

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 25, 2026

☒ Consent
☐ Ordinance

☐ Regular
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: notice of exercise of the first of three (3) one (1)-year renewal options to extend the Recreation Facility Rental Agreement R2025-0496 (Agreement) with the Young Men's Christian Association of the Palm Beaches, Inc., (YMCA), for use of the swimming pool and certain other recreation facilities at the Club Managers Association of America Therapeutic Recreation Complex (TR Complex), in the amount of \$67,536 annually, retroactively for the period May 1, 2026 through April 30, 2027.

Summary: On April 8, 2025, the Board of County Commissioners (BCC) approved the Agreement with the YMCA for the use of the swimming pool and recreation facilities at the TR Complex at John Prince Park. The Agreement grants YMCA the option to extend the term of the Agreement for three (3) additional one (1)- year renewal options. The YMCA exercised the first renewal option by a letter dated April 27, 2026. The Director of Parks approved the extension in the attached letter dated May 8, 2026. There are two (2) one (1)-year renewal options remaining. To ensure the continuation of facility operations for this purpose, the YMCA and the Parks and Recreation Department (Parks) wish to extend this partnership, allowing the YMCA to maintain publicly accessible recreation services while its new location at Lake Lytal Park is under construction. In exchange for the use of the TR Complex, the YMCA is paying a monthly fee of \$5,628, totaling \$67,536 annually. District 3 (AH)

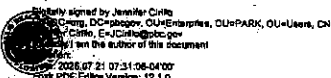
Background and Justification: The YMCA is the nation's largest provider of aquatic training and drowning prevention programs in addition to the variety of classes, camps and services they offer. This Agreement allows Parks to leverage resources and increases the overall number of recreation classes and services offered to the general public.

Attachment:

1. Notice of Renewal of Recreation Facility Rental Agreement

Recommended by:

Jennifer Cirillo



Department Director

Date

Approved by:

Deputy County Administrator

7-28-26

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

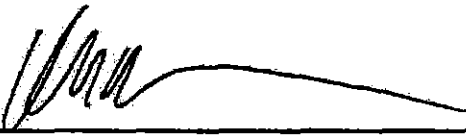
Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	<u>(28,140)</u>	<u>(39,396)</u>	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>(28,140)</u>	<u>(39,396)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget:	Yes	<u>X</u>	No	
Does this item include use of Federal Funds?	Yes	_____	No	<u>X</u>
Does this item include use of State Funds?	Yes	_____	No	<u>X</u>

Budget Account No.: Fund 0001 Department 580 Unit 5307
 Object Various/Revenue Source 4735 Program

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The annual rent will be \$67,536 (\$5,628/month) for the agreement period May 1, 2026 through April 30, 2027.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 7/21/26
 OFMB KV 7/21

 7/23/26
 Contract Development & Control 267.22.26

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Departmental Review:

 Department Director

This summary is not to be used as a basis for payment



**Parks and Recreation
Department**

2700 6th Avenue South

Lake Worth, FL 33461

(561) 966-6600

Email: pbcparks@pbcc.gov

www.pbcparks.com

PALM BEACH COUNTY



PARKS & RECREATION

**Palm Beach County
Board of County
Commissioners**

Sara Baxter, Mayor

Marci Woodward, Vice Mayor

Maria G. Marino

Gregg K. Weiss

Joel G. Flores

Maria Sachs

Bobby Powell Jr.

County Administrator

Joseph Abruzzo

May 8, 2026

Tim Coffield, President & CEO
YMCA of the Palm Beaches
2728 Lake Worth Road, Building B
Lake Worth, FL 33461

**Re: Renewal of Recreation Rental Agreement – Club Managers
Association of America Therapeutic Recreation Complex**

Dear Mr. Coffield:

I am pleased to notify you that Palm Beach County has approved the YMCA of the Palm Beaches' exercise of its option to extend Recreation Rental Agreement R2025-0496 ("Agreement") for use of the swimming pool and certain other facilities located at the Club Managers Association of America Therapeutic Recreation Complex. The Agreement is extended for an additional one-year term, retroactive to May 1, 2026, and continuing through April 30, 2027. This extension constitutes the first of three available one-year renewal options under the Agreement and remains subject to the same terms and conditions of the Agreement.

Our partnership with the YMCA of the Palm Beaches continues to provide positive experiences and effective services for our patrons and staff. We look forward to working with your team in the coming year.

Sincerely,

A handwritten signature in black ink, reading "Jennifer Cirillo".

