

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Personal Services	_____	_____	_____	_____	_____
Operating Expenses	_____	_____	_____	_____	_____
Capital Outlay	_____	_____	_____	_____	_____
Grants & Aids	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	_____*	_____	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative) _____ 0 _____ 0 _____ 0 _____ 0 _____ 0

Is Item Included In Current Budget? Yes _____ No _____
Is this item using Federal Funds? Yes _____ No _____
Is this item using State Funds? Yes _____ No _____

Budget Account Exp No: Fund _____ Dept. _____ Unit _____ Obj. _____
Rev No: Fund _____ Dept. _____ Unit _____ Rev. _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Grant: _____

Fund: _____

Unit: _____

* Indeterminable financial impact at this time. A separate agenda item will be prepared to receive and file the grant award with a budget amendment for the final award amount.

C. Departmental Fiscal Review: _____

[Signature]

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 8/28/2026
OFMB
[Signature] 8/19
MKF 8/19
VS 8/19

[Signature] 8/20/26
Contract Dev. And Control
26 8.20.26

B. Legal Sufficiency:

[Signature]
Sean-Adel Williams
Assistant County Attorney

C. Other Department Review:



Criminal Justice Commission

301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943
Fax: (561) 355-4941
www.pbc.gov/criminaljustice

Michelle Suskauer, Chair
Maria S. Antuña, Vice Chair
Jorge Garrido, Treasurer
Karen Hansen, Secretary

**Palm Beach County
Board of County
Commissioners**

Sara Baxter, Mayor
Marci Woodward, Vice Mayor
Maria G. Marino
Gregg K. Weiss
Joel G. Flores
Maria Sachs
Bobby Powell Jr.

County Administrator

Joseph Abruzzo

"An Equal Opportunity Employer"
Official Electronic Letterhead

TO: The Honorable Sara Baxter, Mayor
Board of County Commissioners

THRU: Joseph Abruzzo, County Administrator
County Administration

THRU: Tomer Nadler, Deputy County Administrator
County Administration

FROM: Taruna Malhotra, Executive Director
Criminal Justice Commission

DATE: June 3, 2026

SUBJECT: National Institute of Justice (NIJ) Federal Fiscal Year
2025 (County Fiscal Year 2026) Research and Evaluation
on Human Trafficking Solicitation due June 15, 2026

Pursuant to Section 309 of the Administrative Code, your signature is required to electronically submit a two-step application for the NIJ grant program to apply for the Research and Evaluation on Human Trafficking Solicitation released on May 4, 2026. The application requires a two-step submission process in two separate grant systems (Grants.gov and JustGrants). The first step requires the County to submit County contact information to Grants.gov [by June 8th], which is used to prepopulate this information in the second step to complete the application process in JustGrants [by June 15th]. Given the extremely short timeline for the application, this memorandum seeks approval for both steps of the application process.

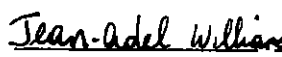
The Criminal Justice Commission (CJC) in partnership with Florida Atlantic University propose a mixed-methods study examining service access, barriers, and unmet needs among youth survivors of sex trafficking in Palm Beach County. This study will integrate survivor perspectives, provider input, and administrative data to identify service gaps, strengthen cross-system coordination, and inform trauma-informed, victim-centered strategies to improve outcomes for survivors.

The proposed grant period is January 1, 2027, through January 1, 2032 in the amount of \$750,000. No County match is required; however, the Mayor's signature is needed on behalf of the Board of County Commissioners. The emergency signature process is being utilized because there is insufficient time to submit the application through the regular agenda process for the application. The final copy of the application package will be submitted at the next available Board of County Commissioners meeting to ratify the Mayor's signature. Having emergency approval will expedite the application process.

If you agree to this request, please sign below and return it to my attention. Thank you for your consideration and continued support.

Approved:


OFMB


Jean-Adel Williams
County Attorney


Tomer Nadler
Deputy County Administrator

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Attachment 2

OMB Number: 4040-0004
Expiration Date: 03/31/2029

Application for Federal Assistance SF-424			
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision	
		* If Revision, select appropriate letter(s): * Other (Specify): 	
* 3. Date Received: Completed by Grants.gov upon submission.		4. Applicant Identifier: XL2DNFMPCR44	
5a. Federal Entity Identifier: 15PBJA-24-GG-05237-JAGX		5b. Federal Award Identifier: 	
State Use Only:			
6. Date Received by State: 		7. State Application Identifier: 	
B. APPLICANT INFORMATION:			
* a. Legal Name: County of Palm Beach			
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000785		* c. UEI: XL2DNFMPCR44	
d. Address:			
* Street1: 301 N. Olive Avenue			
Street2:			
* City: West Palm Beach			
County/Parish: Palm Beach County			
* State: FL: Florida			
Province:			
* Country: USA: UNITED STATES			
* Zip / Postal Code: 33401-4700			
e. Organizational Unit:			
Department Name: Public Safety Department		Division Name: Criminal Justice Commission	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:		* First Name: Katherine	
Middle Name:			
* Last Name: Hatos			
Suffix:			
Title: Criminal Justice Systems Manager			
Organizational Affiliation: Palm Beach County Criminal Justice Commission			
* Telephone Number: 5613556877		Fax Number:	
* Email: KHatos@pbc.gov			

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Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

National Institute of Justice

11. Assistance Listing Number:

16.560

Assistance Listing Title:

National Institute of Justice Research, Evaluation, and Development Project Grants

* 12. Funding Opportunity Number:

O-NIJ-2025-172606

* Title:

NIJ FY25 Research and Evaluation on Human Trafficking

13. Competition Identification Number:

C-NIJ-2025-00009-PROD

Title:

Category 1: Justice System Responses to Trafficking

14. Areas Affected by Project (Cities, Counties, States, etc.):

Areas Affected by the Project.pdf

Download

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Barriers to Service Access, Engagement, and Unmet Needs Among Youth Survivors of Sex Trafficking in Palm Beach County: A Mixed-Methods Study

Attach supporting documents as specified in agency instructions.

Add Attachments

Remove Attachment

Remove Attachment

1. The first part of the document is a list of the names of the members of the committee.

2. The second part of the document is a list of the names of the members of the committee.

3. The third part of the document is a list of the names of the members of the committee.

4. The fourth part of the document is a list of the names of the members of the committee.

5. The fifth part of the document is a list of the names of the members of the committee.

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	750,000.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	750,000.00

Approved as to Form and Legal Sufficiency:

Jean-Adel WilliamsJean-Adel Williams
Assistant County Attorney*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:Prefix: * First Name: Middle Name: * Last Name: Suffix: * Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

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AREAS AFFECTED BY PROJECT

Palm Beach County

Congressional Districts

Applicant: CD-20, 21, 22, and 23

Program/Project: CD-20, 21, 22, and 23

Information

Grant Package

Application Versions

✓ Standard Applicant Information (JustGrants 424 and General Agency Information)

Funding Opportunity

Federal Agency Name	Funding Opportunity Number	Funding Opportunity Title
National Institute of Justice	O-NIJ-2025-172606	NIJ FY25 Research and Evaluation on Human Trafficking
Competition Identification Number	Competition Identification Title	Due Date
C-NIJ-2025-00009-PROD	Category 1: Justice System Responses to Trafficking	June 15, 2026 8:59:00 PM EDT

Project Information

Project Title	Proposed Project Start Date	Proposed Project End Date
Barriers to Service Access, Engagement, and Unmet Needs Among Youth Survivors of Sex Trafficking in Palm Beach County: A Mixed-Methods Study	1/1/27	1/1/32
	Applicant Estimated Funding (Non-Federal Share)	Program Income Estimated Funding
	0.0	0.0

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Grant Package (14664494) **SUBMITTED** Comp # (C-NIJ-2025-00009-PROD) ⌚ Due June 15, 2026 8:59:00 PM EDT

Federal Estimated Funding
(Federal Share)

750000.0

Total Estimated Funding

750000.0

Areas Affected by Project (Cities, Counties, States, etc.)

Palm Beach County

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

1. The first part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

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4. The fourth part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

Application Submitter Contact Information

Application POC Prefix Name

Application POC First Name
Katherine

Application POC Middle
Name

Application POC Last Name
Hatos

Application POC Suffix Name

Organizational Affiliation
Palm Beach County Criminal
Justice Commission

Title
Criminal Justice Systems
Manager

Email ID
KHatos@pbc.gov

Phone Number
561-355-6877

Fax Number

ORINumber

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Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? ★

c. Program is not covered by E.O. 12372.

Is the Applicant Delinquent on Federal Debt?

No

✓ SF424 Attachments (6)

	Name	Date Added
	NIJ FY25 Lobbying	6/10/26
	Name	Date Added
	manifest.txt	6/8/26
	Name	Date Added
	Form SF424 4 0-V4.0.pdf	6/8/26
	Name	Date Added
	SF424 4 0-1235-Congressional Districts.pdf	6/8/26

	Name	Date Added
	SF424 4 0-1234-Areas Affected by the Project.pdf	6/8/26
	Name	Date Added
	GrantApplication.xml	6/8/26

Authorized Representative

Authorized Representative Information

Prefix Name

Mrs.

First Name

Middle Name

Last Name

Suffix Name

Taruna

Malhotra

Title

Executive Director

Verify Legal Name, Doing Business As, and Legal Address

Legal Name

COUNTY OF PALM BEACH

Doing Business As

UEI

XL2DNFMPCR44

Legal Address

Street 1

301 N OLIVE AVE

Street 2

City

WEST PALM BEACH

State

FL

Zip/Postal Code

33401

CongressionalDistrict

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Country

USA

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Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.



I confirm this is the correct entity.

Signer Name

Katherine Hatos

Certification Date / Time

06/12/2026 06:40 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

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✓ **Proposal Abstract**

Abstract

The Palm Beach County Criminal Justice Commission proposes to implement the mixed-methods study, *Barriers to Service Access, Engagement, and Unmet Needs Among Youth Survivors of Sex Trafficking Who Have Aged Out of Foster Care in Palm Beach County*. The purpose of this study is to examine service access, engagement pathways, barriers to participation, and unmet needs among youth survivors of sex trafficking transitioning from foster care to adulthood. Youth with histories of foster care involvement are disproportionately vulnerable to commercial sexual exploitation and often experience challenges related to housing, behavioral health, healthcare, education, employment, and long-term recovery. Despite the availability of victim services and transition-age supports, limited research has examined how these survivors access and engage with services following exploitation.

The study will employ a convergent parallel mixed-methods design integrating quantitative analysis of service utilization and referral data with qualitative data collected from survivors, service providers, law enforcement, child welfare stakeholders, and community partners. Research activities include analysis of administrative and service utilization data, qualitative interviews and focus groups, examination of referral pathways, assessment of barriers to service access, and dissemination of findings.

Youth survivors of sex trafficking who have aged out of foster care, and the organizations that serve them, are the intended beneficiaries of the project. Expected outcomes include findings regarding service access and engagement pathways, barriers to care, unmet needs, opportunities to strengthen collaboration among providers, and considerations for future service integration, sustainability, and resource development. Findings will support evidence-informed decision-making, strategic planning, and funding strategies designed to strengthen victim-centered responses and long-term support systems.

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✓ **Data Requested with Application**

✓ **Financial Management and System of Internal Controls**

Background

Unique Entity Identifier (UEI) Number:

XL2DNFMPCR44

Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)?

No

Audit Information

Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

—

If the answer to the question below is "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide – as an attachment to its application – a disclosure that satisfies the minimum requirements as described by OJP.

—

With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

Has the applicant entity undergone any of the following types of audit(s)? Please check all that apply:

"Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

Yes

Financial Statement Audit

Defense Contract Agency Audit (DCAA)

Other Audit and Agency

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If Other Audit and Agency - list type of audit:

Most Recent Audit Report Issued:

Within the last 12 months

Name of Audit Agency/Firm:

RMS US, LLP

Auditor's Opinion

On the most recent audit, what was the auditor's opinion?

Unqualified Opinion

Enter the number of findings (if none, enter "0"):

0

Enter the dollar amount of questioned costs (if none, enter "0"):

0

Were material weaknesses noted in the report or opinion?

Yes

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Accounting System

Which of the following best describes the applicant entity's accounting system:

Combination of manual and automated

Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

Yes

Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

Yes

Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

Yes

Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?

Yes

Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?

Yes

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Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?

Yes

Property Standards and Procurement Standards

Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award fund (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?

Yes

Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?

Yes

Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?

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Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?

Yes

Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity/individual that is suspended/debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended/debarred sub-grantees and contractors, prior to award?

Yes

Travel Policy

Does the applicant entity maintain a standard travel policy?

Yes

Does the applicant entity adhere to the Federal Travel Regulation (FTR)?

No

Subrecipient Management and Monitoring

Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award – (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?

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Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

Yes

Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

Yes

Designation as High Risk by Other Federal Agencies

Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ?

No

Name(s) of the federal awarding agency:

Date(s) the agency notified the applicant entity of the "high risk" designation":

Enter in the contact information for the "high risk" point of contact at the federal agency:

Name:

Phone:

Email:

Reason for "high risk" status as set out by the federal agency:

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Certification on Behalf of the Applicant Entity

This certification must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority.

—

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority to make this certification on behalf of the applicant entity.

—

Name:

Taruna Malhotra

Date:

20260609

Title:

Executive Director

Please specify your title:

—

Phone:

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✓ **Funding Priority Inventory 1**

Agency Funding Priorities Inventory

1. Which (if any) of the following priority consideration goals are addressed in the application program narrative and would be advanced by this project? (Check all that apply.)

(a) Directly supporting law enforcement operations (including immigration law enforcement operations)

(b) Combatting violent crime

(c) Supporting services to American citizens

Yes

(d) Protecting American children

Yes

(e) Supporting American victims of trafficking and sexual assault

Yes

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Principal Investigator

Principal Investigator Contact

First Name
Jennifer

Last Name
Sellars, LCSW

Email
jsellars@pbc.gov

Proposal Narrative*

	Name	Category	Created by	Date
	CJCPBC NIJ Narr	Proposal Narrative	Katherine Hatos	Added 06/12/2026

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✓ **Budget and Associated Documentation**

Budget Category	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Personnel	\$80,179	\$87,674	\$64,199	\$88,169	\$87,674	\$407,895
Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$10,000	\$4,992	\$15,000	\$15,000	\$10,000	\$54,992
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0
SubAwards	\$23,641	\$106,799	\$38,392	\$39,257	\$79,024	\$287,113
Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0
Other Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$113,820	\$199,465	\$117,591	\$142,426	\$176,698	\$750,000
Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$113,820	\$199,465	\$117,591	\$142,426	\$176,698	\$750,000
Federal	\$113,820	\$199,465	\$117,591	\$142,426	\$176,698	\$750,000
Non-Federal	\$0	\$0	\$0	\$0	\$0	\$0

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Budget Totals

	Total	Percentage
Total Project Cost	\$750,000	
Federal Funds	\$750,000	100.00%
Non-Federal Amount	\$0	0.00%
Match Amount	\$0	0.00%
Program Income	\$0	0.00%

Please note: After completing this budget detail summary, please confirm that the following final values entered in this section are identical to those entered in the corresponding estimated cost section of the Standard Applicant Information. Specifically, the following must be equivalent. If they are not, you will not be able to submit this application until they are updated to be equivalent.

Standard Applicant Information	Equals	Budget Summary
Total Estimated Funding	=	Total Project Costs
Federal Estimated Funding (federal share)	=	Federal Funds
Applicant Estimated Funding (non-federal share)	=	Match Amount
Program Income Estimated Funding	=	Program Income Amount

Budget Detail Summary View

Budget Category									
Personnel									
Budget Year									
Year 1									
	Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Taruna Malhotra	Executive Director	\$140,000.00	Y	1.00	5.00%	\$7,000.00		\$7,000.00
2	Jennifer Sellars	Principal Investigator	\$79,900.00	Y	1.00	60.00%	\$47,940.00		\$47,940.00
3	Akil Taylor	Data Analyst	\$70,000.00	Y	1.00	10.00%	\$7,000.00		\$7,000.00
4	TBD	Research Analyst	\$18,239.00	Y	1.00	100.00%	\$18,239.00		\$18,239.00
Personnel Total Cost			Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount				
\$80,179			\$0		\$80,179				

Additional Narrative

Personnel costs in Year 1 support project initiation and foundational planning activities. The Principal Investigator leads research design, instrument development, and IRB preparation, while the Executive Director provides administrative oversight and stakeholder coordination. The Data Analyst supports early data architecture development and preparation for future data collection and management systems. The Part-Time Research Analyst supports initial data infrastructure development, quality assurance planning, and preparation of systems for evaluation data integration.

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▼ Year 2

	Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Taruna Malhotra	Executive Director	\$140,000.00	Y	1.00	5.00%	\$7,000.00		\$7,000.00
2	Jennifer Sellars	Principal Investigator	\$79,900.00	Y	1.00	65.00%	\$51,935.00		\$51,935.00
3	Akil Taylor	Data Analyst	\$70,000.00	Y	1.00	15.00%	\$10,500.00		\$10,500.00
4	TBD	Research Analyst	\$18,239.00	Y	1.00	100.00%	\$18,239.00		\$18,239.00
Personnel Total Cost			\$87,674	Total Non-Federal Amt (Match or Prog Inc)				Total Federal Amount	
							\$0	\$87,674	

Additional Narrative

Year 2 personnel costs support the primary data collection phase of the project. The Principal Investigator provides oversight of field implementation and ensures fidelity to the research design, while the Executive Director supports coordination with partner agencies and operational management. The Data Analyst plays a central role in data management, quality assurance, and preparation of datasets for analysis. The Part-Time Research Analyst supports data management, quality assurance, and coordination of incoming datasets to ensure accuracy and consistency during data collection activities.

▼ Year 3

	Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Taruna Malhotra	Executive Director	\$140,000.00	Y	1.00	5.00%	\$7,000.00		\$7,000.00
2	Jennifer Sellars	Principal Investigator	\$79,900.00	Y	1.00	40.00%	\$31,960.00		\$31,960.00
3	Akil Taylor	Data Analyst	\$70,000.00	Y	1.00	10.00%	\$7,000.00		\$7,000.00
4	TBD	Research Analyst	\$18,239.00	Y	1.00	100.00%	\$18,239.00		\$18,239.00
Personnel Total Cost			\$64,199	Total Non-Federal Amt (Match or Prog Inc)				Total Federal Amount	
							\$0	\$64,199	

Additional Narrative

Personnel costs in Year 3 support data processing, analysis, and interim reporting. The Principal Investigator leads interpretation of findings and integration of qualitative and quantitative data, while the Data Analyst conducts data cleaning, statistical analysis, and supports development of interim deliverables. The Executive Director supports dissemination planning and coordination with project stakeholders. The Part-Time Research Analyst supports data cleaning, dataset integration, and preparation of analytic files for preliminary analysis and reporting.

Year 4

	Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Taruna Malhotra	Executive Director	\$140,000.00	Y	1.00	5.00%	\$7,000.00		\$7,000.00
2	Jennifer Sellars	Principal Investigator	\$79,900.00	Y	1.00	70.00%	\$55,930.00		\$55,930.00
3	Akil Taylor	Data Analyst	\$70,000.00	Y	1.00	10.00%	\$7,000.00		\$7,000.00
4	TBD	Research Analyst	\$18,239.00	Y	1.00	100.00%	\$18,239.00		\$18,239.00
Personnel Total Cost			\$88,169	Total Non-Federal Amt (Match or Prog Inc)				Total Federal Amount	
							\$0	\$88,169	

Additional Narrative

Year 4 personnel effort focuses on advanced analysis and synthesis of findings across data sources. The Principal Investigator leads interpretation of results and preparation of research products, while the Data Analyst supports deeper analytic modeling and visualization of findings. The Executive Director supports dissemination activities and coordination with policy and practice stakeholders. The Part-Time Research Analyst supports data visualization, refinement of analytic outputs, and integration of quantitative and qualitative findings for dissemination.

Year 5

	Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Taruna Malhotra	Executive Director	\$140,000.00	Y	1.00	5.00%	\$7,000.00		\$7,000.00
2	Jennifer Sellars	Principal Investigator	\$79,900.00	Y	1.00	65.00%	\$51,935.00		\$51,935.00
3	Akil Taylor	Data Analyst	\$70,000.00	Y	1.00	15.00%	\$10,500.00		\$10,500.00
4	TBD	Research Analyst	\$18,239.00	Y	1.00	100.00%	\$18,239.00		\$18,239.00
Personnel Total Cost			\$87,674	Total Non-Federal Amt (Match or Prog Inc)			\$0	Total Federal Amount	
								\$87,674	

Additional Narrative

Personnel costs in Year 5 support final analysis, reporting, and project closeout activities. The Principal Investigator oversees completion of all deliverables and final interpretation of findings, while the Data Analyst supports final dataset preparation and production of tables, figures, and technical appendices. The Executive Director supports dissemination of findings and coordination of final stakeholder briefings. The Part-Time Research Analyst supports final dataset validation, production of tables and figures, and preparation of materials for final reporting and dissemination.

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▼ Fringe Benefits

Budget Year

▼ Year 1

Name	Base	Rate (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					

Fringe Benefits Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

▼ Year 2

Name	Base	Rate (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					

Fringe Benefits Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

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Year 3

Name	Base	Rate (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					

Fringe Benefits Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

Year 4

Name	Base	Rate (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					

Fringe Benefits Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

Year 5

Name	Base	Rate (%)	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					

Fringe Benefits Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

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▼ Travel

Budget Year

▼ Year 1

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Project launch + NIJ coordination	Washington, DC + Florida (regional meetings)	Other	N/A	\$2,500.00	1.00	2.00	2.00	\$10,000.00		\$10,000.00

Travel Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$10,000	\$0	\$10,000

Additional Narrative

Travel in Year 1 supports Initial project launch activities, including coordination with federal partners and participation in relevant NIJ or national research/practice meetings. Travel also supports early stakeholder engagement and alignment with evaluation partners and project collaborators.

▼ Year 2

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Data collection coordination	Within Florida (Palm Beach County + statewide partner sites)	Local Travel	N/A	\$416.00	1.00	2.00	6.00	\$4,992.00		\$4,992.00

Travel Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$4,992	\$0	\$4,992

Additional Narrative

Travel in Year 2 supports field-based data collection activities, including coordination with partners, participant recruitment support, and oversight of data collection implementation. Travel is primarily local and regional within Florida to facilitate in-person engagement with stakeholders and study participants.

▼ Year 3

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Preliminary findings dissemination	Regional + national conferences	Other	N/A	\$3,750.00	1.00	2.00	2.00	\$15,000.00		\$15,000.00

Travel Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$15,000	\$0	\$15,000

Additional Narrative

Travel in Year 3 supports dissemination of preliminary findings through presentations at national or regional conferences focused on criminal justice, housing stability, and homelessness systems. Travel also supports engagement with stakeholders to inform interpretation and application of early study findings.

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▼ Year 4

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Research dissemination + policy engagement	Washington, DC + national conferences	Other	N/A	\$3,750.00	1.00	2.00	2.00	\$15,000.00		\$15,000.00

Travel Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$15,000	\$0	\$15,000

Additional Narrative

Travel in Year 4 supports dissemination of advanced analyses and emerging findings to national research and policy audiences. Activities include presenting at conferences and engaging with federal, state, and local stakeholders to support translation of findings into practice and policy.

▼ Year 5

	Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Final dissemination + closeout presentations	Washington, DC + Florida-based convenings	Other	N/A	\$2,500.00	1.00	2.00	2.00	\$10,000.00		\$10,000.00

Travel Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$10,000	\$0	\$10,000

Additional Narrative

Travel in Year 5 supports final dissemination of study findings, including presentation of results at national conferences and dissemination to local and regional stakeholders. Travel also supports final project closeout activities and engagement with practitioner and policy audiences to ensure findings are translated into practice.

