

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 9, 2026

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) A Park Ranger Services Agreement (Agreement) with the Palm Beach County Sheriff's Office (PBSO) for the performance of park ranger services with law enforcement supervision in County operated parks effective August 12, 2026, through September 30, 2029, with automatic yearly renewals, unless one party terminates the Agreement.
- B) Budget Transfer of \$699,878 within the General Fund to PBSO from the Parks and Recreation Department (Parks).

**Summary:** Parks desires to ensure a high-profile patrol to promote a high degree of protection, security and customer service in all County operated parks. PBSO is the subject-matter expert in public safety and security operations with law enforcement supervision County-wide. PBSO has the capacity to provide advanced training, staffing, and enforcement resources not currently available to the in-house park ranger program. Under the Agreement, PBSO will provide thirty (30) full-time park ranger specialists, six (6) park ranger coordinators, one (1) administrative aide, one (1) lieutenant, and one (1) sergeant to perform services within County parks. Those persons presently performing the services, functions, and responsibilities similar to those described in the Agreement will be separated from County employment effective August 11, 2026. All applicants for the program under PBSO must successfully complete the PBSO standard hiring process. Parks will provide PBSO an office space within John Prince Park including ground maintenance, pest control, alarm services, janitorial services and utilities. Parks will also provide to PBSO the current furnishings, equipment and fleet of twenty-six (26) park ranger vehicles so there will be no gap in public service. At the termination of this Agreement PBSO will return to Parks the equivalent vehicles and equipment. Countywide (AH)

**Background and Policy Issues:** More than 22 million visits were made to County parks last year. Customer service, visible patrol, and County Code Chapter 21 (Park Ordinance) enforcement are a challenge for the County's current operation. Having 110 parks and facilities county-wide also presents challenges geographically. Tracking of public safety metrics in the County park system, an escalation of uncivil public behavior, and large crowd control issues at certain parks and on certain days helped identify the need for additional public safety resources under the management of law enforcement. Although the Park Rangers will not be sworn officers, under the management of PBSO they will receive a higher level of training and have access to law enforcement resources County-wide. A Park Police unit under the leadership of PBSO previously patrolled the County Parks until 2010. This Agreement will require PBSO, who is the subject matter expert in public safety and security operations with law enforcement supervision, to take over the Park Ranger services for the County.

**Attachment:**

- 1. PowerPoint presentation
- 2. Agreement
- 3. Budget Transfer

Recommended by:   
Department Director

4/28/2026  
Date

Approved by:   
Deputy County Administrator

5/13/26  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	<u>\$5,010,105</u>	<u>\$5,260,610</u>	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>*</u>	<u>\$5,010,105</u>	<u>\$5,260,610</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<u>3</u>	_____	_____	_____	_____
<b>Is Item Included in Current Budget:</b>		Yes	<u>X</u>	No	_____
<b>Does this item include use of Federal Funds?</b>		Yes	_____	No	<u>X</u>
<b>Does this item include use of State Funds?</b>		Yes	_____	No	<u>X</u>

**Budget Account No.:**

Fund 0001 Dept 160 Unit 1601 Object 9498  
 Fund 0001 Dept 580 Unit 5160 Object 1201

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

\*Funds for FY 2026 are being allocated from the existing Parks Security budget: 0001-580-5160-1201. There is no fiscal impact for FY 2026.

\*When the FY 2027 budget was prepared, the Parks Security total cost was \$3,957,300. The transfer to PBSO will be an additional \$1,052,805.

Under this agreement, Parks will be eliminating 36 permanent and 25 non-permanent positions. In exchange, PBSO will provide thirty (30) full-time park ranger specialists, six (6) park ranger coordinators, one (1) administrative aide, one (1) lieutenant, and one (1) sergeant to perform services within County parks.

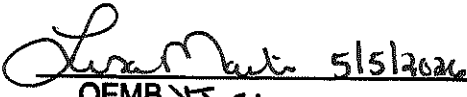
Funding for future fiscal years will be discussed at the Board of County Commissioners Budget Workshop on June 9, 2026.

