

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date:	October 20, 2026
Department:	Office of Financial Management & Budget
Board Name:	Contract Review Committee

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A. approve: the reappointment of one (1) member to the Contract Review Committee (CRC) for a three-year term beginning November 7, 2026, through November 6, 2029.

<u>Nominee</u>	<u>Background</u>	<u>Nominated by</u>
Mark Feldmesser	CPA	Comm. Maria Marino Comm. Bobby Powell Jr.

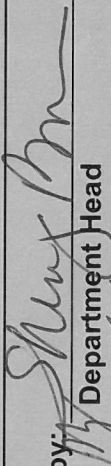
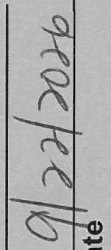
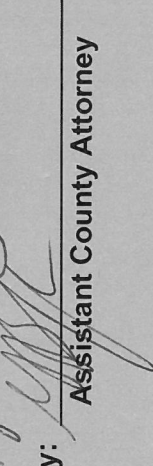
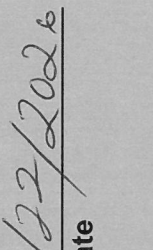
B. waive: the application of the provision in Section 7B of R2025-0508 "Resolution Establishing and Updating the Uniform Policies and Procedures for Palm Beach County Advisory Boards, Committees, Commissions, Task Forces and Authorities" to the at-large Board of County Commissioners (BCC) appointee to the CRC, which provision requires automatic removal of the committee member for failure to attend three (3) consecutive meetings.

Summary: In 1989, the BCC established the CRC and its membership by resolution R89-633 and delegated authority to the CRC to approve changes and time extensions to BCC-approved design and construction contracts within certain approval limits as set out in PPM CW-F-050. The BCC has revised the membership of the CRC and its approval authority limits several times by resolutions R91-810, R2011-1912 and R2024-1097. The CRC currently consists of: one (1) at-large BCC appointee and five (5) County Staff members including the County Engineer, the Director of Facilities Development & Operations, the Director of the Office of Small Business Development, the Director of the Contract Development & Control Division of OFMB and the Director of Procurement. R2025-0508 establishes the uniform policies that apply to all BCC advisory boards and committees; and Section 7B of R2025-0508 provides for automatic removal of a member for failure to attend three (3) consecutive meetings or a failure to attend at least one-half of the meetings scheduled during a calendar year. Since the CRC meets weekly, Staff is requesting that the BCC waive the application of the provision in Section 7B of R2025-0508 to the at-large BCC appointee to the CRC, which provision requires the automatic removal of a committee member for failure to attend three (3) consecutive meetings. The at-large BCC appointee to the CRC would still be subject to the requirement in R2025-0508 that the member attend at least one-half of the yearly meetings or be subject to automatic removal. On August 24, 2026, Staff requested nominations from the BCC for this at-large reappointment. Countywide (YBH)

Background and Justification: The BCC established the CRC in 1989 in an effort to expedite budgeted capital projects while maintaining proper control of contract expenditures. The CRC meets every Wednesday to review and approve changes and time extensions to BCC-approved design and construction contracts within certain approval limits as set out in PPM CW-F-050.

Attachments:

1. Memo to BCC requesting nominations and Feldmesser application and resume
2. R2024-1097

Recommended by:		
	Department Head	Date
Legal Sufficiency:		
	Assistant County Attorney	Date



Office of
Financial Management & Budget
Contract Development & Control

P.O. Box 1989
West Palm Beach, FL 33402-1989

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FAX: (561) 355-3675
www.pbc.gov

**Palm Beach County
Board of County
Commissioners**

Sara Baxter, Mayor

Marci Woodward, Vice Mayor

Maria G. Marino

Gregg K. Weiss

Joel G. Flores

Maria Sachs

Bobby Powell Jr.

County Administrator

Joseph Abruzzo

"An Equal Opportunity Employer"
Official Electronic Letterhead

MEMORANDUM

DATE: August 24, 2026

TO: Sara Baxter, Mayor and Members of the Board of County Commissioners

FROM: Brenda Znachko, Director, Contract Development and Control (OFMB)

RE: Contract Review Committee (CRC) At-Large Reappointment

Mark Feldmesser is the Board of County Commissioners (BCC) at-large appointee to the CRC who was appointed in 2025 to fill the unexpired term of the late Paul King. Mr. Feldmesser's term expires on November 6, 2026, and we have received an application from Mark Feldmesser for reappointment to the CRC. If reappointed, Mark Feldmesser's term will be for 3 years, expiring November 6, 2029.

