
24	Cynthia Walker	Community Member	6/13/2025	1
25	Tad Fuller (Vice Chair)	Community Member	03/21/2025 Reappointed 03/11/2025 Term expires 03/10/2028	1

**Palm Beach County HIV CARE Council
BOARD ROSTER**

26	Richardo Jackson (chair)	Community Member	05/16/2025 Term Expires 05/15/2028	1
27	Vacant	Community Member	Appointed 09/16/2025 Expires 10/02/2026 Resigned – 11/24/2025	1

RESOLUTION NO. R-2011-1560

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER PART A OF THE RYAN WHITE ACT; REPEALING RESOLUTION NO. R97-1067; AND UPDATING GRANT TITLE TO RYAN WHITE PART A AND PART B.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Act requires a grantee to establish or designate a HIV Services planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Part B and Housing Opportunities for Persons With AIDS (HOPWA) funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- I. Designation of the CARE Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Part A HIV Services Planning Council as mandated under Part A of the Ryan White Act.
- II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council as constituted pursuant to Resolution R97-1067, on the day this resolution is enacted. Subsequently, the total membership shall be reduced to no more than 33 members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nominations Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Part A of the Ryan White Act, as amended.
- III. Meeting of the CARE Council: The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirement of Section 286.11, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and Responsibilities. The CARE Council shall:

- a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- b) Establish priorities and allocations of funds within the eligible area, including how to best to meet each such priority and additional factors that the grantee should consider, based on:
 1. Documented need of the HIV-infected population;
 2. Cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 3. Priorities of the HIV-infected communities for whom the services are intended and;
 4. Availability of other governmental and non-governmental resources;
- c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.
- d) Establish a grievance procedure to address grievances filed against the council.
- e) Participate in the development of a Statewide Coordinate Statement of Need initiated by the state public health agency responsible for administering grants under Part B of the Ryan White Act.
- f) Establish methods for obtaining input on community needs and priorities, which may include public meetings, conducting focus groups, and convening ad-hoc panels.
- g) Coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Part B funds.
- h) Provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

V. Grantee. Palm Beach County is the grantee for Part A Ryan White Act funds. The Board of County Commissions of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Part A Ryan White Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Part A requirements. Distribution of grant funds to Palm Beach County Providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with Ryan White Act.

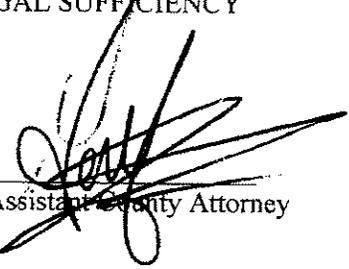
VI. Repeal of Resolution R97-1067. Resolution R97-1067 which created the HIV Services Planning Council is hereby repealed in its entirety.

VII. Effective date. This resolution shall become effective upon adoption. The foregoing Resolution was offered by Commissioner Aaronson, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Karen T. Marcus, Chair	-	Aye
Commissioner Shelley Vana, Vice-Chair	-	Aye
Commissioner Paulette Burdick	-	Aye
Commissioner Steven L. Abrams	-	Aye
Commissioner Burt Aaronson	-	Aye
Commissioner Jess R. Santamaria	-	Aye
Commissioner Priscilla A. Taylor	-	Aye

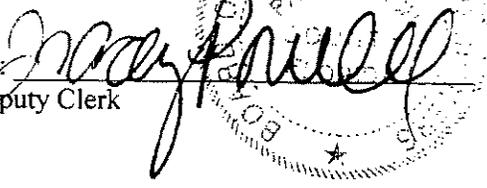
The Chair thereupon declared the resolution duly passed and adopted this 18th day of October, 2011.

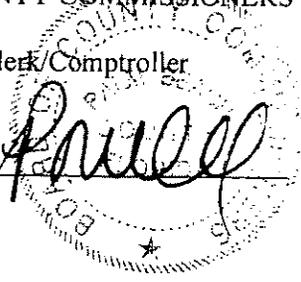
APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 
Assistant County Attorney

