



**II. REVIEW COMMENTS**

**A. Other Department Review:**

**Department Director**

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**Background and Justification: Continued from page 1**

Currently, the CJC is the largest advisory board to the Board of County Commission (BCC) and among the longest standing boards. The CJC was originally funded by the Economic Council and appointed all private sector members. The CJC's operations and staffing are now fully funded through the BCC. The CJC's staff is managed under the direction of County Administration. The Executive Director is considered a County employee and Department Head. The Executive Director has the authority to hire additional administrative, professional, and clerical County employees to support the CJC subject to BCC approval.

# Attachment 1



Criminal Justice Commission  
301 North Olive Avenue, Suite 1001  
West Palm Beach, FL 33401

March 16, 2026

Dear Members of the Selection Committee,

On behalf of the Economic Council of Palm Beach County, we recommend the following individuals for consideration to fill the vacant seats on the Criminal Justice Commission board.

Gina Frago  
Heather DeStefano  
Sheri Resnick  
Gerry Richman

Sincerely,

Michele Jacobs  
President & CEO

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Criminal Justice Commission [ ] Advisory [ ] Not Advisory

At-Large Appointment OR  District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years From: 5/5/26 to 12/31/28

Seat Requirement: Economic Council Seat #: 21

Reappointment \* OR  New Appointment OR  ex-Officio Appointment

OR  to complete the term of \_\_\_\_\_ Due to:  Resignation  Other

Completion of term to expire on: \_\_\_\_\_

\* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Richman

Gerald

First

F.

Middle

Occupation/Affiliation:

Richman-Green, PA Gerald F. Richman, PUC - ATTORNEY

Owner

Employee

Officer

Business Name:

Gerald F. Richman, PLLC

Business Address:

39 Bermuda Lake Dr

City & State:

Palm Beach Gardens, FL

Zip Code: 33418-4584

Residence Address:

SAME

City & State:

Zip Code: 561-3293330

Home Phone:

Business Phone:

Ext.

Cell Phone:

561-329-3330

Fax:

Email Address:

geraldrichman19@gmail.com

Mailing Address Preference:  Business

Residence

Have you ever been convicted of a felony?

Yes

No

If Yes, please state the court, nature of offense, disposition of case, and date:

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

Minority Identification Code:

- Male  
 Native-American  
 Asian-American  
 African-American  
 Hispanic-American  
 Caucasian  
 Female

Section II (Applicant) Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Ex. (R#XX-XX/PO XX)	Ex. Parks & Recreation	Ex. General Maintenance	Ex. 10/01/2000 - 09/30/2100
1			
2			
3			
4			
5			

Attach Additional Sheet(s), if necessary

- NONE  
 OR  
 NOT APPLICABLE / (Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>. Ethics training is ongoing, and pursuant to PBM CW-P-30 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below)

- By watching the training program on the Web, DVD or VHS on APRIL 11, 2026  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\* Applicant's Signature: *Gerald F. Richman* Printed Name: Gerry Richman Date: 4/12/26  
2/24/20

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:

Criminal Justice Commission (Administration)  
301 North Olive Avenue Suite 1001,  
West Palm Beach, Florida 33401

Phone: 561-355-1611 [ethics@pbccgov.org](mailto:ethics@pbccgov.org)

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Contact

[www.linkedin.com/in/gerald-richman-457a4b9](http://www.linkedin.com/in/gerald-richman-457a4b9) (LinkedIn)

## Top Skills

Legal Writing

Litigation

Patent Litigation

## Certifications

civil trial and business litigation

## Honors-Awards

president, The Florida Bar

# Gerald Richman

President at Richman Greer, P.A.

West Palm Beach, Florida, United States

## Summary

Gerald F. Richman, a shareholder with the firm, focuses his practice on trial and appellate practice, and complex commercial litigation with emphasis on antitrust, securities, contract, construction, federal agency, corporate, banking, civil RICO, professional liability, consumer, employment, civil rights, probate litigation and class action issues, representing plaintiffs and defendants.

He also handles real estate litigation, including mortgage foreclosures, condominiums, zoning and land use, brokerage disputes, governmental matters and election law issues. He is board certified by The Florida Bar as a civil trial lawyer and a business litigation lawyer.

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## Experience

Richman Greer, P.A.

President

1969 - Present (57 years)

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## Education

University of Florida

Bachelor of buildin construction and juris doctor, Building construction · (1959 - 1964)

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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 At-Large Appointment OR  District Appointment / District #: \_\_\_\_\_  
Term of Appointment: 3 Years From: 5/5/26 to 12/31/28  
Seat Requirement: Economic Council Seat #: 23  
 Reappointment \* OR  New Appointment OR  ex-Officio Appointment  
OR  to complete the term of: \_\_\_\_\_ Due to:  Resignation  Other

Completion of term to expire on: \_\_\_\_\_

\* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print) *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT*

Name: Fraga Gina Marie  
Last First Middle

Occupation/Affiliation: Partner

Owner  Employee  Officer

Business Name: Acosta & Fraga Law, PLLC

Business Address: 530 North Federal Hwy

City & State: Lake Worth, FL Zip Code: 33460

Residence Address: 425 Cottagewood Ln.

