

Summary: In September 2024 and October 2025, the Board of County Commissioners (BCC) approved CBA Contracts to support Action Areas identified as priorities in the Youth Master Plan (YMP) and updated YMP 2.0: Skills for Learning and Life, Ensuring Safety and Justice, Educational Supports, Health and Wellness Supports, Parenting and Role Models, and Economic Access. Two (2) CBA Contracts are being amended to reflect reduced FY2026 funding based upon the anticipated rate of Unit of Services completion. These agencies have not claimed the minimum 40% funding at one half of the annual service period. Contract (R2024-1240) ChildNet, Inc., Youth@Work Program claimed 17% through February 2026. Contract (R2025-1389) Ruth & Norman Rales Jewish Family Services Inc., Affordable Mental Health Program claimed 6% through February 2026.

Seven (7) CBA Contracts are being amended to reflect increased FY2026 funding: American Association of Caregiving Youth, Inc. – Caregiving Youth Project Expansion (R2024-1249); Boys & Girls Clubs of Palm Beach County, Inc. – Career Bound (R2024-1250); Youth Empowered to Prosper, Inc. – Young Women Who Win (R2024-1259); Children's Case Management, Inc. – Youth Empowered and Secure (Y.E.S) (R2025-1401); Florence Fuller Child Development Centers, Inc. – Mind-Body Wellness (R2025-1391); Boys & Girls Clubs of Palm Beach County, Inc. – Skills for Lifelong Success (R2025-1409) and Housing Partnership, Inc. – Mentoring at Pahokee Elementary and Lake Worth Middle (R2025-1412). These Amendments are based on each agency's demonstrated ability to spend funds at the anticipated rate and to submit a proposal outlining how additional funds will be used to deliver expanded units of service within the existing scope of work. Each agency has claimed, year-to-date, at least 75% of the annual funds allocated in its contract and are on track to meet or exceed the projected number of youth served and targeted outcomes for FY2026. After completion of each contract year, a report will be developed detailing each CBA's progress in meeting the performance measurements. Annual outcomes will be provided to the BCC as part of the CBA Annual Report. Countywide (JBR)

Background and Justification: On September 17, 2024 and October 7, 2025, the BCC approved CBA Contracts from a Notice of Funding Opportunity (NOFO) the Youth Services Department issued in February 2024 and 2025. The YMP identified six (6) priority areas that have been used as a basis of funding for Community-Based Agencies on a rotation basis. For FY2025, three (3) Action Areas were selected for funding pursuant to the issuance of the NOFO.

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2026 | 2027 | 2028 | 2029 | 2030 |
|---|-------------|-------------|-------------|------|------|
| Capital Expenditures | \$2,061,280 | \$1,963,997 | \$1,138,236 | | |
| Operating Costs | | | | | |
| External Revenue | | | | | |
| Program Income (County) | | | | | |
| In-Kind Match (County) | | | | | |
| NET FISCAL IMPACT | \$2,061,280 | \$1,963,997 | \$1,138,236 | | |
| No. ADDITIONAL FTE POSITIONS (Cumulative) | | | | | |

Is Item Included in Current Budget? Yes X No
 Does this item include the use of federal funds? Yes No X
 Is this item using State Funds Yes No X

Budget Account **Exp No:**
 Fund 0001 **Dept** 154 **Unit** various **Obj** 8201
 Rev No:
 Fund **Dept** **Unit** **Obj**

| Agency | Unit | Obj | Funding |
|--|------|------|------------|
| Ruth & Norman Rales Jewish Family Services, Inc. | 2100 | 8201 | (\$71,383) |
| ChildNet, Inc. | 2534 | 8201 | (\$22,034) |
| American Association of Caregiving Youth, Inc. | 2069 | 8201 | \$50,000 |
| Boys & Girls Clubs of Palm Beach County, Inc. | 2528 | 8201 | \$12,000 |
| Youth Empowered to Prosper, Inc. | 2536 | 8201 | \$23,400 |
| Children's Case Management, Inc. | 2079 | 8201 | \$39,300 |
| Florence Fuller Child Development Centers, Inc. | 2091 | 8201 | \$28,000 |
| Boys & Girls Clubs of Palm Beach County, Inc. | 2528 | 8201 | \$6,000 |
| Housing Partnership, Inc. | 2075 | 8201 | \$16,000 |
| Housing Partnership, Inc. | 2076 | 8201 | \$16,000 |

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact associated with these contracts shall be funded by existing FY2026 ad valorem.

C. Departmental Fiscal Review: Michelle Jones MC

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Steve Matis 5/15/26
 OFMB DA5/15 QA SM

Frankie Packer 5/15/26
 Contract Development & Control 26.5.19.26

B. Legal Sufficiency:

[Signature] 5/17/26
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**FIRST AMENDMENT TO
COMMUNITY BASED AGENCY CONTRACT**

This First Amendment is made as of the _____, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Ruth & Norman Rales Jewish Family Services, Inc., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the AGENCY, whose Federal I.D. is 65-1115689.

WITNESSETH:

WHEREAS, the parties entered into a Community Based Agency Contract (Contract) dated October 7, 2025, (R2025-1389) in the amount of \$339,399, to fund the Affordable Mental Health Program, from October 1, 2025, through September 30, 2028; and

WHEREAS, the parties desire to decrease the Contract by \$71,383, for fiscal year (FY) 2026, for a new total not to exceed amount of \$268,016.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. **ARTICLE 3 – PAYMENTS TO THE AGENCY**, Paragraph A is hereby replaced with the following:
 - A. The COUNTY shall pay to the AGENCY for services rendered under this Contract not to exceed a total amount of TWO HUNDRED SIXTY-EIGHT THOUSAND SIXTEEN DOLLARS (\$268,016) over a three (3) year period of which FORTY-ONE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$41,750) is budgeted in FY2026, ONE HUNDRED THIRTEEN THOUSAND ONE HUNDRED THIRTY-THREE DOLLARS (\$113,133) is budgeted in FY2027 and ONE HUNDRED THIRTEEN THOUSAND ONE HUNDRED THIRTY-THREE DOLLARS (\$113,133) is budgeted in FY2028 for the term of this Contract. The AGENCY will bill the COUNTY on a monthly basis, or as otherwise provided, at the amounts set forth in the attached **Exhibit B-1** (Unit Cost of Service Rate and Definition) for services rendered toward the completion of the attached Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.
3. **Exhibit A** is hereby replaced in its entirety with **Exhibit A-1**, attached hereto and incorporated herein by reference.
4. **Exhibit A, Form 1 (Monthly Reports Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 1 (Monthly Reports Format)**.

5. **Exhibit A, Form 2 (Quarterly Reports Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 2 (Quarterly Reports Format)**.
6. **Exhibit A, Form 3 (Logic Model)** is hereby replaced in its entirety with **Exhibit A-1, Form 3 (Logic Model)**.
7. **Exhibit A, Form 4 (Annual Report Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 4 (Annual Report Format)**.
8. **Exhibit B** is hereby replaced in its entirety with **Exhibit B-1**, attached hereto and incorporated herein by reference.
9. All other provisions of the Contract not modified in this First Amendment remain in full force and effect.

{Remainder of page left blank intentionally}

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and the AGENCY has hereunto set its hand the day and year above written.

AGENCY:

Ruth & Norman Rales Jewish Family Services,
Inc.

Company Name

DocuSigned by:
Danielle Hartman

Signature

Danielle Hartman
Typed Name

President & Chief Executive Officer
Title

ATTEST:

COUNTY:

**MICHAEL A. CARUSO, CLERK OF
THE CIRCUIT COURT &
COMPTROLLER**

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: _____
Deputy Clerk

By: _____
Sara Baxter, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS
AND CONDITIONS

Signed by:
Jessica Bober Rosenthal
By: _____
Assistant County Attorney

Signed by:
Ike Powell
By: _____
Youth Services Department

EXHIBIT A-1

SCOPE OF WORK

Contract Period: October 01, 2025 - September 30, 2028

Agency Name: Ruth & Norman Rales Jewish Family Services

Program Name: JFS Affordable Mental Health Program

Target Population: Elementary Age Youth, Middle School Age Youth, High School Age Youth

Geographic area(s) served: Delray Beach, Boca Raton

Commission District(s): District 4, District 5

Overview:

Rales JFS Affordable Mental Health Program is a community-based therapy program providing trauma-informed mental health services for youth from low-income/ALICE (Asset Limited, Income Constrained, Employed) level families (under 200% of the Federal Poverty Level) in Boca Raton and Delray Beach. The program offers individual therapy using Cognitive Behavioral Therapy (CBT), Dialectical Behavior Therapy (DBT), and trauma-informed counseling to help youth manage anxiety, depression, and trauma-related challenges. The program is grounded in evidence-based therapeutic models designed to promote emotional regulation, resilience, and long-term mental well-being.