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⌵ Equipment

Budget Year

⌵ Year 1

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

⌵ Year 2

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

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4

⌵ Year 3

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No Items					
Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0	\$0		\$0		

Additional Narrative

⌵ Year 4

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No Items					
Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0	\$0		\$0		

Additional Narrative

▼ Year 5

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0	\$0		\$0		

Additional Narrative

▼ Supplies

Budget Year					
▼ Year 1					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0	\$0		\$0		

Additional Narrative

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▾ Year 2

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0	\$0	\$0			
Additional Narrative					

▾ Year 3

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
Additional Narrative: This section is for providing a detailed description of the items and their use. It should be completed for all items, including those that are not purchased or are not used. It should be completed for all items, including those that are not purchased or are not used.					
No items					
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount			
\$0	\$0	\$0			
Additional Narrative					

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⌵ Year 4

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0	\$0		\$0		
Additional Narrative					

⌵ Year 5

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0	\$0		\$0		
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Construction

Budget Year

Year 1

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						

Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

Year 2

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						

Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

(Actions ~)

▼ Year 3

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items						
Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount				
\$0	\$0	\$0				

Additional Narrative

▼ Year 4

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
None. The proposed activity is for the purpose of construction of a new building and is not eligible for funding under the program. The proposed activity is for the purpose of construction of a new building and is not eligible for funding under the program.						
No items						
Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount				
\$0	\$0	\$0				

Additional Narrative

Actions

Year 5

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
Excluded from NPS: When a project is excluded from the National System of Public Lands, it is not eligible for funding under the NPS Land Acquisition and Management Fund. Projects are excluded if they are located on private land, are not owned by the United States, or are not managed by the NPS. No items						
Construction Total Cost	Total Non-Federal Amt (Match or Prog Inc)			Total Federal Amount		
\$0	\$0			\$0		

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SubAwards

Budget Year

Year 1

	Item	Description	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Florida Atlantic University	Project planning, research design, development of data collection instruments, stakeholder engagement, and IRB preparation.	United States	Florida	Boca Raton	\$23,641.00		\$23,641.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$23,641	\$0	\$23,641

Additional Narrative

Florida Atlantic University (FAU) will serve as the research partner for the project and will lead planning and development activities during Year 1. Activities include research design, protocol development, stakeholder engagement, preparation of data collection instruments, and Institutional Review Board (IRB) approval processes necessary to initiate the study.

Year 2

	Item	Description	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Florida Atlantic University	Participant recruitment, qualitative and quantitative data collection, interviews, data management, and research assistant support	United States	Florida	Boca Raton	\$106,799.00		\$106,799.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$106,799	\$0	\$106,799

Additional Narrative

Year 2 represents the primary data collection phase of the project. FAU will oversee participant recruitment, conduct interviews and other data collection activities, supervise graduate research assistants, and manage research data in accordance with approved protocols. This year includes the highest level of faculty and research assistant effort.

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Year 3

	Item	Description	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Florida Atlantic University	Data management, data cleaning, preliminary analysis, and interim reporting.	United States	Florida	Boca Raton	\$38,392.00		\$38,392.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$38,392	\$0	\$38,392

Additional Narrative

FAU will continue research activities through data management, data cleaning, and quantitative and qualitative analysis. Findings will be synthesized into interim reports and shared with project stakeholders to inform ongoing project implementation and evaluation efforts.

Year 4

	Item	Description	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Florida Atlantic University	Advanced analysis, integration of findings, preparation of research products, and dissemination planning.	United States	Florida	Boca Raton	\$39,257.00		\$39,257.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$39,257	\$0	\$39,257

Additional Narrative

FAU will conduct advanced analyses and integrate findings across data sources to identify trends, outcomes, and implications for policy and practice. Activities will include preparation of research products and planning for dissemination of findings to stakeholders and broader audiences.

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Year 5

	Item	Description	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
1	Florida Atlantic University	Final data analysis, report preparation, dissemination activities, and project closeout.	United States	Florida	Boca Raton	\$79,024.00		\$79,024.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$79,024	\$0	\$79,024

Additional Narrative

FAU will complete final analyses, prepare all required reports and deliverables, and disseminate findings to project partners, practitioners, and other stakeholders. Activities will also include project closeout and completion of all reporting requirements associated with the grant.

Procurement Contracts

Budget Year

Year 1

	Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items.									

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Consultant Travel Required
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▼ Year 2

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items								

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Consultant Travel Required
No

Additional Narrative

▼ Year 3

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items								

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Consultant Travel Required
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▼ Year 4

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
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No Items

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Consultant Travel Required
No

Additional Narrative

▼ Year 5

Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
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No Items

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Consultant Travel Required
No

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Other Costs

Budget Year

Year 1

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
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No Items

Other Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Additional Narrative

Year 2

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
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No Items

Other Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

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▼ Year 3

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No Items							
Other Costs	Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount			
	\$0	\$0		\$0			

Additional Narrative

▼ Year 4

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No Items							
Other Costs	Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount			
	\$0	\$0		\$0			

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Year 5

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Amt (Match or Prog Inc)	Federal Amount
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No items

Other Costs Total Cost
\$0

Total Non-Federal Amt
Total Federal Amount
\$0

Additional Narrative

Indirect Costs

Budget Year

Year 1

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
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No items

Indirect Costs Total Cost
\$0

Total Non-Federal Amt
Total Federal Amount
\$0

Additional Narrative

1. 1000

2. 1000

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Actions ▾

▾ Year 2

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No Items					

Indirect Costs Total Cost
\$0

Total Non-Federal Amt
(Match or Prog Inc) \$0

Total Federal Amount
\$0

Additional Narrative

▾ Year 3

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No Items					

Indirect Costs Total Cost
\$0

Total Non-Federal Amt
(Match or Prog Inc) \$0

Total Federal Amount
\$0

Additional Narrative

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2

3

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5

▼ Year 4

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Indirect Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0	\$0		\$0		
Additional Narrative					

▼ Year 5

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Amt (Match or Prog Inc)	Federal Amount
No items					
Indirect Costs Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$0	\$0		\$0		
Additional Narrative					

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? Yes

▼ Budget / Financial Attachments

▼ Indirect Cost Rate Agreement (if applicable)

No documents have been uploaded for Indirect Cost Rate Agreement

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? Yes

▼ Budget / Financial Attachments

▶ Indirect Cost Rate Agreement (if applicable)

▼ Consultant Rate (if applicable)

No documents have been uploaded for Consultant Rate Justification

Grant Package (14664494) SUBMITTED Comp # (C-NJ-2025-00009-PROD) ⌚ Due June 15, 2026 8:59:00 PM EDT

Actions ▾

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? Yes

▾ Budget / Financial Attachments

- Indirect Cost Rate Agreement (if applicable)
- Consultant Rate (if applicable)
- ▾ Limitation on Use of Award Funds for Employee Compensation for Awards Over \$250,000; Waiver (if applicable)
No documents have been uploaded for Employee Compensation Waiver

Grant Package (14664494) SUBMITTED Comp # (C-NJ-2025-00009-PROD) ⌚ Due June 15, 2026 8:59:00 PM EDT

Actions ▾

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? Yes

▾ Budget / Financial Attachments

- Indirect Cost Rate Agreement (if applicable)
- Consultant Rate (if applicable)
- Limitation on Use of Award Funds for Employee Compensation for Awards Over \$250,000; Waiver (if applicable)
- ▾ Disclosure of Process Related to Executive Compensation
No documents have been uploaded for Disclosure of Process Related to Executive Compensation

Grant Package (14664494) SUBMITTED Comp # (C-NJ-2025-00009-PROD) ⌚ Due June 15, 2026 8:59:00 PM EDT

Actions ▾

▾ Budget / Financial Attachments

- Indirect Cost Rate Agreement (if applicable)
- Consultant Rate (if applicable)
- Limitation on Use of Award Funds for Employee Compensation for Awards Over \$250,000; Waiver (if applicable)
- Disclosure of Process Related to Executive Compensation
- ▾ Additional Attachments

W	Name	Category	Created by	Date Added
	CJCPBC_Appendix C_Budget_Justification.docx	Budget Other	Katherine Hatos	06/12/2026
W	Name	Category	Created by	Date Added
	CJCPBC_Budget_Narrative.docx	Budget Other	Katherine Hatos	06/12/2026

1. The first part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

2. The second part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

3. The third part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

4. The fourth part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

5. The fifth part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

⌵ Additional Application Components

⌵ Curriculum Vitae or Resumes*

W	Name	Category	Created by	Date Added
	Atkin-Plunk, Curriculum Vitae, External, June 2026.docx	Curriculum Vitae or Resumes	Katherine Hatos	06/12/2026
W	Name	Category	Created by	Date Added
	Jennifer Sellars CV 2026.docx	Curriculum Vitae or Resumes	Katherine Hatos	06/12/2026
W	Name	Category	Created by	Date Added
	Michelle Ellasson CV 2026.docx	Curriculum Vitae or Resumes	Katherine Hatos	06/12/2026

⌵ Additional Application Components

> Curriculum Vitae or Resumes*

⌵ Tribal Authorizing Resolution

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No documents have been uploaded for Tribal Authorizing Resolution

⌵ Additional Application Components

> Curriculum Vitae or Resumes*

> Tribal Authorizing Resolution

⌵ Letters of Support

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⌵ Additional Application Components

> Curriculum Vitae or Resumes*

> Tribal Authorizing Resolution

> Letters of Support

⌵ Research and Evaluation Independence and Integrity Statement

W	Name	Category	Created by	Date Added
	CJCPBC Independence Integrity Statement.docx	Research and Evaluation Independence and Integrity Statement	Katherine Hatos	06/12/2026

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⌵ Additional Application Components

> Curriculum Vitae or Resumes*

> Tribal Authorizing Resolution

> Letters of Support

> Research and Evaluation Independence and Integrity Statement

⌵ Bibliography/reference

W	Name	Category	Created by	Date Added
	CJCPBC_Bibliography.docx	Bibliography/reference	Katherine Hatos	06/12/2026

⌵ Additional Application Components

> Curriculum Vitae or Resumes*

> Tribal Authorizing Resolution

> Letters of Support

> Research and Evaluation Independence and Integrity Statement

> Bibliography/reference

⌵ Any Tools/Instruments, Questionnaires, Tables/Charts/Graphs, or Maps

Component Name :
Tables

W	Name	Component	Category	Created by	Date Added
	CJCPBC Appendix A Table 1.docx	---	Any Tools/Instruments, Questionnaires, Tables/Charts/Graphs, or Maps	Katherine Hatos	06/12/2026

⌵ Additional Application Components

> Curriculum Vitae or Resumes*

> Tribal Authorizing Resolution

> Letters of Support

> Research and Evaluation Independence and Integrity Statement

> Bibliography/reference

> Any Tools/Instruments, Questionnaires, Tables/Charts/Graphs, or Maps

⌵ List of Individuals in the Application

X	Name	Category	Created by	Date Added
	CJCPBC_NIJ_project_staff.xlsx	List of Individuals in the Application	Katherine Hatos	06/12/2026

- Tribal Authorizing Resolution
- Letters of Support
- Research and Evaluation Independence and Integrity Statement
- Bibliography/reference
- Any Tools/Instruments, Questionnaires, Tables/Charts/Graphs, or Maps
- List of Individuals in the Application
- ▼ Human Subjects Protection

	Name	Category	Created by	Date Added
	CJCPBC protection of human subjects certification.pdf	Human Subjects Protection	Katherine Hatos	06/12/2026

- Bibliography/reference
- Any Tools/Instruments, Questionnaires, Tables/Charts/Graphs, or Maps
- List of Individuals in the Application
- Human Subjects Protection
- ▼ Privacy Certificate

	Name	Category	Created by	Date Added
	CJCPBC Privacy Certificate.pdf	Privacy Certificate	Katherine Hatos	06/12/2026

- Request to Use Incentives or Stipends
- Additional Attachments

- Bibliography/reference
- Any Tools/Instruments, Questionnaires, Tables/Charts/Graphs, or Maps
- List of Individuals in the Application
- Human Subjects Protection
- Privacy Certificate
- ▼ Request to Use Incentives or Stipends

No documents have been uploaded for Request to Use Incentives or Stipends

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~ Additional Attachments

~ Disclosures and Assurances

Applicant has Lobbying Activities

The applicant must download the SEILL, complete it, and upload it to the application package. The application cannot be submitted until this form is uploaded.



Name
NIJ FY25 Lobbying EXECUTED.pdf

Category
LobbyingActivitiesDisclosure

Created by
Katherine Hatos

Date Added
06/10/2026

Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

DOJ Certified Standard Assurances *

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
 - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
 - c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
 - d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

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(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance—

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application—

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1506 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Signed

SignerID
khatos@pbc.gov

Signing Date / Time
6/10/26 11:09 AM

1. The first part of the document is a list of the names of the members of the committee.

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DOJ Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; COORDINATION WITH AFFECTED AGENCIES

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 65, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

1. The first part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.

2. The second part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.

3. The third part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.

4. The fourth part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2567, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2067.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at DiscomplianceReporting@oigdoj.gov; for OWM Applicants, to OWM at OWM.GDPR@oigdoj.gov; or for COPS Applicants, to COPS at ASKCOPR@oigdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at DiscomplianceReporting@oigdoj.gov; for OWM Applicants, to OWM at OWM.GDPR@oigdoj.gov; or for COPS Applicants, to COPS at ASKCOPR@oigdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

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4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1986, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For CPS award recipients - CPS Office, 145 N Street, NE, Washington, DC, 20530;

For OCP and QMW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 999 North Capitol Street, NE Washington, DC 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Certified

SignerID

khalos@pbcc.gov

Signing Date / Time

6/10/26 11:09 AM

Other Disclosures and Assurances

Applicant Disclosure and Justification - DOJ High Risk Grantees

No documents have been uploaded for Application Disclosure and Justification - DOJ High Risk Grantees

W	Name	Category	Created by	Date Added
	CJCPBC Disclosures and Assurance	Disclosures and Assurances	Katherine Hatos	06/12/2026

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.
3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge -

Signed

SignerID

khatos@pbc.gov

Signing Date / Time

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> Other

Certified



Application Attachments

	Name	Category	Created by	Date Added
	Entity Application Submitted	Correspondence	Katherine Hatos	06/12/2026
	Entity Application Submitted	Correspondence	Katherine Hatos	06/12/2026
	Palm Beach County Zip Codes.pdf	Other Attachments	Katherine Hatos	06/12/2026
	NJ Emergency Memo and Forms EXECUTED.pdf	Other Attachments	Katherine Hatos	06/12/2026
	CJCPBC Disclosures and Assurances.d	Disclosures and Assurances	Katherine Hatos	06/12/2026
	CJCPBC Appendix C Budget Justification.docx	Budget Other	Katherine Hatos	06/12/2026
	CJCPBC Appendix B Data Collection Pl	Additional Application Components Other	Katherine Hatos	06/12/2026
	CJCPBC Project Management Plan and Timeline	Project Management Plan and Timeline	Katherine Hatos	06/12/2026
	CJCPBC Appendix A Table 1.docx	Any Tools/Instruments, Questionnaires, Tables/Charts/Graphs, or Maps	Katherine Hatos	06/12/2026
	CJCPBC Gold Standard.docx	Gold Standard Science	Katherine Hatos	06/12/2026
	CJCPBC Bibliography.docx	Bibliography/reference	Katherine Hatos	06/12/2026
	CJCPBC Independence Integrity Statement.docx	Research and Evaluation Independence and Integrity Statement	Katherine Hatos	06/12/2026

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Barriers to Service Access, Engagement, and Unmet Needs Among Youth Survivors of Sex
Trafficking in Palm Beach County: A Mixed-Methods Study

Submission Date: June 12, 2026

Funding Opportunity Number: O-NIJ-2025-172606

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Commission

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Key Words: Sex Trafficking, Youth Survivors, Aging Out of Foster Care, Child Welfare, Victim
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Trends, Barriers, and System Gaps in Human Trafficking Identification and Victim Engagement in Palm Beach County

I. Statement of the Problem

Youth Survivors of Sex Trafficking with Histories of Foster Care Involvement

Human trafficking remains a significant public safety, victimization, and community health concern in the United States (Hornor et al., 2019; Kim et al., 2023). Among trafficking victims, youth with histories of foster care involvement are recognized as one of the populations at greatest risk for commercial sexual exploitation and sex trafficking (Helpingstine et al., 2024; Hornor et al., 2019; Kim et al., 2023). Research consistently demonstrates that experiences of abuse, neglect, family instability, exposure to violence, and other adverse childhood experiences (ACEs) increase vulnerability to exploitation (De Vries et al., 2024; Reid et al., 2017). Youth who have aged out of foster care often face additional challenges during the transition to adulthood, including housing instability, limited social support, educational disruption, behavioral health needs, and economic insecurity (Helpingstine et al., 2024; Vollinger & Campbell, 2022). These factors may contribute to both heightened vulnerability to trafficking and increased difficulty accessing services following victimization (Helpingstine et al., 2024; Kim et al., 2023).

For youth survivors of sex trafficking who have aged out of foster care, recovery frequently requires navigating multiple service systems simultaneously, including victim services, behavioral health treatment, healthcare, housing programs, educational supports, workforce development services, legal assistance, and case management (Hornor et al., 2019; Vollinger & Campbell, 2022). However, the transition from foster care to adulthood often

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coincides with the loss of formal system support, creating additional barriers to service engagement and long-term stability (Vollinger & Campbell, 2022). As a result, youth survivors with foster care histories may experience unique challenges that differ from those of other trafficking survivors (Vollinger & Campbell, 2022).

Foster Care Involvement and Vulnerability to Sex Trafficking

A growing body of research has identified a significant relationship between child welfare involvement and vulnerability to commercial sexual exploitation and sex trafficking (Helpingstine et al., 2024; Hornor et al., 2019; Kim et al., 2023). Youth who enter foster care frequently have histories of abuse, neglect, family disruption, and trauma that may increase susceptibility to exploitation (De Vries et al., 2024; Hornor et al., 2019; Reid et al., 2017). Additional factors associated with child welfare involvement – including placement instability, running away from care, homelessness, educational interruptions, behavioral health challenges, and limited supportive relationship – may further elevate risk (De Vries et al., 2024; Helpingstine et al., 2024; Hornor et al., 2019; Kim et al., 2023; Vollinger & Campbell, 2022).

National studies have consistently found that youth with histories of foster care involvement are disproportionately represented among identified victims of commercial sexual exploitation and trafficking (Clawson et al., 2009; Hornor et al., 2019). Research also suggests that traffickers may intentionally target youth experiencing instability, unmet emotional needs, or a lack of supportive adult relationships (Clawson et al., 2009; Kim et al., 2023; Reid et al., 2017). Consequently, youth involved in the child welfare system often experience overlapping vulnerabilities that place them at increased risk for victimization (Cutbush Starseed et al., 2025; Helpingstine et al., 2024; Kim et al., 2023).

The transition from foster care to adulthood presents additional challenges. Youth who age out of care frequently encounter barriers related to housing, employment, education, healthcare access, and financial stability (Helpingstine et al., 2024; Vollinger & Campbell, 2022). Although many communities have developed transition-age youth services to address these needs, access to and engagement with available supports may vary considerably (Vollinger & Campbell, 2022). For youth who have also experienced sex trafficking, these challenges may be compounded by trauma-related needs, safety concerns, and the ongoing effects of exploitation (Helpingstine et al., 2024; Vollinger & Campbell, 2022; Wagers et al., 2025).

While substantial attention has been devoted to understanding the factors that increase vulnerability to trafficking among youth involved in foster care, less research has examined the experiences of survivors after exploitation has occurred (Kim et al., 2023; Twis et al., 2024). Limited evidence exists regarding how youth who have aged out of foster care access victim services, navigate referral systems, engage with providers, and experience barriers to recovery and long-term stabilization (Helpingstine et al., 2024; Kim et al., 2023; Twis et al., 2024; Vollinger & Campbell, 2022). Understanding these experiences is critical for developing effective interventions and ensuring that service systems are responsive to the unique needs of this population (Kim et al., 2023; Moynihan et al., 2018; Vollinger & Campbell, 2022).

Florida Context

Florida ranks third in the United States for the prevalence of human trafficking and is consistently identified as a major hotspot for cases reported to the National Human Trafficking Hotline (Wagers et al., 2024). The state has also demonstrated a significant commitment to addressing the needs of exploited youth through policies such as the Safe Harbor Act, which recognizes commercially sexually exploited children as victims in need of protection and

services rather than criminal defendants (Center for Victim Research, 2019; Cutbush Starseed et al., 2025; Wagers et al., 2024). These policy efforts reflect growing recognition that the risk of trafficking engagement in Florida increases significantly with every additional foster care placement (Center for Victim Research, 2019; Helpingstine et al., 2024).

Despite these investments, significant knowledge gaps remain concerning the experiences of survivors transitioning from foster care to adulthood, particularly since most survivors are considered adults by the time they escape, making their resource needs qualitatively different from those of minors (Vollinger & Campbell, 2022). Limited evidence exists regarding how these youth navigate a "fragmented patchwork of care" where available services frequently lose eligibility once a survivor turns 18 (Vollinger & Campbell, 2022). Additional research is necessary to understand how service systems can bridge these gaps to effectively support recovery, stability, and long-term well-being for this specific population (Helpingstine et al., 2024).

Service Access and Engagement Challenges

Youth survivors often present with complex needs resulting from both the trauma of exploitation and prior ACEs, which serve as significant predictors of victimization in Florida (Helpingstine et al., 2024; Reid et al., 2017). Effective recovery requires comprehensive, trauma-informed services that address immediate safety while providing long-term support for housing, behavioral health, and economic independence (Helpingstine et al., 2024). However, simply having services available does not guarantee engagement, as evidenced by low usage rates of even standardized referral platforms (Wagers et al., 2025)

For youth aging out of foster care, these challenges are often compounded by geographic isolation, inadequate transportation, and restrictive funding that limits eligibility to specific counties (Vollinger & Campbell, 2022; Wagers et al., 2024). Survivors may also experience a deep distrust of institutions due to past negative experiences with law enforcement or child welfare systems, which can lead to re-traumatization during the intake process (Wagers et al., 2025). Furthermore, administrative data and provider reports often fail to capture why youth disengage from services, as they frequently lack the survivor-led guidance necessary to understand the user perspective (Kim et al., 2023; Titchen et al., 2025; Wagers et al., 2025). Incorporating these survivor perspectives is essential for moving beyond administrative metrics to a truly victim-centered understanding of unmet needs (Kim et al., 2023; Titchen et al., 2025).

The Palm Beach County, Florida Context

Palm Beach County's use of coordinated, multidisciplinary partnerships reflects the broader Florida model, which utilizes regional task forces and community-based coalitions to integrate law enforcement, victim services, and healthcare providers (Center for Victim Research, 2019; Clawson, H. J., Dutch, N., Solomon, A., & Grace, L. G. (2009); Wagers et al., 2024). These systems are designed to provide a comprehensive continuum of care, including victim advocacy, emergency housing, behavioral health treatment, and legal assistance (Clawson et al., 2009; Wagers et al., 2024).

Despite this infrastructure, youth survivors who have aged out of foster care face a "fragmented patchwork of care," where the transition to adulthood often results in a sudden loss of eligibility for formal system support (Hornor et al., 2019; Vollinger & Campbell, 2022). Local stakeholders in Florida continue to report significant barriers for this transition-aged population,

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particularly regarding long-term housing stability, specialized workforce training, and sustained case management.

While service infrastructure has expanded, empirical research on the specific engagement pathways of former foster youth remains sparse (Hornor et al., 2019; Kim et al., 2023). Current administrative data and provider reports often fail to capture the survivor perspective, leaving a knowledge gap regarding why youth disengage from services, or which barriers most significantly impede their long-term stability (Hornor et al., 2019; Wagers et al., 2025).

Knowledge Gap

While research clearly identifies the link between foster care involvement and trafficking vulnerability, significantly less is known about survivors' service experiences after exploitation, especially during the transition to adulthood (De Vries et al., 2024; Helpingstone et al., 2024; Reid et al., 2017). Current literature emphasizes risk factors and immediate crisis responses, leaving a gap in understanding how survivors engage with longer-term systems once they exit child welfare custody (Helpingstone et al., 2024; Kim et al., 2023; Moynihan et al., 2018; Vollinger & Campbell, 2022). Specifically, there is limited knowledge regarding how these youth navigate referral pathways and maintain system continuity during emerging adulthood (Vollinger & Campbell, 2022). Integrated evidence that connects system-level service data with actual survivor perspectives remains sparse, making our understanding of where service disengagement occurs incomplete (Jenkins et al., 2026; Vollinger & Campbell, 2022; Wagers et al., 2025).

In Palm Beach County and beyond, the lack of systematic studies on these engagement barriers prevents the development of a truly cohesive community response (Kim et al., 2023;

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Titchen et al., 2025; Wagers et al., 2024, 2025). Without this integrated evidence base, it remains unclear if existing programs are effectively reaching this population or providing the specific long-term services they need to thrive (Kim et al., 2023; Wagers et al., 2025).

