

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: October 6, 2026

Department
Submitted By: Community Services
Advisory Board: Homeless Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the reappointment of five (5) members to the Homeless Advisory Board (HAB), effective from October 6, 2026 through September 30, 2029:

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Recommended By</u>
5	Shalondra Warren	League of Cities	League of Cities
6	Karen Abbott	Veterans Administration	Veterans Administration
8	Cristina Lucier	Homeless Services Providers	Executive Committee of the HHA
10	Elizama Goertzen	Business	Economic Development Council
12	Carol Jones-Gilbert	Housing Authority	PBC Community Services

Summary: The HAB fosters and promotes cooperation among governmental agencies, community-based agencies, non-profit organizations, and business interests. The United States (U.S.) Department of Housing and Urban Development (HUD) recommends that recipients of Continuum of Care (CoC) funds comply with the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), and with 24 CFR Part 578. The CoC provides funds for the operation and maintenance of Safe Havens, transitional housing, and permanent supportive housing. On May 1, 2007, the Board of County Commissioners (BCC) established the Homeless Advisory Board (HAB). Per Resolution No. R2016-0038, the total membership for the HAB shall be no more than 14 at-large members, comprised of members representing government, business providers, law enforcement, advocates, education, faith-based, and the formerly homeless. The HAB recommends the reappointment of Shalondra Warren, Karen Abbott, Cristina Lucier, Elizama Goertzen, and Carol Jones-Gilbert. Shalondra Warren is Commissioner of the City of West Palm Beach. Karen Abbott is employed by the VA Medical Center as a Director. Cristina Lucier is employed by The Lord's Place (TLP) as the Vice President of Community Programs. Elizama Goertzen is employed by NextEra Energy-Florida Power & Light (FPL) as the Executive Director of Marketing and Communications. Carol Jones-Gilbert is employed by the Palm Beach County Housing Authority as the Executive Director and CEO. TLP and FPL have contracts with the County for services; however, the HAB does not provide regulation, oversight, management, or policy-setting recommendations regarding the contracts or transactions with TLP and FPL. Disclosure of this contractual relationship at a duly noticed public meeting is provided in accordance with the provisions of Section 2-443 of the County's Code of Ethics. There are currently 12 seats filled. (Human Services and Community Action Program) Countywide (RS)

Background and Justification: (Continue on Page 2)

- Attachments:
- 1. Boards/Committees Applications, Resumes and Seat Recommendation Letters (5)
 - 2. HAB Member Category and Seat Number
 - 3. Resolution R2016-0038

Recommended By: James E. Jan 9-8-26
Department Director Date

Legal Sufficiency: [Signature] 9/9/26
Deputy County Attorney Date
Assistant +

Background and Justification: The BCC formally adopted the Leading the Way Home plan to end and prevent homelessness on January 7, 2020. The HAB's focus is directed toward implementing the new Leading the Way Home Plan. The HAB fosters and promotes cooperation among governmental agencies, community-based agencies, non-profit organizations, and business interests. The HAB works closely with the County to determine roadblocks affecting program implementation and recommend corrective measures to the BCC. The Division of Human Services provides staff support. Resolution No. R2016-0038 provides authority for the HAB.

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Background and Justification: The BCC formally adopted the Leading the Way Home plan to end and prevent homelessness on January 7, 2020. The HAB’s focus is directed toward implementing the new Leading the Way Home Plan. The HAB fosters and promotes cooperation among governmental agencies, community-based agencies, non-profit organizations, and business interests. The HAB works closely with the County to determine roadblocks affecting program implementation and recommend corrective measures to the BCC. The Division of Human Services provides staff support. Resolution No. R2016-0038 provides authority for the HAB.

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

- APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:
- SECTION II
 - CONTRACTUAL RELATIONSHIPS
 - CODE OF ETHICS TRAINING
 - RESUME or BIOGRAPHY

SECTION I	(OFFICE USE ONLY)	☒ Advisory	☐ Not Advisory
BOARD/COMMITTEE NAME:	Homeless Advisory Board		
TYPE OF APPOINTMENT:	☒ AT-LARGE	DISTRICT #	
	☒ REAPPOINTMENT		NEW APPOINTMENT
TERM:	10/6/2025	START DATE	9/30/2029
LENGTH OF TERM:	3	YEARS	END DATE
SEAT #:	5		
SEAT REQUIREMENT:	League of Cities		

COMPLETING AN UNEXPIRED TERM?	☐ YES	☒ NO	
IF YES: DUE TO:	☐ RESIGNATION	☐ OTHER	
COMPLETING TERM FOR:			
ORIGINAL TERM EXPIRES:			

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

SECTION II	(to be completed by applicant)	*MUST BE A PALM BEACH COUNTY RESIDENT	
NAME: (First/Middle Initial/Last)	Shalonda Warren		
ADDRESS:	401 Clematis		
CITY:	WPB, FL	STATE:	FL
PHONE #:	561-714-1117	ZIP:	33401
EMAIL:	SWarren@wpb.org		
BUSINESS/EMPLOYER NAME:	City of West Palm Beach		
OCCUPATION:	Commissioner		
ADDRESS:	401 N. Clematis		
CITY:	WPB	STATE:	FL
		ZIP:	33401
MAILING PREFERENCE:	☐ RESIDENCE	☒ BUSINESS	

HAVE YOU EVER BEEN CONVICTED OF A FELONY:	☐ YES	☒ NO
(conviction of a felony is not an automatic disqualifier from appointment)		
IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:		

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Service</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

If YES, please list: PBC League of Cities, PBC Community on Health and Human Services, and, WPB
Community Redevelopment Agency, Multijurisdictional Intergovernmental
Coordination Forum Executive Committee and WPB Art Life.

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: Shalanda Wynn PRINTED NAME: Shalanda Wynn DATE: 07/08/2006

SECTION III - COMMISSIONER (OFFICE USE ONLY) **DISTRICT #**

COMMISSIONER'S SIGNATURE: _____ DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO
BCC MEETING: _____ DATE _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Shalonda Warren, District 2 Commissioner

Term: 2023 - 2025

Phone: 561-822-1390 | Email: swarren@wpb.org

Shalonda Warren was sworn into office as West Palm Beach City Commissioner for District 2 on April 6, 2023, to begin her second term. She was elected Commission President by her peers. Shalonda is a mother, public servant, business leader, CEO, and proven advocate.

Shalonda is the CEO of the Sickle Cell Foundation of Palm Beach County and Treasure Coast. In this role, she has the honor to continue the incredible legacy of Founder Eva Mack, who also served as the city's first Black City Commissioner in 1978 and then the first Black Mayor in 1982.

Shalonda oversees staff, manages a budget in excess of a million dollars, directs programs, and implements long-term strategic goals in the organization's five-county service area.

