

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: March 10, 2026	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
Submitted By: Department of Airports	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 8 to the Contract for Consulting/Professional Services (Consulting Agreement) with AVCON, Inc. (AVCON), in the amount of \$198,759.95 for the continued performance of professional planning and design services related to the Palm Beach County Department of Airports Capital Improvement Program.

Summary: The Consulting Agreement with AVCON was approved by the Board of County Commissioners (BCC) on September 13, 2022 (R2022-1029) in the amount of \$796,697.19. Amendments No. 1 through No. 7 increased the contract amount by \$1,996,835.94 and provided for various services, including, but not limited to, design services for the replacement of air handler units at Palm Beach International Airport (PBI), terminal concourse fire alarm strobe synchronization at PBI, Concourse C Roof Replacement at PBI, and annual stormwater pollution prevention plan updates for the County's four (4) airports. A detailed contract history is included in Attachment 1. Approval of Amendment No. 8 will increase the contract amount by \$198,759.95 for a total contract amount of \$2,992,293.08 and will provide professional services for the annual Stormwater Pollution Prevention Plan (SWPPP) updates for the County's four (4) airports. AVCON is an Orlando, Florida based firm; however, the majority of the work will be completed through its Boca Raton, Florida office. The Consulting Agreement was presented to the Goal Setting Committee (GSC) on September 1, 2021, and the GSC established an Affirmative Procurement Initiative (API) of Small Business Enterprise (SBE) Price Preference for the Consulting Agreement. The proposed SBE participation for Amendment No. 8 is 0%. To date, the overall SBE participation achieved on this Consulting Agreement is 55.60%. **Countywide (AH)**

Background and Justification: In compliance with the Department of Airport's (DOA) National Pollutant Discharge Elimination System (NPDES) Sector S Multi-Sector Generic Permit (MSGP), annual inspections and training are required. Amendment No. 8 provides for annual inspections of tenant and DOA facilities under the SWPPP and recurrent training on implementation of the SWPPP.

Attachments:

- Amendment No. 8 with AVCON, Inc. – 2 Originals with Contract History

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Recommended By:		<u>1/13/26</u>
	Department Director	Date
Approved By:		<u>2/10/26</u>
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Capital Expenditures					
Operating Costs	\$198,760				
External Revenues (Grants)					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$198,760				

ADDITIONAL FTE POSITIONS (Cumulative) _____

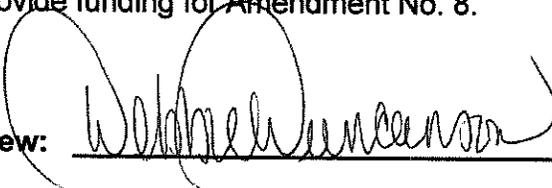
Is Item Included in the Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X
 Does this item include the use of state funds? Yes _____ No X

Budget Account No: Fund 4100 Department 120 Unit 1140 Object 3140

Reporting Category _____

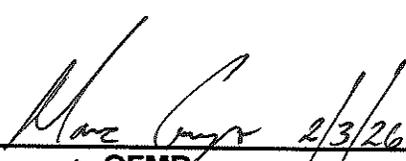
B. Recommended Sources of Funds/Summary of Fiscal Impact:

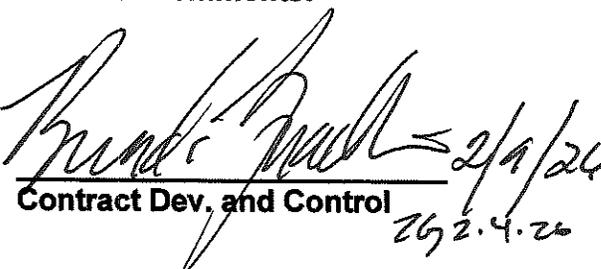
Approval of this Item will provide funding for Amendment No. 8.

C. Departmental Fiscal Review: 

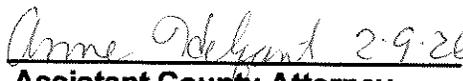
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 2/3/26
 KIL OFMB
 213

 2/9/26
 Contract Dev. and Control
 262.4.26

B. Legal Sufficiency:

 2-9-26
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

Attachment No. 1

Amendment No. 8 with AVCON, Inc. –
2 Originals with Contract History



AMENDMENT NO. 8 TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

This Amendment No. 8 to the Contract for Consulting/Professional Services (“Amendment No. 8”) is made as of March 10, 2024, by and between Palm Beach County, a political subdivision of the State of Florida (“COUNTY”), and AVCON, Inc. (“CONSULTANT”), a corporation authorized to do business in the State of Florida,, whose Federal Tax I.D. number is 59-2890463.

WITNESSETH

WHEREAS, the COUNTY and CONSULTANT entered into that certain Contract for Consulting/Professional Services (“Contract”) dated September 13, 2022 (R2022-1029) for a period of two (2) years with two (2) one (1) year renewal options; and

WHEREAS, the parties entered into that certain Amendment No. 1 to the Contract dated October 3, 2023 (R2023-1441) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

WHEREAS, the parties entered into that certain Amendment No. 2 to the Contract dated December 19, 2023 (R2023-1858) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

WHEREAS, the parties entered into that certain Amendment No. 3 to the Contract dated January 23, 2024 (R2024-0044) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

WHEREAS, the parties entered into that certain Amendment No. 4 to the Contract dated July 2, 2024 (R2024-0757) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

WHEREAS, the parties entered into that certain Amendment No. 5 to the Contract dated August 20, 2024 (R2024-0923) for the provision of professional/consulting services in accordance with Article 26 of the Contract and COUNTY exercised its first, one (1) year renewal option; and

WHEREAS, the parties entered into that certain Amendment No. 6 to the Contract dated February 11, 2025 (R2025-0181) for the provision of professional/consulting services in accordance with Article 26 of the Contract; and

WHEREAS, the parties entered into that certain Amendment No. 7 to the Contract dated August 19, 2025 (R2025-1077) for the provision of professional/consulting services in accordance with Article 26 of the Contract.

NOW THEREFORE, in consideration of the mutual covenants herein contained, and such other good and valuable consideration, the receipt of which the parties hereby acknowledge, the parties agree to the following terms and conditions:

1. The Contract is hereby amended to add the Scope of Services and Fees set forth in Exhibit 1 to this Amendment No. 8. The total amount to be paid by the COUNTY to the CONSULTANT for professional services provided pursuant to this Amendment No. 8, including any out-of-pocket expenses, shall not exceed **One Hundred Ninety-Eight Thousand Seven Hundred Fifty-Nine Dollars and 95/100 Cents (\$198,759.95)**.