City & State: Royal Palm Beach, FL Zip Code: 33411

Home Phone: \_\_\_\_\_ Business Phone: 561-582-1888 Ext. \_\_\_\_\_

Cell Phone: 561-914-0908 Fax: \_\_\_\_\_

Email Address: Gina@immigrationwpb.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony?  Yes  No

If yes, please state the court, nature of offense, disposition of case, and date:

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

Minority Identification Code:

- Male  Female  
 Native-American  Hispanic-American  
 Asian-American  African-American  Caucasian

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1				
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

- NONE  NOT APPLICABLE / (Governmental Entity)

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- By watching the training program on the Web, DVD or VHS on March 1, 2026  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\* Applicant's Signature:

62bf461b1e46-  
4683-a2a1-  
2558668e399d

Digitally signed by Gina M. Fraga, DN: cn=Gina M. Fraga, o=Palm Beach County, email=Gina.M.Fraga@pbcgov.org, c=US, Date: 2025.03.01 16:48:05Z, Reason: I am the author of this document. File: P17 - Florida Version 2025.0

Printed Name: **Gina M. Fraga** Date: **3/01/26**

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

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Phone: 561-355-1624 Email: [smoliere@pbcgov.org](mailto:smoliere@pbcgov.org)**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Gina M. Fraga, Esq.

**Partner, Acosta & Fraga Law, PLLC**

## Contact

530 North Federal Hwy.  
Lake Worth, FL 33460

(561) 582-1888  
Aflaw@immigrationwpb.com

## Professional Experience

**2014 - PRESENT**  
Partner • Acosta & Fraga Law, P.L.L.C., Lake Worth, Florida

**2011 - 2014**  
Immigration Attorney • President Owner • Fraga Law, P.A., West Palm Beach, Florida

**2007 - 2011**  
Senior Immigration Attorney • Law Office of Wayne M. Levine, Lake Worth, Florida

*Focus on complex family immigration and removal proceedings. Extensive experience with consular processing, naturalization, crimigration, self-petitions, religious workers, student visas, U visas, waivers, business immigration and equestrian-related immigration visas. Committed to providing Pro Bono representation to children and abused women.*

## Education

University of Florida,  
Fredric G. Levin College of Law,  
Doctor of Jurisprudence  
2006

University of Florida,  
Bachelor of Science, Honors  
2003

## Professional Affiliations & Leadership

**2007 – PRESENT**  
American Immigration Lawyers Association

- Chair, S.Florida Chapter DMV Committee
- Chair, S.Florida Chapter USCIS WPB Committee, 2019

**2018 – PRESENT**  
Palm Beach Hispanic Bar Association • President 2025

- Member of the Year Award, 2023

**2019 - PRESENT**  
Palm Beach County Bar Association

## Court Admissions

Supreme Court of the State of  
Florida – October 2007  
U.S. Southern District of Florida -  
Inactive

## Recent Speaking Engagements

- PBCFAWL, Boss Up Your Business, 2025
- 45th Annual AILA S. Florida Immigration Law Conference
- Know your rights presentations at churches and non-profits

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Seat Requirement: \_\_\_\_\_ Seat #: 25

Reappointment \* **OR**  New Appointment **OR**  ex-Officio Appointment

**OR**  to complete the term of: Seat 25 - Economic Council Due to:  Resignation  Other

Completion of term to expire on: 12/31/2027

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Name: DeStafano Heather Leigh  
Last First Middle

Occupation/Affiliation: Director of Grants and Community Partnership

Owner  Employee  Officer

Business Name: Palm Health Foundation

Business Address: 700 South Dixie Highway, Suite 103

City & State: WPB, FL Zip Code: 33401

Residence Address: 4293 Lilac Street

City & State: Palm Beach Gardens, FL Zip Code: 33410

Home Phone: 561-371-7379 Business Phone: 561-371-7379 Ext. \_\_\_\_\_

Cell Phone: 561-371-7379 Fax: none

Email Address: hdestefano@phfpbc.org

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony?  Yes  No

If yes, please state the court, nature of offense, disposition of case, and date:

N/A

**PALM BEACH COUNTY  
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BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\* Applicant's Signature: hdestefano, DSW, LCSW Printed Name: Heather DeStafano Date: 2/25/26

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

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West Palm Beach, Florida 33401  
Phone: 561-355-1624 Email [smoliere@pbegov.org](mailto:smoliere@pbegov.org)

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Heather L. DeStefano

561.371.7379

HDeStefano@phfpbc.org

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## **Education**

**Florida Atlantic University**, Boca Raton, FL

*Doctor of Social Work in Advanced Clinical Practice*; degree conferred August 2019

Capstone Title: Qualitative Study of Case Managers' Experiences and Perspectives Regarding the Use of Housing First with Older Adults