Need for the Proposed Research

The proposed study responds directly to the identified gap by generating empirical evidence on how youth survivors of sex trafficking with foster care histories engage with and move through service systems during the transition to adulthood (Helpingstine et al., 2024; Kim et al., 2023; Vollinger & Campbell, 2022). Existing research has not adequately examined service engagement and continuity of care for youth who are simultaneously aging out of foster care and recovering from sex trafficking victimization, leaving a significant evidence gap regarding how overlapping system exits shape access to and retention in services (Kim et al., 2023; Moynihan et al., 2018).

To address this gap, the study employs a convergent parallel mixed-methods design that integrates quantitative analysis of service utilization, referral, and survey data with qualitative interview findings from survivors, service providers, law enforcement partners, child welfare stakeholders, and community-based organizations. This design is intentionally structured to link system-level patterns with lived experience, allowing for analysis of both observable service trajectories and the contextual factors that influence engagement or disengagement (Helpingstine et al., 2024; Wagers et al., 2025).

By triangulating administrative, survey, and qualitative data sources, the study will identify points of system fragmentation, barriers to continuity of care, and opportunities for improved coordination across victim services, child welfare, and allied systems (Jenkins et al.,

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2026; Vollinger & Campbell, 2022; Wagers et al., 2025). Findings will inform service planning, resource allocation, and cross-system strategies designed to strengthen engagement and retention during the critical transition from foster care to adulthood (Twis et al., 2024; Wagers et al., 2024, 2025). Ultimately, the study will advance a more integrated, victim-centered, and developmentally informed evidence base for supporting youth survivors navigating intersecting system transitions (Steiner et al., 2018; Titchen et al., 2025; Wagers et al., 2025).

II. Project Design and Implementation

A. Research Questions

The study is guided by three interrelated domains of inquiry: (1) service identification and referral pathways, (2) service engagement and continuity over time, and (3) barriers, unmet needs, and system-level opportunities for improved coordination. Quantitative and qualitative data will be collected concurrently, analyzed separately, and then integrated to produce a comprehensive and holistic understanding of service system functioning, both within and outside the criminal justice system, for this population.

B. Study Population

This study will engage a sample that reflects both lived experience and system-level perspectives on service delivery for youth survivors of sex trafficking in Palm Beach County who have aged out of the foster care system. The primary population of interest includes youth survivors of sex trafficking and commercial sexual exploitation under the age of 25 who have been identified through participating service agencies within Palm Beach County. These youth may have current or prior involvement with child welfare, juvenile justice, victim services, or community-based service providers.

In addition to survivor perspectives, the study will include system-level stakeholders involved in identification, referral, and service delivery for youth survivors of sex trafficking. These stakeholders provide critical insight into how services are structured, coordinated, and implemented across systems of care. Participants will include:

- Victim service providers
- Behavioral health providers
- Housing and shelter providers
- Healthcare and supportive service providers
- Legal service providers and advocates
- Law enforcement partners, including the Palm Beach County Sheriff's Office and the State Attorney's Office
- Child welfare representatives from the Florida Department of Children and Families
- Juvenile justice representatives from the Florida Department of Juvenile Justice
- Human trafficking task force members and multidisciplinary coordination bodies

This multi-perspective sampling strategy is designed to capture both the lived experience of survivors and the operational realities of the systems designed to serve them. Together, these populations support a comprehensive examination of how youth survivors are identified, referred, engaged, and supported across intersecting service systems.

C. Methodology

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This study will employ a convergent parallel mixed-methods design. Quantitative and qualitative data will be collected during the same time period, analyzed independently using appropriate analytic techniques, and then integrated during interpretation. This design allows for the comparison and convergence of findings across data sources, strengthening validity and providing a more complete understanding of service access and engagement patterns among youth survivors. Integration will occur at the interpretation stage through systematic comparison of quantitative service utilization patterns, qualitative stakeholder narratives, and system-level mapping of service pathways. This approach is intended to identify where findings align, diverge, or complement one another, particularly in relation to service engagement, disengagement, and continuity of care. Prior to any data collection, all procedures and methods will be reviewed and approved by the Florida Atlantic University (FAU) Institutional Review Board (IRB).

Quantitative Data Collection

The quantitative component of this study will utilize administrative and agency-level data to examine service utilization patterns, referral pathways, and engagement trends among youth survivors of sex trafficking. The Criminal Justice Commission (CJC) of Palm Beach County will work with system partners to obtain human trafficking survivor trend data, with a general examination of commercial sexual exploitation and sex trafficking, and a specific focus on youth survivors. This data will include the number of cases, general demographic data (e.g., age, race, gender), and other case-level, de-identified data, as allowable from various system partners (e.g. Palm Beach County Sheriff's Office, local nonprofits, and Palm Beach County Victim Services). The CJC will also work with these and other system partners to obtain de-identified service data

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for youth victims of commercial sexual exploitation and/or sex trafficking, including aggregate victim service data, referral and intake records, and service utilization information.

To complement administrative and qualitative data, the FAU research partners will develop surveys to identify service and referral pathways, service engagement and barriers to engagement, and unmet needs of youth survivors. These surveys will be administered to system-level stakeholders and focus on how well the system identifies youth survivors, the effectiveness of referral pathways, service capacity, gaps, and barriers, interagency collaboration, and system improvement priorities.

Qualitative Data Collection

The qualitative component of this study will provide contextual understanding of service access, engagement, and system functioning through the perspectives of both youth survivors and system stakeholders working in Palm Beach County. Data will be collected using trauma-informed, semi-structured interviews and, where appropriate, focus groups. We will seek IRB approval before collecting data and ensure to have trauma-informed protocols.

Participants will include youth survivors of sex trafficking and commercial sexual exploitation, victim service providers, behavioral health providers, housing and shelter providers, law enforcement partners, legal service providers, and human trafficking task force members. All engagement with youth participants will adhere to victim-centered and trauma-informed research protocols to ensure safety, anonymity, and voluntary participation. Local agencies will be contacted and calls for participants will be distributed to seek interviewees. Once initial contact has been made the study will utilize a snowball sampling method to collect data. The sample size for professionals will be 5-7 participants per professional group and 5-10 youth survivors.

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The interviews will be conducted over phone or in person in private, secure offices, the participants will have to sign an informed consent form and if they approve, their interviews will be audio recorded. Once the interviews have been transcribed, the audio recordings will be destroyed. The focus of the semi-structured interviews will be on understanding barriers to service access and engagement, unmet needs among youth survivors, the effectiveness of referral and coordination processes, and challenges related to system capacity and sustainability. Additional attention will be given to identifying opportunities to improve cross-system collaboration and strengthen continuity of care across service sectors.

D. Analytic Framework

Quantitative Data Analysis

Quantitative analysis will include descriptive statistical techniques to characterize demographic and service utilization patterns among youth survivors and summarize survey findings. Trend analyses will be conducted to examine changes in service engagement over time. In addition, referral pathway analysis will be used to map how youth enter service systems, while service utilization analysis will identify frequency, duration, and type of services accessed. Particular attention will be given to identifying points within the service continuum where disengagement or drop-off is most likely to occur.

Qualitative Data Analysis

All interviews will be transcribed, anonymized and de-coded to ensure privacy for participants. The transcripts will be coded using narrative codes (Saldana, 2025) and will be coded by two separate coders to create intercoder reliability. Once the transcripts have been coded by two coders, one master code book will be created. The interviews will be analyzed using inductive

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thematic analysis, which will be centered around the participants' statements and words to center the participants' viewpoints and perspectives. This approach will allow for the identification of recurring patterns across stakeholder groups as well as areas of convergence and divergence between survivor experiences and provider perspectives.

E. Systems Mapping and Service Pathway Analysis

In addition to quantitative and qualitative analyses, the study will include a systems mapping component designed to visually and analytically trace the service trajectories of youth survivors across intersecting systems of care (Jenkins et al., 2026). This mapping will examine the progression of youth survivors through key stages of the service continuum, including identification, referral, service access, engagement, stabilization, and long-term support (Clawson et al., 2009). By mapping these stages, the study will provide a structured framework for understanding how youth move through or disengage from systems over time (Helpingstine et al., 2024; Latonero et al., 2015).

The systems mapping analysis will be used to identify critical points of system entry and referral, breakdowns in service continuity, and common points of disengagement or drop-off (Helpingstine et al., 2024; Jenkins et al., 2026). It will also highlight structural and operational barriers that impede service delivery, as well as opportunities to improve coordination, communication, and integration across agencies and systems (Jenkins et al., 2026; Vollinger & Campbell, 2022; Wagers et al., 2024). This component will serve as an integrative analytic bridge between quantitative service utilization data and qualitative stakeholder perspectives, enabling a comprehensive understanding of how service systems function in practice for this population (Wagers et al., 2025).

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F. Data Integration and Interpretation Plan

This study employs a convergent parallel mixed-methods design in which quantitative and qualitative data are collected and analyzed independently and then integrated during interpretation. Integration will occur at the analysis and interpretation stage to generate a comprehensive understanding of service access, engagement, and system functioning for youth survivors of sex trafficking with histories of foster care involvement.

Quantitative findings derived from service utilization data, referral pathways, and engagement trends will be analyzed to identify observable patterns in system entry, service use, and points of disengagement. Qualitative findings from youth survivors and system stakeholders will be analyzed thematically to provide contextual understanding of barriers, unmet needs, coordination challenges, and system capacity constraints.

Integration will occur through systematic comparison of findings across data sources using a triangulation approach. Specifically, quantitative service trajectories will be compared with qualitative accounts of service navigation to assess areas of convergence (where data sources align), divergence (where findings differ), and complementarity (where one data source explains or expands upon another). Particular attention will be given to identifying where system-level service patterns correspond with reported barriers or breakdowns in service access and continuity.

The systems mapping component will serve as an integrative framework for aligning quantitative and qualitative findings. By mapping progression through identification, referral, service access, engagement, stabilization, and long-term support, the study will provide a structured mechanism for linking statistical patterns with lived experience and provider

perspectives. This integrated analysis will identify critical points of service system entry and dropout, as well as structural and operational factors contributing to fragmentation or continuity of care.

The final output of the integration process will be a synthesized model of service pathways for youth survivors of sex trafficking with foster care histories in Palm Beach County. This model will highlight key barriers, facilitators, and intervention points to inform service system improvement, cross-system coordination, and resource allocation strategies.

G. Project Management Plan and Timeline

Project Management Structure and Approach

This project will be implemented through a structured, multi-agency project management model designed to ensure coordinated execution, data integrity, and timely completion of all research activities and deliverables. The Criminal Justice Commission of Palm Beach County (CJC) will serve as the lead coordinating entity responsible for overall project management, interagency communication, stakeholder coordination, monitoring of deliverable completion, and dissemination of findings to local and state partners.

Florida Atlantic University (FAU), serving as the primary research institution and co-Principal Investigator leadership, will oversee all research activities, including study design implementation, quantitative and qualitative data collection, analytic procedures, and integration of findings. FAU will also supervise research staff and ensure compliance with IRB requirements and human subjects protections.

The project will operate through a coordinated governance structure consisting of regular project management meetings, data partner coordination sessions, and research team working

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groups. Monthly project management meetings led by CJC will focus on implementation progress, stakeholder engagement, and deliverable tracking. FAU will lead biweekly research team meetings focused on data collection progress, analytic planning, and methodological alignment. Joint coordination sessions will be held quarterly to review integration of findings, assess milestones, and ensure alignment between research activities and practice needs. This structure is designed to ensure continuous alignment between research activities, system partner engagement, and project deliverables, while maintaining accountability for timelines and outputs.

Key Personnel and Level of Effort

The project team will allocate effort consistent with the technical and coordination demands of a multi-method, multi-system study.

- The CJC Project Director, Jennifer Sellars, LCSW, will provide ongoing oversight of project coordination, stakeholder engagement, and dissemination activities, with an estimated level of effort sufficient to support continuous project management and interagency coordination throughout the award period.
- The FAU Co-Principal Investigator(s), Michelle Eliasson, Ph.D. and Cassandra Atkin-Plunk, Ph.D. will provide primary oversight of research design, data collection, analysis, integration, and dissemination, with sustained effort dedicated to methodological leadership, supervision of research staff, and production of interim and final research deliverables.

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- Research assistants (FAU-supported graduate/undergraduate students, as applicable) will support data cleaning, transcription, qualitative coding, literature review support, and preliminary analysis tasks under FAU supervision.
- System partners and agency contributors will participate on an as-needed basis to support data provision, contextual interpretation, and stakeholder validation of findings.

Project Timeline and Major Activities (By Quarter)

The project will be implemented over a five-year period using a structured, phased timeline that integrates data infrastructure development, multi-source data collection, mixed-methods analysis, and dissemination activities. The workplan is intentionally sequenced to ensure that early project years focus on establishing governance structures, data-sharing agreements, and analytic frameworks, while mid-project years prioritize comprehensive quantitative and qualitative data collection and analysis. The final project years emphasize integration of findings, stakeholder validation, dissemination of results, and completion of NIJ archiving requirements.

The following tables present a detailed quarterly breakdown of major activities, milestones, and deliverables across the five-year project period. This structure ensures continuous alignment between project objectives, analytic activities, and deliverable production, while also supporting ongoing monitoring of progress by the project leadership team. (Table 1, Appendix A.)

Collectively, this phased implementation plan ensures that all project activities build logically from foundational infrastructure development through analysis, interpretation, and dissemination, resulting in a comprehensive and actionable evidence base to inform service

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system improvement for youth survivors of sex trafficking transitioning from foster care to adulthood.

Alignment of Timeline with Project Goals

This phased implementation plan is intentionally designed to align with the study's core objectives of identifying service pathways, understanding engagement and disengagement patterns, and generating actionable recommendations for system improvement. Early phases prioritize infrastructure development and data acquisition, mid-phases focus on data collection and analysis, and later phases emphasize integration, interpretation, and dissemination. This sequencing ensures that each phase of the project builds upon prior findings, allowing for iterative refinement of analytic insights and continuous alignment with stakeholder needs and system realities.

H. Risk Management and Contingency Planning

This project involves sensitive populations, multi-system data integration, and cross-agency coordination, all of which present foreseeable implementation risks and challenges related to data access, participant recruitment, timeline alignment, and ethical safeguards. To ensure successful completion of project objectives, a structured risk management approach will be implemented throughout the award period.

Human Subjects Recruitment and Participation Risks

Given the inclusion of youth survivors of sex trafficking, recruitment and participation may be limited by factors such as safety concerns, trauma exposure, trust in systems, and ongoing engagement with service providers. To mitigate these risks, all youth engagement activities will be conducted using trauma-informed, voluntary participation protocols, with

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recruitment facilitated through trusted service providers rather than direct outreach wherever appropriate. Additionally, all data collected related to youth survivors will be anonymous. If youth participation is lower than anticipated, the study is designed to maintain analytic integrity through its multi-source structure, ensuring that system-level administrative data and provider perspectives continue to support robust analysis of service pathways and engagement patterns.

Data Access and Interagency Agreement Risks

Delays in executing data-sharing agreements or obtaining administrative datasets from partner agencies may impact the timing of quantitative analysis. To address this risk, data access negotiations will begin immediately upon award, and the project is structured to allow qualitative data collection and instrument development to proceed in parallel with data acquisition processes.

In the event that specific datasets are delayed or unavailable, the project will utilize alternative or proxy indicators from participating agencies to ensure continuity in quantitative analysis. Additionally, systems mapping and qualitative data will provide complementary insights into service pathways even in the absence of complete administrative datasets.

Timeline and Coordination Risks Across Partner Agencies

Due to the multi-agency structure of the project, differences in organizational timelines, data availability, and review processes may create coordination challenges. This risk will be mitigated through a formalized project governance structure that includes monthly project management meetings led by the Criminal Justice Commission of Palm Beach County and biweekly research coordination meetings led by Florida Atlantic University.

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Quarterly joint review sessions will ensure alignment across partners, monitor progress toward milestones, and address emerging implementation barriers in real time. This structured communication cadence is designed to ensure that delays in one component do not halt progress in other areas of the project.

Methodological and Analytical Integration Risks

Mixed-methods integration presents potential risks related to alignment of quantitative and qualitative findings, particularly when data sources differ in scope, timing, or level of granularity. To mitigate this risk, the study employs a convergent parallel design with clearly defined integration points at the analysis and interpretation stage.

The systems mapping component is specifically designed to serve as an integration framework, enabling structured comparison of service utilization patterns with qualitative accounts of service engagement. Regular analytic team meetings will further support ongoing alignment between quantitative and qualitative teams throughout the analysis phase.

Ethical and Confidentiality Risks

Given the sensitive nature of trafficking victimization and child welfare involvement, there are inherent risks related to confidentiality, privacy, and participant safety. These risks will be addressed through strict adherence to IRB protocols, trauma-informed research practices, and de-identification of all administrative datasets prior to analysis.

All data will be stored on secure, access-restricted systems, and only aggregated findings will be reported in publications and dissemination materials. Youth participation will be conducted with enhanced protections, including informed consent procedures, voluntary participation safeguards, and referral to supportive services as needed.

Overall Risk Mitigation Strategy

Collectively, these mitigation strategies are designed to ensure that potential implementation barriers do not compromise the integrity, feasibility, or completion of the study. The project's mixed-methods design, phased timeline, and multi-source data strategy provide built-in redundancy, allowing the study to generate meaningful findings even in the event of partial data limitations or delays.

III. Potential Impact

This project is designed to generate actionable, practice-informed evidence that directly supports system improvement, service planning, and policy development related to youth survivors of sex trafficking with histories of foster care involvement in Palm Beach County. The anticipated impact extends across multiple levels of the service continuum, including frontline practice, interagency coordination, and broader policy and funding strategies.

A central product of the study will be a comprehensive analysis of youth sex trafficking service pathways in Palm Beach County. This analysis will map how youth survivors are identified, referred, engaged, and supported across intersecting systems of care, providing a structured understanding of service trajectories from initial contact through stabilization and longer-term support. Complementing this will be a detailed service utilization and referral trends report that documents patterns of system contact, service uptake, and points of disengagement across the continuum of care.

The study will also produce a structured unmet needs assessment that identifies critical gaps in housing, behavioral health services, medical care, legal assistance, and long-term stabilization supports. This will be paired with a system-level service gap analysis that examines

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structural barriers, fragmentation points, and capacity limitations across agencies and service sectors. Together, these analyses will provide a comprehensive picture of both client-level needs and system-level constraints.

In addition, the project will generate a coordinated service landscape assessment that summarizes available resources, access points, eligibility structures, and service pathways relevant to youth survivors. This deliverable is intended to support improved navigation of existing systems and to clarify how services are currently organized and accessed across the county.

Findings from these analyses will be synthesized into a set of evidence-informed recommendations aimed at improving cross-system coordination, strengthening referral efficiency, and enhancing overall service accessibility. These recommendations will be developed in close alignment with the study's mixed-methods findings and systems mapping analysis, ensuring that they reflect both quantitative service patterns and qualitative stakeholder perspectives.

To support long-term sustainability and systems change, the project will also produce policy and funding strategy briefs designed for use by decision-makers, funders, and system leaders. These briefs will translate empirical findings into actionable strategies for strengthening service infrastructure and improving resource alignment across sectors.

Dissemination of findings will occur through multiple channels. The project will produce peer-reviewed manuscripts and conference presentations to contribute to the broader research and practice literature on trafficking and foster care-involved youth. A final integrated report will synthesize all quantitative, qualitative, and systems mapping findings into a comprehensive

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account of service pathways, system performance, and identified gaps. In addition, a stakeholder-facing presentation will be developed to communicate key findings, implications, and actionable recommendations in an accessible format for practitioners, policymakers, and community partners.

Collectively, these deliverables are designed to ensure that study findings are not only academically rigorous but also directly usable for improving service delivery systems, strengthening interagency coordination, and informing policy and funding decisions that affect youth survivors of sex trafficking transitioning out of foster care.

IV. Capabilities and Competencies

This project will be implemented through multi-agency research–practice partnership designed to ensure methodological rigor, access to cross-system data, and direct applicability of findings to local service delivery and policy contexts. The partnership structure intentionally integrates academic research expertise with local system leadership and service delivery knowledge to support both analytical strength and real-world relevance.

Lead Applicant and Project Coordination

The Criminal Justice Commission of Palm Beach County (CJC) will serve as the lead applicant and primary project coordinator. In this role, CJC will be responsible for overall project management, interagency coordination, stakeholder engagement, and dissemination of findings to local and state partners. CJC’s established relationships with criminal justice, victim services, and community-based organizations position it to facilitate cross-system collaboration and ensure sustained engagement of key stakeholders throughout the project period. CJC will also

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support translation of research findings into practice and policy recommendations for local implementation.

Research Leadership and Academic Expertise

Florida Atlantic University (FAU) will serve as the primary research institution, with two faculty members serving as co-Principal Investigator and Co-Investigator. FAU will provide lead responsibility for the study's mixed-methods research design, including oversight of quantitative and qualitative data collection, analytic procedures, and integration of findings across data sources.

FAU faculty will ensure methodological rigor and adherence to established standards for human subjects research, particularly given the sensitive nature of the study population. Responsibilities will include oversight of Institutional Review Board (IRB) processes, development of data collection instruments, supervision of research protocols, and preparation of peer-reviewed manuscripts and technical reports. FAU will also support the involvement of graduate and undergraduate research assistants, providing structured training and supervision in mixed-methods research, trauma-informed data collection practices, and applied policy research.

Through this role, FAU will ensure the academic integrity of the project while advancing rigorous analysis of service systems affecting youth survivors of sex trafficking with foster care histories.

System and Practice-Based Partners

The project is further strengthened through the active participation of a range of system partners and administrative data contributors who provide essential insight into service pathways, system involvement, and unmet needs among youth survivors.

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Law enforcement partners, including the Palm Beach County Sheriff's Office (PBSO), will contribute aggregate and de-identified data related to trafficking investigations, referral pathways, and system-level response practices. These contributions will support analysis of identification patterns and cross-system coordination at the point of initial contact and intervention.

Victim service systems, including the Palm Beach County Victim Services Division, will provide applied expertise related to service engagement, advocacy, stabilization processes, and observed gaps in service delivery across systems of care.

Community-based service providers, such as Catholic Charities of the Diocese of Palm Beach, will contribute practice-based perspectives on housing supports, case management, behavioral health services, and wraparound service delivery. These perspectives will be critical for understanding how services function in practice and where barriers to sustained engagement may emerge.

Additional system partners, including the Florida Department of Juvenile Justice (DJJ) and the Florida Department of Children and Families (DCF), will provide access to relevant aggregate or administrative data, where permissible, related to youth system involvement, placement histories, and service engagement trajectories.

To further strengthen the analysis of justice-involved pathways, the project will incorporate aggregate or de-identified data from the Clerk of the Circuit Court and Comptroller, including court processing timelines and case disposition patterns. Where available and appropriate, correctional or post-adjudication supervision data may also be included to inform understanding of system touchpoints and reentry-related service needs.

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Integrated Partnership Function

Collectively, these partners represent a comprehensive cross-system network spanning child welfare, juvenile justice, victim services, behavioral health, legal services, and criminal justice agencies. This integrated structure ensures access to both quantitative administrative data and qualitative practice-based knowledge necessary to understand how youth survivors of sex trafficking are identified, referred, engaged, and supported across systems in Palm Beach County.

Within this structure, FAU's co-Principal Investigator role is central to integrating multiple data streams into a unified analytic framework capable of identifying system barriers, service gaps, and opportunities for improved coordination. The CJC's coordination role ensures that findings are continuously grounded in practice realities and positioned for translation into policy, funding, and service delivery improvements.

Together, this partnership model combines academic rigor, system-level access, and applied expertise to support a comprehensive, actionable understanding of service pathways for youth survivors transitioning out of foster care.

