

300-7

Agenda Item No.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: October 20, 2026	[x]	Consent	[]	Regular
Department:	[]	Ordinance	[]	Public Hearing
Submitted By:	Palm Beach County Sheriff's Office			
Submitted For:	Palm Beach County Sheriff's Office			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) accept Modification #1 to the Other Transaction Agreement (OTA) between the Palm Beach County Sheriff's Office (PBSO) and the Department of Homeland Security (DHS), Transportation Security Administration (TSA) to provide \$303,000 in funding for the FY2025 National Explosives Detection Canine Team Program (NEDCTP); and B) approve a Budget Amendment of \$303,000 in the Sheriff's Grant Fund.

Summary: On January 10, 2025, TSA executed an unfunded OTA with PBSO to continue the Explosives Detection Canine Teams (EDCT) at the former Palm Beach International Airport (current Donald J. Trump International Airport (DJT)) for the period of January 1, 2025 through December 31, 2027. On August 21, 2026, the TSA provided Modification #1 to the OTA to partially fund the EDCTs at DJT for the performance period of January 1, 2026 through December 31, 2026. The contract number is 70T02025T5900N037. There is **no match requirement** associated with this award. Countywide (RS)

Background and Justification: The purpose of the DHS/TSA NEDCTP Program is to provide enhanced security at the DJT, to promptly respond to threats and suspected explosive devices, which affect air carrier operations. PBSO is responsible for the overall safety and security of the international airport.

Attachments:

- 1. TSA OTA
- 2. TSA Mod #1
- 3. Budget Amendment

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Digitally signed by Ric L. Bradshaw
Date: 2026.09.29 11:37:09 -04'00'

RECOMMENDED BY: Bradshaw

DEPARTMENT DIRECTOR

DATE

APPROVED BY:  COUNTY ADMINISTRATOR

10-08-26

DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2027	2028	2029	2030	2031
Capital Expenditures	0				
Operating Costs	0				
External Revenues	0				
Program Income					
(County)					
In-Kind Match (County)	0				

Net Fiscal Impact *

Additional FTE Positions (Cumulative) 0

Is Item Included in Current Budget: YES NO X

Budget Account No.: Fund 1152 Agency 160 Org 2521 Object 6943

Reporting Category

Does this item include the use of federal funds: Yes X No

Does this item include the use of state funds: Yes No X

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The 2025 NEDCTP Program is funded through the Department of Homeland Security/TSA. **There is no match requirement associated with this award.** *The FY 2026 budget is being amended to include the NEDCTP funding of \$303,000.

FY25 TSA NEDCTP Program Mod #1
Total Program Budget

\$303,000
\$303,000

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

John Nantz 10/11/20
9/20 OFMB

Handwritten signature: *Handwritten signature*
Contract Administration 25, 10, 11, 24

B. Legal Sufficiency:

Handwritten signature: *Handwritten signature*
10/5/2026
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

OTHER TRANSACTION AGREEMENT		
OTA NUMBER	REQUISITION NUMBER	
70T02025T5900N037	PR265900A204	
Modification Number: 00001		
ISSUED TO	ISSUED BY	
Name & Address: COUNTY OF PALM BEACH P O BOX 24681, WEST PALM BEACH, FL 33416, US	Name & Address: WORKFORCE & ENTERPRISE OPERATIONS 6595 Springfield Center Drive Springfield, VA, 20598, US	
EIN: UEI: LOCATION ENTITY CODE:	Email: melany.pollock@tsa.dhs.gov	
PROGRAM TITLE		
Program NEDCTP		
Overall Period of Performance 01/01/2025 - 12/31/2027		
NAICS		
PSC		
FISCAL DATA		
See Continuation Page		
Total Obligated Amount: \$303,000.00	Total Agreement Value: \$303,000.00	
PURPOSE		
The purpose of this modification is to fund OTA 70T02025T5900N037 for POP from 01/01/2026-12/31/2026. The funding will cover the costs related to 6 Canine Teams		
AUTHORIZED SIGNATURES		
IN WITNESS WHEREOF, the Parties have entered into this Agreement by their duly authorized officers.		
Ric L. Bradshaw Digitally signed by Ric L. Bradshaw Date: 2026.08.21 14:45:09 -04'00'	MELISSA S FRENCH Digitally signed by MELISSA S FRENCH Date: 2026.08.20 14:12:53 -04'00'	
Participant's Signature	Contracting Officer's Signature	Date
FRENCH, Ms. MELISSA S MS. TYPED NAME AND TITLE		

OTHER TRANSACTION AGREEMENT

Modification Authority OTHER_AUTHORITY	Authority Text	Justification The purpose of this modification is to fund OTA 70T02025T5900N037 for POP from 01/01/2026-12/31/2026. The funding will cover the costs related to 6 Canine Teams
Header Long/Short Text Attachment PBI - This PR is to fund OTA 70T02025T5900N037 for POP from 01/01/2026-12/31/2026. The funding will cover the costs realted to 6 Canine Teams		

Summary of Changes

Listing of Incorporated Purchase Requisitions

PR265900A204

Accounting and Appropriation Data Changes

Item Number:0002	\$303,000.00. 2026 05500000A002626DDJF265F120F000 5913943100JT26D171800 410019 610000000 590000000 59CAN66K92 010103 000000 0000000 0 0 0 0
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Header Information

Total Amount is increased by \$303,000.00 from \$0.00 to \$303,000.00.

