

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	September 1, 2026	(X) Consent	() Regular
		() Workshop	() Public Hearing
Department:	<u>Environmental Resources Management</u>		

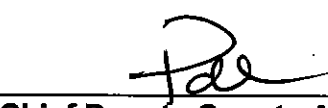
I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Task Assignment Number PM6 to Contract No. FWC21149 with Florida Fish and Wildlife Conservation Commission (FWC) (Contract), provides aquatic vegetation control services for water bodies within Palm Beach County (PBC) and a cost reimbursement of \$50,900, for a term beginning upon execution through June 30, 2027.

Summary: On April 12, 2022, the Board of County Commissioners (BCC) approved Contract (R2022-0361) for aquatic vegetation control services in the following lakes: Clarke, Ida, Osborne, and Pine. Delegated authority to execute all future time extensions, task assignments, certifications, and any other forms associated with this Contract was also approved at that time. The Contract facilitates PBC treatment and control of aquatic exotic plants within the Chain of Lakes. PBC work is reimbursed by FWC. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file agenda item. **There is no cost to the County. Districts 2, 3, 4 (FM)**

Background and Justification: The Contract reimburses PBC for its efforts in controlling aquatic weeds within the Chain of Lakes. Adaptive management techniques with local government oversight, allows staff to determine and use the most effective chemical agents and to apply them to particularly dense areas of vegetation within the lakes.

- Attachments:**
- 1. FWC Task Assignment Number PM6, Contract No. FWC21149
 - 2. Delegation of Authority

Recommended by:		8-3-2026	FM 7/29/26
	Department Director	Date	
Approved by:		8/13/26	
	Chief Deputy County Administrator	Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>12,725</u>	<u>38,175</u>	_____	_____	_____
External Revenues	<u>(12,725)</u>	<u>(38,175)</u>	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget?

Yes X

No _____

Does this item include the use of federal funds?

Yes _____

No X

Does this item include the use of state funds?

Yes X

No _____

Budget Account No.:

Exp: Fund 0001 Department 380 Unit 3249 Object various Program _____

Rev: Fund 0001 Department 380 Unit 3249 RSRC 4399 Program _____

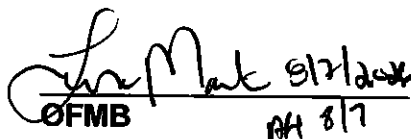
B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review:

_____ 

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:


OFMB AH 8/7


Contract Development & Control 8/7/26
ZG 8.7.26

B. Legal Sufficiency:


Assistant County Attorney 8/10/26

C. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

TASK ASSIGNMENT NOTIFICATION FORM
CONTRACT NO. FWC21149

Task Assignment Number: PM6
Task Assignment Term: Upon Execution to June 30, 2027
Contractor Name: Palm Beach County
Contractor's Contract Manager/Telephone: Deborah Drum 561-233-2457
FWC Contract Manager/Telephone: Evelyn Ethridge (850) 717-2129
FWC Site Manager/Telephone: Edward Harris , Sarah Palladino

Task Description: Provide aquatic vegetation control services in accordance with the executed contract FWC21149 on water bodies within Palm Beach County. Work shall be conducted pursuant to details stated in the executed contract, amendments, Schedule of Operations and approved work plan. All work must be coordinated with FWC Regional Biologist(s). The FWC Contract Manager for the Invasive Plant Management Section (IPM) may issue change orders to the Task Assignment work plan altering the plant control authorized (increase in acres, adding plants or herbicides, adding water bodies). The Section Leader of IPM may issue modifications to the Task Assignment increasing or reducing the cost reimbursement amount and any changes to the Term.

Deliverables: Task PM6 - The Contractor is to provide aquatic vegetation control services on water bodies as identified in the Schedule of Operations based on the work plan per the terms and conditions of the executed contract, any amendments to the contract and any Task or Task Assignment Change Orders issued. The Contractor will perform monthly aquatic vegetation control services to include, but not limited to; chemical treatment, snagging, pushing and hand pulling as needed per the Schedule of Operations. FWC will reimburse the Contractor for all services required and conducted on water bodies for each Schedule of Operation created for the work plan.

Cost Reimbursement Task Assignment Amount: \$50,900.00

Invoicing Frequency: Itemized invoices are submitted monthly by the 20th of each month except for the invoice for the month of June. Invoices are submitted only after work has been completed by the Contractor. All detailed invoice supporting documentation (payroll information (Government), chemical invoices and approved and signed Report of Operation forms shall be maintained on file and available upon request. Only costs directly related to the services being provided may be reimbursed. An invoice for June must be submitted within the time-period given by the FWC Contract Manager. The invoice must reflect the FWC contract number as well as the Task Assignment number.

Funding Information:

Org Code	EO	Fund	Category	Fiscal Year	Object Code	PID	Amount
77358090300	3K	423002	102334	2026-2027	139900	9001200100	\$50,900.00

Approvals:
Palm Beach County

Deborah Drum
Contract Manager(or Designee) 7-1-2026
Date
Deborah Drum 7-1-2026
Print Name Date

Fish and Wildlife Conservation Commission
Division of Habitat and Species Conservation

Evelyn Ethridge 6/19/2026
Contract Manager(or Designee) Date
Section Leader(or Designee) 7-7-26
Invasive Plant Management Section Date

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Francis X Moehrle
Frank Moehrle
Assistant County Attorney

CC: Contract office
Finance and Budget Office
Regional Biologist



INTEROFFICE MEMORANDUM
Palm Beach County
Environmental Resources Management

DATE: May 3, 2022

TO: Verdenia C. Baker
 County Administrator

THROUGH: Patrick Rutter *pwr*
 Assistant County Administrator

FROM: Deborah Drum, Director *DD 5-3-22*
 Environmental Resources Management

SUBJECT: REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:
 Governmental Contract No. FWC21149 with the State of
 Florida, Florida Fish and Wildlife Conservation Commission
 (FWC) (Contract), providing funding, to be specified in a task
 assignment on a reimburseable basis based on actual activities
 completed, for a three-year period of aquatic exotic plant
 control services performed by Palm Beach County's
 Department of Environmental Resources Management,
 Mosquito Control Division, beginning upon execution of the
 Contract and ending three years after the date of execution.

On April 12, 2022, agenda item 3L-3 (R2022-0361), the Board of County Commissioners approved the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM), to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *V. Baker* DATE: 5/9/22
 Verdenia C. Baker, County Administrator

DD:kf
 Attachment