Jennifer Cirillo, Director
Parks and Recreation Department

CC: Paul Connell, Deputy Director
Rebecca Schnirman, Director Financial & Support Services
Kathy Bolander, Director Recreation Services Division

"An Equal Opportunity Employer"

Official Electronic Letterhead



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

April 27, 2026

Jennifer Cirillo, MBA, CPRE
Director Parks & Recreation
Palm Beach County Parks and Recreation
2700 6th Avenue South
Lake Worth Beach, Florida 33461

Dear Ms. Cirillo,

Pursuant to the terms of our Recreation Facility Rental Agreement with Palm Beach County Parks and Recreation Department (R-2025-0496), dated April 8, 2025, this letter serves as notice the YMCA of the Palm Beaches is hereby executing its option to extend the Agreement for an additional year.

We continue to appreciate the opportunity to partner with Parks and Recreation through this agreement and look forward to another year of serving the community together.

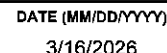
With Gratitude,

Timothy G. Coffield, Ph.D. President & CEO

YMCA OF THE PALM BEACHES

2728 Lake Worth Rd., Lake Worth, FL 33461 P 561.968.9622 D 561.508.4030 F 561.968.2972 ymcapalmbeaches.org

THE YMCA OF THE PALM BEACHES, INC. IS A 501(c)3 TAX EXEMPT ORGANIZATION. A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION (REGISTRATION NO. CH2056) MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL FREE (800-435-7352) WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE.



PRODUCER Cothrom Risk & Insurance Services 110 E Broward Blvd, Suite 940 Fort Lauderdale FL 33301	CONTACT NAME: PHONE (A/C, No, Ext): 954-368-2191 FAX (A/C, No): E-MAIL ADDRESS: certificates@cothrom.com														
INSURED The Young Men's Christian Association of the Palm Beaches, Inc dba YMCA of the Palm Beaches 2085 S Congress Ave West Palm Beach FL 33406	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Church Mutual Insurance Company, S.I.</td> <td>18767</td> </tr> <tr> <td>INSURER B : United States Liability Insurance Company</td> <td>25895</td> </tr> <tr> <td>INSURER C : Arch Insurance Company</td> <td>11150</td> </tr> <tr> <td>INSURER D : Bridgefield Casualty Insurance Company</td> <td>10335</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Church Mutual Insurance Company, S.I.	18767	INSURER B : United States Liability Insurance Company	25895	INSURER C : Arch Insurance Company	11150	INSURER D : Bridgefield Casualty Insurance Company	10335	INSURER E :		INSURER F :	
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INSR LTR		TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒	COMMERCIAL GENERAL LIABILITY		Y	Y	040098402918888	8/1/2025	8/1/2026	EACH OCCURRENCE	\$ 1,000,000
	☐	CLAIMS-MADE ☒ OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	☐								MED EXP (Any one person)	\$ 5,000
	☐								PERSONAL & ADV INJURY	\$ 1,000,000
	☐	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 3,000,000
	☒	POLICY	☐ PRO-JECT						PRODUCTS - COMP/OP AGG	\$ 1,000,000
	☐	OTHER:							Abuse/Molestation AG	\$ 2,000,000
A		AUTOMOBILE LIABILITY		Y		040098409918921	8/1/2025	8/1/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	☒	ANY AUTO							BODILY INJURY (Per person)	\$
	☐	OWNED AUTOS ONLY	☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	☒	HIRED AUTOS ONLY	☒ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	☐									\$
	☐	UMBRELLA LIAB							EACH OCCURRENCE	\$
	☐	EXCESS LIAB							AGGREGATE	\$
	☐	DED	RETENTION \$							\$
D		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Y / N	N / A	19665309	12/14/2025	12/14/2026	☒ PER STATUTE	OTH-ER
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		☐					E.L. EACH ACCIDENT	\$ 500,000
		If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$ 500,000
									E.L. DISEASE - POLICY LIMIT	\$ 500,000
B		Directors & Officers				NDO1594388B	8/1/2025	8/1/2026	D&O Aggregate	1,000,000
A		Professional Liability				040098402918888	8/1/2025	8/1/2026	PL Aggregate	3,000,000
C		Network Security (Cyber)				C4M1F239708CYBER2025	8/1/2025	8/1/2026	Cyber Aggregate	1,000,000

Palm Beach County Board of County Commissioners Insurance Compliance c/o EBIX, Inc. PO Box 100085 - DX Duluth GA 30096	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ADDITIONAL REMARKS SCHEDULE

AGENCY Cothrom Risk & Insurance Services		NAMED INSURED The Young Men's Christian Association of the Palm Beaches, Inc dba YMCA of the Palm Beaches 2085 S Congress Ave West Palm Beach FL 33406
POLICY NUMBER		
CARRIER	NAIC CODE	
EFFECTIVE DATE:		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Palm Beach County Board of County Commissioners is an additional insured under the auto liability policy subject to the terms and conditions of the policy.

A waiver of subrogation is provided in favor of the Palm Beach County Board of County Commissioners under the general liability when required by written agreement, subject to the terms and conditions of the policy.

The General Liability policy extends to participants in the insured's programs