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

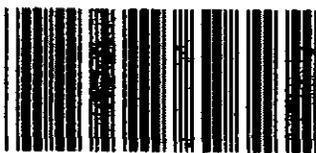
Sharon R. Bock, Clerk/Comptroller

By: 
Deputy Clerk



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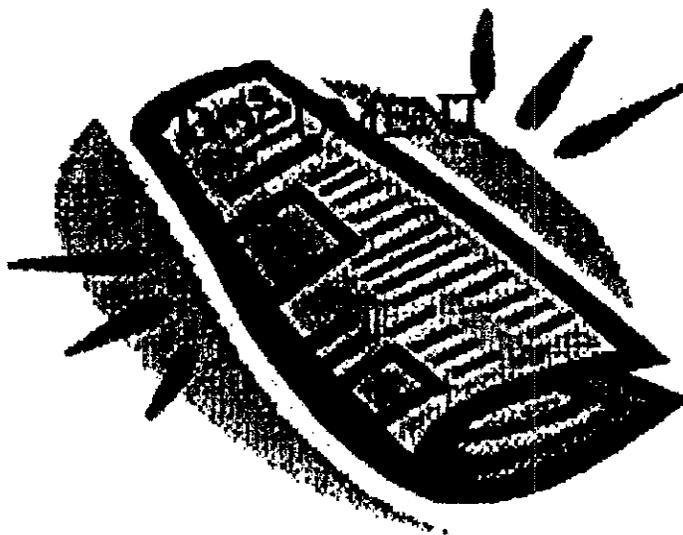


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60-7

Agenda Item #:

R-97-1067

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PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: 8/19/97 [] Consent [X] Regular
[] Workshop [] Public Hearing

Department

Submitted By: Community Services
Submitted For: Palm Beach County HIV Planning Services Council

I. EXECUTIVE BRIEF

- A. **Motion and Title:** Staff recommends motion to adopt: A resolution of the Board of County Commissioners of Palm Beach County, Florida, designating the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council, hereinafter referred to as the "CARE Council", as the HIV Services Planning Council Required Under Title I of the Ryan White Care Act; Repealing Resolution No. 93-1182; and Providing for an effective date.
- B. **Summary:** The Palm Beach County HIV Services Planning Council, Title I, and the Palm Beach County AIDS Consortium, Title II, voted separately to recommend the establishment of one Council to effectively and efficiently carry out the mandates of Ryan White CARE Act Title I and Title II. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day this resolution is enacted. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended. The CARE Council shall provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council. (Ryan White) Countywide (TKF)
- C. **Background and Justification:** Per the Ryan White Comprehensive Aids Resources Emergency Act of 1990 (P.L.101-381); Palm Beach County was designated an eligible metropolitan area disproportionately affected by the HIV epidemic and having a demand for services exceeding the capacity of local resources to meet that demand. The federal government, through the Department of Health and Human Services has made funds available to Palm Beach County to meet such demand. In order to access these funds, it is legally mandated that Palm Beach County designate a HIV Services Planning Council, which was done in 1993. The HIV Services Planning Council has worked with the grantees for the Title II and HOPWA funding to establish a coordinated planning and advisory system for all HIV funding in Palm Beach County. The CARE Council was established to fulfill this purpose. It is recommended by the currently appointed HIV Services Planning Council that the CARE Council be designated to fulfill the function of the HIV Services Planning Council as required under Title I of the Ryan White Care Act.

- D. **Attachments:**
 1. New Resolution
 2. Rescinded Resolution No. R93-1182

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Recommended by: [Signature] 8-6-97
Department Director Date

Approved by: [Signature] 8/7/97
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	19__	19__	19__	19__	19__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Agency _____ Org. _____ Object _____
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Elizabeth Blum _____ Contract Dev. and Control
OFMB Contract Dev. and Control

B. Legal Sufficiency:

James P. [Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

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RESOLUTION NO. R97- 1067

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, DESIGNATING THE PALM BEACH COUNTY HIV COMPREHENSIVE AIDS RESOURCES EMERGENCY COUNCIL, HEREAFTER REFERRED TO AS "CARE COUNCIL", AS THE HIV SERVICES PLANNING COUNCIL REQUIRED UNDER TITLE I OF THE RYAN WHITE CARE ACT; REPEALING RESOLUTION NO. 93-1182; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for service; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, as amended, for the purpose of providing emergency financial support services to persons affected by the AIDS epidemic; and

WHEREAS, the Ryan White Care Act requires a grantee to establish or designate a HIV Services Planning Council; and

WHEREAS, the current HIV Services Planning Association has worked with the grantees for Ryan White Title II and HOPWA funds to establish a coordinated planning and advisory body to enhance the delivery of services to HIV-infected persons in Palm Beach County, and has created the CARE Council; and

WHEREAS, the Palm Beach County Board of County Commissioners wishes to designate the CARE Council as the HIV Services Planning Council.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

I. Designation of the Care Council. The Board of County Commissioners hereby concurs with the establishment of a Board to be known as the Palm Beach County HIV Comprehensive AIDS Resources Emergency Council (CARE Council), and designates the CARE Council to serve as the Ryan White Title I HIV Services Planning Council as mandated under Title I of the Ryan White Care Act.