2. Article 7, Subcontracting, Sub-Section A, is hereby modified to include **Cyriacks Environmental Consulting Services, Inc. (CECOS)** as a County approved, Subcontractor with associated rates as identified in their proposal attached within Exhibit 1-C.
3. Except as modified herein, all terms and conditions of the Contract shall remain in full force and effect. In the event of any conflict or inconsistency between the provisions of the Contract and the provisions of this Amendment No. 8, the provisions of this Amendment No. 8 shall govern and control.
4. All exhibits attached hereto and referenced herein shall be deemed to be incorporated in the Contract by reference.
5. This Amendment No. 8 shall become effective when signed by both parties and approved by the Palm Beach County Board of County Commissioners.
6. The Contract and this task order is subject to the County Emergency Ordinance 2025-014, approved by the Board of County Commissioners on June 3, 2025.

{Remainder of page intentionally left blank}

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment No. 8 as of the day and year first above written.

ATTEST:
MICHAEL A. CARUSO
CLERK OF CIRCUIT COURT
AND COMPTROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Sara Baxter, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND
CONDITIONS

By: *Anne Idelfonso*
County Attorney

By: *Sara Baxter*
Director of Airports

WITNESSES:
Suzanne M. Finney Digitally signed by Suzanne M. Finney
Date: 2025.11.21 14:29:23 -05'00'

CONSULTANT:
AVCON, Inc.
Company Name

Signature

By: Sandeep Singh Digitally signed by Sandeep Singh
Date: 2025.11.21 14:30:29 -05'00'
Signature

Suzanne M. Finney
Name (type or print)

Ian Johnson Digitally signed by Ian Johnson
Date: 2025.11.21 14:29:55 -05'00'
Signature

Sandeep Singh
Name (type or print)

Ian Johnson
Name (type or print)

President
Title

NONGOVERNMENTAL ENTITY HUMAN TRAFFICKING AFFIDAVIT
Section 787.06(13), Florida Statutes

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of AVCON INC
(Consultant) and attest that Consultant does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

Sandeep Singh Digitally signed by Sandeep Singh
Date: 2025.07.11 14:23:35 -04'00'

(signature of officer or representative)

Sandeep Singh

(printed name and title of officer or representative)

State of Florida, County of Palm Beach ORANGE

Sworn to and subscribed before me by means of physical presence or online notarization this, 11th
day of July 2025, by SANDEEP SINGH.

Personally known OR produced identification .

Type of identification produced _____.

Jennifer E Sisk
NOTARY PUBLIC

My Commission Expires: 6/23/29
State of Florida at large



EXHIBIT 1

Scope of Services and Fee

AVCON, Inc.

AMENDMENT NO. 8 TO R2022-1029
CONSULTING/PROFESSIONAL SERVICES



PALM BEACH COUNTY DOA GENERAL CONSULTING SERVICES

EXHIBIT 1-A

Scope of Work

Task. I-25-DOA-AV-30

2026 Stormwater Pollution Prevention Plan (SWPPP) Annual Compliance Inspections

Palm Beach International Airport (PBI)

North Palm Beach County General Aviation Airport (F45)

Palm Beach County Park Airport (LNA)

Palm Beach County Glades Airport (PHK)

OVERVIEW

The Palm Beach County Department of Airports (DOA) has requested that AVCON, Inc. (AVCON) provide services associated with the 2026 Stormwater Pollution Prevention Plan (SWPPP) Annual Compliance Inspections for the Palm Beach County Department of Airports (DOA).

PROJECT TEAM

The Project Team for this task includes:

Firm Name (CONSULTANT / SUBCONSULTANT)	Type of Services
AVCON, Inc. (CONSULTANT)	Project Management, QC, and Drainage Map Updates
Cyriacks Environmental Consulting Services (CECOS)	SWPPP Compliance inspections, meetings, reports, and SWPPP Training

PROJECT UNDERSTANDING

The National Pollutant Discharge Elimination System (NPDES) Program is administered by the U.S. Environmental Protection Agency (EPA) under the Authorization of the Clean Water Act (33 United States Code 1251) and is designed to regulate the discharge of point source pollution into Waters of the United States. Requirements of the program are stipulated in Title 40 of the Code of Federal Regulations, Parts 122 through 124. The State of Florida has obtained the approval to operate its own NPDES program through the Florida Department of Environmental Protection (FDEP), in lieu of a federal program.

As a transportation facility that discharges stormwater to State surface waters, the four (4) airports managed by the Palm Beach County Department of Airports (DOA) are required to obtain and operate under the conditions of an NPDES Sector S Multi-Sector Generic Permit (MSGP) and the Notice of Intent (NOI) for the coverage under this MSGP must be renewed every five (5) years. In order for the Airports to be in compliance with the state's NPDES regulatory requirements, a Stormwater Pollution



Prevention Plan is also required to be updated every 5 years. The NPDES MSGP Permits for the four (4) Palm Beach County Airports were last submitted for renewal in December 2025.

SECTION I - SCOPE OF WORK

AVCON's complete scope of work is presented below.

TASK 1 – INSPECTIONS, COMPLIANCE INSPECTION REPORTS, REVISIONS, AND TRAINING

The AVCON Team will conduct an annual permit compliance inspection of each industrial tenant and sub-tenants, fuel farms and DOA maintenance facilities (PBI, only) at the four (4) Palm Beach County Airports (PBI ~ 61 inspections; LNA ~29 inspections; F45 ~9 inspections; PHK ~ 2 inspections. [Note: many tenants have more than one facility/building]. This task includes conducting the 2026 annual compliance inspections, preparing the inspection forms, photographs, conducting the 2026 training workshop for employees and tenants, and preparing the Annual Compliance Inspection Reports for each airport. Each are detailed below.

1.1 In-House Data Collection

Upon receipt of the Notice to Proceed, CECOS will forward a Request for Information (RFI) letter to the DOA for the following information associated with each airport:

- Updated contact information for the members of the SWPPP Team.
- Updated list of tenants and their contact information.
- Preventive maintenance records.
- Procedural changes to spill response and containment.
- Spill Reports for additional spills occurring in 2025.
- Facility Response Plan (if available).
- Updated Spill Prevention, Control, and Countermeasure (SPCC) Plans.

1.2 Tenant Questionnaire and Notification

The AVCON/CECOS Team will coordinate with PBCDOA to obtain the latest tenant list. CECOS will update and distribute a questionnaire to verify the tenant's information, identify the type of industrial activities that are currently being conducted in the leasehold, compile a preliminary list of the types of significant materials used and stored in the facility, and compile a preliminary list of Best Management Practices (BMPs) that are currently being employed by the new tenant. Tenants will also be requested to provide as-built connections, if needed.

Prior to the 2026 annual compliance inspections, CECOS Team will provide the DOA with the draft Tenant Notification of Inspection letter and NPDES Compliance Commitment Certificate. These documents will be reviewed and approved by DOA prior to distribution to the tenants and DOA Maintenance. The AVCON/CECOS Team will distribute the letter via email on behalf of the DOA. Emails will be tracked and notification by US mail will occur if no indication of tenant acknowledgement is received.



