

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: October 6, 2026

Department
Submitted By: Community Services
Advisory Board: Veteran Services Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the reappointment of three (3) members to the Veteran Services Advisory Board (VSAB), for a term of October 6, 2026 through September 30, 2029.

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Recommended By</u>
1	Dale (John) Dyben	Mental Health/Substance Abuse Suicide Prevention	Vice Mayor Marci Woodward Commissioner Gregg Weiss Commissioner Bobby Powell
2	Michael Durkee	Financial Assistance	Commissioner Maria Marino Commissioner Gregg Weiss Commissioner Bobby Powell
4	Melva Harris-Rozier	Support Services	Commissioner Gregg Weiss Commissioner Bobby Powell

Summary: The VSAB is focused on assessing the needs of veterans in Palm Beach County (County) and providing more efficient coordination among service providers to address service gaps and identified needs. On August 22, 2023, the Board of County Commissioners (BCC) established the VSAB via Resolution R2023-1162. The total membership for VSAB consists of no more than 11 At-Large members, representing both public and private sector organizations whose mission is to assist veterans and their families. Members must have knowledge of at least one (1) component of the support services available to assist veterans and their dependents. Members serve staggered terms of three (3) years, with a limit of three (3) consecutive three (3) year terms. Mr. Dale (John) Dyben is the Chief Clinical Officer at Hanley Foundation (HF), Mr. Michael Durkee is the Executive Director of the Wounded Veterans Relief Fund, and Ms. Melva Harris-Rozier is an attorney with Legal Aid Society of Palm Beach County, Inc. (LAS). HF and LAS have contracts with the County for services; however, VSAB does not provide regulations, oversight, management, or policy-setting recommendations regarding the contracts or transactions with HF and LAS. Disclosure of this contractual relationship at a duly noticed public meeting is provided in accordance with the provisions of Section 2-443 of the County's Code of Ethics. Currently, seven (7) of the 11 seats are filled. Countywide (RS)

Background and Justification: On March 14, 2023, the BCC directed County Administration to establish a VSAB. The Division of Senior and Veteran Services (DSVS) will provide staff support. Resolution R2023-1162 grants the VSAB authority to collect information related to veterans in the County, share that information with input and guidance to the BCC, and offer recommendations on responding to the needs of the veteran population. Additionally, the VSAB will advise the BCC on veterans' needs, available resources, and work to increase coordination and collaboration among entities dedicated to assisting veterans and their families.

Attachments:

- 1. Board Applications and Resumes (3)
- 2. Inventory of Seats
- 3. Resolution R2023-1162

Recommended By:

Department Director

Date

Legal Sufficiency:

Assistant County Attorney

Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I

(OFFICE USE ONLY)

☒ Advisory ☐ Not Advisory

BOARD/COMMITTEE NAME:

VETERAN SERVICES ADVISORY BOARD

TYPE OF APPOINTMENT:

☒ AT-LARGE ☐ DISTRICT # ☐
☒ REAPPOINTMENT ☐ NEW APPOINTMENT

TERM:

10/6/2026 START DATE 9/30/2029 END DATE

LENGTH OF TERM:

☒ 3 YEARS

SEAT #:

☒ 1

SEAT REQUIREMENT:

Mental Health Services

PBC Resident

COMPLETING AN UNEXPIRED TERM?

☐ YES ☒ NO

IF YES: DUE TO:

☐ RESIGNATION ☐ OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:

SECTION II

(to be completed by applicant)

***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last)

DALE (JOHN) DYBEN

ADDRESS: 5066 STARBLAZE DRIVE

CITY: GREENACRES

STATE: FL

ZIP: 33463

PHONE #: 561-762-0930

EMAIL: jdyben@hanleyfoundation.org

BUSINESS/EMPLOYER NAME:

HANLEY FOUNDATION

OCCUPATION: CHIEF CLINICAL OFFICER

ADDRESS: 933 45TH STREET

CITY: WEST PALM BEACH

STATE: FL

ZIP: 33407

MAILING PREFERENCE:

☒ RESIDENCE ☐ BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

☐ YES☒ NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

NOT APPLICABLE/(Governmental Entity)

CONTRACTUAL RELATIONSHIPS: NONE

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX) R2025-1566	Parks & Rec CSD	General Maintenance Residential Treatment Program	10/01/00 - 09/30/2100 8/1/26 - 6/30/28
R2026-0515	CSD	Workforce Training	5/1/25 - 6/30/28

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County?

YES

X

NO

If YES, please list:

CODE OF ETHICS TRAINING:

X COMPLETED

DATE:

7/10/26

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

Training on the Palm Beach County Code of Ethics can be found on the web at:
<http://www.palmbeachcountyethics.com/training.htm>.