Supplies or Services and Prices/Costs

Line Item Details:

Line Items Added:

Line Item 0002 is added as follows:

Item Number	Base Item Number	Supplies/Services	Quantity	Unit
0002		Provides CY2026 Funding to County of Palm Beach (PBI) for 6 canine teams.	1	Job
Contract Type: Cost Contract				
			Total Estimated Cost	\$303,000.00

OTHER TRANSACTION AGREEMENT

Description:		
Purchase Requisitions	PR265900A204	
		ACRN
		Funded Amount
		\$303,000.00

Delivery or Performance

Delivery or Performances Added:

For Line Item 0002, the following has been added:

Period Of Performance Start Date	Period Of Performance End Date	Place Of Performance Address
1/1/26	12/31/26	TSA HEADQUARTERS TSAHQ - TSA HEADQUARTERS 6595 Springfield Center Drive Springfield VA US 20598

Contract Administration Data

Distributions Added:

Distribution 1 Schedule 1 is added to the line item 0002.

List of Documents, Exhibits, and other Attachments

The following attachments are added:

Short Text Attachments:				
Title	Description	Short Text	Entity	Reference
PBI MODIFICATIO N PR DESCRIPTION		PBI - This PR is to fund OTA 70T02025T5900N037 for POP from 01/01/2026- 12/31/2026. The funding will cover the costs realted to 6 Canine Teams	Line	0002

OTHER TRANSACTION AGREEMENT

OTHER TRANSACTION AGREEMENT		
OTA NUMBER	REQUISITION NUMBER	
70T02025T5900N037		
ISSUED TO	ISSUED BY	
Name & Address: COUNTY OF PALM BEACH P O BOX 24681, WEST PALM BEACH, FL 33416, US	Name & Address: CREDENTIALING, SCREENING & INTELLIGENCE ANALYSIS 6595 Springfield Center Drive Springfield, VA, 20598, US	
EIN: UEI: LOCATION ENTITY CODE:	Email: melany.pollock@tsa.dhs.gov	
PROGRAM TITLE		
Program NEDCTP		
Overall Period of Performance 01/01/2025 - 12/31/2027		
NAICS PSC		
FISCAL DATA		
See Continuation Page	Total Agreement Value: \$0.00	
Total Obligated Amount:	PURPOSE	
The purpose of this Agreement is to set terms and conditions for participation in TSA's NEDCTP OTAs according to the Statement of Joint Objectives.		
AUTHORIZED SIGNATURES		
IN WITNESS WHEREOF, the Parties have entered into this Agreement by their duly authorized officers.		
Feeney, Terence P.	MELANY T POLLOCK	
Digitally signed by Feeney, Terence P. Date: 2024.12.18 14:37:53 -05'00'	Digitally signed by MELANY T, POLLOCK Date: 2025.01.10 13:07:38 -05'00'	
Participant's Signature	Contracting Officer's Signature	
Date	Date	
Terence P. Feeney, Chief Procurement Officer	POLLOCK, Ms. MELANY T MS.	
TYPED NAME AND TITLE		

OTHER TRANSACTION AGREEMENT		
0001	Requisition Number(s): UnFunded Agreement for NEDCTP Period of Performance 1/1/2025 - 12/31/2027 Period of Performance 1/1/2025 - 12/31/2027	

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 092226*601
BGEX 092226*2058

FUND 1152 - Sheriff's Grants

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ENCUMBERED as of 8-27-2026	REMAINING BALANCE
REVENUES									
160-2521-6943	Reimbursed Expenses- Other	Transportation Security Administration K-9 Program VI	0	0	303,000	0	303,000	303,000	
Total Fund Revenues			11,487,684	13,799,220	303,000	0	14,102,220		
EXPENDITURES									
160-2521-9498	Transfer to Sheriff's Fund 1902	Transportation Security Administration K-9 Program VI	0	0	303,000	0	303,000	303,000	
Total Fund Expenditures			11,487,684	13,799,220	303,000	0	14,102,220		303,000

SIGNATURES Ric L. Bradshaw
Digitally signed by Ric L. Bradshaw
Date: 2026.09.17 10:07:03 -04'00'

Initiating Department/Division

Ric L. Bradshaw

Administration/Budget Department Approval

OFMB Department - Posted

10/11/2026

DATES

BY BOARD OF COUNTY COMMISSIONERS		
At Meeting of:	10/20/2026	
Deputy Clerk to the Board of County Commissioners		