Assumptions:

- DOA will provide Safety Data Sheets (SDS) of significant materials for Airport operated facilities. Significant materials are defined as raw materials, fuels, finished materials such as diesel, gasoline, petroleum products, hydraulic fluid, fertilizer, pesticide, herbicides, sealants, and paint; and waste products that have the potential to be released with stormwater discharges.
- AVCON will review the DOA-provided as-built plans of new facilities constructed at all airports since the last Airport Layout Plan (ALP) and Drainage Master Plan updates.
- AVCON will provide updates to Drainage and Basin Delineation Maps for all airports, as needed and based on conditions observed in the field.

1.3 Annual Site Compliance Inspections

The AVCON Team will conduct the 2025 annual site compliance inspections to coincide with the NPDES outfall inspections, and airports facility and tenant inspections for each Airport. During the annual site compliance inspections, the AVCON Team will:

- Field-verify identified potential pollutant sources.
- Identify new potential pollutant sources that resulted from recent development projects at the Airports, since the last SWPPP update.
- Request as-builts from tenants for stormwater connections, etc. and field verify as-built maps of structures and facilities that were constructed after the last SWPPP update, necessary for updating the Drainage and Basin Maps.
- Complete draft inspection checklist.
- Photograph and document the location of new and/or modified drainage patterns and structures.
- Review and photograph current conditions at each Airport.
- Verify, photograph, and evaluate current stormwater controls.

1.4 Visual NPDES Permitted Drainage Structure Inspections

The AVCON team will perform a visual inspection for each NPDES permitted outfall at each airport. This inspection will document the condition of the structure and visually determine whether the discharge is stormwater runoff or from some other sources that may potentially be an illicit discharge. If an illicit or non-stormwater discharge is identified and further investigation is necessary, additional investigative services will be performed under a separate task authorization. As a part of this inspection, additional drainage structures that are located near buildings or facilities will be inspected at each of the airports to determine the condition of structure, whether it is functioning, blocked or flow is impeded; or if the structure requires maintenance and/or repair. The results of the drainage structure inspections will be documented in the Annual Compliance Inspection Report for each airport. Cost estimates for maintenance and repair activities are not included in this scope of services and if necessary, will be performed under a separate task authorization.

1.5 Tenant and DOA Facility Inspections

The AVCON team will perform industrial tenant and DOA Facility Inspections in conjunction with the annual compliance and NPDES permitted drainage structure inspections, which will consist of tenant leased hangars, buildings, and DOA Facilities. The inspections will be conducted to field-verify the type of industrial activity being performed in the hangars or



buildings, identify potential sources of stormwater pollution and BMPs being implemented, compile a list of general, significant materials in hangars or buildings, and document the storage locations of these materials and waste disposal methods. As a part of this inspection, potential stormwater connections that are located in or adjacent to the buildings/ facilities will be inspected to determine the condition of structure, whether it is functioning, blocked or flow is impeded; or if the structure requires maintenance and/or repair. As-built drawings will be requested from the tenants to assist in determining permitted connections. This information will be documented in the Annual Compliance Inspection Reports.

Assumptions:

- The Tenant and DOA Facility Inspections will be performed concurrently with the non- stormwater discharge and annual compliance inspections.
- Tenants are responsible for providing as-built drawings, when requested.
- Hangars or buildings that are inaccessible at the time of inspection will not be inspected and will be noted as "Inaccessible" in the Inspection Reports.

1.6 Annual Compliance Inspection Report

The AVCON Team will update and conduct a detailed quality control review of the Annual Compliance Inspection Reports with the following:

- Date of Inspection.
- Update tenant list and tables.
- Finalize inspection checklist and BMP forms.
- Results of the visual Non-Stormwater Discharge Inspections including photographs and signed inspection forms from the non-stormwater discharge inspections.
- Results of the tenant inspections including photographs and signed completed industrial tenant inspection forms, tenant questionnaire, and NPDES compliance certificate for each tenant.
- Results of the DOA facility inspections, i.e. fences, waste management, parking areas, buildings, and aprons.
- Non-Compliance certification form for each airport detailing non-compliance issues observed during inspections.
- Summary of noncompliance issues by tenants.

Assumptions:

- The DOA will provide comments on the revised Inspection Reports to AVCON/CECOS within 15 calendar days of receiving the Reports.
- DOA will receive Draft reports in electric format.
- DOA will receive three (3) hard copies of each of the Final Inspection Reports.
- An electronic copy of final revised Inspection Reports in both Microsoft Word and Adobe Acrobat Portable Document Format (PDF) will be provided to the DOA.

Deliverables:

- Draft Compliance Inspection Reports for Each airport (Electronic Format).
- Final Compliance Inspection Reports for Each airport (Electronic Format & Three Hardcopies).



1.7 Tenant Compliance Coordination

The AVCON/CECOS Team will coordinate with the tenants at each airport to provide the results of the inspections. The results will be e-mailed to the tenants on behalf of DOA and the results will indicate the types of BMPs that were implemented or that are recommended for each facility necessary for compliance with the NPDES permits for each airport. In addition, tenants with coverage under the State's Multi-Sector General Permits (MSGPs) will use the result of the inspections to comply with their terms and conditions of the permit. The inspection result package will contain the following items:

- Cover letter on DOA letterhead.
- Industrial Tenant Inspection Checklist.
- Applicable BMPs Checklist(s).
- Identification of non-compliance issues and time frame to correct and notify DOA of corrections.

Deliverables:

- A Tenant Correspondence Binder documenting correspondence with tenants will be prepared and submitted to the DOA (Electronic Format and Three Hardcopies).

TASK 2 - TRAINING WORKSHOP

The AVCON Team will conduct a total of two training workshops: one (1) virtual and one (1) in person training workshop to comply with SWPPP requirements. The purpose of the training workshop is to educate Airport staff and tenants regarding the Stormwater Management Pollution Prevention Program and comply with the training requirement of the DOA's MSGP for each Airport.

Assumptions:

- DOA will provide a meeting space at each of the Airports at no cost to AVCON/CECOS.
- Two (2) training classes will be held after the annual compliance inspections are completed.
- The training classes will be approximately 1 - 1.5 hours in length including the test.
- One virtual training workshop will be held for all airports.
- One in person training workshop will be held at PBI Airport.
- PowerPoint handouts will be reproduced for the in-person training workshop based upon the number of industrial use tenants. Electronic files will also be provided.

Deliverables:

- Up to Fifty (50) training booklets, examination forms, and certificates of attendance for the Palm Beach International Airport (PBI).
- DOA will receive six (6) hard copies and an electronic copy of the Training materials (Microsoft PowerPoint presentation, a training handout, a class test questionnaire, and a certificate of attendance).