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:



PRINTED

NAME:

Dale John Dyben

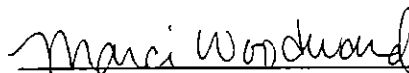
DATE:

7/8/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY)

DISTRICT # 4

COMMISSIONER'S SIGNATURE:



DATE:

8/19/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE:

YESNO

BCC MEETING:

DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: _____ NONE _____ NOT APPLICABLE/(Governmental Entity)

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R2026-0515	CSD	Workforce Training	5/1/25 - 6/30/28

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? _____ YES _____ X NO

If YES, please list: _____

CODE OF ETHICS TRAINING: _____ X COMPLETED _____ DATE: 7/10/26

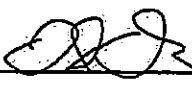
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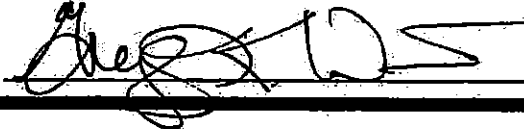
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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Dale John Dyben DATE: 7/8/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 2

COMMISSIONER'S SIGNATURE:  DATE: 8/10/26

SECTION IV -(OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO
BCC MEETING: _____ DATE _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

D. John Dyben

5066 Starblaze Drive, Greenacres, FL 33463

(561) 762-0930 djdyben@gmail.com

WORK HISTORY:	Hanley Foundation, West Palm Beach, FL Chief of Research and Innovation <i>Previous positions: Chaplain, Program Director, Executive Clinical Director, Chief Clinical Officer</i>	2004 to Present
	Palm Beach State College, Lake Worth, FL Adjunct Faculty – Human Services	2004 to 2016
	The Drug Abuse Foundation of PBC, Delray Beach, FL Director of Point of Entry Services	2003 to 2004
	Boy's Town USA (Father Flanagan's Boys Town) Director of Emergency Adolescent Services Family Preservation/Foster Care Consultant	2001 to 2003
	Community Intervention & Research Center, WPB, FL Area Supervisor, South/Central Palm Beach County	1999 to 2001
	Covenant Community Church, PB Gardens, FL Staff Pastor – Ordained 1997	1996 to 1999
EDUCATION:	Doctor of Health Science Nova Southeastern University, Ft. Lauderdale, FL	
	Master of Science in Business Management Liberty University, Lynchburg, VA	
	Master of Arts in Conflict Management Trinity Theological Seminary, Newburgh, IN	
	Master of Arts in Marriage & Family Therapy (March, 2024) National University, San Diego, CA	
	Doctoral Studies – Psychology – 24 semester hours Northcentral University, Prescott Valley, AZ	
	Bachelor of Science in Psychology LaSalle University, Mandeville, LA	
	Certificate in Nutritional Psychology John F Kennedy University, Pleasant Hill, CA	

MEMBERSHIPS: American Society of Addiction Medicine
American Association of Marriage and Family Therapists
Delta Kappa International Marriage and Family Therapy Honor Society

**CERTIFICATIONS:
& LICENSURE** Certified Mental Health Professional # 50016
Florida Certification Board

Master Certified Addictions Professional # 100057
Florida Certification Board

Licensed Chemical Dependency Counselor # 16433
Texas Department of State Health Services

Certified Clinical Supervisor # 24
Texas Department of State Health Services

Internationally Certified Alcohol & Drug Counselor # 24911
International Certification & Reciprocity Consortium (AODA)

Certified MBTI® Practitioner

HeartMath Certified Practitioner

FAA Certified Private Pilot

Wilderness First Responder

**CREDIT
TEACHING
ASSIGNMENTS:** Dual Diagnosis – HUS1450
Introduction to Crisis Intervention – HUS2320
Domestic Violence & HIV/AIDS– HUS1356
Palm Beach State College, Lake Worth, Florida

**PRINT
PUBLICATIONS:** Dyben, J. (2018), Intimacy in counseling. *Counselor*, 19(5), 11-13.

Dyben, J. (2018), Running on fumes: Psychostimulant use disorder in young adults. *Social Work Today*, 18(4), 24-27.

Dyben, J. (2018), The perfect storm: Aging, drugs and chronic pain. *Today's Geriatric Medicine*, 11(2), 18-21.

Dyben, J. (2016), What we believe about addiction matters. *The Sober World*, 5(2), 14, 36.