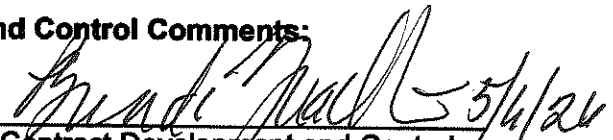
**C. Departmental Fiscal Review:**

  
\_\_\_\_\_

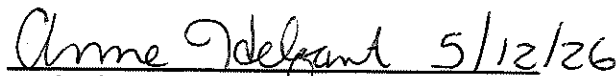
**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
OFMB 5/5/2026  
VS 5/5

  
Contract Development and Control 5/4/26

**B. Legal Sufficiency:**

  
Assistant County Attorney 5/12/26

**C. Other Department Review:**

Ric L. Bradshaw  
Digitally signed by Ric L. Bradshaw  
 Date: 2026.05.05 08:04:16 -0400  
 \_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment

**Park Ranger Service Agreement**

This Agreement is made and entered into on the 9<sup>th</sup> day of June, 2026, between Ric L. Bradshaw, Sheriff of Palm Beach County, Florida, hereinafter referred to as "SHERIFF," and Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY", hereinafter referred to collectively as the "Parties."

**WITNESSETH**

**WHEREAS**, although the COUNTY has park rangers that patrol its parks, the COUNTY does not have a law enforcement department and the COUNTY wishes to have a high-profile patrol in its COUNTY operated Parks service area throughout Palm Beach County, hereinafter referred to as "PARKS", to promote a high degree of protection, security, and customer service for the PARKS and members of the public who visit the PARKS by a law enforcement department; and

**WHEREAS**, the COUNTY and the SHERIFF desire to contract for performance of park ranger services with law enforcement supervision within the PARKS of the County; and

**WHEREAS**, the parties desire to enter into an interlocal agreement for park ranger services within the PARKS.

**NOW THEREFORE**, in consideration of the mutual covenants and promises of the parties hereto, the SHERIFF and the COUNTY agree as follows:

**1. RECITALS**

The recitals set forth above are true and correct and form a part of this Agreement.

**2. LOCATION OF PARK RANGER SERVICES**

The SHERIFF shall provide park ranger services, hereinafter referred to as "Services", within the geographical area of the PARKS and around the perimeter of such areas.

**3. SCOPE OF PARK RANGER SERVICES**

- a) The SHERIFF shall provide the required personnel to perform full-time park ranger services, as described in the attached Exhibit A. In providing Services within the PARKS, the SHERIFF shall exercise the authority granted to him by the Constitution and the laws of the State of Florida and as prescribed in Article 8, Section 4, of the Florida Constitution, and the Palm Beach County Code.
- b) The SHERIFF shall provide thirty (30) full-time park ranger specialists, six (6) park ranger coordinators, one (1) administrative aide, one (1) lieutenant, and one (1) sergeant to perform Services within the PARKS. However, the COUNTY understands that all 30 park rangers may not be available upon the Effective Date of this Agreement and agree to allow a reasonable period of time for the SHERIFF to provide all 30 park rangers. The employees

will be chosen by the SHERIFF. The term "full-time" means an employee who works a minimum of 40 hours per week.

#### **4. TERM OF THE AGREEMENT**

The SHERIFF shall provide Services beginning on August 12, 2026 through September 30, 2029, with two automatic one (1) year renewals or until terminated as set forth below.

#### **5. PROVISION OF SUPPLIES**

The Sheriff shall furnish and supply all necessary labor, supervision, equipment and supplies necessary to maintain the service level at all of the PARKS.

