

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: June 9, 2026
Department: Planning, Zoning & Building
Submitted By: Contractor Regulations Section
At Large Board Name: Construction Industry Licensing Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the appointment of one (1) member to the Construction Industry Licensing Board (CILB) for the term of June 9, 2026 through June 8, 2029:

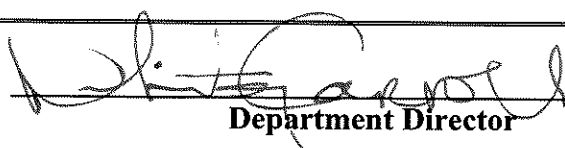
<u>Appointment</u>	<u>Seat #</u>	<u>Requirement</u>	<u>Recommended by</u>
Mark Griffith	13	Consumer Seat	Vice Mayor Woodward Commissioner Marino Commissioner Sachs

Summary: The CILB establishes qualifications and competence of contractors that work within the County. The CILB also provides for the testing and licensing of these contractors, and is empowered to discipline licensees, and hear citation appeals. The CILB was established by Special Act, Laws of Florida, Chapter 67-1876, as amended. The Special Act and, subsequently, Section 489.131, Florida Statutes sets forth the membership of the CILB, which consists of 15 members. The membership of the CILB shall be comprised of two (2) general contractors, and one (1) member of the following categories: building, residential, electrical, plumbing, HARV roofing, swimming pool, architect, engineer, and building official. Memo dated April 16, 2026 was sent to the Board of County Commissioners (BCC). The CILB currently has 11 out of 15 seats filled. Countywide (RM)

Background and Justification: The membership of the CILB consists of two (2) general contractors, and one (1) member of the following categories: building, residential, electrical, plumbing, HARV roofing, swimming pool, architect, engineer, and building official. In addition, Section 489.131, Florida Statutes requires that we have three (3) Consumer Representatives. The CILB establishes qualifications and competency of contractors that work within the County. The CILB also provides for the testing and licensing of these contractors and is empowered to discipline licenses.

Attachments:

1. Boards/Committees Application/Resume
2. Correspondences to the Board of County Commissioners
3. Special Act (excerpt regarding membership composition)
4. Current Membership List

Recommended by:  Department Director 5/29/2026
Date

Legal Sufficiency:  Assistant County Attorney 6/2/26
Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



PALM BEACH COUNTY
 BOARD OF COUNTY COMMISSIONERS
 BOARDS/COMMITTEES APPLICATION
 301 N Olive Avenue, WPB, FL 33401

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
 (Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I (OFFICE USE ONLY) Advisory Not Advisory

BOARD/COMMITTEE NAME: Construction Industry Licensing Board

TYPE OF APPOINTMENT: AT-LARGE REAPPOINTMENT NEW APPOINTMENT

TERM: 6/19/2026 START DATE 6/18/2029 END DATE

LENGTH OF TERM: 3 YEARS

SEAT #: 13

SEAT REQUIREMENT: None

COMPLETING AN UNEXPIRED TERM? YES NO

IF YES: DUE TO: RESIGNATION OTHER

COMPLETING TERM FOR: _____

ORIGINAL TERM EXPIRES: _____

**When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____*

SECTION II (to be completed by applicant) ***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last) MARK GRIFFITH

ADDRESS: 401 NW 15 STREET

CITY: BOCA RATON STATE: FLA ZIP: 33432

PHONE #: 561 676 2101

EMAIL: MARK@MGINSPECTOR.COM

BUSINESS/EMPLOYER NAME: MARK GRIFFITH LLC DBA WHOLESALE IMPACT WINDOWS DOORS & SHUTTERS

OCCUPATION: GENERAL CONTRACTOR

ADDRESS: 3878 PROSPECT AVE B7

CITY: WEST PALM BEACH STATE: FLA ZIP: 33432

MAILING PREFERENCE: RESIDENCE BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY: YES NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? YES X NO

If YES, please list: _____

CODE OF ETHICS TRAINING: ✓ COMPLETED DATE: 4/14/2020

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

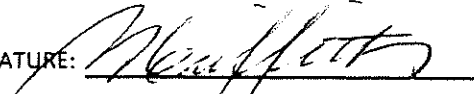
Training on the Palm Beach County Code of Ethics can be found on the web at:


<http://www.palmbeachcountyethics.com>

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: MARK GRIFFITH DATE: 04/13/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____
 COMMISSIONER'S SIGNATURE:  DATE: 5/4/26