Contributed essay "When Angels Miss" to Geidman, D. (2011). *This I believe: On fatherhood*. San Francisco, CA: Jossey-Bass. Also produced by NPR for *The Bob Edwards Show* and available at <https://thisibelieve.org/essay/25524/>

Contributed poem "The Beard" to Andrew, S., Lyne, A., Powell, D. (2008). *Men's Healing: A Toolbox For Life*. Hanley Hope Publishing
Dyben, J. (May 8, 2018). Baby boomer women caught in rising tide of alcohol. *Aging Today*. <http://www.asaging.org/blog/baby-boomer-women-caught-rising-tide-alcohol>

ELECTRONIC
PUBLICATIONS:

Dyben, J. (2018). Didn't we almost have it all: College students crashing on psychostimulants. *Recovery Campus*. <http://recoverycampus.com/didnt-almost-college-students-crashing-psychostimulants/>

Dyben, J. (June 1, 2018). *How Do You Manage Taking Prescription Medications While In Recovery?* Partnership for Drug Free Kids. <https://drugfree.org/parent-blog/how-do-you-manage-taking-prescription-medications-while-in-recovery>

Dyben, J. (November 8, 2017). *Navigating the Holidays When Your Child is in Early Recovery from Addiction*. Partnership for Drug Free Kids. <https://drugfree.org/parent-blog/navigating-the-holidays-when-your-child-is-in-early-recovery-from-addiction>

Dyben, J. (July 5, 2011). What do you want, really? *Together*. <http://www.together.us.com/2011/07/what-do-you-want-really/>

Dyben, J., Harris, J. (December 14, 2011). Sex, drugs, & rehab. *Together*. <http://www.together.us.com/2011/12/sex-drugs-rehab/>

SELECTED
PRESENTATIONS:

"Nutritional Psychology in Behavioral Healthcare"
September 2021, Cape Cod Symposium on Addictive Disorders
September 2021, West Coast Symposium on Addictive Disorders

"Running on Fumes: Young Adults and Psychostimulant Use Disorder"
November 14, 2018, National Cocaine, Meth & Stimulant Summit
August 15, 2018, Florida Behavioral Health Conference

"Foundational Ethics in Healthcare"
November 13, 2018, National Cocaine, Meth & Stimulant Summit
August 4, 2017, Florida Medical Association

"Chronic Pain and Addiction: Successful Treatment in an Aging Population"
August 13, 2018, Florida Conference on Aging
July 30, 2018, NCFADS, University of North Carolina

"Getting Past Go: Treating Addiction and 'Failure to Launch'"
July 31, 2018, NCFADS, University of North Carolina
August 16, 2017, Florida Behavioral Health Conference

"Substance Use Disorders and Related Comorbidities in Older Adults"
July 16, 2018, CORE Conference
May 13, 2016, Annual Conference, EAPA, Nova Southeastern University

"PTSD, Suicide Awareness and Crisis Intervention for First Responders"

November 6, 2017, Palm Beach County Fire Rescue

October 24, 2017, Hollywood Fire Rescue

"Addiction Epidemiology: Addiction as A Public Health Issue"

October 6, 2017, Florida Medical Association

June 15, 2017, Georgia Certification Board

"Ethically Addressing Spirituality in Clinical Counseling"

August 5, 2017, Southeastern Institute on Chemical Dependency

January 28, 2016, New York Center For Living

"Aging and Addiction: Igniting the Spirituality of Recovery"

March 22, 2016, American Society on Aging conference

"No Such Thing as a Discount Human Being"

February 11, 2016. "2016 SUD Talks" <http://www.sudtalks.org/2016-sudtalks-videos/>

"The Complexities of Substance Abuse and Addiction in Cancer Patients"

January 4, 2016, MD Anderson Hospital, Oncology Department

"Maladaptive Family Systems and Adult Children of Alcoholics"

March 7, 2014, South Florida Mental Health Providers

"Crisis Intervention for Counseling Professionals"

February 25, 2014, Baptist Health Systems, Little Rock, AK

"Gender and Age Specific Issues in Addiction and Mental Health Treatment"

June 1, 2011, NASW Conference, Fordham University

May 18, 2011, University of North Carolina

"Cultural Competency for Counseling Professionals"

September 10, 2010. Cape Cod Symposium on Addictive Disorders

"Before the Transition - Behavioral Health and Substance Abuse Issues"

December 3, 2009, Nursing Home Transition Conference

"Examining Personality Disorders in Addiction"

January 14, 2009, Training Institute on Behavioral Health and Addiction

June 20, 2008, Skyland Trail

"Understanding Domestic Violence: Practical Application to Clinical Practice"

December 5, 2008, Skyland Trail

"Man's Spiritual Journey: Exploring Spirituality in A Modern Age"

April 23, 2007, "A Healthy Spirit: Healing the Bodies & Minds of Men"

**BIOGRAPHICAL
INFORMATION:**

A native Floridian, John's skill set ranges from teacher and counselor to executive and clinical supervisor. He currently serves as the Chief of Research and Innovation for Hanley Foundation. In this role, he leads research and clinical programming initiatives that assure Hanley Foundation programs remain at the leading edge of best practice in healthcare.