Shalonda spent decades in the private sector working as a Business Development Officer, Banking Center Manager, Regional Sales and Service Manager, and Patient Support Services Manager. She opened a consulting firm in West Palm Beach that focused on helping small businesses and prioritizing community issues, such as improving lighting, security, public transit, and access to food in some of our city's underserved neighborhoods.

Shalonda is a public servant who has volunteered thousands of hours over the years to make an impactful difference throughout West Palm Beach. She is a member of the following organizations:

- West Palm Beach's Art Life Committee, Board Member
- The School District of Palm Beach County Construction Oversight Review Committee, County Commissioner Appointee
- Black Village Voice, Founder and Member
- Coalition for Black Student Achievement, Member
- Unify, Member
- National Coalition of 100 Black Women, Member
- Police Athletic League, Member
- League of Women Voters, Susan B. Anthony Member

- National Coalition of Black Civic Participation
- West Palm Beach Parks & Recreation Advisory Committee
- The Forum Club of the Palm Beaches, Member
- The League of Cities Palm Beach County, Member
- Leadership Palm Beach County, Alumni
- National Forum for Black Public Administrators S. FL, Member
- Florida Black Caucus of Local Elected Officials, Member
- Palm Beach County Black Elected Officials, Member
- Palm Beach County Homeless Advisory Board, Board Member

Shalonda is a proven leader focused on West Palm Beach's priorities. She has championed policies in West Palm Beach that create jobs, support public safety, and prioritize infrastructure needs.



Palm Beach County LEAGUE of CITIES, Inc.

August 31, 2026

President
John Paul O'Connor

1st Vice President
Susy Diaz

2nd Vice President
Malise Sundstrom

Secretary/ Treasurer
Leondrae Camel

Directors
Danielle H. Moore
Tracey Stevens
Allan Kaulbach
Judith Goldberg
Joaquin Almazan
Roger Michaud
Karen Lythgoe
Aimee Kelley
Betty Resch
Rachelle Litt
Jan Rodusky
Stephen Levin
Shalonda Warren

Immediate Past President
Molly Young

Interim Executive Director
JeRiise Hansen

**Interim Deputy Executive
Director**
Aziza Isles

Maria Bond
Homeless Program and Contract Manager
Palm Beach County Human Services Division
810 Datura Street
West Palm Beach, FL 33401
mbond@pbcgov.org

RE: Homeless Advisory Board

Dear Ms. Bond,

The Palm Beach County League of Cities has reappointed Commissioner Shalonda Warren of the City of West Palm Beach to be the PBC League of Cities representative on the Palm Beach County's Homeless Advisory Board.

Below is the contact information for the appointee:

Email: SWarren@wpb.org
Phone: 561-822-1392

If you have any questions or need further assistance, please contact our office at 561-355-4484.

Sincerely,

JeRiise Hansen

Interim Executive Director

cc: Commission President Shalonda Warren- West Palm Beach



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org**

BOARDS/COMMITTEES APPLICATION

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(Answer "NONE" or "N/A" where appropriate.)*

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION 1

(OFFICE USE ONLY)

 x Advisory Not Advisory

BOARD/COMMITTEE NAME: Homeless Advisory Board

TYPE OF APPOINTMENT:

<u>X</u>	AT-LARGE	DISTRICT # _____
<u>X</u>	REAPPOINTMENT	NEW APPOINTMENT

TERM:	<u>10/6/2026</u>	START DATE	<u>9/30/2029</u>	END DATE
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LENGTH OF TERM: 3 YEARS

SEAT #: 6

SEAT REQUIREMENT: Veterans Administration

COMPLETING AN UNEXPIRED TERM? _____ YES _____ X _____ NO
IF YES: DUE TO: _____ RESIGNATION _____ OTHER _____
COMPLETING TERM FOR: _____
ORIGINAL TERM EXPIRES: _____

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SECTION II

(to be completed by applicant)

*MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last) Karen Jane Abbott

ADDRESS: 16060 East Calder Drive

CITY: Loxahatchee STATE: FL ZIP: 33470

PHONE #: 561-639-1300

EMAIL: karen.abbott2@va.gov

BUSINESS/EMPLOYER NAME: West Palm Beach VA Healthcare System

OCCUPATION: Homeless Section Chief, Social Work Service

ADDRESS: 7305 N. Military Trail

CITY: West Palm Beach STATE: FL ZIP: 33410

MAILING PREFERENCE: RESIDENCE ☒ BUSINESS ☐

HAVE YOU EVER BEEN CONVICTED OF A FELONY: YES X NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: X NONE NOT APPLICABLE/(Governmental Entity)

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Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? X YES NO

If YES, please list: HHA - PBC Homeless and Housing Alliance

CODE OF ETHICS TRAINING: X COMPLETED DATE: 6/3/2026

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: KAREN ABBOTT PRINTED NAME: Karen Abbott DATE: 6/3/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Karen Jane Abbott, LCSW
FL SW 9052
NPI 1912132812
16060 East Calder Drive, Loxahatchee, Florida 33470
(561) 639-1300 (work cell)
(561) 951-9227 (personal cell)
karen.abbott2@va.gov

Professional Experience

July 2023-present (March-July 2023 Acting)

Homeless Section Chief, WPB VA Healthcare System, 7305 N. Military Tr., WPB, FL 33410, (561) 422-6846

- Responsible for all program planning, development, budgeting, data monitoring and analysis
- Oversee eight programs: Veterans Resource Center, Coordinated Entry, Veterans Justice Program, Healthcare for Veterans Reentry, Outreach, Guardianship, Transitional Housing, Vocational Rehabilitation
- Continuous monitoring of performance measures
- Provide direct supervision to a staff of thirteen, provide licensure supervision to additional staff
- Attend VISN meetings for all programs
- Family Support Program Task Force Unit Leader for emergency events
- Public speaker at PB Gardens Golf Classic and follow up presentation at the Palm Beach County City Hall Council Chambers
- COR 1 certified
- JPSR Reviewer
- Contract Reviewer (Medical Respite program)
- Prepare for and participate in reviews including CARF, OIG, Vocational Rehabilitation Fidelity
- Social Work Service point of contact for annual VA2K Walk and Roll
- WPB VAHCS Committee member: Emergency Management, HRO Council, Veterans Engagement, Suicide Risk Reduction, Food Insecurity-Social Determinants of Health
- WPB VAHCS Representative, Homeless Advisory Board
- WPB VAHC Representative, Governance Board, Homeless and Housing Alliance of Palm Beach County
- Among accomplishments in first year –
 - Addressed and resolved long standing liability issue in Transitional Housing program
 - Hired and trained six positions: two VRC Social Workers, two new Outreach 12 positions, Transitional Housing Social worker, and Vocational Rehabilitation Supervisor (two more hires to follow; Outreach 11 and CWT)
 - Created job description for Program Assistant 9
 - Covered for Vocational Rehabilitation Supervisor
 - Attended first annual VISN Strategic Planning Meeting in Orlando
- Among accomplishments in second year –
 - Hired and trained for two positions: Outreach and VRC Social Worker
 - Transitional programs bed expansion, 19 additional beds
 - Medical Respite Program new contract 12 beds
 - Presented on behalf of VA Homeless programs at Palm Beach County Board of County Commissioners
 - Participated in second annual VISN Strategic Planning Meeting in Orlando
 - Attended Built for Zero conference in Minneapolis
 - Successful review by CARF
 - Outstanding annual review