TASK 3 – COMPLIANCE FOLLOW UP

3.1 Tenant and DOA Facility Follow-Up Inspections

The AVCON Team will review the inspection results and in coordination with PBCDOA identified tenants/facilities that require follow up to ensure compliance. Follow ups will include letters requesting documentation of the addressed non-compliance issues within 45 days of the initial inspection. Documentation must be provided as a detailed list stating how non-compliance issues have been addressed along with photographic evidence of each correction. If the non-compliance issues have not been addressed, an action plan detailing how non-compliance issues will be addressed and an implementation schedule will be requested. CECOS will request all forms of documentation to be signed by the station/general manager or by a designee. In addition, CECOS will conduct follow up inspections to determine/verify if non-compliant issue(s) have been addressed.

Assumptions

- PBI - Up to 26 sites will require a re-inspection to determine compliance.
- LNA- Up to 19 sites will require a re-inspection to determine compliance.
- F45 - Up to 9 sites will require a re-inspection to determine compliance.
- PHK - One site will require a re-inspection to determine compliance.

3.2 Annual Compliance Follow-Up Inspection Report

The AVCON/CECOS Team will update and conduct a detailed quality control review on the Annual Compliance Follow-Up Inspections Reports with the following:

- Date of follow-up inspection.
- Results of the follow-up inspections including photographs and signed updated industrial tenant inspection forms.
- Summary of follow-up results by tenant.

Assumptions

- The DOA will provide comments on the revised Annual Compliance Follow-Up Inspection Reports to the AVCON Team within 15 calendar days of receiving the Reports.
- DOA will receive Draft Reports in electronic format.
- DOA will receive three (3) hard copies of each of the Annual Compliance Follow-Up Final Inspection Reports and one electronic copy.

Deliverables:

- Draft and final Annual Compliance Follow-Up Inspection Reports for each airport (Electronic format and three hard copies for final Report).

TASK 4 – PROJECT COORDINATION

This task involves coordination between the AVCON team and the DOA throughout the duration of the contract (i.e., phone calls, emails, etc.). This task also includes preparing monthly progress reports of the status of task activities, scheduling, file management and project management activities.



PROJECT SCHEDULE

The AVCON Team is scheduled to complete this project within 270 Calendar Days following receipt of the Notice to Proceed. THE AVCON/CECOS Team will communicate with the DOA if time extensions will be needed/requested and to be approved by the DOA.

PROJECT DELIVERABLES

Project Deliverables are as described in the above-mentioned Task 1 through 4.

PROJECT ASSUMPTIONS

1. In the event that the DOA and AVCON believe it to be in the best interests of the Project that additional inspection services, or additional services beyond what is provided in this scope of work be provided by AVCON a separate Task Authorization, which specifies the proposed scope of services to be performed, will be prepared.
2. The DOA will be responsible to provide all necessary information about the environmental documents preparation described in this proposal, and any other information that could be required.
3. DOA shall pay additional compensation associated with efforts not specified in this proposal, if required. AVCON will notify the DOA in advance if this situation arises.
4. The proposal, scope of work, schedule and cost estimate has been prepared according to the information provided by the DOA. These may be adjusted according to the requirements and progress of the project and any additional effort that may be required.
5. The cost of the proposal does not include any activity related to other permit applications/modifications not defined in this scope, amendments, mitigation, restoration, and laboratory analysis, permit or application fees, among others.
6. All environmental documents (reports) are subject to one round of review revisions by the DOA.

EXHIBIT 1-B, SCHEDULE OF FEES

PROJECT DESCRIPTION: 2026 SWPPP Update and Compliance Inspections Date: November 21, 2025
 PREPARED BY: Thomas Bruns

Task ID-DOA- AV-30	TASK DESCRIPTION	Employee Classifications						SUB-TOTAL - LABOR	EXPENSES	TOTALS
		Senior Project Manager	QC Reviewer	Senior Civil Engineer	Project Engineer	Contract Administrator	Hours			
		Billing Rates Per Hour	\$216.00	\$252.00	\$163.00	\$102.00	\$101.00			
0	Task and Contract Document Development									
	Project Scoping, CSA Preparation & Subconsultant Coordination	8					8	\$1,728.00	\$1,728.00	
	Conduct Kick-off Meeting and provide Meeting Notes- Virtual	4		2		4	10	\$1,594.00	\$1,594.00	
	Task 0 Subtotal	12		2		4	18	\$3,322.00	\$3,322.00	
1	Inspections and Document Preparation									
1.1	In-House Data Collection	4		4			8	\$1,516.00	\$1,516.00	
1.2	Tenant Questionnaire	4		4			8	\$1,516.00	\$1,516.00	
1.3-1.5	Annual Compliance, Visual NPDES Permitted Drainage Structures, Tenant & DOA Facility Inspections, Drainage Map Updates	8	8	16	30	8	70	\$10,220.00	\$10,220.00	
1.6	Annual Compliance Inspection Report	16	8			8	32	\$6,280.00	\$6,280.00	
1.7	Tenant Compliance Coordination	4		8			12	\$2,168.00	\$2,168.00	
2.0	Training Workshop	4		8			12	\$2,168.00	\$2,168.00	
3.0	Compliance Followup	4		8			12	\$2,168.00	\$2,168.00	
	Tasks 1 thru 3 Subtotals	68	16	52	30	24	190	\$26,036.00	\$26,036.00	
4	Client and Subconsultant Project Coordination									
	DOA and Subconsultant Coordination Meetings	16				16	32	\$5,072.00	\$5,072.00	
	Task Management and Subconsultant Coordination	16				8	24	\$1,261.00	\$1,261.00	
	Client and Project Coordination Task Subtotal	32	0	0	0	24	56	\$9,336.00	\$9,336.00	
	Submit NOIs to FDEP							\$2,000.00	\$2,000.00	
	Total Hours and Fee - AVCON, Inc.	100	16	52	30	48	216	\$38,694.00	\$40,694.00	

Subconsultant Fees			
1	Total Subconsultant Fee - Cyriacks Environmental Consulting Services, Inc. (CECOS)	\$	155,730.00
	Total Subconsultant Expenses - Cyriacks Environmental Consulting Services, Inc. (CECOS)	\$	2,335.95

GRAND TOTAL AVCON AND CECOS FEE - BASIC ENGINEERING SERVICES \$198,759.95



EXHIBIT 1-C

Sub-Consultant Proposal Backup



November 19, 2025 R2

Thomas Bruns, P.E.
AVCON, Inc
6853 SW 18th Street,
Boca Raton, Florida 33433

Re: Environmental Services Proposal
Florida Department of Environmental Protection (FDEP)
National Pollutant Discharge Elimination System (NPDES) Permit - 2026 Annual Update
Palm Beach County Department of Airports (DOA)

Dear Mr. Bruns:

Cyriacks Environmental Consulting Services, Inc. (CECOS) is pleased to submit this fee proposal to update, as needed, the Department of Airport's current Stormwater Pollution Prevention Plan (SWPPP), conduct the annual permit compliance inspections at each airport, produce reports, and provide SWPPP training to the tenants at each airport.