John's academic training includes a Bachelor of Science in Psychology, a Master of Arts in Conflict Management, a Master of Science in Management, Master of Arts in Marriage and Family Therapy, and a Doctor of Health Science. John's doctoral practicum focused on the dynamics, epidemiology, and treatment of substance abuse and addiction in older adults. John has extensive training and experience in executive healthcare management, individual and group psychotherapy, spiritual direction, addictions counseling, and teaching.

John is a Master Certified Addictions Professional and a Certified Mental Health Professional in the State of Florida, and a Licensed Chemical Dependency Counselor and Certified Clinical Supervisor in Texas. He was an adjunct faculty member in the Human Services department at Palm Beach State College for 12 years, and he served on the faculty of the Addiction Professionals Training Institute in West Palm Beach where he taught ethics, clinical skills, and pharmacology.

John speaks regularly to national audiences on a wide range of topics related to ethics, mental health, and spirituality and has presented lectures at Fordham University and the University of North Carolina.

In addition to his profession, John is a musician, writer, and a private pilot. John is a husband, father, and grandfather and he enjoys his family more than anything.



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I

(OFFICE USE ONLY)

☒ Advisory ☐ Not Advisory

BOARD/COMMITTEE NAME:

Palm Beach County Veterans Advisory Board

TYPE OF APPOINTMENT:

☒ AT-LARGE ☐ DISTRICT # ☐
☒ REAPPOINTMENT ☐ NEW APPOINTMENT

TERM:

10/6/26 START DATE 09/30/09 END DATE

LENGTH OF TERM:

3 YEARS

SEAT #:

2

SEAT REQUIREMENT:

Financial Assistance

COMPLETING AN UNEXPIRED TERM?

☐ YES ☒ NO

IF YES: DUE TO:

☐ RESIGNATION ☐ OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:

SECTION II

(to be completed by applicant)

***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last)

Michael Durkee

ADDRESS: 10921 Sandy Run Road

CITY: Jupiter

STATE: FL

ZIP: 33478

PHONE #: 5613797068

EMAIL: mdurkee@wvrf.org

BUSINESS/EMPLOYER NAME:

Wounded Veterans Relief Fund

OCCUPATION:

Executive Director

ADDRESS: 300 Prosperity Farms Road, Suite F

CITY: North Palm Beach

STATE: FL

ZIP: 33408

MAILING PREFERENCE:

☐ RESIDENCE

☒

BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

☐ YES

☒

NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: x **NONE** **NOT APPLICABLE/(Governmental Entity)**

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Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? **YES** x **NO**

If YES, please list: _____

CODE OF ETHICS TRAINING: x **COMPLETED** **DATE:** 07/07/2026

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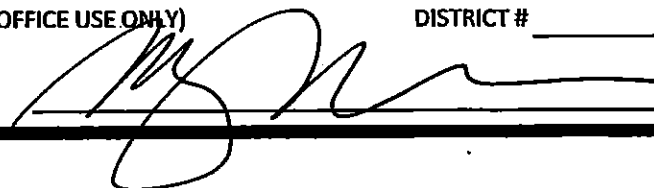
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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Michael Durkee  **PRINTED NAME:** Michael Durkee **DATE:** 07/07/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) **DISTRICT #**

COMMISSIONER'S SIGNATURE:  **DATE:** 8/14/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: **YES** **NO**

BCC MEETING: **DATE**

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CONTRACTUAL RELATIONSHIPS: x NONE NOT APPLICABLE/(Governmental Entity).

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SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? YES X NO

IF YES, please list:

CODE OF ETHICS TRAINING: ☒ **COMPLETED** **DATE:** 07/07/2026

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<http://www.palmbeachcountyethics.com/training.htm>

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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Michael Durkee  PRINTED NAME: Michael Durkee DATE: 07/07/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY)

DISTRICT# 2

COMMISSIONER'S SIGNATURE:

DATE: 8/10/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: _____ **DATE** _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.