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Appendix A: Table 1: Project Timeline and Major Activities by Quarter (Years 1-5)

Legend:

● = Primary Activity ○ = Ongoing Activity ▲ = Milestone/Deliverable

Year 1: Project Initiation and Infrastructure Development

| Activity | Q 1 | Q 2 | Q 3 | Q 4 |
|---|-----|-----|-----|-----|
| Project kickoff and governance structure | ● | | | |
| Stakeholder onboarding and partner engagement | ● | ● | ○ | ○ |
| Data-sharing agreements | ● | ● | | |
| IRB submission and approval | ● | ● | ▲ | |
| Develop data collection instruments | ● | ● | | |
| Develop interview guides and coding framework | ● | ● | | |
| Establish data acquisition processes | ● | ● | ● | |
| Administrative data acquisition | | ● | ● | ○ |
| Preliminary data cleaning and validation | | | ● | ● |
| Systems mapping framework development | | ● | ● | ○ |
| Project management meetings | ● | ○ | ○ | ○ |

Year 1 Milestones

- ▲ Project governance structure established
- ▲ Data-sharing agreements executed
- ▲ IRB approval obtained
- ▲ Data collection instruments finalized
- ▲ Initial datasets acquired

Year 2: Primary Data Collection

| Activity | Q
1 | Q
2 | Q
3 | Q
4 |
|---|--------|--------|--------|--------|
| Administrative data acquisition and updates | • | ● | ● | ● |
| Data cleaning and quality assurance | • | ● | ● | ● |
| Stakeholder recruitment | • | • | | |
| Youth survivor recruitment | • | • | • | |
| Qualitative interviews | • | • | • | • |
| Focus groups (if appropriate) | | • | • | |
| Transcription and data management | ● | ● | ● | ● |
| Preliminary quantitative analyses | • | ● | ● | ● |
| Preliminary qualitative coding | | • | • | ● |
| Systems mapping development | ● | ● | ● | ● |
| Project management meetings | ● | ● | ● | ● |

Year 2 Milestones

- ▲ Majority of quantitative data collected
- ▲ Majority of interviews completed
- ▲ Preliminary systems map developed
- ▲ Initial service utilization findings generated

Year 3: Analysis and Integration

| Activity | Q
1 | Q
2 | Q
3 | Q
4 |
|---------------------------------------|--------|--------|--------|--------|
| Complete quantitative data collection | • | ▲ | | |
| Complete qualitative data collection | • | ▲ | | |

| | |
|--|---------|
| Quantitative analysis | • • • ● |
| Qualitative coding and thematic analysis | • • • ● |
| Systems mapping refinement | • • ● |
| Data integration activities | • • • |
| Service pathway analysis | • • ● |
| Unmet needs assessment | • • ● |
| Stakeholder feedback sessions | • • |
| Interim findings report | ▲ |
| Project management meetings | ● ● ● ● |

Year 3 Milestones

- ▲ Data collection completed
- ▲ Integrated mixed-methods analysis initiated
- ▲ Service pathway analysis completed
- ▲ Interim findings disseminated to stakeholders

Year 4: Translation, Validation, and Reporting

| Activity | Q
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2 | Q
3 | Q
4 |
|---------------------------------|--------|--------|--------|--------|
| Integrated analysis refinement | • | • | | |
| Stakeholder validation sessions | • | • | • | |
| Final systems mapping analysis | • | • | ▲ | |
| Service gap analysis | • | • | ▲ | |

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| Development of recommendations | • • ▲ |
| Policy and funding strategy briefs | • • ▲ |
| Draft final report preparation | • • • |
| Manuscript development | • • |
| Conference abstract submissions | • ▲ |
| Project management meetings | ● ● ● ● |

Year 4 Milestones

- ▲ Final systems map completed
- ▲ Service gap analysis completed
- ▲ Policy recommendations finalized
- ▲ Draft final report completed

Year 5: Dissemination, Archiving, and Closeout

| Activity | Q
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|--|--------|--------|--------|--------|
| Final report revisions and publication | • | ▲ | | |
| Stakeholder presentations | • | • | ▲ | |
| Community dissemination activities | • | • | • | |
| Conference presentations | • | • | ● | |
| Peer-reviewed manuscript submissions | • | • | • | ▲ |
| Data documentation and archiving | | • | • | ▲ |
| NIJ data-sharing compliance activities | | • | • | ▲ |

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Sustainability and implementation planning • • • ▲

Final project evaluation and closeout • ▲

Project management meetings ● ● ● ●

Year 5 Milestones

- ▲ Final integrated report submitted
- ▲ Stakeholder dissemination completed
- ▲ Peer-reviewed manuscripts submitted
- ▲ Data archived in accordance with NIJ requirements
- ▲ Final NIJ deliverables and project closeout completed

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Appendix B: Data Collection Plan

This project will employ a structured mixed-methods data collection approach aligned with NIJ performance measurement requirements and the study's research design. Although performance data are not required at the time of application, the proposed framework establishes the foundation for all required reporting activities upon award.

Data collection will be led by Florida Atlantic University (FAU) in coordination with the Criminal Justice Commission of Palm Beach County (CJC) and participating system partners. Quantitative data will consist of de-identified or aggregate administrative records related to service referrals, service utilization, and system involvement across victim services, behavioral health, housing, child welfare, juvenile justice, and court systems, as available through participating agencies. All datasets will be governed by data-sharing agreements and supported by standardized documentation, including data dictionaries and metadata.

Qualitative data will be collected through semi-structured interviews and, where appropriate, focus groups with youth survivors (under IRB approval and trauma-informed protocols) and system stakeholders, including service providers, law enforcement, legal partners, and multidisciplinary task force members. These data will capture perspectives on service access, engagement, coordination, and unmet needs.

All data will undergo structured quality assurance procedures, including review for completeness, consistency, and accuracy. Quantitative and qualitative data will be securely stored, de-identified where appropriate, and organized within a centralized data management system to support analysis and integration.

FAU will lead data collection design and analysis, while CJC will facilitate access to participating agencies and support coordination of data-sharing agreements. Participating partners will provide de-identified or aggregate data in accordance with executed agreements and applicable confidentiality requirements.

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Appendix C: Budget Justification Narrative

The total project budget of \$750,000 supports a five-year mixed-methods evaluation conducted by the Criminal Justice Commission (CJC) in partnership with Florida Atlantic University (FAU). The budget is structured to ensure appropriate alignment of resources across research design, data collection, analysis, and dissemination activities, with FAU serving as the primary research and evaluation subcontractor and CJC providing project leadership, coordination, and dissemination infrastructure.

Subaward to Florida Atlantic University (\$287,110)

Florida Atlantic University serves as the primary research partner and receives a subaward of \$287,110. FAU is responsible for research design, Institutional Review Board (IRB) approval, data collection, data management, advanced analysis, and preparation of technical reports and research deliverables. FAU effort is concentrated in Year 1 for study design and protocol development, peaks in Year 2 during intensive data collection activities, and continues through Years 3–5 to support analysis, synthesis, and reporting.

CJC Personnel (\$408,195)

CJC personnel costs support project leadership, coordination, and applied research translation. The Principal Investigator (PI), with an annual salary of \$80,000, provides overall project leadership, research oversight, stakeholder engagement, and interpretation of findings. PI effort varies across the project lifecycle, ranging from 40% during peak data collection to 65–70% during analysis and dissemination phases.

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The Executive Director (ED) provides administrative oversight and interagency coordination at 5% effort annually, ensuring alignment across partner agencies and supporting policy-level engagement throughout the project.

The Data Analyst supports data management, cleaning, integration, and visualization activities at 10–15% effort depending on project phase, with increased involvement during analytic years to support integration of qualitative and quantitative data.

A Part-Time Evaluation Analyst / Technical Assistance Support position (approximately 0.26 FTE equivalent) provides continuity across all project phases. This role supports data quality assurance, dataset preparation, analytic support, visualization development, and dissemination preparation. The position ensures continuity of data systems and supports integration between FAU-generated analytic outputs and CJC-led dissemination activities.

Together, CJC personnel ensure continuity between research implementation and policy application, supporting both methodological rigor and practical utility of findings.

Travel (\$40,000)

Travel supports three phases of project activity: (1) early project coordination and federal engagement, (2) field-based coordination during data collection, and (3) dissemination of findings across national and regional forums. Travel includes transportation, lodging, meals, mileage, and local travel as appropriate.

Early-stage travel supports project alignment and coordination with federal and research partners. Mid-project travel is primarily local and regional, supporting oversight of data collection and stakeholder engagement. Later-stage travel supports presentation of findings at national conferences and dissemination meetings with practitioners and policymakers.

1. The first part of the document is a list of the names of the members of the committee.

2. The second part of the document is a list of the names of the members of the committee.

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Dissemination and Stakeholder Engagement (\$14,695)

Funds support structured dissemination activities designed to translate research findings into practice and policy. This includes stakeholder briefings, development of policy briefs and practitioner-oriented summaries, and a final dissemination event convening local and regional stakeholders. These activities ensure that findings are accessible and actionable for criminal justice and housing system partners.

Research Infrastructure and Capacity Support (embedded within personnel and operations)

The project budget also supports necessary research infrastructure, including data management systems, statistical and qualitative analysis software, secure data storage, and transcription services. These resources ensure compliance with data security requirements and support high-quality mixed-methods analysis across the project lifecycle.

Summary

The budget is intentionally structured to reflect the lifecycle of the research project:

- Year 1 emphasizes design and infrastructure development
- Year 2 supports intensive data collection led by FAU
- Years 3–4 focus on analysis, synthesis, and interpretation
- Year 5 prioritizes final reporting and dissemination

Overall, the budget balances research rigor, operational feasibility, and dissemination capacity, ensuring that findings are not only methodologically sound but also effectively translated into practice and policy impact.

Appendix D: Statement of Commitment to Gold Standard Science (GSS)

The project team affirms its commitment to the principles and tenets of Gold Standard Science (GSS) as articulated in Executive Order 14303, guidance issued by the White House Office of Science and Technology Policy (OSTP), and the U.S. Department of Justice GSS framework. Consistent with these standards, the project will ensure scientific integrity, rigor, transparency, objectivity, and reproducibility across all phases of research design, data collection, analysis, and dissemination. This commitment is operationalized through a structured data management, security, and governance plan that includes systematic procedures for secure storage of all study data, restricted access protocols, de-identification of administrative and qualitative datasets, and detailed documentation of analytic decisions to ensure traceability and auditability. Quantitative, qualitative, and systems mapping data will be maintained in secure, access-controlled environments, with clear versioning and documentation to support transparency and reproducibility of findings. Where permissible and consistent with confidentiality protections for vulnerable populations, the project will support responsible data sharing through dissemination of de-identified datasets, analytic code, and methodological documentation. All findings will be reported in a manner that accurately reflects the underlying data, including limitations, and will be subject to rigorous internal review to ensure fidelity to empirical evidence and alignment with ethical obligations.

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Appendix E: Independence and Integrity Statement

This project will be conducted with full commitment to scientific integrity, objectivity, and independence in accordance with applicable federal research standards. The research team, led by Florida Atlantic University (FAU) in partnership with the Criminal Justice Commission of Palm Beach County (CJC), affirms that all study design, data collection, analysis, interpretation, and reporting activities will be conducted free from undue influence by funding, administrative, or participating agencies.

While the CJC will serve as the lead applicant and coordinate access to system partners and administrative data, FAU will maintain independent authority over research design, analytic methods, and interpretation of findings. All analyses will be conducted using standardized and transparent procedures, and results will be reported accurately, completely, and without suppression or alteration of findings.

Any potential conflicts of interest, including institutional relationships or access roles within participating agencies, will be disclosed and managed in accordance with university and federal research ethics policies. Data access will be governed by formal data-sharing agreements that preserve research independence while ensuring appropriate confidentiality and security protections.

The project team affirms that findings will be disseminated in an objective manner consistent with empirical evidence, regardless of whether results align with expectations, hypotheses, or stakeholder preferences. This commitment extends to all reports, presentations, publications, and data products generated through the study.

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Appendix F: Curriculum Vitae of Research Team

MICHELLE N. ELIASSON

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Assistant Professor of Criminology and Criminal Justice, 2025 - Present

School of Criminology and Criminal Justice
Center for Peace, Justice & Human Rights (Affiliated)
Florida Atlantic University, Boca Raton, FL

Assistant Professor of Criminal Justice, 2023 - 2025

Criminal Justice and Sociology Department
Iona University, New Rochelle, NY

EDUCATION

Ph.D. Sociology, 2019 - 2023

University of Florida, Gainesville, FL

M.A. Sociology, 2017 - 2019

University of Florida, Gainesville, FL

B.S. Sociology, 2014 - 2017

B.S. Criminology, 2014 - 2017

Lund University, Sweden

PUBLICATIONS

Eliasson, M. N. (2026). Emotional Labor, Systemic Barriers, and Coping Strategies: A Qualitative Study of Victim Advocates in Florida (*In press Journal of Social Service Research*)

Eliasson, M. N. (2026). Interpretation and Implementation: Victim Advocates' Perceptions and Experiences Working with Marsy's Law. *Victims & Offenders*, 1-14.

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Eliasson, M. N. (2022). A Qualitative Examination of Swedish Police Officers' Perceptions of Victim Culpability. *Victims & Offenders*, <https://doi.org/10.1080/15564886.2022.2091069>

Won Graduate Student Paper of the Year, Division of Victimology, American Society of Criminology, 2022

Eliasson, M. N. and DeHart, D. (2022). Trauma experienced by researchers: challenges and recommendations to support students and junior scholars. *Qualitative Research in Organizations and Management*, 17(2), 487-497. <https://doi.org/10.1108/QROM-10-2021-2221>

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Eliasson, M. N. (2020). "Black, White and Gray" – a Qualitative Study of How Swedish Police Officers Describe Occupational Knowledge", *Policing: an International Journal*. 44(3), 498-509.
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Adams, B., Applebaum, J. W, **Eliasson, M. N.**, Zsembik, B., and McDonald, S. E. (2020). Child and Pet Care-Planning During COVID-19: Considerations for the Evolving Family Unit, *Family Relations*. 70(3), 705–716. <https://doi.org/10.1111/fare.12542>

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Eliasson, M. N. (2021). Police Officers: Invisible Victims in the Line of Duty. In Blasdel, R., Krieger-Sample, L., & Kilburn, M. (Eds.). *Invisible Victims and the Pursuit of Justice: Analyzing Frequently Victimized Yet Rarely Discussed Populations*. IGI Global

Book Reviews

Eliasson, M. N. (2022). The Streets Belong to US - Sex, Race, and Police Power from Segregation to Gentrification by Anne Gray Fischer, *Journal of Urban Affairs*.
<https://doi.org/10.1080/07352166.2022.2097816>

Eliasson, M. N. (2022). The Torture Letters: Reckoning with Police Violence by Laurence Ralph, *Humanity and Society*, 1-3.

Eliasson, M. N. (2021). Homicide: Life on the Street by Lisa Doris Alexander. *Journal of American Culture*, 44(4), 340-341.

Eliasson, M. N. (2021). Laurel Westbrook, Unlivable Lives: Violence and Identity in Transgender Activism. *International Sociology*, 36(5), 777-779.

Eliasson, M. N. (2021). Child Witnesses in Twentieth Century Australian Courtrooms by Robyn Blewer. *Internet Journal of Criminology*

Eliasson, M. N. (2021). Policing in the World, the Practice of International and Transnational Policing. *Police Practice and Research: An International Journal*

Eliasson, M. N. (2020). Prayers for the People: Homicide and Humanity in the Crescent City. *International Review of Victimology*, 1-2.

Encyclopedia Entry

Eliasson, M. N. (2023). "Religion and Victimization" in (eds) Holt, A. *Religion and World Civilizations: How Faith Shaped Societies from Antiquity to the Present*, Santa Barbara: Greenwood. Pp. 114-115

Non-Academic Publications

Eliasson, M. N. (2021) "A Call for Including Missing Persons in Victimological Scholarship" Invited Guest Blog Post <https://www.missingpersonsresearchhub.com/post/a-call-for-including-missing-persons-in-victimological-scholarship>

Under Contract

Eliasson, M. N. Book: Who Gets Believed? Police, Victims, and the Credibility Dilemma in Domestic and Non-Domestic Batteries: Following Real Cases Through On-the-Ground Encounters, Interviews, and Police Reports, with Palgrave (housed under Springer)

Under Review

Eliasson, M. N. Restorative Justice in Practice: Advocates' Perspectives on Victim-Centered Healing, Re-victimization Risks, and Its Role Within the Criminal Legal System (R&R with Contemporary Justice Review)

Manuscript in Preparation

Dhuman, S. **(Co-PI)** & **Eliasson, M.N. (Co-PI)** Working title: Latinx Immigrant Attitudes Towards Reporting Victimization.

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Eliasson, M.N. and Ferguson, L. We Have The Tools and The Ability”: Exploring The Roles and Uses of Law Enforcement Analysts in Police Missing Persons Work

Eliasson, M. N. and Yu, D. A Mixed-Method Exploration of Why Prosecutors Decide to Dismiss Battery Cases

Ongoing Research Projects

Eliasson, M. N. and Bauce, K. Trauma and Victimization: Awareness and Best Practices Education for Health Sciences Professionals

CONFERENCE PRESENTATIONS & INVITED TALKS

Eliasson, M. “Victim Advocates’ Perceptions of Restorative Justice - Restorative Justice in Practice: Advocates’ Perspectives on Victim-Centered Healing, Re-victimization Risks, and Its Role Within the Criminal Legal System”, Academy of Criminal Justice Science 63rd Annual Conference, March 5th, 2026, Philadelphia, Pennsylvania. Presenter

Eliasson, M. “Challenges Faced by Victim Advocates”, Northeastern Association of Criminal Justice Sciences 47th Annual Conference, June 7th, 2024, Gettysburg, Pennsylvania. Presenter

Eliasson, M. “Officers Perceptions of Victim Culpability”, American Society of Criminology, November 18th, 2022, Atlanta, Georgia. Presenter and Panel Chair

Eliasson, M. “Choices and Ability – Ways to Assess Victim Culpability”, Southern Criminal Justice Association Annual Conference, September 9th, 2021, Daytona Beach, Florida

Eliasson, M. “Can Time Be Racialized? – A Qualitative Study Describing How Time Is Talked About and Valued by Judges in a County Court”, Southern Sociological Society 84th Annual Meeting , April 8th 2021

Eliasson, M. and Borg, M. “Knowledge Management and Social Learning Among Swedish Police Officers.” Annual Meeting of the Southern Sociological Society, Jacksonville, Florida, April 2020 (conference canceled due to COVID).

Eliasson, M. “Swedish Police Officers’ Assessments of Victims” F3S, 2019, Gainesville, Florida.

Eliasson, M. “Swedish Police Officers’ Assessments of Victims” ACJS, 2019, Baltimore, Maryland.

Eliasson, M. “Are You a Man or a Mouse”, Round table, American Sociological Association, 2018, Philadelphia, Pennsylvania. Presenter and Roundtable Chair.

Invited Presentations/ Panels

Talk: Police and Victims of Battery, PEO meeting - Chapter AF, Micanopy, Florida, February 8th 2023

Panel: Restorative Justice Initiatives in the Criminal Justice System, California State University Fresno, November 2020

Guest on NIRO Knowledge Podcast, Episode 26, April 28th 2021

<https://anchor.fm/niroknowledge/episodes/Episode-26---Michelle-Eliasson-e14um31>

MENTORING

Master Thesis Chair

J. Lopez, AY ‘24-‘25, Iona University

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A. Velazquez, AY '24-'25, Iona University
F. Bueti, Spring '24, Iona University

Master Thesis Committee Member

J. Aviles, Spring '24, Iona University
K. Acevedo, Spring '25, Iona University
K. Byrnes, Spring '24, Iona University

External Senior Thesis Member

R. Mohamed Ahmed Mohamed, AY '23-'24, University of Florida

TEACHING, RESEARCH AND ACADEMIC ADVISING EXPERIENCE:

Undergraduate-level courses:

SOC101 Introduction to Sociology, Iona University - F '23, W '25, Su '25
SYG2000 Principles of Sociology, (Online), University of Florida - Su '20, F '20, S '21, S '22
SOC102 Social Problems (online), Iona University - S '24, Su '24
CRJ205 Introduction to Criminal Justice (online) & F2F, Iona University - W '24, Su '24
CRJ400 Research Method in Criminal Justice, Iona University - F '24, S '25
CCJ4934/SYA4930 Victimology, University of Florida - F '21 (HyFlex), Su '22, F '22, S '23
CRJ430 Victimology, Iona University - S '24, S '25
CRJ440 Profiling Violent Crimes, Iona University - F '23, S '24, F '24
CRJ491 Victim Advocacy, Iona University - S '24

Graduate-level courses:

CRJ630 Victimology, Iona University - F '24
CRJ660 Advanced Criminology, Iona University - F '23
CRJ990 Victim Advocacy, Iona University - S '25

Teaching Assistant

SYG2000 Introduction to Sociology, University of Florida
Fall '17, Spring '18 and Summer '19

SYG2340 Marriage and Family, University of Florida
Summer '18

Research Assistant

For Dr. Rebecca Hanson, University of Florida
Academic Years '18-'20

Research Assistant

The Global Center for Refugee Education and Science
Alexandria, VA, May – June '18

Research Assistant

American Association of Suicidology
Washington, DC, September '16 - May '17

Undergraduate Advisor Assistant

1. The first part of the document is a list of the names of the persons who have been appointed to the various offices of the city.

2. The second part of the document is a list of the names of the persons who have been appointed to the various offices of the city.

3. The third part of the document is a list of the names of the persons who have been appointed to the various offices of the city.

4. The fourth part of the document is a list of the names of the persons who have been appointed to the various offices of the city.

5. The fifth part of the document is a list of the names of the persons who have been appointed to the various offices of the city.