Dissertation Committee: Manny Gonzalez, Ph.D. (Chair, Social Work); Heather Thompson, Ph.D. (Social Work); and Eugenia Millender, Ph.D. (Nursing)

**University of Pennsylvania**, Philadelphia, PA

*Master of Social Work with Clinical Concentration*; degree conferred May 2009

**University of North Carolina Wilmington**, Wilmington, NC

*Bachelor of Social Work Degree with departmental honors; minor in Women's Studies*

Magna Cum Laude; degree conferred May 2007

## **Licensure/Certifications**

**Licensed Clinical Social Worker**, Qualified Supervisor, State of Florida, License Number: SW 11201

**Certificate in Effective Online Teaching Practices**, ACUE and American Council on Education, December 2022

## **Professional Experience**

**Palm Health Foundation**—West Palm Beach, FL

October 2023—Current

**Director of Grants and Community Partnerships**

- Responsible for management and administration of all aspects of grant process
- Oversee management and administration of the foundation's scholarship funds
- Actively participate, guide, and support the foundation's community partnerships
- Collaborate with internal teams and external stakeholders to align grantmaking with community-identified needs
- Represent the foundation at community meetings, coalitions, and partner convenings to build relationships and strengthen cross-sector collaboration
- Provide technical assistance and capacity-building support to grantees and community partners

**Florida Atlantic University**—Boca Raton, FL

August 2019—Current

**Adjunct Instructor**

- Instruct Generalist Practice for Social Workers in Agency and Community Practice at bachelor and master level courses
- Provide both in-person and synchronous course format
- Work with a diverse group of students to develop local social change projects that connect course objectives to real-work issues impacting local community

**Palm Beach State College**—Lake Worth, FL

August 2019—Current

**Adjunct Instructor**

- Instruct in-person and asynchronous associate and bachelor level courses
- Courses taught: *Human Services 101*, *Ethics in Human Services*, *Crisis Intervention for Human Services*, *Research in Human Services*, *Capstone and Internship*
- Designed asynchronous *Crisis Intervention* course for Bachelor of Science program
- Work with a diverse population of students and develop strategies to respond effectively to a wide range of student need

- Utilize online learning management system to organize course content and communicate with students

**Community Partners of South Florida—Riviera Beach, FL** December 2019—September 2023  
**Director of Clinical Services** May 2021—September 2023

- Provided administrative and clinical oversight of outpatient therapy department comprised of 5 supervisors, approximately 30 therapists, 6 interns, and 2 support staff
- Prepared and reviewed outcome data, grant reporting, expenditures, and program spending in relation to budget
- Provided clinical supervision to qualified registered interns and college practicum students
- Identified and developed partnerships with community stakeholders to advance department and agency objectives

**Intake Director** December 2019—May 2021

- Provided administrative and clinical oversight of intake department
- Oversaw the clinical appropriateness of recommended behavioral health services for clients referred to the agency
- Identify and develop partnerships with community stakeholders and members to advance program and agency objectives
- Prepared and reviewed outcome data, grant reporting, expenditures, and program spending in relation to budget
- Ensured client charts and clinical documentation is complete, accurate, and meets clinical, funding, and regulatory requirements

**Mental Health of America of the Palm Beaches—West Palm Beach, FL** January 2021—October 2021  
**Contracted Curriculum Developer**

- Designed and developed a 40-hour Certified Recovery Peer Specialist training in alignment with Florida Certification Board requirements

**The Lord's Place, Inc.—West Palm Beach, FL** May 2015 – December 2019  
**Clinical Director of Homeless Outreach and Engagement** August 2018 – December 2019

- Provided administrative and clinical oversight to community engagement programs, services, and staff
- Developed curriculum, provided trainings, and facilitated individual and group supervision to peer specialists to increase effective service provision and reflective practice
- Oversaw street outreach, PATH, and SOAR programs to ensure optimal outcomes for clients to gain access to disability income, access mental health services, and obtain housing
- Served as chair for the Continuum of Care's Homeless Outreach subcommittee to increase community responsiveness and coordination of services among homeless service providers
- Identified and developed partnerships with community stakeholders and members to advance program and agency objectives
- Prepared and reviewed outcome data, grant reporting, expenditures, and program spending in relation to budget
- Ensured client charts and outcome data is complete, accurate, and meets funding and regulatory requirements
- Oversaw and provided supervision to registered clinical social work interns and university social work interns

**Director of Clinical Services** May 2015 — July 2018

- Coordinated an integrated health interdisciplinary that provides healthcare to more than 100 highly vulnerable patients with physical, mental, and substance abuse needs
- Provided agency-wide clinical supervision to programs
- Provided crisis intervention support to clients and staff
- Identified and utilized appropriate evidence-based practices with clinically complex clients
- Oversaw Housing First programs
- Developed and implemented clinical training for program staff
- Established collaborative relationships with local and state agencies to improve services