Michael Durkee, US Army



Michael Durkee, US Army

A native Floridian, Michael Durkee joined the US Army in 2003 to enter the fight against terrorism. During his 11 years of service, he was deployed to Baghdad, Iraq, in 2005, and then to Kandahar, Afghanistan, in 2012-2013. He flew more than 64 combat missions in support of Operation Enduring Freedom, witnessing numerous soldier injuries and enduring the loss of good friends. He is devoted to helping his fellow veterans and offers a deep respect and first-hand understanding of their challenges once service has ended. Michael joined the Wounded Veterans Relief Fund Team in 2014 as a liaison, assisting at events and spreading the word about how the organization differs from many other veteran service organizations. After first-hand experience with other veteran support organizations, Michael says what compelled him to join the Wounded Veterans Relief Fund Team was the fact that most of the donor funds go directly toward helping veterans. In 2015, Michael was voted onto the board of directors. Now, in his role of Executive Director, he helps to provide guidance and essential relief to Florida's disabled veterans on a daily basis.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org**

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

(OFFICE USE ONLY)

 X Advisory Not Advisory

BOARD/COMMITTEE NAME:	<u>Veteran Services Advisory Board</u>		
TYPE OF APPOINTMENT:	<u>X</u>	AT-LARGE	DISTRICT # <u> </u>
	<u>X</u>	REAPPOINTMENT	NEW APPOINTMENT
TERM:	<u>10/6/26</u>	START DATE	<u>9/30/29</u> END DATE
LENGTH OF TERM:	<u>3</u>	YEARS	
SEAT #:	<u>4</u>		
SEAT REQUIREMENT:	<u>PBC Resident</u>		Support Services to Veterans

COMPLETING AN UNEXPIRED TERM? _____ YES _____ X _____ NO
IF YES: DUE TO: _____ RESIGNATION _____ OTHER _____
COMPLETING TERM FOR: _____
ORIGINAL TERM EXPIRES: _____

**When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:*

(to be completed by applicant)

***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last) Melva Harris-Rozier

ADDRESS: 2127 Little Torch Street

CITY: Riviera Beach STATE: FL ZIP: 33407

PHONE #: 561-236-8075

EMAIL: mrozier@legalaidpubc.org

BUSINESS/EMPLOYER NAME: Legal Aid Society of Palm Beach County, Inc

OCCUPATION: Attorney

ADDRESS: 423 Fern Street, Suite 200

CITY: West Palm Beach STATE: FL ZIP: 33401

MAILING PREFERENCE: RESIDENCE ☒ BUSINESS ☐

HAVE YOU EVER BEEN CONVICTED OF A FELONY: _____ YES _____ X NO
(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: _____ NONE _____ NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100
See Attached for Legal Aid Society			

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? _____ YES _____ X _____ NO

If YES, please list: _____

CODE OF ETHICS TRAINING: _____ X _____ COMPLETED DATE: _____ 7/14/26 _____

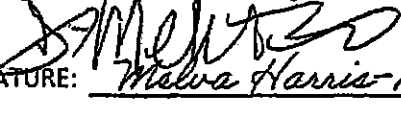
All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

Training on the Palm Beach County Code of Ethics can be found on the web at:
<http://www.palmbeachcountylethics.com/training.htm>.

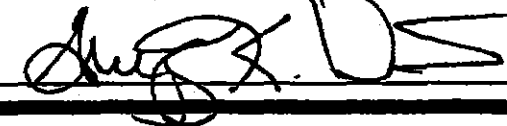
Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Melva Harris-Rozier DATE: 7/14/26

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # 2

COMMISSIONER'S SIGNATURE:  DATE: 8/10/26

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO
BCC MEETING: _____ DATE _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Supplement to Application for Re-Appointment
Palm Beach County Veteran Services Advisory Board (VSAB)

Applicant: Melva Harris-Rozier obo Legal Aid Society of Palm Beach County, Inc.
Purpose: This attachment supplements my Application for Re-Appointment to the Palm Beach County Veteran Services Advisory Board. The Legal Aid Society of Palm Beach County, Inc. currently receives funding under the contracts listed below. I am not assigned to any of the program units currently receiving these grant funds and I have no responsibility for the administration, oversight, billing, or delivery of services under these contracts.

Current Palm Beach County Contracts/Grant-Funded Services

Contract/Transaction No.	Department/Division	Description of Service	Term
R2026 0442	Office of Equal Opportunity	Wage dispute legal services	4/21/26 – 4/21/27
R2026-0128	Department of Community Services	Legal services for individuals with HIV/AIDS	3/1/26 – 2/28/27
R2025 1609	Department of Public Safety	General legal services	10/1/25 – 9/30/26
R2025 1561	Department of Community Services	Legal, financial and case management services for adults with special needs and/or intellectual disability	10/1/25 – 9/30/26
R2025 1690	Department of Housing and Economic Development	Heirs property legal services	5/19/25 – 9/30/26
R2025 1477	Department of Housing and Economic Development	Fair housing legal services	10/1/25 – 9/30/26

Certification:

I submit this information solely for disclosure purposes in connection with my re-appointment application. To the best of my knowledge, the above list reflects Palm Beach County-funded contracts identified by the Legal Aid Society of Palm Beach County, Inc. as of July 2026. /s/ Melva Harris-Rozier

MELVA HARRIS-ROZIER, J.D.