Undergraduate Sociology Major Program, University of Florida
Academic Year '17-'18

AWARDS, GRANTS & SCHOLARSHIPS

Graduate Student Paper of the Year, Division of Victimology, American Society of Criminology, \$200 (2022)

College of Liberal Arts and Science Travel Funding, University of Florida \$300 (2022)

Department Travel Conference Funding, University of Florida \$200 (2022)

Women Graduate USA Small Grant \$1000 (2021)

Women Graduate USA Small Grant \$1000 (2020)

Jerome A. Connor Dissertation Award \$500 (2020)

1st Place Outstanding Paper, 14th Annual Conference of the Social Sciences, Florida Society of the Social Sciences (2019)

Department Travel Award \$200, Department of Sociology and Criminology & Law, University of Florida (2018)

Summer Travel Grant \$1000, Center of European Studies, University of Florida (2018)

PEO Peace Scholarship \$5000 (2017-2018)

Non-funded

Bob Graham Center Dissertation Retention Scholarship, 2022

Larry Siegel Dissertation Fellowship, 2022

Belfer-Aptman Scholarship Award, Melissa Institute For Violence and Prevention, 2022

Russel Sage Foundation Dissertation Grant, 2022

Ruth McQuown Scholarship, University of Florida, 2022

SERVICE AND PROFESSIONAL EXPERIENCE:

Title IX Case Review Volunteer

Iona University, 2024- 2025

Alpha Kappa Delta – Sociology Honor Society

Faculty Representative Iona University, 2024 – 2025

Internal Review Board Member

Iona University, 2023 - 2025

Awards Committee

ASC Division of Queer Criminology, 2022 – 2024

Publications Committee

ASC Division of Victimology, 2021- 2022

Victim Advocate Intern

States Attorney's Office for the Eight Judicial Circuit, Victims Services, Gainesville, FL, 2019 – 2020

Student Conduct Committee Member

Feb 2019- Feb 2020, University of Florida

Legal Assistant Intern

Montgomery State Attorney's Office, Special Victims Unit, Rockville, MD, May-June 2018

Accredited Witness and Victim Support Specialist

The Victim Support Organization, Helsingborg, Sweden , April – December 2015

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Support Assistant

Women's Shelter, Sweden, September – December 2015

Conference Involvement

Volunteer Coordinator, F3S Annual Conference, 2020

Secretary and Paper Session Judge, F3S Annual Conference, 2019

Paper Session Judge, F3S Annual Conference, 2018

RESEARCH AND TEACHING INTERESTS

Victimology

Policing

Ideal Victim Theory

Researcher Trauma and Safety

Ethnography

Qualitative Methods

Criminal Justice Professionals

Restorative Justice

PROFESSIONAL AFFILIATIONS :

American Sociologist Association (ASA)

Academy of Criminal Justice Sciences (ACJS)

American Society of Criminology (ASC)

Northeastern Academy of Criminal Justice Sciences (NEACJS)

Alpha Kappa Delta (AKD)

Alpha Phi Sigma (APS)

MANUSCRIPT REVIEWER

Family Relations

Social Movements

Criminal Justice Policy Review

TECHNICAL COMPETENCIES:

Microsoft Office (Word, Excel, Power Point)

InVivo

Qualtrics

Adobe (Photoshop, InDesign)

Atlas.ti

MaxQDA

LANGUAGE SKILLS:

Swedish – Native, English – Fluent

REFERENCES

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Dr. Jodi Lane, Professor

Dr. Mary Watt, Professor and Interim Dean

Department of Sociology and Criminology & Law

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Curriculum Vitae Cassandra A. Atkin-Plunk,

School of Criminology and Criminal Justice | Florida Atlantic University (FAU)
catkinplunk@fau.edu | [Google Scholar](#)

EDUCATION

- 2014 **Doctor of Philosophy** | Criminal Justice | Sam Houston State University (SHSU)
Dissertation: Examining the impact of problem-solving court clients' perceptions of procedural justice on compliance with court mandates and recidivism.
- 2010 **Master of Arts** | Criminal Justice and Criminology | SHSU
Thesis: Employer attitudes toward the hiring of ex-offenders: A Texas sample.
- 2008 **Bachelor of Science** | Criminal Justice with a minor in Chemistry | SHSU Magna Cum Laude

PROFESSIONAL EXPERIENCE

Administrative

- 7/2021-present **Associate Director** | School of Criminology and Criminal Justice | FAU
(did not serve as Associate Director in Fall 2023, while serving as Interim Director) 8/2023-12/2023 **Interim Director** | School of Criminology and Criminal Justice | FAU 1/2023-6/2023 **Interim Associate Dean of Academic Affairs and Student Services** | College of Social Work and Criminal Justice | FAU
- 9/2020-6/2021 **Interim Associate Director** | School of Criminology and Criminal Justice | FAU
- 8/2018-8/2020 **Graduate Coordinator** | School of Criminology and Criminal Justice | FAU

Faculty

- 2020-Present **Associate Professor with Tenure** | School of Criminology and Criminal Justice | FAU
- 2022-Present **Faculty Affiliate** | Center for Peace, Justice, and Human Rights
| FAU 2017-2020 **Faculty Affiliate** | Center for Urban and Environmental

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AREAS OF SPECIALIZATION

Program and Policy Evaluation | Evidence-Based Practices | Reentry |
Corrections | Behavioral Health | Law Enforcement-Behavioral Health Co-
Responder Models | Problem-Solving Courts | Procedural Justice | Public
opinion

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REFEREED SCHOLARLY MANUSCRIPTS

N = 25 | Google Scholar citation count = 1,135 | Google Scholar h-index = 14 | i10-index = 16

*Student author

Under Review Graves, B. D., Mowbray, O., **Atkin-Plunk, C. A.**, Aletraris, L., Shannon, S., C Landron, C. Trajectories of depressive symptoms and gender differences among criminal justice-involved young adults to midlife: A multilevel growth curve analysis. Submitted to *Criminal Behaviour and Mental Health* on March 6, 2026.

Accepted Graves, B. D., Mowbray, O., Aletraris, L., Shannon, S., **Atkin-Plunk, C. A.**, C Pettus, C. Predictors of problem-focused coping strategies among criminal justice-involved adults with co-occurring disorders. Accepted for publication at *Justice, Opportunities, and Rehabilitation* on March 27, 2026.

2026 **Atkin-Plunk, C. A.**, Fallik, S. W., Groton, D., C Graves, B. D. Using a pre-post study design to examine the impact of a Frequent Users System Engagement (FUSE) program on housing, behavioral health, and criminal justice outcomes. *Justice, Opportunities, and Rehabilitation*, C5, 264-285.

Online first April 6, 2026 | DOI: [10.1080/2997965X.2026.2647754](https://doi.org/10.1080/2997965X.2026.2647754)

2025 Graves, B. D., Mowbray, O., Fatehi, M., Kunz-Lomelin, A., Robinson, M. A., **Atkin-Plunk, C. A.**, C Snow, S. Impact of forensic peer mentorship on probation and parole outcomes. *Psychiatric Services*.

Online first December 10, 2025 | DOI: [10.1176/appi.ps.2025009](https://doi.org/10.1176/appi.ps.2025009)

2025 Graves, B. D., Mowbray, O., Aletraris, L., Shannon, S., **Atkin-Plunk, C. A.**, C Pettus, C. Service utilization patterns and psychological distress among formerly incarcerated adults: A latent class and longitudinal mixed effects analysis. *Journal of Crime & Justice*.

Online first November 24, 2025 | DOI: [10.1080/0735648X.2025.2592204](https://doi.org/10.1080/0735648X.2025.2592204)

2025 **Atkin-Plunk, C. A.**, C Crichlow, V. J. Assessing the efficacy of a justice-mental health collaborative program to reduce violence. *American Journal of Criminal Justice*, 50, 992-1022.

Online first July 10, 2025 | DOI: [10.1007/s12103-025-09829-4](https://doi.org/10.1007/s12103-025-09829-4)

Note: Invited to contribute to this special issue on Justice Mental Health

2025 Crichlow, V. J., C **Atkin-Plunk, C. A.** "Meshing into one:" An assessment of law enforcement and clinician perspectives on professional roles and the embedded co-responder model. *Criminal Justice and Behavior*, 52(5), 789-809.

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Total external funding received = \$1,095,283 | 12 as PI or Co-PI

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- 2024 **Principal Investigator.** *Palm Beach County's Co-Responder Community Resource Team Pilot Project Evaluation.* Co-Principal Investigators: Dr. Wendy Guastafarro and Dr. Adam Dobrin. Funded by the Bureau of Justice Assistance (15PBJA-23-GG-02188-MENT), contract through Palm Beach County Sheriff's Office. Total amount to FAU: \$100,000. Funded June 24, 2024 through September 30, 2026.
- 2022 **Principal Investigator.** *Delray Beach Police Department Community Outreach Program Evaluation.* Co-Principal Investigator: Dr. Vaughn J. Crichlow. Funded by the Palm Beach County Criminal Justice Commission. Total amount to FAU: \$115,456. November 1, 2022 through February 28, 2026.

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2022 Co-Principal Investigator. *Palm Beach County Trauma-Informed Training Evaluation.*

Principal Investigator: Dr. Danielle Groton; Co-Principal Investigators: Dr. Vaughn J. Crichlow and Dr. Seth W. Fallik. Funded by the Palm Beach County Criminal Justice Commission. Total amount to FAU \$149,589. Funding period June 14, 2022 through December 31, 2024.

2020 Co-Principal Investigator. *Evaluation of Palm Beach County's Crime Gun Intelligence Center Integration Strategy.* Principal Investigator: Dr. Seth W. Fallik; Co-Principal Investigator: Dr. Vaughn J. Crichlow. Funded by the Bureau of Justice Assistance (BJA-2020-17017), contract through Palm Beach County Sheriff's Office. Total amount to FAU:

\$59,979. Funded October 1, 2020 through April 30, 2024.

2019 Principal Investigator. *Evaluation of Palm Beach County's Second Chance Act Comprehensive Community-Based Adult Reentry Program.* Funded by the Bureau of Justice Assistance (2019-CY-BX-0005), contract through The Lord's Place. Total amount to FAU:

\$113,424. Funded October 1, 2019 through September 30, 2024.

2019 Principal Investigator. *Palm Beach County School and Community Violence Prevention Task Force Evaluation.* Co-Principal Investigator: Dr. Vaughn J. Crichlow. Funded by the Bureau of Justice Assistance (2018-MO-BX-0009), contract through Palm Beach County Sheriff's Office. Total amount to FAU: \$150,000. Funded January 1, 2019 through December 31, 2022.

2019 Principal Investigator. *Recidivism Data Validation Study.* Funded by The GEO Group, Inc.

Total amount to FAU: \$5,673. Funded January 2, 2019 through May 11, 2019.

2018 Principal Investigator. *Frequent Users System Engagement (FUSE) Evaluation.*

Co-Principal Investigator: Dr. Seth W. Fallik. Funded by the MacArthur Foundation, contract through Palm Beach County Criminal Justice Commission. Total amount to FAU: \$128,257. Funded August 14, 2018 through March 13, 2022.

2018 Principal Investigator. *Palm Beach County Regional and State Transitional Offender Reentry (RESTORE) Initiative Evaluation.* Funded by the Bureau of Justice Assistance (2017-CZ-BX-0003), contract through Palm Beach County Department of Public Safety and Justice Services. Total amount to FAU: \$135,128. Funded January 1, 2018 through September 30, 2021.

2017 Principal Investigator. *Continuum of Care Evaluation.* Funded by The GEO Group, Inc.



Total amount to FAU: \$23,500. Funded October 1, 2017 through May 1, 2018.

- 2015 **Principal Investigator.** *Evaluation of Florida Department of Corrections Re-entry Center and Portal Replication Initiative.* Co-Principal Investigator: Dr. Lincoln B. Sloas. Funded by the Bureau of Justice Assistance, contract through Florida Department of Corrections. Total amount to FAU: \$54,277. Funded May 26, 2015 through March 31, 2018.
- 2013 **Data Analyst.** *Texas Department of Criminal Justice-Windham School District Correctional Education Program Outcome Evaluation.* Principal Investigator: Dr. Gaylene S. Armstrong. Funded by the Windham School District



2013 **Data Manager.** *Evaluation of the Nueces County, Texas Veteran's Drug Treatment and Mental Health Court.* Principal Investigator: Dr. Gaylene S. Armstrong. Funded by the Texas Department of Criminal Justice

2009 **Data Analyst.** *Evaluation of Harris County Drug Court Changing Women's Lives Program.*

Grant Co-Author and Principal Investigator: Dr. Gaylene S. Armstrong. Funded by the Substance Abuse and Mental Health Services Administration. Funded through 2013.

2009 **Data Collector and Report Contributor.** *Evaluation of the Texas Department of Criminal Justice (TDCJ) Sex Offender Sentencing, Monitoring, Apprehension, Registering, and Tracking (SMART) Initiative.* Principal Investigator: Dr. Gaylene S. Armstrong. Funded by the Bureau of Justice Assistance.

FUNDED RESEARCH PROPOSALS UNDER REVIEW

2026 **Principal Investigator.** *Evaluation of the Palm Beach County Youth Reentry Transitional Employment Program.* Funding sought from the Office of Juvenile Justice and Delinquency Prevention (O-OJDP-2025-172511), contract through Palm Beach County Department of Public Safety. Total amount to FAU: \$65,000.

UNFUNDED EXTERNAL RESEARCH PROPOSALS

Total external funding sought = \$1,320,694 | 6 as PI or Co-PI

2025 **Co-Investigator.** *Exploring the Perspective and Influences of Adult Cannabis Users and Non-Cannabis Substance Users on Firearm-Related Violence, Injuries, and Other Clinical Outcomes: A Mixed-Method Study.* Principal Investigator: Dr. Armiel Suriaga; Co-Investigators: Dr. Lingyu Chiang-Hanisko, Dr. David Newman, C Dr. Adam Dobrin. Funding sought from Consortium for Medical Marijuana Clinical Outcomes Research, \$130,000.

Funding period July 1, 2025 to June 30, 2027.

2023 **Co-Principal Investigator.** *Oregon Correctional Enterprises Pre-Release Hiring Program (PREHP) Evaluation.* Principal Investigator: Dr. Christopher Campbell, Portland State University. Funding sought from the Bureau of Justice Assistance (O-BJA-2023-171535). Total amount to FAU: \$13,000. Funding period October 1, 2023 through September 30, 2026.

2022 **Co-Principal Investigator.** *Multisite Impact and Cost-Efficiency Evaluation of Veterans Treatment Courts.* Principal Investigator: Dr. Eileen Ahlin; Co-Principal

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Investigator: Dr. Wendy Guastafarro. Funding sought from the National Institute of Justice (O-NIJ-2022-171012), contract through Penn State University. Total amount to FAU: \$500,000. Funding period July 1, 2022 through June 30, 2027.

- 2021 **Principal Investigator.** *Broward Sheriff's Office Crime Lab Evaluation.* Co-Principal Investigators: Dr. Seth W. Fallik and Dr. Robin Larson. Funding sought from the National Institute of Justice (NIJ-2021-45003), contract through Broward Sheriff's Office. Total amount to FAU: \$210,000. Funding period January 1, 2022 through December 31, 2026.

1. The first part of the document is a list of the names of the people who were present at the meeting.

2. The second part of the document is a list of the names of the people who were not present at the meeting.

3. The third part of the document is a list of the names of the people who were present at the meeting.

4. The fourth part of the document is a list of the names of the people who were not present at the meeting.

2020 **Principal Investigator.** *Palm Beach County's Innovations in Reentry Initiative.* Funding sought from the Bureau of Justice Assistance (BJA-2020-17281), contract through Palm Beach County Department of Public Safety. Total amount to FAU: \$103,892.

2017 **Principal Investigator.** *Frequent Users System Engagement (FUSE) Evaluation.* Funding sought from the National Institute of Justice (NIJ-2017-11363). Total amount to FAU:

\$198,674. *Received subsequent funding from the Palm Beach County Criminal Justice Commission

2017 **Principal Investigator.** *RESTORE Enhancement Program Evaluation.* Funding sought from the Bureau of Justice Assistance (BJA-2017-11540), contract through Gulfstream Goodwill Industries. Total amount to FAU: \$138,128.

INTERNAL/SEED FUNDING

2025 **Applicant.** *Center for Peace, Justice and Human Rights Programming Funds.* Funding received to bring a formerly incarcerated speaker to FAU, \$1,500.

2025 **Co-Investigator.** *Bridging Systems: A Social Network Analysis of Behavioral Health and Criminal Justice Collaborations in Palm Beach County.* Principal Investigator: Dr. Brian Graves; Co-Principal Investigator: Dr. Alan Kunz-Lomelin; Co-Investigator: Dr. Rebecca Mauldin. Funded through the College of Social Work and Criminal Justice Seed Grant Funding Program, \$10,000. Funded July 1, 2025 through June 30, 2026.

2024 **Mentor.** *Examining the Impact of Racial Attitudes on the Public's Support for Reentry: A Nationally Representative Sample.* Principal Investigator: Shania Grant (undergraduate student). Funded through the FAU Office of Undergraduate Research and Inquiry, \$600.

2022 **Co-Principal Investigator.** *Cost-Effectiveness of Veterans Treatment Courts.* Principal Investigator: Dr. Eileen Ahlin; Co-Principal Investigator: Dr. Daniel Mallinson. Funded through the Criminal Justice Research Center, Penn State, \$6,326.

2019 **Applicant.** *Graduate Student Recruitment Grant,* Funded through Florida Atlantic University's Graduate College, \$9,300.

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TEACHING EXPERIENCE

Florida Atlantic University

CCJ 6335 | Prisoner Reentry Policy and Practice | In-person
 CCJ 6934 | Capital Punishment | In-person and Distance
 Learning CCJ 4054 | Ethics and the Justice System | In-person
 CJC 4310 | Corrections | In-person and Distance Learning
 CJE 4174 | International Criminal Justice Systems | In-person and Study Abroad in Scotland

Sam Houston State University

CRIJ 2365 | Correctional Systems and Practices | Writing Enhanced Course and Honors Course

Doctoral Students Supervised

- 2024 Dissertation Committee member for Maria Lungu (student) – Florida Atlantic University, School of Public Administration. *Examining digital policy tool choice and network structures: A discourse network analysis of the First Step Act.* Successfully defended Summer 2024.
- 2022 External Dissertation Reader for Brittany Ripper (student) – American University. *Formerly incarcerated women's reentry, employment, and "rehabilitation."* Successfully defended Spring 2022.

Master's Theses Students Supervised

- 2022 Committee Chair for Katie Collupy (student). *Reentry, housing, and recidivism: A study of Palm Beach County, Florida.* Summer 2021-Spring 2022.

- 2021 Committee Chair for Rebeka Rocco (student). *Prison-based animal programs: Student perceptions*. Successfully defended Summer 2021.
- 2016 Committee member for Mina Ratkalkar (student). *Can I ask for help? The relationship among incarcerated males' sexual orientation, incarceration history, and perceptions of rape in prison*. Successfully defended Spring 2016.

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Presentation for the biannual meeting of the American Correctional Association, Kissimmee, FL.

- 2011 **Atkin, C. A.** *Things I wish I knew about the thesis process*. Presentation for graduate students of the College of Criminal Justice at Sam Houston State University, Huntsville, TX.
- 2011 **Atkin, C. A.** *The new and challenging world of social media*. Presentation for the biannual meeting of the American Correctional Association, San Antonio, TX.
- 2010 **Atkin, C. A., C Armstrong, G. S.** *Employer attitudes toward hiring ex-offenders: A Texas sample*. Paper presented at the annual meeting of the American Society of Criminology, San Francisco, CA.
- 2010 **Atkin, C. A.** *The new and challenging world of social media*. Presentation for the biannual meeting of the American Correctional Association, Chicago, IL

INVITED SPEAKING ENGAGEMENTS

- 2025 **Atkin-Plunk, C. A.** *Evaluation of the Delray Beach Police Department's Community Outreach Program*. Panelist at the 2025 College of Social Work and Criminal Justice Research Symposium, Boca Raton, FL (April 24, 2025).
- 2023 Rowlands, G. C **Atkin-Plunk, C. A.** *Practical advice for securing grant funding and creating sustainable practitioner-researcher partnerships*. Presented at the inaugural Palm Beach County Threat Management Conference, West Palm Beach, FL (April 3, 2023).
- 2022 **Atkin-Plunk, C. A.** *Palm Beach County Innovations in Reentry Initiative Transitional Employment Final Evaluation Report*. Presented to the Palm Beach County Reentry Task Force (April 27, 2022).
- 2022 **Atkin-Plunk, C. A., C Guastaferrero, W. P.** *Palm Beach County Reentry Evaluation Report #1: Making Data-Driven Decisions*. Presented to the Palm Beach County Reentry Task Force (January 26, 2022).
- 2021 **Atkin-Plunk, C. A.** *Research in Action: Can communities help stop re-offending?* Hosted by the FAU Division of Research, Virtual (December 2, 2021).
- 2021 **Atkin-Plunk, C. A.** *MSCCJ Professional Development: Preventing Plagiarism Using APA Citations*. Hosted by the MSCCJ Graduate Committee, Boca Raton, FL (October 19, 2021).

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- 2021 **Atkin-Plunk, C. A., C Foley, A.** *“Are you boots on the ground?” Finding your path to making a difference.* Presented to students from the University of North Florida’s Intergroup Dialogue Among Diverse Populations (LDR3240) course, Virtual (March 4, 2021).
- 2020 **Atkin-Plunk, C. A.** *Research in Action: Employment after imprisonment.* Co-hosted by the FAU Division of Research and the Boca Raton Downtown Public Library, Boca Raton, FL (April 23, 2020). **This event was cancelled due to COVID-1S.*
- 2020 **Atkin-Plunk, C. A.** *The importance of interacting with people in a procedurally just manner.* Presented at the GEO Care Leadership Academy, Boca Raton, FL (January 28, 2020).

- 2019 **Atkin-Plunk, C. A.** *FAU Research Café*. Hosted by the FAU Division of Research, Boca Raton, FL (October 23, 2019)
- 2019 **Atkin-Plunk, C. A.**, Bradford, A., Hession, J., C Peluso, P. *Grad School 101 Panel*. Hosted by the FAU Career Center, Boca Raton, FL (October 22, 2019)
- 2018 **Atkin-Plunk, C. A.**, C Crichlow, V. J. *Procedural justice: Theory and Practice*. Presented at the Miami Community Advisory Board's monthly meeting, Miami, FL. (May 3, 2018)
- 2017 **Atkin-Plunk, C. A.**, C Crichlow, V. J. *Procedural justice, implicit bias, and body worn cameras*. Presented at the Palm Beach County Criminal Justice Commission's Annual Planning Meeting, West Palm Beach, FL. (February 27, 2017).
- Media coverage: [Palm Beach Post](#)*
- 2016 **Atkin-Plunk, C. A.** *Poverty, Racial, Bias, and Excessive Punishment*. Discussant at the Pax Christi Palm Beach panel on *The Challenges of the Death Penalty*, West Palm Beach, FL. (May 19, 2016).

MEDIA APPEARANCES

- 2022 *St. Lucie County deputy placed on leave for accidental shooting had prior DUI*. WPTV: West Palm Beach NBC Channel 5. (December 1, 2022)
- 2022 *Palm Beach County Reentry Summit works to successfully reintegrate inmates into society after prison release*. WPTV: West Palm Beach NBC Channel 5. (October 7, 2022)
- 2022 *The Reentry Summit*. The Power of People Show with Kitty Lundan. Facebook Live Podcast (September 29, 2022)
- 2022 *Experts and returning citizens want to break down the barriers for life after jail*. WLRN: Miami and South Florida's local NPR station. (September 27, 2022)
- 2015 *Houston Matters: Impact of Specialty Courts*. Houston Public Media News 88.7. (July 2, 2015).

PROFESSIONAL DEVELOPMENT

- 2025 *Grant Writing Workshop*. Florida Atlantic University. Attended October 3 C 17, 2025.

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- 2025 *The Chronicle's Higher Education Mental Health Forum*. The Chronical. Virtual. Attended May 21, 2025.
- 2025 *Judge Mounts Annual Florida Department of Corrections Prison Tour*. Attended March 19-20, 2025.
- 2024 *Association of College and University Educators (ACUE)*. Promoting Active Learning micro-credential. Course completed August 1, 2024.

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- 2023 *The Chronicle's Strategic-Leadership Program for Department Chairs*. The Chronical. Virtual. Attended June 6-23, 2023.
- 2021 *Racial/Ethnic Implicit Bias and Microaggressions for Criminal Justice Professionals*. Palm Beach County Youth Services Department. Virtual (due to COVID-19). Attended July 1, 2021.
- 2020 *Florida Atlantic University's Mental Health Summit*. Florida Atlantic University. Virtual (due to COVID-19). Attended October 19 and 26, 2020.
- 2020 *Protecting America's Schools: A U.S. Secret Service Analysis of Targeted School Violence*. U.S. Secret Service – Miami Field Office. Miami, Florida. Attended February 19, 2020.
- 2019 *Mental Health First Aid Training*. Palm Beach County Area Agency on Aging. West Palm Beach, Florida. Attended October 17, 2019.
- 2019 *"Society Gone Mad" – 3rd Annual Societal Violence Workshop*. Broward County Crime Commission. Delray Beach, Florida. Attended August 27, 2019.
- 2019 *ACJS Assessment Workshop*. Academy of Criminal Justice Sciences. Baltimore, Maryland. Attended March 26, 2019.
- 2019 *Re-Entry Simulation Training*. United States Attorney's Office – Southern District of Florida. Palm Beach County, Florida. Attended March 8, 2019.
- 2018 *LSI-R Certification Training*. Palm Beach County Public Safety Department. Palm Beach County, Florida. Attended October 9-11, 2018.
- 2018 *Restrictive Housing Workshop*. School of Criminology and Criminal Justice, University of Nebraska-Omaha. Omaha, Nebraska. Attended September 13, 2018.
- 2018 *Innovations Suite Researcher-Practitioner Fellows Academy*. Bureau of Justice Assistance. Denver, Colorado. Attended July 31-August 3, 2018.
- 2016 *eCertification Designer/Facilitator Eight Week Training Workshop*. Center for eLearning Florida Atlantic University.
- 2015 *Suicide Prevention Gatekeeper Training*. Counseling and Psychological Services. Florida Atlantic University
- 2015 *New Faculty Workshop*. Florida Atlantic University.
- 2014 *Constructing Valid and Reliable Tests Workshop*. School of Criminology and Criminal Justice, Florida Atlantic University.
- 2014 *Eliminate Campus Sexual Violence Training*. Florida Atlantic University.

1. The first part of the document is a list of the names of the members of the committee who have been appointed to study the problem of the shortage of housing in the city of New York.