In 1989, the BCC established the CRC and its membership by Resolution R89-633 and delegated authority to the CRC to approve changes and time extensions to BCC-approved design and construction contracts within certain approval limits set out in PPM CW-F-050. The BCC has revised the membership of the Committee and approval authority limits several times by Resolutions R91-810, R2011-1912 and R2024-1097. The CRC currently consists of: one (1) at large appointee of the BCC and five (5) County staff members including the County Engineer, the Director of Facilities Development & Operations, the Director of the Office of Small Business Development, the Director of the Contract Development & Control Division of OFMB and the Director of Procurement. The CRC meets weekly to review and approve changes and time extensions to BCC-approved design and construction contracts within certain approval limits.

Pursuant to PPM CW-O-023 regarding BCC appointments, if you would like to nominate Mark Feldmesser for reappointment, please complete Section III of his application and return the signed application to me by September 14, 2026. Alternately, if you have additional candidates, please submit their contact information to me by September 14, 2026. It is our intention to have this matter submitted for consideration at the October 20, 2026, meeting of the BCC.

If you have any questions concerning this request or if additional information is needed, please call me at 355-4151.

Attachment: Mark Feldmesser Application and Resume

CC: Joseph Abruzzo, County Administrator
Sherry Brown, OFMB Director
Liz Herman, Assistant County Attorney
Yvonne Wamsley, Agenda Coordinator
Elizabeth McBride, OCC&C Director



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION
301 N Olive Avenue, WPB, FL 33401
www.ddiscover.pbccgov.org

BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination.
(Answer "NONE" or "N/A" where appropriate.)

APPLICANT TO COMPLETE/SUBMIT THE FOLLOWING:

- SECTION II
- CONTRACTUAL RELATIONSHIPS
- CODE OF ETHICS TRAINING
- RESUME or BIOGRAPHY

SECTION I (OFFICE USE ONLY)

BOARD/COMMITTEE NAME:

TYPE OF APPOINTMENT:

TERM:

LENGTH OF TERM:

SEAT #:

SEAT REQUIREMENT:

Contract Review Committee

☒	AT-LARGE	DISTRICT #	
☒	REAPPOINTMENT		NEW APPOINTMENT
11/7/26	START DATE	11/6/29	END DATE
3	YEARS		

Advisory ☐ Not Advisory ☒

COMPLETING AN UNEXPIRED TERM?

IF YES: DUE TO:

COMPLETING TERM FOR:

ORIGINAL TERM EXPIRES:

YES ☐	NO ☒	OTHER ☐
RESIGNATION		

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

SECTION II

(to be completed by applicant) *MUST BE A PALM BEACH COUNTY RESIDENT

NAME: (First/Middle Initial/Last)

ADDRESS: 3 Alnwick Road

CITY: Palm Beach Gardens

PHONE #: 561-801-0414

EMAIL: markfcpa@gmail.com

Mark S. Feldmesser

STATE: FL ZIP: 33418

BUSINESS/EMPLOYER NAME:

OCCUPATION:

ADDRESS: 3 Alnwick Road

CITY: Palm Beach Gardens

semi-retired CPA

STATE: FL ZIP: 33418

Chief Financial Officer Corp.

MAILING PREFERENCE:

X RESIDENCE BUSINESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY:

(conviction of a felony is not an automatic disqualifier from appointment)

YES X NO

IF YES - STATE THE COURT, NATURE OF OFFENSE, DISPOSITION OF CASE AND DATE:

MARK S. FELDMESSER MBA CPA(RET)
3 ALNWICK ROAD
PALM BEACH GARDENS FL 33418
561-801-0414

EDUCATION

Rutgers University BA Accounting - 1962
Baruch College (CUNY) MBA 1974
Certified Public Accountant (CPA) – 1966 – retired license December 31, 2024

WORK HISTORY

December 1962- June 1969 - Price Waterhouse - senior auditor

June 1969 - June 1972 - Controller - Integrated Container Service Inc. - a publicly traded company in the container leasing industry

June 1972 – June 1974 - VP Finance - Health Learning Systems Inc. a small educational learning provider to the pharmaceutical industry

June 1974 – July 1983 – VP/Controller - The Titan Industrial Corporation – an international steel trading company

August 1983 – July 1985 – VP Finance - Southern Time Inc. a startup jewelry manufacturing company

July 1985 – June 1992 - formed Chief Financial Officers Corp. – a business consulting company

July 1992 – December 2020 – partner in Friedman Feldmesser & Karpeles CPA LLC. – small CPA firm – dealing in tax advice and the preparation of tax returns and certified audit work