- Provided supervision towards licensure for registered clinical social worker interns throughout agency
- Facilitated BSW and MSW interns in partnership with FAU

**Community Partners**—Riviera Beach, FL

November 2010 – May 2015

**Assistant Director/Senior Therapist**, Village for Change

February 2014 – May 2015

- Developed and monitored clinical services for adults with a dual-diagnosis through an evidence-based framework while ensuring services fulfill various funding requirements and regularity standards
- Ensured client files, staff documentation, outcome measures, and funders' billing requirements meet Quality Assurance and documentation standards
- Collaborated and problem-solved with Village for Change staff members and interns to best meet the needs of clients, funders, and community partners
- Oversaw assessment and screening process of potential clients while utilizing DSM and ASAM criteria
- Provided individual and group therapy, as well as assessments, to program participants
- Built and maintained collaborative relationships with community partners

**Primary Therapist**, Partners for Change

January 2013 – February 2014

- Provided individual and family therapy for clients with a dual diagnosis in an inpatient substance abuse treatment center with the focus on supporting participants in the development of skills needed to successfully transition and maintain independent living in the community
- Facilitated process and psycho-educational groups
- Facilitated clinical and administrative meetings with program and agency staff
- Collaborated with clients, using CDOI methodology, to complete treatment plans, treatment plan reviews, assessments, case management needs, bio-psychosocial evaluations, and discharge planning

**CARE Team Therapist**

July 2011 – January 2013

- Provided on-going psychotherapy and assessment for clients with chronic psychological and social stressors, trauma, and co-occurring disorders
- Collaborated with interdisciplinary team comprised of case management, medical, and administrative staff to plan and implement client-based interventions
- Collaborated with Department Director to develop and implement program documentation standards
- Created and implemented treatment plans, completed assessments, and maintained clinical documentation in accordance with funder and Medicaid requirements

**Outpatient Therapist**

November 2010—July 2011

- Provided individual, family, and dyadic therapy in home, office, school, and community settings
- Created and implemented treatment plans and completed progress notes in accordance of Quality Assurance and Medicaid standards
- Completed routine clinical chart audits to ensure timely completion of documentation

**Community Behavioral Health**—Philadelphia, PA

**Clinical Care Manager**

June 2009 – June 2010

- Conducted and documented utilization reviews with service providers to determine appropriate levels of behavioral healthcare and plan anticipated length-of-stay per Medicaid standards
- Monitored and provided oversight to area Medicaid providers to ensure consumers received timely and medically necessary behavioral health and substance abuse treatment
- Collaborated with providers in the development of treatment plans in accordance with medical necessity criteria
- Participated in interagency meetings to ascertain and plan for appropriate aftercare services
- Consulted with agency medical doctors, psychologists, and nursing staff to plan and determine the most beneficial behavioral health and substance abuse treatments for clients

**Selected Presentations**

**Harm Reduction**, Palm Beach County Continuum of Care, FL, 2018, 2019

**Harm Reduction, Motivational Interviewing and Housing First: A Pragmatic Approach**, Palm Beach County Continuum of Care, FL, 2017

**Integrating Healthcare and Harm Reduction within a Housing First Program**, Housing First Partners Conference, Los Angeles, CA 2016

### **Specialized Trainings and Certificates**

**Ai Across Curriculum**, Palm Beach State College and University of Florida, completed April 2024

**Organizational Leadership in Social Work**, University of Pennsylvania's School of Social Policy and Practice and Wharton School, partial completion

**Integrative Harm Reduction Psychotherapy**, sponsored by Center for Optimal Living, New York, NY, completed November 2017

**SPDAT—Service Prioritization Decision Assistance Tool Trainer**, sponsored by OrgCode, completed August 2016

**CDOI—Client Directed Outcome Informed Train the Trainer Conference**, sponsored by Dr. Barry Duncan, completed January 2012

**Prolonged Exposure Therapy**, sponsored by Cross-County Education, completed August 2012

**Dialectical Behavioral Therapy**, sponsored NASW-FL, completed June 2012

**American Society of Addiction Medicine Placement Criteria**, sponsored by Behavioral Health and Education Network, completed April 2010

### **Awards and Honors**

**2022 Hats Off Nonprofit Awards**, Nominee—Nonprofit Professional of the Year

**Endowed Scholarship Recipient**, University of Pennsylvania School of Social Policy and Practice

**Toby Brown Award**, sponsored by National Association of Social Workers—North Carolina, awarded as the top undergraduate social work student of the year in North Carolina

**Social Work Departmental Honors**, Research in area of grandchildren of Holocaust survivors

**NC-ACTS! Ameri-Corps**, Scholarship Recipient

### **Professional Service**

Professional Advisory Board Member, Phyllis and Harvey Sandler School of Social Work, 2019 – Current  
Scholarship Review Committee Member, Palm Health Foundation, 2022 – Current