SECTION IV - (OFFICE USE ONLY)
 APPOINTMENT MADE: YES NO
 BCC MEETING: _____ DATE _____
 Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

SECTION II - continued (to be completed by applicant)

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Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

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SIGNATURE: [Signature] PRINTED NAME: MARK GRIFFITH DATE: 04/13/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 4

COMMISSIONER'S SIGNATURE: [Signature] DATE: 5/4/2026

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
 BCC MEETING: DATE

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SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

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If YES, please list: _____

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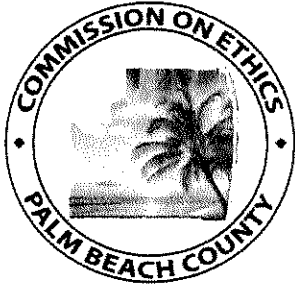
SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 5

COMMISSIONER'S SIGNATURE: [Signature] DATE: 5/18/2026

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
 BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.



Honesty - Integrity - Character

PALM BEACH COUNTY CODE OF ETHICS TRAINING ACKNOWLEDGMENT

Legal Name: Mark Griffith (Please print clearly)

Employee Identification Number: _____

Agency/Municipality: _____ Dept/Board: _____

By signing this acknowledgement, I am attesting that I have done the following:

Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

AND

Have completed additional training by viewing one of the following:

The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

A live presentation given on _____, 20__.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.


(Legal Signature)

04 15 2026

(Date)

Officials and Employees: Submit signed forms according to your agency's policy
Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APPROPRIATE PARTY AS HIGHLIGHTED ABOVE
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401

PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877.766.5920 Website: www.palmbeachcountyethics.com

MARK JEFFRY GRIFFITH

401 NW 15 STREET
BOCA RATON, FLORIDA 33432
MARK@MGINSPECTOR.COM
561 676 2101

Career Goals

I have accumulated a unique skill set with professional experience including 30 years of public service as a Firefighter together with extensive private business experience in the Construction, Real Estate, Mortgages, Property Inspection and Property Management.

Employment

Mark Griffith LLC – Riviera Beach, Florida

Wholesale Impact Windows Doors & Shutters 2023 to present

Mark Griffith LLC – Riviera Beach, Florida

Home & Insurance Inspections, January 2012 to present

City of Deerfield Beach – Deerfield Beach, Florida

Firefighter/Paramedic, August 1981 – August 2010

Anchorage Realty – North Palm Beach, Florida

Owned and operated a real estate brokerage, 2001 - 2005

Amvest Financial Services – Boca Raton and North Palm Beach, Florida

Owned and operated a mortgage origination service, 1999 - 2010

Calloway and Price Commercial Real Estate Appraiser – West Palm Beach, Florida

Commercial Real Estate Appraiser, September 1997 – September 1999

Griffith Construction – Boca Raton, Florida

Owned and operated general contracting and Design Company, April 1986 – Present

Experiences

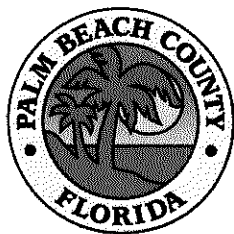
- Succeeded in earning a new MPA degree achieving a 3.75 gpa
- Served as a firefighter and paramedic and supervisor, working in teams to provide emergency services in both fire control and medical emergencies
- Negotiated bargaining unit contracts as Union officer and participated in building consensus in labor management relations and dispute resolution
- Exceptionally strong background in public pension evaluation and sustainability recommendations
- Providing City Park construction management services as a subcontractor for the City of Coconut Creek supervising park construction and building structures
- Responsible for providing and supervising subcontractors, estimating and assembling materials required for job process, awarding contracts, paying subcontractors and material suppliers, collecting for services rendered
- Performed Commercial real estate appraising services for various property types such as strip stores, shopping malls, apartment buildings, and vacant land
- Honed contract negotiating and processing skills while owner/operator of a Construction, Real Estate and Mortgage companies
- Volunteering in the Community through my involvement with my church and tutoring children of poor performing schools in math and reading

Education

Florida Atlantic University	Masters Public Administration	2015
Florida Atlantic University	B.S. Business Management	1991
Broward Community College	A.A. Degree	1976