May 2019-March 2023

HUD-VASH Supervisor, WPB VA Healthcare System

- Provided direct clinical services as a Licensed Independent Practitioner (LIP)
- Provided monthly clinical supervision to a staff of eleven Licensed Clinical Social Workers, LIP documentation reviews, as well as biannual formal written evaluations.
- Supervised MSW level employees for their hours towards Florida Licensure.
- Provided administrative management of HUD-VASH, a program providing clinical support for formerly homeless Veterans and families in Section 8 housing
- Participated in interviews and selection of clinical candidates for the program
- High Reliability Organization (HRO) Ambassador, a member of the HRO council and co-taught four three-hour HRO presentations to WPB VAMC Supervisors
- Co-chair of the Social Injustice Workgroup.
- Assisted with regular successful accreditation
- Outstanding performance reviews every year

April 2020 - July 2020

HUD-VASH Acting Section Chief, Grade 13, WPB VA Healthcare System

- Responsible for all program planning, development, data monitoring and analysis
- Supervised clinical and administrative staff

August 2010-May 2019

HUD-VASH Senior Case Manager, WPB VA Healthcare System

- Team Leader providing guidance to clinical practitioners
- Provided case consultation and implementation of Patient Centered model.
- Assessed and treated program participants
- Qualified Supervisor for Clinical Social Work overseeing registered clinical social work interns
- Cross trained and assisted in multiple departments
- Outstanding performance reviews every year

March 2009- August 2010

HUD-VASH Case Manager, WPB VA Healthcare System

- Provided independent direct clinical mental health and substance abuse services at an advanced level to eligible program participants and their family members with diagnoses including PTSD, Military Sexual Trauma, depression, anxiety, personality disorders, substance use disorders
- Participated in Intake Team's program participation selection based on clinical assessment.
- Outstanding performance reviews every year

October 2007-April 2009: Sunset House, 8800 Sunset Drive, Palm Beach Gardens, FL 33410, 561-827-7401

- Provided individual and family therapy sessions to adult males in recovery from substance abuse.

May 2006-December 2008: Columbia Hospital, 2201 45th Street, West Palm Beach, FL 33407, 561-842-6141

Clinical Social Worker

- Provided clinical services on the inpatient psychiatric Acute, Adult, Senior and Youth units, as well as for the Partial Hospitalization and Intensive Outpatient programs
- Chaired the Employee Advisory Group in 2008
- Received the hospital wide "Rookie of the Year" award in 2006

August 2005-May 2006: SandyPines Hospital, 11301 SE Tequesta Terr., Tequesta, FL 33469, 561-744-0211
Therapist

- Provided clinical services to children and adolescents aged six to seventeen in a psychiatric hospital
- Led family sessions and groups utilizing cognitive behavioral and insight-oriented psychotherapy techniques
- Certified Low R.O.P.E.S. instructor

January–July 2005: Children’s Square USA, P.O. Box 8C, Council Bluffs, Iowa, 51502, (712) 322-3700

Clinical Case Manager

- Provided clinical and case management services to children in psychiatric residential treatment
- Provided clinical guidance to direct care staff and led treatment team meetings.

January 2004–July 2005: Very Special Arts, 2679 Famam St., #204, Omaha, Nebraska, 68131, 402-341-0250

Arts Educator

- Provided therapeutic arts experience to underserved populations
- Trained volunteers and groups.

Practicum Experience

May–November 2004: Heartland Family Services, 2101 South 42nd Street, Omaha, Nebraska 68105

Student Therapist, Advanced Practicum

- Provided therapeutic interventions with individuals, couples, children and in-home geriatric clients.
- A+ grade for both semesters.

May 2003–September 2003: Project Harmony, 7110 F Street, 68117, Omaha, Nebraska

Foundation Practicum Student

- Assisted with forensic interviews at a state child abuse investigatory agency.
- Founding member of Project Harmony’s volunteer board.
- A grade for both semesters.

Education

2001–2004, University of Nebraska at Omaha, Master Degree, Social Work, 3.918 GPA

1999–2000, University of Nebraska at Omaha, BA, English, 3.882 GPA, Dean’s List, Chancellor’s List

1983–1986, Columbia University, New York, Dramatic Writing

1978–1981, University of Kansas, Lawrence, Journalism

2002, Amy B. Clark Fellowship (for social workers integrating the arts into practice)

Eta Beta Chapter, Alpha Sigma Lambda national honor society, member



Community Services Department

810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
Fax: (561) 242-7336
www.pbc.gov/communityservices



**Palm Beach County
Board of County
Commissioners**

Sara Baxter, Mayor

Marci Woodward, Vice Mayor

Maria G. Marino

Gregg K. Weiss

Joel G. Flores

Maria Sachs

Bobby Powell Jr.

County Administrator

Joseph Abruzzo

"An Equal Opportunity Employer"

Official Electronic Letterhead

Date: June 1, 2026

To: Jana Shiffert, Assistant Service Chief, Social Work Services

From: Jean-Marie Moore, Program and Contract Manager
Division of Human Services and Community Action

Re: Homeless Advisory Board

The Palm Beach County Homeless Advisory Board (HAB) was established by resolution R2016-0038 to provide oversight for the County's comprehensive plan to break the cycle of homelessness. In addition to overseeing the progress of the homeless plan called "*Leading The Way Home*", HAB members also make recommendations to the Board of County Commissioners regarding systematic changes, policy changes, and funding needs. They foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in order to ensure the efficient and timely implementation and recommend corrective measures to the Board of County Commissioners.

Resolution R2016- 0038 outlines the composition of the HAB. There is one (1) seat designated to represent Veterans Administration Medical Center, to be recommended by Veterans Administration Medical Center. The current representative is Karen Abbott.

Seat	Name	Term Expires
6	Karen Abbott	9/30/2026

Does Veterans Administration Medical Center wish to recommend this individual?



Yes

____ No

If you do not approve of the candidate, please indicate whom you would like to serve and attach their resume to this completed form.