Evidence-based model or promising practice:

This program is a Promising Practice. However, the Rales JFS Affordable Mental Health Program utilizes CBT, DBT, and trauma-informed counseling, all of which are evidence-based interventions proven to support youth in managing anxiety, depression, trauma, and emotional regulation challenges.

Observed Need/Risk Factor(s) that will be addressed:

Youth experiencing anxiety, depression, trauma, and emotional dysregulation need access to trauma-informed, evidence-based mental health services.

Services:

The AGENCY will provide the following services:

- Individual Therapy: Provide individual therapy using CBT, DBT, and trauma-informed counseling to increase client's knowledge of mindfulness and stress reduction techniques to address emotional distress, develop coping strategies, and promote emotional regulation.

Outcomes:

The following outcomes will be tracked:

- 92 of 115 (80%) Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. (FY27 & FY28)
- 92 of 115 (80%) Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments. (FY27 & FY28)
- 34 of 43 (79%) Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. (FY26)
- 34 of 43 (79%) Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments (FY26)
-

Reports Submission:

The Agency shall provide monthly, quarterly and annual data for all program participants funded in this Contract. The reports shall be presented in a format acceptable to COUNTY.

- Monthly Report format, Exhibit A-1, Form 1
- Quarterly Report format, Exhibit A-1, Form 2
- Logic Model, Exhibit A-1, Form 3
- Annual Report format, Exhibit A-1, Form 4

Projected number of Clients Served:

43 Youth (FY 26)
115 Youth (FY27)
115 Youth (FY28)

EXHIBIT A-1, FORM 1

Monthly Reports Format

The AGENCY will submit monthly reports by entering program specific data into the CBA Portal.



MONTHLY COMPLIANCE REPORT COMMUNITY BASED AGENCY CONTRACT

Contract Period: 10/01/2025 - 09/30/2028

Ruth & Norman Rales Jewish Family Services, Inc.

Month: Choose an item.

| Services | Current Status | Explanation |
|---|-----------------|---|
| Individual Therapy: Provide individual therapy using CBT, DBT, and trauma-informed counseling to increase client's knowledge of mindfulness and stress reduction techniques to address emotional distress, develop coping strategies, and promote emotional regulation. | Choose an item. | Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation. |

Please list any program specific challenges your agency experienced during this reporting period:

[Click here to list any program specific challenges your agency experienced during this reporting period.](#)

Please list any program specific accomplishments your agency experienced during this reporting period:

[Click here to list any program specific accomplishments your agency experienced during this reporting period.](#)

Please report your outcomes achieved for this month.

Target: 92 of 115 (80%) Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. (FY27 & FY28)

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 92 of 115 (80%) Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments. (FY27 & FY28)

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 34 of 43 (79%) Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. (FY26)

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 34 of 43 (79%) Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments. (FY26)

Actual for the month: ___ of ___ (___%)

Total number served this month:

Unit Cost of Service Rate Definition

A unit of service is defined as one hour of direct or indirect client service including enrollment/intake, case management, individual counseling, teletherapy, documentation, data analysis, data collection, data entry and reporting.

Unit Cost of Service Rate is \$150.00 (FY26)
Total Cost of Service \$41,750.00 (FY26)

Unit Cost of Service Rate is \$150.00 (FY27)
Total Cost of Service \$113,133.00 (FY27)

Unit Cost of Service Rate is \$150.00 (FY28)
Total Cost of Service \$113,133.00 (FY28)

Report approved and submitted by: *Click or tap here to enter text.*

Title of signatory: *Click or tap here to enter text.*

EXHIBIT A-1, FORM 2
Quarterly Reports Format

The AGENCY will submit quarterly reports by entering program specific data into the CBA Portal.



CBA Quarterly Outcomes Report

| Outcome | Validator | Projected % | Actual % | Projected # to be Served | Actual # Served | Projected # to Attain Outcome | For GCS Review | Comments |
|--|--|-------------|----------|--------------------------|-----------------|-------------------------------|----------------|----------|
| Mentors are successfully matched with mentees. | Mentor/Mentee Matching Log | 80% | 101% | 200 | 156 | 80 | Y | |
| Mentors complete training and effective interactions with mentees, including trauma-informed care. | Attendance logs and training records for mentors | 90% | 76% | 100 | 76 | 90 | N | |
| Youth achieve and/or make academic achievements. | Student progress cards and report cards | 80% | 75% | 100 | 75 | 95 | Y | |

EXHIBIT A-1, FORM 3

Logic Model



Ruth & Norman Rales Jewish Family Services, Inc.

LOGIC MODEL

Family

Agency

Community

| Column 1 | Column 2 | Column 3 | Column 4 | Column 5 | Column 6 | Column 7 | Column 8 |
|---|--|--|--|---|---|--|--|
| Problem/Situation | Service/Activity | Outcome | Indicator | Results | Measurement Tool | Data Source | Frequency |
| <i>Instruction: Need/ Problem/ Situation</i> | <i>Instruction: What your Agency is doing, such as meetings, trainings, and events in order to achieve outcomes; include # of Clients Served, Timeframe & # of Units</i> | <i>Instruction: Statement of Results Expected, such as change in knowledge, attitudes, skills, behaviors, conditions</i> | <i>Instruction: Number (#) and Percent (%) of Clients Expected to Achieve Outcome (# of Clients + by # Served)</i> | <i>Instruction: Actual Number (#) and Percent (%) of Clients who Achieve the Outcome (# of Clients who achieved the outcome + # Served)</i> | <i>Instruction: Evidence Collected (provide specific name of tool; examples of tools include: pre/post surveys or assessments, progress reports</i> | <i>Instruction: Collection Procedure & Personnel Responsible</i> | <i>Instruction: Time & Frequency of Evaluation/Outcome Measurement</i> |
| Youth (especially those from low-income/ALICE level homes) experiencing anxiety, depression, trauma, and emotional dysregulation need access to trauma-informed, evidence-based mental health services. | Provide individual therapy using CBT, DBT, and trauma-informed counseling to address emotional distress, develop coping strategies, and promote emotional regulation to children from low income/ALICE level (under 200% FPL) per year. Therapy will be provided via telehealth or in person at the JFS Clinic in Boca Raton, weekly or as needed by client. | Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. | 92 of 115 (80%) Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. (FY27 & FY28) 34 of 43 (79%) Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. (FY26) | | Pre-Post Assessment (Such as CFARS, GAD7/PHQ9) | Clinician | Upon intake and after every 90 days of treatment and/or at completion of treatment goals |
| Palm Beach County's high rates of youth mental health concerns, combined with a provider shortage and financial barriers, create a crisis that demands targeted intervention. | Provide individual therapy using CBT, DBT, and trauma-informed counseling to address emotional distress, develop coping strategies, and promote emotional regulation to children from low income/ALICE level (under 200% FPL) per year. Therapy will be provided via telehealth or in person at the JFS Clinic in Boca Raton, weekly or as needed by client. | Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments. | 92 of 115 (80%) Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments. (FY27 & FY28) 34 of 43 (79%) Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments. (FY26) | | Pre-Post Assessment | Clinician | Upon intake and after every 90 days of treatment and/or at completion of treatment goals |
| Mission Statement | Ruth & Norman Rales Jewish Family Services (JFS) is a non-profit, non-sectarian organization whose mission is to support anyone in South Palm Beach County who needs help, regardless of age or background. Our comprehensive programs strengthen, protect, and empower with care and compassion. | | | | | | |

EXHIBIT A-1, FORM 4

Annual Report Format

The AGENCY will submit an annual report by entering program specific data into the CBA Portal.



ANNUAL REPORT
COMMUNITY BASED AGENCY CONTRACT

Contract Period: 10/01/2025 - 09/30/2028

Executive Summary

Agency Name: Ruth & Norman Rales Jewish Family Services, Inc.

Program Name: JFS Affordable Mental Health Program

Reporting Period: 10/01/2025 - 09/30/2028

Prepared By: *Click here to enter name and contact information of the person preparing this report.*

Methods: *Click here to enter a short statement of the evaluation methodology.*

Outcomes: *Click here to enter a short statement about the program's outcomes.*

Conclusion: *Click here to enter a short statement that indicates if the program achieved its stated outcomes.*

Recommendations: *Click here to enter a short statement that include recommendations to address challenges and improve this program.*

Report approved and submitted by: *Click or tap here to enter text.*

Title of signatory: *Click or tap here to enter text.*

Date: *Click or tap here to enter date.*

Annual Report

Introduction:

Provide a brief description about your agency and the funded program.