PROFESSIONAL SERVICE

Service to the Institution – Florida Atlantic University (FAU)

2024-present Faculty Senate, senator
2024-2025 University Research Committee, member
2025 Explore FAU, SCCJ volunteer/attendee
2024 Explore FAU, SCCJ volunteer/attendee
2023 Textbook Adoption Compliance Committee, member
2022-2024 Peace, Justice, and Human Rights (PJHR) Faculty Working Group on Race and Mass Incarceration, member
2021-2022 University Research Committee, member
2021 Associate Vice President, Broward Campuses Search Committee, member
2020-2023 Division of Research - Research Council, member
2020 Fulbright Campus Interview Committee, member
2020 Graduate Fellowship for Academic Excellence Review Committee, member
2020 Explore FAU, SCCJ coordinator/attendee
2018-2019 Global Engagement Steering Committee, member
2017-2019 Explore FAU, volunteer/attendee
2015 FAU Campus Days, volunteer/attendee
2014-2015 Student Conduct Board, member
2014-2016 FAU Annual Expo, volunteer/attendee

Service to the College – FAU College of Social Work and Criminal Justice (CSWCJ)

Note: This College was formerly the College for Design and Social Inquiry (CDSI)

2026 CSWCJ Spring Commencement, marshal
2026 CSWCJ Seed Funding Review Committee, reviewer
2026 CSWCJ Faculty Assembly Bylaws Committee, chair
2025-2026 CSWCJ Director of Communications Search Committee, member
2025-2026 CSWCJ Associate Dean of Research Search Committee, member
2025 CSWCJ Summer Commencement, marshal
2025 Promotion to University Instructor Internal Reviewer
2025 CSWCJ Annual Evaluation Process Document Creation Committee, chair
2024-present CSWCJ Faculty Assembly, chair
2024-present CSWCJ Faculty Assembly Steering Committee,

1. The first part of the document is a list of the names of the members of the committee.

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chair 2024-present CSWCJ Executive Leadership Committee,
member 2024-2026 CSWCJ Research Committee, member
2024-2025 CSWCJ 5th Anniversary Celebration Council, member
2024 CSWCJ Workforce Advisory Board, advisory
member 2024 CSWCJ Summer Commencement, marshal
2023 CSWCJ Executive Leadership Committee,
member 2023 CSWCJ Summer Commencement, marshal
2022-2024 CSWCJ Seed Funding Review Committee,
reviewer 2022 CSWCJ Summer Commencement, marshal
2021 Academic Dishonesty Appeal Council,
member 2021 CSWCJ Summer Commencement,
marshal
2021-2023 CSWCJ Key Performance Indicator (KPI) Task Force,
member 2020 CSWCJ Strategic Planning, faculty advisory member

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| 2020 | CDSI Student Grievance Committee, member |
| 2019 | CDSI Summer Commencement, marshal |
| 2018 | CDSI Fall Graduation, attendee |
| 2016-2022 | CDSI/CSWCJ Research Committee, member
Fall 2022 – Committee chair |
| 2016 | CDSI Fall Commencement, marshal |
| 2016 | College Connect, attendee |
| 2015 | FAU Annual Expo CDSI Committee, member |
| 2015 | CDSI Spring Commencement, attendee |

Service to the School – FAU School of Criminology and Criminal Justice (SCCJ)

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| 2025-present | SCCJ Assistant Professor Search Committee, member |
| 2025-present | SCCJ Annual Evaluation Criteria Creation Committee, chair |
| 2025 | SCCJ Ethics Assessment Committee, member |
| 2024-present | MSCCJ Graduate Committee, member |
| 2024-present | SCCJ Strategic Planning, Organizational Culture Subcommittee, co-chair |
| 2024-present | SCCJ Executive Leadership Committee, member |
| 2024-2025 | SCCJ Post-Doc Search Committee, chair |
| 2024-2025 | SCCJ Bylaws Committee, co-chair |
| 2024-2025 | SCCJ Assistant Professor Search Committee, member |
| 2024 | SCCJ Ad hoc Social Media Committee, chair |
| 2023 | SCCJ Executive Leadership Committee, chair |
| 2023 | SCCJ Legal Studies Coordinator and Instructor Search Committee, member |
| 2022-2024 | SCCJ Strategic Planning, faculty representative |
| 2022 | SCCJ Non-Tenure Track (NTT) Committee, member |
| 2022 | SCCJ Online Instructor Search Committee, member |
| 2021-2023 | SCCJ Bylaws Committee, chair |
| 2021-2022 | SCCJ Simulation Decision Making Lab Steering Committee, member |
| 2021 | SCCJ Scholarship Committee, member |
| 2020-present | SCCJ Promotion, Tenure, Third Year Review, and Annual Review Committee, member
Spring 2022 – Committee chair |
| 2020-2023 | SCCJ Executive Leadership Committee, member |
| 2020-2022 | MSCCJ Graduate Committee, member |
| 2020-2021 | SCCJ Academic Program Review Committee, member |
| 2020 | SCCJ Sustained Performance Evaluation Committee, member |
| 2018-2020 | MSCCJ Graduate Committee, chair |
| 2018 | SCCJ Director Search Committee, member |
| 2017-2018 | SCCJ Marketing liaison |
| 2017 | SCCJ Assistant and Associate Professor Search Committee, member |
| 2016 | Death Row Exoneree Guest Speaker: Seth Penalver, coordinator |
| 2015-2017 | SCCJ Website liaison |
| 2015-2016 | SCCJ Assistant Professor Search Committee, member |

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| 2015 | SCCJ Undergraduate Criminology Assessment Committee, member |
| 2014-2018 | SCCJ Speaker Series Committee, member |
| 2014-2015 | MSCCJ Graduate Program Committee, member |

1. The first part of the document is a list of the names of the members of the committee who have been appointed to study the problem of the shortage of housing in the city of New York.

Service to the Discipline

2026-present Academy of Criminal Justice Sciences
William L. Simon/Routledge Outstanding Paper Award Committee,
member 2025-present Research-to-Policy Collaboration, contributing scholar
2024-present *Corrections: Policy, Practice, and Research*, Editorial Board
member 2024 Promotion and Tenure External Reviewer (Kent State University)
2023 Promotion and Tenure External Reviewer (University of
Alabama) 2022-2023 American Society of Criminology
2023 Program Committee, member
Chair for sub-area Advances in Evaluation Research
2022, 2024-present American Society of Criminology, Division of Public Opinion and Policy
Communications Committee, member
2020 Academy of Criminal Justice Sciences, Corrections
Section
John Howard Award Selection Committee, member
2017-present American Society of Criminology, Division on Corrections and
Sentencing 2025-present Special Events Committee, chair
2025-present Dissertation Award Committee,
member 2024-present Outreach Committee,
member
2024-present Mentoring for Success Program,
mentor 2022-2024 Special Events Committee,
member 2022-2024 Outreach Committee, chair
2022-2023 Executive Counselor (elected)
2021-2022 Mentoring for Success Program,
mentor 2021 Outreach Committee, member
2021 Nominations and Awards Committee,
member 2020 Program Committee, member
2019 Student Affairs Committee,
mentor 2017 Student Affairs Committee,
member
2016 National Science Foundation, Law and Social Sciences, proposal reviewer

Service to the Community

2026-present Palm Beach County (PBC) Criminal Justice Commission's Justice Data Task Force,
member
2026-present Palm Beach Reentry Alliance, founding and voting member
Services and Gaps Workgroup, chair
2025-present Western Region Reentry Summit Planning Committee,
member 2024-present PBC Behavioral Health Task Force, member
2023-2025 PBC 2025 Reentry Summit, co-chair
Program Subcommittee, chair
2021-2022 PBC School C Community Safety Initiative, Behavioral Health
Track Prevention Workgroup, member

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Intervention Workgroup,
member 2020-2022 PBC 2022 Reentry Summit, co-
chair

Note: This Summit was originally planned to be held in October 2020

Media coverage: WPTV | WLRN | FAU | The Kitty

Lundan Show 2020-present Dachshund Rescue of South Florida, foster family
2019-2020 PBC 2020 Reentry Summit Planning Committee, member

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| | Program Subcommittee, chair |
| 2019-2020 | Going the Distance, Gulfstream Goodwill Chapter, mentor |
| 2017-2025 | PBC Reentry Task Force, advisory member; Task Force dissolved in 2025 |
| 2024-2025 | Behavioral Health Subcommittee, member |
| 2024-2025 | Sustainability Subcommittee, member |
| 2019-2023 | Data and Evaluation Subcommittee, member; committee dissolved in 2023 |
| 2018-2023 | Youth Reentry Subcommittee, member |
| 2020-2023 | Sexual Offenses Subcommittee, member |
| 2018-2019 | Sustainability Subcommittee, member |
| 2018 | Recidivism Workgroup |
| 2018 | Program Workgroup |
| 2017-2020 | Frequent User Systems Engagement (FUSE) Policy Group, member |
| 2017-2018 | PBC 2018 Reentry Summit Planning Committee, member |
| | Program Subcommittee, chair |
| 2015-2017 | Miami-Dade Reentry Task Force, member |
| 2015-2017 | Tri-County Animal Rescue, Boca Raton, Florida, volunteer |
| 2011-2014 | Big Brothers Big Sister. Houston, Texas Chapter, mentor |

AD HOC PEER REVIEWER

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| American Journal of Criminal Justice | Journal of Criminal Justice |
| Crime C Delinquency | Journal of Criminal Law and Criminology |
| Criminal Justice C Behavior | Journal of Criminology |
| Criminal Justice Review | Journal of Evidence-Based Social Work |
| Criminal Justice Studies | Journal of Forensic Psychology: |
| Research and Criminal Justice Policy Review | Practice |
| Criminology C Public Policy | Journal of Human Behavior in the Social |
| Environment Criminology, Criminal Justice, Law C Society | Journal of Offender Rehabilitation |
| Corrections: Policy, Practice and Research | Journal of Research in Crime and |
| Delinquency European Journal on Criminal Policy and | Justice Quarterly |
| Research | Psychology, Crime |
| and Law International Criminal Justice Review | Race and Justice |
| International Journal of Offender Therapy | The Sociological |
| Quarterly | |
| and Comparative Criminology | Women C Criminal |
| Justice Journal of Crime and Justice | |

PROFESSIONAL AFFILIATIONS

American Society of Criminology

*Division on Corrections and
Sentencing Division of Public Opinion
and Policy*

Academy of Criminal Justice Sciences
Corrections Section

Research-to-Policy Collaboration

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HONORS AND AWARDS

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| 2024 | American Society of Criminology Division on Corrections and Sentencing's Marguerite Q. Warren and Ted B. Palmer Differential Intervention Award, nominee |
| 2024 | Mentor for and nominator of Shania Grant (FAU undergraduate student) who was elected to serve as a member of the Palm Beach County Criminal Justice Commission |
| 2023 | Florida Atlantic University Faculty Service Award, awardee |
| 2020 | Florida Atlantic University Faculty Service Award, nominee |
| 2020 | Florida Atlantic University Presidential Award for Outstanding Faculty-Led Community Engagement for Community Engaged Research/Scholarship, nominee |
| 2019 | Florida Atlantic University Assistant Professor Researcher of the Year, nominee |
| 2018 | Florida Atlantic University Presidential Award for Outstanding Faculty-Led Community Engagement for Community Engaged Research/Scholarship, awardee |
| 2015 | Florida Atlantic University Honorary Faculty Football Coach |
| 2014 | Sam Houston State University Graduate Research Exchange – Most Impactful Research Award, awardee |
| 2014 | Sam Houston State University Outstanding Teaching Assistant Award, nominee |
| 2012-2014 | Sam Houston State University Excellence in Writing Recognition |
| 2011 | Sam Houston State University Mentoring Award – Finalist |

Jennifer Sellars, LCSW
Research and Planning Manager
Criminal Justice Commission, Palm Beach County
West Palm Beach, Florida
JSellars@pbc.gov | 561-355-1639

EDUCATION & LICENSURE

Florida Atlantic University, Boca Raton, FL
Master of Social Work, May 2018

Florida Atlantic University, Boca Raton, FL
Master of Education, Curriculum and Instruction, May 2004

University of Florida, Gainesville, FL
Bachelor of Arts, Anthropology; Minor: English Literature, December 2000

Licensed Clinical Social Worker (LCSW), State of Florida
(#SW17707), October 2020–Present

Qualified Supervisor, State of Florida

AREAS OF EXPERTISE

- Program Evaluation and Performance Measurement
- Applied Criminal Justice Research
- Housing and Homelessness Systems Analysis
- Behavioral Health Systems
- Strategic Planning and Systems Improvement
- Cross-Sector Collaboration and Stakeholder Engagement
- Grant Development and Management
- Data Analysis and Research Translation
- Policy Analysis and Legislative Advocacy
- Community-Based Participatory Approaches

PROFESSIONAL EXPERIENCE

Research and Planning Manager, Criminal Justice Commission, Palm Beach County
West Palm Beach, FL | May 2026–Present

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- Lead countywide research, strategic planning, and evaluation initiatives focused on criminal justice, behavioral health, homelessness, and public safety systems.
- Design and manage applied research and program evaluation projects utilizing quantitative and qualitative methods to assess outcomes and identify system improvement opportunities.
- Develop competitive federal, state, and foundation grant proposals and coordinate multidisciplinary stakeholders to advance research and innovation priorities.
- Produce technical reports, policy briefs, data visualizations, and executive presentations that translate complex findings into actionable recommendations.
- Supervise research staff and oversee data collection, management, reporting, and compliance activities.

Program Evaluator / Contract Analyst, Palm Beach County
West Palm Beach, FL | March 2025–May 2026

- Conducted research and analysis utilizing local, state, and federal datasets to inform Continuum of Care planning and policy initiatives.
- Led development and publication of the Palm Beach County Continuum of Care Annual Report.
- Monitored, drafted, and managed federal grant applications and compliance activities.
- Collaborated with community partners and public agencies to support planning, evaluation, and strategic initiatives.
- Developed and coordinated a countywide professional development and training calendar for Continuum of Care stakeholders.

Chief Program Officer / Chief Operating Officer, Mental Health America of the Palm Beaches
West Palm Beach, FL | January 2024–February 2025

- Provided executive leadership for organizational operations, strategic planning, and program implementation.
- Led legislative and policy advocacy efforts addressing behavioral health and community well-being.
- Oversaw grant development, contract management, compliance activities, and funder reporting.
- Managed organizational performance metrics and program evaluation activities.
- Directed state audit preparation and organizational quality improvement initiatives.

Director of Research & Advocacy, The Lord's Place
West Palm Beach, FL | May 2023–January 2024

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- Conducted research and policy analysis related to homelessness and housing instability.
- Developed reports, presentations, policy briefs, and advocacy materials for local, state, and federal audiences.
- Facilitated partnerships with academic institutions and community organizations for collaborative research and grant-funded projects.
- Researched, developed, and managed grant proposals and reporting activities.

Director of Community Engagement & Advocacy, The Lord's Place
West Palm Beach, FL | February 2020–April 2023

- Supervised community engagement, outreach, homelessness prevention, and housing programs.
- Managed contracts, budgets, quality assurance processes, and funder reporting requirements.
- Developed new Emergency Solutions Grant programs in response to community needs during the COVID-19 pandemic.
- Led community education and legislative advocacy initiatives focused on homelessness and housing policy.

PATH SOAR Specialist, The Lord's Place
West Palm Beach, FL | August 2018–February 2020

- Utilized the SOAR model to assist individuals experiencing homelessness with disability benefit applications.
- Conducted a comprehensive review and synthesis of medical, psychiatric, and social service documentation.
- Prepared Medical Summary Reports and represented applicants throughout the appeals process.

RESEARCH, EVALUATION & GRANT LEADERSHIP

Creator and Program Director, Palm Beach County Housing Leadership Academy
October 2025–Present

- Designed and launched a nine-month countywide leadership development program focused on housing, homelessness, behavioral health, and systems collaboration.
- Developed curriculum on homelessness, affordable housing, housing finance, policy, advocacy, and cross-sector coordination.
- Established partnerships with public agencies, nonprofit organizations, housing providers, and academic institutions.
- Designed the Academy's evaluation framework utilizing pre/post assessments,

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participant outcome measures, and longitudinal evaluation strategies.

- Facilitated training sessions and stakeholder discussions focused on translating research and best practices into community action.

Continuum of Care Research and Evaluation Activities

2025–Present

- Led development and publication of the Palm Beach County Continuum of Care Annual Report.
- Conducted analysis of homelessness and system performance data to support strategic planning and resource allocation.
- Developed training and capacity-building initiatives for housing and homelessness professionals.

Federal and Competitive Grant Development

- Principal proposal writer and project coordinator for National Institute of Justice research proposal examining service systems and outcomes among youth survivors of human trafficking.
- Led development of HUD Continuum of Care funding applications, including CoC Builds initiatives supporting permanent supportive housing development.
- Developed federal, state, local, and foundation grant proposals supporting criminal justice, behavioral health, homelessness, and housing initiatives.

Research and Evaluation Assistant (Graduate Intern)

Southeast Florida Behavioral Health Network

Jupiter, FL | September 2016–April 2017

- Conducted research, data collection, and program evaluation activities for the Palm Beach County Managing Entity and Strategic Intercept Model.
- Analyzed findings and prepared reports for Southeast Florida Behavioral Health Network, the Bureau of Justice Assistance, and Palm Beach Sheriff's Office stakeholders.
- Assisted with grant writing and evaluation-related activities supporting behavioral health and criminal justice initiatives.

PRESENTATIONS & INVITED SPEAKING

Groton, D. & Sellars, J. (2026, August).

From Leadership Development to System Impact: Evaluating Palm Beach County's Housing Leadership Academy as a Housing Ecosystem Intervention.

Florida Housing Coalition Annual Statewide Affordable Housing Conference, Orlando, Florida.

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Sellars, J. (2019, November).

Policy in Social Work, Legislative Advocacy, and SOAR.

Guest Lecturer, Florida Atlantic University, Boca Raton, Florida.

LEADERSHIP & PROFESSIONAL SERVICE

Advocacy Pillar Chair, Palm Beach County Continuum of Care

April 2021–June 2025

- Executive Board Member of the Homeless and Housing Alliance.
- Established legislative priorities and policy recommendations addressing homelessness and housing instability.
- Led community education and stigma-reduction initiatives.
- Presented monthly policy and advocacy updates to Continuum of Care membership.

Co-Chair, Palm Beach County Unsheltered Homeless Legislation Task Force

April 2024–September 2024

- Led community response planning related to implementation of Florida HB 1365.
- Organized and facilitated stakeholder meetings and workshops.
- Analyzed stakeholder input and developed recommendations presented to the Palm Beach County Board of County Commissioners.

Chair, Legislative Advocacy Committee, The Lord's Place

August 2019–January 2024

- Developed legislative priorities and policy positions.
- Drafted policy briefs, advocacy materials, and appropriations requests.
- Cultivated relationships with local, state, and federal policymakers.

SELECTED CERTIFICATIONS, TRAININGS & AWARDS

Coleridge Applied Data Analytics Training: Prison Education Programs (PEP), 2026

Bridge Builder Award, Integrated Healthcare Systems, 2025

Trauma-Focused Therapy in Emergency Events, 2024

QPR Zero Suicide Training, 2024

Rising Leaders Program, Nonprofits First, 2021

SOAR Certification, Southeast Florida Behavioral Health Network, 2017

PROFESSIONAL MEMBERSHIPS

Florida Mental Health Advocacy Coalition

Florida Coalition to End Homelessness

United Way Emerging Leaders

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National Association of Social Workers
Phi Alpha Social Work Honor Society
Phi Kappa Phi Honor Society

NIJ FY25 Research and Evaluation on Human Trafficking

Total Amount To Be Awarded Under This Funding
Opportunity: \$4,000,000

Anticipated Award: Up to \$3,000,000 (Category 1) and
\$1,000,000 (Category 2) for up to 60 months

Funding Opportunity Number: O-NIJ-2025-172606

Deadline to submit SF-424 in Grants.gov: **June 08, 2026, by 11:59 p.m. Eastern Time**
Deadline to submit application in JustGrants: **June 15, 2026, by 8:59 p.m. Eastern Time**



NIJ | NATIONAL
INSTITUTE OF
JUSTICE
ADVANCING JUSTICE THROUGH SCIENCE

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1. WHAT IS THIS FUNDING OPPORTUNITY ABOUT?

(Basic Information)

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), National Institute of Justice (NIJ) is accepting applications for funding in response to this notice of funding opportunity (NOFO).

| | |
|-----------------------------------|---|
| Agency Name | U.S. Department of Justice
Office of Justice Programs
National Institute of Justice |
| NOFO Title | NIJ FY25 Research and Evaluation on Human Trafficking |
| Announcement Type | Initial |
| Funding Opportunity Number | O-NIJ-2025-172606 |
| Assistance Listing Number | 16.560 |

OJP is piloting a new, streamlined format for this notice of funding opportunity (NOFO). Please share your feedback on the design and content at ojpsolicitationfeedback@ojp.usdoj.gov.

Overview

This NOFO is released by the National Institute of Justice (NIJ) in partnership with the Office for Victims of Crime (OVC). The funding opportunity seeks to build upon past research and evaluation efforts by focusing on emerging evidence needs and remaining gaps to combat human trafficking and protect children, with a particular focus on trafficking at the Southern Border.

Applicants should propose projects that will have a clear effect on U.S. criminal justice policy and practice. This NOFO calls for applications in two categories:

- ***Category 1: Justice System Responses to Trafficking (Anticipated Award Amount: \$3,000,000)***

This category seeks applications for research and evaluation projects on strategies to improve trafficking investigations, prosecutions, and disruption of human trafficking networks, particularly along the Southern border; and evaluations of well-developed direct service programs to help American child and adult victims of labor and sex trafficking.

- ***Category 2: Technology and Trafficking (Anticipated Award Amount: \$1,000,000)***

This category seeks applications for research and evaluation at the intersection of technology and trafficking, especially relating to technology used by traffickers and technologies used to investigate and build cases.



OJP is committed to advancing work that furthers DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights. OJP provides federal leadership, funding, and other critical resources to directly support law enforcement, combat violent crime, protect American children, provide services to American crime victims, and address public safety challenges, including human trafficking and the opioid crisis. OJP supports DOJ's commitment to Gold Standard Science and scientific integrity.

Key Dates and Times

| | |
|--|--|
| NOFO Release Date | May 04, 2026 |
| SAM.gov Registration/Renewal | Recommend beginning process by May 08, 2026, and no later than May 29, 2026. |
| Step 1: Grants.gov Application Deadline | 11:59 p.m. Eastern Time on June 08, 2026 |
| Step 2: JustGrants Application Deadline | 8:59 p.m. Eastern Time on June 15, 2026 |

Funding Details

Total Amount To Be Awarded Under This Funding Opportunity: \$4,000,000

- **C-NIJ-2025-00009-PROD, Category 1: Justice System Responses to Trafficking**
 - Anticipated Number of Awards: To be determined by the number and technical merit of the applications received, up to 4.
 - Anticipated Award Amount: To be determined by the requirements of the research, up to \$3,000,000.
 - Anticipated Project Period Start Date: January 1, 2027.
 - Anticipated Project Period Duration: To be determined by the requirements of the research, up to 60 months.
- **C-NIJ-2025-00010-PROD, Category 2: Technology and Trafficking**
 - Anticipated Number of Awards: To be determined by the number and technical merit of the applications received, up to 1.
 - Anticipated Award Amount: To be determined by the requirements of the research, up to \$1,000,000.
 - Anticipated Project Period Start Date: January 1, 2027.
 - Anticipated Project Period Duration: To be determined by the requirements of the research, up to 60 months.

Note: Applicants may propose a budget that is less than the anticipated award ceiling amount. The budget should be reasonable to conduct the proposed project and be within the applicant's capacity to manage.

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Statutory Authority

Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (sections 201 and 202); the Homeland Security Act of 2002 (sections 231-233, 235); 22 U.S.C. 7105(b)(2); 28 U.S.C. 530C.

Contact Information

For assistance with the requirements of this funding opportunity:

OJP Response Center

Phone: 800-851-3420 or 202-353-5556 (TTY for hearing-impaired callers only)

Email: OJP.ResponseCenter@usdoj.gov

Hours of operation: 9:00 a.m. to 5:00 p.m. Eastern Time (ET) Monday–Friday.

For assistance with **SAM.gov** (registration/renewal):

SAM.gov Help Desk

Web: [SAM.gov Help Desk \(Federal Service Desk\)](#)

Hours of operation: 8:00 a.m. to 8:00 p.m. ET Monday–Friday, except on federal holidays.