Name

Email address

Phone Number

Jana Shiffert

Asst. Chief, Social Work Service

Print

Title

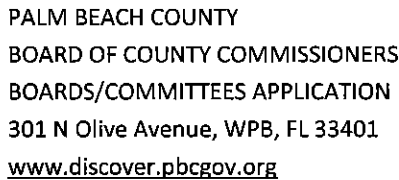
JANA SHIFFERT Digitally signed by JANA SHIFFERT
Date: 2026.06.10 13:47:51 -0400

6/10/2026

Signature

Date

Veterans Administration Medical Center
Representative



*The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)*

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

 x Advisory Not Advisory

Homeless and Housing Alliance

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: NONE NOT APPLICABLE/(Governmental Entity)

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See attached			

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CODE OF ETHICS TRAINING: x COMPLETED DATE: 6/3/2026

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(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE: [Signature] PRINTED NAME: Cristina Lucier DATE: 6/3/26

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Contract No	Dept	Desc of Services	Term
R2025-1709	Public Safety	Adult Reentry Services	10/1/25-9/30/26
MOU for Inmate Reentry Program	Palm Beach Sheriff's Office	Adult Reentry Services	1/1/26-12/31/26
R2025-1278	Community Services	Street Outreach and Recovery Support	10/1/25-6/30/26
R2024-1370	Community Services	Employment Services Parks 2 Work	10/1/25-9/30/26
R2024-1370	Community Services	Permanent Supportive Housing	10/1/25-9/30/26
R2023-1851	Community Services	Employment Services Housing Resource Centers	10/1/25-9/30/26
R2025-1534	Community Services	Behavioral health services and transitional housing	10/1/25-9/30/26

Professional Summary

Accomplished nonprofit leader with over a decade of experience driving community impact and organizational growth through innovative program development, strategic planning, evaluation, and quality assurance. Proven track record of increasing service capacity and improving organizational effectiveness. Skilled in budget oversight, team leadership, and fostering community partnerships to achieve mission-driven goals.

Skills

- **Leadership & Strategy:** Nonprofit leadership, Team leadership, Strategic planning, Strategic communication
- **Program Development & Management:** Program development, Evaluation, Quality assurance, Project management
- **Budget & Compliance:** Grant/contract compliance, Budget oversight
- **Research & Community Engagement:** Social science research, Stakeholder engagement, Program evaluation

Experience

The Lord's Place, West Palm Beach, FL
Vice President, Community Programs
February 2021–Present

May 2016–Present

- Lead an impactful department overseeing 8 programs at a recognized homeless services agency, serving as a key member of the Executive Leadership Team.
- Provide vision and oversight for diverse community programs, enhancing service delivery and community engagement.
- Directly manage a budget exceeding \$4.3 million, ensuring compliance with funding requirements.
- Spearhead innovative initiatives, including a homeless engagement center and women's inter-generational housing program, resulting in a 36% increase in annual participants served.
- Collaborate with program directors to set and achieve strategic goals, enhancing client services and community impact.
- Facilitate strategic partnerships to enhance program delivery and support fundraising efforts.
- Oversee Quality Assurance Committee initiatives and manage program compliance for DCF Managing Entity Mental Health contracts, and Palm Beach County Ad Valorem, ESG, and DOC contracts

Vice President, Research, Evaluation and Quality Improvement
April 2018–February 2021

- Developed and implemented a Continuous Quality Improvement Program, utilizing data-driven strategies that enhanced program effectiveness.
 - Created a comprehensive system for outcomes, impact, and quality assurance reporting.
 - Secured funding by developing logic models, collaboratively assisting with grant proposals, and preparing outcome reports, increasing program sustainability and allowing for new services.
 - Provided leadership in strategic decision-making and planning through data analysis and evaluation.
 - Presented on innovations and best practices at local and national conferences.
-

Director of Data and Evaluation
May 2016–April 2018

- Managed agency-wide data systems, ensuring accountability to funders through comprehensive client data collection and evaluation.
- Collaborated with programs to enhance service delivery and improve data collection methodologies.
- Conducted qualitative and quantitative program evaluations to assess and strengthen program impact.

Lynn University, Boca Raton, FL
Assistant Professor of Sociology

August 2014–May 2016

- Developed and taught new courses in social science research methods, enhancing student engagement and academic rigor.
- Selected to serve on the Editorial Board for the Journal of World Systems Research and as a Peer Reviewer for Oxford Press and Policy Press.
- Collaborated with colleagues to author and publish Social Science Research Methods iBook.
- Led teams of students in participation in community action initiatives.
- Contributed to faculty and administration committees.

Boston College, Chestnut Hill, MA
Doctoral Candidate and Teaching Fellow

August 2010 – June 2014

- Published peer-reviewed research in environmental sociology, contributing to knowledge that informs policy discussions on children’s environmental health and global hazardous waste recycling practices.
- Received competitive recognition for research, including the Englehard Pingree Research Award, Marvin E. Olsen Paper Award, and a Dissertation Fellowship.
- Developed curriculum and taught courses in Introduction to Sociology and Technology, Environment and Society, while assisting in the teaching of undergraduate Statistics courses.

Education

- | | |
|------------------------------------|---|
| • Ph.D. Sociology | Boston College, Chestnut Hill MA (2015) |
| • M.A. Sociology | Boston College, Chestnut Hill MA (2012) |
| • B.A. Sociology (summa cum laude) | Clark University, Worcester MA (2010) |

Professional Service

- Executive Committee Member, Palm Beach County Homeless and Housing Alliance (2021-Present)
- Advisory Board Member, Florida Atlantic University Department of Sociology (2024-Present)
- Vice Chair, Research and Evaluation Subcommittee, PBC Reentry Taskforce (2021-2024)

Professional Development

- Lean Six Sigma Advanced Yellow Belt
- Racial Equity Institute
- Zero Suicide and Mental Health First Aid certifications
- Leadership Palm Beach County, Class of 2021



Community Services Department

810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
Fax: (561) 242-7336
www.pbc.gov/communityservices



**Palm Beach County
Board of County
Commissioners**

Sara Baxter, Mayor
Marci Woodward, Vice Mayor

Maria G. Marino
Gregg K. Weiss
Joel G. Flores

Maria Sachs
Bobby Powell Jr.

County Administrator

Joseph Abruzzo

"An Equal Opportunity Employer"
Official Electronic Letterhead

Date: June 1, 2026

To: The Homeless and Housing Alliance Governance Board

From: Jean-Marie Moore, Program and Contract Manager
Division of Human Services and Community Action

Re: Homeless Advisory Board

The Palm Beach County Homeless Advisory Board (HAB) was established by resolution R2016-0038 to provide oversight for the County's comprehensive plan to break the cycle of homelessness. In addition to overseeing the progress of the homeless plan called "*Leading The Way Home*", HAB members also make recommendations to the Board of County Commissioners regarding systematic changes, policy changes, and funding needs. They foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in order to ensure the efficient and timely implementation and recommend corrective measures to the Board of County Commissioners.

