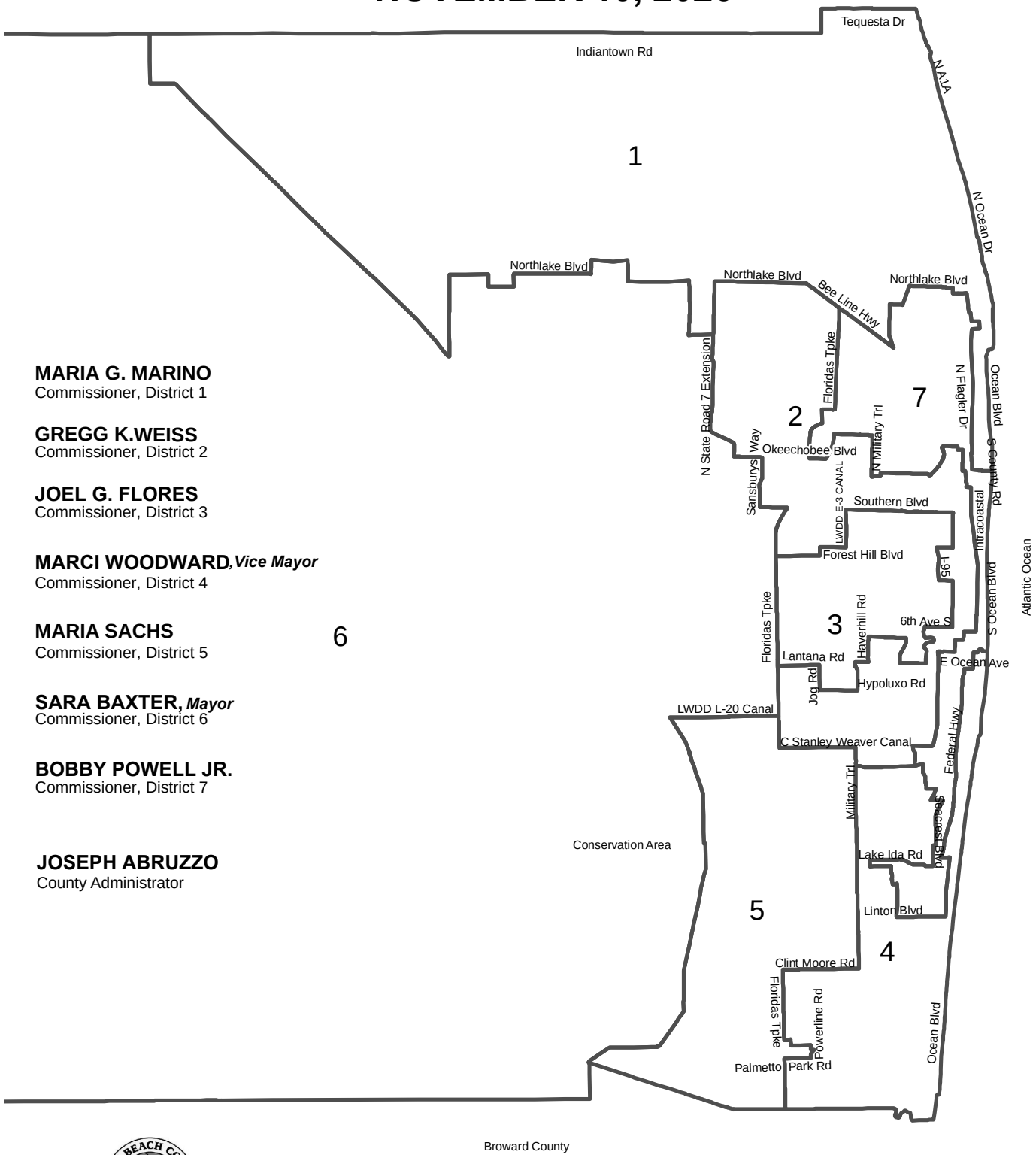
AGENDA

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

NOVEMBER 10, 2026



MARIA G. MARINO
Commissioner, District 1

GREGG K.WEISS
Commissioner, District 2

JOEL G. FLORES
Commissioner, District 3

MARCI WOODWARD, ***Vice Mayor***
Commissioner, District 4

MARIA SACHS
Commissioner, District 5

SARA BAXTER, ***Mayor***
Commissioner, District 6

BOBBY POWELL JR.
Commissioner, District 7

JOSEPH ABRUZZO
County Administrator

www.pbcgov.com

Adopted: January 10, 2023
Effective:January 10, 2023

WELCOME

RULES & PROCEDURES FOR PUBLIC PARTICIPATION AT COUNTY COMMISSION MEETINGS

THE AGENDA:
There shall be an official agenda for every meeting of the County Commission, which shall determine the order of business conducted at the meeting. The County Commission shall not take action upon any matter which is not listed upon the official agenda, unless a majority of the Commission shall have first consented to the presentation thereof for consideration.

a) **Consent Agenda: These are items which the Commission typically does not need to discuss individually and which are voted on as a group.**
b) **Regular Agenda/Public Hearings: These are items which the Commission will discuss individually in the order listed on the agenda.**
c) **Workshops: These are items which may require more extensive Commission discussion.**
d) **Silent Vote: A silent vote of the Commission indicates approval of the agenda item.**

PUBLIC COMMENTS:
The public may offer comment to the Board at their meetings for all consent, regular and public hearing items. Receipt of comments on Workshop items is at the discretion of the Chair. Normally, SPEAKERS ARE LIMITED TO 3 MINUTES; however based on the number of Comments by the Public cards received, the Chair shall have the discretion to adjust speaking time limits as he or she deems appropriate and necessary, in accordance with the BCC's official Rules of Procedure.

Matters by the Public: Any citizen shall be entitled to be heard concerning any matter within the scope of the jurisdiction of the Commission, with the exception of any items scheduled to be considered by the Board on upcoming meetings, under the section entitled "Matters by the Public," on the first meeting of each month at 2:00 p.m. Time is subject to change, so please check with the Agenda Coordinator at (561) 355-3229.

EXCEPTION: NO MATTERS BY THE PUBLIC DURING THE MONTH OF AUGUST.
Speaking times are as specified above.

PROCEDURE:
Please complete a Comments by the Public card and give it to the Public Affairs representative seated near the speaker's podium on the east side of the Chambers, prior to the start of the item. As a general practice, cards will not be accepted once an item has begun; however, the Chair as the discretion to accept additional comment cards.

Paid Lobbyists are required to register with County Administration before lobbying the Board of County Commissioners, any County advisory board member or County employee. According to Ordinance No. 2003-018, a lobbyist is any person who is employed and receives payment, or contracts for economic consideration for the purpose of lobbying on behalf of a Principal in order to influence the decision of any County Commissioner, County advisory board member or County employee. Registration forms are available in the County Administration Office located on the 11th floor, Government Center, 301 N. Olive Ave., West Palm Beach, Florida or on the County web page at www.pbcgov.com.

ADDRESSING THE COMMISSION:
When your name is called, please step up to either podium and state, for the record, your name and address.

DECORUM:
Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the Commission is granted by the majority vote of the Commission members present.

Board of County Commission meetings are held in the Jane M. Thompson Memorial Chambers, 6th floor, Robert Weisman Palm Beach County Governmental Center, 301 N. Olive Ave, West Palm Beach. Board meetings are held on one or more Tuesdays each month. Please check the Agenda Schedule at www.pbcgov.com or call the Agenda Coordinator at (561) 355-3229 for specific dates.

Please note: In case of an emergency or the sounding of the fire alarm system, all employees and visitors must immediately evacuate the building. In the event of an emergency, please proceed to the nearest exists leading out of the room and towards the stairwell as directed by the meeting organizer and/or security. Building elevators will not be operational during an emergency. For persons with disabilities who are unable to evacuate using stairs, please assist these individuals to the closest enclosed stairwell to wait for assistance. Notify emergency personnel of the condition and location of the person(s) requiring assistance.

ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA

NOVEMBER 10, 2026

TUESDAY **COMMISSION**
9:30 A.M. **CHAMBERS**

1. CALL TO ORDER

A. Roll Call
B. Invocation
C. Pledge of Allegiance

2. AGENDA APPROVAL

A. Additions, Deletions, Substitutions
B. Adoption

3. CONSENT AGENDA (Pages 9-66)

4. SPECIAL PRESENTATIONS (Page 64)

5. REGULAR AGENDA (Pages 65-74)

6. BOARD APPOINTMENTS (Page 75)

7. STAFF COMMENTS (Page 76)

8. BCC DIRECTION (Page 77)

9. BCC COMMENTS (Page 77)

10. MATTERS BY THE PUBLIC – 2:00 P.M. (Page 78)

11. ADJOURNMENT (Page 79)

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3B-2 Minutes

3B-3 Contracts and claims settlements list

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3H-2 Contracts with Florida Blacktop and Weekley Asphalt Paving, increase the maximum dollar's value of contract of $10,000,000, WO contract with Florida Blacktop $4,512,254.25.

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COUNTY ATTORNEY

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MATTERS BY THE PUBLIC – 2:00 P.M. (Page 78)

ADJOURNMENT (Page 79)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. **Staff recommends motion to receive and file:** the updated current list of Contracts Report which include in-process and completed standard contracts, interlocal agreements, amendments, grant amendment, resolutions, and task orders that are being submitted for this scheduled Board of County Commissioners (BCC) meeting. **SUMMARY:** The current list provides an overview of items in process or completed as it relates to standard contracts, interlocal agreements, amendments, grant amendment resolutions and task orders that are being submitted to the BCC on this scheduled meeting date as agenda items. Countywide (DO)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller's Office.

