

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: September 1, 2026	☒ Consent	☐ Regular
	☐ Ordinance	☐ Public Hearing
Department:		
Submitted By:	<u>Palm Beach County Sheriff's Office</u>	
Submitted For:	<u>Palm Beach County Sheriff's Office</u>	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) receive and file** the first, second, third and fourth quarterly disbursements from the Florida Department of Law Enforcement (FDLE) for the FY 2025-2026 Statewide Criminal Analysis Laboratory System Project; and **B) approve** a Budget Amendment of \$21,166 in the Sheriff's Grant Fund.

Summary: The FDLE provides financial assistance to five (5) locally funded laboratories within the State of Florida, including Palm Beach County. The Palm Beach County Sheriff's Office (PBSO) operates the Palm Beach County Crime Laboratory. The Board of County Commissioners (BCC) accepted an Agreement for State Financial Assistance on behalf of PBSO on December 2, 2026 (R2025-1785). Since the total award is not known in advance, \$300,000 was budgeted in the Sheriff's Grant Fund. The total final award amount is \$321,165.99. Thus, a Budget Amendment is required to increase the grant budget by \$21,165.99. **There is no match requirement associated with this award.** The Catalog of State Financial Assistance (CSFA) number is 71.002 and the grant agreement number is VC004. Countywide (RS)

Background and Justification: Florida Statutes 943.32 established a statewide crime analysis laboratory system composed of Department laboratories and five (5) locally-funded laboratories in Broward, Indian River, Miami-Dade, Palm Beach, and Pinellas Counties, specifically designated in state statute 943.35 to be eligible for state matching funds. These funds are disbursed to the recipients for the equipment, health, safety and training of member crime laboratories of the statewide criminal analysis laboratory system. These funds are supported through mandatory fines imposed for driving or boating under the influence and other discretionary fines imposed by the court and as defined in state statute. Since funding is disbursed in quarterly payments, the total grant award is not known in advance.

Attachments:

- 1. Budget Amendment
- 2. First, Second, Third, and Fourth Quarterly Disbursements
- 3. R2025-1785

=====

RECOMMENDED BY:	Ric L. Bradshaw	Digitally signed by Ric L. Bradshaw Date: 2026.07.29 09:32:26 -04'00'
	DEPARTMENT DIRECTOR	DATE
APPROVED BY:	<u>N/A</u>	DATE
	COUNTY ADMINISTRATOR	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	\$0				
Operating Costs	\$21,166				
External Revenues	(\$21,166)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES _____ NO X _____

Budget Account No.: Fund 1152 Agency 160 Org 2500 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X _____

Does this item include the use of state funds: Yes X _____ No _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDLE supports locally funded crime laboratories through a Crime Lab Subsidy. There is no match requirement associated with this award.

First Quarterly Payment=	\$77,476.70
Second Quarterly Payment=	\$78,194.51
Third Quarterly Payment=	\$79,525.16
Fourth Quarterly Payment=	\$85,969.62
Total Grant Award=	\$321,165.99

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

ASD 8/3/26
OFMB 8/3/26
KX 8/3
AMF 8/3

Thunde 8/3/26
Contract Administration 26 8.3.26

B. Legal Sufficiency:

[Signature] 8/4/2026
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

26- 0943

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 073026 *544
BGEX 073026 *1827

FUND 1152 - Sheriff's Grants

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of	REMAINING BALANCE
REVENUES									
160-2500-3429	State Grant - Other Public Safety	Crime Lab Subsidy-FY26	300,000	300,000	21,166	0	321,166		
Total Fund Revenues			11,487,684	13,036,027	21,166	0	13,057,193		
EXPENDITURES									
160-2500-9498	Transfer to Sheriff's Fund 1902	Crime Lab Subsidy-FY26	300,000	300,000	21,166	0	321,166	266,667	54,499
Total Fund Expenditures			11,487,684	13,036,027	21,166	0	13,057,193		

SIGNATURES

Initiating Department/Division

DATES

8/3/26

Administration/Budget Department Approval

8/3/26

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 9/1/2026

Deputy Clerk to the
Board of County Commissioners



Florida Department of
Law Enforcement

J. Mark Glass
Commissioner

Ron DeSantis, *Governor*
James Uthmeier, *Attorney General*
Jimmy Patronis, *Chief Financial Officer*
Wilton Simpson, *Commissioner of Agriculture*

MEMORANDUM

DATE: November 4, 2025

TO: Jennifer Gordon, Contracts and Grants Manager
Office of Financial Management

FROM: Ryan Derrick, Government Analyst II
Office of Criminal Justice Grants

SUBJECT: First Quarter Disbursement for FY 2025-2026
FCLC Trust Funds to Local Crime Laboratories

The calculation worksheet for the First Quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories is attached. The amounts for distribution to each local lab are summarized in the table below.

Payment details are found on page two.

If you have any questions, please contact Ryan Derrick at (850) 617-1271.

Recipient Name	Q1 Distribution
St. Lucie/Indian River	\$38,174.59
Palm Beach	\$77,476.70
Total	\$115,651.29

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
REMITTANCE ADVICE

FLAIR ACCOUNT CODE	OLO	SITE	DOCUMENT NUMBER	OBJECT	DATE	PAYMENT NO
71-202510016-71600100-00-05001100	710000	00	D6000237651	7510	11/20/25	0384423

PAYMENT AMOUNT
\$ 77,476.70

AGENCY DOCUMENT NO
V004460

PALM BEACH COUNTY SHERIFF'S OFF
3228 GUN CLUB ROAD
WEST PALM BEACH FL 33406

PLEASE DIRECT QUESTIONS TO: (850) 410-7155, 00 - DEPARTMENT OF LAW ENFORCEMENT

VENDORS NOW CAN VIEW PAYMENT INFORMATION AT [HTTP://FLAIR.DBF.STATE.FL.US](http://FLAIR.DBF.STATE.FL.US)

INVOICE NUMBER	AMOUNT
VC004CA01	\$ 77,476.70

DETACH CAREFULLY AND RETAIN FOR YOUR RECORDS BEFORE CASHING OR DEPOSITING THE WARRANT

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND. CAPITOL BUILDING MUST APPEAR BELOW TO BE AUTHENTIC.