Resolution R2016- 0038 outlines the composition of the HAB. There is one (1) seat designated to represent Homeless Service Providers which shall be recommended by the Executive Committee of the Homeless and Housing Alliance. The current representative is Cristina Lucier.

Seat	Name	Term Expires
8	Cristina Lucier	9/30/2026

Does the Homeless and Housing Alliance wish to recommend this individual?

X Yes No

If you do not approve of the candidate, please indicate whom you would like to serve and attach their resume to this completed form.

<u>Name</u>	<u>Email address</u>	<u>Phone Number</u>
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Cristina Lucier

Chair, HHA

Print Name

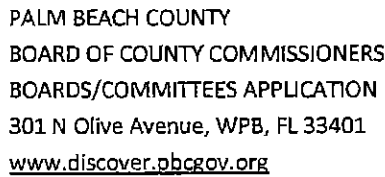
Title

6/3/26

Signature

Date

Homeless and Housing Alliance
Representative



*The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)*

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

 x Advisory Not Advisory

Business

EMAIL: jami.goertzen@fpl.com

ZIP: 33408

X	RESIDENCE	BUSINESS
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IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: NONE NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (R#XX-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100
R2024-0036	CSD	CARE TO SHARE PROGRAM	1/1/24 - 12/31/28
R2026-0458	CSD	COORDINATION OF UTILITY SERV.	5/1/26 - 4/30/28

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? x YES NO

If YES, please list: South Florida After-school All-Start and FIU (After-School Program)

CODE OF ETHICS TRAINING: YES COMPLETED DATE: 06/15/2026

All board members are required to read and complete training on Article XIII of the Palm Beach Code, the Palm Beach County Code of Ethics. Ethics training is ongoing, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment. All board members must also be familiar with the State of Florida Code of Ethics, (Chapter 112, part III of the Florida Statutes), and the Florida Sunshine Law.

Training on the Palm Beach County Code of Ethics can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.

Any questions and/or concerns regarding Article XIII of the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Elizama J Goertzen DATE: 06/15/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT #

COMMISSIONER'S SIGNATURE: DATE:

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: YES NO

BCC MEETING: DATE

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.



Jami Goertzen

Executive Director, Marketing & Communications

Jami Goertzen is executive director, divisional marketing and communications for NextEra Energy, the largest electric power and energy infrastructure company in North America and parent company to Florida Power & Light. In her role, Ms. Goertzen leads key enterprise communication functions, including executive, corporate and financial communications, corporate affairs and media relations, employee communications, emergency communications, nuclear and power generation communications, and generation development communications.

She has more than 30 years of experience in the areas of marketing and communications, branding and crisis communications.

Ms. Goertzen joined the company in 2004 and has served in positions of increasing responsibility in the marketing and communications group, including product marketing, channel management, media relations and customer communications for FPL, and internal and corporate communications for NextEra Energy.

Before joining NextEra Energy, Ms. Goertzen was director of branding at Software 4 Retail Solutions, a specialty retail software company in the Midwest. Prior to that, she served in communication functions at global non-profit World Vision International, where she was responsible for public relations, fundraising and crisis communications for Honduras, Latin America and the Caribbean region.

Ms. Goertzen is active in the community and serves on the board of non-profit South Florida After School All-Stars and the Palm Beach County Homeless Advisory Board.

She has been recognized nationally for her leadership and contributions in her field. She is a recipient of the 2018 Edison Electric Institute Tony Anthony Member Unity Award for outstanding contributions and leadership in supporting message unity during the unprecedented Puerto Rico Hurricane Maria restoration mission, and in 2019, was recognized with a Top Women in Communications Award in the Leader category by Ragan and PR Daily. Under her leadership, the FPL communications team received multiple awards for public relations campaigns, including PRSA's Best of Silver Anvil award for the top communications campaign in the U.S. related to Hurricane Ian communications in 2022. She also is the 2024 recipient of NextEra Energy's prestigious Lewis Hay III Award for Outstanding Leadership.

Ms. Goertzen is a graduate of John Brown University and resides in Palm Beach County with her husband.

Last update: 03/2026



Community Services Department

810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
Fax: (561) 242-7536
www.pbc.gov/communityservices



**Palm Beach County
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Sara Baxter, Mayor

Marci Woodward, Vice Mayor

Maria G. Marino

Gregg K. Weiss

Joel G. Flores

Maria Sachs

Bobby Powell Jr.

County Administrator

Joseph Abruzzo

"An Equal Opportunity Employer"
Official Electronic Letterhead

Date: June 23, 2026

To: Michele Jacobs

From: Jean-Marie Moore, Program and Contract Manager
Division of Human Services and Community Action

Re: Homeless Advisory Board

The Palm Beach County Homeless Advisory Board (HAB) was established by resolution R2016-0038 to provide oversight for the County's comprehensive plan to break the cycle of homelessness. In addition to overseeing the progress of the homeless plan called "*Leading The Way Home*", HAB members also make recommendations to the Board of County Commissioners regarding systematic changes, policy changes, and funding needs. They foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in order to ensure the efficient and timely implementation and recommend corrective measures to the Board of County Commissioners.

Resolution R2016- 0038 outlines the composition of the HAB. There are two (2) seats designated to represent Business, to be recommended by the Economic Development Council. The current representative is Elizama Goertzen. The second seat is vacant, please submit a candidate.

Seat	Name	Term Expires
9	Vacant	9/30/2029
10	Jami Goertzen	9/30/2029

Does the Homeless and Housing Alliance wish to recommend this individual?

☒ Yes ☐ No

If you do not approve of the candidate, please indicate whom you would like to serve and attach their resume to this completed form.

<u>Name</u>	<u>Email address</u>	<u>Phone Number</u>
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Michele Jacobs

President & CEO

Print Name

Title

Signature
Economic Development Council
Representative

6/23/26
Date



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.discover.pbcgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

- APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:
- SECTION II
 - CONTRACTUAL RELATIONSHIPS
 - CODE OF ETHICS TRAINING
 - RESUME or BIOGRAPHY

SECTION I (OFFICE USE ONLY) ☒ Advisory ☐ Not Advisory

BOARD/COMMITTEE NAME: HOMELESS ADVISORY BOARD

TYPE OF APPOINTMENT: ☒ AT-LARGE ☐ DISTRICT #

☒ REAPPOINTMENT ☐ NEW APPOINTMENT

TERM: 10/6/2026 START DATE 9/30/2029 END DATE

LENGTH OF TERM: 3 YEARS

SEAT #: 12

SEAT REQUIREMENT: Housing Authority PBC RESIDENT

COMPLETING AN UNEXPIRED TERM? ☐ YES ☒ NO

IF YES: DUE TO: RESIGNATION OTHER

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

**When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:* 0

SECTION II (to be completed by applicant) ***MUST BE A PALM BEACH COUNTY RESIDENT**

NAME: (First/Middle Initial/Last) Carol Anne Jones-Gilbert

ADDRESS: 17218 63rd RD N

CITY: Loxahatchee STATE: FL ZIP: 33470

PHONE #: 804-836-8300

EMAIL: caroljonesgilbert@msn.com

BUSINESS/EMPLOYER NAME: Palm Beach County Housing Authority

OCCUPATION: Chief Executive Officer

ADDRESS: 3333 Forest Hill Blvd.