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: Palm Beach County Criminal Justice Commission [ ] Advisory [ ] Not Advisory  
 At-Large Appointment OR  District Appointment / District #: \_\_\_\_\_  
Term of Appointment: 3 Years From: \_\_\_\_\_ to 12/31/27  
Seat Requirement: Economic Council Seat #: 26  
 Reappointment \* OR  New Appointment OR  ex-Officio Appointment  
OR  to complete the term of: \_\_\_\_\_ Due to:  Resignation  Other  
Completion of term to expire on: \_\_\_\_\_

\* When a person is being considered for reappointment, the number of previously disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print) **APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Resnick Sheri  
Last First Middle

Occupation/Affiliation: Founder and President

Owner  Employee  Officer

Business Name: Working Gears LLC

Business Address: 136 Mystic Lane

City & State: Jupiter, FL Zip Code: 33458

Residence Address: 136 Mystic Lane

City & State: Jupiter, FL Zip Code: 33458

Home Phone: 561-315-4400 Business Phone: 561-315-4440 Ext. \_\_\_\_\_

Cell Phone: 561-315-4440 Fax: \_\_\_\_\_

Email Address: sresnick@workinggearshr.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony?  Yes  No

If yes, please state the court, nature of offense, disposition of case, and date:

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

Minority Identification Code:

- Male  Female  
 Native-American  Hispanic-American  
 Asian-American  African-American  Caucasian

**Section II (Applicant) Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

	Contract/Transaction No.	Department/Division	Description of Services	Term
	<i>Ex. (R#XX-XX/PO XX)</i>	<i>Ex. Parks &amp; Recreation</i>	<i>Ex. General Maintenance</i>	<i>Ex. 10/01/2000 – 09/30/2100</i>
1				
2				
3				
4				
5				

Attach Additional Sheet(s), if necessary

OR

- NONE  NOT APPLICABLE / (Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is ongoing, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below)

- By watching the training program on the Web, DVD or VHS on March 4, 2026  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\* Applicant's Signature:     *Sheri Resnick*     Printed Name:     **Sheri Resnick**     Date:     **2/24/26**    

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**Return this FORM to:  
Criminal Justice Commission (Administration)  
301 North Olive Avenue Suite 1001,  
West Palm Beach, Florida 33401  
Phone: 561-355-1624 Email [smoliere@pbcgov.org](mailto:smoliere@pbcgov.org)**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## SHERI RESNICK, SHRM-CP

Email: sresnick@workinggearshr.com

Cell: (561) 315-440

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Accomplished human resources professional with broad experience across several industries. Trusted advisor to business leaders seeking to enhance organizational effectiveness and increase profitability. Core competencies include:

- Employee Relations
- Mediation
- Workplace Complaints
- Legal Compliance
- Job Descriptions
- Job Analysis
- Recruiting
- Compensation & Benefits
- Training and Development
- Policy Formulation
- Performance Management
- Records Retention

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### EXPERIENCE

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Working Gears LLC, Jupiter, FL

(10/2014 – present)

*Human Resources Management Consulting Firm*

#### **FOUNDER AND PRESIDENT**

##### ***Employee Relations:***

Provide insight and direction to business owners, managers, and supervisors in resolving employee relations issues including participating in disciplinary corrective actions; workplace complaint investigations, writing legally defensible documentation; conducting mediation sessions; and managing role modeling sessions in helping leaders prepare for meetings with employees.

##### ***Training & Development:***

Customize Training & Development programs for employees, supervisors, and managers based on the needs of the organization including but not limited to: coaching/mentoring skills; resolving performance issues; performance management; interviewing skills; conflict resolution and problem solving skills; effective team building; and avoiding harassment and work related complaints in the workplace.

##### ***Performance Management:***

Analyze, design, develop, and implement new performance evaluation solutions linking with job specification competencies, and pay for performance initiatives.

##### ***Compensation and Benefits:***

Manage compensation and benefits initiatives based on client needs.

United Franchise Group, West Palm Beach, FL

(4/2014 – 10/2014)

*Global Franchise Company*

#### **HUMAN RESOURCES MANAGER**

- Interacted and advised all levels of management including CEO, CFO, COO and all hiring managers on all personnel matters
- Implemented human resources programs and initiatives
- Maintained overall responsibility for compliance with company policies and local, state, and federal laws
- Advised senior management on disciplinary actions, management tactics, and compensation
- Provided recruiting services to the entire company including executive positions

**SHERI RESNICK, SHRM-CP**

Scripps Research, Jupiter, FL

(3/2010 – 4/2014)

*World Renowned Biomedical Research Institute*

**HUMAN RESOURCES ANALYST**

- Conducted intake interviews, facilitated internal investigations, wrote legally defensible documentation, made recommendations to management as well as employees, handled all levels of discipline process, facilitated mediation sessions and complied with local, state and federal employment laws
- Delivered monthly harassment training, designed and delivered customized training workshops based on needs of support departments, managed Toastmasters Club, trained support staff on electronic timekeeping system (Kronos)
- Analyzed jobs, wrote job descriptions, investigated, evaluated and made salary recommendations for new hires and promotions within compensation structure
- Provided recruiting services to support departments including interviewing applicants, made hiring recommendations and conducted reference checks