FLAIR ACCOUNT CODE	SWDN	ADM	OBJECT	DATE	WARRANT NO	56-1544
71-202510016-71600100-00-05001100	D6000237651	V004460	7510	11/20/25	64-0384423-0	441
OLO 710000	SITE 00	CONTACT (850) 410-7155 FOR PAYMENT QUESTIONS			VOID AFTER 12 MONTHS	

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES

4-40-427 611
AMOUNT

SEVENTY-SEVEN-THOUSAND-FOUR-HUNDRED-SEVENTY-SIX & 70/100 DOLLARS

\$***77,476.70

EXPENSE WARRANT

TO: DIVISION OF TREASURY
TALLAHASSEE

PAY TO THE
ORDER OF

PALM BEACH COUNTY SHERIFF'S OFF
3228 GUN CLUB ROAD
WEST PALM BEACH FL 33406

BLAISE INGOGHIA, CHIEF FINANCIAL OFFICER

64038442301 044115443

392793136



Florida Department of
Law Enforcement

J. Mark Glass
Commissioner

Ron DeSantis, Governor
James Uthmeier, Attorney General
Blaise Ingoglia, Chief Financial Officer
Wilton Simpson, Commissioner of Agriculture

MEMORANDUM

DATE: March 10, 2026

TO: Jennifer Gordon, Contracts and Grants Manager
Office of Financial Management

FROM: Ryan Derrick, Government Analyst II
Office of Criminal Justice Grants

SUBJECT: Second Quarter Disbursement for FY 2025-2026
FCLC Trust Funds to Local Crime Laboratories

The calculation worksheet for the Second Quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories is attached. The amounts for distribution to each local lab are summarized in the table below.

Payment details are found on page two.

If you have any questions, please contact Ryan Derrick at (850) 617-1271.

Recipient Name	CA02 Distribution
Broward	\$100,222.28
St. Lucie/Indian River	\$38,528.27
Miami-Dade	\$140,335.58
Palm Beach	\$78,194.51
Total	\$357,280.64



Florida Department of
Law Enforcement

J. Mark Glass
Commissioner

Ron DeSantis, Governor
James Uthmeier, Attorney General
Blaise Ingoglia, Chief Financial Officer
Wilton Simpson, Commissioner of Agriculture

MEMORANDUM

DATE: May 7, 2026

TO: Jennifer Gordon, Contracts and Grants Manager
Office of Financial Management

FROM: Ryan Derrick, Government Analyst II
Office of Criminal Justice Grants

SUBJECT: Third Quarter Disbursement for FY 2025-2026
FCLC Trust Funds to Local Crime Laboratories

The calculation worksheet for the Third Quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories is attached. The amounts for distribution to each local lab are summarized in the table below.

Payment details are found on page two.

If you have any questions, please contact Ryan Derrick at (850) 617-1271.

Recipient Name	CA03 Distribution
Broward	\$101,927.78
St. Lucie/Indian River	\$39,183.92
Miami-Dade	\$142,723.69
Palm Beach	\$79,525.16
Total	\$363,360.55



Florida Department of
Law Enforcement

J. Mark Glass
Commissioner

Ron DeSantis, Governor
James Uthmeier, Attorney General
Blaise Ingoglia, Chief Financial Officer
Wilton Simpson, Commissioner of Agriculture

MEMORANDUM

DATE: July 16, 2026

TO: Jennifer Gordon, Contracts and Grants Manager
Office of Financial Management

FROM: Ryan Derrick, Government Analyst II
Office of Criminal Justice Grants

SUBJECT: Fourth Quarter Disbursement for FY 2025-2026
FCLC Trust Funds to Local Crime Laboratories

The calculation worksheet for the Fourth Quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories is attached. The amounts for distribution to each local lab are summarized in the table below.

Payment details are found on page two.

If you have any questions, please contact Ryan Derrick at (850) 617-1271.

Recipient Name	CA04 Distribution
Broward	\$110,187.68
St. Lucie/Indian River	\$42,359.25
Miami-Dade	\$154,289.56
Palm Beach	\$85,969.62
Pinellas	\$54,021.45
Total	\$446,827.56

Agenda Item No. 201- 3

3CC-3
MGM/GW 6-0
JF- Absent

B2085-1785

I. EXECUTIVE BRIEF

DATE _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	0				
Operating Costs	\$300,000				
External Revenues	(\$300,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES X NO

Budget Account No.: Fund 1152 Agency 160 Org 2500 Object 3429

Reporting Category

Does this item include the use of federal funds: Yes No X

Does this item include the use of state funds: Yes X No

B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDLE supports locally-funded crime laboratories through a Crime Lab Subsidy. The payments are submitted on a quarterly basis. **There is no match requirement associated with this award.**

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Lucy Martin 11/26/2025
OFMB
JPA 11/20
VS 11/20
mf 11/20

Brundi Pacheco 11/20/25
Contract Administration
26 11.20.25
11-20-25 TU

B. Legal Sufficiency:

[Signature] 11/24/2025
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.