2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners' meetings:

Meeting Date	Meeting Type
June 3, 2026	Agricultural Reserve Bus Tour
July 14, 2026	Zoning
July 15, 2026	Zoning
August 27, 2026	Zoning
September 15, 2026	Budget
September 15, 2026	Regular

3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office. Countywide

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to approve:** Change Order No. 5 to the Contract with Ranger Construction Industries, Inc. (Ranger) dated September 15, 2020 (R2020-1314) (Contract) for a retroactive time extension of 468 days for Gateway Boulevard and High Ridge Road (Project). **SUMMARY:** Pursuant to Contract Specifications 4-3, 8-6.4, and 8-7.3.2, approval of Change Order No. 5 will provide a retroactive contract time extension of 468 calendar days for the Project. This extension accounts for documented delays to the Project's critical path, including 48 calendar days attributed to holidays in accordance with Specification 8-6.4, 23 calendar days attributed to inclement weather in accordance with Specification 8-7.3.2, and the remaining time associated with excusable, non-compensable delays, including utility relocation conflicts, plan revisions, unforeseen field conditions, ADA compliance revisions, storm drainage modifications, and documented material procurement delays encountered during construction. Per PPM CW-F-050, the total time extension associated with this Change Order exceeds staff approval authority for contract change orders and therefore requires approval by the Board of County Commissioners (BCC). The Contract was approved on September 15, 2020, in the amount of $1,297,399. Previous Change Orders totaling $243,568.55 bring the total Contract amount to $1,540,967.55. Prior to Change Order No. 5, previous Change Orders adjusted the Contract completion date to October 13, 2021. Approval of this Change Order retroactively revises the Contract completion and substantial completion dates to January 24, 2023. This Project is complete, and this Change Order represents the final Contract adjustment required to close out the Project. The Change Order took significant time, as it required numerous reviews and verifications for Contract compliance, before it could be brought to the BCC for approval. The Project was presented to the Goal Setting Committee (GSC) on March 4, 2020, and the GSC established the following Affirmative Procurement Initiative (API): a 10% minimum mandatory Small Business Enterprise (SBE) participation. Ranger committed to 21.3% SBE participation for the life of the Contract. For this Change Order, the proposed SBE participation is 0%. To date, the overall SBE participation achieved on this Contract is 26.04%. District 2 (YBH)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

1. **Staff recommends motion to approve:** the Settlement Agreement and Release in the case styled B. & B. Properties, Inc. v. Palm Beach County, Florida, 50-2019-CA-008660-XXXX-MB AI in the amount of $275,000. **SUMMARY:** Plaintiff, B. & B. Properties, Inc., brought a class action lawsuit on behalf of property owners in Palm Beach County who had a lien recorded against their properties for unpaid code enforcement fines. Plaintiff brought claims under Florida and federal law, challenging the charging of interest and collection agency fees in connection with code enforcement fines and liens. A class was certified. Plaintiff prevailed on all claims under a final judgment entered in July 2025, awarding the class $490,201.38 in damages. Because Plaintiff prevailed on federal claims, it is entitled to reasonable attorney's fees to be paid by the County. Plaintiff was represented by two groups of attorneys during the litigation, one group from July 2019 to December 2020, and the other from December 2020 until the conclusion of the case. As to the second group of attorneys, Palm Beach County (County) entered into a Mediated Settlement Agreement that was approved by the Board of County Commissioners (BCC) in August 2025, in the total amount of $1,500,000. That Mediated Settlement Agreement was without prejudice to the attorney's fees and costs incurred by the group of attorneys who brought the case and handled it from July 2019 to December 2020. As to those attorneys, the parties have now negotiated the Settlement Agreement and Release being presented to the Board for approval, proposing to settle the amount owed to Plaintiff for the fees and costs incurred by the original attorneys in the amount of $275,000. Countywide (SCF)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

2. **Staff recommends motion to receive and file:** the following Contracts for Professional Legal Services between Palm Beach County (County) and outside counsel, executed by the County Attorney pursuant to delegated authority:

A) Contract for Professional Legal Services with Fowler White Burnett, P.A., dated September 17, 2026, for legal services relating to economic development loan closing services and related services in an amount not to exceed $50,000, which was executed under Section 305.04 of the Palm Beach County Administrative Code; and

B) Engagement Letter dated February 18, 2026, executed pursuant to Section 2(b) of the Agreement between Palm Beach County and Troutman Pepper Locke LLP (formerly Locke Lord, LLP) dated July 12, 2022, in the amount of $60,000, for services rendered in connection with the naming rights and license agreement for Donald J. Trump International Airport.

SUMMARY: In accordance with PPM CW-F-049, contracts that have been delegated authority to be submitted by the initiating department to the Board of County Commissioners (BCC) as a receive and file agenda item. The Contract with Fowler White Burnett, P.A. was executed pursuant to delegated authority under Section 305.04 of the Palm Beach County Administrative Code. The Engagement Letter with Troutman Pepper Locke LLP was executed pursuant to delegated authority under Section 2(b) of the agreement with the firm dated July 12, 2022. Both are being presented as receive and file agenda items. Countywide (DB).

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. Staff recommends motion to approve:

A) **receive and file** Federal Aviation Administration (FAA) Grant Agreement Number 3-12- 0086-027-2026 (Grant) with an effective date of August 27, 2026, and an expiration date of August 27, 2030, in the amount of $321,948, for the Precision Approach Path Indicator (PAPI) Replacement (Project) at the Palm Beach County Park Airport (LNA); and

B) **approve** a Budget Amendment in the amount of $321,948 in the Airport's Improvement and Development Fund to recognize receipt of a grant from the FAA.

SUMMARY: The FAA has issued a Grant Offer (Assistance Listing Number 20.117) for Grant Agreement Number 3-12-0086-027-2026, reflecting its commitment of funding in the amount of $321,948 for the Project. The Grant became effective on August 27, 2026, and expires on August 27, 2030. **The Grant requires a 5% local match of $16,944, which is calculated based on $338,892 of eligible Project costs.** Resolution No. R2020-1017, as amended by Resolution No. R2025-1015, authorizes the County Administrator or designee, in this case, the Director of the Department of Airports, to execute the Grants. Countywide (SB)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

2. Staff recommends motion to approve:

A) **receive and file** Amendment (Amendment) to Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) (R2025-0597), Financial Project No. 451546-1-94-01, increasing the PTGA amount by $6,500,000 for the Terminal and Concourse Modernization Phase 1 Project (Terminal Project) at President Donald J. Trump International Airport (DJT), and adding Financial Project No. 451546-1-94-02, increasing the PTGA amount by $6,250,000 for signage and security improvements at DJT (Signage and Security Project); and

B) **approve** a Budget Amendment of $12,750,000 in the Airport's Improvement and Development Fund to recognize receipt of grant funding from the FDOT and a transfer to reserves in the amount of $12,750,000.

SUMMARY: The original PTGA, Financial Project No. 451546-1-94-01 (CSFA No. 55.004), provided funding for the Terminal Project in the amount of $7,500,000 with a local match requirement of 50% of the eligible Terminal Project costs. The Amendment includes two (2) modifications to the PTGA. The Amendment adds funding in the amount of $6,500,000 to Financial Project No. 451546-1-94-01 for the Terminal Project with a local match requirement of 50% of the eligible Terminal Project costs. **The required local match for Financial Project No. 451546-1-94-01 is $6,500,000.** The Amendment also provides additional funding through Financial Project No. 451546-1-94-02 (CFSA No. 55.014), for the Signage and Security Project at DJT in the amount of $6,250,000, which is funded 100% by FDOT with no local match requirement. Resolution R2020-1017, as amended by Resolutions R2025-1015 and R2026-1168, authorizes the County Administrator or designee, which in this case is the Director of the Department of Airports, to execute the Amendment. Countywide (SB)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

3. Staff recommends motion to approve:

A) **receive and file** Federal Aviation Administration (FAA) Grant Agreement Number 3-12-0113-027-2026 (AIP Grant) with an effective date of August 27, 2026, and an expiration date of August 27, 2030, in the amount of $2,000,000, for the Runway 14/32 Extension (Project) at the North Palm Beach County General Aviation Airport (F45); and

B) **receive and file** Federal Aviation Administration (FAA) Grant Agreement Number 3-12-0113-028-2026 (AIG Grant) with an effective date of August 31, 2026, and an expiration date of August 31, 2030, in the amount of $109,301, for the Project at F45; and

C) **approve** a Budget Amendment in the amount of $2,109,301 in the Airport's Improvement and Development Fund to recognize receipt of a grant from the FAA.

SUMMARY: The FAA issued two (2) Grant Offers. One Grant Offer was (Assistance Listing Number 20.116) for AIP Grant Agreement Number 3-12-0113-027-2026, reflecting its commitment of funding in the amount of $2,000,000 for the Project and the other was for (Assistance Listing Number 20.117) AIG Grant Agreement Number 3-12-0113-028-2026, reflecting its commitment of funding in the amount of $109,301 for the Project. **The two (2) Grants require a 5% local match of $111,016 based on a FAA-grant eligible Project cost of $2,220,317 for both Grant Offers.** The local match is funded through a combination of Florida Department of Transportation (FDOT) Public Transportation Grant Agreements (PTGA) (R2023-0389) (R2026-0634) and local revenues. The total actual Project design cost is $3,327,903. Resolution No. R2020-1017, as amended by Resolution No. R2025-1015, authorizes the County Administrator or designee, in this case, the Director of the Department of Airports, to execute the Grants. Countywide (SB)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

4. Staff recommends motion to approve:

A) **receive and file** Federal Aviation Administration (FAA) Grant Agreement Number 3-12-0085-085-2026 (Grant) with an effective date of August 27, 2026, and an expiration date of August 27, 2030, in the amount of $174,165, for the Vehicle Movement Area Transponders (VMATs) (Project) at the President Donald J. Trump International Airport (DJT); and

B) **approve** a Budget Amendment in the Airport's Operating Fund for the receipt of $174,165 of funding from the FAA, and budget Project cost of $174,165; and

C) **approve** a Budget Transfer in the Airport's Operating Fund in the amount of $58,055 from Reserves to satisfy the local match requirement.

