

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: September 1, 2026

Department
Submitted By: Community Services Department
Advisory Board: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) one (1) appointment to the Citizens Advisory Committee on Health and Human Services (CAC/HHS) for a designated League of Cities seat, for the term October 1, 2026, to September 30, 2029:

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
8	Commissioner Shalonda Warren	A Representative of the Palm Beach County League of Cities	Palm Beach County League of Cities

B) four (4) reappointments to the CAC/HHS for the term October 1, 2026, to September 30, 2029:

<u>Seat No.</u>	<u>Reappointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
5	Isis Williams	A Component of the Health and Human Services System of Care	Vice Mayor Marci Woodward Commissioner Maria G. Marino Commissioner Gregg K. Weiss
6	Dr. Belma Andric	A Component of the Health and Human Services System of Care	Vice Mayor Marci Woodward Commissioner Maria G. Marino Commissioner Gregg K. Weiss
9	Clara Murvin	Designated Seat: Member Living West of the 20 Mile Bend	Vice Mayor Marci Woodward Commissioner Maria G. Marino Commissioner Gregg K. Weiss
10	Aruna Gilbert	A Component of the Health and Human Services System of Care	Vice Mayor Marci Woodward Commissioner Maria G. Marino Commissioner Gregg K. Weiss

Summary: The CAC/HHS shall provide recommendations to sustain core services within the Systems of Care by defining basic needs, surveying emergent and/or urgent needs, prioritizing resources to address the needs of residents in Palm Beach County (County), and making funding recommendations to the Board of County Commissioners (BCC) to fill critical service gaps. Pursuant to R2024-0917, the CAC/HHS consists of six (6) At-Large members and five (5) designated members. (Continued on page 2)

- Attachments:
- 1. Board Committee Applications with Resume/Biography
 - 2. Current Membership List
 - 3. Resolution No. R2024-0917

Recommended By James E. Guen 7/31/26
Department Director Date

Legal Sufficiency: [Signature] 8/3/26
Assistant County Attorney Date

(Continued from page 1)

Summary: This includes at least one (1) member who is a resident west of the 20 Mile Bend, at least one (1) member being a representative of the Palm Beach County League of Cities, at least one (1) member who is a representative of the Florida Department of Health in Palm Beach County, at least one (1) member who is a representative of Birth to 22, and at least one (1) member with lived experience in the HHS System of Care. R2024-0917 requires that the Executive Committee of the CAC/HHS solicit and recommend member nominations for transmittal to the BCC. The BCC was notified by a memorandum dated June 9, 2026, requesting nominations for appointments. The CAC/HHS received the appointment application for Commissioner Warren and determined that this candidate would be beneficial to CAC/HHS. Commissioner Warren meets all applicable guidelines and requirements outlined in the Resolution. This seat is designated for a representative of the Palm Beach County League of Cities, and Commissioner Warren meets this requirement. In addition, all four (4) candidates for reappointment were approved by the CAC/HHS; all are members in good standing, meet necessary requirements, and are eligible for reappointment. One (1) of these members, Ms. Isis Williams, works for the Department of Children and Families (DCF). DCF has a contract with the County for services; however, CAC/HHS does not provide regulation, oversight, management, or policy-setting recommendations regarding the contracts or transactions with DCF. Disclosure of this contractual relationship at a duly noticed public meeting is provided in accordance with the provisions of Section 2-443 of the County's Code of Ethics. There are currently 11 seats filled. Countywide (RS)

Background and Justification: The CAC/HHS was established in 1990. The committee is currently tasked with assisting the BCC in assessing needs, planning, implementing, and evaluating a system of care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan. The CAC/HHS has been designated to meet the requirements of Section 163.3181, Florida Statutes, which requires that the local planning agencies and local government units adopt procedures to provide effective public participation in the comprehensive planning process.

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I	(OFFICE USE ONLY)	☒ Advisory	☐ Not Advisory
BOARD/COMMITTEE NAME:	Citizens Advisory Committee on Health & Human Services (CAC/HHS)		
TYPE OF APPOINTMENT:	☒ AT-LARGE	DISTRICT #	
	REAPPOINTMENT	☒ NEW APPOINTMENT	
TERM:	10-1-2026	START DATE	9-30-2029 END DATE
LENGTH OF TERM:	3	YEARS	
SEAT #:	8		
SEAT REQUIREMENT:	Palm Beach County Resident	League of Cities Representative	

COMPLETING AN UNEXPIRED TERM? ☐ YES ☒ NO

IF YES: DUE TO: ☐ RESIGNATION ☐ OTHER

COMPLETING TERM FOR: _____

ORIGINAL TERM EXPIRES: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A

SECTION II (to be completed by applicant) *MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Shalonda Latrice Warren

ADDRESS: Exempt F.S. 119.07

CITY: West Palm Beach STATE: FL ZIP:

PHONE #: 5617141117

EMAIL: swarren@wpb.org

BUSINESS/EMPLOYER NAME: City of West Palm Beach

OCCUPATION: City Commissioner

ADDRESS: 401 Clematis St

CITY: West Palm Beach STATE: FL ZIP: 33401

MAILING PREFERENCE: ☐ RESIDENCE ☒ BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY: ☐ YES ☒ NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: x NONE NOT APPLICABLE/(Governmental Entity)

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Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? x YES NO
If YES, please list: PBC LOC, HAB, AIPP WPB, CRA WPB

CODE OF ETHICS TRAINING: Yes COMPLETED DATE: 09/22/2025

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

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<http://www.palmbeachcountyethtics.com/training.htm>.

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethtics.com or contact us via email at ethics@palmbeachcountyethtics.com or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Shalonda Warren PRINTED NAME: Shalonda Warren DATE: 04/21/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Shalonda Warren:

Shalonda Warren is a proven public servant and community builder, proudly serving as the West Palm Beach City Commissioner for District 2. A three-term leader, she is known for delivering results that strengthen neighborhoods, grow small businesses, and keep West Palm Beach moving forward safely, smartly, and with fiscal responsibility.