Click here to enter text.

Scope of Work:

Describe the program's scope of work.

Click here to enter text.

Services:

- Individual Therapy: Provide individual therapy using CBT, DBT, and trauma-informed counseling to increase client's knowledge of mindfulness and stress reduction techniques to address emotional distress, develop coping strategies, and promote emotional regulation.

Demographics:

Describe and provide totals for the population you served. Highlight any demographic information that is program specific, specify 'other' categories, and provide a summary of challenges and accomplishments serving this population.

Click here to enter text.

| Gender | (#) | (%) |
|----------------|-----|-----|
| Female | | |
| Male | | |
| FTM | | |
| MTF | | |
| Other | | |
| Non-binary | | |
| Not Applicable | | |
| Unknown | | |
| Age | (#) | (%) |
| 0-4 | | |
| 5-10 | | |
| 11-13 | | |
| 14-18 | | |
| | | |

| | | |
|--|------------|------------|
| 19-22 | | |
| >22 | | |
| Unknown | | |
| Not Applicable | | |
| Race | (#) | (%) |
| Asian/Pacific Islander | | |
| Black or African American | | |
| Hispanic or Latino/a | | |
| Native American or American Indian | | |
| White | | |
| Other | | |
| Multiracial | | |
| Not Applicable | | |
| Unknown | | |
| Family Type | (#) | (%) |
| Two Parent Household | | |
| Single Parent Female Head of Household | | |
| Single Parent Male Head of Household | | |
| Grandparents | | |
| Other | | |
| Unknown | | |
| Not Applicable | | |
| Household Income | (#) | (%) |
| \$0.00 | | |
| <\$19,999 | | |
| \$20-29,999 | | |
| \$30-39,999 | | |
| \$40-49,999 | | |
| \$50-59,999 | | |
| >\$60,000 | | |
| Unknown | | |
| Not Applicable | | |

Methodology:

Describe your process of data collection and data analysis. Include any statistical techniques and particular calculations you employed, and explain the rationale for your process.

Click here to enter text.

Outcomes:

Provide a narrative of your findings as supported by your data analysis. List and summarize outcome results as indicated below:

Target: 92 of 115 (80%) Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. (FY27 & FY28)

Actual for the grant year: ___ of ___(___%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Target: 92 of 115 (80%) Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments. (FY27 & FY28)

Actual for the grant year: ___ of ___(___%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Target: 34 of 43 (79%) Youth will increase their knowledge of mindfulness and stress reduction techniques as evidenced by pre-post assessment. (FY26)

Actual for the grant year: ___ of ___(___%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Target: 34 of 43 (79%) Youth will demonstrate improvement in self-acceptance, coping skills, and connectivity within the community, as evidenced by pre-post assessments. (FY26)

Actual for the grant year: ___ of ___(___%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Charts:

Additional charts, graphs, descriptive statistics, and statistical outputs may also be included in this section.

[Click here to enter text, charts, or graphs.](#)

Conclusions:

Conclude your report by summarizing your findings. Explain the impact of the outcomes above with program-related quantitative and qualitative data as applicable. Discuss any challenges and limitations of your program as well as your successes. Explain recommended changes to the programs based on your findings.

[Click here to enter text.](#)

EXHIBIT B-1

UNIT COST OF SERVICE RATE AND DEFINITION

The Scope of Work to be completed by the AGENCY as defined in Exhibit A-1, consists of submission to the COUNTY of certain "deliverables" as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Unit Cost of Service Rate and Definition:

| | | | |
|---|--|--|------------------------------|
| Program Name: JFS Affordable Mental Health Program | | Community Based Agency: Ruth & Norman Rales Jewish Family Services, Inc. | |
| Contract Period: October 01, 2025 - September 30, 2028 | | | |
| Unit Cost of Service Rate Definition | | Unit Cost of Service Rate | Total Cost of Service |
| A unit of service is defined as one hour of direct or indirect client service including enrollment/intake, case management, individual counseling, teletherapy, documentation, data analysis, data collection, data entry and reporting. | | \$150.00 | \$41,750 (FY26) |
| | | | \$113,133 (FY27) |
| | | | \$113,133 (FY28) |
| TOTAL CONTRACT | | | \$268,016 |
| Deliverables Description: | | | |
| If Unit Cost is based on Hours of Service | | | |
| <ul style="list-style-type: none"> • Proof of Service (examples include client sign in sheets, attendance records, schedule) • Cover Memo/Invoice (signed by authorized representative, including statement as to all units being claimed were 100% allocated to the Scope of Work) | | | |

**FIRST AMENDMENT TO
COMMUNITY BASED AGENCY CONTRACT**

This First Amendment is made as of the _____, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and ChildNet, Inc., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the AGENCY, whose Federal I.D. is 65-1149351.

WITNESSETH:

WHEREAS, the parties entered into a Community Based Agency Contract (Contract) dated October 7, 2025, (R2024-1240) in the amount of \$285,000, to fund the Youth@Work Program, from October 1, 2024, through September 30, 2027; and

WHEREAS, the parties desire to decrease the Contract by \$22,034, for fiscal year (FY) 2026, for a new total not to exceed amount of \$262,966.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. **ARTICLE 3 – PAYMENTS TO THE AGENCY**, Paragraph A is hereby replaced with the following:
 - A. The COUNTY shall pay to the AGENCY for services rendered under this Contract not to exceed a total amount of TWO HUNDRED SIXTY-TWO THOUSAND NINE HUNDRED SIXTY-SIX DOLLARS (\$262,966) over a three (3) year period of which NINETY-FIVE THOUSAND DOLLARS (\$95,000) is budgeted in FY2025, SEVENTY-TWO THOUSAND NINE HUNDRED SIXTY-SIX DOLLARS (\$72,966) is budgeted in FY2026 and NINETY-FIVE THOUSAND DOLLARS (\$95,000) is budgeted in FY2027 for the term of this Contract. The AGENCY will bill the COUNTY on a monthly basis, or as otherwise provided, at the amounts set forth in the attached **Exhibit B-1** (Unit Cost of Service Rate and Definition) for services rendered toward the completion of the attached Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.
3. **Exhibit A** is hereby replaced in its entirety with **Exhibit A-1**, attached hereto and incorporated herein by reference.
4. **Exhibit A, Form 1 (Monthly Reports Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 1 (Monthly Reports Format)**.

5. **Exhibit A, Form 2 (Quarterly Reports Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 2 (Quarterly Reports Format)**.
6. **Exhibit A, Form 3 (Logic Model)** is hereby replaced in its entirety with **Exhibit A-1, Form 3 (Logic Model)**.
7. **Exhibit A, Form 4 (Annual Report Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 4 (Annual Report Format)**.
8. **Exhibit B** is hereby replaced in its entirety with **Exhibit B-1**, attached hereto and incorporated herein by reference.
9. All other provisions of the Contract not modified in this First Amendment remain in full force and effect.

{Remainder of page left blank intentionally}

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and the AGENCY has hereunto set its hand the day and year above written.

AGENCY:

ChildNet, Inc.

Company Name

Signed by:
Larry Rein
363F83A065095423

Signature

Larry Rein

Typed Name

Chief Executive Officer

Title

ATTEST:

**MICHAEL A. CARUSO, CLERK OF
THE CIRCUIT COURT &
COMPTROLLER**

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Signed by:
Jessica Bober Rosenthal
0AA63A62174C423
By: _____
Assistant County Attorney

COUNTY:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: _____
Sara Baxter, Mayor

APPROVED AS TO TERMS
AND CONDITIONS

Signed by:
Ike Powell
A40B0A435355425
By: _____
Youth Services Department

EXHIBIT A-1 SCOPE OF WORK

Contract Period: October 01, 2024 - September 30, 2027
Agency Name: ChildNet, Inc.
Program Name: Youth@Work
Target Population: Youth ages 16-21
Geographic area(s) served: Countywide
Commission District(s): Countywide

Overview:

Youth@Work represents a dynamic initiative aimed at empowering youth and young individuals aged 16 to 21 within Palm Beach County's foster care system to attain economic access and self-sufficiency. Developed in collaboration with youth voices, the program is dedicated to establishing robust education-to-employment pathways by equipping participants with essential employability skills and facilitating job placements.

Target Population:

Our program is tailored to meet the needs of youth and young individuals aged 16 to 21 within Palm Beach County's foster care system. Research underscores the pressing need for such initiatives, as these opportunity youth often lag behind their peers in employment and earnings, with the societal cost of inaction estimated at a staggering \$300,000 annually.