SUMMARY: The FAA has issued a Grant Offer (Assistance Listings Number 20.106) for Grant Agreement Number 3-12-0085-085-2026, reflecting its commitment of funding in the amount of $174,165 for the Project. The Grant provides funding for the purchase, installation and commissioning of 70 VMAT units at DJT. **The Grant requires a 25% local match in the amount of $58,055, which is calculated based on $232,220 of eligible Project costs.** Resolution No. R2020-1017, as amended by Resolution No. R2025-1015, authorizes the County Administrator or designee, in this case, the Director of the Department of Airports, to execute this Grant. Countywide (SB)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

5. Staff recommends motion to approve:

A) acceptance of Parent Law Enforcement Officers Reimbursement Program (LEORP) Other Transaction Agreement (Parent OTA) 70T01026TLEORP001 (Parent Agreement), establishing terms and conditions for participation in the LEORP; and

B) acceptance of Individual Law Enforcement Officers Reimbursement Program (LEORP) Other Transaction Agreement (OTA) 70T01026T6114N110 (Individual OTA) with the Transportation Security Administration (TSA) for reimbursement of a portion of the cost of law enforcement services at President Donald J. Trump International Airport (DJT) in the amount of $365,000 for the period commencing on September 1, 2026, and ending on August 31, 2027; and

C) a Budget Amendment in the Airport's Operating Fund, for the receipt of $365,000 of funding from the TSA, and an increase to Reserves in the amount of $365,000.

SUMMARY: The TSA LEORP provides for reimbursement to airport operators for expenses incurred for the provision of law enforcement services at airport security checkpoints. The terms and conditions for participation in the TSA LEORP are set forth in the Parent Agreement. Airport operators participate in the TSA LEORP by accepting funding through Individual OTA's, which require compliance with the Parent Agreement. Both the Parent Agreement and Individual OTA are structured as unilateral agreements that do not require approval or signature by the County. Law enforcement services currently provided by the Palm Beach County Sheriff's Office (PBSO) at DJT satisfy the requirements of the Parent Agreement and Individual OTA. Acceptance of the Parent Agreement and Individual OTA will allow the County to recoup a portion of its costs for law enforcement services in the amount of $365,000 for the period commencing on September 1, 2026, and ending on August 31, 2027. The Parent Agreement includes non-standard liability language that differs from that adopted for use by the County under PPM #CW-F-049. The Risk Management Department and County Attorney's Office have reviewed the non-standard provisions and advised staff accordingly. The Parent Agreement provides that neither party will save or hold harmless the other party for the consequences of any act or omission on the part of its own agents or employees. Additionally, the Parent Agreement provides that neither party shall be liable to the other for consequential punitive, special and incidental damages, claims for lost profits or other indirect damages. Given the services are already being performed to qualify for participation in the TSA LEORP, staff is recommending approval. Reimbursement is awarded on a first–come, first-serve basis, subject to available funding. Additional funding may be unilaterally awarded by TSA through modifications to the Individual OTA. Countywide (SB)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

6. **Staff recommends motion to approve:** Amendment No. 3 to the Contract for Construction Manager (CM) at Risk Services (R2024-1554) (Contract) with The Whiting-Turner Contracting Company (WT), exercising the first one (1) year renewal option, extending the Contract term to November 18, 2027, for Campus Wide Facility Improvements at President Donald J. Trump International Airport (DJT) and updating various provisions to comply with applicable law and County policies. **SUMMARY**: The Contract with WT was approved by the Board of County Commissioners (BCC) on November 19, 2024, with an initial term of two (2) years with three (3) one (1) year renewal options. Task Orders in the amount of $207,847.60 were approved pursuant to delegated authority in accordance with PPM CW-F-050, providing pre-construction services for a new Revenue Control Building, General Aviation Federal Inspection Services Facility and Concourse C Roof Replacement. Amendment No. 1 established a Guaranteed Maximum Price (GMP) of $561,780 for the procurement of an emergency generator for the new Revenue Control Building due to long lead times for the delivery of the equipment, and Amendment No. 2 established a GMP for the construction of the new Revenue Control Building in the amount of 11,173,291. A detailed contract history is included in Attachment 1. Amendment No. 3 provides for the exercise of the first one (1) year renewal option for the continuation of CM at Risk Services under the Contract and updates various provisions to ensure compliance with applicable law and County policies. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. **Staff recommends motion to receive and file:** The Fiscal Year 2026-2027 Adopted Operating (Resolution 3-26), and Capital Budget (Resolution 4-26), for the Town of Jupiter Community Redevelopment Agency (TOJ CRA). **SUMMARY**: The TOJ CRA has submitted its Fiscal Year 2026-2027 Adopted Operating and Capital Budget as required by Florida Statute 163.387(6)(b). Countywide (DB).

2. **Staff recommends motion to receive and file:** The Fiscal Year 2026-2027 Adopted Millage Rate for the Town of Jupiter Community Redevelopment Agency (TOJ CRA). **SUMMARY**: The TOJ CRA has submitted its Fiscal Year 2026-2027 Adopted Millage Rate as required by Florida Statute 163.387(6)(b). Countywide (DB).

3. **Staff recommends motion to approve:** a negotiated settlement offer in the amount of $5,408 for the full satisfaction of a code compliance lien entered against Cidonise Legilus on January 16, 2019. **SUMMARY**: On August 15, 2018, a Code Compliance Special Magistrate (CCSM) issued an order in Case C-2018-03190036, giving Mrs. Legilus 90 days to bring her property located at 15692 82nd Street N, Loxahatchee into full code compliance. The property was cited for multiple inactive building permits which included excavation, a garage door, electrical repairs, and reroofing. Compliance with the CCSM's order was not timely achieved, and a fine of $50 per day was imposed. The CCSM executed an order imposing a code compliance lien on January 16, 2019. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of October 29, 2021. The total fine amount on August 31, 2026, the date on which settlement discussions began, amounted to $54,074.30. Mrs. Legilus has agreed to pay Palm Beach County $5,408 (10%) for the full settlement of the outstanding code compliance lien. This is a homestead property. District 6 (SF)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

4. **Staff recommends motion to approve:** a negotiated settlement offer in the amount of $8,349 for the full satisfaction of a code compliance lien entered against Daniel Negron as a result of Cases C-2006-05030048. **SUMMARY:** On January 3, 2007, a Code Compliance Special Magistrate (CCSM) issued an order giving Mr. Negron 30 days to apply for a permit for a concrete pond constructed without a permit (Part A) and 60 days to obtain the permit (Part B) for the pond constructed on the property located at 7851 S Military Trail, Lake Worth, 33463. Compliance with the CCSM's orders was not achieved in a timely manner, resulting in the imposition of $100 per day for the failure to timely apply for a permit and $100 per day for the failure to obtain the permit. The CCSM executed two (2) orders imposing code compliance liens for failure to comply Part A and Part B on March 5, 2007. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of April 8, 2008. The total fine amount on August 20, 2026, the date on which settlement discussions began, amounted to $83,496. Through his legal representative, Edwin M. Walker III, Esq., Mr. Negron has agreed to pay Palm Beach County $8,349 (10%) for the full settlement of the outstanding code compliance lien. This is a homestead property. District 2 (SF)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

5. **Staff recommends motion to approve:** a negotiated settlement offer in the amount of $32,444 for the full satisfaction of a code compliance lien entered against Cecilia Yusko in Case C-2018-11190018. **SUMMARY:** On June 5, 2019, a Code Compliance Special Magistrate (CCSM) issued an order in Case C-2018-11190018 (giving Ms. Yusko 30 days to remove openly stored trash/debris (Part A) and 90 days to obtain building permits for two (2) shed structures installed without building permits (Part B) on her property located at 89 Sleepy Hollow Drive, Compliance with the CCSM's order was not timely achieved, and a fine of $100 per day was imposed for Part A and Part B, respectively. The CCSM executed orders imposing a lien for Part A and Part B on September 18, 2019 and April 1, 2020, respectively. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of January 12, 2024. The total fine amount on August 4, 2026, the date on which settlement discussions began, amounted to $324,445.92. On January 14, 2024, AAHS of Florida Trust (AAHS), entered into a purchase and sale agreement with Ms. Yusko to prevent the property from being sold at a tax deed auction, and AAHS subsequently corrected the violations. AAHS has agreed to pay Palm Beach County $32,444 (10%) for the full settlement of the outstanding code compliance lien. Under the agreement between Ms. Yusko and AAHS, once the property is sold, they will split the sale proceeds. The property was Ms. Yusko's homestead property. District 3 (SF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. **Staff recommends motion to approve:** continuing contracts with the following two (2) firms to provide environmental assessment consulting services on an as-needed basis through November 9, 2031.

	Contractors	Status	SBE or Non-SBE
A)	Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc.	Local	Non-SBE
B)	UES Professional Solutions, LLC	Local	Non-SBE

SUMMARY: The purpose of these continuing contracts is to pre-select consultants to provide environmental assessment consulting services for various capital improvement/renovation/maintenance projects countywide. The projects to be assigned will have a construction value not to exceed $7,500,000 or study activity not to exceed $500,000. Consultant fees will be negotiated on an individual task basis for the identified projects. These contracts will be for five (5) years. This continuing contract was presented to the Goal Setting Committee (GSC) on February 4, 2026, and the GSC established the following Affirmative Procurement Initiatives (API): a Small Business Enterprise (SBE) evaluation preference for the selection of the consultants and a mandatory SBE subcontracting goal of 20%. Partner Assessment Corporation dba Partner Engineering and Sciences, Inc. committed to 25% SBE participation, and UES Professional Solutions, LLC committed to 20% SBE participation. The actual SBE participation will be identified on each consultant services authorization (CSA) and will be tracked cumulatively over all CSAs issued under the contract. There is no fiscal impact associated with this item. **(Capital Improvements Division)** Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

2. Staff recommends motion to approve:

A) Annual contracts with the following contractors for asphalt, pavers, & pathway construction services on an as-needed basis through May 15, 2028;

	Contractors	Status	SBE or Non- SBE
1.	Florida Blacktop, Inc.	Local	SBE
2.	Weekley Asphalt Paving, Inc.	Local	Non-SBE

B) An increase to the maximum dollar value of the asphalt, pavers, & pathway construction services (Contract) in the amount of $10,000,000 for services on an as-needed basis through May 15, 2028; and

C) Work Order No. 26-003 (Work Order) to the annual asphalt, pavers, & pathway construction services contract with Florida Blacktop, Inc. (Florida Blacktop) in the amount of $4,512,254.25 for the Okeeheelee Park – Road and Parking Lot Resurfacing (Project) for a period of 300 calendar days from notice to proceed.