As CEO of SCF of PBC, Shalonda has led initiatives that empower families through improving the quality of life for people with sickle cell disease, expanding fatherhood engagement, maternal and infant health education, and community partnerships. She brings the same results-driven focus to City Hall: listening first, building coalitions, and turning good ideas into real outcomes for residents.

On the Commission, Shalonda has championed transparent budgeting, infrastructure improvements, and policies that balance growth with neighborhood character. She has worked across sectors to attract investment, support local entrepreneurs, support local job creation, and create opportunities for young people. Whether championing workforce and affordable housing, advocating for solutions for the unhoused, or opening doors for workforce development, Shalonda's compass is simple: does it improve quality of life?

A recognized regional voice, Shalonda serves with the Florida League of Cities, Palm Beach County's Homeless Advisory Board, and partners with civic, faith, and nonprofit leaders to solve problems and uplift people. She believes public service is about relationships, showing up, staying accountable, and delivering.



Palm Beach County LEAGUE of CITIES, Inc.

President
John Paul O'Connor

June 26, 2026

1st Vice President
Susy Diaz

Mr. Adam Reback, Strategic Planning and Performance Analyst II
Palm Beach County
810 Datura Street
West Palm Beach FL 33401

2nd Vice President
Malise Sundstrom

Secretary/ Treasurer
Leondrae Camel

RE: Appointment to the Palm Beach County Citizens Advisory Committee
on Health and Human Services

Directors
Danielle H. Moore
Tracey Stevens
Judith Goldberg
Joaquin Almazan
Roger Michaud
Allan Kaulbach
Aimee Kelley
Betty Resch
Rachelle Litt
Jan Rodusky
Stephen Levin
Shalonda Warren

Dear Mr. Reback:

The Palm Beach County League of Cities Appointed Commissioner Shalonda Warren of the City of West Palm Beach to the Palm Beach County Citizens Advisory Committee on Health and Human Services at its June meeting in Delray Beach.

Immediate Past President
Molly Young

Shalonda Warren's contact is:
swarren@wpb.org

Interim Executive Director
JeRiise Hansen

If you have any questions, please contact our office at 355-4484.

**Interim Deputy Executive
Director**
Aziza Isles

Sincerely,

JeRiise Hansen

JeRiise Hansen
Interim Executive Director

CC:
Commissioner Shalonda Warren

www.palmbeachcountyleagueofcities.com |
Tel. (561) 355-4484 | Fax (561) 355-6545
P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402
Office: 301 North Olive Ave., Suite 1002.17, West Palm Beach, FL 33401





PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
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BOARDS/COMMITTEES APPLICATION

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(Answer "NONE" or "N/A" where appropriate.)

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- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I

(OFFICE USE ONLY)

☒ Advisory ☐ Not Advisory

BOARD/COMMITTEE NAME:

Citizens Advisory Committee on Health & Human Services (CAC/HHS)

TYPE OF APPOINTMENT:

☒ AT-LARGE ☐ DISTRICT # ☐
☒ REAPPOINTMENT ☐ NEW APPOINTMENT

TERM:

10-1-2026 START DATE 9-30-2029 END DATE

LENGTH OF TERM:

3 YEARS

SEAT #:

5

SEAT REQUIREMENT:

Palm Beach County Resident

COMPLETING AN UNEXPIRED TERM?

YES ☒ NO

IF YES: DUE TO:

RESIGNATION ☐ OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: none

SECTION II

(to be completed by applicant)

***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last)

Isis D. Williams

ADDRESS: 768 Imperial Lake Road

CITY: West Palm Beach

STATE: FL

ZIP: 33413

PHONE #: 561-335-9089

EMAIL: Isis.Williams@myflfamilies.com

BUSINESS/EMPLOYER NAME:

Department of Children & Families

OCCUPATION:

Circuit Community Development Administrator

ADDRESS: 111 South Sapodilla Avenue, Suite 301

CITY: West Palm Beach

STATE: FL

ZIP: 33401

MAILING PREFERENCE:

RESIDENCE

☒ BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

(conviction of a felony is not an automatic disqualifier from appointment)

YES

☒ NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: _____ NONE _____ NOT APPLICABLE/(Governmental Entity)

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Example: (R#XX-XX/PO XX) R2025-1721	Parks & Rec CSD	General Maintenance Unified Homeless Contract LP027	10/01/00 - 09/30/2100 7/1/25-6/30/28

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES _____ NO

If YES, please list: Circuit Advisory Board, Homeless Advisory Board, and Juvenile Justice Advisory Board

CODE OF ETHICS TRAINING: 4/2/26 COMPLETED DATE: 4/2/26

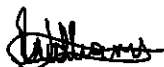
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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Isis Williams DATE: 4/2/26

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: _____ DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO

BCC MEETING: _____ DATE

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CONTRACTUAL RELATIONSHIPS: _____ NONE _____ X _____ NOT APPLICABLE/(Governmental Entity)

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CODE OF ETHICS TRAINING: _____ 4/2/26 _____ COMPLETED _____ DATE: _____ 4/2/26

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SIGNATURE: _____ PRINTED NAME: _____ Isis Williams _____ DATE: _____ 4/2/26

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: _____ Marci Woodward _____ DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO

BCC MEETING: _____ DATE _____

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SECTION II - continued (to be completed by applicant)

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CODE OF ETHICS TRAINING: _____ 4/2/26 _____ COMPLETED _____ DATE: _____ 4/2/26 _____

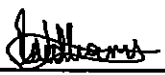
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SIGNATURE: _____  _____ PRINTED NAME: Isis Williams _____ DATE: 4/2/26 _____

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: _____  _____ DATE: 6/22/26 _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO
BCC MEETING: _____ DATE _____

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SECTION II - continued (to be completed by applicant)

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If YES, please list: _____
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SIGNATURE: _____ Isis Williams PRINTED NAME: _____ DATE: _____ 4/2/26

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 2

COMMISSIONER'S SIGNATURE: _____ Greg X. WS DATE: _____ 6/16/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO
BCC MEETING: _____ DATE _____

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Objective: A highly organized professional with over 15 years of progressive experience in the Social Service field, and 5 years progressive knowledge and experience working in State Government in Human Resources- Labor Law. Seeking a position with an organization that is client-focused, and a position that will allow for full utilization of my educational and professional experiences.