For assistance with **Grants.gov** (registration, submission of the Application for Federal Assistance SF-424):

Grants.gov Customer Support Hotline

Phone: 800-518-4726, 606-545-5035

Email: support@grants.gov

Web: [Grants.gov Customer Support](#)

Hours of operation: 24 hours a day, 7 days a week, except on federal holidays.

For assistance with **JustGrants** (registration, submission of full application):

JustGrants Service Desk

Phone: 833-872-5175

Email: JustGrants.Support@usdoj.gov

Hours of operation: 7:00 a.m. to 9:00 p.m. ET Monday–Friday and 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

For procedures related to unforeseen technical issues beyond the control of the applicant that impact submission by the deadlines, see [Experiencing Technical Issues Preventing Submission of an Application \(Technical Waivers\)](#).

Resources for Applying

OJP Grant Application Resource Guide: Provides guidance to help you, the applicant, prepare and submit your application; referred to in this NOFO as the Application Resource Guide.

Note: If NOFO requirements are different from what's listed in the [Application Resource Guide](#), follow the instructions in this NOFO.

JustGrants Application Submission Training Webpage: Offers helpful information and resources on the entire funding application process.

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2. WHO CAN APPLY? (Eligibility)

Eligible Applicants

The following types of entities are eligible to apply for this funding opportunity:

- **Government Entities**
 - State governments
 - County governments
 - City or township governments
 - Special district governments
 - Native American Tribal governments (federally recognized)
 - Native American Tribal governments (other than federally recognized)
- **Educational Organizations**
 - Independent school districts
 - Public and state-controlled institutions of higher education
 - Private institutions of higher education
- **Nonprofit Organizations**
 - Nonprofits having a 501(c)(3) status with the Internal Revenue Service (IRS), other than institutions of higher education
- **For-Profit Organizations**
 - Small businesses
 - Organizations other than small businesses

State Government Entities: For the purposes of this NOFO, “state” means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

Small Businesses: Small business grants may be awarded to companies meeting the size standards established by the U.S. Small Business Administration (SBA) for most industries in the economy.

Limit on Number of Applications

You may submit more than one application for this funding opportunity if each application proposes a different project.

Applications under which two or more entities (project partners) would carry out the federal award will be considered. However, only one entity may be the applicant for the NOFO; any others must be proposed as subrecipients. See the [Application Resource Guide](#) for additional information on subawards.

You may be proposed as a subrecipient in more than one application.

Cost Sharing/Match Requirement

See the “Cofunding” paragraph under the “Program Description” section.

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3. WHAT WILL AWARD RECIPIENTS DO? (Program Description)

Purpose of the Funding

This NOFO is released by the National Institute of Justice (NIJ) in partnership with the Office for Victims of Crime (OVC). The funding opportunity seeks to build upon past research and evaluation efforts by focusing on emerging needs and remaining gaps to combat human trafficking and protect children, especially studies that focus on trafficking at the Southern Border.

NIJ has invested in human trafficking research since 1999. Since then, NIJ-funded work has contributed strongly to the evidence base to understand, respond to, and prevent trafficking in the United States.

This NOFO calls for applications in two categories to build upon prior research and evaluation efforts to prevent trafficking in the United States.

CATEGORY 1: JUSTICE SYSTEM RESPONSES TO TRAFFICKING

Topic Area 1: Improving Trafficking Investigation, Network Disruption, and Prosecution Outcomes. The Trafficking Victims Protection Act (2000 and reauthorizations) specifies a “3P’s” approach to countering human trafficking: Prosecution, Protection, and Prevention. NIJ seeks research and evaluation projects on strategies to improve outcomes in trafficking investigations, prosecutions, and disruption of human trafficking networks. NIJ will prioritize applications for research and evaluation projects in these three areas that focus on trafficking at the Southern border.

Investigations:

- Validated victim identification tools, screenings, trainings, and tactics, especially for labor trafficking.
- Strategies to increase law enforcement agency leadership, manpower, and resource support for investigating sex and labor trafficking.
- Investigative case building strategies to increase clearance rates and prosecutorial success.
- Industry-specific investigative strategies, partnerships, and approaches. These may include law enforcement partnerships with private and public partners, such as industry associations and departments of labor, health and human services, or child welfare.

Prosecution:

- Innovative prosecutorial case building and trial strategies, particularly successful strategies that rely less on victim testimony to minimize re-traumatization such as maximizing the collection and use of digital and forensic financial evidence, model protocols, and/or prosecutor and judge training.
- Services, level of services, and outcomes of victim services provided by prosecutorial offices, including their impact on case outcomes.

Disrupting Trafficking Networks:

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- Typology of organized crime networks engaging in trafficking in different areas of the United States, flows, and practical investigative and disruption strategies.
- Collaboration and data linkage across multiple agencies to track crime networks.
- Use of technology, internet, and AI to track crime networks.
- Victim and trafficker recruitment methods used by different types of trafficking networks.
- Interventions to prevent continued victim control by incarcerated network members.

Topic Area 2: Evaluations of Victim Services. There have been few rigorous evaluations of programs, models, or interventions providing services to support victims of human trafficking. Therefore, NIJ seeks proposals for thorough evaluations of well-developed direct service programs to help American child and adult victims of labor and sex trafficking. NIJ will prioritize applications that focus on evaluations of the following:

- Trafficking victim services, which may include, but are not limited to, case management; housing; physical, mental, and behavioral health services; employment services; and legal services. Special consideration will be given to proposals that evaluate programs funded under OVC's Services for Victims of Human Trafficking programmatic NOFO and that partner with organizations applying for or receiving these funds.
- Service models such as rapid rehousing, direct cash assistance,¹ peer support, clinical interventions for post-traumatic stress disorder, and holistic, wrap-around services.
- Services for labor trafficking victims.

For further information, see "Evaluation Research" below. Note that applications for formative evaluations and/or evaluability assessments alone will not be considered.

CATEGORY 2: TECHNOLOGY AND TRAFFICKING

The role of information technology is increasingly important in matters related to human trafficking of American adults and children, especially as it relates to understanding perpetration, improving investigations, and supporting victims. NIJ seeks proposals for research and evaluation on the intersection of technology and trafficking for these purposes. Topics of interest under this category include:

1. Understanding technology used by traffickers.
2. Evaluating technologies used to investigate and build cases.

Note that applications for funds to develop new technology will not be eligible for funding under this research NOFO.

Applicants should discuss potential risks and harms to individuals or groups associated with the use or misuse of the technology being studied or evaluated. Applicants should also discuss any ethical concerns or possible unintended consequences related to use of the technology. Applicants should also know all relevant laws, regulations, and/or established case law related to the technology's use.

Evaluation Research

¹ Note that OVC funds cannot support direct cash assistance programs. Evaluations proposed for these would be for programs funded by other sources. See: [OVC Human Trafficking Program FAQs | Human Trafficking | \(ojp.gov\)](#).

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Evaluation research projects may look at how effective an intervention is. When choosing an evaluation project's design, applicants should consider intervention strategies, setting, other factors, and resources.

If your proposal includes evaluation research, you should propose the most rigorous evaluation design to answer the research questions. Evaluations should include implementation evaluation to ensure that implementation fidelity metrics are collected and analyzed. We encourage you to propose research methodologies that periodically allow such feedback so program providers can make ongoing program improvements. If you are proposing evaluation research, your proposal should discuss independence and protecting integrity. If the evaluation involves program staff, the proposal must show research/evaluation independence. It must also describe and justify program staff's roles as distinct from evaluation activities; discuss potential risks to independence and scientific integrity; and describe protections to ensure research independence.

If your proposal includes evaluation research, the applicant must include cost/benefit and cost effectiveness analyses.

If you are considering proposing a project that includes evaluation research, please review the guidance on this topic on [NIJ's website](#).

a. *Formative or Process Evaluations*

Formative evaluations will not be funded under this NOFO.

b. *Outcome/Impact Evaluations*

If a program has achieved a suitable level of development, NIJ encourages applicants to propose rigorous outcome or impact evaluations. Applicants are encouraged to use randomized evaluation designs where it is possible and appropriate to do so. If randomization is not possible or appropriate, applicants should propose the most rigorous and appropriate design available and explain why a randomized design is not appropriate. NIJ will only fund projects that evaluate well-developed programs. Applications should include, and append, supplementary materials as necessary to describe the level of program development. Those may include copies or links to logic models, program guides and materials, policies and procedures, manuals, prior evaluation findings, program staffing, and funding information.

In accordance with Gold Standard Science (GSS) as described in [Executive Order 14303](#), the White House Office of Science and Technology Policy [Memorandum](#) providing guidance on implementing GSS, and the Department of Justice's [GSS webpage](#), applicants for NIJ funding should include within their application a clear statement of commitment to complying with the principles and tenets of GSS.

Refer to [How Do We Apply: Budget Detail Form](#) in this NOFO for information on allowable and unallowable costs that may inform the project design.

Agency Funding Priorities

In order to advance public safety and help meet its mission, NIJ will provide priority consideration to applicants that propose (as applicable within the scope of this funding opportunity) projects designed to advance the goals listed below. Applicants seeking priority

consideration should specify in the proposal narrative (and in the budget detail form, if applicable) which of the following goal(s) the project is intended to advance and how it will do so:

- a) Directly supporting law enforcement operations (including immigration law enforcement operations);
- b) Combatting violent crime;
- c) Supporting services to American citizens;
- d) Protecting American children; and
- e) Supporting American victims of trafficking and sexual assault.

Note: Addressing these priority areas is one of many factors that NIJ considers in making funding decisions. Receiving priority consideration for one or more priority areas does not guarantee a funding award.

Unallowable Uses of Funds

The following are certain unallowable costs and certain activities that are out of the program scope and will not be funded.

1. Out of program scope is any program or activity, at any tier that, directly or indirectly, violates (or promotes or facilitates the violation of) federal immigration law (including 8 U.S.C. § 1373) or impedes or hinders the enforcement of federal immigration law — including by failing to comply with 8 U.S.C. § 1373, give access to DHS agents, or honor DHS requests and provide requested notice to DHS agents.
2. Out of program scope is any program or activity, at any tier that violates any applicable Federal civil rights or nondiscrimination law. This includes violations that – (1) indirectly violate the law, including by promoting or facilitating violations; or (2) unlawfully favor individuals in any race or protected group, including on a majority or minority, or privileged or unprivileged, basis, within a given area, population, or sector.
3. As specified in the DOJ Grants Financial Guide, in Chapter 3.13 “Unallowable Costs” (“Legal Services for Aliens”), any obligations of funds, at any tier, under this award to provide (or to support the provision of) legal services to any removable alien or any alien otherwise unlawfully present in the United States shall be unallowable costs for purposes any award made under this notice, but the foregoing shall not be understood to apply — (1) to legal services to obtain protection orders for victims of crime; or (2) to immigration-related legal services that may be expressly authorized or required by any law, or any judicial ruling, governing or applicable to the award.

Program Goals and Objectives

Goal: The goal of this NOFO is to build upon past research and evaluation efforts by focusing on emerging needs and remaining gaps to combat human trafficking and protect children, especially studies that focus on trafficking at the Southern Border. Findings are intended to provide federal, state, local, and tribal stakeholders with knowledge and tools to address human trafficking more effectively.

Objective 1: To generate strong empirical evidence on what works to improve trafficking investigations, prosecutions, and disruption of human trafficking networks, especially strategies that focus on trafficking at the Southern border.

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Objective 2: To thoroughly evaluate the effectiveness of direct service programs to help American child and adult victims of labor and sex trafficking.

Objective 3: To develop new knowledge about how to counter the technology used by traffickers and to take advantage of its potential to combat trafficking and support survivors.

How Awards Will Contribute to Program Goals/Objectives

Awards will support research and evaluation projects to develop and disseminate new knowledge and tools informing development of policies and practices to better prevent and respond to human trafficking in the United States. NIJ expects to fund evaluations of investigation and prosecution strategies as well as direct services programs for American child and adult victims of labor and sex trafficking. It also expects to fund research on the role of technology in trafficking.

Expected Outcomes: Deliverables and Performance Measures

For any applicants that receive funding, NIJ expects to require the recipient to submit the following deliverables and performance measures. (See the Application Resource Guide for the definitions of “deliverable” and “performance measure.”)

NIJ will measure success by reviewing a recipient’s submission of performance reports and data and the extent to which project implementation reflects progress toward the goals and objectives of this NOFO.

Deliverables

Award recipients will be expected to develop and submit the following deliverables:

- **Interim Research Report.** This report to NIJ, due halfway through the project period of performance, should include early or short-term project results that can be disseminated to the field while the rest of the study is still underway.
- **Scholarly Products.** These may take the form of published peer-reviewed, scientific journal articles. They may also take the form of law review journal articles, book chapter(s) or book(s) in the academic press. They could also take the form of technology prototypes, patented inventions, or similar scientific products.

NIJ expects the dissemination of such products throughout the period of performance, to the extent possible. Development and delivery of interim products should be built into the Project Management Plan and Timeline.

NIJ expects recipients to deposit author accepted manuscripts for peer reviewed publications that are derived from research funded by the award in a publication repository chosen by NIJ.

- **Products to Translated Evidence into Actionable Information.** The aim of NIJ’s research investments is to promote change in the field. NIJ expects recipients to invest an equal effort to developing dissemination products to make their research findings accessible to practitioners and policymakers as they do to developing scholarly products.

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- **Data Sets and Associated Files and Documentation.** NIJ requires recipients to archive each data set resulting (in whole or in part) from their research. This ensures the preservation, availability, and transparency of data collected through NIJ's grant funded research projects. It also supports the discovery, reuse, reproduction, replication, and extension of funded studies.

At the end of the award period, recipients must archive data according to the Data Management, Sharing, and Archiving Plan (DMSAP) approved by NIJ in a manner that is consistent with the applicable human subjects protection and privacy regulations. Archiving data derived from an NIJ funded grant is mandatory. That requirement may not be unilaterally modified or waived. Recipients are strongly encouraged to provide data sets to NIJ no later than 90 days prior to the end of the award period. For interim publications, the subset of data used to create the findings must be deposited in a suitable repository at the time of publication.

NIJ's principal data repository is the [National Archive of Criminal Justice Data \(NACJD\)](#). Data from research in the natural sciences and engineering may not be suitable in file type or field of study for archiving at NACJD. To fulfill their data archiving requirement and maximize the visibility of this data, NIJ encourages recipients of such awards to archive their data at a repository suitable for that field of study. Regardless of the primary data repository used, study-level information from all NIJ-funded projects must be provided to NACJD. That information will include a project abstract and link to the publicly accessible data location. More information on NIJ's data archiving requirements is found here: [Data Archiving](#).

- **Final Research Report.** NIJ requires recipients to deliver a Final Research Report by the end of the award period. NIJ also requires that recipients deliver a draft of the report no later than 90 days prior to the end of the award period. Additional information on NIJ's final research report requirements is found here: [Post-Award Requirements for Research, Development, and Evaluation Grants](#).

Performance Measures

Recipients will be required to submit regular performance reports that show their progress toward achieving the goals and objectives identified in [Program Goals and Objectives](#). See [Performance Measure Reporting](#) in this NOFO for details.

Funding Instrument

NIJ expects to make awards under this funding opportunity as grants. See the "[Administrative, National Policy, and Other Legal Requirements](#)" section of the [Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions.

Cost Sharing/Match Requirements

The following paragraph modifies the "[Cost Sharing or Matching Requirement](#)" in the Application Resource Guide. Applicants are to follow the guidance in this paragraph instead of the guidance stated under the "Cost Sharing or Matching Requirement" heading in the Resource Guide.

Cofunding: An award made by NIJ under this NOFO may account for up to 100% of the cost of the project. However, the application should indicate whether it is feasible for the applicant to contribute cash, facilities, or services as non-federal support for the project. If feasible, the

1. The first part of the document is a list of the names of the people who were present at the meeting.

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application should identify the contributions. The proposed budget should indicate in detail which items will be supported with non-federal contributions. If an application that is selected for the award proposes a voluntary match, and the budget is approved, the match amount becomes mandatory and subject to audit.



4. HOW DO WE APPLY?

(Application Contents, Submission Requirements, and Deadlines)

This NOFO contains all the information you need to apply for this funding opportunity.

You will submit your application through web-based forms and attachments in Grants.gov and JustGrants. For help with questions about the requirements of this funding opportunity, please refer to [Basic Information: Agency Contact Information](#).



First, Do This!

SAM.gov Registration and the Unique Entity Identifier (UEI)

To submit a funding application, your entity must have an active registration in the [System for Award Management \(SAM.gov\)](#). SAM.gov assigns entities a unique entity identifier (UEI) that you must include in the application. Award recipients must then maintain an active UEI for the duration of their award's period of performance.

Visit [SAM.gov](#) for details and resources for first-time registration or renewing an existing registration. [Small businesses](#) and [individual](#) applicants should refer to the Application Resource Guide for information specific to those types of applicants.

The registration or renewal process can take several weeks. Start the process **at least 30 days prior to the application's Grants.gov deadline**. Applicants who do not begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not be able to complete the process in time and will not be considered for a technical waiver that allows for late submission.

Submission Instructions: Summary

Applications must be submitted to DOJ electronically through a **two-step process** that begins in Grants.gov and is completed in JustGrants. See [Basic Information: Key Dates and Times](#) for the Grants.gov and JustGrants application deadlines.

- **Step 1:** Submit the required [Application for Federal Assistance SF-424](#) by the Grants.gov deadline.
- **Step 2:** Submit the full application, including attachments, at [JusticeGrants.usdoj.gov](#) by the JustGrants deadline.

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 Then, Do This!**Application Submission Step 1: Grants.gov SF-424****Access/Registration**

You will need an active Grants.gov account. Follow the Grants.gov [Quick Start Guide for Applicants](#) to register, create a workspace, assign roles, submit an application, and troubleshoot issues.

Submission of the SF-424

Begin the application process in Grants.gov with the submission of the SF-424. This form collects your name, address, and UEI; the funding opportunity number; and proposed project title, among other information. The SF-424 must be signed by your Grants.gov authorized organizational representative.

Section 8F—Applicant Point of Contact: Enter the name and contact information of the individual who will complete application materials in JustGrants. JustGrants will use this information (the email address) to assign the application to this user in JustGrants.

Section 19—Intergovernmental Review: This funding opportunity is not subject to [Executive Order \(E.O.\) 12372](#) (Intergovernmental Review). Answer section 19 by selecting, “Program is not covered by E.O. 12372.”

Submit the SF-424 as early as possible! If you fail to submit the SF-424 in Grants.gov by the deadline, you will be unable to submit your application in JustGrants.

Refer to the [DOJ Application Submission Checklist](#) for additional details.

 Lastly, Do This!**Application Submission Step 2: JustGrants**

Each part of the full application is described below. NIJ will only consider applications for review that contain all required elements, which are marked with a *REQUIRED ELEMENT* indicator in JustGrants.

Access/Registration

First-time JustGrants applicants: Once the application is received from Grants.gov, DOJ will send an email (from DIAMD-NoReply@usdoj.gov) to the contact listed in Section 8F of the SF-424 with instructions on how to create a JustGrants account. This email should arrive within 24 hours after confirmation from Grants.gov of the SF-424 submission.

To create and set up a JustGrants account:

1. Follow the instructions in the DIAMD email to first confirm who will be the Entity Administrator (the person who manages staff access to JustGrants on behalf of your entity).
2. Log in to JustGrants and confirm the information in the Entity Profile.

3. Invite other individuals who will serve as the Application Submitter and the Authorized Representative for your entity to register for JustGrants.

Complete registration in JustGrants as early as possible. Once registered in JustGrants, the Application Submitter will receive a link in an email to complete the rest of the application in JustGrants. Find additional information on JustGrants registration in the [DOJ Grant Application Submission Checklist](#).

For additional information on submission in JustGrants, including file name and type requirements, see the “How To Apply” section in the [Application Resource Guide](#).

Standard Applicant Information *REQUIRED ELEMENT*

The Standard Applicant Information section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. Review the Standard Applicant Information in JustGrants and make whatever edits are needed. Add ZIP codes for areas affected by the project; confirm the Authorized Representative; and confirm the organization’s unique entity identifier, legal name, and address.

Proposal Abstract

Enter a proposal abstract (no more than 2,000 characters) summarizing the proposed project. Abstracts will be made publicly available on OJP.gov and USASpending.gov if the project is awarded, so the abstract should not contain any personally identifiable information (e.g., the name of the project director).

Write the abstract in paragraph form without bullets or tables and in the third person (e.g., they/their, the community rather than I/we).

Include the following information:

- Goals, objectives, and research questions to be addressed.
- Research design and methods.
- Work products to be produced and a plan for disseminating those products.

See the Application Resource Guide for an [example](#) of a proposal abstract.

Data Requested With Application

Financial Management and System of Internal Controls Questionnaire (including Applicant Disclosure of High-Risk Status)

Complete the Financial Management and System of Internal Controls Questionnaire, which helps OJP assess:

- What financial management and internal control systems you have in place.
- Whether these systems would be sufficient to maintain a funding award.
- The associated potential risks of your entity as part of the pre-award risk assessment process.

See the [Application Resource Guide: Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High-Risk Status\)](#) for additional guidance on how to complete the questionnaire.

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3. The third part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

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Agency Funding Priorities Inventory

Applicants should complete the Agency Funding Priorities Inventory to indicate whether they are seeking priority consideration based on any of the items listed in the [Agency Funding Priorities](#) section, and if so, which priority(ies) their project will address.

Principal Investigator Contact Information

To facilitate administrative processes associated with application review and post review activities, applicants are requested to enter the name of the Principal Investigator for the application project, as well as their contact information.

Proposal Narrative *REQUIRED ELEMENT*

Attach the Proposal Narrative in JustGrants.

Formatting Guidance

Attached document format uploaded under Proposal Narrative:

- File type: PDF or Word Document
- Spacing: Double-spaced
- Font size: 12 pt. Tables, charts, and graphs can be created in legible font smaller than 12-point. They will count toward the 30-page limit if embedded in the text of the Proposal Narrative as opposed to being attached in an appendix. Applicants should carefully weigh the comparative benefit of embedding a table, chart, or graph in the narrative as opposed to attaching it as an appendix, in helping a reviewer understand the proposal.
- Margins: 1-inch margins or larger
- Page limit: 30 pages; include consecutive page numbers. The title page will not count toward the 30-page limit. Neither will the Table of Contents and Figures. Nor, if the application is a resubmission, will the two page Resubmit Response.
- If the narrative exceeds these limits, NIJ may consider such noncompliance in peer review and in final award decisions.

Content of the Proposal Narrative:

The Proposal Narrative should include the sections listed below. If you seek priority consideration, the proposal narrative must state which priority goal(s) the applicant's project will advance and describe how (see section [Agency Funding Priorities](#) under Program Description).

a. Title Page (not counted against the proposal narrative page limit)

The title page should include:

- Project title.
- Submission date.
- Funding opportunity number.
- Principal Investigator (and any co-principal investigators).

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- Unique author identifier (e.g., ORCID, Researcher ID, Scopus Author ID), if available.
- Notes about the resubmit status of the proposal (if applicable)
- Key words, including science focus areas.
- Contact information (that is, name, address, telephone number, and e-mail address) for both the applicant and the principal investigator.

b. Resubmit Response (if applicable) (not counted against the proposal narrative page limit.)

If your organization is resubmitting an application that was previously submitted to (but not funded by) NIJ, note this information on the title page. Provide a statement of no more than two pages. It should include the earlier application's title, submission date, and NIJ-assigned application number. You should also give a brief summary of revisions to the application, including responses to NIJ's feedback.

c. Table of Contents and Figures (not counted against the proposal narrative page limit)

d. Main Body

1. Statement of the Problem

The statement of the problem should address the need for research in this area. You should discuss current gaps in data, research, and knowledge. It should answer questions related to current policy and practice needs and public interests. It is common for multiple problems to exist simultaneously. You should discuss each problem clearly and justify the importance of the separate issues. This discussion should include a review of prior literature and discuss earlier research.

2. Project Design and Implementation

You should describe the plans to implement this research project and answer the research questions. Project design should reflect the research project's goals and objectives and address the NOFO's program-specific information. You should describe the research method and analysis plan in detail and show the validity and usefulness of the data collected. You should consider the rigor and soundness of the method and analytical and technical approaches. Be sure to describe the proposed project's feasibility and potential challenges with conducting it.