Riviera Beach, Florida | (561) 236-8075 | melvarozier@aol.com

MANAGING ATTORNEY | LEGAL SERVICES LEADER | ATTORNEY

Mission-driven legal aid leader and supervising attorney with more than 20 years of experience overseeing legal services delivery, supervising attorneys and paralegals, managing grant-funded programs, and building high-impact community partnerships. Proven record directing approximately \$500,000 in grant funding, supervising multidisciplinary teams of up to 12 professionals, coordinating more than 150 volunteers and pro bono attorneys, and consistently exceeding grant performance benchmarks. Broad substantive legal experience includes veterans advocacy, elder law, probate, estate planning, guardianship, landlord-tenant law, foreclosure defense, public benefits, family law, domestic violence advocacy, and real property law.

CORE QUALIFICATIONS

- Legal Aid Program Leadership and Team Development
- Grant Administration, Compliance and Performance Management
- Strategic Planning and Program Evaluation
- Community Partnerships and Stakeholder Engagement
- Volunteer and Pro Bono Program Coordination
- Staff Mentorship and Professional Development
- Budget Stewardship and Operational Accountability
- Public Speaking and Community Education

LEADERSHIP IMPACT & COMMUNITY PARTNERSHIPS

- Direct approximately \$500,000 in grant-funded legal services programs and consistently exceed 100% of required grant deliverables.
- Coordinate and support more than 150 volunteers, pro bono attorneys, and community partners.
- Collaborated with Legal Aid attorneys, elder law attorneys, and pro bono attorneys to deliver more than 300 estate plans for low-income seniors and veterans.
- Established and facilitated monthly legal clinics at the West Palm Beach VA Medical Center for more than five years, screening and assisting more than 500 veterans.
- Developed and coordinated driver's license reinstatement clinics in partnership with the Palm Beach County Clerk of Court and Florida DHSMV.
- Partnered with Inns of Court, judges, attorneys, and community stakeholders to develop a legal career exploration initiative serving more than 100 students.
- Developed and implemented Savvy Senior Academy.
- Recommended implementation of Visual Voicemail technology to improve client communication and accessibility.

Palm Beach County Veteran Services Advisory Board
Seat Roster

Seat Updated 12/17/2024
VSAB Resolution Section 3: The Veteran Services Advisory Board (VSAB) member term of office shall be three years. There shall be a limit of three (3) Consecutive three-year terms that a member can serve. This provision is effective as of September 30, 2023, and applies to any member who is appointed or reappointed subsequent to that date.

{Please make sure all the members have a files with all the updated documents}

SEAT	OCCUPANT	SEAT REQUIREMENT	ORGANIZATION	CURRENT TERM EXPIRES	NUMBER OF CURRENT TERM EXPIRES	DEMOGRAPHIC INFO
1	John Dyben	Member who represents an organization that provides Mental Health/Substance Use Disorder/Suicide Prevention	The Hanley Foundation	09/30/2026	3	
2	Michael Durkee	Member who represents an organization that provides Financial/Emergency Financial Services	Wounded Veteran Relief Fund	09/30/2029	2	
3	Vacant	Member who represents an organization that provides Housing Services		09/30/2026	3	
4	Melva Rosier	Member who represents an organization that provides Support Services	PBC Legal Aid Society	09/30/2026	2	
5	Richard (Buzz) Bryan	Member who represents the West Palm Beach Veteran Affairs Medical Center	VA	09/30/2026	3	
6	Vacant	Member who represents an organization that provides Mobility Assistance Services		09/30/2025	3	

Palm Beach County Veteran Services Advisory Board

Seat Roster

SEAT	OCCUPANT	NON-ELECTED COMMUNITY LEADERS SEATS 7-10	ORGANIZATION	CURRENT TERM EXPIRES	TERM LEFT AFTER CURRENT TERM EXPIRES	DEMOGRAPHIC INFO
7	Julia Dattolo	Member who represents an organization that provides Employment Services	Career Source of PBC	09/30/2028	2	
8	Vacant	Member who represents an organization that provides Public Safety Services	PBC Fire Rescue	09/30/2025	3	
9	John Schrey	At Large Member	Veteran	09/30/2028	2	
10	Vacant	At Large Member		09/30/2026	3	
11	Jalen Auer	At Large Member		09/30/2027	2	