Roles and Responsibilities:

a. ChildNet:

A full-time Employment Coaches will manage a caseload of 20 young individuals, offering personalized support and guidance.

A Peer Mentor will engage and support participants, facilitating a closed social media group to foster peer connections and collaboration.

b. Program Partners:

ChildNet collaborates with various foster home management and residential providers, enlisting their support to ensure participants' engagement in the program and successful job placement and retention

Evidence-based model or promising practice:

Youth@Work is built upon the exemplary evidence-based model of Motivational Interviewing (MI) model, which has been recognized by the California Evidence-Based Clearinghouse as "1 — Well-Supported by Research Evidence." The decision to adopt MI was informed by the organization's extensive experience in its implementation, ensuring fidelity to the model, and the availability of comprehensive training resources. Moreover, given that many youth and young individuals aging out of foster care lack the support of a permanent family, the relational aspect of MI is particularly valuable. This approach enables Employment Coaches to cultivate authentic and trusting relationships with program participants, facilitating effective engagement and support.

In tandem with MI, Youth@Work incorporates the Life Skills Reimagined framework, which has been developed collaboratively with former foster youth. This evidence-informed approach ensures that the program's content is relevant, practical, and tailored to the specific needs and experiences of its participants.

Observed Need/Risk Factor(s) that will be addressed:

Young people aging out of the foster care system face significant challenges across various aspects of life. Data from the National Youth in Transition Database (2022) highlights the daunting reality for young individuals aged 19 in Florida who have aged out of care, with only 25% holding full-time jobs and 32% engaged in part-time employment. In addition to the requests for employment support from youth in foster care in Palm Beach County, this research underscores the crucial need for targeted interventions to guide opportunity youth in successfully transitioning from education to employment.

Services:

The AGENCY will provide the following services:

- **Intake and Assessment:** Employment Coaches initiate the program by establishing genuine and meaningful relationships with participants, identifying their strengths and challenges, assessing readiness for change, guiding enrollment on the Life Skills Reimagined learning platform, reviewing program components, and conducting comprehensive career interest inventories. Additionally, participants' needs will be assessed, and goals and progress documented using the "My Pathway to Success" transition planning template.
- **Employment Readiness Training:** Participants will engage in innovative, evidence-based, and trauma-informed online Life Skills Reimagined modules, covering essential topics such as Personal Finance, Getting & Keeping a Job, Resiliency, Independent Living, and Communication. To incentivize participation, \$25 gift cards will be awarded upon completion of each module. Regular check-in calls between participants and their assigned Employment Coaches or Peer Mentors will provide ongoing support and encouragement, complemented by monthly face-to-face meetings to review modules, apply skills, and assess progress.
- **Employment Coaching and Job Placements:** Employment Coaches will deliver tailored coaching and support, focusing on interview skills, resume writing, communication, and budgeting. Participants will receive comprehensive assistance in securing employment or internships, with targeted placement goals. Support continues until participants successfully complete a 90-day probationary period, ensuring a smooth transition into sustainable employment. Additionally, access to transportation services and assistance with transportation and uniform needs will be provided to participants.
- **Monthly Meetings:** Employment Coach meets with program participant face-to-face to discuss learning module, career interest inventory, resume, job search or coaching, and assess progress.

- Weekly Check-In: Employment Coach or Peer Mentor calls or texts program participant.

Outcomes:

The following outcomes will be tracked:

- 15 of 30 (50%) Youth attain employment/internships as evidenced by job placements. (FY25 & FY27)
- 22 of 30 (73%) Youth gain employability skills and are workforce ready to include interview skills, résumé writing, communication, and budgeting as evidenced by pre-/post-tests. (FY25 & FY27)
- 22 of 30 (73%) Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. (FY25 & FY27)
- 12 of 23 (52%) Youth attain employment/internships as evidenced by job placements. (FY26)
- 17 of 23 (73%) Youth gain employability skills and are workforce ready to include interview skills, résumé writing, communication, and budgeting as evidenced by pre-/post-tests. (FY26)
- 17 of 23 (73%) Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. (FY26)

Reports Submission:

The Agency shall provide monthly, quarterly and annual data for all program participants funded in this Contract. The reports shall be presented in a format acceptable to COUNTY.

- Monthly Report format, Exhibit A-1, Form 1
- Quarterly Report format, Exhibit A-1, Form 2
- Logic Model, Exhibit A-1, Form 3
- Annual Report format, Exhibit A-1, Form 4

Projected number of Clients Served:

30 Youth (FY25)
23 Youth (FY26)
30 Youth (FY27)

EXHIBIT A-1, FORM 1

Monthly Reports Format

The AGENCY will submit monthly reports by entering program specific data into the CBA Portal.



**MONTHLY COMPLIANCE REPORT
COMMUNITY BASED AGENCY CONTRACT**

Contract Period: 10/01/2024 - 09/30/2025

ChildNet, Inc.

Month: Choose an item.

| Services | Current Status | Explanation |
|--|------------------------|--|
| <p>Intake and Assessment: Employment Coaches initiate the program by establishing genuine and meaningful relationships with participants, identifying their strengths and challenges, assessing readiness for change, guiding enrollment on the Life Skills Reimagined learning platform, reviewing program components, and conducting comprehensive career interest inventories. Additionally, participants' needs will be assessed, and goals and progress documented using the "My Pathway to Success" transition planning template.</p> | <p>Choose an item.</p> | <p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p> |
| <p>Employment Readiness Training: Participants will engage in innovative, evidence-based, and trauma-informed online Life Skills Reimagined modules, covering essential topics such as Personal Finance, Getting & Keeping a Job, Resiliency, Independent Living, and Communication. To incentivize participation, \$25 gift cards will be awarded upon completion of each module. Regular check-in calls between participants and their assigned Employment Coaches or Peer Mentors will provide ongoing support and encouragement, complemented by monthly face-to-face meetings to review modules, apply skills, and assess progress.</p> | <p>Choose an item.</p> | <p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p> |
| <p>Employment Coaching and Job Placements: Employment Coaches will deliver tailored coaching and support, focusing on interview skills, resume writing, communication, and budgeting. Participants will receive comprehensive assistance in securing employment or internships, with targeted placement goals. Support continues until participants successfully complete a 90-day probationary period, ensuring a smooth transition into sustainable employment. Additionally, access to transportation services and assistance with transportation and uniform needs will be provided to participants.</p> | <p>Choose an item.</p> | <p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p> |

| | | |
|---|------------------------|--|
| <p>Monthly Meetings: Employment Coach meets with program participant face-to-face to discuss learning module, career interest inventory, resume, job search or coaching, and assess progress.</p> | <p>Choose an item.</p> | <p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p> |
| <p>Weekly Check-In: Employment Coach or Peer Mentor calls or texts program participant.</p> | <p>Choose an item.</p> | <p>Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.</p> |

Please list any program specific challenges your agency experienced during this reporting period:

[Click here to list any program specific challenges your agency experienced during this reporting period.](#)

Please list any program specific accomplishments your agency experienced during this reporting period:

[Click here to list any program specific accomplishments your agency experienced during this reporting period.](#)

Please report your outcomes achieved for this month.

Target: 15 of 30 (50%) Youth attain employment/internships as evidenced by job placements. (FY25 & FY27)
Actual for the month: ___ of ___ (___%) **Total number served this month:**

Target: 22 of 30 (73%) Youth gain employability skills and are workforce ready to include interview skills, résumé writing, communication, and budgeting as evidenced by pre-/post-tests. (FY25 & FY27)
Actual for the month: ___ of ___ (___%) **Total number served this month:**

Target: 22 of 30 (73%) Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. (FY25 & FY27)
Actual for the month: ___ of ___ (___%) **Total number served this month:**

Target: 12 of 23 (52%) Youth attain employment/internships as evidenced by job placements. (FY26)
Actual for the month: ___ of ___ (___%) **Total number served this month:**

Target: 17 of 23 (73%) Youth gain employability skills and are workforce ready to include interview skills, résumé writing, communication, and budgeting as evidenced by pre-/post-tests. (FY26)
Actual for the month: ___ of ___ (___%) **Total number served this month:**

Target: 17 of 23 (73%) Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. (FY26)
Actual for the month: ___ of ___ (___%) **Total number served this month:**

Unit Cost of Service Rate Definition

Employment Coach: A unit of service is defined as one hour of direct or indirect staff time and related work that may include communication via weekly telephone contacts and text messaging, monthly face-to-face meetings, pre-/post-testing, curriculum/ learning module guidance (support, facilitation, and monitoring), employment readiness activities, transportation, workplace skill building, distributing incentives, distributing flexible funds towards employment needs (clothing/uniforms, work materials, transportation), job placement activities, employment coaching/support, data entry and reporting.