PROJECT UNDERSTANDING

The National Pollutant Discharge Elimination System (NPDES) Program is administered by the U.S. Environmental Protection Agency (EPA) under the Authorization of the Clean Water Act (33 United States Code 1251) and is designed to regulate the discharge of point source pollution into Waters of the United States. Requirements of the program are stipulated in Title 40 of the Code of Federal Regulations, Parts 122 through 124. The State of Florida has obtained approval to operate its own NPDES program through the Florida Department of Environmental Protection (FDEP), in lieu of a federal program. As a transportation facility that discharges stormwater to State surface waters, the four airports managed by the Palm Beach County Department of Airports (DOA) are required to obtain and operate under the conditions of an NPDES Sector S Multi-Sector Generic Permit (MSGP) and the Notice of Intent (NOI) for coverage under this MSGP must be renewed every five (5) years. In order for the DOA to meet the State's NPDES regulatory requirements, a Stormwater Pollution Prevention Plan (SWPPP) is also required to be updated every five (5) years. The four permits and the current status are provided below.

FDEP Facility ID	Facility Name	Facility Address	Permit Issue Date	Permit Exp. Date
FLR05B416	North Palm Beach County General Aviation Airport (F45)	11600 Aviation Blvd West Palm Beach	01/09/21	01/08/26
FLR05D105	Palm Beach County Park Airport (LNA)	2633 Lantana Rd Lantana	01/09/21	01/08/26
FLR05D104	Palm Beach County Glades Airport (PHK)	3800 State Road 715 Pahokee	01/09/21	01/08/26
FLR05B933	Palm Beach Intl Airport (PBI)	846 Palm Beach International Airport, West Palm Beach	01/09/21	01/08/26

Permit renewal is required and a SWPPP update is required. It is our understanding that the DOA will submit the NOI and updated SWPPP (prepared by AVCON) to FDEP.

SECTION I - SCOPE OF WORK

Our scope of work is presented below.

Task 1 – Inspections, Compliance Inspection Reports Revisions and Training

CECOS will conduct an annual permit compliance inspection of each industrial tenant and sub-tenants, fuel farms and DOA maintenance facilities (PBI, only) at the four (4) Palm Beach County Airports (PBI ~ 61 inspections; LNA ~29 inspections; F45 ~9 inspections; PHK ~2 inspections. [Note: many tenants have more than one facility/building]. This task includes conducting the 2026 annual compliance inspections, preparing the inspection forms, photographs, conducting the 2026 training workshop for employees and tenants, and preparing the Annual Compliance Inspection Reports for each airport. Each are detailed below.

1.1 In-House Data Collection

Following receipt of the Notice to Proceed (NTP), CECOS will forward a Request for Information (RFI) letter to the DOA for the following information associated with each airport:

- Updated contact information for the members of the SWPPP Team.
- Updated list of tenants and their contact information, including emails.
- Preventive maintenance records.
- Procedural changes to spill response and containment.
- Spill Reports for additional spills occurring in 2025.
- Facility Response Plan (if available).
- Update Spill Prevention, Control, and Countermeasure (SPCC) Plans.

1.2 Tenant Questionnaire and Notification

CECOS will coordinate with DOA to obtain the latest tenant list. CECOS will update and distribute a questionnaire to verify the tenant's information, identify the type of industrial activities that are currently being conducted in the leasehold, compile a preliminary list of the types of significant materials used and stored in the facility, and compile a preliminary list of Best Management Practices (BMPs) that are currently being employed by the current tenant. Tenants will also be requested to provide as-built connections, if needed.

Prior to the 2026 annual compliance inspections, CECOS will provide the DOA with the draft Tenant Notification of Inspection letter notification and NPDES Compliance Commitment Certificate. These documents will be reviewed and approved by DOA prior to distribution to the tenants and DOA Maintenance. CECOS will distribute the letter via email on behalf of the DOA. Emails will be tracked and notification by US mail will occur if no indication of tenant acknowledgement is received.

Assumptions:

- DOA will provide Safety Data Sheets (SDS) of significant materials for Airport operated facilities. Significant materials are defined as raw materials, fuels, finished materials such as diesel, gasoline, petroleum products, hydraulic fluid, fertilizer, pesticide, herbicides, sealants, and paint; and waste products that have the potential to be released with stormwater discharges.

- AVCON Team will review the available as-built plans of new facilities constructed at all airports since the last Airport Layout Plan (ALP) and Drainage Master Plan updates at DOA's file room.
- AVCON will provide updates to Drainage and Basin Delineation Maps for all airports, as needed and based on conditions observed in the field.

1.3 Annual Site Compliance Inspections

CECOS will coordinate with the DOA and tenants to schedule inspection dates and conduct the 2026 annual site compliance inspections to coincide with the NPDES outfall inspections, and airport facility and tenant inspections for each Airport. During the annual site compliance inspections, CECOS will:

- Field verify identified potential pollutant sources.
- Identify new potential pollutant sources that resulted from recent development projects at the Airports, since the last SWPPP update.
- Request as-builts from tenants for stormwater connections, etc. and field verify as-built maps of structures and facilities that were constructed after the last SWPPP update, necessary for updating the Drainage and Basin Maps.
- Complete draft inspection checklist.
- Photograph and document the location of new and/or modified drainage patterns and structures.
- Review and photograph current conditions at each Airport; and
- Verify, photograph, and evaluate current stormwater controls.

1.4 Visual NPDES Permitted Drainage Structure Inspections

CECOS will perform a visual inspection for each NPDES permitted outfall at each airport. This inspection will document the condition of the structure and visually determine whether the discharge is stormwater runoff or from some other sources that may potentially be an illicit discharge. If an illicit or non-stormwater discharge is identified and further investigation is necessary, additional investigative services will be performed under a separate task authorization. As a part of this inspection, additional drainage structures that are located near buildings or facilities will be inspected at each of the airports to determine the condition of structure, whether it is functioning, blocked or flow is impeded; or if the structure requires maintenance and/or repair. The results of the drainage structure inspections will be documented in the Annual Compliance Inspection Report for each airport. Cost estimates for maintenance and repair activities are not included in this scope of services and if necessary, will be performed under separate task authorization.

1.5 Tenant and DOA Facility Inspections

CECOS will perform industrial tenant and DOA Facility Inspections in conjunction with the annual compliance and NPDES permitted drainage structure inspections, which will consist of tenant leased hangars, buildings, and DOA Facilities. The inspections will be conducted to verify the type of industrial activity being performed in the hangars or buildings, identify potential sources of stormwater pollution and BMPs being implemented, compile a list of general significant materials in hangars or buildings, and document the storage locations of these materials and waste disposal methods. As a part of this inspection, potential stormwater connections that are located in or

adjacent to the buildings/ facilities will be inspected to determine the condition of structure, whether it is functioning, blocked or flow is impeded; or if the structure requires maintenance and/or repair. As-built drawings will be requested from the tenants to assist in determining permitted connections. This information will be documented in the Annual Compliance Inspection Reports.