#### **6. PERSONNEL**

- a) Those persons presently employed by the COUNTY who are performing the services, functions, and responsibilities similar to those described in this Agreement will be separated from COUNTY employment effective **August 11, 2026**.
- b) All applicants must successfully complete the SHERIFF's standard hiring process. Only those individuals who meet the SHERIFF's employment standards, including, but not limited to, background investigation, medical evaluation, and drug screening, will be eligible for hire by the SHERIFF. Nothing in this Agreement shall be construed to require the SHERIFF to hire any particular individual or to waive any portion of its hiring criteria.
- c) Any employment relationship between the SHERIFF and individuals who apply and are hired pursuant to this Agreement shall constitute a new and independent employment relationship, governed solely by the SHERIFF's policies, procedures, and applicable law. All persons hired by the Sheriff will be required to complete a one-year probationary period and must successfully complete any applicable field training officer ("FTO") programs.
- d) The SHERIFF will be responsible for supervising, disciplining, and setting policies pertaining to terms and conditions of employment for those employees performing Services within the PARKS.

#### **7. EMPLOYEE CLAIMS**

- a) The COUNTY shall disclose any and all current or potential disputes, grievances, charges, complaints or proceedings, involving any employee or any collective bargaining representative of the employees, which would have a material adverse effect on this Agreement or the COUNTY's or SHERIFF's obligations hereunder.
- b) The COUNTY shall disclose any and all current or potential claims by any employee, who may become an employee of the SHERIFF, against the COUNTY and known to the COUNTY on account of (a) overtime pay, other than overtime pay for the current payroll period; (b) wages or salary for any period other than the current payroll period; (c) vacation,

compensatory time, time off or pay in lieu of vacation or time off, other than that earned in respect of the current calendar year; or (d) any violation of any applicable law relating to minimum or maximum hours of work.

- c) The COUNTY shall disclose all employee claims for accrued and unpaid sick days, accrued and unpaid vacation days, accrued and unpaid personal days, other accrued leave time and compensatory time, and all other employee claims or potential claims, by any county employee who may become an employee of the SHERIFF.
- d) All such disclosures by the COUNTY shall be provided to the SHERIFF prior to the Effective Date of this Agreement.
- e) The COUNTY shall be and remain responsible for all claims resulting from incidents which occurred prior to the Effective Date of this Agreement, whether or not such claims were filed prior to the Effective Date.

#### **8. ASSUMPTION OF OBLIGATIONS**

- a) Nothing in this Agreement shall be construed to create or imply any form of successorship, continuation, or assumption by the SHERIFF of the COUNTY's prior or existing collective bargaining relationships, labor obligations, or employment liabilities of any kind. The SHERIFF is not a successor employer to the COUNTY for purposes of Chapter 447, Florida Statutes, or for any other federal, state, or local law governing labor relations, employment, or collective bargaining.
- b) The SHERIFF shall not be deemed to have assumed, adopted, or continued any collective bargaining agreement, memorandum of understanding, grievance procedure, past practice, personnel policy, wage schedule, benefit program, or any other term or condition of employment previously established or maintained by the COUNTY.
- c) Further, nothing in this Agreement shall obligate the SHERIFF to recognize any labor organization as the representative of any applicant or newly hired employee, and any such recognition shall occur only in accordance with the procedures required by Chapter 447, Florida Statutes.

#### **9. PARK RANGER OFFICE SPACE**

- a) The COUNTY shall provide office space within John Prince Park for the park rangers. This office space will be utilized to carry out the Services within the COUNTY's PARKS service areas. The COUNTY shall provide for continuing expenses including necessary improvements and maintenance.
- b) The COUNTY agrees to maintain and keep in good repair, or cause to be maintained or repaired, to include necessary building/ground maintenance, pest control, alarm services, janitorial services at current levels of services, and utilities at no cost to the SHERIFF for those facilities designated as the park ranger services. The SHERIFF shall maintain the

office space in a clean condition, free from debris, with normal use excepted. In the event the SHERIFF, his employees, or appointees destroy, deface, damage, impair, or remove any part of the office space, the SHERIFF will be responsible, to the extent permitted by law, for repairing or replacing such property.