CITY: West Palm Beach STATE: FL ZIP: 33406

MAILING PREFERENCE: ☐ RESIDENCE ☒ BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY: ☐ YES ☒ NO

(conviction of a felony is not an automatic disqualifier from appointment)

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

SECTION II - continued (to be completed by applicant)

CONTRACTUAL RELATIONSHIPS: _____ NONE _____ X _____ NOT APPLICABLE/(Governmental Entity)

Pursuant to Article XII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Service	Term
Example: (RPOC-XX/PO XX)	Parks & Rec	General Maintenance	10/01/00 - 09/30/2100

SERVING ON OTHER ADVISORY BOARDS / COMMITTEES:

Are you currently serving on any other Advisory Boards or Committees within Palm Beach County? _____ X _____ YES _____ NO

If YES, please list: _____ Community Action Advisory Board, CWFB Affordable Housing Advisory Committee

CODE OF ETHICS TRAINING: _____ X _____ COMPLETED DATE: _____ 6/10/2026

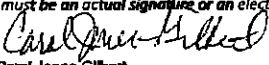
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APPLICANT'S SIGNATURE: By signing below I acknowledge that I have read, understand and agree to abide by Article XIII, The Palm Beach County Code of Ethics, and I have received the required Code of Ethics Training. By signing below, I acknowledge that I will be subject to the State of Florida and Palm Beach County Code of Ethics and the Florida Sunshine Law (Chapter 286, Florida Statutes).

(NOTE: Signature must be an actual signature or an electronic signature. A "typed" signature (name) will not be accepted)

SIGNATURE:  PRINTED NAME: Carol Jones-Gilbert DATE: 6/10/2026

SECTION III - COMMISSIONER (OFFICE USE ONLY) DISTRICT # _____

COMMISSIONER'S SIGNATURE: _____ DATE: _____

SECTION IV - (OFFICE USE ONLY)

APPOINTMENT MADE: _____ YES _____ NO

BCC MEETING: _____ DATE _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

CAROL ANNE JONES-GILBERT

17218 63rd Rd. N.
Loxahatchee, FL 33470
(804) 836-8300 cell
SSN xxx-xx-1082
caroljonesgilbert@msn.com

Professional Experience
Palm Beach County Housing Authority (PBCHA)/ The SPECTRA Organization, Inc. West Palm Beach, FL 12/2018 – Present Executive Director/CEO <u>Responsibilities</u> • Accountable for the overall administration of all Housing Authority programs and projects. Ensure that all programs are operated in compliance with all applicable regulations and within contractual budget parameters. The work involves budget development and monitoring; accounting and finance activities and reports; grant proposals, housing management programs compliance; oversight of tenant and social services; approval and administration of contracting and procurement policies and actions; agency policy development and administration; facilities management; resolution of technical and/or administrative problems; and staff super-vision, training, and professional development. • Prepare, or oversee the preparation of all ongoing PHA management audits and specialized reports for HUD regarding the Housing Authority’s activities, programs, and services. • Oversee the development of future projects, possible RAD and other redevelopments as approved by the Board of Commissioners. • Collaborate with the Board on the strategic planning goals and initiatives that will be critical in accomplishing the PBCHA vision and mission. Formulate the action plans that will provide the benchmarks, tasks, resources, accountabilities, and deliverables that will be critical to the fulfillment of PBCHA strategic goals. • Ensure that the agency is in full compliance with all local, state, and federal laws, regulations, policies, and procedures that apply to its portfolio of housing programs and services. • Coordinate the staffing and other resources in key business management units that are critical to producing and managing quality affordable housing that meets the needs and wants of residents. The key business management units include, but are not limited to, human resources, finance, asset management, and property management. • Build a quality management and cross-functional teams that are empowered to be key contributors to organizational decision-making and problem-solving. Provide teams and

individuals the opportunity to learn more about the broader organizational system and its functional units.

- Build and maintain a positive collaborative relationship with key Palm Beach County governmental agencies, Palm Beach housing authorities, nonprofits, and quasi-governmental agencies that are involved with affordable housing, homelessness, community development, economic development, fair housing, and social services.

Richmond Redevelopment and Housing Authority (RRHA), Richmond, VA
12/2015 – 12/2018
Chief Operating Officer

Responsibilities

- Responsible for the oversight and direction for all aspects concerning the operations of RRHA's Low Income Public Housing (LIPH) program, Central Maintenance, HCVP and the Resident Services Departments for a total of 156 employees, 3,979 public housing units, 3,495 vouchers and Capital Fund Grants in excess of 6 million dollars for a combined annual budget of approximately \$68 million dollars.
- Stays abreast of legislation, regulations and issues that may impact housing management operations; interfaces with government regulatory agencies as management agent and ensures regulatory compliance. Assures that all audit information requested is supplied in an accurate and timely fashion.
- Works with Real Estate and Development staff on issues related to acquisition, project design, CHOICE applications, HOPE VI grants, RAD and Section 18 applications and unit conversions throughout pre-development, construction, conversion and lease-up. Works with Real Estate Development department and other appropriate parties to assure effective operations planning for new developments, including budget formulation, systems for managing the transition from development to property management and oversight and documentation of ongoing compliance requirements.
- Developed and revised operational business plans including operating policies, standard operating procedures, and schedules. Coordinated the updating of key agency operational plans, documents, certifications, policies, and procedures such as the annual Agency Plan, the Admissions and Continued Occupancy Policy (ACOP), the HCVP Administrative Plan, the PHAS and SEMAP certifications, Dwelling Lease and Addendums, etc. Administered and managed the deployment of operational practices into the business units supported.

Richmond Redevelopment and Housing Authority (RRHA), Richmond, VA
10/2012 – 12/2015
Deputy Chief Operating Officer

Responsibilities

- Provides direction and supervision to the Public Housing, Maintenance, Section 8, and the Resident Services Departments which account for approximately three-fourths of the agencies 300 employees for approximately 4,000 public housing units and 3200 vouchers.
- Stays abreast of legislation, regulations and issues that may impact housing management operations; interfaces with government regulatory agencies as management agent and ensures regulatory compliance. Assures that all audit information requested is supplied in an accurate and timely fashion.

