



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

Fiscal Years	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Personal Services	_____	_____	_____	_____	_____
Operating Expenses	_____	_____	_____	_____	_____
Capital Outlay	_____	_____	_____	_____	_____
Grants & Aids	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	*	_____	_____	_____	_____

**# ADDITIONAL FTE**

POSITIONS (Cumulative)	0	0	0	0	0
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Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Is this item using Federal Funds? Yes \_\_\_\_\_ No X \_\_\_\_\_  
 Is this item using State Funds? Yes \_\_\_\_\_ No X \_\_\_\_\_

Budget Account Exp No: Fund \_\_\_ Dept. \_\_\_ Unit \_\_\_ Obj. \_\_\_  
 Rev No: Fund \_\_\_ Dept. \_\_\_ Unit \_\_\_ Rev. \_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

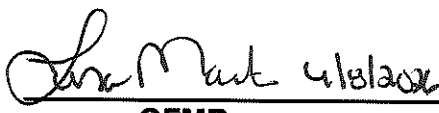
\*There is no fiscal impact associated with this agenda item.

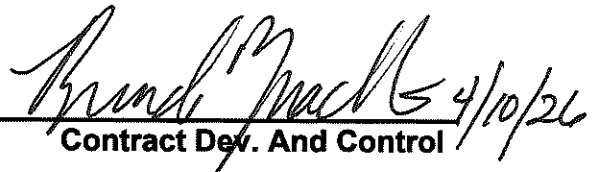
**C. Departmental Fiscal Review:**

  
Digitally signed by Mariana Diaz  
 DN: DC=org, DC=pbgov, OU=Enterprise, OU=PSD, OU=Users, CN=Mariana Diaz, E=MDiaz@pbc.gov  
 Date: 2026.04.08 13:04:58-04'00'

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

  
 OFMB  
 MD 4/8

  
 Contract Dev. And Control

**B. Legal Sufficiency:**

  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

# Attachment 1



1           A. *Public Sector Membership.*

- 2           1. Mayor or Commission member of the Palm Beach County Board of County  
3           Commissioners.
- 4           2. Palm Beach County Sheriff.
- 5           3. State Attorney, 15th Judicial Circuit.
- 6           4. Public Defender, 15th Judicial Circuit.
- 7           5. Clerk of the Palm Beach County Circuit Court. 6. Chief Judge, 15th Judicial Circuit.
- 8           7. Administrative Judge, Juvenile Division, 15th Judicial Circuit.
- 9           8. Member, Palm Beach County School Board.
- 10          9. Member, Palm Beach County Legislative Delegation.
- 11          10. Member, Palm Beach County League of Cities.
- 12          11. District IX Juvenile Justice Manager, Florida Department of Juvenile Justice.
- 13          12. Representative of Palm Beach County Association of Chief's of Police~~Police Chiefs~~  
14          Association.
- 15          13. Chief, West Palm Beach Police Department.
- 16          14. Circuit Administrator, Florida Department of Corrections, 15th Judicial Circuit.
- 17          15. Supervisory Special Agent, Florida Department of Law Enforcement.
- 18          16. ~~President, Crime Prevention Officers' Association~~Representative of Palm Beach  
19          County Association of Chiefs of Police.
- 20          17. United States Attorney, Southern District of Florida or Assistant U.S. Attorney, West  
21          Palm Beach.
- 22          18. Member, Palm Beach Association of Criminal Defense Lawyers

23          The term of membership for the Public Sector members will be for the duration of their position  
24          entitling them to sit as a member of the Criminal Justice Commission.

25          B. *Private Sector Membership*

- 26          (1) Ten (10) persons will be nominated by the Palm Beach County Economic Council, of  
27          which consideration should be given to one (1) representative from CareerSource and one  
28          (1) representative from the Health Care District of Palm Beach County. Nominees do not  
29          have to be members of the Economic Council, and said nominations must be submitted to  
30          the Board of County Commissioners of Palm Beach County, Florida for approval. One

1 (2) One (1) person will be nominated to represent the Black Chamber of Commerce and one  
2 (1) person will be nominated to represent the Hispanic Chamber of Commerce. Each  
3 chamber will nominate its representative.

