

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: April 21, 2026 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) receive and file** Grant Modification #1 from the Florida Department of Education (FDOE) to provide \$10,000 in supplemental funds to the Palm Beach County Sheriff's Office (PBSO), through the FY 2025-2026 Coach Hixon, Coach Aaron Feis and Coach Scott Beigel Guardian Program (Guardian Program); and **B) approve** a Budget Amendment of \$10,000 in the Sheriff's Grants Fund.

Summary: On February 3, 2026, the Board of County Commissioners (BCC) accepted a Grant Award in the amount of \$124,245.25 on behalf of PBSO for the Guardian Program, for the period July 1, 2025 through August 31, 2026. The FDOE is providing an additional \$10,000 in grant funds to support PBSO's Safe Schools Security Guards Training Program (SSSGTP). **There is no match requirement associated with this award.** The contract agreement number is 97K-90210-6D001. The CFSA# is 48.14. Countywide (RS)

Background and Justification: Section 30.15, Florida Statutes established the Coach Hixon, Coach Aaron Feis and Coach Scott Beigel Guardian Program to aid in the prevention or abatement of active assailant incidents on school premises and authorized local school boards to implement a guardian program. The Florida Legislature appropriated funds in fiscal year 2025-2026 through the Florida Department of Education for sheriff offices to provide training pursuant to Section 30.15(k)(2), Florida Statutes.

Attachments:

- 1. FDOE Project Amendment
- 2. Budget Amendment

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RECOMMENDED BY: Bradshaw, Ric Digitally signed by Bradshaw, Ric
Date: 2026.03.26 11:00:20 -04'00'

DEPARTMENT DIRECTOR DATE

APPROVED BY: NA/A COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	\$0				
Operating Costs	\$10,000				
External Revenues	(\$10,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2509 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

Does this item include the use of state funds: Yes X No _____


B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDOE is providing funding under the FY25-26 Coach Hixon, Coach Aaron Feis and Coach Scott Beigel Guardian Program. There is no match requirement associated with this award.

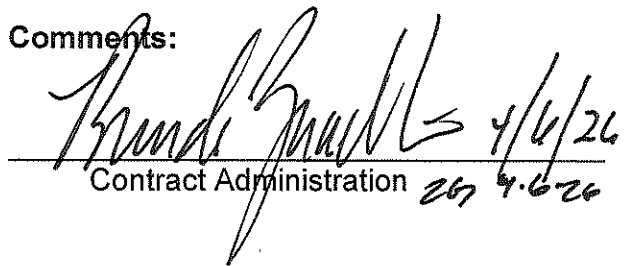
FY25-26 Guardian Program=	\$124,246
Grant Modification #1	<u>\$ 10,000</u>
Total Program Budget=	\$134,246

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:



 OFMB
 QA 4/2
 VS 4/3 AM 4/3



 Contract Administration 207 4-6-26

B. Legal Sufficiency:



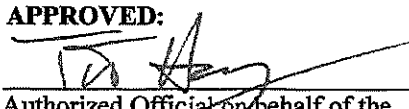

 Assistant County Attorney 4/7/26

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Palm Beach County Sheriffs Office	2 PROJECT NUMBER 97K-90210-6D001	
3 PROJECT/PROGRAM TITLE Guardian Program TAPS 26A096	4 AUTHORITY LI 90 General Appropriations Act USDE or Appropriate Agency FAIN#:	
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Increase Effective Date: 03/02/2026	6 PROJECT PERIODS Budget Period: 07/01/2025 - 08/31/2026 Program Period: 07/01/2025 - 08/31/2026	
7 AUTHORIZED FUNDING Current Approved Budget: \$124,245.25 Amendment Amount: \$10,000.00 Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$134,245.25	8 REIMBURSEMENT OPTION As Specified in the Terms and Conditions	
9 TIMELINES		
<ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>08/31/2026</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>09/06/2026</u> Last date for receipt of proposed budget and program amendments: <u>08/01/2026</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: Federal Award Date : <u>07/01/2025</u> 		
10 DOE CONTACTS Program: Chelsea Joslin Phone: (850) 245-0811 Email: Chelsea.Joslin@fldoe.org Grants Management: Unit A (850) 245-0735	Comptroller Office Phone: (850) 245-0401	UEI#: UZA2MELMDZZ1 FEIN#: F596000789037
11 TERMS AND SPECIAL CONDITIONS		
<ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned. In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. The Department's approval of this contract/grant does not excuse compliance with any law. Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page. 		
12 APPROVED:  Authorized Official on behalf of the Commissioner of Education	<u>03-13-2026</u> Date of Signing	 FLORIDA DEPARTMENT OF EDUCATION <small>fldoe.org</small>