Education:

Palm Beach State College, FL Present
FAU, FL 2019-2022
Mercy College, NY 2011-2013
Mercy College, NY 2009-2011
Lynchburg College, VA 2006- 2008

BSN. Nursing
BSc. Criminal Justice
MSc. Psychology (30 credit)
BSc. Psychology GPA 3.5
Pre-Law Poli-Sc./Phil (100 credits)

Professional Experience:

Florida Department of Children and Family

Jan 2015- Present

October 2023 – Present

Circuit Community Development Admin (CCDA)

- Serves as an active member of the Region's Executive Management Team.
- Serves as the Department's focal point within the Circuit, to develop and maintain community partnerships with key community stakeholders, faith-based organizations, private sector businesses and funders, including in-kind donors and volunteer services, including city and county government.
- Serves as the Department's lead in the Circuit for convening stakeholders such as the Agency for Healthcare Administration, Children's Medical Services, the Community Based Care Lead Agency, Children's Legal Services, protective investigations staff, local health care network, and the Substance Abuse and Mental Health (SAMH) Managing Entity to implement initiatives and to provide for the appropriate continuity of care for all children in care.
- Serves as the Department's lead in the Circuit working with the local school systems, Children's Legal Services, the Community Based Care Lead Agency, the Guardian Ad Litem, caregivers, and other community stakeholders to develop and implement local protocols and data sharing mechanisms, to ensure all children in care are successful in school and specific and timely actions are taken to mitigate educational risks.
- Serves as the Department's lead in the Circuit working with the ACCESS program and community stakeholders to build and support a network of community access points for public assistant applicants.
- Serves as the Department's lead in the Circuit in working collaboratively with Department of Juvenile Justice (DJJ), law enforcement, and other state and local agencies, in the resolution of client specific issues.
- Serves as the Department's lead in the Circuit working with the Adult Services program to further develop aging in place and aging in the community initiatives.
- Handles special projects as assigned by the Family Well-Being Director.

January 2018- October 2023 (5yrs)

Human Resource Analyst

- Employee Relation personnel for six state program entities
 - Organizing and updating employee and former employee's personnel files.
-

Isisdwilliams@gmail.com
5056 Sancerre Cir. Lake Worth, FL 33463. 561.335.9089

- Track the Performance Management System to review and work with supervisors around employee's performance, including the development of Corrective Action Plans
- Receiving and effectively handling employee complaints and all grievances, both internal and collective bargaining.
- Consulting with management to conduct fact-finding investigations for employee infractions.
- Ensuring compliance with Florida Statute, Florida Rules, and Collective Bargaining Agreement.
- Support all activities related to on-boarding, training compliance, terminations, and off-boarding.
- Assisting with ADA workplace accommodation, and FMLA Leave Management practice; providing guidance with respect to best practices related to disability, return to work, accommodation, and leave of absences.
- Working closely with the Civil Rights Office to ensure all complaints are handled timely and appropriately.
- Engaging in reviewing compliance of work process flows, and Standard Operating Procedures.
- Working closely with the Business Partner on special projects and perform other duties as assigned.
- Provide ongoing trainings internally and externally.

May 2016- Jan 2018 (1yr-8 months)

Child Protective Investigator Supervisor

- Supervise subordinate staff engaged in the investigation of alleged child abuse, neglect, and/or abandonment.
- Ensure documentations are completed per state methodology and with accuracy and timely, with appropriate services as needed.
- Complete Trainings, meetings and staffing to enhance supervisory and investigative skills.
- Guide investigators in understanding family dynamics, challenges, and solutions; identifying needs to determine the level of intervention needed to include voluntary services or court ordered dependency services.
- Schedule, assign, and review staff's work; provide training, counseling, and evaluate performance.
- Guide and provide support to investigators in determining if children are in an abusive or if unsafe conditions exist and take appropriate actions to ensure the safety of children in accordance with the state's safety methodology.
- Provide information and guidance to subordinate staff related to case investigation, assessment, and determination to ensure cases are properly and thoroughly investigated in the appropriate timeframe.
- Testify in court to accurately relate the circumstances of cases investigated.
- Establish, maintain, and review case management files and computer databases to provide accurate recording and availability of case information.

Nov 2015- May 2016 (6 months)

Senior Child Protective Investigator

- Oversees Unit in the absence of Supervisors and supervise on average four to five Investigators.
 - Provide coaching, encouragement and support to new CPI and foster open and friendly environment for new CPI, interns, and CPI in training during shadowing experiences.
 - Conducts investigations on abuse, neglect, abandonment and/or special conditions for children.
 - Works closely with law enforcement and collect as well as analysis of criminal, past service history and other records.
 - Engages families to understand the family dynamics, challenges, and solutions, identifies needs and determines the level of intervention needed for voluntary services/court ordered dependency services.
-

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- Assesses danger threats, child vulnerabilities and caregiver protective capacities to determine child safety.
- Establishes and maintains cooperative and professional working relationships with organizations and other agencies involved with child protective investigations.

Jan 2015- Nov 2015 (11 months)

Child Protective Investigator

- Conducts investigations regarding allegations of abuse, neglect, abandonment and/or special conditions for children.
- Works closely with Law Enforcement and collects information through observation and interviews, as well as analysis of criminal, past service history and other records.
- Engages families to understand the family's perspectives; identify family needs and determine the level of intervention needed to include voluntary services or court ordered dependency services.
- Assesses danger threats, child vulnerabilities and caregiver protective capacities to determine whether a child is safe or not safe.
- Develops with family and other persons as necessary any required present and/or impending danger plans based on analysis of danger threats in operation.
- Manages and modifies safety plans as necessary during the course of the investigation.
- Arrange emergency placement for any child that cannot safely remain in the home!
- Completes Risk Assessment on families investigated and explains risk score to family.