Unit Cost of Service Rate is \$43.80 (FY25)

Total Cost of Service \$82,175.00 (FY25)

Unit Cost of Service Rate is \$43.80 (FY26)

Total Cost of Service \$62,106 (FY26)

Unit Cost of Service Rate is \$43.80 (FY27)

Total Cost of Service \$82,175.00 (FY27)

[Click here to report on number of units being claimed for this reporting period.](#)

Unit Cost of Service Rate Definition

Peer Mentor: A unit of service is defined as one hour of direct or indirect staff time and related work that may include peer support, coaching and encouraging youth through face-to-face meetings and telephone calls, facilitating a closed social media group, and sending inspirational text messages.

Unit Cost of Service Rate is \$30.83 (FY25)

Total Cost of Service \$12,825.00 (FY25)

Unit Cost of Service Rate is \$30.83 (FY26)

Total Cost of Service \$10,860 (FY26)

Unit Cost of Service Rate is \$30.83 (FY27)

Total Cost of Service \$12,825.00 (FY27)

[Click here to report on number of units being claimed for this reporting period.](#)

Report approved and submitted by: *Click or tap here to enter text.*

Title of signatory: *Click or tap here to enter text.*

EXHIBIT A-1, FORM 2

Quarterly Reports Format

The AGENCY will submit quarterly reports by entering program specific data into the CBA Portal.



CBA Quarterly Outcomes Report

| Outcome | Validator | Projected % | Actual Outcome % | Projected # to be Served | Actual # Served | Projected # to Attain Outcome | For GC5 Review | Comments |
|---|--|-------------|------------------|--------------------------|-----------------|-------------------------------|----------------|----------|
| Mentors are successfully matched with mentees. | Mentor/Mentee Matching Log | 80% | 101% | 100 | 156 | 80 | Y | |
| Mentors complete training and effective interactions, and trauma. | Attendance logs and training records for mentors | 90% | 76% | 100 | 76 | 90 | N | |
| Youth achieve and/or maintain academic achievements. | Student progress reports and report cards | 80% | 75% | 100 | 75 | 95 | Y | |

EXHIBIT A-1, FORM 3

Logic Model



LOGIC MODEL

Family

Agency

Community

| Column 1 | Column 2 | Column 3 | Column 4 | Column 5 | Column 6 | Column 7 | Column 8 |
|--|--|---|--|--|--|---|--|
| Problem/Situation | Service/Activity | Outcome | Indicator | Results | Measurement Tool | Data Source | Frequency |
| Instruction: Need/ Problem/ Situation | Instruction: What your Agency is doing, such as meetings, trainings, and events in order to achieve outcomes; include # of Clients Served, Timeframe & # of Units | Instruction: Statement of Results Expected, such as change in knowledge, attitudes, skills, behaviors, conditions | Instruction: Number (#) and Percent (%) of Clients Expected to Achieve Outcome (# of Clients + by # Served) | Instruction: Actual Number (#) and Percent (%) of Clients who Achieve the Outcome (# of Clients who achieved the outcome + # Served) | Instruction: Evidence Collected (provide specific name of tool; examples of tools include: pre/post surveys or assessments, progress reports | Instruction: Collection Procedure & Personnel Responsible | Instruction: Time & Frequency of Evaluation/Outcome Measurement |
| Youth and young adults, ages 16 to 21, in the foster care system in Palm Beach County are struggling to find and retain employment. | Youth@Work's Employment Coach and Peer Mentor will deliver tailored coaching and support, focusing on interview skills, resume writing, communication, and budgeting. Participants will receive comprehensive assistance in securing employment or internships, with targeted placement goals. | Youth attain employment/internships as evidenced by job placements. | 15 of 30 (50%) Youth attain employment/internships as evidenced by job placements. 12 of 23 (52%) Youth attain employment/internships as evidenced by job placements. (FY26) | | Documentation in Participants File | Employment Coach will collect evaluation data | Monthly notes will document job placements |
| Youth and young adults, ages 16 to 21, in the foster care system in Palm Beach County lack opportunities for career exploration and readiness. | Participants will engage in innovative, evidence-based, and trauma-informed online Life Skills Reimagined modules, covering essential topics such as Personal Finance, Getting & Keeping a Job, Resiliency, Independent Living, and Communication. Regular check-in calls between participants and their assigned Employment Coaches or Peer Mentors will provide ongoing support and encouragement, complemented by monthly face-to-face meetings to review modules, apply skills, and assess progress. | Youth gain employability skills and are workforce ready to include interview skills, resume writing, communication, and budgeting as evidenced by pre-/post-tests. | 22 of 30 (73%) Youth gain employability skills and are workforce ready to include interview skills, resume writing, communication, and budgeting as evidenced by pre-/post-tests. Youth gain employability skills and are workforce ready to include interview skills, resume writing, communication, and budgeting as evidenced by pre-/post-tests. (FY26) | | Life Skills Reimagined Module Pre-/Post Tests | Employment Coach will administer pre-/post-test | Pre-/post-test administered upon onset and completion of each of the 5 Life Skills Reimagined learning modules |
| Youth and young adults, ages 16 to 21, in the foster care system in Palm Beach County, lack the resources needed to get and keep a job. | Youth@Work's Employment Coach will provide participants with incentives to motivate completing of life skills modules as well as bus and ride share passes and funds for work attire or uniforms. | Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. | 22 of 30 (73%) Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. 17 of 23 (73%) Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. (FY26) | | Program Incentive Tracking Log | Employment Coaches will track incentives | Throughout the program provision of incentives will be tracked as provided to the program participants |
| Mission Statement | | Youth@Work empowers foster youth aged 16-21 in Palm Beach County, offering skills training, job placement, and ongoing support for economic independence and career success. ChildNet's mission is to protect abused, abandoned and neglected children in the communities we serve. | | | | | |

Youth@Work

EXHIBIT A-1, FORM 4

Annual Report Format

The AGENCY will submit an annual report by entering program specific data into the CBA Portal.



ANNUAL REPORT COMMUNITY BASED AGENCY CONTRACT

Contract Period: 10/01/2024 - 09/30/2025

Executive Summary

Agency Name: ChildNet, Inc.

Program Name: Youth@Work

Reporting Period: 10/01/2024 - 09/30/2025

Prepared By: *Click here to enter name and contact information of the person preparing this report.*

Methods: *Click here to enter a short statement of the evaluation methodology.*

Outcomes: *Click here to enter a short statement about the program's outcomes.*

Conclusion: *Click here to enter a short statement that indicates if the program achieved its stated outcomes.*

Recommendations: *Click here to enter a short statement that include recommendations to address challenges and improve this program.*

Report approved and submitted by: *Click or tap here to enter text.*

Title of signatory: *Click or tap here to enter text.*

Date: *Click or tap here to enter date.*

Annual Report

Introduction:

Provide a brief description about your agency and the funded program.

[Click here to enter text.](#)

Scope of Work:

Describe the program's scope of work.

[Click here to enter text.](#)

Services:

- **Intake and Assessment:** Employment Coaches initiate the program by establishing genuine and meaningful relationships with participants, identifying their strengths and challenges, assessing readiness for change, guiding enrollment on the Life Skills Reimagined learning platform, reviewing program components, and conducting comprehensive career interest inventories. Additionally, participants' needs will be assessed, and goals and progress documented using the "My Pathway to Success" transition planning template.
- **Employment Readiness Training:** Participants will engage in innovative, evidence-based, and trauma-informed online Life Skills Reimagined modules, covering essential topics such as Personal Finance, Getting & Keeping a Job, Resiliency, Independent Living, and Communication. To incentivize participation, \$25 gift cards will be awarded upon completion of each module. Regular check-in calls between participants and their assigned Employment Coaches or Peer Mentors will provide ongoing support and encouragement, complemented by monthly face-to-face meetings to review modules, apply skills, and assess progress.
- **Employment Coaching and Job Placements:** Employment Coaches will deliver tailored coaching and support, focusing on interview skills, resume writing, communication, and budgeting. Participants will receive comprehensive assistance in securing employment or internships, with targeted placement goals. Support continues until participants successfully complete a 90-day probationary period, ensuring a smooth transition into sustainable employment. Additionally, access to transportation services and assistance with transportation and uniform needs will be provided to participants.
- **Monthly Meetings:** Employment Coach meets with program participant face-to-face to discuss learning module, career interest inventory, resume, job search or coaching, and assess progress.
- **Weekly Check-In:** Employment Coach or Peer Mentor calls or texts program participant.