Licenses

State of Florida Firefighter (previously held)
State of Florida Paramedic (previously held)
State of Florida General Contractor
State of Florida Real Estate Broker
State of Florida Real Estate Appraiser (previously held)
State of Florida Community Association Manager (previously held)
State of Florida Home Inspector



MEMORANDUM

**Planning, Zoning
& Building Department**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Compliance 233-5500
Contractor Regulations 233-5525
Administration Office 233-5005
Finance 233-5026
Executive Office 233-5228
www.pbc.gov/pzb



**Palm Beach County
Board of County
Commissioners**

- Sara Baxter, Mayor
- Marci Woodward, Vice Mayor
- Maria G. Marino
- Gregg K. Weiss
- Joel G. Flores
- Maria Sachs
- Bobby Powell Jr.

County Administrator

Joseph Abruzzo

TO: Mayor Baxter, Vice Mayor Woodward and Commissioners

FROM: Ricard Torrance, Director
Contractors Certification Section, PZB

DATE: April 16, 2026

RE: **Appointment to the Construction Industry Licensing Board (CILB) of Palm Beach County**

The purpose of this email is to request your support for the nomination and appointment of a new board member to the Construction Industry Licensing Board (CILB). The nominee is as follows:

-Mr. Mark Griffith, who is a new appointment and has volunteered for the currently vacant Consumer Seat (seat 13).

The term for this nominee would begin May 1, 2026, through April 30, 2029. The application and resume for the above-mentioned member are attached for your review and signature located on page two (2).

The CILB was created by Special Act 67-1876 in 1967 and is comprised of 15 members, representative of the construction industry and citizens within Palm Beach County. Although specific member representation is set forth in Special Act 67-1876 and Chapter 489 F.S. as amended, the members are appointed by the BCC.

The CILB is responsible for approving all applications for certification examinations and requests for change of status and may take disciplinary action against a county certified contractor for violation of contractor certification laws. The CILB meets monthly (except during the month of November), usually on the fourth Monday.

Please respond within the next ten (10) days identifying the current member appointment or your choice of a new nominee. A copy of the candidate's resume must also be provided.

Should you have any questions regarding this request for nominations, please contact Jessica Manrique at (561) 233-5540 or jmanrique@pbc.gov as soon as possible.



Special Act, Chapter 67-1876, Laws of Florida as amended

Board Member Qualifications

Section 3, Construction Industry Licensing Board of Palm Beach County, organization, meetings, powers, duties. --

- (A.) The Construction Industry Licensing Board of Palm Beach County is hereby created and composed of the following: two general contractors, one contractor who is primarily engaged in the business of furnishing those services to which a building contractor is limited, one contractor who is primarily engaged in the business of furnishing those services to which a residential contractor is limited, one electrical contractor, one plumbing contractor, one HARV contractor, one roofing contractor, one swimming pool contractor, one architect, one engineer, and one full-time building official, employed by a local government within Palm Beach County who meets the requirements of the Building Officials Association of Florida. AU members of the Board shall be appointed by the Palm Beach County Board of County Commissioners.
- (B.) To be eligible for appointment each contractor member shall be:
- (1) Actively engaged in the construction business in Palm Beach County and have held a certificate of competency in his name and have been so engaged for a period of not less than 5 consecutive years immediately before the date of his appointment, and be a resident of Palm Beach County. The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County.
 - (2) Each member of the Board except the Building Official shall hold a valid certificate issued by this Board or the state of Florida in addition to having the qualifications required in subsection (B) (1) above.
 - (3) In the event that any member of the Board no longer possesses the qualifications required in subsection (B) (1) and (B) (2) above, said member may be suspended or removed as a member of the Board upon a majority vote. If a member fails to attend three successive, regular scheduled meetings, he may be removed by a majority vote of the Board.
- (C.) All terms of office expire on September 30 of the last year of the term. As the terms of members expire, the Board of County Commissioners shall appoint a member to fill the vacancy for a term of 3 years, but no member shall serve for more than two consecutive terms but may be reappointed after a three (3) year hiatus. Vacancies in the membership of the board for any cause shall be filled by the Board of County Commissioners for the balance of the unexpired term.



Board Member Qualifications

Florida Statutes 489.131 Applicability:

- (10) No municipal or county government may issue any certificate of competency or license for any contractor defined in s. 489.105(3)(a)-(o) after July 1, 1993, unless such local government exercises disciplinary control and oversight over such locally licensed contractors, including forwarding a recommended order in each action to the board as provided in subsection (7).