Search for Change White Plains, NY Nov 2008-Nov 2014 (6 yrs.)

Residential Counselor (Non-Profit Agency)

- Provide services to clients with severe mental illnesses and co-occurring disorders in a Level II congregate care facility and apartment treatment program under the Office of Mental Health.
- Deliver Medicaid-reimbursable restorative services that are directly related to the achievement of the client's independent living goals.
- Create and maintain service plans, progress notes, and other written documentation required to support the client's services.
- Ensure that clients receive the proper types and amounts of medication as prescribed by their physician.
- Transport clients to community-based programs, appointments & other services as needed.

NADAP Manhattan/Queens, NY Sept-December 2013 (3 months)

Care Coordinator-Case Manager (Non-Profit Agency)

- Conduct telephonic and face-to-face outreach, assessment, intake, monitoring, service planning, and crisis intervention for clients living with multiple chronic medical and/or behavioral health conditions.
 - Utilizing behavioral and/or medical health diagnoses/assessment to assist with client's care and stability-Maintain clinical documentation, records and other medical documents that uphold all regulations.
 - Collaborate with referral sources including clinical care providers and legal entities.
 - Review and address treatment/medication adherence issues as needed.
 - Utilize Multiple Electronic Health Record systems to coordinate client's care and update/verify client's current benefits.
 - Participate in Multi-disciplinary meeting and planning for both medical, mental health and substance abuse client care.
-

New Era Veterans, Inc. Bronx, NY May 2011-July 2013 (2 yrs.)

Case Manager Supervisor/Grievance Committee Chair (Non-Profit Agency)

- Provide clinical supervision to the case management team.
- Complete case manager assessments and progress notes assessment for goal targets and objectives outline by DHS (Dept. of Homeless Services) and DMH (Dept. of Mental Health).
- Provide case management services to 164 (total) veterans with mental illness, homelessness, and substance abuse issues; creating psychosocial, service plans and service plan reviews to provide billables for the NY State Department of Health Services (DHS) and Department of mental Health (DMH)
- Primary liaison with internal and external referral sources (hospitals, community agencies, crisis system, corrections, family, and other community partners).
- Conduct interviews/training for new hire as well as intake screening/interviews for potential clients.
- Facilitate and co-facilitate psycho-educational groups, relapse prevention group, and recreational activity base groups.
- Chair grievance committee; evaluating and investigation client grievance.

Community Living Corp Mount Kisco, NY June 2008-Oct 2009 (1yr-4 months)

Direct Care Worker (Non-Profit Agency)

- Providing services to clients with developmental and intellectual disabilities
- Assist and teach residents daily life skills needed for group and community living.
- Document resident's progress and report to supervisor
- Responsible for resident's personal care such as dressing, showering, cooking, laundry, as well as food or clothes shopping and going to the doctor and/or other community appointments and activities.
- Assist with vital sign monitor and medication administration.
- Ongoing safety trainings.

References provided upon request.

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: NONE X NOT APPLICABLE/(Governmental Entity)

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Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES NO
If YES, please list: EMS Council (Citizen Advisory Board Member)

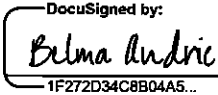
CODE OF ETHICS TRAINING: X COMPLETED DATE: 4/20/2026

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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Belma Andric DATE: 4/20/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: _____ NONE X NOT APPLICABLE/(Governmental Entity)

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_____	_____	_____	_____
_____	_____	_____	_____

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES _____ NO

If YES, please list: EMS Council (Citizen Advisory Board Member)

CODE OF ETHICS TRAINING: X COMPLETED DATE: 4/20/2026

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

DocuSigned by:
SIGNATURE: Belma Andric PRINTED NAME: Belma Andric DATE: 4/20/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: Manci Woodward DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO
BCC MEETING: _____ DATE _____

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CONTRACTUAL RELATIONSHIPS: _____ NONE X NOT APPLICABLE/(Governmental Entity)

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_____	_____	_____	_____
_____	_____	_____	_____

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES _____ NO

If YES, please list: EMS Council (Citizen Advisory Board Member)

CODE OF ETHICS TRAINING: X COMPLETED DATE: 4/20/2026

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DocuSigned by:
SIGNATURE: Belma Andric PRINTED NAME: Belma Andric DATE: 4/20/2026
1F272034C8B0405

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: Maura G. Mun DATE: 6/22/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO

BCC MEETING: _____ DATE

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CONTRACTUAL RELATIONSHIPS: _____ NONE X NOT APPLICABLE/(Governmental Entity)

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Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES _____ NO
If YES, please list: EMS Council (Citizen Advisory Board Member)

CODE OF ETHICS TRAINING: X COMPLETED DATE: 4/20/2026

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DocuSigned by: Belma Andric PRINTED NAME: Belma Andric DATE: 4/20/2026
SIGNATURE: _____

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 2

COMMISSIONER'S SIGNATURE: [Signature] DATE: 6/16/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO
BCC MEETING: _____ DATE _____

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Belma Andrić, MD, MPH
SVP and Chief Medical Officer
Health Care District of Palm Beach County



Belma Andrić, MD, MPH is the Senior Vice President and Chief Medical Officer of the Health Care District of Palm Beach County where she is responsible for quality and patient safety across the organization. Dr. Andrić leads the Health Care District's strategic initiatives and oversees providers clinical performances of the Health Care District's 10 Federally Qualified Health Centers (FQHCs), Lakeside Medical Center and Skilled Nursing Facility. Additionally, Dr. Andrić oversees the operations of the District's Trauma Agency and the Corporate Communications department.