SUMMARY: On May 16, 2023, the Board of County Commissioners (BCC) approved the annual asphalt, pavers, & pathway construction services contracts (R2023-0663 through R2023-0664). The work consists of asphalt, pavers and pathway construction services to County-owned properties on an as-needed basis. The contractors now join the list of five (5) prequalified contractors for a total of seven (7) prequalified contractors with a contract expiration date of May 15, 2028. The specific requirements of the work will be determined by individual work orders issued against this annual Contract. To date, the County has awarded $839,883.02 in work orders, and the current cumulative limit of the Contract is $3,000,000. Staff is requesting the cumulative limit of the Contract to be increased by $10,000,000, for a maximum cumulative limit of $13,000,000, to accommodate the Work Order and additional anticipated new projects required to be completed during the remaining term of the Contract. Work will be awarded as work orders on a lump-sum, competitively bid basis across all pre-qualified contractors. Contractors may qualify at any time and be added to this annual Contract before the term ends. **Continued next page.**

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

2. **SUMMARY (cont'd):** Projects less than $150,000 are bid among the pool of prequalified contractors. Projects $150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects $200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded, for projects $150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The Project consists of the removal, transport, and disposal of existing asphalt, grading, drainage, and installation of new asphalt pavement for select parking lots and roadways at Okeeheelee Park located at 7715 Forest Hill Boulevard in West Palm Beach. The Project also includes the removal, storage, and reinstallation of existing wheel stops, replacement of damaged wheel stops and raised pavement markers, repainting of curbs and pipe bollards, and replacement of designated existing PVC traffic delineators. The Work Order authorizes the construction services necessary to furnish all labor, equipment, devices, tools, materials, transportation, professional services, supervision, shop drawings, permitting and all miscellaneous requirements necessary to complete the Project. This Project was competitively advertised, and new contractors were invited to bid on the project by submitting pre-qualification documents prior to the submission of the bid response. Florida Blacktop will have 300 calendar days from notice to proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are $120 per day. The annual Contract was presented to the Goal Setting Committee (GSC) on January 4, 2023 and the GSC established the following Affirmative Procurement Initiative (API): a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. For this Work Order the proposed SBE Participation is 100%. The overall SBE participation across all annual asphalt, pavers, & pathway construction services contracts to date is 93.60%. Funding for this project is from the Park Improvement Fund. **(Capital Improvements Division)** District 2 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

3. **Staff recommends motion to approve:** annual contracts with the following contractors for asbestos and lead abatement services on an as-needed basis through November 9, 2031.

	Contractors	Status	SBE or Non-SBE
1.	Cross Environmental Services, Inc.	Non-Local	Non-SBE
2.	Decon Environmental & Engineering, Inc.	Non-Local	Non-SBE

SUMMARY: The purpose of these contracts is to pre-qualify contractors to provide asbestos and lead abatement services on an as-needed basis. The work includes, but is not limited to, all materials, labor, supervision, supplies, fees, expertise, and services necessary to perform asbestos and lead abatement associated with the refurbishment, renewal, and renovation of public buildings. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of $1,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual asbestos and lead abatement services contract before the term ends. Projects less than $150,000 are bid among the pool of prequalified contractors. Projects $150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of prequalified contractors while projects $200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded, for projects $150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Bidders without an annual low voltage contract responding to the specific project advertisement shall submit a qualification application at least ten (10) calendar days before the bid due date. The annual asbestos and lead abatement services contract was presented to the Goal Setting Committee (GSC) on June 17, 2026, and the GSC established the following Affirmative Procurement Initiative (API): a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. SBE will be tracked cumulatively for all work orders issued. There is no fiscal impact associated with this item. **(Capital Improvements Division)** Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

4. **Staff recommends motion to approve:** annual contracts with the following contractors for roofing services on an as-needed basis through November 17, 2030.

	Contractors	Status	SBE or Non- SBE
1.	Crown Roofing & Waterproofing LLC	Non-Local	Non-SBE
2.	Crowther Roofing and Sheet Metal of Florida, Inc.	Local	Non-SBE

SUMMARY: On November 18, 2025, the Board of County Commissioners (BCC) approved the annual roofing services contracts (R2025-1661 through R2025-1663). The work consists of repair and replacement of existing roofing for County owned and leased buildings on an as-needed basis. The contractors now join the list of 14 prequalified contractors for a total of 16 prequalified contractors with a contract expiration date of November 17, 2030. The specific requirements of the work will be determined by individual work orders issued against this annual roofing services contract. These contracts have a maximum cumulative value of $10,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual roofing services contract before the term ends. Projects less than $150,000 are bid among the pool of prequalified contractors. Projects $150,000 or greater, are advertised on the vendor self-service (VSS) website and are bid among the pool of prequalified contractors while projects $200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded, for projects $150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The annual roofing services contract was presented to the Goal Setting Committee (GSC) on July 2, 2025, and the GSC established the following Affirmative Procurement Initiative (API): a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. To date, the overall SBE participation achieved on the annual roofing services contract is 10.06%. There is no fiscal impact associated with this item. **(Capital Improvements Division)** Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

5. **Staff recommends motion to approve:** Annual contracts with the following contractors for minor construction services on an as-needed basis through January 13, 2030.

Contractors	Status	SBE or Non-SBE
1. Close Construction Services, LLC	Non-Local	Non-SBE
2. Prestige Construction & Development, LLC	Local	SBE
3. Symbiont Service Corporation	Non-Local	Non-SBE

SUMMARY: On January 14, 2025, the Board of County Commissioners (BCC) approved the annual minor construction services contracts (R2025-0081 through R2025-0083). The work consists of minor construction services associated with repairs, improvements, and renovations to County-owned properties on an as-needed basis. The contractors now join the list of 35 prequalified contractors for a total of 38 prequalified contractors with a contract expiration date of January 13, 2030. The specific requirements of the work will be determined by individual work orders issued against this annual minor construction services contract. These contracts have a maximum cumulative value of $25,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual minor construction services contract before the term ends. Projects less than $150,000 are bid among the pool of prequalified contractors. Projects $150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of prequalified contractors while projects $200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded, for projects $150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The annual minor construction services contract was presented to the Goal Setting Committee (GSC) on October 2, 2024 and the GSC established the following Affirmative Procurement Initiatives (APIs): a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid on single trade projects or a minimum mandatory 25% SBE subcontracting goal for multi-trade projects. To date, the overall SBE participation achieved on the annual minor construction services contract is 51.96%. There is no fiscal impact associated with this item. **(Capital Improvements Division)** Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

6. Staff recommends motion to approve:

A) a Construction Manager (CM) at Risk Services contract with Kaufman Lynn Construction, Inc. (Kaufman) for the Aqua Crest Pool Complex Renovations (Project); and

B) Task Order No. 1 with Kaufman for preconstruction services in the amount of $85,000 for the Project.

SUMMARY: On August 20, 2024, the Board of County Commissioners (BCC) approved a Consultant Services Authorization (R2024-0945) with the Ohlson Lavoie Corporation (Consultant) to provide professional design services to develop all design and engineering documents required for the Project. The Project is located at 2503 Seacrest Boulevard in Delray Beach and consists of the renewal, replacement, and reconfiguration of the existing aquatic and administrative facilities to better serve the needs of the County's Parks and Recreation Department. The Project includes construction of approximately 8,000 square feet of new and reconfigured administrative space, a competition pool, diving board and well, lifeguard office, multi-purpose rooms, locker rooms, restrooms, new service yard, and pool pumps with pool heaters. The Project further includes reconfiguration and improvements of the existing site, including surface parking, perimeter fencing, grass for outdoor activities, and general property improvements. The overall Project is intended to renew and modernize the existing facility first opened to the public in 1980, improve the functionality and efficiency of the site and provide updated indoor and outdoor amenities to support the aquatics and recreational programs. Kaufman is to provide CM at Risk services consisting of pre-construction services for the development of the Project. Task Order No. 1 authorizes pre-construction services for the Project. Preconstruction services include, but are not limited to, design reviews, value analysis, scheduling services and cost estimates, prequalification of trade contractors, competitive public bidding of trade contracts, and the development of the GMP. Once construction is authorized by the BCC, Kaufman will publicly bid the construction subcontracts to include a Small Business Enterprise (SBE) goal as established by the Goal Setting Committee (GSC). The construction of the facility will be authorized through a GMP amendment to the contract, which will be presented to the BCC once complete. The preliminary construction cost of the Project is estimated at $22,500,000. **Continued next page.**

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

6. SUMMARY (cont'd.) : This CM at Risk Services Contract was presented to the GSC on September 11, 2025, and the GSC established the following Affirmative Procurement Initiative (API): a SBE evaluation preference for mentoring an SBE. Kaufman partnered with M.C.O. Construction and Services, Inc., an SBE firm, for services in an amount not less than 20% of its preconstruction and construction phase fees. The CM is on notice that all GMP amendments for construction services issued pursuant to this contract will be subject to the requirements of the Small Business Development (SBD) Ordinance, including requesting that an API be set prior to bidding the subcontracts. Kaufman is a local business. **Funding for this Project is from the Infrastructure Sales Tax Fund. (Capital Improvements Division)** District 7 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

7. **Staff recommends motion to approve:** annual contracts with the following contractors for low voltage services on an as-needed basis through August 31, 2031.