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project
As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

**FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST**

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	A) Agency Name: Palm Beach County Sheriff's Office	DOE USE ONLY Date Received 3/2/2026						
B) Program Name: Chris Hixon, Coach Aaron Feis, and Coach Scott Beigel Guardian Program TAPS Number: TAPS#26A096		Project Number (DOE Assigned) 97K-90210-6D001						
C) Amendment Type <input checked="" type="checkbox"/> Program <input checked="" type="checkbox"/> Budget Amendment Number: <u>1</u>	D) Amendment Request Contact Information <table border="1"> <tr> <td data-bbox="607 975 1045 1056">Contact Name: Janet L. Cid</td> <td data-bbox="1045 975 1484 1056">Telephone Numbers: (561)688-3257</td> </tr> <tr> <td data-bbox="607 1056 1045 1120">Mailing Address: 3228 Gun Club Road West Palm Beach, Florida 33406</td> <td data-bbox="1045 1056 1484 1120">E-mail Addresses: cidj@pbso.org</td> </tr> </table>		Contact Name: Janet L. Cid	Telephone Numbers: (561)688-3257	Mailing Address: 3228 Gun Club Road West Palm Beach, Florida 33406	E-mail Addresses: cidj@pbso.org		
Contact Name: Janet L. Cid	Telephone Numbers: (561)688-3257							
Mailing Address: 3228 Gun Club Road West Palm Beach, Florida 33406	E-mail Addresses: cidj@pbso.org							
E) Required Signature and Certification								
<p>I, <u>Ric L. Bradshaw</u> (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.</p> <table border="0"> <tr> <td align="center" data-bbox="121 1599 560 1680"></td> <td align="center" data-bbox="657 1599 1079 1680">Sheriff</td> <td align="center" data-bbox="1266 1626 1380 1680">3/2/26</td> </tr> <tr> <td align="center">Signature of Agency Head</td> <td align="center">Title</td> <td align="center">Date</td> </tr> </table>				Sheriff	3/2/26	Signature of Agency Head	Title	Date
	Sheriff	3/2/26						
Signature of Agency Head	Title	Date						
F) Narrative								
<p>We are requesting a budget modification to increase our award by \$10,000 to purchase firearm range supplies such as target backers and paper backers for our Guardian Training Program.</p>								

**FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM**

A) Palm Beach County Sheriff's Office
District/Agency Name

B) 97K-90210-6D001 / TAPS#26A096
Project Number/TAPS Number

C) 1
Amendment Number

D) Total Project Amount Currently Approved
\$ 124,245.25

E) Total Project Amount resulting from this Budget Amendment
\$ 134,245.25

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
	5205119	Firearms Range Supplies		\$ 10,000.00	\$ -
Total				\$ 10,000.00	\$ -

DOE 151
Revised July 2022



26-0686

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 040326*474 _____
BGEX 040326*1275 _____

FUND 1152 - Sheriff's Grants

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 3-26-2026	REMAINING BALANCE
REVENUES									
160-2509-3429	State Grant - Other Public Safety	Safe Schools Security Guards Training Program-FY26	0	124,246	10,000	0	134,246		
Total Fund Revenues			11,487,684	11,193,939	10,000	0	11,203,939		
EXPENDITURES									
160-2509-9498	Transfer to Sheriff's Fund 1902	Safe Schools Security Guards Training Program-FY26	0	124,246	10,000	0	134,246	20,708	113,538
Total Fund Expenditures			11,487,684	11,193,939	10,000	0	11,203,939		

SIGNATURES Bradshaw, Ric

Digitally signed by Bradshaw, Ric
Date: 2026.03.26 11:01:17 -04'00'

DATES

Initiating Department/Division

Lisa M...

Administration/Budget Department Approval

4/13/2026

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 4/21/2026

Deputy Clerk to the Board of County Commissioners