Demographics:

Describe and provide totals for the population you served. Highlight any demographic information that is program specific, specify 'other' categories, and provide a summary of challenges and accomplishments serving this population.

[Click here to enter text.](#)

| Gender | (#) | (%) |
|--------|-----|-----|
|--------|-----|-----|

| | | |
|--------|--|--|
| Female | | |
|--------|--|--|

| | | |
|--|------------|------------|
| Male | | |
| FTM | | |
| MTF | | |
| Other | | |
| Non-binary | | |
| Not Applicable | | |
| Unknown | | |
| Age | (#) | (%) |
| 0-4 | | |
| 5-10 | | |
| 11-13 | | |
| 14-18 | | |
| 19-22 | | |
| >22 | | |
| Unknown | | |
| Not Applicable | | |
| Race | (#) | (%) |
| Asian/Pacific Islander | | |
| Black or African American | | |
| Hispanic or Latino/a | | |
| Native American or American Indian | | |
| White | | |
| Other | | |
| Multiracial | | |
| Not Applicable | | |
| Unknown | | |
| Family Type | (#) | (%) |
| Two Parent Household | | |
| Single Parent Female Head of Household | | |
| Single Parent Male Head of Household | | |
| Grandparents | | |
| Other | | |
| Unknown | | |
| Not Applicable | | |
| Household Income | (#) | (%) |
| \$0.00 | | |
| | | |

| | |
|----------------|--|
| <\$19,999 | |
| \$20-29,999 | |
| \$30-39,999 | |
| \$40-49,999 | |
| \$50-59,999 | |
| >\$60,000 | |
| Unknown | |
| Not Applicable | |

Methodology:

Describe your process of data collection and data analysis. Include any statistical techniques and particular calculations you employed, and explain the rationale for your process.

Click here to enter text.

Outcomes:

Provide a narrative of your findings as supported by your data analysis. List and summarize outcome results as indicated below:

Target: 15 of 30 (50%) Youth attain employment/internships as evidenced by job placements. (FY25 & FY27)

Actual for the grant year: ___ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator.](#)

Target: 22 of 30 (73%) Youth gain employability skills and are workforce ready to include interview skills, résumé writing, communication, and budgeting as evidenced by pre-/post-tests. (FY25 & FY27)

Actual for the grant year: ___ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator.](#)

Target: 22 of 30 (73%) Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. (FY25 & FY27)

Actual for the grant year: ___ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator.](#)

Target: 12 of 23 (52%) Youth attain employment/internships as evidenced by job placements. (FY26)

Actual for the grant year: ___ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator.](#)

Target: 17 of 23 (73%) Youth gain employability skills and are workforce ready to include interview skills, résumé writing, communication, and budgeting as evidenced by pre-/post-tests. (FY26)
Actual for the grant year: _____ of ___ (___%) achieved outcome, as evidence by [click here to enter Data Validator.](#)

Target: 17 of 23 (73%) Community Based Agency provides access to transportation services and incentives for youth as evidenced by tracking logs. (FY26)

Actual for the grant year: _ of ___ (____%) achieved outcome, as evidence by [click here to enter Data Validator](#).

Charts:

Additional charts, graphs, descriptive statistics, and statistical outputs may also be included in this section.

Click here to enter text, charts, or graphs.

Conclusions:

Conclude your report by summarizing your findings. Explain the impact of the outcomes above with program-related quantitative and qualitative data as applicable. Discuss any challenges and limitations of your program as well as your successes. Explain recommended changes to the programs based on your findings.

Click here to enter text.

**EXHIBIT B-1
UNIT COST OF SERVICE RATE AND DEFINITION**

The Scope of Work to be completed by the AGENCY as defined in Exhibit A-1, consist of submission to the COUNTY of certain "deliverables" as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Unit Cost of Service Rate and Definition:

| | | |
|--|--|------------------------------|
| Program Name: Youth@Work | Community Based Agency: ChildNet, Inc. | |
| Contract Period: October 01, 2024 - September 30, 2027 | | |
| Unit Cost of Service Rate Definition | Unit Cost of Service Rate | Total Cost of Service |
| Employment Coach: A unit of service is defined as one hour of direct or indirect staff time and related work that may include communication via weekly telephone contacts and text messaging, monthly face-to-face meetings, pre-/post-testing, curriculum/ learning module guidance (support, facilitation, and monitoring), employment readiness activities, transportation, workplace skill building, distributing incentives, distributing flexible funds towards employment needs (clothing/uniforms, work materials, transportation), job placement activities, employment coaching/support, data entry and reporting. | \$43.80 | \$82,175 (FY25) |
| | | \$62,106 (FY26) |
| | | \$82,175 (FY28) |
| Peer Mentor: A unit of service is defined as one hour of direct or indirect staff time and related work that may include peer support, coaching and encouraging youth through face-to-face meetings and telephone calls, facilitating a closed social media group, and sending inspirational text messages. | \$30.83 | \$12,825 (FY25) |
| | | \$10,860 (FY26) |
| | | \$12,825 (FY28) |
| TOTAL CONTRACT | | \$262,966 |
| Deliverables Description: | | |
| If Unit Cost is based on Hours of Staff Time | | |
| <ul style="list-style-type: none"> • Proof of Payroll Service (example include copies of paystubs, automated payroll reports) • Timesheet (example include time attendance records, activity log) • Cover Memo/Invoice (signed by authorized representative, including statement as to all units being claimed were 100% allocated to the Scope of Work) | | |

**FIRST AMENDMENT TO
COMMUNITY BASED AGENCY CONTRACT**

This First Amendment is made as of the _____, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Boys and Girls Clubs of Palm Beach County, Inc., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the AGENCY, whose Federal I.D. is 23-7060561.

WITNESSETH:

WHEREAS, the parties entered into a Community Based Agency Contract (Contract) dated September 17, 2024, (R2024-1250) in the amount of \$150,000, to fund Career Bound, from October 1, 2024, through September 30, 2027; and

WHEREAS, the parties desire to increase the Contract by \$12,000, for fiscal year (FY) 2026, for a new total not to exceed amount of \$162,000.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. **ARTICLE 3 – PAYMENTS TO THE AGENCY**, Paragraph A is hereby replaced with the following:
 - A. The COUNTY shall pay to the AGENCY for services rendered under this Contract not to exceed a total amount of ONE HUNDRED SIXTY-TWO THOUSAND DOLLARS (\$162,000) over a three (3) year period of which FIFTY THOUSAND DOLLARS (\$50,000) is budgeted in FY2025, SIXTY-TWO THOUSAND DOLLARS (\$62,000) is budgeted in FY2026 and FIFTY THOUSAND DOLLARS (\$50,000) is budgeted in FY2027 for the term of this Contract. The AGENCY will bill the COUNTY on a monthly basis, or as otherwise provided, at the amounts set forth in the attached **Exhibit B-1** (Unit Cost of Service Rate and Definition) for services rendered toward the completion of the attached Scope of Work. Where incremental billings for partially completed items are permitted, the total billings shall not exceed the estimated percentage of completion as of the billing date.
3. **Exhibit A** is hereby replaced in its entirety with **Exhibit A-1**, attached hereto and incorporated herein by reference.
4. **Exhibit A, Form 1 (Monthly Reports Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 1 (Monthly Reports Format)**.
5. **Exhibit A, Form 2 (Quarterly Reports Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 2 (Quarterly Reports Format)**.

6. **Exhibit A, Form 3 (Logic Model)** is hereby replaced in its entirety with **Exhibit A-1, Form 3 (Logic Model)**.
7. **Exhibit A, Form 4 (Annual Report Format)** is hereby replaced in its entirety with **Exhibit A-1, Form 4 (Annual Report Format)**.
8. **Exhibit B** is hereby replaced in its entirety with **Exhibit B-1**, attached hereto and incorporated herein by reference.
9. All other provisions of the Contract not modified in this First Amendment remain in full force and effect.

{Remainder of page left blank intentionally}

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and the AGENCY has hereunto set its hand the day and year above written.