4 (3) Five (5) at-large members of the local community, including: one (1) local clergy; one (1)  
5 returning citizen; one (1) crime survivor; one (1) student between seventeen (17) and  
6 twenty-two (22) years of age; and one (1) member of the community at large shall be  
7 nominated by the Criminal Justice Commission and approved by the Board of County  
8 Commissioners.

9 (4) Member Nominations. The nomination process shall begin ninety (90) days prior to the  
10 expiration of a member's term, or immediately in the event of an unplanned vacancy. The  
11 Economic Council, Black Chamber of Commerce, and Hispanic Chamber of Commerce  
12 shall be notified and requested to provide nominations for appointment. An approved board  
13 appointment form, with attached resume, must be completed for all nominees prior to  
14 transmittal to the BCC. These members shall be representative of all segments of Palm  
15 Beach County, Florida.

16 (5) Attendance. Private Sector Members shall be automatically removed for lack of attendance.  
17 Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure  
18 to attend more than one-half of the meetings scheduled during a calendar year. Participation  
19 for less than three-fourths of a meeting shall be the same as a failure to attend a meeting.  
20 Members removed pursuant to this paragraph shall not continue to serve on the Criminal  
21 Justice Commission and such removal shall create a vacancy.

22 II. Maximum Number of Boards. The maximum number of Boards that an individual member  
23 appointed by the Board of County Commissioners may serve on at one (1) time shall be three  
24 (3), except that no individual may serve on more than one (1) board, if doing so would violate  
25 Article II, Section 5(a) of the Florida Constitution, which prohibits dual office holding.

26 III. Terms of Office. Private Sector members shall be appointed for a three-year term, with said  
27 term commencing on January 1 for the first year of appointment and expiring on December  
28 31 of the third year. Beginning on or after March 1, 2013, no private sector member shall  
29 be appointed or reappointed to the Criminal Justice Commission for more than three (3)  
30 consecutive three-year terms. Existing members' terms shall end on December 31st of the  
31 year in which their term expires.

1 IV. Vacancies. Vacancies occurring during a term shall be filled for the unexpired term, and  
2 shall not count toward the member's term limits.

3 V. Residency. All members of the Criminal Justice Commission must be residents of Palm  
4 Beach County at the time of appointment or nomination and while serving on the Criminal  
5 Justice Commission. Exemptions to this requirement are allowed when circumstances  
6 warrant outside technical/professional representation, or if statute or other rule specifies.  
7 Appointed members of the Criminal Justice Commission shall serve at the pleasure of the  
8 appointing body.

9 VI. Qualification as a Candidate. Criminal Justice Commission members shall not be  
10 prohibited from qualifying as a candidate for elected office.

11 VII. Sunshine Law and State Code of Ethics. Criminal Justice Commission members shall  
12 comply with the Sunshine Law and State Code of Ethics. However, that portion of a  
13 meeting of a duly constituted Criminal Justice Commission at which members of the  
14 Commission discuss active criminal intelligence information or active criminal  
15 investigative information that is currently being considered by, or which may foreseeably  
16 come before, the Commission is exempt from F.S. § 286.011, as amended or replaced and  
17 § 24(b), Art. I of the Florida State Constitution, as amended or replaced, provided that at  
18 any public meeting of the Criminal Justice Commission at which such matter is being  
19 considered, the Commission members publicly disclose the fact that the matter has been  
20 discussed. Reasonable public notice of all Criminal Justice Commission meetings shall be  
21 provided. All meetings of the Criminal Justice Commission shall be open to the public at  
22 all times and minutes shall be taken at each meeting.

23 VIII. Palm Beach County Code of Ethics. Criminal Justice Commission members appointed  
24 under subsection (b)(1) and (2) of this section are to comply with the applicable provisions  
25 of the Palm Beach County Code of Ethics as codified in Sections 2-441 through 2-448 of  
26 the Palm Beach County Code.

27 IX. Annual Narrative Report. The Criminal Justice Commission shall submit an annual  
28 narrative report to the Board of County Commissioners.