Penguin Books USA, New York, NY

(1992 – 1994)

*Book Publisher*

**HUMAN RESOURCES MANAGER**

- Supervised and developed HR team
- Handled employee relations issues
- Provided hands-on recruiting services to department heads
- Developed and presented orientation to exempt and non-exempt staff
- Conducted exit interviews
- Counseled leaders on departmental performance reviews

Skadden, Arps, Slate, Meagher & Flom, New York, NY

(1987 – 1992)

*International Corporate Law Firm*

**RECRUITER**

- Recruited for non-exempt support staff positions
- Directed new employee orientation
- Researched, planned and wrote job descriptions for non-exempt positions including research from salary surveys
- Created step by step departmental manuals
- Managed 60-person summer internship program
- Assisted in editing non-exempt firm-wide employee handbook

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**EDUCATION**

- State University of New York - Bachelor of Science
- Mediator – Completed 40-hour Supreme Court of Florida Certified Circuit Civil Mediation Training
- “Reset The Clock: Replace Liability with Credibility” (August 2025)
- “How to Conduct Internal Investigations: A Practical Workshop for HR Professionals” (July 2025)

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**PROFESSIONAL CERTIFICATIONS AND AFFILIATIONS**

- Certified by SHRM with SHRM-CP
- Member of SHRM and HRPBC
- Member of World At Work
- Leadership Palm Beach County – Class of 2023
- Previous Board Member – Boys Town
- Previous Board Member – Dress for Success

# Attachment 2

There is hereby established an advisory commission to be known as the "Palm Beach County Criminal Justice Commission," herein referred to as the "Criminal Justice Commission."

(1) *Membership.* The Criminal Justice Commission shall be comprised of eighteen (18) public sector members and seventeen (17) private sector members for a total commission of thirty-five (35) members in accordance with the policies and procedures established by the Board of County Commissioners for advisory commissions as follows:

a. *Public Sector Membership.*

1. Mayor or Commission member of the Palm Beach County Board of County Commissioners.
2. Palm Beach County Sheriff.
3. State Attorney, 15th Judicial Circuit.
4. Public Defender, 15th Judicial Circuit.
5. Clerk of the Palm Beach County Circuit Court.
6. Chief Judge, 15th Judicial Circuit.
7. Administrative Judge, Juvenile Division, 15th Judicial Circuit.
8. Member, Palm Beach County School Board.
9. Member, Palm Beach County Legislative Delegation.
10. Member, Palm Beach County League of Cities.
11. District IX Juvenile Justice Manager, Florida Department of Juvenile Justice.
12. Representative of Police Chiefs Association.
13. Chief, West Palm Beach Police Department.
14. Circuit Administrator, Florida Department of Corrections, 15th Judicial Circuit.
15. Supervisory Special Agent, Florida Department of Law Enforcement.
16. President, Crime Prevention Officers' Association.
17. United States Attorney, Southern District of Florida or Assistant U.S. Attorney, West Palm Beach.
18. Member, Palm Beach Association of Criminal Defense Lawyers

The term of membership for the Public Sector members will be for the duration of their position entitling them to sit as a member of the Criminal Justice Commission.

b. *Private Sector Membership.*

- 1.

Ten (10) persons will be nominated by the Palm Beach County Economic Council, of which consideration should be given to one (1) representative from CareerSource and one (1) representative from the Health Care District of Palm Beach County. Nominees do not have to be members of the Economic Council, and said nominations must be submitted to the Board of County Commissioners of Palm Beach County, Florida for approval.

2. One (1) person will be nominated to represent the Black Chamber of Commerce and one (1) person will be nominated to represent the Hispanic Chamber of Commerce. Each chamber will nominate its representative.
  3. Five (5) at-large members of the local community, including: one (1) local clergy; one (1) returning citizen; one (1) crime survivor; one (1) student between seventeen (17) and twenty-two (22) years of age; and one (1) member of the community at large shall be nominated by the Criminal Justice Commission and approved by the Board of County Commissioners.
  4. *Member Nominations.* The nomination process shall begin ninety (90) days prior to the expiration of a member's term, or immediately in the event of an unplanned vacancy. The Economic Council, Black Chamber of Commerce, and Hispanic Chamber of Commerce shall be notified and requested to provide nominations for appointment. An approved board appointment form, with attached resume, must be completed for all nominees prior to transmittal to the BCC. These members shall be representative of all segments of Palm Beach County, Florida.
  5. *Attendance.* Private Sector Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Criminal Justice Commission and such removal shall create a vacancy.
- (2) *Maximum Number of Boards.* The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one (1) time shall be three (3), except that no individual may serve on more than one (1) board, if doing so would violate Article II, Section 5(a) of the Florida Constitution, which prohibits dual office holding.
  - (3) *Terms of Office.* Private Sector members shall be appointed for a three-year term, with said term commencing on January 1 for the first year of appointment and expiring on December 31 of the third year. Beginning on or after March 1, 2013, no private sector member shall be

appointed or reappointed to the Criminal Justice Commission for more than three (3) consecutive three-year terms. Existing members' terms shall end on December 31 of the year in which their term expires.