Dr. Andrić was instrumental in launching the county's first-of-its-kind Addiction Stabilization Unit, a specialized and innovative substance use disorders program created through a public-private partnership to curb the county's opioid epidemic. She oversaw the implementation and expansion of an outpatient addiction treatment program that serves as a model for the state of Florida. In 2023, the program was honored by the Florida Blue Foundation with a first place Sapphire Award and \$100,000 to further expand access to care. During her tenure, the Health Resources and Services Administration (HRSA) has recognized District's FQHCs four years in a row as a gold-level Health Center Quality Leader, ranking among the top 10% of health centers nationally for clinical quality. In 2020, Dr. Andrić played a leading role overseeing operations of the county's largest COVID-19 drive-thru testing and vaccination mega-sites which provided over a quarter million vaccines during first 6 months of a program.

Dr. Andrić serves as Chair of the Trauma Quality Improvement Committee for Palm Beach County and is a member of the county's Sober Home Task Force and EMS Council. She is a Clinical Affiliate Associate Professor of Population Health and Social Medicine at Florida Atlantic University's Charles E. Schmidt College of Medicine.

Dr. Andrić received the Palm Beach County Medical Society Physician Hero in Medicine award in 2019. She was honored in 2017 by the American Cancer Society's National Colorectal Cancer Roundtable (NCCRT) for the clinics' innovative approach in achieving a colorectal cancer-screening rate that was twice the national average for FQHCs. Dr. Andrić played a key role in 2016 when the health centers received NCQA Patient-Centered Medical Home recognition.

Dr. Andrić joined the District in 2013 after serving as the Medical Director of the Lantana Health Center for the Palm Beach County Health Department since 2009. She holds a Doctor of Medicine degree from College of Medicine, University of Novi Sad in Serbia. Dr. Andrić received her residency training in preventive medicine/public health from the Palm Beach County Health Department as well as residency training in surgery from Mount Sinai Medical Center in Miami Beach, Florida. She also earned a Master of Public Health from Florida International University in Miami, Florida. Dr. Andrić is board certified in Preventive Medicine and Public Health.



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I		(OFFICE USE ONLY)		☒ Advisory ☐ Not Advisory	
BOARD/COMMITTEE NAME:		Citizens Advisory Committee on Health and Human Services (CAC/HHS)			
TYPE OF APPOINTMENT:	☒ AT-LARGE ☐ DISTRICT #				
	☒ REAPPOINTMENT ☐ NEW APPOINTMENT				
TERM:	<u>10-1-2026</u> START DATE	<u>09-30-2029</u> END DATE			
LENGTH OF TERM:	<u>3</u> YEARS				
SEAT #:	<u>9</u>				
SEAT REQUIREMENT:	<u>Palm Beach County Resident</u>	<u>Resident Living West of the 20-Mile Bend</u>			

COMPLETING AN UNEXPIRED TERM? ☐ YES ☒ NO

IF YES: DUE TO: ☐ RESIGNATION ☐ OTHER

COMPLETING TERM FOR: _____

ORIGINAL TERM EXPIRES: _____

**When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:* none

SECTION II		(to be completed by applicant)		*MUST BE A PALM BEACH COUNTY RESIDENT	
NAME: (First/Middle Initial/Last)		<u>Clara M. Murvin</u>			
ADDRESS: <u>357 Kismet Ave.</u>					
CITY: <u>Pahokee</u>	STATE: <u>FL</u>	ZIP: <u>33476</u>			
PHONE #: <u>772-647-0267</u>					
EMAIL: <u>Tasha@iname.com</u>					
BUSINESS/EMPLOYER NAME: <u>Florida Community Health</u>					
OCCUPATION: <u>Housekeeping</u>					
ADDRESS: <u>941 1st Street</u>					
CITY: <u>Belle Glade</u>	STATE: <u>FL</u>	ZIP: <u>33430</u>			

MAILING PREFERENCE: ☒ RESIDENCE ☐ BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY: ☐ YES ☒ NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES NO

If YES, please list: ZaP Board City of Pahokee

CODE OF ETHICS TRAINING: X COMPLETED DATE: 3/26/2026

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Clara Murvin PRINTED NAME: Clara Murvin DATE: 3-27-2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: DATE

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SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES NO

If YES, please list: ZaP Board City of Pahokee

CODE OF ETHICS TRAINING: X COMPLETED DATE: 3/26/2026

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Clara Murvin PRINTED NAME: Clara Murvin DATE: 3-27-2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: Marie Woodward DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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SIGNATURE: Clara Murvin PRINTED NAME: Clara Murvin DATE: 3-27-2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE: 6/22/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
BCC MEETING: DATE

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SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#)X-X/(PO) X(X)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

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CODE OF ETHICS TRAINING: X COMPLETED DATE: 3/26/2026

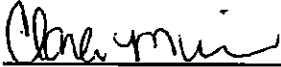
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SIGNATURE:  PRINTED NAME: Clara Murvin DATE: 3-27-2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 2

COMMISSIONER'S SIGNATURE:  DATE: 6/14/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

CLARA MURVIN
357 Kismet Avenue, Pahokee, Florida 33476
tasha@iname.com

PROFESSIONAL SUMMARY

Dedicated professional with extensive experience in office management, environmental services, and public service. Skilled in public policy, community engagement, and administrative leadership. Proven history of effective service in healthcare, municipal roles, and faith-based community work. Known for reliability, compassion, and a strong commitment to improving the lives of others.

PROFESSIONAL EXPERIENCE

City Commissioner
City of Pahokee
2016-2025

- Elected by residents to represent the City of Pahokee; served as Vice Mayor for 6 years.
- Led initiatives focused on public safety, economic development, and infrastructure improvements.
- Collaborated with regional organizations to expand access to youth, senior, and community-based services.
- Advocated for equitable policies and increased investment in underserved areas.
- Served on the National League of Cities (NLC) Board of Directors, representing small municipalities and advocating for federal support and policy reform in housing, infrastructure, and public safety.
- Participated in shaping national policy priorities and collaborated with city leaders across the country to strengthen municipal government practices.