29 Sec. 2-217. - Objectives.

1 The Criminal Justice Commission is established to study all aspects of the criminal justice and  
2 crime prevention systems within the federal, state, county, municipal and private agencies within  
3 the County. This purpose shall include the study of the health and human services and educational  
4 systems, among others, as they pertain to criminal justice or crime prevention. The Criminal Justice  
5 Commission shall make recommendations to the Board of County Commissioners on policies and  
6 programs designed to accomplish the following objectives:

- 7 a. Ensure the coordination of law enforcement and crime prevention efforts in the County;
- 8 b. Ensure an efficient, just, and cost effective criminal justice system in the County; and
- 9 c. Effect the reduction of crime in the County on a permanent basis.

10 Sec. 2-218. - Authority.

11 The Criminal Justice Commission shall have the following authority and powers:

- 12 (a) To review, research and evaluate existing systems and programs within the scope of the  
13 Criminal Justice Commission;
- 14 (b) To establish task forces or subcommittees to study in detail key aspects of programs and  
15 systems within the scope of the Criminal Justice Commission;
- 16 (c) To adopt from time to time rules and bylaws providing for the governance of the Criminal  
17 Justice Commission, which rules and bylaws will be adopted by a majority vote of the  
18 members of the Criminal Justice Commission;
- 19 (d) To establish an executive committee by the majority vote of the members of the Criminal  
20 Justice Commission, which executive committee will have such powers and authority as  
21 delegated by the Criminal Justice Commission;
- 22 (e) To review and comment on all grant requests for programs and systems within the scope  
23 of the Criminal Justice Commission;
- 24 (f) To make recommendations on modifying, creating or abolishing public and private  
25 systems and programs within the scope of the Criminal Justice Commission;
- 26 (g) To make recommendations on modifying, creating or abolishing legislation, ordinances  
27 or regional or county-wide comprehensive plans dealing with systems and programs  
28 within the scope of the Criminal Justice Commission;
- 29 (h) To assist the consolidation of systems and programs within the scope of the Criminal  
30 Justice Commission when approved by the Board of County Commissioners;

- 1 (i) To request members of all agencies within the auspices of the Board of County  
2 Commissioners, to provide the Criminal Justice Commission in a timely manner with all  
3 data and information requested by the Criminal Justice Commission, to appear at any  
4 meeting or hearing requested by the Criminal Justice Commission, and to otherwise work  
5 in cooperation and good faith with the Criminal Justice Commission in pursuing the  
6 Criminal Justice Commission's objectives; and
- 7 (j) To take all acts reasonably required by the Criminal Justice Commission in the exercise  
8 of the authority set forth above and the pursuit of the Criminal Justice Commission's  
9 objectives.

10 Sec. 2-219. - Operation.

- 11 (a) Travel Expenses, Reimbursement and Approval Authority. Members of the Criminal  
12 Justice Commission shall serve without compensation, but may be eligible for travel  
13 reimbursement for only those expenses which are incurred for travel outside Palm Beach  
14 County which is necessary to fulfill Criminal Justice Commission member responsibilities  
15 provided sufficient funds have been budgeted and are available as set forth in Countywide  
16 Policy and Procedures Memoranda (PPM) CW-O-038. Any approved travel reimbursement  
17 shall be subject to those actual expenses at the rate or rates established by State law and  
18 County travel policy. Approval authority for preauthorized Criminal Justice Commission  
19 member travel is designated to the County Administrator and Deputy County Administrator  
20 and shall be in accordance with PPM CW-F-009.
- 21 (b) The Criminal Justice Commission shall comply with the quorum requirements of Palm  
22 Beach County Ordinance No. 2021-009, as amended or replaced. The chairperson may call  
23 a meeting or a meeting may be called upon the written request of three members made to  
24 the executive director.
- 25 (c) The Criminal Justice Commission shall operate with such funding and staffing as the Board  
26 of County Commissioners shall approve from time to time.

27 Sec. 2-220. - Staff cooperation and support.

28 The staff of the Board of County Commissioners, including but not limited to the County  
29 Administrator, the County Attorney, the Public Safety Department and all other departments of the  
30 County, are hereby charged with the responsibility to furnish to the Criminal Justice Commission  
31 such records, documents, reports and other data on criminal justice matters which, in the opinion

1 of the Criminal Justice Commission, are reasonably necessary in order that the Criminal Justice  
2 Commission may fulfill the duties required of it hereunder. Support services for the Criminal  
3 Justice Commission shall be made available by the Public Safety Department, as needed.