• Maintains effective working relationships with representatives of city, state and federal agencies, industry peers and others involved with government. Attends all Board of Commissioners, city, and HUD industry meetings as required and appropriate. • Under the direct supervision of the Chief Operating Officer, developed and executed plans and strategies through the interpretation of HUD policies and procedures to improve and enhance housing services. • Actively assisted and supported the Chief Operating Officer in developing and implementing agency rules, policies, procedures, and guidelines as well as annual operating and capital budget preparation to improve operating efficiency. Provides leadership in the development of property goals related to the fiscal and physical health of the properties. • Consults with Real Estate and Development staff on issues related to acquisition, project design, CHOICE applications, HOPE VI grants and property management that can be identified in pre-development and construction, as requested. Works with Real Estate Development department and other appropriate parties to assure effective operations planning for new developments, including budget formulation, systems for managing the transition from development to property management and oversight and documentation of ongoing compliance requirements. • Successfully coordinated the opening of the HCVP waitlist through the receipt of online applications which accepted 27,000 applications and generation of a 10,000-applicant waitlist which allowed the agency to increase utilization and avoid further recapture of more than 2 million dollars in HAP funds.
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Education
Texas A&M University, College Station, TX Bachelor of Arts, Speech Communications Minor in Journalism 1992 Certifications: Leadership Metro Richmond – Class of 2017 Certified Public Housing Manager – NAHRO (1996) Family Self Sufficiency Certification – NAHRO (2017) Certified Occupancy Specialist – NCHM (2005) Certified Tax Credit Specialist – NCHM (2006) HCVP/PH Rent Calculation - Nan McKay (2010) HCV Executive Management Certification – Nan McKay (2011) Certified Housing Quality Standards Inspector – Nan McKay (2015) HCV Financial Management Specialist - Nan McKay (2017) PBV Specialist - Nan McKay (2017) Accredited Residential Manager (ARM) – IREM (2011) Public Housing Occupancy Specialist – Quadel (2016) HCVP Occupancy Specialist – Quadel (2016)



Community Services Department

810 Datura Street
West Palm Beach, FL 33401
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Fax: (561) 242-7336
www.pbc.gov/communityservices



**Palm Beach County
Board of County
Commissioners**

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Marci Woodward, Vice Mayor

Maria G. Marino

Gregg K. Weiss

Joel G. Flores

Maria Sachs

Bobby Powell Jr.

County Administrator

Joseph Abruzzo

"An Equal Opportunity Employer"
Official Electronic Letterhead

Date: June 1, 2026

To: Dr. James Green
Community Services Department Director

From: Jean-Marie Moore, Program and Contract Manager
Division of Human Services

Re: Homeless Advisory Board

The Palm Beach County Homeless Advisory Board (HAB) was established by resolution R2016-0038 to provide oversight for the County's comprehensive plan to break the cycle of homelessness. In addition to overseeing the progress of the homeless plan called "*Leading The Way Home*", HAB members also make recommendations to the Board of County Commissioners regarding systematic changes, policy changes, and funding needs. They foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in order to ensure the efficient and timely implementation and recommend corrective measures to the Board of County Commissioners.

Resolution R2016- 0038 outlines the composition of the HAB. There is one (1) seat designated to represent the Housing Authority, to be recommended by the Palm Beach County Community Services Department. The current representative is Carol-Jones Gilbert.

Seat	Name	Term Expires
12	Carol Jones-Gilbert	9/30/2026

Does Palm Beach County Community Services Department wish to recommend this individual?

☒ Yes ☐ No

If you do not approve of the candidate, please indicate whom you would like to serve and attach their resume to this completed form.

<u>Name</u>	<u>Email address</u>	<u>Phone Number</u>
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James Green
Print Name

James E. Green
Signature

Community Services Department
Representative

Director
Title

6/2/26
Date

Homeless Advisory Board Member Category and Seat Number

Seat Number	Seat Requirement	Name of Member	Term of Appointment	Term
1	Palm Beach County Commissioner	Maria Marino	1/1/2026-2/4/2028	1 st Term
2	Palm Beach County Law Enforcement Official (Recommended by Law Enforcement Planning Council)	Rodney Thomas, Captain, PBSO	10/1/2024 – 9/30/2027	1 st Term 10/1/24-09/30/27
3	Palm Beach County School District Board Member or Senior Staff rep. (Recommended by School District of PBC.)	Erica Whitfield, School Board Member	10/1/24 – 9/30/2027	Replacement 12/16/18 – 9/30/21, 1 st Term: 10/1/21 – 9/30/24, 2 nd Term: 10/1/24 – 9/30/27
4	Florida Department of Children and Families (Recommended by Florida Department of Children and Families.)	Isis Williams Community Development Administrator	11/4/2025-9/30/2028	Replacement 5/7/24-9/30/25 1 st Term: 11/4/2025-9/30/2028
5	PBC League of Cities (Recommended by League of Cities)	Shalonda Warren, Commissioner, WPB	10/01/26-09/30/29	Replacement 9/17/24-09/30/26 1 st Term: 10/1/26-9/30/29
6	VA Medical Center Rep. (Recommended by Veterans Administration Medical Center)	Karen Abbott, Homeless Services Section Chief	10/1/2026 – 9/30/2029	Replacement 6/13/23 – 9/30/23, 1 st Term 10/1/23 – 9/30/26 2 nd Term: 10/1/26-09/30/29
7	Homeless Coalition Representative (Recommended by the Homeless Coalition)	Alexandria Ayala, CEO	7/1/26 – 9/30/29	1 st Term 07/01/26-09/30/29
8	Homeless Services Provider Representative (Recommended by the Executive Committee of the Homeless and Housing Alliance)	Cristina Lucier, Homeless and Housing Alliance President	10/1/2026 9/30/2029	Replacement 4/1/25 – 9/30/26 1 st Term 10/1/26-09/30/29
9	Business Community Rep. (Recommended by the Economic Development Council)	Vacant	- 9/30/2027	
10	Business Community Rep. (Recommended by the Economic Development Council)	Elizama Goertzen, Business Representative	10/1/2026 – 9/30/2029	Replacement 4/18/23-09/30/23 1 st Term 10/1/23 – 9/30/26 2 nd Term 10/1/26-09/30/29
11	Formerly Homeless Individual or Family Rep. (Recommended by Homeless and Housing Alliance)	Joseph Nieves, Lived Experience	11/19/2024 – 9/30/2027	Replacement 10/17/2023 – 9/30/24, 1 st Term 11/19/24 – 9/30/27
12	Housing Authority Rep. (Recommended by PBC Community Service)	Carol Jones-Gilbert, Exec. Director PBC Housing Authority	10/1/2026 – 9/30/2029	Replacement 4/7/20 – 9/30/23, 1 st Term 10/1/23 – 9/30/26, 2 nd Term 10/1/26-09/30/29
13	Faith-Based Community Rep. (Recommended by PBC Community Service)	Ezra Krieg, Interfaith Committee for Social Services	10/1/2024 – 9/30/2027	1 st Term 11/2/21 – 9/30/24, 2 nd Term 10/1/24 – 9/30/27
14	South East Florida Behavioral Health Network, Inc. (Recommended by PBC Community Services)	Alicia Reno, SEFBHN	10/1/2024 – 9/30/2027	1 st Term 10/1/24 – 9/30/27