Front Desk Office Manager
Palm Beach Medical Group – West Palm Beach, FL
1996-2008

- Managed daily front office operations for a busy gastroenterology practice.
- Scheduled appointments, welcomed and checked in patients, and maintained detailed patient records.
- Trained and supervised administrative staff and ensured compliance with HIPAA and insurance protocols.
- Handled patient inquiries, coordinated referrals, and improved patient experience through streamlined processes.

Environmental Specialist – Janitorial Services
Florida Community Health Center
2010-Present

- Performs janitorial and environmental services across multiple healthcare facilities.
- Maintains sanitation and safety standards in compliance with healthcare regulations and OSHA guidelines.
- Ensures infection control protocols are upheld in all patient-facing and clinical areas.

Administrative Secretary
Pahokee Church of God
2005-Present

- Provides administrative support, manage scheduling, and handle internal and external communications.
- Active and faithful member contributing to church outreach, special events, and volunteer coordination.

EDUCATION

High School Diploma
South Fork High School – Graduate, 1984

Public Administration Coursework
Indian River Community College – Fort Pierce, FL

SKILLS

- Office Management & Scheduling
- Public Policy & Community Engagement
- Environmental Services & Sanitation Protocols
- Administrative Leadership
- Patient Service & Communication
- Faith-Based Community Support



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I

(OFFICE USE ONLY)

X

Advisory

Not Advisory

BOARD/COMMITTEE NAME: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

TYPE OF APPOINTMENT:

X

AT-LARGE

DISTRICT #

X

REAPPOINTMENT

NEW APPOINTMENT

TERM:

10-1-2026

START DATE

9-30-2029

END DATE

LENGTH OF TERM:

3

YEARS

SEAT #:

10

SEAT REQUIREMENT:

Palm Beach County Resident

COMPLETING AN UNEXPIRED TERM?

YES

X

NO

IF YES: DUE TO:

RESIGNATION

OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: none

SECTION II

(to be completed by applicant)

*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last)

Aruna Gilbert

ADDRESS: 8102 Bellagio Lane

CITY: Boynton Beach

STATE: FL

ZIP: 33426

PHONE #: 561-573-8217

EMAIL: aruna.gilbert@elcpalmbeach.org

BUSINESS/EMPLOYER NAME:

Early Learning Coalition of Palm Beach County, Inc.

OCCUPATION:

Chief Program and Policy Officer

ADDRESS: 2300 High Ridge Road Ste. 115

CITY: Boynton Beach

STATE: FL

ZIP: 33426

MAILING PREFERENCE:

RESIDENCE

x

BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

(conviction of a felony is not an automatic disqualifier from appointment)

YES

x

NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: x NONE NOT APPLICABLE/(Governmental Entity)

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SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? x YES NO
If YES, please list: Rise Coleman Park and Prime Time Palm Beach

CODE OF ETHICS TRAINING: x COMPLETED DATE: 3-31-2026

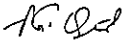
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SIGNATURE:  PRINTED NAME: Aruna Gilbert DATE: 3/31/2026
box SIGN 4QZP7Z91-42X96YQV

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
BCC MEETING: DATE

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_____	_____	_____	_____

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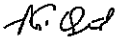
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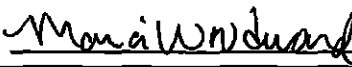
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SIGNATURE:  PRINTED NAME: Aruna Gilbert DATE: 3/31/2026
~~box SIGN~~ ~~402P7721-42X96XQV~~

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE:  DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: DATE

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SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE:  DATE: 6/22/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: DATE

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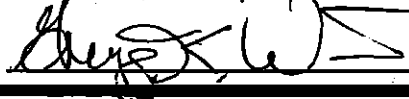
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~~BOX SIGN~~ ~~4QZP7Z91-42X6VQV~~

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 2

COMMISSIONER'S SIGNATURE:  DATE: 4/16/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO
BCC MEETING: DATE

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ARUNA GILBERT

aruna86@me.com
561-573-8217 (c)

GOAL – My goal as a lifelong learner and advocate for education is to create safe, inclusive and engaging learning spaces and content that fosters curiosity, critical thinking and a lifelong love of learning for students of all ages.

Strategic Planning – Visionary Collaborator – Proven Leader – Content Expert

ACCOMPLISHMENTS

- Created efficiencies and maximized funding by transitioning contracted child care services to an in-house delivery model in 2015. Budget of over 80 million dollars
- Designed and project managed several pilot projects that ramped to scale and became part of state initiatives and legislation
- Successfully led the competitive application for Early Head Start-Child Care Partnership grants, receiving two federal awards
- Worked with local, state, and federal funds to grow the agency budget from 80 million to over \$230 million which in turn increased scholarships and services to families and communities
- Worked with community partners to streamline service delivery and expand services (Florida Atlantic University, Lynn University)
- Served on the state level legislative committee for Campaign for Grade Level Reading in 2019

PROFESSIONAL EXPERIENCE

The Early Learning Coalition of Palm Beach County

- | | |
|------------------------------------|--------------|
| • Chief Program and Policy Officer | 2021-Present |
| • Chief Program Officer | 2019-2021 |
| • Vice President of Programs | 2016-2019 |
| • School Readiness Specialist | 2005-2016 |

The Health Care District of PBC, Inc.