4 Sec. 2-221. - Administration.

5 The Criminal Justice Commission shall perform its duties through collaboration between the  
6 County, municipality, and state criminal justice agencies, along with other intersecting system  
7 agencies, such as education, health, behavioral health, human services agencies and related  
8 community-based and non-profit organizations. The Board of County Commissioners shall  
9 employ an executive director who shall be responsible for executing the CJC's authority and work  
10 activities to achieve the mission and objectives of the Criminal Justice Commission. The executive  
11 director shall be responsible for resource allocation, operations, budgeting, and personnel. The  
12 executive director shall hire such other administrative, professional and clerical assistance as  
13 necessary to carry out its duties authorized by this article, and as provided for in the Criminal  
14 Justice Commission's budget, reviewed and approved by the Board of County Commissioners. The  
15 County Administrator shall have oversight of the executive director who will be selected by the  
16 Criminal Justice Commission and County Administrator and approved by the Board of County  
17 Commissioners. The goals and performance evaluations of the executive director shall be  
18 accomplished jointly by the County Administrator and the Criminal Justice Commission. The  
19 Public Safety Department may provide financial oversight in managing agreements, contracts,  
20 revenues and expenditures for the Criminal Justice Commission, as needed.

21 **SECTION 2. REPEAL OF LAWS IN CONFLICT:**

22 All local laws and ordinances in conflict with any provisions of this Ordinance are hereby  
23 repealed to the extent of such conflict.

24 **SECTION 3§. SEVERABILITY:**

25 If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any  
26 reason held by a Court of competent jurisdiction to be unconstitutional, inoperative, or void, such  
27 holding shall not affect the remainder of this Ordinance.

28 **SECTION 4. INCLUSION IN THE CODE OF LAWS AND ORDINANCES:**

29 The provisions of this Ordinance shall become and be made a part of the Palm Beach  
30 County Code. The sections of this Ordinance may be renumbered or relettered to accomplish such,  
31 and the word ordinance may be changed to section, article, or other appropriate word.

1 **SECTIONS. CAPTIONS:**

2 The captions, section headings, and section designations used in this Ordinance are for  
3 convenience only and shall have no effect on the interpretation of the provisions of this Ordinance.

4 **SECTION 6. EFFECTIVE DATE:**

5 The provisions of this Ordinance shall become effective upon filing with the Department  
6 of State.

7 APPROVED and ADOPTED by the Board of County Commissioners of Palm Beach  
8 County, Florida, on this the \_\_\_\_ day of \_\_\_\_\_, 2026.

9 **MIKE CARUSO, CLERK OF THE 19**  
10 **CIRCUIT COURT & COMPTROLLER 20**

11 By: \_\_\_\_\_ 21  
12 Deputy Clerk 22

13  
14 **APPROVED AS TO FORM AND 24**  
15 **LEGAL SUFFICIENCY 25**

16 26  
17 By: \_\_\_\_\_ 27  
18 Assistant County Attorney 29

**PALM BEACH COUNTY, FLORIDA,**  
**BY ITS BOARD OF COUNTY**  
**COMMISSIONERS**

By: \_\_\_\_\_  
Sara Baxter ——— Mayor

**APPROVED AS TO TERMS AND**  
**CONDITIONS**

\_\_\_\_\_  
**CJC Executive Director**

31 **EFFECTIVE DATE: Filed with the Department of State on the \_\_\_\_\_ day of**  
32 \_\_\_\_\_, 2026.

# Attachment 2



- 1 Commissioners.
- 2 2. Palm Beach County Sheriff.
- 3 3. State Attorney, 15th Judicial Circuit.
- 4 4. Public Defender, 15th Judicial Circuit.
- 5 5. Clerk of the Palm Beach County Circuit Court. 6. Chief Judge, 15th Judicial Circuit.
- 6 7. Administrative Judge, Juvenile Division, 15th Judicial Circuit.
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19 The term of membership for the Public Sector members will be for the duration of their position  
20 entitling them to sit as a member of the Criminal Justice Commission.