- c) Future space planning shall be coordinated with the SHERIFF and the COUNTY. The final decision shall be the responsibility of the COUNTY.
- d) Any fixtures, furnishings, and equipment, or other property located in the park ranger office space purchased by the SHERIFF for the office either before or during the term of this Agreement, are and will remain the property of the SHERIFF. Any fixtures, furnishings, and equipment purchased by the COUNTY are and will remain the property of the COUNTY, unless otherwise donated or released to the SHERIFF.
- e) The use and occupancy by the SHERIFF of the office space shall include the use in common with others entitled thereto of the automobile parking areas, driveways, pathways, entranceways, means of ingress and egress, loading and unloading facilities, and other facilities as may be designated from time to time by the COUNTY; subject, however, to the terms and conditions of this Agreement.
- f) The COUNTY shall, during the term of this Agreement, at its sole cost and expense, maintain appropriate insurance coverage to include general liability and fire and casualty coverage, either through a commercial insurance carrier or a self-insurance program of sufficient coverage, to protect the COUNTY and the SHERIFF in the event of claims relating to the park ranger office space or damage/destruction of the office provided to the SHERIFF under this Agreement. The COUNTY shall provide a copy of its insurance policy to the SHERIFF within thirty (30) days of the effective date of this Agreement, or documents providing for its self-insurance.
- g) The COUNTY's failure to provide the SHERIFF with a park ranger office space may require the SHERIFF's Park Rangers to attend roll call or perform office duties at another location.

#### **10. VEHICLE FLEET AND EQUIPMENT**

- a) Within 45 days of the Effective Date, or unless otherwise agreed to by the parties, the COUNTY shall transfer title and ownership interest of the COUNTY's current furnishings, equipment, and vehicles (including any attached equipment) to the SHERIFF in an "as is" condition. Upon the expiration or earlier termination of this Agreement, the SHERIFF shall return to the COUNTY all previously transferred equipment and vehicles used by the SHERIFF or equivalent conditioned equipment and vehicles.
- b) At the expiration of the term of this Agreement, The SHERIFF will retain ownership and disposition rights of vehicles and equipment purchased by the SHERIFF.

- c) Each vehicle shall prominently display on the vehicle's exterior "PARK RANGER", designed to match the scheme of Sheriff's vehicles. The SHERIFF shall furnish the design and update the vehicle exteriors.

**11. TERMINATION**

This Agreement may be terminated by either party without cause upon written notice by January 1 to be effective October 1 of that same year. If either party fails to fulfill its obligations under this Agreement the other party shall have the right to terminate this Agreement by giving written notice of any deficiency and its intent to terminate. The party receiving such notice shall have ninety (90) days from receipt of notice to correct the stated deficiency. If the defaulting party fails to timely correct the deficiency, this Agreement shall terminate at the expiration of the ninety (90) days, unless otherwise agreed by the parties in writing.

Nothing in this Agreement shall be construed to require the SHERIFF to terminate or release any employee. However, in the event of termination of this Agreement, employees assigned to perform services under this Agreement may, at their sole discretion, seek employment with the COUNTY, and the COUNTY agrees to give good faith consideration to such individuals in accordance with its standard hiring practices, policies, and procedures.

**12. MODIFICATION**

No additions, alterations, or variations from the terms of this Agreement will be valid, nor can the provisions of this Agreement be waived by either party, unless such addition, alteration, variation, or waiver is expressed in writing and signed by the parties hereto.

**13. FUNDING**

The budgetary requirement for services beginning August 12, 2026 through September 30, 2026, totaling \$699,878 shall be provided by the COUNTY through a budget transfer upon contract execution. Contingent upon timing of contract execution, the budgetary requirement for services beginning October 1, 2026 through September 30, 2027, totaling \$5,010,105 shall be provided by the COUNTY through either a budget amendment during the FY 2027 budget adoption process or a budget transfer post budget adoption. The funding requirements for services rendered thereafter will be included in the SHERIFF's annual budget proposal and correspondingly included in the COUNTY's annual budget proposal as contracted services. Services beginning October 1, 2027 through September 30, 2028, shall be \$5,260,610. The total amount for services for the subsequent Agreement year and renewals shall be projected by the SHERIFF and transmitted to the Director of Parks and Recreation no later than April 1st of each year for the subsequent Agreement year. The value of the Agreement will automatically adjust to that figure on the following Agreement anniversary date, provided that the methodology for calculating the costs has not been modified. This Agreement is expressly contingent upon annual appropriations by the Palm Beach County Board of County Commissioners for the purposes of this Agreement. If the Palm Beach County Board of County Commissioners does not allocate funds for the purposes of this Agreement for any year of the Agreement, neither the SHERIFF nor the COUNTY will be obligated to perform under the terms of this Agreement.