- (4) *Vacancies.* Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.
- (5) *Residency.* All members of the Criminal Justice Commission must be residents of Palm Beach County at the time of appointment or nomination and while serving on the Criminal Justice Commission. Exemptions to this requirement are allowed when circumstances warrant outside technical/professional representation, or if statute or other rule specifies. Appointed members of the Criminal Justice Commission shall serve at the pleasure of the appointing body.
- (6) *Qualification as a Candidate.* Criminal Justice Commission members shall not be prohibited from qualifying as a candidate for elected office.
- (7) *Sunshine Law and State Code of Ethics.* Criminal Justice Commission members shall comply with the Sunshine Law and State Code of Ethics. However, that portion of a meeting of a duly constituted Criminal Justice Commission at which members of the Commission discuss active criminal intelligence information or active criminal investigative information that is currently being considered by, or which may foreseeably come before, the Commission is exempt from F.S. § 286.011, as amended or replaced and Section 24(b), Article I of the Florida State Constitution, as amended or replaced, provided that at any public meeting of the Criminal Justice Commission at which such matter is being considered, the Commission members publicly disclose the fact that the matter has been discussed. Reasonable public notice of all Criminal Justice Commission meetings shall be provided. All meetings of the Criminal Justice Commission shall be open to the public at all times and minutes shall be taken at each meeting.
- (8) *Palm Beach County Code of Ethics.* Criminal Justice Commission members appointed under subsection (1)b.1—3 of this section are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Sections 2-441 through 2-448 of the Palm Beach County Code.
- (9) *Annual Narrative Report.* The Criminal Justice Commission shall submit an annual narrative report to the Board of County Commissioners.

(Ord. No. 88-16, § 1, 8-16-88; Ord. No. 89-3, § 1, 3-21-89; Ord. No. 90-38, § 1, 10-16-90; Ord. No. 92-14, § 1, 5-28-92; Ord. No. 92-25, § 1, 9-15-92; Ord. No. 93-1, § 1, 2-1-93; Ord. No. 93-35, § 1, 12-21-93; Ord. No. 95-6, § 1, 3-21-95; Ord. No. 2014-003, § 1, 3-11-14; Ord. No. 2016-017, § 1, 3-1-16; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-217. - Objectives.

The Criminal Justice Commission is established to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies within the County. This purpose shall include the study of the health and human services and educational systems, among others, as they pertain to criminal justice or crime prevention. The Criminal Justice Commission shall make recommendations to the Board of County Commissioners on policies and programs designed to accomplish the following objectives:

- (1) Ensure the coordination of law enforcement and crime prevention efforts in the County;
- (2) Ensure an efficient, just, and cost effective criminal justice system in the County; and
- (3) Effect the reduction of crime in the County on a permanent basis.

(Ord. No. 88-16, § 2, 8-16-88; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-218. - Authority.

The Criminal Justice Commission shall have the following authority and powers:

- (1) To review, research and evaluate existing systems and programs within the scope of the Criminal Justice Commission;
- (2) To establish task forces or subcommittees to study in detail key aspects of programs and systems within the scope of the Criminal Justice Commission;
- (3) To adopt from time to time rules and bylaws providing for the governance of the Criminal Justice Commission, which rules and bylaws will be adopted by a majority vote of the members of the Criminal Justice Commission;
- (4) To establish an executive committee by the majority vote of the members of the Criminal Justice Commission, which executive committee will have such powers and authority as delegated by the Criminal Justice Commission;
- (5) To review and comment on all grant requests for programs and systems within the scope of the Criminal Justice Commission;
- (6) To make recommendations on modifying, creating or abolishing public and private systems and programs within the scope of the Criminal Justice Commission;
- (7) To make recommendations on modifying, creating or abolishing legislation, ordinances or regional or county-wide comprehensive plans dealing with systems and programs within the scope of the Criminal Justice Commission;
- (8) To assist the consolidation of systems and programs within the scope of the Criminal Justice Commission when approved by the Board of County Commissioners;
- (9)

To request members of all agencies within the auspices of the Board of County Commissioners, to provide the Criminal Justice Commission in a timely manner with all data and information requested by the Criminal Justice Commission, to appear at any meeting or hearing requested by the Criminal Justice Commission, and to otherwise work in cooperation and good faith with the Criminal Justice Commission in pursuing the Criminal Justice Commission's objectives; and

- (10) To take all acts reasonably required by the Criminal Justice Commission in the exercise of the authority set forth above and the pursuit of the Criminal Justice Commission's objectives.

(Ord. No. 88-16, § 3, 8-16-88; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-219. - Operation.