Contractors	Status	SBE or Non-SBE
1. AVI Systems, Inc. d/b/a Forte US	Non-Local	Non-SBE
2. Bryant Integrated Technologies, Inc.	Non-Local	Non-SBE
3. Unitec Inc.	Non-Local	Non-SBE

SUMMARY: On September 1, 2026, the Board of County Commissioners (BCC) approved the annual low voltage services contracts (R2026-0987 through R2026-0991). The work includes, but is not limited to, new installations, replacements, and/or repair of low voltage equipment throughout the County on an as-needed basis. The contractors now join the list of five (5) prequalified contractors for a total of eight (8) prequalified contractors with a contract expiration date of August 31, 2031. The specific requirements of the work shall be determined by individual work orders issued against this annual low voltage contract. These contracts have a maximum cumulative value of $5,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual low voltage services contract before the term ends. Projects less than $150,000 are bid among the pool of prequalified contractors. Projects $150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects $200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded, for projects $150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Bidders without an annual low voltage contract responding to the specific project advertisement shall submit a qualification application at least ten (10) calendar days before the bid due date. Currently, five (5) contractors are prequalified. The annual low voltage services contract was presented to the Goal Setting Committee (GSC) on February 4, 2026, and the GSC established the following Affirmative Procurement Initiative (API): a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. SBE will be tracked cumulatively for all work orders issued. There is no fiscal impact associated with this item. **(Capital Improvements Division)** Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

1. Staff recommends motion to approve:

A) a Budget Transfer in the amount of $400,000 in the Housing and Economic Sustainability Fund to set up transfers to allocate funds for completion of the Canal Point Water Main improvements (Project) located within Canal Point; and

B) a Budget Amendment in the amount of $400,000 in the Water Utilities Department Improvement Fund to recognize the transfer from the Housing and Economic Sustainability Fund and to appropriate those funds to the project.

SUMMARY: On July 7, 2026, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds under Fiscal Year 2026-2027 for capital improvement projects to include $400,000 to complete the Canal Point Water Main improvements by 12/31/2027 located along US-441 in Canal Point. A Memorandum of Understanding (MOU) between Palm Beach County Water Utilities Department (WUD) and the Department of Housing and Economic Development (HED) was executed and effective as of October 1, 2026, to complete the Project deliverables. An interdepartmental budget transfer will be established to reimburse WUD for eligible project costs. The budget transfer and amendment are necessary to appropriate the required funds. **These are CDBG funds and require no local match**. District 6 (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

2. **Staff recommends motion to approve:** an Ad Valorem Economic Development Agreement with the Palm Beach County Film and Television Commission, Inc. (F&TV Commission) in the amount of $100,000 retroactive and in effect from October 1, 2026, to September 30, 2027. **SUMMARY:** This Agreement with the F&TV Commission will fund operational and educational expenses for the Film & TV Tech Prep Program (Program), which is entering its 30th year of operation. The Program was created by Palm Beach County in 1996 as a result of the Board of County Commissioners' (BCC) endorsement at the 1993 Economic Summit to expand the film and television industry. The objectives of the Program are to: prepare high school students for a career pathway; create a future workforce in the film and television industry; and provide educational, financial, and logistical resources for high school and college students and teachers through the F&TV Commission. The Program continues to support the development of the film and television industry in Palm Beach County through an enhanced strategic plan drafted by educators and industry professionals. This funding will support the planning, coordination, and execution of the 2027 Student Showcase of Films (SSOF), the largest film competition and awards ceremony for high school and college student filmmakers in the State of Florida. The SSOF honors Florida high school and college student filmmakers and celebrates the artistic successes they have achieved in this field. F&TV Commission received $100,000 in Ad Valorem funds during Fiscal Year (FY) 2025-2026. Upon execution of the Agreement the County agrees to provide an initial payment to the F&TV Commission of $50,000 to be used as cash flow. The chart below outlines the key deliverables for the F&TV Commission during FY 2025-2026, how the F&TV Commission performed as of September 30th, 2026, and the goals for the F&TV commission in FY 2026-2027. **These are County Ad Valorem funds.** Countywide (DB)

Key Deliverable	FY 2025-2026 Goal	FY 2025-2026 Actual	FY 2026-2027 Goal
Produce Student Showcase of Films Competition and Awards Ceremony	1	1	1
Award no less than $15,000 in awards and scholarships	$15,000	$30,000	$15,000
Produce a 30-minute TV show for the Palm Beach International Film Festival in partnership with Channel 20	1	1	1

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

3. **Staff recommends motion to receive and file:** a Community Development Block Grant (CDBG) Economic Development Agreement with the Center for Technology, Enterprise and Development, Inc. (TED Center) for $250,000, retroactive and in effect from October 1, 2026, to September 30, 2027 to provide economic development services under the Fiscal Year (FY) 2026-2027 Action Plan for the CDBG Program. **SUMMARY:** The Agreement with TED Center provides $250,000 in CDBG funds for FY 2026-2027, as approved by the Board of County Commissioners (BCC) on July 7, 2026 (Agenda Item 6F-4) as part of the Action Plan for FY 2026-2027, to assist with operational expenses for the development and expansion of small businesses and microenterprises (defined as "commercial enterprises" that have five (5) or fewer employees). The TED Center will create a minimum of 17 permanent full-time equivalent jobs countywide, with a minimum of four (4) of the newly created jobs being held by persons residing in the Glades area. Additionally, at least fifty-one percent (51%) of the jobs must be held by, or made available to, low- and moderate-income persons residing within the Palm Beach County CDBG jurisdiction during the term of the Agreement. TED Center will also provide business assistance to 62 unduplicated microenterprises or entrepreneurs and conduct 45 training workshops, with three (3) conducted in person within the Glades area. Seabron A. Smith, an employee of TED Center, serves on the Small Business Development Advisory Committee. This Committee provides no regulatory oversight, management, or policy-setting recommendations regarding the agency's contracts. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Sect. 2-443, of the Palm Beach County Code of Ethics. Pursuant to delegated authority approved by the BCC on July 7, 2026 (Agenda Item No. 6F-4, Resolution No. R2026-0845), the County Administrator or designee is authorized to execute agreements, amendments, certifications, funding agreements, and other documents necessary to implement the Action Plan, CDBG, HOME Investments Partnership, and Emergency Solutions Grant programs. Accordingly, the Agreement was executed by the Deputy County Administrator under that delegated authority. This receive-and-file agenda item is presented in accordance with County PPM CW-O-051. **These are Federal CDBG funds that do not require a local match.** Countywide (DB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

4. **Staff recommends motion to approve:** A Community Development Block Grant (CDBG)-Ad Valorem Economic Development Agreement (Agreement) with the Palm Beach County Black Business Investment Corporation dba InclusiFi (InclusiFi) for $100,000 in CDBG Program funds and $50,000 in County Ad Valorem funds, to provide economic development services, under the Fiscal Year (FY) 2026-2027, retroactively from October 1, 2026 through to September 30, 2027. **SUMMARY:** This Agreement will fund a total of $150,000 towards a portion of InclusiFi's operational expenses for providing consulting and financial assistance to existing and start-up small businesses and entrepreneurs in Palm Beach County. InclusiFi is required to obtain eight (8) business loan approvals from financial institutions totaling at least $750,000 while serving 150 unduplicated clients seeking business loans, bonding, equity investments, financial training and/or other business services. The businesses assisted by InclusiFi shall create 15 permanent full-time equivalent jobs. InclusiFi shall provide other support services including providing information resources to businesses seeking to become a Palm Beach County registered vendor, and, when applicable, Small Business Enterprise certification. **These are Federal CDBG funds and County Ad Valorem funds which do not require a local match.** Countywide (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

5. **Staff recommends motion to receive and file:** A Community Development Block Grant (CDBG) Economic Development Agreement (Agreement) with The 1909 Foundation, Inc. (Subrecipient) for $125,000 in CDBG Program funds to provide economic development services, under Fiscal Year (FY) 2026-2027 effective as of October 1, 2026 to September 30, 2027. **SUMMARY:** The Agreement with the Subrecipient provides $125,000 in CDBG funds, to assist with operational expenses for the development and expansion of small businesses and microenterprises (defined as "commercial enterprises" that have five (5) or fewer employees). The Subrecipient serves a diverse segment of businesses to provide education, training programs, mentorship and a 24-hour workspace to support creation and retention of businesses throughout Palm Beach County (County). The Subrecipient will create eight (8) permanent full-time equivalent new jobs within the grant period, will provide both assistance and mentorship to 31 unduplicated microenterprises, other businesses and/or entrepreneurs, and will conduct 12 training/workshops for microenterprises, other businesses and/or entrepreneurs. The training/workshops must be available County-wide and publicized in local publications. Additionally, at least fifty-one percent (51%) of the jobs must be held by, or made available to, low- and moderate-income persons residing within the County CDBG jurisdiction during the term of the Agreement. Pursuant to delegated authority approved by the BCC on July 14, 2020, Agenda Item # 6D-1, (R2020-0926), the County Administrator or designee is authorized to execute agreements, amendments, certifications, funding agreements, and other documents necessary to implement the Action Plan, CDBG, HOME Investments Partnership, and Emergency Solutions Grant programs. Accordingly, the Agreement was executed by the Deputy County Administrator under that delegated authority. This receive and file agenda item is presented in accordance with County PPM CW-O-051. **These are Federal CDBG funds that do not require a local match.** Countywide (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT (cont'd.)

