

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: September 1, 2026

☒ **Consent**

☐ Regular

[] Workshop

[] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 1 to the continuing asbestos and industrial hygiene consulting services contract (R2025-1745) with Partner Assessment Corporation dba Partner Engineering and Science, Inc. (Consultant) to incorporate the omitted proposal pages into Exhibit C and standard County language to the terms and conditions regarding Digital Accessibility Compliance.

Summary: On December 2, 2025, the Board of County Commissioners (BCC) approved the continuing asbestos and industrial hygiene consulting services contract with the Consultant for various capital improvement/renovation/maintenance projects countywide. Amendment No. 1 incorporates the proposal pages into Exhibit C that were inadvertently omitted from the version of the contract previously approved. Additionally, Amendment No. 1 adds standard County language to the terms and conditions regarding Digital Accessibility Compliance. This continuing contract was presented to the Goal Setting Committee (GSC) on November 6, 2024 and the GSC established the following Affirmative Procurement Initiative (API): a Small Business Enterprise (SBE) Evaluation Preference for Prime Bidders. The GSC did not establish a mandatory SBE subcontracting goal due to the limited subcontracting opportunities. There is no fiscal impact associated with this item. **(Capital Improvements Division) Countywide (MWJ)**

Background and Justification: On April 14, 2025, the Consultant was selected in accordance with BCC adopted procedures and pursuant to Section 287.055, Florida Statutes, the Consultants' Competitive Negotiation Act. The Consultant was selected to perform asbestos and industrial hygiene consulting services on a continuing contract basis. Amendment No. 1 incorporates the omitted proposal pages into Exhibit C that were inadvertently omitted from the version of the contract previously approved and adds standard County language to the terms and conditions regarding Digital Accessibility Compliance.

Attachments:

- ## 1. Amendment No. 1

Recommended by:

Department Director

July 24. 246
Date

Approved by:

Chief Deputy County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>*</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
Is this item using Federal Funds? Yes _____ No X
Is this item using State Funds? Yes _____ No X

Budget Account No:
Fund _____ Dept _____ Unit _____ Object _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Consultant Services Authorizations (CSA) requiring BCC approval will be submitted to the BCC and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the BCC.

C. Departmental Fiscal Review: [Signature]

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 7/29/26
OFMB
JA 7/28
AKF 7/28

[Signature] 7/29/26
Contract Development and Control
267.28.20

B. Legal Sufficiency:

[Signature] 8/3/26
Chief Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.