#### **14. NOTICE AND EXCHANGE OF INFORMATION**

Notices and exchanges of information required under this Agreement will be made as follows:

The COUNTY's liaison and authorized representative will be Jennifer Cirillo, Director, Parks and Recreation, (561) 966-6613, Lake Worth, Florida, or her designee. All notices required under this Agreement will be deemed sufficient if sent by certified mail (return receipt requested), hand delivery or facsimile with a delivery receipt to Jennifer Cirillo at 2700 Sixth Avenue South, Lake Worth, Florida 33461, with a copy to the Palm Beach County Attorney's Office, Care of: Attorney for the Parks and Recreation Department; 301 North Olive Avenue, 6<sup>th</sup> Floor, West Palm Beach, Florida 33401.

The SHERIFF's authorized representative will be Artis Ford, Major, Palm Beach County Sheriff's Office, (561) 688-3704, West Palm Beach, Florida, or his/her successor. All notices required under this Agreement will be deemed sufficient sent by certified mail (return receipt requested), hand delivery or facsimile with a delivery receipt to Palm Beach County Sheriff's Office, Attention: Artis Ford, Major, P.O. Box 24681, West Palm Beach, Florida 33416.

All notices will be deemed received based upon the delivery receipt date. Any change in the address where notices are to be delivered shall be provided in writing and shall be effective five days after receipt.

#### **15. INDEMNIFICATION**

The parties agree and understand that the SHERIFF is a duly elected Constitutional Officer of the State of Florida, who derives his legal authority from the Florida Constitution and the laws of the State of Florida. To the extent permitted by Florida law, the SHERIFF shall protect, defend, reimburse, indemnify, and hold COUNTY, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of the SHERIFF's performance of the terms of this agreement or due to the acts or omissions of the SHERIFF, his deputies, agents, servants, and employees in furtherance of this Agreement.

#### **16. SOVEREIGN IMMUNITY**

Nothing in this Agreement will constitute a waiver of each party's right to sovereign immunity under the Florida Constitution and the laws of the State of Florida.

#### **17. APPLICABLE LAW**

Any litigation arising from or relating to this Agreement will be governed by the laws of the State of Florida and the venue in any such proceeding will be exclusively in Palm Beach County, Florida.

**18. SEVERABILITY**

In the event that any section, paragraph, sentence, clause, or provision of this Agreement is held to be invalid by a court of competent jurisdiction, such will not affect the remaining portions of this Agreement and the same will remain in full force and effect.

**19. NON-DISCRIMINATION**

The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2025-0748, as may be amended, the SHERIFF warrants and represents that throughout the term of the Agreement, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, national origin, religion, ancestry, sex, age, familial status, marital status, sexual orientation, disability, or genetic information. Failure to meet this requirement shall be considered default of the Agreement.

**20. WAIVER OF BREACH**

The failure to insist on strict performance of, or the waiver of any covenant, condition, or provision of this Agreement by any party shall not relieve the other party from performing any other obligation strictly in accordance with the terms of this Agreement. No waiver shall be effective unless in writing and signed by the party against whom enforcement is sought. Such waiver shall be limited to provisions of this Agreement specifically referred to therein and shall not be deemed a waiver of any other provision. No waiver shall constitute a continuing waiver unless the writing states otherwise.