6. **Staff recommends motion to receive and file:** Five (5) Community Development Block Grant (CDBG) Capital Improvement Agreements and one (1) Amendment to Agreement R2025-0815 funded under Fiscal Year (FY) 2026-2027 CDBG Program, in the amount of $1,277,551, for the period October 1, 2026 to December 31, 2027:

A) City of Greenacres in the amount of $205,398 to implement Phase Five (5) of construction of the original section sewer gravity lines and services to homes still on septic systems located within the vicinity bounded on the north by 10th Avenue North, to the south by Lake Worth Road, to the east by Haverhill Road and the west by the Lake Worth Drainage District E-3 Canal system (LWDD E-3 Canal);

B) Town of Lake Park in the amount of $37,209 to utilize the CDBG FY 2026-2027 funding allocation via Amendment 002 to Agreement (R2025-0815), towards completion of the ongoing activities to include a 2000 square foot splash pad play area and festival space with a variety of water elements, to significantly enhance the amenities within the Kelsey Park, located at 601 US Highway 1, within the Town of Lake Park;

C) City of Lake Worth Beach in the amount of $316,643 to undertake rehabilitation of the Compass Community Center located at 201 N. Dixie Highway within the City of Lake Worth Beach and replace building systems that have reached their end of useful life, to include elevators, HVAC and fire equipment, improve Americans with Disability Act (ADA) compliance throughout the complex and new fencing;

D) Town of Lantana in the amount of $379,210 as recipient of the FY 2026-2027 Special Area of Hope grant and combined FY 2026-2027 formula allocation, to construct an ADA-compliant walkway system at the new dog park area to replace the existing mulch trail and increase accessibility to other areas within Maddock Park, located at 1200 W. Drew Street, within the Town of Lantana;

E) Village of Palm Springs in the amount of $142,079 for the improvements at the Royal Palm Park, to include but not limited to new pavilion, tables, playground, ADA-compliant walkways, fencing, landscaping and monument sign, at the park located at 3700 Davis Road, within the Village of Palm Springs; and

F) City of Riviera Beach, in the amount of $197,012 for infrastructure improvements along the West 35th Street Loop, north of West 34th Street between Avenue H East and Avenue F within the City of Riviera Beach. This project will include, but not limited to, sanitary sewer rehabilitation, water main lines, drainage, roadway resurfacing, concrete sidewalk replacement, and ADA-compliant ramps, striping and signage. **Continued next page.**

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

6. **SUMMARY (cont'd.):** The FY 2026-2027 Action Plan includes the allocation of $1,301,787 in CDBG funding for Local Entitlement Municipalities. A portion of this CDBG allocation in the amount of $1,277,551, will be utilized by six (6) municipalities to undertake capital improvement projects. The five (5) Agreements have been executed on behalf of the Board of County Commissioners (BCC) by the Deputy County Administrator of the Department of Housing and Economic Development in accordance with Agenda Item 6F-4 (R2026-0845) as approved by the BCC on July 7, 2026, and Amendment 002 has been executed in accordance with Agenda Item 6E-1 (R2024-0828) approved by the BCC on July 2, 2024 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Action Plan, CDBG, HOME Investments Partnership, and Emergency Solutions Grant activities. The County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** Districts 2, 3, and 7 (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

7. **Staff recommends motion to receive and file:** Seven (7) Community Development Block Grant (CDBG) Public Services Agreements (Agreements) to provide public services under the Fiscal Year (FY) 2026-2027 CDBG Program, in the amount of $245,000, retroactively for the period October 1, 2026, through September 30, 2027:

A) Vita Nova, Inc., in the amount of $45,000 for supportive housing and life skills training for youth who have aged out of foster care.

B) Children's Case Management Organization, Inc., in the amount of $35,000 for Case management and supportive services for families raising abused, abandoned, or neglected children.

C) Aid to Victims of Domestic Abuse, Inc., in the amount of $35,000 for transitional housing and supportive services for survivors of domestic violence and their children.

D) Florence Fuller Child Development Centers, Inc., in the amount of $25,000 for subsidized preschool education and supportive services for children from low-income families.

E) Adopt-A-Family of the Palm Beaches, Inc., in the amount of $35,000 for permanent supportive housing and supportive services for homeless families with minor children.

F) The Lord's Place, Inc., in the amount of $20,000 for permanent supportive housing and supportive services for homeless men aged 50 and older.

G) Legal Aid Society of Palm Beach County, Inc., in the amount of $50,000 for fair housing legal representation and community education services.

SUMMARY: On July 7, 2026, the Board of County Commissioners (BCC) approved the Palm Beach County Action Plan for FY 2026-2027 (R2026-0845), which included $245,000 in CDBG funds allocated to these non-profit agencies to provide various public services. The seven (7) Agreements have been executed on behalf of the BCC by the Deputy County Administrator of the Department of Housing and Economic Development (HED) in accordance with Agenda Item # 6F-4 (R2026-0845) as approved by the BCC on July 7, 2026 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Action Plan, CDBG, HOME and Emergency Solutions Grant activities. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which require no local match.** Countywide (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

8. **Staff recommends motion to receive and file:** Two (2) Community Development Block Grant (CDBG) Code Enforcement Agreements to provide code enforcement services within the designated Code Enforcement Area of each municipality, under the Fiscal Year (FY) 2026-2027 CDBG Program, in the amount of $163,698, retroactively for the period of October 1, 2026 to September 30, 2027:

A) **City of Belle Glade** in the amount of $129,536 towards the salary, benefits, one (1) full-time Code Enforcement Manager and two (2) Code Enforcement Officers to undertake the program activities within the CDBG eligible Code Enforcement Area bound by Florida State Road 80 to the north, South Main Street to the south; Duda Road to the east and Florida State Road 715 on the west; and

B) **City of South Bay** in the amount of $34,162 towards the salary and benefits of one (1) full-time Code Compliance Officer to perform code enforcement activities that include eliminating slums and blight within the CDBG Code Enforcement Area bound on the north by Lake Okeechobee and US Highway 27; G2 Canal on the south, SE 4th Avenue on the east and Unincorporated Palm Beach County on the west.

SUMMARY: The two (2) CDBG Agreements have been executed on behalf of the Board of County Commissioners (BCC) by the Deputy County Administrator of the department of Housing and Economic Development in accordance with Agenda Item 6F-4 (R2026-0845) as approved by the BCC on July 7, 2026 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Action Plan, CDBG, HOME Investments Partnership and Emergency Solutions Grant activities. Countywide PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** District 6 (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

9. **Staff recommends motion to approve:** an Ad Valorem Economic Development Agreement with the Florida Atlantic Research and Development Authority (FARDA) in the amount of $275,000, retroactive and in effect from October 1, 2026, to September 30, 2027. **SUMMARY:** This Agreement requires FARDA to promote the Research Park at Florida Atlantic University (FAU) and Global Ventures. FARDA was formed in 1985 by Broward and Palm Beach Counties as a special district whose public purpose includes the development, operation, management and financing of research and development parks in affiliation with one (1) or more institutions of higher education. FARDA will create 15 full-time equivalent (FTE) jobs in Research Park at FAU companies, create at least 15 internships through Research Park at FAU and Global Venture companies, engage a minimum of 25 companies in discussions about locating within the Research Park at FAU (to include Global Ventures) and represent Global Ventures and Research Park at FAU in at least two (2) international trade shows either virtually or in person, to promote the Research Park at FAU and Global Ventures. FARDA successfully met the deliverables for Fiscal Year (FY) 2025/2026. The Agreement Deliverables for FY 2026/2027 are consistent with the previous FY 2025/2026. FARDA received $275,000 in Ad Valorem funds during FY 2025/2026. **These are County Ad Valorem funds.** Countywide (DB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

10. **Staff recommends motion to approve:**

A) a Budget Transfer of $13,689 in the Housing and Economic Development Fund; and

B) a Budget Amendment of $13,689 in the General Fund to recognize the transfer.

SUMMARY: On July 8, 2025 (Agenda Item 6G-1), the Board of County Commissioners (BCC) adopted Resolution Number R2025-1005 approving the Fiscal Year (FY) 2025-2026 Action Plan. The Action Plan is Palm Beach County's application to the United States Department of Housing and Urban Development (HUD) for funding under the Federal Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs. Included in the Action Plan was an allocation in CDBG funds of $743,583 to fund County Homeless Services operations. This Budget Transfer and Amendment is necessary to align the budget with funding allocation. **CDBG funds require no local match.** Countywide (TJC)

11. **Staff recommends motion to approve:**

A) a Budget Transfer in the amount of $1,000,000 in the Housing and Economic Development Fund to set up transfers to allocate funds for completion of the redevelopment of the Lake Worth West Community Center (Project) located within Lake Worth Beach; and

B) a Budget Amendment in the amount of $1,000,000 in the Facilities, Development & Operations Improvement Fund to recognize the transfer from the Housing and Economic Development Fund and to appropriate those funds to the project.

SUMMARY: On July 7, 2026, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds under Fiscal Year 2026-2027 for capital improvement projects to include $1,000,000 to complete improvements at the Lake Worth West Community Center, located at 4730 Maine Street, Lake Worth Beach, FL 33461. A Memorandum of Understanding (MOU) with Palm Beach County Department of Facilities Development and Operations (FDO) and the department of Housing and Economic Development (HED) was executed on October 1, 2024. Amendment 001 to the MOU allocates an additional $1,000,000 in CDBG funds to complete the Project deliverables. An interdepartmental budget transfer will be established to reimburse FDO for eligible project costs. The Budget Transfer and Amendment are necessary to appropriate the required funds. **These are CDBG funds and require no local match**. District 3 (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

12. **Staff recommends motion to approve:**

A) a Budget Transfer in the amount of $568,093 in the Housing and Economic Sustainability Fund to set up transfers to allocate funds for completion of the Phase III amenities at the Orange Bowl Facility (Project) located within the Glades Pioneer Park; and

B) a Budget Amendment in the amount of $568,093 in the Parks & Recreation Improvement Fund to recognize the transfer from the Housing and Economic Sustainability Fund and to appropriate those funds to the project.