January 2020 – present – small tax practice working from home

MILITARY

June 1962 – December 1962 Active duty – basic training

June 1962 – June 1968 NJ National Guard ending rank staff sergeant

PBC COMMITTEES

PBC Internal Audit Committee term limited September 2025
Infrastructure Surtax Independent Citizens Oversight Committee reappointment term expires April 2029
Contract Review Committee completion of unexpired term (for Paul King) expires November 6, 2026

RESOLUTION NO. 2024-1097

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AFFIRMING THE COUNTY ADMINISTRATOR'S AUTHORITY TO APPROVE CHANGES TO PPM #CW-F-050; CHANGING THE MEMBERSHIP OF THE CONTRACT REVIEW COMMITTEE; DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO APPROVE FUTURE CHANGES TO THE MEMBERSHIP OF THE COMMITTEE; RESCINDING RESOLUTIONS R89-633, R91-810 AND R2011-1912 TO THE EXTENT OF ANY CONFLICT WITH THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners (BCC) established the Contract Review Committee (Committee) on April 4, 1989 by Resolution R89-633 and adopted a Countywide policy regarding approval authority for changes to BCC approved design and construction contracts; and

WHEREAS, the BCC subsequently revised the membership of the Committee and the approval authority under the Countywide policy by Resolution R91-810 on June 11, 1991 and Resolution R2011-1912 on December 6, 2011; and

WHEREAS, the Countywide policy, now known as PPM #CW-F-050 (the PPM), has served to expeditiously authorize additional services and expenses for continuing work on BCC approved design and construction contracts resulting in fewer delays to projects;

WHEREAS, as part of the general duties and responsibilities of the office, the County Administrator is tasked with developing and maintaining centralized purchasing procedures; and

WHEREAS, following the BCC's adoption of the PPM in 1989 and its approval of revisions to the PPM in 1991 and 2011, in exercising the duties and responsibilities of the office, the County Administrator approved revisions to the PPM in 2012, 2015, 2016 and 2023; and

WHEREAS, the BCC wishes to recognize the changes to the PPM approved by the County Administrator and affirmatively restate that the same fall within the general duties

and responsibilities of the office of the County Administrator; and

WHEREAS, in the continued interest of expediting budgeted projects while maintaining proper control of contract expenditures, the BCC wishes to restate the County Administrator's authority to approve changes to the PPM, revise the membership of the Committee and delegate authority to the County Administrator to approve future changes to the membership of the Committee which are consistent with the County Procurement Code and County Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. Recitals

The foregoing recitals are true and correct and incorporated herein by reference.

Section 2. Revisions to PPM #CW-F-050 (PPM)

The BCC hereby recognizes the changes to the PPM as approved by the County Administrator in 2012, 2015, 2016 and 2023, and affirmatively restates the County Administrator's authority as part of the general duties and responsibilities of the office to approve changes to the PPM.

Section 3. Changes to Membership of the Committee

The BCC hereby approves membership of the Contract Review Committee as follows: The Committee shall consist of six voting members: one appointee of the BCC, the County Engineer, the Director of Facilities Development and Operations, the Director of the Office of Equal Business Opportunity, the Director of the Contract Development and Control Division of OFMB, and the Procurement Director. Members of the Committee may designate, in writing, any individual within their department to attend meetings they are unable to attend, except for the appointee of the BCC.

Section 4. Delegation of Authority to the County Administrator

The BCC hereby delegates authority to the County Administrator to approve future changes to the membership of the Committee which are consistent with the County Procurement Code and County Administrative Code.

Section 5. Prior Resolutions

Prior resolutions, including but not limited to Resolutions R89-633, R91-810, and R2011-1912, are rescinded to the extent of any conflict with this Resolution.

Section 6. Effective Date

The provisions of this Resolution shall be effective on November 16, 2024.

The foregoing resolution was offered by Commissioner Weiss who moved its adoption. The Motion was seconded by Commissioner Woodward, and upon being put to a vote, the vote was as follows:

Commissioner Maria Sachs, Mayor	Absent
Commissioner Maria G. Marino, Vice Mayor	Aye
Commissioner Gregg K. Weiss	Aye
Commissioner Michael A. Barnett	Aye
Commissioner Marci Woodward	Aye
Commissioner Sara Baxter	Aye
Commissioner Mack Bernard	Aye

The Mayor thereupon declared the resolution duly passed and adopted this 10 day of September, 2024.

PALM BEACH COUNTY, a political
subdivision of the State of Florida,
BOARD OF COUNTY COMMISSIONERS

JOSEPH ABRUZZO
CLERK OF THE CIRCUIT COURT &
COMPTROLLER



By: [Signature]
Deputy Clerk

APPROVED AS TO
LEGAL SUFFICIENCY

By: [Signature]
Assistant County Attorney