AGENCY:

Boys and Girls Clubs of Palm Beach County, Inc.
Company Name

DocuSigned by:
Jaene Miranda
CC8CD1F957E84FF...
Signature

Jaene Miranda
Typed Name

President & Chief Executive Officer
Title

ATTEST:

**MICHAEL A. CARUSO, CLERK OF
THE CIRCUIT COURT &
COMPTROLLER**

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Signed by:
Jessica Bober Rosenthal
0A863AE2174C423...
By: _____
Assistant County Attorney

COUNTY:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: _____
Sara Baxter, Mayor

APPROVED AS TO TERMS
AND CONDITIONS

Signed by:
Ike Powell
A40B0A42E35C42E...
By: _____
Youth Services Department

EXHIBIT A-1 SCOPE OF WORK

Contract Period: October 01, 2024 - September 30, 2027

Agency Name: Boys and Girls Clubs of Palm Beach County, Inc. (BGCPBC)

Program Name: Career Bound

Target Population: Middle School Age Youth, High School Age Youth

Geographic area(s) served: Delray Beach, West Palm Beach

Commission District(s): District 7

Overview:

Career Bound is a wide-ranging, innovative teen program designed to break the cycle of generational poverty, by ensuring that BGCPBC members have the skills, knowledge, and self-awareness they need to plan and build a viable career. The program utilizes a staff-directed, personalized approach to help youth members: identify career goals; acquire skills and aptitudes to submit competitive applications to post-secondary educational institutions and certificate-granting technical training centers; acquire job-readiness skills; increase essential life skills; obtain technology skills and gain knowledge of careers in high growth industries through hands-on learning in Career Exploration Labs; and obtain gainful employment at BGCPBC which includes year-round training and coaching.

Evidence-based model or promising practice:

The implementation of Career Bound adheres closely to Formula for Impact and utilizes several research-informed programs, including Boys and Girls Club of America's Career Launch, Money Matters (financial literacy) and Diplomas to Degrees.

Sources of relevant evidence-based programs are based on What Works Clearinghouse. The WWC uses rigorous standards to review education research, offering evidence of effectiveness on a wide range of project components. An example includes the federally funded initiative Gaining Early Awareness and Readiness for Undergraduate Programs.

Observed Need/Risk Factor(s) that will be addressed:

County, state, and national data consistently report that many youth lack the skills, knowledge and experiences needed to earn high school diplomas, pursue a post-secondary education or enter the workforce. BGCPBC Career Bound Program engages teens in work and training opportunities and post-secondary career planning while supporting academic achievement to improve their educational experience, help reduce high school dropout rates and support their transition to college. BGCPBC considers it imperative to meet the growing needs of youth to change the trajectory of generational poverty, to keep youth on track to graduate high school, to help them successfully matriculate into post-secondary programs, and to prevent unemployment or underemployment as adults.

Services:

The AGENCY will provide the following services:

- Academic Enrichment:
 1. Academic Enrichment Initiative features project-based learning delivered by certified teachers designed to boost academic performance in English language arts, math, and science.
 2. Career Bound Coaches provide support in all aspects of college, career, and workforce preparation.
 3. Personalized Career Plans created for each teen based on their career interest and current academic standings.
- Career Exploration:
 1. Foundational Education utilizing Boys & Girls Clubs of America curricula.
 2. Florida Shines comprehensive, online education, and career planning.
 3. Speakers Bureau features guest speakers to discuss career paths and employment opportunities.
- College Readiness:
 1. E-learning tool OnTrack to Post-Secondary Education
 2. 1:1 FAFSA assistance
 3. Cappex, online colleges search tool
 4. Assistance with applying to post-secondary institutions and scholarships
 5. College tours
- Workforce Readiness:
 1. Employment as Junior Counselors
 2. Experiential Learning Labs to explore STEM careers

Outcomes:

The following outcomes will be tracked:

- 45 of 60 (75%) Youth attain college readiness as evidenced by pre-/post-assessment results. (FY25 & FY27)
- 54 of 60 (90%) Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. (FY25 & FY27) 60 of 80 (75%) Youth attain college readiness as evidenced by pre-/post-assessment results. (FY26)
- 72 of 80 (90%) Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. (FY26)

Reports Submission:

The AGENCY shall provide monthly, quarterly and annual data for all program participants funded in this Contract. The reports shall be presented in a format acceptable to COUNTY.

- Monthly Report format, Exhibit A-1, Form 1
- Quarterly Report format, Exhibit A-1, Form 2
- Logic Model, Exhibit A-1, Form 3
- Annual Report format, Exhibit A-1, Form 4

Projected number of Clients Served:

60 Youth (FY25)
80 Youth (FY26)
60 Youth (FY27)

EXHIBIT A-1, FORM 1

Monthly Reports Format

The AGENCY will submit monthly reports by entering program specific data into the CBA Portal.



**MONTHLY COMPLIANCE REPORT
COMMUNITY BASED AGENCY CONTRACT**

Contract Period: 10/01/2024 - 09/30/2027

Boys and Girls Clubs of Palm Beach County, Inc.

Month: Choose an item.

| Services | Current Status | Explanation |
|--|-----------------|---|
| Academic Enrichment: 1. Academic Enrichment Initiative features project-based learning delivered by certified teachers designed to boost academic performance in English language arts, math, and science. 2. Career Bound Coaches provide support in all aspects of college, career, and workforce preparation. 3. Personalized Career Plans created for each teen based on their career interest and current academic standings. | Choose an item. | Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation. |
| Career Exploration: 1. Foundational Education utilizing Boys & Girls Clubs of America (BGCA) curricula. 2. Florida Shines comprehensive, online education, and career planning. 3. Speakers Bureau features guest speakers to discuss career paths and employment opportunities. | Choose an item. | Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation. |
| College Readiness: 1. E-learning tool OnTrack to Post-Secondary Education 2. 1:1 FAFSA assistance 3. Cappex, online colleges search tool 4. Assistance with applying to post-secondary institutions and scholarships 5. College tours | Choose an item. | Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation. |
| Workforce Readiness: 1. Employment as Junior Counselors 2. Experiential Learning Labs to explore STEM careers | Choose an item. | Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation. |

Please list any program specific challenges your agency experienced during this reporting period:

Click here to list any program specific challenges your agency experienced during this reporting period.

Please list any program specific accomplishments your agency experienced during this reporting period:

Click here to list any program specific accomplishments your agency experienced during this reporting period.

Please report your outcomes achieved for this month.

Target: 45 of 60 (75%) Youth attain college readiness as evidenced by pre-/post-assessment results. (FY25 & FY27)

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 54 of 60 (90%) Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. (FY25 & FY27)

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 60 of 80 (76%) Youth attain college readiness as evidenced by pre-/post-assessment results. (FY26)

Actual for the month: ___ of ___ (___%)

Total number served this month:

Target: 72 of 80 (90%) Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. (FY26)

Actual for the month: ___ of ___ (___%)

Total number served this month:

Unit Cost of Service Rate Definition

A unit of service is defined as one hour of direct or indirect client services that may include academic enrichment, career exploration, college readiness, workforce readiness, data entry and reporting.

Unit Cost of Service Rate is \$38.96 (FY25)

Total Cost of Service \$50,000.00 (FY25)

Unit Cost of Service Rate is \$38.96 (FY26)

Total Cost of Service \$62,000.00 (FY26)

Unit Cost of Service Rate is \$38.96 (FY27)

Total Cost of Service \$50,000.00 (FY27)

Click here to report on number of units being claimed for this reporting period.

Report approved and submitted by: *Click or tap here to enter text.*

Title of signatory: *Click or tap here to enter text.*

EXHIBIT A-1, FORM 2
Quarterly Reports Format

The AGENCY will submit quarterly reports by entering program specific data into the CBA Portal.



CBA Quarterly Outcomes Report

| Outcome | Validator | Projected % | Actual Outcome % | Projected # to be Served | Actual # Served | Projected # to Attain Outcome | For GCS Review | Comments |
|--|--|-------------|------------------|--------------------------|-----------------|-------------------------------|----------------|----------|
| Mentors are successfully matched with youth. | Mentor/Mentee Matching Log | 80% | 101% | 200 | 156 | 80 | Y | |
| Mentors complete training and effective interactions with youth, including trauma-informed care. | Attendance logs and training records for mentors | 90% | 76% | 100 | 76 | 90 | N | |
| Youth achieve and/or maintain academic achievements. | Student progress and report cards | 80% | 75% | 100 | 75 | 95 | Y | |

EXHIBIT A-1, FORM 3

Logic Model



Boys and Girls Clubs of Palm Beach County, Inc.