RESOLUTION NO. R2016 - 0038

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R2014-1638; PROVIDING FOR THE ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD; PROVIDING FOR COMPOSITION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Continuum of Care funds comply with the The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), and with 24 CFR Part 578; and

WHEREAS, the Continuum of Care Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County, through the Department of Community Services, Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks, and each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established a Homeless Advisory Board on May 1, 2007 to create a Ten-Year Plan to End Homelessness in Palm Beach County pursuant to Resolution R2007-0720, and such Resolution was amended by Resolution R2007-1693, on October 2, 2007 and such Resolution was repealed and replaced by Resolution R2011-1233, on August 23, 2011; and such Resolution R2014-1638 was repealed and replaced on October 21, 2014 and

WHEREAS, since the Ten-Year Plan to End Homelessness has now been adopted, there exists a need for the Homeless Advisory Board to work in conjunction with the Continuum of Care to assist the County in achieving the objectives of the Ten-Year Plan to End Homelessness.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

REPEAL AND REPLACEMENT

Resolution R2014-1638 is hereby repealed in its entirety and replaced with the following:

SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

SECTION 2: COMPOSITION

The Advisory Board shall be comprised of fourteen members as follows:

- a. One (1) member shall be a Palm Beach County Commissioner;
- b. One (1) member shall be recommended by the Palm Beach County Law Enforcement Planning Council;
- c. One (1) member shall be recommended by the School District of Palm Beach County;
- d. One (1) member shall be recommended by the Florida Department of Children and Families;
- e. One (1) member shall be recommended by the League of Cities;
- f. One (1) member shall be recommended by the Veterans Administration Medical Center;
- g. One (1) member shall be recommended by the Homeless Coalition of Palm Beach County;
- h. One (1) member representing homeless services providers shall be recommended by the Executive Committee of the Homeless and Housing Alliance;
- i. Two (2) members representing business shall be recommended by the Economic Development Council;
- j. One (1) member representing Formerly Homeless individuals or families shall be recommended by the Homeless and Housing Alliance;
- k. One (1) member representing a Housing Authority shall be recommended by the Community Services Department;
- l. One (1) member representing the Faith-Based Community shall be recommended by the Community Services Department;
- m. One (1) member representing the Southeast Florida Behavioral Health Network, Inc. shall be recommended by the Community Services Department.

SECTION 3: APPOINTMENTS, TERMS, AND VACANCIES

- A. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three.
- B. Terms of office for the Advisory Board members shall be three years and shall begin on October 1st and end on September 30th.
- C. There shall be a limit of three consecutive three year terms, unless dictated otherwise by statute or other binding rule.
- D. Appointments shall be made by the Board of County Commissioners. The Homeless Advisory Board may provide recommendations for appointments.

- E. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above.
- F. Upon adoption of this resolution, those members with unexpired terms that were serving on the previous Homeless Advisory Board will have their terms adjusted to expire on September 30th of the year in which their term expires.
- G. Members shall be subject to the rules and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.
- H. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.

SECTION 4: ROLES AND RESPONSIBILITIES

The roles and responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten-Year Plan to End Homelessness goals and they shall have the authority and power to accomplish this through the following:

- A. Gather community input on homelessness.
- B. Oversee implementation of the Ten-Year Plan to-End Homelessness by:
 - 1. Fostering and promoting cooperation among governmental agencies, community-based agencies, non-profit organizations and business interests in order to ensure the efficient and timely implementation of the Ten-Year Plan to End Homelessness;
 - 2. Review progress made in the County towards achieving the objectives identified in the Ten-Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations;
 - 3. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten-Year Plan to End Homelessness within Palm Beach County; and
 - 4. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.
- C. Recruit private and public sector representatives to the membership of Advisory Board committees.

SECTION 5: MEETINGS

- A. The Advisory Board shall meet on a regular basis. The Chair or County staff shall have the authority to call emergency meetings, as is needed and appropriate.

SECTION 6: OFFICERS

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
 - 1. Duties of the Chair:
 - a. Call and set the agenda for Advisory Board meetings;

- b. Preside at Advisory Board meetings;
 - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
 - d. Perform other functions as the Advisory Board may assign by rule or order.
 - 2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one year.
- 1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
 - 2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.

SECTION 7: REMOVAL FOR LACK OF ATTENDANCE

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

SECTION 8: RESIDENCY REQUIREMENTS

All board members must be residents of Palm Beach County at the time of appointment and while serving on the board.

SECTION 9: ANNUAL NARRATIVE REPORT

The Advisory Board shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060.

SECTION 10: SUNSHINE LAW AND STATE CODE OF ETHICS

Members of the Advisory Board are to comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Board meetings shall be provided. All meetings of the Advisory Board shall be open to the public at all times and minutes shall be taken at each meeting.

SECTION 11: PALM BEACH COUNTY CODE OF ETHICS

Advisory Board members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

**SECTION 12: TRAVEL EXPENSES, REIMBURSEMENT
AND APPROVAL AUTHORITY**

Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Approval authority for pre-authorized board member travel is designated to the County Administrator and Deputy Administrator and shall be in accordance with Countywide Policy and Procedures Memoranda (PPM) CW-F-009.

SECTION 13: CONDUCT OF MEETING

A quorum must be present for the conduct of all board meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

**SECTION 14: CONFLICT WITH FEDERAL OR STATE LAW OR COUNTY
CHARTER**

Any statutory Federal or State or County Charter provisions in conflict with this Resolution shall prevail.

SECTION 15: EFFECTIVE DATE

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Vana, who moved its adoption. The motion was seconded by Commissioner Valeche, and upon being put to a vote, the vote was as follows:

Commissioner Mary Lou Berger, Mayor	— <u>Aye</u>
Commissioner Hal R. Valeche, Vice Mayor	— <u>Aye</u>
Commissioner Paulette Burdick	— <u>Aye</u>
Commissioner Shelley Vana	— <u>Aye</u>
Commissioner Steven L. Abrams	— <u>Aye</u>
Commissioner Melissa McKinlay	— <u>Aye</u>
Commissioner Priscilla A. Taylor	— <u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 26th day of January, 2016.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

BY: Helene C. Hvizd
Helene C. Hvizd
Assistant County Attorney

ATTEST:

SHARON R. BOCK
CLERK & COMPTROLLER

BY: Sharon R. Bock

Deputy Clerk