SUMMARY: On July 7, 2026, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds under Fiscal Year 2026-2027 for capital improvement projects to include $568,093 to complete enhancements at the Orange Bowl Facility, located within Glades Pioneer Park, at 866 S.R. 715, Belle Glade, FL 33430. A Memorandum of Understanding (MOU) between the Palm Beach County Departments of Parks and Recreation (Parks), Facilities Development and Operations (FDO) and Housing and Economic Development (HED) was executed on October 1, 2023. Amendment 002 to the MOU was executed on October 1, 2026, to allocate the additional $568,093 in CDBG funds to complete the Project deliverables. An interdepartmental budget transfer will be established to reimburse Parks and FDO for eligible project costs. The budget transfer and amendment are necessary to appropriate the required funds. **These are CDBG funds and require no local match**. District 6 (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

13. **Staff recommends motion to receive and file:** a Community Project Funding (CPF) Loan Agreement (Agreement) with Davis Commons, LLC. **SUMMARY:** This Agreement with Davis Commons, LLC provides $2,250,000 in CPF funding for the construction of a 20-unit for-sale townhome development located at 4462-4493 Davis Road in unincorporated Lake Worth Beach. Palm Beach County donated one (1) acre of the two (2) acre parcel to the Community Land Trust. In addition to the CPF funding, on September 13, 2022, the Board of County Commissioners (BCC) approved an award of $2,000,000 in State Housing Initiatives Partnership (SHIP) funds for the Davis Commons project. All units are County-Assisted and will be sold to eligible homebuyers with incomes at or below 120% of the Area Median Income (AMI) (currently $154,200 for a four [4]-person household). The units will be deed-restricted through the community land trust model to ensure long-term affordability in perpetuity. The total development cost is $10.99 million. The Agreement has been executed on behalf of the BCC in accordance with Agenda Item # 6D-5 (R2025-0356), as approved by the BCC on March 11, 2025, which delegated authority to the County Administrator or designee to execute agreements, amendments thereto, and all other related documents necessary for project implementation. The loan documents were executed and placed in escrow pending completion of the transaction. Due to external circumstances affecting the timing of the transaction's finalization, the documents were presented to the Board for receipt and filing outside the 90-day timeframe required by the PPM. In accordance with County PPM CW-O-051, all contracts, agreements, and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CPF Program grant funds which do not require a local match.** District 3 (TJC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC DEVELOPMENT

14. **Staff recommends motion to receive and file:** Amendment 003 (Amendment) to CDBG Capital Improvement Agreement R2024-1573 (Agreement) with the City of Riviera Beach (City), for the Lindsey Davis Senior Community Center (Project) to provide additional funding under Fiscal Years (FY) 2020-2021 and 2022-2023 Community Development Block Grant (CDBG) Program, in the amount of $218,000 from the terminated Agreement R2023-0792 Brooks Center Playground. **SUMMARY**: The Agreement R2024-1573 provided $203,515 in funding for renovations at the Lindsey Davis Senior Community Center, located at 1550 W. 28th Street within the City. Amendment 001 (R2025-0803) to the Agreement as executed on April 15, 2025, provided additional funds in the amount of $442,177, for a total allocation of $645,692, and Amendment 002 (R2025-1689) provided additional funds in the amount of $251,281 increasing the CDBG fund amount to $896,973. Amendment 003 was executed on August 20, 2026 and is necessary to grant the City's request to re-allocate unused $218,000 in CDBG funds from the terminated Agreement R2023-0792 on July 27, 2026, funded under FY 2020-2021 ($26,968) and FY 2022-2023 ($191,032), and applied towards the Lindsey Davis Project renovations and completion. The Department of Housing and Economic Development (HED) has amended its FY 2020-2021 and FY 2022-2023 Action Plans to re-allocate the CDBG funds to Agreement R2024-1573. The additional funds under Amendment 003 shall increase the total funds provided to a total of $1,114,973 towards completing the comprehensive interior and exterior Project scope. The performance timeline to request $660,177, that includes the additional $218,000 from the County, has been extended from June 30, 2026 to September 30, 2026. The timeline to complete construction has been extended from April 30, 2026 to December 31, 2027 and the City's request for 100% of the total $1,114,973 in CDBG funds from the County, has been revised from December 31, 2028 to June 30, 2028. The revised performance timelines will allow the City and County to meet expenditure obligations and HUD requirements. Amendment 003 has been executed on behalf of the Palm Beach County (County) Board of County Commissioners (BCC) by the Deputy County Administrator of HED, in accordance with R2020-0926; dated July 14, 2020 and R2022-0746; dated July 12, 2022 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Palm Beach County Action Plans for FY 2020-2021 and FY 2022-2023, CDBG, HOME Investment Partnership, and Emergency Solutions Grant activities. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** District 7 (TJC)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. Staff recommends motion to approve:

A) Contract for the South County Reclaimed Water Transmission Pipeline Phase 2 and Lyons Road Force Main Between Yamato Road and L-38 (Project) with Amici Engineering Contractors, LLC (Contractor) in the amount of $18,794,374;

B) Consultant Services Authorization (CSA) No. 2 to the South County Reclaimed Water Transmission Pipeline-Phase 2 (Contract) with Chen Moore and Associates, Inc. (CMA) for Engineering Services During Construction of the Project for a not to exceed amount of $1,051,500.79; and

C) Consultant Services Authorization (CSA) No. 16 to the General Utility, Architectural and Value Engineering Services General (Annual Contract) with CMA for Engineering Services During Construction of the Project for a not to exceed amount of 393,970.30.

SUMMARY: On May 20, 2026, the Palm Beach County Water Utilities Department (PBCWUD) received fourteen (14) bids for the Project. The Project includes all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary for construction of approximately three (3) miles of 24-inch reclaimed water main to connect existing phases 1A and 1B (PBCWUD Project 23-053); and construction of approximately two (2) miles of 24-inch new force main from Yamato Road to L-38 Canal along Lyons Road (PBCWUD Project 24-028). The Contractor was the lowest responsive and responsible bidder in the amount of $18,794,374. This Contract was presented to the Goal Setting Committee (GSC) on March 4, 2026, and the GSC established the following Affirmative Procurement Initiative (API): 15% Small Business Enterprise (SBE) subcontracting goal. The Contractor committed to 16.32% SBE participation for the life of the Contract. Contractor is a Miami-Dade County based company. On April 2, 2024, the Board of County Commissioners (BCC) approved the PBCWUD Contract (R2024-0352) with CMA to provide consulting/professional engineering services including pipeline design and construction coordination/inspection. CSA No. 2 provides for CMA to engineering services during construction of the reclaimed water main portion of the Project. This Contract was presented to the Goal Setting Committee (GSC) on November 2, 2022, and the GSC established the following Affirmative Procurement Initiative (API): 25% Small Business Enterprise (SBE) subcontracting goal. CMA committed 43% SBE participation for the life of the Contract. For this CSA No. 2, the proposed SBE participation is 73.02 %. **Continued next page.**

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. **SUMMARY (cont'd.) :** To date, the overall SBE participation achieved on this Contract is 42.49%. On December 5, 2023, the BCC approved the PBCWUD General Contract (R2023-1786) with CMA to provide general utility, architectural and value engineering services. Under CSA No. 16, CMA will provide engineering services during construction of the force main portion of the Project. This Contract was presented to the GSC on April 5, 2023, and the GSC established the following API: 20% SBE subcontracting goal. CMA committed 31% SBE participation for the life of the contract. For this CSA No. 16, the proposed SBE participation is 37.64%, To date, the overall SBE participation achieved on this Contract is 23.64%. The Consultant is headquartered in West Palm Beach, Florida where the majority of the work under the Contract will be undertaken. The Project is included in the PBCWUD FY27 Budget. (Project Nos. 23-053 and 24-028). District 5 (MWJ)

2. **Staff recommends motion to approve:** Two (2) Standard Potable Water and Wastewater Development Agreements for the month of August 2026.

   A) Standard Potable Water and Wastewater Development Agreement with VILLAGE OF VALOR, LTD, SDA #02-01185-000 (District 3), Recorded in OR BK 36756 PG 283-291. This Agreement authorizes the Property Owner located along the north side of 2nd Avenue, just east of Engle Road, 39.82 Equivalent Residential Connects (ERCs) for both water and wastewater for five (5) years.

   B) Standard Potable Water and Wastewater Development Agreement with LAKE WORTH ASSOCIATES I, LLLP, SDA #05-11151-000 (District 2), Recorded in OR BK 36756 PG 136-145. This Agreement authorizes the Property Owner located along west side of Jog Road, west of Hypoluxo Road, 533.20 Equivalent Residential Connects (ERCs) of potable water and 517.00 ERCs of wastewater for five (5) years.

   SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/ agreements/grants/procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Palm Beach County Water Utilities Department (PBCWUD) in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. Districts 2 &3 (MWJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to approve:

A) **approve** a Contract for Consulting/Professional Services (Contract) with the Florida Fish and Wildlife Conservation Commission (FWC), to provide fisheries monitoring in the Lake Worth Lagoon (LWL) for an amount not to exceed $283,853, commencing upon execution and expiring on September 30, 2030; and

B) **delegate authority** to the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract.