- | | |
|----------------------------------|-----------|
| • Behavioral Health Professional | 2003-2005 |
|----------------------------------|-----------|

Department of Children and Families

- | | |
|---|-----------|
| • Medical Foster Care Counselor and Program Coordinator | 1998-2003 |
|---|-----------|

United Nations Environment Programme

- | | |
|---|-----------|
| • Coordinator of the Global Youth Forum | 1991-1993 |
|---|-----------|

EDUCATION AND CERTIFICATIONS

- M.S.W., Social Work, Barry University – 2002
- B.A., Economics and Communications minor in Journalism, State University of New York, Cortland – 1991

BOARDS

Prime Time Palm Beach County – 2022-Current
Palm Beach County Citizens' Advisory Committee 2022-Present
Coalition for Black Student Achievement 2020-Present
Co-Chair Florida Association for Infant Mental Health – 2023-Current

**Citizens Advisory Council on Health & Human Services (CAC/HHS)
Board Member Category and Seat Number: 2026 Update**

Attachment 2

Seat Number	Seat Requirement	Name of Member	Term of Appointment	Term	Resolution/Palm Beach Opportunity Ecosystem Domain
1	Representative of Birth to 22: United for Brighter Futures	LaNita Sanders	11/19/2024- 9/30/2027	1st	Designated Seat: Birth to 22/ Child Care
2	Health Department Representative	Dr. Jyothi Gunta	11/4/2025-9/30/2028	1st	Designated Seat: Health Department/ Health (Physical and Behavioral)
3	At-Large: have expertise of at least one component of the HHS System of Care	Kate Magro	11/19/2024- 9/30/2027	1st	At-Large: Food & Hunger and Education
4	A Member of the Public with Lived Experience in the Health and Human Services System of Care	Sam Wilcox	11/19/2024- 9/30/2027	1st	Designated Seat: Member of Public with Lived Experience/ Behavioral Health
5	At-Large: have expertise of at least one component of the HHS System of Care	Isis Williams	07/02/2024- 09/30/2026	1st	At-Large: Safety and Justice, Housing and Homelessness
6	At-Large: have expertise of at least one component of the HHS System of Care	Dr. Belma Andric	09/17/2024- 09/30/2026	1st	At- Large: Health (Physical and Behavioral)
7	At-Large: have expertise of at least one component of the HHS System of Care	Steven Gustafson	11/19/2024- 9/30/2027	1st	At-Large: Employment
8	League of Cities Representative	Charlotte Leonard	10/1/2023- 9/30/2026	1st	Designated Seat: League of Cities/ Health (Physical and Behavioral)
9	Resident Living West of the 20 Mile Bend	Clara Murvin	7/8/2025- 9/30/2026 (finishing term of Tammy Jackson-Moore)	1st	Designated Seat: Member Living West of the 20 Mile Bend/ Housing and Homelessness, Health (Physical and Behavioral),
10	At-Large: have expertise of at least one component of the HHS System of Care	Aruna Gilbert	12/19/2023- 09/30/2026	1st	At-Large: Child Care
11	At-Large: have expertise of at least one component of the HHS System of Care	Dr. Barbara Cox Gerlock	1/10/2023- 9/30/2025 10/1/2025-9/30/2028	2nd	At-Large: Education, Safety and Justice

RESOLUTION NO. R-2024- 0917

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R-2013-1563; PROVIDING FOR THE CITIZENS ADVISORY COMMITTEE ON HEALTH AND HUMAN SERVICES

WHEREAS, the Florida Statutes and the Florida Administrative Code recognize the importance of citizen participation in the development and evaluation of comprehensive plans; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established the Citizens Advisory Committee on Health and Human Services (CAC/HHS) on November 13, 1990, pursuant to Resolution R-90-1978; and

WHEREAS, Resolution R-90-1978 was subsequently amended by Resolutions R-93-317, and R-99-54, which were repealed and replaced by Resolution R-2001-0193 and subsequently repealed and replaced by R-2013-1563; and

WHEREAS, R-2013-1563 provided clarification regarding the CAC/HHS'S roles and responsibilities and also brought the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

WHEREAS, the CAC/HHS proposed amendments to the Health and Human Services Element of the Palm Beach County Comprehensive Plan, which amendments were adopted by the Board of County Commissioners on February 1, 2023 in Ordinance No. 2023-004, effective March 18, 2023; and

WHEREAS, there is a need to further amend the resolution to more clearly define the alignment of the Health and Human Services Element with the Board of County Commissioners' priorities as provided in Ordinance No. 2023-004; and

WHEREAS, repealing and replacing Resolution R-2013-1563 will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- I. **Repeal and Replacement of Prior Resolution:** Resolution R-2013-1563 is hereby repealed and replaced in its entirety with the following:
 - Section 1. Creation of the Palm Beach County Citizens Advisory Committee on Health and Human Services.** There is hereby established an Advisory Committee to be known as the "Palm Beach County Citizens Advisory Committee on Health and Human Services" herein referred to as the "Committee."
 - Section 2. Mission Statement.** The mission of the Committee shall be to assist the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a System of Care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan.
 - Section 3. Roles and Responsibilities.** The Committee shall have the following roles and responsibilities:
 - A. To make recommendations on the collection of data necessary to analyze the health and human service needs of the people of Palm Beach County.
 - B. To create a forum for citizen participation for all phases of the Health and Human Services Element of the Palm Beach County Comprehensive Plan development and

amendment process. Further, the Committee shall make recommendations to the Planning Commission and the Board of County Commissioners regarding amendments to the Health and Human Services Element of the Palm Beach County Comprehensive Plan, and shall review the implementation status of the Health and Human Services Element of the Comprehensive Plan on an annual basis.

- C. To create a forum for citizen participation, the Committee shall specifically provide for consumer, minority and affected party input on an issue by issue basis to allow for those affected to be involved in the Committee's activities.
- D. To make recommendations on an annual basis during the Financially Assisted Agency funding process regarding service and funding priorities, and outcomes.
- E. To serve as a link to local and regional health and human service planning organizations. Linkages may include ex-officio member appointments of the Committee, participation in other agency planning processes, and multi-agency task forces to resolve specific problems. Further, all agencies and staff within the auspices of the Board of County Commissioners shall provide data, information and such support as reasonably required, and shall otherwise work in cooperation with the Committee in pursuing the Board of County Commissioner's health and human service goals, objectives and policies. The purpose of such linkages is to facilitate the Committee in achieving its mission.
- F. To perform such other duties as may be required from time to time assigned by the Board of County Commissioners.