3. Potential Impact

You should describe the possible impact of the research. Explain how it may improve criminal or juvenile justice-related policy, practice, or theory in the United States. You should discuss the proposed plan to produce scholarly products and make information available to broader audiences, such as criminal justice practitioners or policymakers. This discussion should describe how you intend to disseminate information about interim findings and other knowledge products.

4. Capabilities and Competencies

This section should describe the experience and skills of your organization, key staff, and any proposed subgrantees (including consultants) who you will use to perform

1. The first part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

2. The second part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

3. The third part of the document is a list of the names of the persons who have been appointed to the various offices of the city of New York.

the project and manage the award's federal funds. You should highlight any prior experience with projects of comparable size, design, and importance. You should describe:

- Experience working with data sources during similar research projects.
- Experience designing and performing rigorous research and data analysis projects.
- Experience producing and disseminating information about important research results.

You should also outline a management plan and organization that connects to the project's goals and objectives. The outline should describe the expected level of effort of key personnel. (You must upload a detailed plan as part of the application.)

5. Appendices (not counted against the proposal narrative page limit) should include:

- A list of the entities (people or organizations) your organization proposes to contract with. This list should include any proposed non-competitive agreements that may be considered procurement "contracts" that meet federal grants administrative requirements.
- A list of other agencies, organizations, or funding sources to which this application has been presented (if applicable).
- Any table/charts/graphs supporting the program narrative.

6. Plan for Collecting the Data Required for this NOFO's Performance Measures

Note: You are **not** required to submit performance data with the application.

NIJ requires award recipients to provide performance measure data in quarterly financial reports, semi-annual performance reports, and a final report. For more information on NIJ post award reporting requirements, please see [Post-Award Requirements for Research, Development, and Evaluation Grants](#).

Budget and Associated Documentation: Budget Detail Form *REQUIRED ELEMENT*

Complete the budget detail form.

- List each individual cost needed to implement your proposed project under the appropriate cost category.
- Make sure the name/description of each cost is clear. Provide the detailed calculation (e.g., cost per unit and number of units) for the total cost.
- Consider if the costs are reasonable, allocable to, and necessary for the performance of the project, and if they will comply with the funding statute and agency requirements. This includes the conditions of the award and the cost principles set out in [2 C.F.R. Part 200, Subpart E](#) and the [DOJ Grants Financial Guide](#).

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- Enter additional narrative, as needed, to fully describe the cost calculations and connection to your project goals and objectives (including, if applicable, describing connections to NIJ priority goals).

Review the Application Resource Guide for additional information on budgeting costs associated with conferences/meetings/trainings and costs associated with language assistance and access. For additional information on how to prepare a budget, see the Application Resource Guide section on [Budget Preparation and Submission Information](#) and the technical steps to complete the budget form in the [Complete the Application in JustGrants: Budget training](#).

Budget and Associated Documentation: Budget/Financial Attachments

Indirect Cost Rate Agreement (if applicable): If the budget includes indirect costs calculated using a current, federally approved indirect cost rate, upload your indirect cost rate agreement, if available. See the Application Resource Guide for the definition of “indirect cost.”

Consultant Rate (if applicable): If the budget includes rates for consultants that are higher than OJP’s established maximum rates, submit a document requesting approval for the higher rate. The request must include justification for why the proposed rate is higher than the established maximum rate, such as why the rate is reasonable and consistent with rates paid for similar services in the marketplace. Recipients cannot incur costs at the higher rate without prior approval. See the “Listing of Costs Requiring Prior Approval” section of the [DOJ Grants Financial Guide](#) for more information.

Limitation on Use of Award Funds for Employee Compensation for Awards Over \$250,000; Waiver (if applicable):

If you propose to hire employees with federal award funds AND the award is for more than \$250,000, you may not use federal funds to pay total cash compensation (salary plus cash bonuses) to any of your employee at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the federal government’s Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. See the Office of Personnel Management website for the [maximum salary number](#).

To request a waiver from this requirement, submit the appropriate form. See the [Application Resource Guide](#) for information on the “Limitation on Use of Award Funds for Employee Compensation for Awards over \$250,000; Waiver.”

Disclosure of Process Related to Executive Compensation (if applicable): If your organization is a nonprofit, you may be required to make certain disclosures relating to the processes used to determine the compensation of its officers, directors, trustees, and key employees. If applicable, upload a description of the process used to determine executive compensation. See the [Application Resource Guide](#) for information.

Additional Application Components

The applicant should attach the additional requested documentation listed below in JustGrants.

Gold Standard Science: Applicants for NIJ funding should include within their application a clear statement of commitment to complying with the principles and tenets of Gold Standard Science (GSS) as described in [Executive Order 14303](#), the White House Office of Science and Technology Policy [Memorandum](#) providing guidance on implementing GSS, and the Department of Justice’s [GSS webpage](#).

Curriculum Vitae or Resumes: *REQUIRED ELEMENT* Provide resumes or curriculum vitae for all investigators regardless of status (i.e., PI, subaward PI, Co-PI, subaward Co-PI, co-investigator Co-I, subaward Co-I, I, and subaward-I) and project directors.

Tribal Authorizing Resolution (if applicable): Upload the Tribal authorizing documentation for this application. See the [Application Resource Guide](#) for information on Tribal authorizing resolutions.

Research and Evaluation Independence and Integrity Statement: If your application proposes research (including research and development) and/or evaluation, you must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before you may receive award funds. Upload documentation of research and evaluation independence and integrity. For additional information, see the [Application Resource Guide](#).

Letters of Support (if applicable): Applications proposing research partnerships with practitioner organizations (such as criminal justice agencies and community organizations) should include a strong letter of support from them. (An appropriate organization decision-making authority should sign the letter.) It should acknowledge that de-identified data derived from an award funded by NIJ will be archived by the grant recipient at the award's end. This includes data derived from, provided to, or obtained through the award. (This includes qualitative data, for example derived from interviews, as well as quantitative data.) You and your organization's potential partners are encouraged to review [NIJ's data archiving guidance](#). If selected for an award, applicants will be expected to have a formal agreement in place with partnering agencies by January 1, 2027. That agreement must include a provision to meet the award's data archiving requirements.

Letters of support should be signed and submitted as a separate attachment.

Bibliography/References: You should include a complete bibliography of works cited in the project narrative and attachments/appendices.

Tools/Instruments, Questionnaires, Tables/Charts/Graphs, or Maps: Applications should include tools/instruments, questionnaires, tables/charts/graphs, or maps needed to supplement information in the main body of the narrative.

List of Individuals in the Application: Applications should include a list of the individuals named or otherwise identified anywhere in the application who will or may work (or advise or consult) on the proposed project. Applicants should use the "[Proposed Project Staff, Affiliation, and Roles](#)" form available on the NIJ webpage to prepare this list. (The list assists NIJ in assessing actual or apparent conflicts of interest.)

Human Subjects Protection: All recipients of NIJ funds are required to comply with Department of Justice regulations at 28 CFR Part 46 (Protection of Human Subjects). Applicants should submit the [Protection of Human Subjects Assurance form](#) (or IRB determination letter, if obtained) as a separate attachment. For further guidance, go to [Human Subjects Protection](#). Note: Final Institutional Review Board (IRB) approval is not required at the time an application is submitted.

Privacy Certificate: Applicants for NIJ funding must submit a Privacy Certificate regardless of whether the project involves the collection of identifiable data. It should be submitted as a

separate attachment. For further guidance, go to [Confidentiality and Privacy Protections and Privacy Certificate Guidance](#).

Request To Use Incentives or Stipends: Applicants proposing to use incentives, or stipend payments, as part of their research project design must submit an approval request as a separate attachment. The requirements are described at [Participant Support Costs and Incentives](#).

Project Management Plan and Timeline: Applications should include a project management plan and timeline listing key activities and milestones. It should:

- Include the project management structure, approach, and strategies.
- Be written in a way that clearly connects it with achieving the goals and objectives of the project.
- Describe the expected level of effort of key personnel.
- Document the timing for project tasks, management, milestones, and deliverables by quarter; addressing both interim and final deliverables.

Consortium/Contractual Agreements: These agreements should clearly explain the programmatic, fiscal, and administrative arrangements to be made.

Data Management, Sharing, and Archiving Plan (DMSAP): Applications should include a plan describing how they will comply with NIJ data archiving requirements. The plan should be no more than two pages in length. It should be attached as a separate attachment and labeled "Data Management, Sharing, and Archiving Plan (DMSAP)".

The DMSAP should identify how the applicant will document and manage study data and prepare it for archiving. It should include the applicant's approach to making the subset of data associated with interim scholarly products available at the time of publication. Additionally, it should describe the expected level of effort required to meet archiving requirements.

The plan should describe the:

- Types of data expected (both qualitative and quantitative); including any associated metadata and data standards to be used.
- Management of data during the project; including data security and integrity.
- Plans to prepare files and documentation necessary for others to use for secondary analysis and to review and reproduce the project's findings after the project's completion.
- Location where pertinent data files and documentation will be archived.

All plans must be consistent with OJP confidentiality and privacy requirements of 34 U.S.C. § 10231(a) and 28 CFR Part 22. See [Confidentiality and Privacy Protections](#).

Recipients are strongly encouraged to provide full-project data sets at least 90 days before the end of the performance period to NIJ through NACJD.

Disclosures and Assurances

Address the following disclosures and assurances.

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Disclosure of Lobbying Activities: JustGrants will prompt you to indicate whether you are required to complete and submit a lobbying disclosure under 31 U.S.C. § 1352.

You are required by law to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) if you have paid or will pay any person to lobby in connection with the award for which you are applying AND this application is for an award in excess of \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law.

For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress.² Note: Most applicants do not engage in activities that trigger this disclosure requirement.

If you are not required by law³ to complete and submit a lobbying disclosure, enter “No.” By doing so, you are affirmatively asserting (under applicable penalties) that you have nothing to disclose under 31 U.S.C. § 1352 with regard to the application for the award at issue.

Disclosure of Duplication in Cost Items: If you have any pending applications for federal funding, including pending applications for subawards of federal funds, for the same project and the same budget items included in this proposal, you must disclose this. Complete the JustGrants Applicant Disclosure of Duplication in Cost Items form. See the [Application Resource Guide](#) for additional information.

DOJ Certified Standard Assurances: Review and accept the DOJ Certified Standard Assurances in JustGrants. See the [Application Resource Guide](#) for additional information.

DOJ Certifications: Review the DOJ document [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies](#). Sign the certification document. See the [Application Resource Guide](#) for more information.

Applicant Disclosure and Justification – DOJ High-Risk Grantees (if applicable): If applicable, submit the DOJ High-Risk Disclosure and Justification form. See the [Application Resource Guide](#) for the definition of “high-risk recipient” and additional information.

Submission

Select Certify and Submit to confirm that all required application components have been entered. Once the application is submitted, the Application Submitter, Authorized Representative, and Entity Administrator will receive a confirmation email.

Prior to the JustGrants submission deadline, if you discover that you need to revise your application, you may recall, update, and resubmit your application. After the submission deadline, you may not. See the [JustGrants Application Submission Job Aid Reference Guide](#) for step-by-step guidance.

² See 31 U.S.C. § 1352; 28 C.F.R. Part 69.

³ Law referenced is 31 U.S.C. § 1352.

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Experiencing Technical Issues That Prevent Submission of an Application (Technical Waivers)

If you miss a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, you may request a waiver to submit an application after the deadline.

Waiver requests must be submitted within 24 hours after the relevant deadline!

OJP will only consider requests to submit an application via alternative methods or after the deadline when you can document that there was a technical issue with a government system that was beyond your control and which prevented the online submission of the application prior to the deadlines. Issues resulting from circumstances within your control, such as failure to begin the SAM.gov, Grants.gov, or JustGrants registration and application process in sufficient time, will not be considered. OJP will review each waiver request and the required supporting documentation and notify you whether the request for late submission has been approved or denied.

Waiver requests and documentation of a technical issue must be sent to the OJP Response Center at OJP.ResponseCenter@usdoj.gov. Follow these steps:

1. **Contact the relevant help desk by phone or email to report the issue and receive a tracking number.**

See [Basic Information: Contact Information](#) for the contact information and operating hours of the SAM.gov, Grants.gov, and JustGrants help desks. Reports of technical issues to the help desk must occur **before** the application deadline.

If you have technical issues with SAM.gov or Grants.gov, you must contact the OJP Response Center at OJP.ResponseCenter@usdoj.gov within 24 hours after the Grants.gov deadline to request approval to submit after the deadline. Your waiver request must include:

- A description of the technical difficulties experienced (provide screenshots if applicable).
- A timeline of your submission efforts.
- An attachment of the complete grant application and all the required documentation and materials (this serves as a “manual” submission of the application).
- Your entity’s unique entity identifier (UEI).
- A SAM.gov, Grants.gov, and/or JustGrants (if contacted) Service Desk tracking/ticket numbers documenting the technical issue.

2. If you have technical issues with JustGrants that prevent application submission by the deadline, you must contact the OJP Response Center at OJP.ResponseCenter@usdoj.gov within 24 hours after the JustGrants deadline to request approval to submit after the deadline. Include the same materials in your waiver request as listed for SAM.gov and Grants.gov.

For more details on the waiver process, review the “Experiencing Technical Issues” section in the [Application Resource Guide](#).



5. HOW WILL OJP REVIEW PROPOSALS? (Application Review)

Responsiveness (Basic Minimum Requirements) Review

OJP screens applications to ensure they meet the basic minimum requirements (BMR) prior to conducting a merit review. If OJP determines that an application does not include these requirements, the application will not proceed to merit review or receive any further consideration. The BMR elements are:

- The applicant is eligible to receive funding. (See [Who Can Apply?](#))
- The requested award amount does not exceed the anticipated award amount. (See [Funding Details.](#))
- The proposed project is responsive to program goals, objectives, and purpose. (See [What Will Award Recipients Do?](#))
- All *REQUIRED ELEMENTS* are included:
 - Standard Applicant Information (which auto-populates from the SF-424 started in Grants.gov).
 - Proposal Narrative (JustGrants).
 - Budget Detail Form, which includes the budget items, their calculations, and explanations (JustGrants).
 - Curriculum Vitae or Resumes for all investigators regardless of status (i.e., PI, subaward PI, Co-PI, subaward Co-PI, co-investigator Co-I, subaward Co-I, I, and subaward-I) and project directors.

If your application fails to meet the BMR, you will receive notice (including an appropriate point of contact for questions) within a few weeks after the submission due date.

Merit Review Criteria

Peer Review Criteria

Applications that meet the basic minimum requirements will be evaluated for technical merit by peer reviewers based on how the proposed project/program addresses the following criteria:

- **Statement of the Problem (5%):** The applicant should clearly articulate the research problem, its significance to the criminal justice field, and demonstrate a thorough understanding of existing knowledge gaps. The statement should establish why this research is needed now and how it addresses a critical issue.
- **Project Design and Implementation (40%):** The strength of how the applicant will implement activities, including the soundness of the project design and how the activities align to the stated goals and objectives. The proposal should present a rigorous research methodology, realistic timeline, and clear connection between proposed activities and expected outcomes.
- **Capabilities and Competencies (15%):** The applicant's administrative and scientific technical capacity to successfully complete this project. The proposal should

1. The first part of the document is a list of the names of the members of the committee.

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demonstrate the research team's relevant expertise, institutional resources, and track record of completing similar projects successfully.

- **Potential Impact (25%):** The applicant should describe how the research findings will provide actionable knowledge to criminal justice practitioners and policymakers. The proposal should articulate clear dissemination strategies and explain how the research will advance the field or inform practice and policy.
- **Budget (15%):** Completeness and cost effectiveness. The budget should be detailed, reasonable, and clearly justified, with all costs directly supporting the proposed research activities and demonstrating efficient use of federal funds.

Programmatic and Financial Review Criteria

After the peer review, applications undergo additional programmatic and financial reviews. NIJ and other OJP staff may reach out to you during the programmatic or financial review if a submitted form is incomplete or needs to be updated. Note that neither NIJ nor other OJP staff are authorized to provide information on peer review or comment on programmatic, risk, or budget/financial reviews while the merit review is in progress.

In addition to BMR and peer review criteria, other important considerations for NIJ include:

- Geographic coverage.
- Strategic priorities (including, but not limited to, the priority areas already mentioned, if applicable).
- Available funding.
- Past performance.
- The extent to which the budget detail form accurately explains project costs.

If cost sharing/match is not required for this opportunity, you will not receive higher consideration by proposing a voluntary match contribution in their budget.

Risk Review

OJP also reviews information related to applicant risk.⁴ OJP assesses whether an applicant with one or more prior federal awards has a satisfactory record of performance, integrity, and business ethics. OJP does this by checking whether the applicant is listed in SAM.gov as excluded from receiving a federal award, among other things.

If OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about your organization that appears in the non-public segment of the integrity and performance system accessible through SAM.gov. You may review and comment on any information about your organization that currently appears in SAM.gov and was entered by a federal awarding agency. OJP will consider your comments, in addition to the other information in SAM.gov, in its assessment of the risk posed by your organization. Based on the risk findings, OJP may remove you from consideration or apply additional post award conditions for oversight of the award.

Selection Process

⁴ See 2 C.F.R. § 200.206.

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All final award decisions will be made by the Director of the National Institute of Justice unless a statute explicitly authorizes award decisions by another official or there is written delegation of authority to another official. This official may consider peer review ratings, program office recommendations, and other factors as indicated in this section of the NOFO to make final award decisions.

For additional information on the application review process, see the [Application Resource Guide](#).



6. HOW WILL WE KNOW IF WE RECEIVE AN AWARD?

(Award Notices)

Federal Award Notices

For successful applicants, JustGrants will send a system-generated email to the Application Submitter, Authorized Representative, and Entity Administrator with information on accessing their official award package in JustGrants.

Applicants not selected for an award will receive notification after all award recipients have been notified. NIJ also provides unsuccessful applicants with a summary of peer reviewer comments.

Future Funding Opportunities

NIJ may, in certain cases, provide additional funding in future years to awards made under this funding opportunity through continuation awards. When making continuation award decisions, NIJ will consider, among other factors, strategic priorities, a recipient's overall management of the award, and the progress of the work funded under the award.

Applications submitted under this FY 2025 NOFO may be funded in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of funding.

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7. WHAT WILL RECIPIENTS NEED TO DO? (Post-Award Requirements and Administration)

Reporting

All award recipients under this funding opportunity will be required to submit the following reports and data:

- Quarterly financial reports.
- Semi-annual performance reports.
- Final financial and performance reports.
- If applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions.

See the [Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measure data and the method for submitting reports in OJP's online systems.

Performance Measure Reporting

A list of performance measure questions for this funding opportunity can be found at <https://nij.ojp.gov/funding/performance-measures-award-recipients>.

Award recipients are required to submit performance measure data and performance reports in JustGrants on a semi-annual basis. Applicants selected for an award will receive further guidance on post-award reporting processes.

Program- and Award-Specific Conditions

OJP may include both program-specific and award-specific conditions on its awards. Recipients may view all conditions, and actions required to satisfy those conditions, in their award package in JustGrants.

Administrative, National Policy, and Other Legal Requirements

Recipients must comply with all award conditions and all applicable requirements of federal statutes and regulations. See the "Administrative, National Policy, and Other Legal Requirements" section in the [Application Resource Guide](#) for more information.

Civil Rights Compliance

OJP recipients may not discriminate on the basis of race, color, national origin (including limited English proficiency), sex, religion, or disability. Federal civil rights laws prohibit discrimination on these bases in both the delivery of program services or benefits and in employment practices.⁵ See the "Civil Rights Requirements" section on the [Legal Overview—FY 2025 Awards](#) webpage. Additional resources are available from the [OJP Office for Civil Rights](#).

Compliance with federal civil rights and nondiscrimination laws is material to the government's decision to make any award and payment under this program, including for purposes of the False Claims Act, and each recipient will be required to certify (in its acceptance of the

⁵ The federal civil rights laws that may apply include, but are not limited to, Title VI of the Civil Rights Act of 1964, the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, and Section 504 of the Rehabilitation Act of 1973.

1. The first part of the document is a list of the names of the persons who have been appointed to the various positions of the Board of Directors of the Corporation.

2. The second part of the document is a list of the names of the persons who have been appointed to the various positions of the Board of Directors of the Corporation.

3. The third part of the document is a list of the names of the persons who have been appointed to the various positions of the Board of Directors of the Corporation.

conditions of the award) that it does not operate any programs (including any such programs having components relating to diversity, equity, and inclusion) that violate any applicable Federal civil rights or nondiscrimination laws.

See OJP's [Partnerships with Faith-Based and Other Neighborhood Organizations webpage](#) for specific information for faith-based organizations applying under this NOFO.

Financial Management and System of Internal Controls

All award recipients and subrecipients must comply with standards for financial and program management.⁶ See the [Application Resource Guide](#) for additional information.

Information Technology Security Clauses

An application in response to this NOFO may require inclusion of information related to information technology security. See the [Application Resource Guide](#) for more information.

Other Reporting Requirements

You are required to notify OJP if you know that your organization or any of your organization's principals for the award transaction are presently excluded or disqualified (i.e., debarred or suspended) or otherwise meet any of the criteria in [2 C.F.R. § 180.335](#). Recipients must comply with requirements in 2 C.F.R. Part 180⁷ related to government-wide debarment and suspension.

If a recipient's award includes a federal share of more than \$500,000 over the period of performance of the award, the award will include a condition that may require the recipient to report and maintain certain information (relating to certain criminal, civil, and administrative proceedings) in SAM.gov.⁸ See the [Reporting Requirements page](#) for more information.

⁶ See requirements described in 2 C.F.R. § 200.303.

⁷ As implemented by DOJ in 2 C.F.R. Part 2867.

⁸ See 2 C.F.R. § 200.113.

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8. OTHER INFORMATION

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this NOFO. Please note that expenses related to data and evaluation are allowable grants costs.⁹ For additional information on what should be included in the application, see the [Application Resource Guide](#) section “Information Regarding Potential Evaluation of Programs and Activities.”

Freedom of Information and Privacy Act

See the [Application Resource Guide](#) for important information on the Freedom of Information and Privacy Act.¹⁰

You are advised not to include any unnecessary personally identifiable information, sensitive law enforcement information, or confidential financial information with the application.

Availability of Funds

This funding opportunity, and awards under this funding opportunity, are subject to the availability of funding and any changes or additional requirements that may be imposed by the agency or by law. In addition, nothing in this NOFO is intended to, nor does it, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States or its departments, agencies, entities, officers, employees, agents, or any other person.

⁹ See 2 C.F.R. § 200.455.

¹⁰ See 5 U.S.C. §§ 552 and 552a.

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9. APPLICATION CHECKLIST

NIJ FY25 Research and Evaluation on Human Trafficking

- ☐ **Register or Renew in SAM.gov**
- ☐ **Register or Renew in Grants.gov**
- ☐ **Search Grants.gov Opportunities**
- ☐ **Review This Funding Opportunity and Whether it Matches Your Proposed Project**
 - Confirm the funding opportunity goals align with your proposed project.
 - Confirm your entity is eligible to apply.
 - Confirm your entity can develop, assemble, and submit all of the application's required elements.
 - Confirm your entity can meet all post-award requirements.
- ☐ **Submit Application Step 1: Grants.gov**
 - Confirm that you receive Grants.gov email confirmations within 48 hours of submission.
 - Confirm that the individual listed in Section 8F of the SF-424 receives an email from DIAMD with JustGrants login instructions within 24 hours of Grants.gov validation.
- ☐ **Submit Application Step 2: JustGrants**
 - Ensure you have entered an Authorized Representative who has authority to enter into agreements with the government on behalf of your entity.
 - Ensure all *REQUIRED ELEMENTS* are attached or entered.
 - Confirm the application status updates to "Submitted."
 - If you do not receive a JustGrants application submission confirmation email or validation, or if you receive an error notification, please contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. See the [Application Resource Guide](#) for additional information.

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U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by

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the Office on Violence Against Women, also may apply to an award made otherwise;

- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C.

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- §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c) (11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c) (11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a) (3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

1. The first part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.

2. The second part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.

3. The third part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.

4. The fourth part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.

5. The fifth part of the document is a list of the names of the persons who have been appointed to the various offices of the city government.



U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; COORDINATION WITH AFFECTED AGENCIES

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal

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court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled

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substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE,
Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice,
Office of Justice Programs, ATTN: Control Desk, 810 7th Street,
N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e),

and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

