

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

=====

Meeting Date: September 15, 2026	☒ Consent	☐ Regular
	☐ Ordinance	☐ Public Hearing

Department: Office of Emergency Management

=====

I. EXECUTIVE BRIEF

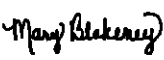
Motion and Title: Staff recommends motion to receive and file: an updated Palm Beach County Fire Rescue (PBCFR) Primary Service Provider Certificate of Public Convenience and Necessity (COPCN), removing the obsolete Town of Jupiter references from PBCFR’s authorized service Area effective October 1, 2026.

Summary: The Town of Jupiter terminated its Interlocal Service Agreement with PBCFR effective October 1, 2026. By doing so, the Town no longer falls within the service area listed on PBCFR’s COPCN. On June 10, 2025, pursuant to R2025-0854, the Board of County Commissioners (BCC) approved the issuance of a Primary Service Provider COPCN to the Town of Jupiter effective October 1, 2026. The existing PBCFR Primary Service Provider COPCN, approved by the BCC on December 12, 2022 (R2022-1557), has been updated to remove the obsolete Town of Jupiter references from PBCFR’s authorized service Area effective October 1, 2026. District 1 (SB)

Background and Justification: The Palm Beach County EMS Ordinance provides that COPCN’s, including their authorized service Areas, are issued and defined by the BCC. In accordance with Section 13-18 of the Palm Beach County EMS Ordinance, there shall be only one (1) Primary Service Provider for any area. As the Town of Jupiter will assume Primary Service Provider responsibilities effective October 1, 2026, the Palm Beach County Fire Rescue COPCN has been updated to remove the obsolete references to the Town of Jupiter.

- Attachments:**
- 1) Updated Palm Beach County Fire Rescue COPCN
 - 2) Memo from Office of Emergency Management to the Mayor

=====

Recommended By:	 Department Director	 8/10/2026 Date
Approved By:	 Deputy County Administrator	 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	*	*	*	*	*

ADDITIONAL FTE

POSITIONS (Cumulative)

Is Item Included In Current Budget?

Yes X

No _____

Does this item include the use of Federal Funds? Yes

Yes

No X

Does this item include the use of State Funds? Yes

Yes _____

No	X
No	X

Budget Account Exp No: Fund Dept Unit Object

Rev No: Fund 0001 Dept 650 Unit 7110 RevSc 2900/4295

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* No additional fiscal impact. A one-time application fee was collected as the Board approved the issuance of a Primary Service Provider COPCN to the Town of Jupiter on June 10, 2025 (R2025-0854), effective October , 2026. Permit fee of \$150 per unit/vehicle inspected will be charged annually. Fiscal impact will depend on number of vehicles.

Departmental Fiscal Review: Ypr. Chng 8/4/24

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Joe M. Ant 8/16/2006
OFMB 8/9/06 AM 8/10

and Control Comments:

Handwritten Signature 8/11/26

Contract Administration 26 8-10. 26

B. Legal Sufficiency:

Ree Burr 8/12/26
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

MEMORANDUM



**Office of
Emergency Management**

20 South Military Trail
West Palm Beach, FL 33415

(561) 712-6400

FAX: (561) 712-6464

www.pbc.gov



**Palm Beach County
Board of County
Commissioners**

Sara Baxter, Mayor

Marci Woodward, Vice Mayor

Maria G. Marino

Gregg K. Weiss

Joel G. Flores

Maria Sachs

Bobby Powell Jr.

County Administrator

Joseph Abruzzo

TO: The Honorable Mayor Sara Baxter
Board of County Commissioners

THRU: Tomer Nadler
Deputy County Administrator

FROM: Mary Blakeney, Director
Office of Emergency Management

DATE: July 29, 2026

RE: Palm Beach County Fire Rescue COPCN following
removal of Town of Jupiter from its service area

On December 20, 2022 (R2022-1557), the Board of County Commissioners (Board) approved the issuance of a Primary Service Provider Certificate of Public Convenience and Necessity (COPCN) to Palm Beach County Fire Rescue (PBCFR) effective January 1, 2023 through December 31, 2028, which included the Town of Jupiter. Due to the Town's early termination of its fire rescue services agreement with the County, effective October 1, 2026, the Town will no longer fall within the parameters of the service Area listed on PBCFR's COPCN.

The County's Emergency Medical Services (EMS) Ordinance provides that there shall only be one (1) Primary Service Provider for any Area. On June 10, 2025, the Board approved the issuance of a Primary Service Provider COPCN to the Town effective October 1, 2026 (R2025-0854). At that time, staff advised the Board that PBCFR will hold the COPCN in the Town only through September 30, 2026, when the service agreement terminates.

Accordingly, staff is recommending that the obsolete references to the Town of Jupiter and the Jupiter MSTU be deleted from PBCFR's COPCN to avoid confusion. Since this is just applying the parameters of the previously approved service Area description to the current facts, the COPCN certificate can simply be updated to remove the obsolete references.

This memo is to request your signature on the updated PBCFR Primary Service Provider COPCN reflecting the removal of the Town of Jupiter from its service area, effective October 1, 2026. Staff will then process a receive and file agenda item so the updated COPCN is on file with the Clerk.

Thank you for your time and assistance with this matter.

cc: Malinda Ragoonath, Emergency Program Coordinator – EMS

Attachment: Two (2) updated PBCFR COPCN

Certificate of Public Convenience and Necessity Palm Beach County Emergency Medical Services

WHEREAS, there is a need for Palm Beach County Fire Rescue to operate and provide essential emergency medical services to the citizens and visitors of Palm Beach County, Florida; and

WHEREAS, said agency has applied to provide these services; and

WHEREAS, said agency has indicated that it will comply with the requirements of Palm Beach County Code, Chapter 13, Article II, EMS Ordinance as amended.

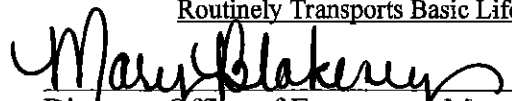
NOW THEREFORE, the Board of County Commissioners of Palm Beach County hereby issues a Certificate of Public Convenience and Necessity to said emergency medical service provider, valid from *October 1, 2026, through December 31, 2028.

In issuing this Certificate, it is understood that the agency named hereon will meet the requirements of all pertinent county and state legislation and will provide emergency medical services on a twenty-four-hour basis in the area(s) designated, providing the level of service endorsed as follows:



*Area(s): All unincorporated areas of Palm Beach County and within the municipal boundaries of those municipalities that contracted for service or are in the Fire Rescue MSTU. These areas include Belle Glade, Cloud Lake, Glen Ridge, Haverhill, Juno Beach, Lake Clarke Shores, Lake Park, Lake Worth Beach, Lantana, Loxahatchee Groves, Manalapan, Pahokee, Palm Springs, Royal Palm Beach, South Bay, South Palm Beach, Wellington, Westlake. Air Ambulance (Countywide)

Service Endorsed: Primary Advanced Life Support Provider, Advanced Life Support Transport, Routinely Transports Basic Life Support, and Air Ambulance (Countywide)


Director, Office of Emergency Management


Mayor, Board of County Commissioners

*Effective October 1, 2026, this COPCN certificate replaces the COPCN certificate that took effect on January 1, 2023, to reflect that the Town of Jupiter no longer falls within the parameters of Palm Beach County Fire Rescue's service Area as of October 1, 2026.