21 *B. Private Sector Membership*

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23 which consideration should be given to one (1) representative from CareerSource and one  
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- 10 (c) To adopt from time to time rules and bylaws providing for the governance of the Criminal  
11 Justice Commission, which rules and bylaws will be adopted by a majority vote of the  
12 members of the Criminal Justice Commission;
- 13 (d) To establish an executive committee by the majority vote of the members of the Criminal  
14 Justice Commission, which executive committee will have such powers and authority as  
15 delegated by the Criminal Justice Commission;
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17 of the Criminal Justice Commission;
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19 systems and programs within the scope of the Criminal Justice Commission;
- 20 (g) To make recommendations on modifying, creating or abolishing legislation, ordinances  
21 or regional or county-wide comprehensive plans dealing with systems and programs  
22 within the scope of the Criminal Justice Commission;
- 23 (h) To assist the consolidation of systems and programs within the scope of the Criminal  
24 Justice Commission when approved by the Board of County Commissioners;
- 25 (i) To request members of all agencies within the auspices of the Board of County  
26 Commissioners, to provide the Criminal Justice Commission in a timely manner with all  
27 data and information requested by the Criminal Justice Commission, to appear at any  
28 meeting or hearing requested by the Criminal Justice Commission, and to otherwise work  
29 in cooperation and good faith with the Criminal Justice Commission in pursuing the  
30 Criminal Justice Commission's objectives; and

1 (j) To take all acts reasonably required by the Criminal Justice Commission in the exercise  
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27 Commission may fulfill the duties required of it hereunder. Support services for the Criminal  
28 Justice Commission shall be made available by the Public Safety Department, as needed.

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31 County, municipality, and state criminal justice agencies, along with other intersecting system

1 agencies, such as education, health, behavioral health, human services agencies and related  
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4 activities to achieve the mission and objectives of the Criminal Justice Commission. The executive  
5 director shall be responsible for resource allocation, operations, budgeting, and personnel. The  
6 executive director shall hire such other administrative, professional and clerical assistance as  
7 necessary to carry out its duties authorized by this article, and as provided for in the Criminal  
8 Justice Commission's budget, reviewed and approved by the Board of County Commissioners. The  
9 County Administrator shall have oversight of the executive director who will be selected by the  
10 Criminal Justice Commission and County Administrator and approved by the Board of County  
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13 Public Safety Department may provide financial oversight in managing agreements, contracts,  
14 revenues and expenditures for the Criminal Justice Commission, as needed.

15 **SECTION 2. REPEAL OF LAWS IN CONFLICT:**

16 All local laws and ordinances in conflict with any provisions of this Ordinance are hereby  
17 repealed to the extent of such conflict.

18 **SECTION 3. SEVERABILITY:**

19 If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any  
20 reason held by a Court of competent jurisdiction to be unconstitutional, inoperative, or void, such  
21 holding shall not affect the remainder of this Ordinance.

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29 **SECTION 6. EFFECTIVE DATE:**

30 The provisions of this Ordinance shall become effective upon filing with the Department  
31 of State.

1 APPROVED and ADOPTED by the Board of County Commissioners of Palm Beach

2 County, Florida, on this the \_\_\_\_ day of \_\_\_\_\_, 2026.

3 MIKE CARUSO, CLERK OF THE 13  
4 CIRCUIT COURT & COMPTROLLER 14

5 By: \_\_\_\_\_ 15  
6 Deputy Clerk 16

7 17  
8 APPROVED AS TO FORM AND 18  
9 LEGAL SUFFICIENCY 19

10 20  
11 By: \_\_\_\_\_ 21  
12 Assistant County Attorney

23

PALM BEACH COUNTY, FLORIDA,  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

By: \_\_\_\_\_  
Sara Baxter Mayor

APPROVED AS TO TERMS AND  
CONDITIONS

\_\_\_\_\_  
CJC Executive Director

25 EFFECTIVE DATE: Filed with the Department of State on the \_\_\_\_\_ day of

26 \_\_\_\_\_, 2026.