Assumptions:

- The Tenant and DOA Facility Inspections will be performed concurrently with the non-stormwater discharge and annual compliance inspections.
- Tenants are responsible for providing as-built drawings, when requested.
- Hangars or buildings that are inaccessible at the time of inspection will not be inspected and will be noted as "Inaccessible" in the Inspection Reports.

1.6 Annual Compliance Inspection Report

CECOS will update and conduct a detailed quality control review on the Annual Compliance Inspection Reports with the following:

- Date of Inspection.
- Updated tenant list and tables.
- Finalized inspection checklist and BMP forms.
- Results of the visual Non-Stormwater Discharge Inspections including photographs and signed inspection forms from the non-stormwater discharge inspections.
- Results of the tenant inspections include photographs and signed completed industrial tenant inspection forms, tenant questionnaire, and NPDES compliance certificate for each tenant.
- Results of the DOA facility inspections, i.e. fences, waste management, parking areas, buildings, and aprons.
- Non-Compliance certification form for each airport detailing non-compliance issues observed during inspections.
- Summary of noncompliance issues by tenant.

Assumptions:

- The DOA will provide comments on the revised Inspection Reports to AVCON/CECOS within 15 calendar days of receiving the Reports.
- DOA will receive Draft reports in electric format.
- DOA will receive three (3) hard copies of each of the Final Inspection Reports; and,
- An electronic copy of final revised Inspection Reports in both Microsoft Word and Adobe Acrobat format will be provided to the DOA.

Deliverables:

- Draft and final Compliance Inspection Reports for each airport (three (3) hard copies of final report for each airport and electronically).

1.7 Tenant Compliance Coordination

CECOS will coordinate with the tenants at each airport to provide the results of the inspections. The results will be e-mailed to the tenants on behalf of DOA, and the results will indicate the types of BMPs that were implemented or that are recommended for each facility necessary for compliance with the NPDES permits for each airport. In addition, tenants with coverage under the State's MSGPs will use the result of the inspections to comply with their terms and conditions of the permit. The inspection result package will contain the following items:

1. Cover letter on DOA letterhead.
2. Industrial Tenant Inspection Checklist.
3. Applicable BMPs Checklist(s).
4. Identification of non-compliance issues and time frame to correct and notify DOA of corrections.

Deliverables:

A Tenant Correspondence Binder documenting correspondence with tenants will be prepared and submitted to DOA (three (3) hard copies for each airport and electronically).

Task 2 - Training Workshop

AVCON Team will conduct a total of two training workshops: one (1) virtual and one (1) in person training workshop to comply with SWPPP requirements. The purpose of the training workshop is to educate Airport staff and tenants regarding the Stormwater Management Pollution Prevention Program and comply with the training requirement of the DOA's MSGP for each Airport. AVCON will provide and host the virtual workshop platform (e.g., Webex or a comparable software) to support the delivery of the workshop.

Assumptions:

- DOA will provide a meeting space at PBI at no cost to AVCON/CECOS.
- Two (2) training classes will be held after the annual compliance inspections are completed.
- The training classes will be approximately 1 - 1.5 hours in length including the test.
- One virtual training workshop will be held for all airports.
- One in person training workshop will be held at PBI Airport.
- PowerPoint handouts will be reproduced for the in-person training workshop based upon the number of estimated attendees. Electronic files will also be provided.
- AVCON will provide support with the virtual workshop, including:
 - Uploading all presentation materials (e.g., PowerPoint slides) to the selected platform prior to the session.
 - Providing meeting or webinar access links for distribution to participants.
 - Tracking and sharing participant attendance information, including names, email addresses, and duration of participation, to enable CECOS to issue Certificates of Completion.

Deliverables:

- Fifty (50) training booklets, examination forms, and certificates of attendance will be provided for the workshop held at Palm Beach International Airport (PBI).
- DOA will receive six (6) hard copies and an electronic copy of the Training materials (Microsoft PowerPoint presentation, a training handout, a class test questionnaire, and a certificate of attendance)

Task 3 – Compliance Follow-Up

3.1 Tenant and DOA Facility Follow-Up Inspections

CECOS will review the inspection results and in coordination with AVCON and PBCDOA, identify tenants/facilities that require follow-up to ensure compliance. Follow-ups will include letters requesting documentation of the addressed non-compliance issues within 45 days of the initial inspection. Documentation must be provided as a detailed list stating how non-compliance issues have been addressed along, with photographic evidence of each correction. If the non-compliance issues have not been addressed, an action plan detailing how non-compliance issues will be addressed, and an implementation schedule will be requested. CECOS will request all forms of documentation signed by the station/general manager or designee. In addition, CECOS will conduct follow-up inspections to determine/verify if non-compliant issue(s) have been addressed.

Assumptions

- PBI - Up to twenty-five (26) sites will require a re-inspection to determine compliance.
- LNA- Up to sixteen (19) sites will require a re-inspection to determine compliance.
- F45 - Up to four (9) sites will require a re-inspection to determine compliance.
- PHK - One (1) site will require a re-inspection to determine compliance.

3.2 Annual Compliance Follow-Up Inspection Report

CECOS will update and conduct a detailed quality control review on the Annual Compliance Follow-Up Inspection Reports with the following:

- Date of follow-up inspection.
- Results of the follow-up tenant inspections including photographs and signed updated industrial tenant inspection forms.
- Summary of follow-up results by tenant.

Assumptions:

- The DOA will provide comments on the revised Annual Compliance Follow-Up Inspection Reports to AVCON/CECOS within 15 calendar days of receiving the Reports.
- DOA will receive Draft reports in electric format.
- DOA will receive three (3) hard copies of each of the Annual Compliance Follow-Up Final Inspection Reports; and,
- An electronic copy of final revised Annual Compliance Follow-Up Inspection Reports will be provided to the DOA.

Deliverables:

- Draft and final Annual Compliance Follow-Up Inspection Reports for each airport (three (3) hard copies of final report for each airport and electronically).

Task 4 – Project Coordination

This task involves coordination between CECOS, AVCON, and the DOA throughout the duration of the contract (i.e., phone calls, emails, etc.). This task also includes attendance at a project kickoff meeting, preparing monthly progress reports on the status of task activities, scheduling, file management, and project management activities.

SECTION II – FEES

The lump sum fee (labor) to conduct this work is **\$155,730.00**. Expenses, which shall be billed separately based on cost, are estimated not to exceed **\$ 2,335.95**. These expenses include mileage, reproduction, etc.).

SECTION III – PROJECT SCHEDULE

The scheduled to complete this project within 270 Calendar Days following receipt of the Notice to Proceed.