LOGIC MODEL

Family

Agency

Community

| Column 1 | Column 2 | Column 3 | Column 4 | Column 5 | Column 6 | Column 7 | Column 8 |
|---|--|--|---|---|---|---|--|
| Problem/Situation | Service/Activity | Outcome | Indicator | Results | Measurement Tool | Data Source | Frequency |
| <i>Instruction: Need/ Problem/ Situation</i> | <i>Instruction: What your Agency is doing, such as meetings, trainings, and events in order to achieve outcomes; include # of Clients Served, Timeframe & # of Units</i> | <i>Instruction: Statement of Results Expected, such as change in knowledge, attitudes, skills, behaviors, conditions</i> | <i>Instruction: Number (#) and Percent (%) of Clients Expected to Achieve Outcome (# of Clients ÷ by # Served)</i> | <i>Instruction: Actual Number (#) and Percent (%) of Clients who Achieve the Outcome (# of Clients who achieved the outcome ÷ # Served)</i> | <i>Instruction: Evidence Collected (provide specific name of tool; examples of tools include: pre/post surveys or assessments, progress reports</i> | <i>Instruction: Collection Procedure & Personnel Responsible</i> | <i>Instruction: Time & Frequency of Evaluation/Outcome Measurement</i> |
| First-generation youth and youth from low-income households face limited access to resources and opportunities to engage in programs aimed at developing financial literacy and college preparedness skills, which can hinder their options after high school graduation. | Youth will receive college and post secondary preparedness sessions | Youth attain college readiness as evidenced by pre-/post-assessment results. | 45 of 60 (75%) Youth attain college readiness as evidenced by pre-/post assessment results. (FY26 & FY27) 60 of 80 (75%) Youth attain college readiness as evidenced by pre-/post-assessment results. (FY26). | | Pre-/post-assessment | Career Bound Managers will administer pre-/post-assessment | At the beginning and end of the course |
| First-generation youth and youth from low-income households face limited access to resources and support systems, which can hinder their academic progress and achievement. | Youth will receive daily academic support, tutoring, homework assistance, and grade monitoring. | Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. | 54 of 60 (90%) Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. (FY25) & FY27 | | Academic records | Career Bound Managers will collect youth academic records from Palm Beach County School District. | End of the school year |

Career Bound

DocuSign Envelope ID: 2C31051B-E6FE-8B56-8230-AE3D4D7153F1

| | | | | | | | |
|--------------------------|--|--|--|--|--|--|--|
| | | | 72 of 80 (90%) Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. (FY26) | | | | |
| Mission Statement | | | Our mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. | | | | |

EXHIBIT A-1, FORM 4

Annual Report Format

The AGENCY will submit an annual report by entering program specific data into the CBA Portal.



ANNUAL REPORT COMMUNITY BASED AGENCY CONTRACT

Contract Period: 10/01/2024 - 09/30/2027

Executive Summary

Agency Name: Boys and Girls Clubs of Palm Beach County, Inc.

Program Name: Career Bound

Reporting Period: 10/01/2024 - 09/30/2027

Prepared By: *Click here to enter name and contact information of the person preparing this report.*

Methods: *Click here to enter a short statement of the evaluation methodology.*

Outcomes: *Click here to enter a short statement about the program's outcomes.*

Conclusion: *Click here to enter a short statement that indicates if the program achieved its stated outcomes.*

Recommendations: *Click here to enter a short statement that include recommendations to address challenges and improve this program.*

Report approved and submitted by: *Click or tap here to enter text.*

Title of signatory: *Click or tap here to enter text.*

Date: *Click or tap here to enter date.*

Annual Report

Introduction:

Provide a brief description about your agency and the funded program.

Click here to enter text.

Scope of Work:

Describe the program's scope of work.

Click here to enter text.

Services:

- Academic Enrichment:
 1. Academic Enrichment Initiative features project-based learning delivered by certified teachers designed to boost academic performance in English language arts, math, and science.
 2. Career Bound Coaches provide support in all aspects of college, career, and workforce preparation.
 3. Personalized Career Plans created for each teen based on their career interest and current academic standings.
- Career Exploration:
 1. Foundational Education utilizing Boys & Girls Clubs of America (BGCA) curricula.
 2. Florida Shines comprehensive, online education, and career planning.
 3. Speakers Bureau features guest speakers to discuss career paths and employment opportunities.
- College Readiness:
 1. E-learning tool OnTrack to Post-Secondary Education
 2. 1:1 FAFSA assistance
 3. Cappex, online colleges search tool
 4. Assistance with applying to post-secondary institutions and scholarships
 5. College tours
- Workforce Readiness:
 1. Employment as Junior Counselors
 2. Experiential Learning Labs to explore STEM careers

Demographics:

Describe and provide totals for the population you served. Highlight any demographic information that is program specific, specify 'other' categories, and provide a summary of challenges and accomplishments serving this population.

Click here to enter text.

| Gender | (#) | (%) |
|--------|-----|-----|
| Female | | |
| Male | | |
| | | |

| | | |
|--|------------|------------|
| FTM | | |
| MTF | | |
| Other | | |
| Non-binary | | |
| Not Applicable | | |
| Unknown | | |
| Age | (#) | (%) |
| 0-4 | | |
| 5-10 | | |
| 11-13 | | |
| 14-18 | | |
| 19-22 | | |
| >22 | | |
| Unknown | | |
| Not Applicable | | |
| Race | (#) | (%) |
| Asian/Pacific Islander | | |
| Black or African American | | |
| Hispanic or Latino/a | | |
| Native American or American Indian | | |
| White | | |
| Other | | |
| Multiracial | | |
| Not Applicable | | |
| Unknown | | |
| Family Type | (#) | (%) |
| Two Parent Household | | |
| Single Parent Female Head of Household | | |
| Single Parent Male Head of Household | | |
| Grandparents | | |
| Other | | |
| Unknown | | |
| Not Applicable | | |
| Household Income | (#) | (%) |
| \$0.00 | | |
| <\$19,999 | | |
| \$20-29,999 | | |
| | | |

| | |
|----------------|--|
| \$30-39,999 | |
| \$40-49,999 | |
| \$50-59,999 | |
| >\$60,000 | |
| Unknown | |
| Not Applicable | |

Methodology:

Describe your process of data collection and data analysis. Include any statistical techniques and particular calculations you employed, and explain the rationale for your process.

Click here to enter text.

Outcomes:

Provide a narrative of your findings as supported by your data analysis. List and summarize outcome results as indicated below:

Target: 45 of 60 (75%) Youth attain college readiness as evidenced by pre-/post-assessment results. (FY25 & FY27)

Actual for the grant year: ___ of ___(___%) achieved outcome, as evidenced by [click here to enter Data Validator.](#)

Target: 54 of 60 (90%) Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. (FY25 & FY27)

Actual for the grant year: ___ of ___(___%) achieved outcome, as evidenced by [click here to enter Data Validator.](#)

Target: 60 of 80 (75%) Youth attain college readiness as evidenced by pre-/post-assessment results. (FY26)

Actual for the grant year: ___ of ___(___%) achieved outcome, as evidenced by [click here to enter Data Validator.](#)

Target: 72 of 80 (90%) Youth receive extracurricular support, and advance to the next grade level or achieve on-time graduation as evidenced by academic records. FY26)

Actual for the grant year: _ of ___(___%) achieved outcome, as evidenced by [click here to enter Data Validator.](#)

Charts:

Additional charts, graphs, descriptive statistics, and statistical outputs may also be included in this section

Click here to enter text, charts, or graphs.

Conclusions:

Conclude your report by summarizing your findings. Explain the impact of the outcomes above with program-related quantitative and qualitative data as applicable. Discuss any challenges and limitations of your program as well as your successes. Explain recommended changes to the programs based on your findings.

Click here to enter text.

EXHIBIT B-1
UNIT COST OF SERVICE RATE AND DEFINITION

The Scope of Work to be completed by the AGENCY as defined in Exhibit A-1, consist of submission to the COUNTY of certain "deliverables" as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Unit Cost of Service Rate and Definition:

| | | |
|--|---|--|
| Program Name: Career Bound | Community Based Agency: Boys and Girls Clubs of Palm Beach County, Inc. | |
| Contract Period: October 01, 2024 - September 30, 2027 | | |
| Unit Cost of Service Rate Definition | Unit Cost of Service Rate | Total Cost of Service |
| A unit of service is defined as one hour of direct or indirect client services that may include academic enrichment, career exploration, college readiness, workforce readiness, data entry and reporting. | \$38.96 | \$50,000 FY25 \$62,000 FY26 \$50,000 FY27 |
| TOTAL CONTRACT | | \$162,000 |
| Deliverables Description: If Unit Cost is based on Hours of Service | | |
| <ul style="list-style-type: none"> • Proof of Service (example include client sign-in sheets, attendance records, schedule) • Cover Memo/Invoice (signed by authorized representative, including statement as to all units being claimed were 100% allocated to the Scope of Work) | | |