- (a) *Travel Expenses, Reimbursement and Approval Authority.* Members of the Criminal Justice Commission shall serve without compensation, but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Criminal Justice Commission member responsibilities provided sufficient funds have been budgeted and are available as set forth in Countywide Policy and Procedures Memoranda (PPM) CW-O-038. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for preauthorized Criminal Justice Commission member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009.
- (b) The Criminal Justice Commission shall comply with the quorum requirements of Palm Beach County Ordinance No. 2021-009, as amended or replaced. The chairperson may call a meeting or a meeting may be called upon the written request of three (3) members made to the executive director.
- (c) The Criminal Justice Commission shall operate with such funding and staffing as the Board of County Commissioners shall approve from time to time.

(Ord. No. 88-16, § 4, 8-16-88; Ord. No. 2014-003, § 2, 3-11-14; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-220. - Staff cooperation and support.

The staff of the Board of County Commissioners, including but not limited to the County Administrator, the County Attorney, the Public Safety Department and all other departments of the County, are hereby charged with the responsibility to furnish to the Criminal Justice Commission such records, documents, reports and other data on criminal justice matters which, in the opinion of the Criminal Justice Commission, are reasonably necessary in order that the Criminal Justice Commission may fulfill the duties required of it hereunder. Support services for the Criminal Justice Commission shall be made available by the Public Safety Department, as needed.

(Ord. No. 88-16, § 5, 8-16-88; Ord. No. 2023-039, § 1, 11-21-23)

Sec. 2-221. - Administration.

The Criminal Justice Commission shall perform its duties through collaboration between the County, municipality, and state criminal justice agencies, along with other intersecting system agencies, such as education, health, behavioral health, human services agencies and related community-based and non-profit organizations. The Board of County Commissioners shall employ an executive director who shall be responsible for executing the CJC's authority and work activities to achieve the mission and objectives of the Criminal Justice Commission. The executive director shall be responsible for resource allocation, operations, budgeting, and personnel. The executive director shall hire such other administrative, professional and clerical assistance as necessary to carry out its duties authorized by this article, and as provided for in the Criminal Justice Commission's budget, reviewed and approved by the Board of County Commissioners. The County Administrator shall have oversight of the executive director who will be selected by the Criminal Justice Commission and County Administrator and approved by the Board of County Commissioners. The goals and performance evaluations of the executive director shall be accomplished jointly by the County Administrator and the Criminal Justice Commission. The Public Safety Department may provide financial oversight in managing agreements, contracts, revenues and expenditures for the Criminal Justice Commission, as needed.

(Ord. No. 88-16, § 6, 8-16-88; Ord. No. 2016-017, § 2, 3-1-16; Ord. No. 2023-039, § 1, 11-21-23)

# Attachment 3

## Criminal Justice Commission Membership List

Seat #	Name	Agency
1	Joel G. Flores*	Member, PBC Board of County Commissioners
2	Ric Bradshaw**	Sheriff, PBC
3	Alexcia Cox**	State Attorney, 15 <sup>th</sup> Circuit
4	Daniel Eisinger***	Public Defender, 15 <sup>th</sup> Circuit
5	Mike Caruso**	Clerk of Courts & Comptroller
6	Glenn Kelley***	Chief Judge, 15 <sup>th</sup> Circuit
7	Kathleen Kroll**	Juvenile Administrative Judge
8	Marcia Andrews*	Member, PBC School Board
9	Jervonte Edmonds	Member, PBC Legislative Delegation
10	Lawrence Gordon	Member, League of Cities
11	Gregory Starling**	Mgr., Dept. Juvenile Justice 15 <sup>th</sup> Circuit
12	Dominick Pape***	Assoc. of Chiefs of Police
13	Antonio Araujo**	WPB Chief of Police
14	Derek Gibson**	Circuit Admin., Dept. of Corrections
15	Demetrios Thomas**	Supervisory Agent FDLE - PBC
16	VACANT	Crime Prevention Assoc.
17	Anthony Lacosta**	Managing Assistant U.S. Attorney- PBC
18	Nellie King	Member, PBC Criminal Defense Lawyers
19	Leontyne D. Brown	Black Chamber of Commerce
20	Jorge Garrido*	Hispanic Chamber of Commerce
21	VACANT	Economic Council
22	Michelle Suskauer*	Economic Council
23	VACANT	Economic Council
24	Julia Dattolo	Economic Council
25	VACANT	Economic Council
26	VACANT	Economic Council
27	Darcy Davis	Economic Council
28	VACANT	Economic Council
29	Maria Antuña*	Economic Council
30	VACANT	Economic Council
31	Cesar Daniel Arbolaez	Local Clergy
32	Oswald Newbold	Returning Citizen
33	Karen Hansen*	Crime Survivor
34	Shania Grant	Youth (17-22)
35	Vanessa Klein*	At-Large Community Member

\*- denotes Executive Committee Member

\*\* - denotes F.S.S. Chapter 119 Exemption