SECTION IV – PROJECT ASSUMPTIONS

1. If the DOA and AVCON believe it to be in the best interests of the Project that additional inspection services, or additional services beyond what is provided in this scope of work be provided by AVCON, a separate Task Authorization, which specifies the proposed scope of services to be performed, will be prepared.
2. The DOA will be responsible for providing all necessary information about the environmental documents preparation described in this proposal, and any other information that could be required.
3. DOA shall pay additional compensation associated with efforts not specified in this proposal, if required. AVCON will notify the DOA in advance if this situation arises.
4. The proposal, scope of work, schedule and cost estimate have been prepared according to the information provided by the DOA. These may be adjusted according to the requirements and progress of the project and any additional effort that may be required.
5. The cost of the proposal does not include any activity related to other permit applications/modifications not defined in this scope, amendments, mitigation, restoration, and laboratory analysis, permit or application fees among others.
6. All environmental documents (reports) are subject to one round of revisions by the DOA.
7. AVCON will provide the drainage maps/SWPPP updates and if required DOA will be responsible for submitting the NOI to operate under the conditions of an NPDES Sector S Multi-Sector Generic Permit (MSGP).

Very truly yours

Cyriacks Environmental Consulting Services, Inc



Wendy Cyriacks
President

Attachment: Fee Summary

Cyriacks Environmental Consulting Services, Inc

Fee Estimate Work Sheet

Enter Project Information here -

Project Name: PBC DOA NPDES Compliance 2026

Date Prepared: 11/19/2025

Date Revised:

Client: AVCON

Type of Project: Environmental Compliance Monitoring

Expenses (%)

1.5%

Project Name: PBC DOA NPDES Compliance 2026
Prepared By: CECOS, Inc.
Date Prepared: 11/19/2025
Revised: R2
Project Type: Environmental Compliance Monitoring

ENVIRONMENTAL SERVICES SUMMARY				Environmental Hours Summary						CECOS TOTAL (Hours)	EXPENSES SUMMARY (Based on 1.5% of fee)	
				\$300.00	\$165.00	\$136.00	\$130.00	\$116.00	\$105.00			
				Principal / Project Manager	Sr. Scientist	Sr. Env Specialist	Env/GIS Specialist	Scientist	Admin			
Description		Task Totals		82.0	78.0	338.5	331.0	107.0	171.5	1,108.0	NTE Expenses	2,336.0
Tasks 1 & 3 - Initial & Follow-up Inspection												
Task 1&3 - PBI SWPPP			\$ 63,280.00	24.0	44.0	176.0	102.0	48.0	64.0	458.0	Task 1&3 - PBI SWPPP	\$ 949.20
Task 1&3 - F45 SWPPP			\$ 22,710.00	10.0	5.0	49.0	60.0	11.0	31.0	166.0	Task 1&3 - F45 SWPPP	\$ 340.65
Task 1&3 - LNA SWPPP			\$ 31,870.00	12.0	15.0	53.0	87.0	34.0	34.0	235.0	Task 1&3 - LNA SWPPP	\$ 478.05
Task 1&3 -PHK SWPPP			\$ 10,185.00	4.0	1.0	14.5	41.0	2.0	12.5	75.0	Task 1&3 -PHK SWPPP	\$ 152.78
Task 2 - Training Workshop			\$ 16,795.00	16.0	7.0	30.0	25.0	4.0	30.0	112.0	Task 2 - Training Workshop	\$ 251.93
Task 4 - Project Coordination			\$ 10,890.00	16.0	6.0	16.0	16.0	8.0	-	62.0	Task 4 - Project Coordination	\$ 163.35
Cost Per Employee (\$\$)				\$24,600.00	\$12,090.00	\$46,697.50	\$43,030.00	\$12,305.00	\$18,007.50			

Labor Total \$155,730.00

Expenses \$2,335.95

FEE TOTAL \$158,065.95

EXHIBIT 1-D
OEBO Schedule 1 & 2

AVCON, Inc.

AMENDMENT NO. 8 TO R2022-1029
CONSULTING/PROFESSIONAL SERVICES

OEBO SCHEDULE 1*

SOLICITATION/PROJECT/BID NAME: 2026 SWPPP Update & Compliance Inspections SOLICITATION/PROJECT/BID NO.: I-25-DOA-AV-30

SOLICITATION OPENING/SUBMITTAL DATE: _____ COUNTY DEPARTMENT: Department of Airports

Section A PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT* ON THE PROJECT:

NAME OF PRIME RESPONDENT/BIDDER: AVCON, Inc. ADDRESS: 6853 SW 18th Street Boca Raton, FL 33433

CONTACT PERSON: Thomas Bruns PHONE NO.: 314-308-6407 E-MAIL: tbruns@avconinc.com

PRIME'S DOLLAR AMOUNT OR PERCENTAGE OF WORK: \$40,694.00 Non-SBE SBE
 SBE Prime's must include their percentage or dollar amount in the Total Participation line under section B.

Section B PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT BELOW:

Subcontractor/Sub consultant Name	(Check all Applicable Categories)		DOLLAR AMOUNT OR PERCENTAGE OF WORK
	Non-SBE	SBE	
1. Cyriacks Environmental Consulting Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$158,065.95
2.	<input type="checkbox"/>	<input type="checkbox"/>	_____
3.	<input type="checkbox"/>	<input type="checkbox"/>	_____
4.	<input type="checkbox"/>	<input type="checkbox"/>	_____
5.	<input type="checkbox"/>	<input type="checkbox"/>	_____

(Please use additional sheets if necessary)

Total \$158,065.95

Total Bid/Offer Price \$ 198,759.95

Total Certified SBE Participation \$ 0

I hereby certify that the above information is accurate to the best of my knowledge: Sandeep Singh Digitally signed by Sandeep Singh Date: 2025.11.21 14:31:31 -05'00' President
 Name & Authorized Signature Title

- Note:**
- The amount listed on this form for a Subcontractor/sub consultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
 - Only those firms certified by Palm Beach County at the time of solicitation due date are eligible to meet the established OEBO Affirmative Procurement Initiative (API). Please check the applicable box and list the dollar amount or percentage under the appropriate demographic category.
 - Modification of this form is not permitted and will be rejected upon submittal.
 - If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation.

OEBO LETTER OF INTENT – SCHEDULE 2*

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. All Subcontractors/subconsultants, including any tiered Subcontractors/ subconsultants, must properly execute this document. If a Mandatory API goal applies, failure to submit a properly executed Schedule 2 will result in a determination of non-responsiveness to the solicitation. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: Task I-25-DOA-AV-30

SOLICITATION/PROJECT NAME: 2026 SWPPP Update & Annual Compliance Inspections

Prime Contractor: AVCON, Inc Subcontractor: Cyriacks Environmental Consulting Services

(Check box(s) that apply)

SBE Non-SBE Supplier Date of Palm Beach County Certification (if applicable): _____

SBE PARTICIPATION – SBE Primes must document all work to be performed by their own work force on this form. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. When applicable, identify the line item(s) associated with the service/product being supplied. SBE credit will only be given for the areas in which the SBE is certified. A detailed quote/proposal may be attached to a properly executed Schedule 2 for additional information.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Lump Sum - Environmental Services				\$155,730.00
2	NTE - Expenses				\$2,335.95

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$158,065.95

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

_____ Price or Percentage: _____

Name of 2nd/3rd tier Subcontractor/subconsultant

AVCON, Inc.
 Print Name of Prime
 By: Sandeep Singh Digitally signed by Sandeep Singh
 Date: 2025.11.21 14:32:18 -05'00'
 Authorized Signature

 Sandeep Singh
 Print Name

 President
 Title

 Date: 11/21/2025

Cyriacks Environmental Consulting Services, Inc.
 Print Name of Subcontractor/subconsultant
 By: Wendy Cyriacks
 Authorized Signature

 Print Name

 Title

 Date: _____

*Revised 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

EXHIBIT 2
Contract History

AVCON, Inc.