Demographic info key: BF= Black Female, BM= Black Male, HAIF= Haitian Female, HAIM= Haitian Male, WF= White Female, WM= White Male, HISF= Hispanic Female, HISM= Hispanic Male, M= Multi-Race, APIF= Asian Pacific Islander Fem

RESOLUTION NO. R-2023- 116 2

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE PALM BEACH COUNTY VETERAN SERVICES ADVISORY BOARD; PROVIDING FOR A PURPOSE; PROVIDING FOR MEMBERSHIP, APPOINTMENTS, TERMS; PROVIDING FOR OFFICERS; PROVIDING FOR ROLES AND RESPONSIBILITIES; PROVIDING FOR SUNSHINE LAW, CODE OF ETHICS; PROVIDING FOR MEETINGS; PROVIDING FOR SUBCOMMITTEES; PROVIDING FOR GENERAL PROVISIONS; AND PROVIDING FOR EFFECTIVE DATE, SUNSET.

WHEREAS, Florida has the 3rd largest veteran population in the United States; and

WHEREAS, according to the 2021 demographics of the Florida Department of Veterans' Affairs, there are 1,492,000 veterans in the State of Florida, with 753,000 veterans age 65 years and over, and Palm Beach County has a recorded 72,340 veterans; and

WHEREAS, according to the U.S. Census Bureau's American Community Survey, more than one-quarter (29%) of all veterans in Florida lived in households experiencing financial hardship in 2019, while 6% were below the Federal Poverty Level, and an additional 23%, (nearly 4 times as many), were Asset Limited, Income Constrained, Employed (ALICE); and

WHEREAS, the 2023 Palm Beach County Homeless Point-in-Time Count showed an increase in veteran homelessness, with veterans comprising nearly 10% of Palm Beach County's homeless population; and

WHEREAS, according to records from the Florida Department of Health's Fire Watch Project, 6,850 Florida veterans committed suicide from 2010 to 2020; and

WHEREAS, many veterans struggle with accessing benefits that may assist with health issues, employment, and other human services support; and

WHEREAS, the Palm Beach County Board of County Commissioners (BCC) through its Community Services Department (CSD) established the Division of Senior and Veteran Services (DSVS), and in accordance with Section 292.11, Florida Statutes, the DSVS works in conjunction with the U.S. Department of Veterans Affairs to provide Veteran Service Officers; and

WHEREAS, Veteran Service Officers assist and counsel former and current members of the U.S. Armed Forces who reside in Palm Beach County, and assist military veterans and their dependents in preparing and filing claims with the U.S. Department of Veterans Affairs to obtain benefits to which the veterans are entitled under federal, state, and local laws; and

WHEREAS, the BCC seeks to establish a Veteran Services Advisory Board to periodically assess the needs of veterans in Palm Beach County and provide a more efficient coordination amongst service providers in order to address needs identified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

Section 1. Purpose. There is hereby established an Advisory Board to be known as the "Palm Beach County Veteran Services Advisory Board (VSAB)."

Section 2. Roles and Responsibilities. The VSAB shall have the following roles and responsibilities:

- A. Collect information related to veterans in Palm Beach County and provide that information with input and guidance to the BCC, along with recommendations on responding to the County's veteran population.
- B. Advise the BCC on needs of local veterans and resources available to local veterans.
- C. Increase the coordination and interactions between organizations, agencies, and institutions whose mission it is to assist veterans and their families in Palm Beach County.
- D. If requested by the BCC, provide recommendations on positions the BCC may take on local, state and federal legislation.
- E. To perform such other duties as may be required from time to time assigned by the BCC.

Section 3. Membership. The VSAB shall be comprised of eleven (11) members who represent as wide an array as possible of the public sector and private sector organizations whose mission is to assist veterans and their families. All members must reside in Palm Beach County at the time of appointment and while serving on the VSAB. Membership shall be representative of the racial, ethnic and geographic diversity of Palm Beach County. All members must have knowledge of at least one component of the support services available to assist veterans and their dependents. The membership shall consist of:

- A. One (1) member who represents an organization that provides Mental Health/Substance Use Disorder/Suicide Prevention services to veterans (Seat 1).
- B. One (1) member who represents an organization that provides Financial/Emergency Financial Assistance services to veterans (Seat 2).
- C. One (1) member who represents an organization that provides Housing services to veterans (Seat 3).
- D. One (1) member who represents an organization that provides Support services to veterans (Seat 4).
- E. One (1) member who represents the Veterans Affairs West Palm Beach Healthcare System (Seat 5).
- F. One (1) member who represents an organization that provides Mobility Assistance services to veterans (Seat 6).
- G. One (1) member who represents an organization that provides Employment services to veterans (Seat 7).
- H. One (1) member who represents an organization that provides Public Safety services to veterans (Seat 8). This member may be an employee of Palm Beach County.
- I. Three (3) at large members, at least two of whom are veterans (Seat 9, 10, & 11).
- J. Appointment and Termination. Members shall be appointed at large by the BCC, and serve staggered terms of three (3) years, with a limit of three (3) consecutive three (3)-year terms. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and

shall not count toward the member's term limits. All members of the VSAB shall serve at the pleasure of the Board of County Commissioners and may be removed without cause at any time.

K. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year. Participation in less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the VSAB and such removal shall create a vacancy.

L. Conflict of Interest. Members shall be governed by the applicable provisions of the Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.

Section 4. Officers. A Chair and Vice-chair shall be elected annually by a majority vote of the VSAB and shall serve for a term of one (1) year, but not to exceed two (2) consecutive terms in any one office. The duties of the chair shall be to:

- A. Call VSAB meetings and organize the agenda for the meetings,
- B. Preside at VSAB meetings,
- C. Serve as primary liaison to CSD staff,
- D. Perform other functions as the VSAB may suggest, and
- E. Establish subcommittees, appoint subcommittee chairs, and charge subcommittees with specific tasks.

The Vice-chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign. If a vacancy occurs in the office of the Chair, then the Vice-chair shall assume the position of Chair for the remainder of the term. A vacancy in the office of Vice-chair shall be filled through a majority vote of the membership.

Section 5. Sunshine Law, Codes of Ethics. The VSAB is subject to Florida's Sunshine Law. Reasonable public notice of all meetings, including subcommittee meetings, shall be provided, as required by the Sunshine Law, and all meetings shall be open to the public and minutes shall be taken. Records are subject to public disclosure. Members of the VSAB shall comply with the State's Code of Ethics found in Chapter 112, Part III of the Florida Statutes, as well as the Palm Beach County's Code of Ethics codified in Sections 2-254 through 2-260 of the Palm Beach County Code.

Section 6. Meetings. The VSAB shall meet quarterly, or as needed, as determined by a majority of the membership. A quorum, as established by ordinance must be present for the conduct of all meetings. Robert's Rules of Order shall govern meetings.

Section 7. Subcommittees. The VSAB shall be as self-sufficient as possible in that there is no budget for its function. To this end, to carry out its duties, the creation of subcommittees is encouraged. Members shall receive no compensation for services.

Section 8. Administration. Staff for the VSAB shall be provided through the Community Services Department.

Section 9. General Provisions. All members of the VSAB shall comply with the Uniform Policies and Procedures governing advisory bodies as set forth in Resolution No. 2013-0193, and any amendments thereto. Members will be provided a copy of the resolution and are expected to become familiar with the various requirements, including the provision for automatic removal for lack of attendance, conduct of meetings, and compliance with state and local laws pertaining to financial disclosure and other requirements. The VSAB is not established to duplicate efforts that County programs and departments were established to address. No member shall represent the VSAB before any governmental body or public or private entity or group unless approved to do so by a majority vote of the membership.

Section 10. Effective Date and Sunset. This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida. The VSAB will sunset five (5) years from the effective date unless the BCC extends its service through official action.

The foregoing resolution was offered by Commissioner Woodward, who moved its adoption. The motion was seconded by Commissioner Sachs, and upon being put to a vote, the vote was as follows:

Gregg K. Weiss, Mayor	-	<u>Aye</u>
Maria Sachs, Vice Mayor	-	<u>Aye</u>
Commissioner Maria G. Marino	-	<u>Aye</u>
Commissioner Michael A. Barnett	-	<u>Aye</u>
Commissioner Marci Woodward	-	<u>Aye</u>
Commissioner Sara Baxter	-	<u>Aye</u>
Commissioner Mack Barnard	-	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this ggnd day of August, 2023.

ATTEST:

CLERK OF CIRCUIT COURT
Joseph Abruzzo

By: [Signature]
Clerk of Court & Comptroller
Deputy Clerk

APPROVED AS TO FORM
LEGAL SUMMARY

By: Helene C. Hvizd
Assistant County Attorney

PALM BEACH COUNTY, Florida
By its Board of County Commissioners

By: [Signature]
Gregg K. Weiss, Mayor

APPROVED AS TO CONTENT:

By: [Signature]
Reginald K. Duren
Assistant County Administrator