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II. Membership. The initial membership of the CARE Council shall consist of all members in good standing of the Palm Beach HIV Services Planning Council and the Palm Beach County AIDS Consortium, the Board formerly constituted to administer Title II funds, on the day a resolution is enacted. Subsequently, the total membership shall be reduced to no more than (45) but not less than (21) members through a process of attrition. As vacancies occur on the CARE Council, replacements shall be selected in accordance with the required "Nomination Process" which shall be adopted by the CARE Council. The nomination process must be in compliance with Article II of the CARE Council By-Laws and the requirements of Title I of the Ryan White Care Act, as amended.

III. Meetings of the Care Council. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. Palm Beach County will be provided copies of all agendas in advance of meetings and copies of all minutes of meetings.

IV. Duties and responsibilities. The CARE Council shall:

- (a) Develop a comprehensive plan for the organization and delivery of health services described in the Ryan White CARE Act, as amended, that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease;
- (b) Establish priorities for the allocation of funds within the eligible area, including how best to meet each such priority and additional factors that the grantee should consider, based on:
 1. documented needs of the HIV-infected population;
 2. cost and outcome effectiveness of proposed service strategies and interventions, to the extent that such data are reasonably available (either demonstrated or probable);
 3. priorities of the HIV-infected communities for whom the services are intended and;
 4. availability of other governmental and non-governmental resources;
- (c) Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and assess

0300

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the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.

(d) Establish a grievance procedure to address grievances filed against the council.

(e) participate in the development of a Statewide Coordinated Statement of Need initiated by the state public health agency responsible for administering grants under Title II of the CARE Act.

(f) establish methods for obtaining input on community needs and priorities which may include public meetings, conducting focus groups, and convening ad-hoc panels.

(g) coordinate and monitor service provision and planning outcomes with a designated Lead Agency for the administration of Ryan White Title II funds.

(h) provide a written report to the Board of County Commissioners by January 15th of each year on the membership, attendance records and activities and accomplishments of the CARE Council.

IV. Grantee. Palm Beach County is the grantee for Title I Ryan White Care Act funds. The Board of County Commissioners of Palm Beach County shall serve as the chief elected official for the purpose of applying for, receiving and distributing federal Title I Ryan White Care Act funds. The Department of Community Services shall provide administrative support, prepare grant applications and agreements and monitor funds necessary to comply with Title I requirements. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

V. Repeal of Resolution R93-1182. Resolution R93-1183 which created the HIV Services Planning Council is hereby repealed in its entirety.

VI. Effective date. This resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner Marcus , who moved its adoption.

The motion was seconded by Commissioner McCarty , and upon being put to a vote, the vote was as follows:

0301

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KAREN T. MARCUS	-	Aye
CAROL A. ROBERTS	-	Aye
WARREN H. NEWELL	-	Aye
MARY MCCARTY	-	Aye
BURT AARONSON	-	Aye
KEN L. FOSTER	-	Absent
MAULE FORD LEE	-	Aye

The Chairman thereupon declared the Resolution duly passed and adopted this

19th day of August, 1997.

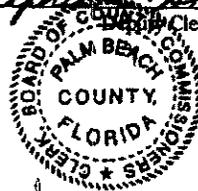
APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, Clerk

By: 
Assistant County Attorney

By: 
Clerk



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0302

Attachment 1 B

RESOLUTION NO. 893-23-1187

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY HIV HEALTH SERVICES PLANNING COUNCIL, PROVIDING FOR PURPOSE, PROVIDING FOR MEMBERSHIP, PROVIDING FOR TERMS OF OFFICE AND COMPENSATION OF MEMBERSHIP, PROVIDING FOR ORGANIZATION, QUORUM AND MEETINGS, PROVIDING FOR DUTIES AND RESPONSIBILITIES, PROVIDING FOR ADMINISTRATION, PROVIDING FOR SEVENABILITY, PROVIDING FOR INCLUSION IF ADMINISTRATIVE CODE, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County has been identified as a locality which is disproportionately affected by the HIV epidemic, and which has a substantial need for services; and

WHEREAS, the local demand for services far exceeds the capacity of local resources to meet that demand; and

WHEREAS, Congress has enacted the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, P.L. 101-381, for the purpose of providing emergency financial support services for persons affected by the AIDS epidemic; and

WHEREAS, The Palm Beach County Board of County Board of County Commissioners wishes to improve the availability of services in Palm Beach County by accessing this Federal funding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

I. Purpose. The Palm Beach County Board of County Commissioners shall hereby serve as the chief elected officials for the purpose of applying for, receiving and administering Federal Ryan White Comprehensive AIDS Resources Emergency Act funds.