**21. INDEPENDENT CONTRACTOR**

Each party recognizes that it is an independent contractor and not an agent or servant of the other party. No person employed by any party to this Agreement shall, in connection with the performance of this Agreement or any services or functions contemplated hereunder, at any time, be considered the employee of the other party, nor shall an employee claim any right in or entitlement to any pension, worker's compensation benefit, unemployment compensation, civil service, or other employee rights or privileges granted by operation of law, except through and against the entity by whom they are employed.

**22. THIRD PARTIES**

No provision of this Agreement is intended to, or shall be construed to, create any third-party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the County and/or the SHERIFF.

**23. CONSTRUCTION**

No party shall be considered the author of this Agreement since the parties hereto have participated in drafting this document to arrive at a final agreement. Thus, the terms of this Agreement shall

not be strictly construed against one party as opposed to the other party based upon who drafted it.

**24. ENFORCEMENT COSTS**

Any costs or expenses, including reasonable attorney's fees, associated with the enforcement of the terms or conditions of this Agreement will be borne by the respective parties. This provision pertains only to the parties to the Agreement.

**25. ENTIRETY OF AGREEMENT**

This Agreement represents the entire understanding between the parties, and supersedes all other negotiations, representations, or agreement, either written or oral, relating to this Agreement.

**26. REGULATIONS; LICENSING REQUIREMENTS**

The SHERIFF shall comply with all laws applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. SHERIFF is presumed to be familiar with all federal, state and local laws that may in any way affect the services offered.

**27. COUNTERPARTS**

This Agreement may be executed in two (2) or more counterparts, each of which will be deemed an original, all of which together will constitute one (1) and the same instrument.

**28. CAPTIONS**

The captions and section designations set forth herein are for convenience only and have no substantive meaning.

**29. EFFECTIVE DATE**

This Agreement shall take effect August 12, 2026.

**30. ASSIGNMENT**

This Agreement shall not be assignable by either party.

**31. ACCESS AND AUDIT**

The COUNTY may, upon reasonable notice to the SHERIFF, examine the SHERIFF's records relating to the services provided pursuant to the terms of this Agreement. The SHERIFF shall maintain the records related to this agreement for five (5) years after completion or termination of this Agreement. Records not prepared by the SHERIFF in the ordinary course of business may be provided as the COUNTY and SHERIFF may agree.

**32. CONFLICT OF INTEREST**

The SHERIFF represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in chapter 112, part III, Florida Statutes, and the Palm Beach County Code of Ethics, as may be amended. The SHERIFF further represents that no person having any such conflict of interest shall be employed for said performance of services.

The SHERIFF shall promptly notify the COUNTY's representative, in writing, by certified mail, of all potential conflicts of interest of any prospective business association, interest or other circumstance which may influence or appear to influence the SHERIFF's judgement or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the SHERIFF may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by the SHERIFF. The COUNTY agrees to notify the SHERIFF of its opinion by certified mail within thirty (30) days of receipt of notification by the SHERIFF. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by the SHERIFF, the COUNTY shall so state in the notification and the SHERIFF shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by the SHERIFF under the terms of this Contract.

**33. SUCCESSORS AND ASSIGNS; ASSIGNMENT**

The COUNTY and the SHERIFF each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract.

Except as above, neither the COUNTY nor the SHERIFF shall assign, sublet, convey or transfer its interest in this Contract without the prior written consent of the other.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

Signed in the presence of witnesses:

ATTEST:

PALM BEACH COUNTY, FLORIDA  
By Its Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Sara Baxter, Mayor

APPROVED TO FORM AND  
LEGAL SUFFICIENCY:

APPROVED AS TO TERMS  
AND CONDITIONS:

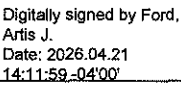
  
\_\_\_\_\_  
County Attorney

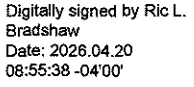
  
\_\_\_\_\_  
Jennifer Cirillo, Director II  
Parks and Recreation

Date: 5/12/26

PALM BEACH COUNTY SHERIFF'S OFFICE

Witness:

By:   
\_\_\_\_\_  
Ford, Artis J.  
Artis Ford, Major

By:   
\_\_\_\_\_  
Ric L. Bradshaw  
Ric L. Bradshaw, Sheriff

## Exhibit A

This document outlines core responsibilities of Palm Beach County Park Rangers

### **Response & Visitor Safety**

- Performing patron wellness checks
- Conducting traffic duty and crowd control within parks during special events, high-volume or peak time
- Keeping visitors out of roadways and hazardous areas
- Responding to and documenting dog bite incidents (dog-on-dog and dog-versus-patron)
- Serving as responders to emergencies (drownings, first aid, vehicle accidents, injuries, intoxication, etc.)
- Assisting with the de-escalation of non-criminal situations involving park rules, patrons, and policies.
- Escorting patrons by foot or vehicle
- Locating lost patrons and reuniting children with guardians
- Assisting with retrieval of lost property (keys, phones, eyeglasses, medications, pets)
- Safely disposing of hypodermic needles and other biohazards
- Collaborating with EMS, Fire Rescue, ACC, Law Enforcement, Medical Examiner, Water Utilities, FWC, Ocean Rescue, Border Patrol, and others
- Responding to vehicle fires, disabled vehicles, and lockouts
- Educating visitors on safe behavior (e.g., not jumping from rocks, climbing trees)
- Responding to radio calls for service (e.g., unpermitted field use, E-bikes in restricted areas, fishing in fishing restricted lakes)
- Ensuring children, pets, and valuables are not left unattended in vehicles
- Conducting safety drills with staff and partners (e.g., mock rescues, severe weather evacuation)
- Maintaining and inspecting park areas, facilities and amenities
- Monitoring weather alerts and proactively advising patrons on storms, lightning, or heat advisories
- Providing safety briefings to large groups or event attendees before activities begin
- Evacuation of parks for storm related closures

### **Resource Protection & Environmental Stewardship**

- Performing field condition checks (e.g., squishy test)
- Conducting vehicle inspections and basic maintenance
- Responding to lift station and building alarms
- Extinguishing fires in trash cans, wooded areas, restrooms, beaches, etc.
- Providing environmental education (species ID, tidal impact, benefits of sargassum left on beaches, protected species, ecosystem interaction)
- Educating on and enforcing balloon ban at beach parks

- Removing wasp nests from public areas
- Educating on designated fishing zones and regulations
- Preventing and correcting wildlife feeding
- Assisting with wildlife containment for ACC or Bush Wildlife response
- Educating on nature center rules (e.g., no E-bikes, no dogs, habitat preservation)
- Assessing damage and hazards post-hurricane
- Assisting with traffic and patron access control during post storm park closures and storm recovery
- Reporting and photographing maintenance issues
- Protecting fragile ecosystems (sea turtle habitats, scrub areas, marine sanctuaries)
- Advising on reefs, dive sites, and aquatic recreation safety
- Ensuring trees are free of hazards (e.g., tied dogs, hammocks, balloons)
- Monitoring invasive species and reporting sightings for removal or control
- Assisting environmental or volunteer groups with habitat restoration projects (e.g., dune planting, shoreline stabilization)
- Participating in water quality testing for lakes, rivers, or coastal areas
- Assisting with environmental and archaeological preservation

#### **Ordinance Education for Compliance**

- Checking permits daily (vendors, pavilions, fields, events)
- Performing minor maintenance (e.g., water valves, loose handles, trash disposal)
- Writing reports (liability, incident, property loss, field management)
- Conducting kiosk checks (paper replacement, test tickets, functionality)
- Educating patrons on parking fee mobile app and kiosk parking systems
- Ensuring safe dog park operations (aggressive dogs, cleanup, size compliance)
- Enforcing through patron education smoking, vaping, alcohol, and drug ordinances
- Monitoring parking compliance
- Educating on propane grill safety and coal disposal
- Educating patrons about elevated fire pit and bonfire restrictions
- Clearing parks at closing, educating on park hours
- Addressing traffic rules for vehicles, E-bikes, golf carts, and ATVs
- Directing drone usage to designated areas
- Maintaining safety in play areas (dogs, bikes, unaccompanied adults)
- Educating on firework restrictions
- Regulating commercial activity (approved vendors only, no private lessons or food trucks)
- Preventing improper court/field use (e.g., soccer on tennis courts)
- Ensuring adult supervision in fitness zones
- Removing and storing unauthorized signage from parks
- Checking boat ramp permits for compliance
- Addressing camping and overnight use ordinances, including no overnight parking outside designated areas