Section 4. Membership. The Committee shall be comprised of eleven (11) members. The total membership of the Committee shall, at a minimum, represent the components of the System of Care as depicted in the Health and Human Services Element: Housing and Homelessness, Employment, Transportation, Food and Hunger, Health and Wellness, Education, Safety and Justice, and Child Care. All members must reside in Palm Beach County at the time of appointment and while serving on the Board, and have expertise of at least one (1) component of the System of Care. Membership shall be representative of the racial, ethnic and geographic diversity of Palm Beach County. The following five (5) representatives are deemed as required seats: at least one (1) member shall be a resident living west of the 20 mile bend; at least one (1) member shall be a representative of the Palm Beach County League of Cities; at least one (1) member shall be a representative of the Florida Department of Health in Palm Beach County; at least one (1) member shall be a representative of Birth to 22: United for Brighter Futures alliance; at least one (1) member shall be a member of the public representing the County as a whole with lived experience in the Health and Human Services System of Care. The remaining six (6) representatives are at-large seats that are aligned with the Health and Human Services Element.

- A. Appointment. Members shall be appointed at large by the Board of County Commissioners, and serve for staggered terms of three (3) years, with a limit of three (3) consecutive terms. Terms shall begin on October 1 and end on September 30. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.
- B. Member Nominations. The nomination process shall begin ninety (90) days prior to the expiration of a member's term, or immediately in the event of an unplanned vacancy. The Board of County Commissioners shall be notified and requested to provide nominations for Committee appointment. The Palm Beach County Health Department, the Palm Beach County League of Cities, and the Birth to 22 alliance will each be requested to submit a nomination. Nominees will be transmitted to the Board of County Commissioners. An approved board appointment form, with attached resume, must be completed for all nominees prior to transmittal.
- C. Ex-officio Members. Ex-officio members should have expertise in the Health and Human Services System of Care. Palm Beach County employees with expertise in the Health and Human Services System of Care may serve as ex-officio members of the CAC/HHS. No ex officio member may vote on any matter. Palm Beach County employees who are ex officio members must also abstain from discussion of matters that would constitute prohibited conduct under Section 2-443 of the Palm Beach County Code of Ethics. Ex-officio members may be appointed by a majority vote of the Committee after the candidate's application has been reviewed by the CAC/HHS Executive Committee and forwarded to the CAC/HHS, or as directed by the Board of

County Commissioners, for the purpose of assisting the Committee in achieving its mission.

D. Conflict of Interest. Members shall be governed by the applicable provisions of the Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.

E. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.

F. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Committee and such removal shall create a vacancy.

Section 5. Officers. A chair and vice-chair shall be elected by a majority vote of the Committee and shall serve for a term of one (1) year, but not to exceed two (2) consecutive terms in any one office. The duties of the chair shall be to:

1. Call Committee meetings and organize the agenda for the same;
2. Preside at committee meetings;
3. Establish subcommittees, appoint subcommittee chairs, and charge subcommittee with specific tasks;
4. Serve as primary liaison with staff; and
5. Perform other functions as the committee may assign.

The vice-chair shall perform the duties of the chair in the chair's absence and such other duties as the chair may assign.

If a vacancy occurs in the office of the chair, then the position shall be assumed by the vice-chair for the remainder of the term. Any remaining vacancies shall be filled through a majority vote of the Committee.

Any officer may be removed from office by a majority vote of the Committee whenever the best interest of the Committee and public would be served.

Section 6. Meetings. The Committee shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. Twenty-five percent (25%) of the appointed members must be present in-person to constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

A. Subcommittees. The Committee will conduct its business through one (1) standing sub-committee, the Executive Committee, and ad hoc sub-committees, work groups, and other appropriate forums as needed. The Executive Committee will consist of the Officers, the Immediate Past Chair, the representative residing west of the 20-mile bend, the representative of the Palm Beach County League of Cities, the representative of the Florida Department of Health in Palm Beach County, the representative of Birth to 22, and the representative with lived experience. The purpose of the Executive Committee is to review and evaluate matters arising between regular Committee meetings, and to solicit and recommend member nominations for transmittal to the Board of County Commissioners. Ad hoc sub-committees shall be chaired by a Committee member.

B. Conduct of Meetings. All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be

provided. All meetings of the Committee shall be open to the public at all times and minutes shall be taken at each meeting.

Section 7. Administration. Staff for the Committee shall be provided through the Community Services Department.

Section 8. Uniform Policies and Procedures of Advisory Boards. The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

II. **Effective Date.** The provisions of this resolution shall become effective upon approval of the Board of County Commissioners.

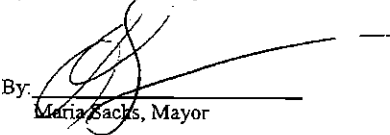
The foregoing Resolution was offered by Commissioner Marino who moved its adoption. The motion was seconded by Commissioner Bernard, and upon being put to a vote, the vote was as follows:

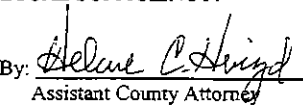
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|--|--------------|
| Commissioner Maria Sachs, Mayor | - <u>Aye</u> |
| Commissioner Maria G. Marino, Vice Mayor | - <u>Aye</u> |
| Commissioner Gregg K. Weiss | - <u>Aye</u> |
| Commissioner Michael A. Barnett | - <u>Aye</u> |
| Commissioner Marci Woodward | - <u>Aye</u> |
| Commissioner Sara Baxter | - <u>Aye</u> |
| Commissioner Mack Bernard | - <u>Aye</u> |

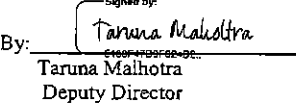
The Mayor thereupon declared the Resolution duly passed and adopted this 20th day of August 2024.

ATTEST:
CLERK OF CIRCUIT COURT
Joseph Abruzzo
By: 
Clerk of Court & Comptroller

PALM BEACH COUNTY, Florida
By its Board of County Commissioners

By: 
Maria Sachs, Mayor

APPROVED AS TO FORM &
LEGAL SUFFICIENCY:
By: 
Assistant County Attorney

APPROVED AS TO CONTENT:
Signed by:
By: 
Taruna Malhotra
Deputy Director