Each local board that licenses and disciplines contractors must have at least two consumer representatives on that board. If the board has seven or more members, at least three of those members must be consumer representatives. The consumer representative may be any resident of the local jurisdiction who is not and has never been, a member or practitioner of a profession regulated by the board or a member of any closely related profession.
(7/1/93)

Board of County Commissioners:

Urges all associations to join Palm Beach County in encouraging diversity in your Board nominations. Diverse representation in our Board appointments is key to promoting a wider variety of perspectives and approaches to policy development, strategic planning, and regulatory implementation for our citizens. (11/5/09)

Industry Trade	Seat	Requirements		
		Must be a Resident of Palm Beach County	Actively engaged in construction for 5 consecutive years prior to seat assignment	Hold a State of Florida license or a CILB issued license.
General Contractor	3,5	√	√	State/CILB
Residential Contractor	6	√	√	State/CILB
Building Contractor	11	√	√	State/CILB
HARY Contractor	1	√	√	State/CILB
Electrical Contractor	2	√	√	State/CILB
Plumbing Contractor	8	√	√	State/CILB
Roofing Contractor	4	√	√	State/CILB
Swimming Pool Contractor	10	√	√	State/CILB
Building Official	7	√	√	State
Engineer	9	√	√	State
Architect	12	√	√	State
Consumer Representative	13,14,15	√	Nothing Construction Related	Nothing Construction Related

2025-2026**Construction Industry Licensing Board of Palm Beach County - Members*****Richard Kaplan, Chairman – Seat 8*** ***Jim Pickard, Vice Chairman – Seat 1***

James L Pickard– C/M HARV Contractor #CAC-1817971 -2014 CMI Air Conditioning and Electrical 202 Old Dixie Highway Lake Park, FL 33403 jim@cmjac.com	2024-2027 844-1004 B	Jeff Remas- C/M Building Official #BU-2134 Town of Highland Beach 3616 S. Ocean Boulevard Highland Beach, FL 33487 bco@highlandbeach.us	2023/26-E (561) 278-4540 B
	Seat #1		Seat #7
Damaris Guardado H/F Electrical Contractor #EC-13007236 DRG Electric 302 North L Street Lake Worth Beach FL, 33460 Damaris@drgelectric.com	2022/27-E (561)-574-7590 B	Richard L. Kaplan-C/M Plumbing Contractor #CFC-1427435-2007 Wright Brothers Contracting Services, Inc. 6715 White Dr. Riviera Beach, FL 33407 thesouthernplumber@gmail.com	2024/27-E (561) 441-4002 B
	Seat #2		Seat #8
Jerry E. Wilson –C/M General Contractor #CGC-1523128-2015 Bespoke Design & Consulting 765 Hibiscus Ave Juno Beach, FL 33408 jw@bespokei3.com	2022/25-E (561)-512-6376 B	Engineer	
	Seat #3		Seat #9
Pete Dzenutis- C/M Roofing Contractor # CCC-044891 P.O Box 13148 North Palm Beach, FL 33408	2025/27 (561)-444-0892	James W. Stevens-C/M Swimming Pool Contractor #U-19340 Crystal Blue Pools Inc. 6884 152 nd Dr. N Palm Beach Gardens, FL 33418 Jwstevens.pro@gmail.com	2024/26 E (561) 309-6424 B
	Seat #4		Seat #10
Allen R. Gast– C/M General Contractor #CGC- 1509208-2005 Gast Construction Group Inc 333 Southern Blvd, Unit 102 West Palm Beach, FL 33405 allen@gastconstructiongroup.com	2026/29 (561)-281-1001 B	Jim Auld – C/M Building Contractor #CBC-047611-2004 OHLA Building Executive 9675 NW 117 th Ave, Suite 108 Miami, FL 33178 Jauld.builder@gmail.com	2022/25-E (786) 418-3740 B
	Seat #5		Seat #11
Frank Coppola Residential Contractor CBC # 1263158 Coppola Brothers LLC 6061 Gun Club Road West Palm Beach, Fl, 33415 F.Coppola@CoppolaBrothersLLC.com	2026-2029 (908) 391-8809	Connor Peede Architect Alexis Knight Architects 100 NE 6 th Street, Suite 102 Boynton Beach FL 33435 cpeede@akarchitectsinc.com	2024/27 (561) 379-3095
	Seat #6		Seat #12