- Auditing signage to ensure rules and safety notices are visible, accurate, and up to date
- Monitoring noise levels during special events for compliance
- Coordinating with event organizers to review safety and compliance plans before events
- Overseeing concessionaires and contracted service providers to ensure compliance with park standards and regulations

#### **Park Security & Hazard Mitigation**

- Training fellow Rangers and completing training reports
- Addressing amplified noise violations
- Enforcing through patron education dog leash ordinances
- Conducting numerous daily restroom safety checks for maintenance or emergencies (e.g., suicide, unsheltered, drug use)
- Issuing abandoned property notices and collecting documentation and photos
- Coordinating trespass actions with law enforcement
- Responding to deaths in parks (suicide, homicide, overdose, accidental)
- Responding to injuries, accidents and other incidents within parks
- Conducting lighting surveys for safety
- Securing park buildings and gates daily
- Setting up cones and signage for traffic, events, and safety
- Patrolling parks via ranger vehicle, golf cart and on foot for high-visibility crime deterrence
- Reporting and documenting vandalism
- Securing unsafe areas (e.g., bathrooms, broken branches, outages, hazards)
- Removing hazards obstructing Ocean Rescue visibility (e.g., umbrellas, canopies and pop up tents)
- Ensuring safe docking and vessel loading at designated boat ramps
- Supporting campground operations (checkouts, disturbances, notices)
- Documenting daily activities and timestamps
- Using surveillance systems (where available) to monitor high-traffic or high-risk areas
- Maintaining communication equipment (radios, GPS units) for reliable response or data collection
- Assisting with lost and found database management to efficiently track and return items

#### **Community Engagement**

- Conducting customer satisfaction surveys with permit holders
- Representing PBC Parks at public events (classrooms, Civic Center, etc.)
- Assisting unsheltered individuals with resources, pamphlets, and emergency dispatch
- Serving as a welcoming, resourceful frontline representative
- Assisting Palm Tran and Recreation staff with unsheltered relocation during hurricanes or cold weather
- Providing directions and information on park facilities, landmarks, and nearby alternatives (e.g., open sports areas, dog parks, courts at capacity)

- Assisting with guided nature walks or educational talks on local ecology and park history
- Assisting at volunteer clean up days for beaches, trails, or waterways
- Partnering with schools for service learning projects
- Distributing informational materials (maps, brochures, guides) for self-guided visitor experiences
- Ensuring informational kiosks display up to date materials
- Greeting guests, answering questions, and distributing maps and brochures
- Developing interpretive materials such as trail guides, educational signage, and online resources
  - Promoting safe conditions for recreation

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26-0768

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
EXPENDITURE BUDGET TRANSFER


BGEX 0427260000000001389

FUND 0001 - GENERAL FUND

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 04/27/26	REMAINING BALANCE
<b>EXPENDITURES</b>									
160-1601-9498	Tr To PBSO Fd 1902	Sheriff-Law Enforcement	808,276,181	821,582,024	699,878	0	822,281,902	553,132,372	269,149,530
580-5160-1201	Salaries & Wages Regular	Parks Security	2,220,302	2,220,302	0	699,878	1,520,424	913,986	606,438
	<b>Total Expenditures</b>				<b>699,878</b>	<b>699,878</b>			

SIGNATURES

DATES

  
Initiating Department/Division

5/4/2026

  
Administration/Budget Department Approval

5/5/2026

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: June 2, 2026

Deputy Clerk to the  
Board of County Commissioners