II. Creation of HIV Health Services Planning Council. The Board of County Commissioners hereby creates and establishes a Board to be known as the Palm Beach County HIV Health Services Planning Council, in accordance with the Federal Ryan White Comprehensive AIDS Resources Emergency Act.

III. Membership. The Palm Beach County HIV Health Services Planning Council shall consist of not less than ~~thirteen~~ thirteen members, to be appointed by the Board of County Commissioners. The Board of County Commissioners are authorized to award the maximum membership of this Council as authorized in the Administrative Code. Council shall include representatives of:

- (a) health care providers;
- (b) community-based and AIDS service organizations;
- (c) social service providers;
- (d) mental health care providers;
- (e) local public health agencies;
- (f) hospital planning agencies or health care planning agencies;
- (g) affected communities, including individuals with HIV disease;
- (h) non-elected community leaders;
- (i) state government;

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(j) one or more of the following:

1. migrant health centers under section 329 (42 U.S.C. § 254b) or community health centers under section 330 (42 U.S.C. § 254c);
2. federal grantees under section 340 (U.S.C. § 256) (regarding health services for the homeless);
3. federal grantees under section 340 (42 U.S.C. § 256) (regarding family planning), other than the State;
4. comprehensive hemophilia diagnostic and treatment centers;
5. Federally-qualified health centers under section 1905 (1) (2) (B) of the Social Security Act; or
6. a non-profit private entity that provides comprehensive primary care services to populations at risk of HIV disease.

(k) the lead agency of any federal health resources and services administration adult and pediatric HIV-related case demonstration project operating in Palm Beach County.

The Council may also include a member of the Board of County Commissioners to be appointed by the Chairman of the Board.

IV. Terms of office and compensation. The terms of the Council members shall be pursuant to the Palm Beach County Administrative Code. The members shall serve without pay, however, travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available, and upon the prior approval of the Board of County Commissioners. No other expenses are reimbursable except documented long distance phone calls to the liaison County Department.

V. Organization, quorum and meetings. The Council shall select a Chairperson and such other officers as deemed necessary or desirable to conduct the business of the Council. All officers shall serve at the pleasure of the Council. A Majority of the members of the Council plus one shall constitute a quorum. A majority of those members present and voting at any meeting shall be sufficient to enable taking any action. The Council shall meet at any appropriate place, and shall arrange a time for holding meetings of the Council as shall be necessary. The Council may adopt such rules of procedure as it deems necessary. All meetings of the Council shall be open to the public and shall be subject to the requirements of Section 286.011, Florida Statutes. The minutes of meetings shall be mailed to all members of the Council at least one (1) week in advance of the next meeting, where possible.

VI. Duties and responsibilities. The Palm Beach County HIV Health Services Planning Council shall:

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(A) establish priorities for the allocation of funds within Palm Beach County. (Pursuant to 42 U.S.C. § 2504, any funds received pursuant to Title I of the Act shall be allocated in accordance with these priorities);

(B) develop a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 2004 that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV disease. The comprehensive plan shall be presented to the Board of County Commissioners within one hundred and twenty (120) days from the establishment of the Council or to meet any time frame necessary to capture available federal dollars;

(C) assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within Palm Beach County;

(D) assist the County in applying for grants pursuant to the Ryan White Comprehensive AIDS Resources Emergency Act;

(E) perform such other functions as required of the Council by the Ryan White Comprehensive AIDS Resources Emergency Act.

vii. Administration. The Department of Community Services shall provide administrative support to the Council, prepare grant applications and agreements, and monitor any funds received under such grants. Distribution of grant funds to Palm Beach County providers shall be through agreements between the County and each provider. The application for and use of grant funds shall be in accordance with the Ryan White Comprehensive AIDS Resources Emergency Act.

Section 2. SEVERABILITY.

If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent

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Jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Resolution.

Section 3. INCLUSION IN ADMINISTRATIVE CODE.

It is the intention of the Board of County Commissioners that the provision of this resolution shall become and be made a part of the Palm Beach County Administrative Code; and that the sections of this Resolution may be renumbered or relettered and the word "resolution" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

Section 4. EFFECTIVE DATE.

This Resolution shall become effective upon adoption.

The foregoing Resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and being put to a vote, the vote was as follows:

KAREN T. MARCUS	-	AYE
CAROL A. ROBERTS	-	AYE
WARREN H. NEWELL	-	AYE
MARY MCCARTY	-	AYE
HURT AARONSON	-	AYE
FEN FOSTER	-	AYE
MAUDE FOND LEE	-	AYE

The Chair thereupon declared the Resolution duly passed and adopted this 11th day of SEPTEMBER, 1993.

PALM BEACH COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, Clerk.

By: James M. Miller
Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

County Attorney



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