AMENDMENT NO. 8 TO R2022-1029
CONSULTING/PROFESSIONAL SERVICES

PALM BEACH COUNTY DEPARTMENT OF AIRPORTS
PROFESSIONAL SERVICES AGREEMENT WITH AVCON, INC. FOR AIRPORT GENERAL CONSULTING SERVICES
CONTRACT HISTORY
CONTRACT NO. DOA 21-12- R2022-1029

AGREEMENT	BCC APPROVAL DATE	RESOLUTION NUMBER	APPROVED CONTRACT AMOUNT	TASK I AMOUNT	TASK I SBE COMMITMENT	TASK II Budget	TASK II APPROVED	TASK II SBE COMMITMENT	AGREEMENT ADJUSTMENT	CONTRACT AMOUNT USED	DESCRIPTION
ORIGINAL CONTRACT	9/13/2022	R2022-1029	\$796,697.19	\$546,697.19	\$123,937.19	\$250,000.00	\$248,577.87	\$131,747.58	\$0.00	\$795,275.06	DOA 2023 Annual SWPPP Compliance Monitoring, Insp., & Training Services (Task I-22-DOA-AV-001); 2022 Annual Airports Facilities Inspections (Task I-22-DOA-AV-002); and Task III 2022 PBI Burrowing Owl Mitigation (Task III-22-DOA-AV-003), 2022 LNA & PHK Burrowing Owl Mitigation (Task III-22-DOA-AV-004), PBI Terminal Finishes Refurbishment Study (Task III-22-DOA-AV-005), Miscellaneous Planning Support Services (Task III-22-DOA-AV-007 and 009)
AMENDMENT 1	10/3/2023	R2023-1441	\$449,162.38	\$449,162.38	\$205,303.38	N/A	N/A	N/A	\$0.00	\$449,162.38	Palm Beach International Airport (PBI) Air Handler Unit (AHU) Replacement - Phase 2 Project Design Services (Task I-23-PBI-AV-005)
AMENDMENT 2	12/19/2023	R2023-1858	\$326,772.90	\$76,772.90	\$63,665.90	\$250,000.00	\$205,747.66	\$48,089.21	\$0.00	\$282,520.56	(PBI) 2023 Burrowing Owl Mitigation (Task I-23-PBI-AV-008) and Task III Services - PBI Economy Parking Lot Rehab - Planning Definition Study (Task III-24-PBI-AV-011), Assessment of FPL Emergency Generator System Design (Task III-24-PBI-AV-013), PBI Baggage Claim Condensation Mitigation PD Study (Task III-24-PBI-AV-014), Record Drawing Scanning (Task III-24-PBI-AV-015), Primary RW Supplemental Justification for F45 (Task III-24-DOA-AV-016), Record Drawing Scanning Phase 2 (Task III-25-DOA-AV-19), Curbside Ramp Improvements (Task III-25-DOA-AV-20), Mix Canopy (Task III-25-DOA-AV-22), FPL Resiliency (Task III-25-DOA-AV-23), Sanitary Piping Replacement (Task III-25-DOA-AV-24)
AMENDMENT 3	1/23/2024	R2024-0044	\$156,049.37	\$156,049.37	\$132,407.37	N/A	N/A	N/A	\$0.00	\$156,049.37	DOA 2024 Annual SWPPP Compliance Monitoring, Insp., and Training Services (Task I-23-DOA-AV-010)
AMENDMENT 4	7/2/2024	R2024-0044	\$174,678.26	\$174,678.26	\$114,913.26	N/A	N/A	N/A	\$0.00	\$174,678.26	PBI Terminal and Concourses A & C Fire Alarm Strobe Synchronization Project Design Services (Task I-24-PBI-AV-012)
AMENDMENT 5	8/20/2024	R2024-0923	\$0.00	N/A	N/A	N/A	N/A	N/A	\$0.00	N/A	Exercise first one (1) year contract renewal option
AMENDMENT 6	2/11/2025	R2025-0181	\$287,300.54	\$287,300.54	\$233,000.54	N/A	N/A	N/A	\$0.00	\$287,300.54	2025 SWPPP Update & Annual Compliance Inspections (Task I-25-DOA-AV-016) and PBI Burrowing Owl Survey & Environmental Mitigation (Task I-25-PBI-AV-018)
AMENDMENT 7	8/28/2025	R2025-1077	\$602,872.49	\$352,872.49	\$264,287.77	\$250,000.00	\$99,122.00	\$75,686.00	\$0.00	\$451,994.49	PBI Concourse C Roof Replacement (Task III-25-DOA-AV-026), Additional Task III Budget request, and Exercise second one (1) year contract renewal, Annual Facilities Insp (Task III-DOA-AV-28), FIS Fire Alarm & Lighting Improvements (Task III-DOA-AV-29)

TOTALS **\$2,793,533.13** **\$2,043,533.13** **\$1,333,743.41** **\$750,000.00** **\$553,447.53** **\$204,922.79** **\$0.00** **\$2,596,980.66**

*Total SBE participation per amendm **58.25%**

Contract Balance Available **\$196,552.47**

EXHIBIT 3

Revised Insurance Certificate

AVCON, Inc.

AMENDMENT NO. 8 TO R2022-1029
CONSULTING/PROFESSIONAL SERVICES



**Palm Beach County
Compliance Summary Report**

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date	Coverage	Contract Number	Contract Name
DX00001794	AVCON, INC.	Modified	Compliant					DOA 21-12	Airport General Engineering Consultant Services
		A++g , XV	The Travelers Indemnity Company of America	BA7S607609	10/6/2025	10/6/2026	Auto Liability		
		A++g , XV	Travelers Property Casualty Company of America	CUP7S607855	10/6/2025	10/6/2026	Excess Liability		
		A++g , XV	The Travelers Indemnity Company of America	6807S607425	10/6/2025	10/6/2026	General Liability		
		A+r , XV	Admiral Insurance Company	EO00004746808	10/6/2025	10/6/2026	Professional Liability		
		A++g , XV	The Phoenix Insurance Company	UB7S607763	10/6/2025	10/6/2026	Workers Comp		

Risk Profile : Standard - Professional Services
Required Additional Insured : Palm Beach County Board of County Commissioners
Ownership Entity :