

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 20, 2026	☒ [x]	Consent	☐ []	Regular	
Department:					
Submitted By:		☐ []	Ordinance	☐ []	Public Hearing
Submitted For:		<u>Palm Beach County Sheriff's Office</u>			
		<u>Palm Beach County Sheriff's Office</u>			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Modification #1 to the Sub-Grant Agreement between the State of Florida, Division of Emergency Management (FDEM) and the Palm Beach County Sheriff's Office (PBSO), to extend the period of performance of the Fiscal Year (FY) 2024 State Homeland Security Grant Program (SHSGP) from August 31, 2026 to June 30, 2027.

Summary: On January 14, 2025, the Board of County Commissioners (BCC) accepted a FY 2024 SHSGP Grant Award on behalf of PBSO in the amount of \$218,500, for the grant period November 1, 2024 through August 31, 2026 (R2025-0104). Modification #1 extends the period of performance through June 30, 2027, to allow additional time to complete the regional intelligence sharing projects in support of the State's Homeland Security Strategic Plan. **There is no match requirement associated with this award.** The Assistance Listing Number (ALN) for this program is 97.067 and the contract number is R1192. Countywide (RS).

Background and Justification: SHSGP supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

Attachments:

1. Modification #1 to Sub-Grant Agreement
2. R2025-0104

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Ric L.	Digitally signed by Ric L. Bradshaw
RECOMMENDED BY:	Bradshaw
	DATE: 2026.09.17 10:17:18 -04'00'
	DEPARTMENT DIRECTOR
	DATE
APPROVED BY:	N/A
	COUNTY ADMINISTRATOR
	DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2027	2028	2029	2030	2031
Capital Expenditures					
Operating Costs					

External Revenues
Program Income
(County)
In-Kind Match (County)

Net Fiscal Impact

Additional FTE Positions (Cumulative)

Is Item Included in Current Budget:	YES	X	NO	
Does this item include the use of federal funds:	Yes		X	No
Does this item include the use of state funds:	Yes			No
				X

Budget Account No.:	Fund	1152	Agency	160	Org	2487	Object	3129
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Reporting Category

B. Recommended Sources of Funds / Summary of Fiscal Impact:

No Additional Fiscal Impact. Time Extension Only

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

OFMB

 159/23

Comments: Hande Hande 9/24/20

B. Legal Sufficiency:

 9/5/16
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**MODIFICATION #1 TO SUBGRANT AGREEMENT BETWEEN
THE DIVISION OF EMERGENCY MANAGEMENT AND PALM
BEACH COUNTY SHERIFF'S OFFICE**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Palm Beach County Sheriff's Office ("Recipient"), to modify Agreement Number **R1192**, which began on **December 12, 2024** ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the State Homeland Security Grant Program in the amount of **\$218,500.00**.

WHEREAS, the Agreement will expire on **August 31, 2026**; and,

WHEREAS, the Division and the Recipient desire to extend the terms of the Agreement; and,

WHEREAS, the Division and the Recipient desire to modify the Agreement; and,

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. Paragraph 8 of the Agreement is hereby amended to read as follows:

This Agreement shall begin upon execution by both parties and will end **June 30, 2027**, unless terminated earlier in accordance with the provisions of Paragraph (17) of this Agreement. Consistent with the definition of "period of performance" contained in 2 C.F.R. § 200.1, the term "period of agreement" refers to the time during which the Subrecipient "may incur new obligations to carry out the work authorized under" this Agreement. In accordance with 2 C.F.R. § 200.1, the Subrecipient may receive reimbursement under this Agreement only for "allowable costs incurred during the period of performance." In accordance with section 215.971(1)(d), Florida Statutes, the Subrecipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

2. All provisions not in conflict with this Modification remain in full force and effect and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

RECIPIENT: PALM BEACH COUNTY SHERIFF'S OFFICE

By: 

Name and Title: Ric L. Bradshaw _____

Date: 8/14/26 _____

DIVISION OF EMERGENCY MANAGEMENT

By: *Chanda D. Jenkins, Deputy Bureau Chief*

for: Name and Title: Kevin Guthrie, Executive Director

Date: September 1, 2026 _____

Agenda Item No. **3CC-1**

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

SB/MW 7-0

R 2025 0104

Meeting Date: January 14, 2025 ☒ [x] Consent ☐ [] Regular

Department: ☐ [] Ordinance ☐ [] Public Hearing

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: **Staff recommends motion to: A) accept** on behalf of the Palm Beach County Sheriff's Office (PBSO), a Federally Funded Sub-Award & Grant Agreement for a FY 2024 State Homeland Security Grant from the Florida Division of Emergency Management in the amount of \$218,500 for the period of November 1, 2024 through August 31, 2026; and **B) approve** a budget amendment in the amount of \$218,500 in the Sheriff's Grant Fund.

Summary: On December 2, 2024, PBSO received a FY 2024 State Homeland Security Grant Program (SHSGP) award from the State of Florida, Division of Emergency Management for the period November 1, 2024 through August 31, 2026. These funds will support our Fusion Center personnel, overtime, training, and software technology. There is no match associated with this award. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R1192. Countywide (RS)

Background and Justification: The SHSGP supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan.

Attachments:

1. Budget Amendment
2. Federally-Funded Sub-Award & Grant Agreement

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RECOMMENDED BY:



DEPARTMENT DIRECTOR

DATE

12/10/24

APPROVED BY:



COUNTY ADMINISTRATOR

DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Capital Expenditures	\$47,500				
Operating Costs	\$171,000				
External Revenues					
Program Income	(\$218,500)				
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES NO X
Does this item include the use of federal funds: Yes X No
Does this item include the use of state funds: Yes No X

Budget Account No.: Fund 1152 Agency 160 Org 2487 Object 3129

Reporting Category _____

B. **Recommended Sources of Funds / Summary of Fiscal Impact:**

The FY 2024 State Homeland Security Grant Program is funded by the State of Florida, Division of Emergency Management. There is no match associated with this award.

FY 2024 State Homeland Security Grant \$218,500
Total Program Budget \$218,500

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Lure New 12/13/24
OFMB
12/13
12/13
QA 12/13

Contract Administration
26/12.14.24

B. Legal Sufficiency:

12/18/24
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.