SUMMARY: The Contract authorizes FWC to provide continued fisheries monitoring in the LWL and compares fisheries presence, utilization and recruitment between LWL restoration projects (Snook Islands, Grassy Flats, Tarpon Cove and Bonefish Cove) and natural seagrass habitats in the northern Lagoon. The new Contract provides for three (3) years of monitoring for both natural communities and restoration sites beginning January 1, 2027. Monitoring under the current contract (R2023-1793) ends on December 30, 2026, with the final report due on June 15, 2027, and an expiration of September 30, 2027. The new Contract will begin prior to expiration of the current contract in order to ensure there is no gap in monitoring. The Contract is funded by Manatee Protection Fund and Florida Department of Environmental Protection (FDEP) Lake Worth Lagoon Ecosystem Fund. Districts 1, 2, 7 (FXM)

2. Staff recommends motion to approve: Amendment No. 1 to Agreement with the Andrew "Red" Harris Foundation, Inc. (ARHF) to extend the termination date of the Agreement from December 31, 2026 to December 31, 2028. **SUMMARY:** On December 5, 2023, the Board of County Commissioners (BCC) approved an Agreement (R2023-1789) with the ARHF for the donation of artificial reef material to Palm Beach County (PBC) in exchange for PBC agreeing to place the material within permitted artificial reef sites offshore of northern PBC, beginning January 1, 2024 and ending December 31, 2026. Delegated authority to the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Agreement was also approved at that time. Amendment No. 1 is a two (2) year extension of the termination to December 31, 2028. In accordance with PBC PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating department as a receive and file agenda item. **There is no cost to the County associated with this item.** District 1 (FXM)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

3. **Staff recommends motion to approve:** the Annual Certified Budget for Arthropod Control (Form 13617) with the Florida Department of Agriculture and Consumer Services (FDACS) for Mosquito Control activities performed during the Fiscal Year (FY) period beginning October 1, 2026 through September 30, 2027. **SUMMARY:** As part of the FDACS routine agency review of Florida mosquito control programs participating in the "State Approved" mosquito control program, FDACS requests financial information from the mosquito control programs participating to determine what, if any, grant funding is allocated to each mosquito control program. As the total State grant is a finite amount, and is divided amongst the programs based on the tier they fall under, as determined by FDACS Form 13617, it is necessary that the County provide this financial report in order to maintain its participation in the "State Approved" mosquito control program. Since the Palm Beach County Mosquito Control Division's budget exceeds $3M, it places the program in the State's Tier I, which does not qualify for additional funding under Florida Administrative Code (F.A.C) 5E-13. **There is no cost to the County.** Countywide (FXM)

3. CONSENT AGENDA APPROVAL

P. COOPERATIVE EXTENSION SERVICE

1. **Staff recommends motion to approve:** Appointment of two (2) new At-Large members to the Agricultural Enhancement Council (AEC), for the term of November 10, 2026 to September 30, 2029.

Name	Seat	Recommended By:
Colin Friedrich	10, Small Farming Community	Cooperative Extension
Matthew Rhineholz	11, Agritourism	PBC Farm Bureau

SUMMARY: The primary function of the AEC is to make recommendations to the Board of County Commissioners (BCC) on matters concerning agricultural business and associated topics. The AEC consists of 11 At-Large members appointed by the BCC for seats representing agricultural business interests in the County, members of the farming community, and other citizens associated with agriculture. There are currently seven (7) seats filled and four (4) seats are vacant. Appointments to the AEC are in three (3) year terms and ending on September 30th of the year their term expires. The Cooperative Extension Department (CED) sent memorandums to the BCC requesting recommendations and Commissioner Sachs recommended Jake Engelen for Agritourism; however, upon a review of Resolution 2025-0225, the nominees are limited to those recommended by specific agricultural entities for each seat, not the County Commissioners. Pursuant to Resolution 2025-0225, Colin Friedrich is recommended by CED as the small farming community representative and Matthew Rhineholz is recommended by the Palm Beach County Farm Bureau as the agritourism sector representative; both recommendations are supported by Mayor Baxter. There are currently seven (7) seats filled. Seat 3, Sugar Cane Industry, and Seat 4, Agricultural Lender, are vacant. Countywide (SF)

3. CONSENT AGENDA APPROVAL

P. COOPERATIVE EXTENSION SERVICE

2. **Staff recommends motion to approve:** An Agreement with the Palm Beach Soil and Water Conservation District (District) in an amount not to exceed $79,000 to provide soil and water resource conservation services for Fiscal Year (FY) 2026 - 2027. The term of this Agreement is retroactive from October 1, 2026 through September 30, 2027. **SUMMARY:** This Agreement provides funding for the District's Resource Conservation Activities. The Agreement requires Palm Beach County (County) to provide $79,000 in funding to the District for payment of soil and water resource conservation services and health insurance benefits. This is the same level of County funding provided to the District in FY 2026. The District provides conservation services and education to rural, agricultural, and urban communities throughout Palm Beach County, with an emphasis on water conservation, water quality, Best Management Practices (BMPs), and natural resource protection. In FY 2024-2025, District programs conserved 258 million gallons of water and served over 350 customers**,** while helping growers access $579,672 in financial assistance through conservation cost-share programs. The District also works with the United States Department of Agriculture/Natural Resources Conservation Service (USDA/NRCS) to support agricultural producers with conservation planning, Best Management Practice implementation, and assistance addressing natural resource concerns. These practices improve water quality, reduce soil erosion and sedimentation, conserve water, and support wildlife habitat. County funding supports only a portion of the District's operations and leverages additional funding and resources from federal, state, municipal, grant, and District program sources to provide conservation services throughout Palm Beach County. Countywide (AH)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE

1. **Staff recommends motion to receive and file:**

A) a Florida Medicaid Provider Renewal Enrollment Application (Application) electronically submitted to the State of Florida Agency for Health Care Administration (AHCA) on February 5, 2026; and

B) a Non-Institutional Medicaid Provider Agreement (Agreement) and Special Exempt Entity Certifications-Fingerprinting Exemption with AHCA. The Agreement will remain in effect until April 5, 2031.

SUMMARY: AHCA requires submission of the Application electronically. The Fire Rescue Administrator and Fire Rescue Finance Director executed the Application via the State of Florida Agency for Health Care Administration (AHCA) website. The Application and a fully executed Agreement with AHCA and related forms are being submitted to the Board of County Commissioners (BCC) as a receive and file agenda item. The Agreement allows Palm Beach County Fire Rescue to successfully submit claims directly to Medicaid for those patients with Medicaid Insurance. Confidential and exempt information has been redacted according to FS 119.071(4)(a) for current and former employees. Exempt information has been redacted according to FS 119.071(4)(d) for current and former Florida certified firefighters, Emergency Medical Technicians (EMTs) and paramedics. The Agreement includes a non-standard indemnification that differs from that adopted by the County under PPM #CW-F-049. The Risk Management Department and County Attorney's Office have reviewed the non-standard provision and advised staff accordingly. Countywide (SB)

2. **Staff recommends motion to approve:** an Emergency Services Agreement for Mutual Assistance (Agreement) retroactively effective October 1, 2026 through September 30, 2036 with the Town of Palm Beach. **SUMMARY**: The Emergency Services Agreement for Mutual Assistance and Automatic Aid Agreement between the parties (R2017-0191) effective October 1, 2016 expired on September 30, 2026. The new Agreement is for a ten (10) year period through September 30, 2036. This Agreement provides for mutual assistance for fire suppression, emergency medical services, and other emergency services. Countywide (SB)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE

3. **Staff recommends motion to approve:** a letter of termination from the Town of Jupiter (Town) dated August 14, 2026 terminating the Interlocal Agreement for Fire-Rescue Dispatch Services (R2024-1679) (Agreement), and a letter of response from the Palm Beach County Fire Rescue (PBCFR) Administrator dated September 23, 2026 acknowledging receipt and immediate termination of the Agreement. **SUMMARY**: On December 10, 2024 the Board of County Commissioners (BCC) approved the Agreement with the Town for fire-rescue dispatch services to the Town to commence October 1, 2026. The Town notified PBCFR that it would not be moving forward under the Agreement, and instead would be receiving dispatch services from the City of Palm Beach Gardens. In response, on September 23, 2026, the County advised the Town that it considered the Agreement to be terminated immediately due to the Town's repudiation of the Agreement. Countywide (SB)

4. **Staff recommends motion to approve:** an Emergency Services Agreement for Mutual Assistance (Agreement) from November 10, 2026 through November 9, 2036 with the Town of Jupiter. **SUMMARY**: The Agreement is for a ten (10) year period through November 9, 2036. This Agreement provides for mutual assistance for fire suppression, emergency medical services, and other emergency services. Countywide (SB)

3. CONSENT AGENDA APPROVAL

U. OFFICE OF TECHNOLOGY & INNOVATION

1. Staff recommends motion to:

A) **Rescind** Interlocal Agreement R2013-0308, last amended on June 18, 2019;

B) **Approve** the replacement Interlocal Agreement (ILA) providing updated contract terms for network services, and a tower sharing agreement with the City of Delray Beach (Delray Beach) for the period of November 10, 2026 through November 9, 2031 for an annual rent of $17,400; and

C) **Delegate authority** to the County Administrator or designee to approve and execute Task Orders for additional IT services, up to a maximum dollar value of $50,000 per Task Order, that do not substantially change the scope of work, terms or conditions.

SUMMARY: Delray Beach currently has an existing ILA with Palm Beach County (R2013-0308) for network services. Staff recommends rescinding the existing ILA and replacing it with a new ILA for a period of one (1) year, with four (4) automatic one (1)-year renewals, commencing November 10, 2026, through November 9, 2031, unless terminated by either party with appropriate notice. The new ILA includes updated contract terms to provide network services and a tower sharing agreement to Delray Beach and will result in an unchanged annual revenue of $17,400. The Florida LambdaRail, LLC has approved connection of Delray Beach to the Florida LambdaRail network. District 7 (DB)

3. CONSENT AGENDA APPROVAL

U. OFFICE OF TECHNOLOGY & INNOVATION

2. **Staff recommends motion to receive and file:** the termination of agreement R2016-1892 (agreement) with the Jewish Federation of Palm Beach County (Federation), which terminates network services effective September 1, 2026, as requested by the Federation. **SUMMARY:** The Federation contracts with Palm Beach County (PBC) for network service. The Federation notified PBC that this service is no longer needed and requested the termination of the agreement effective September 1, 2026. This item is a receive and file of the termination letter and has formally closed out the agreement, as requested by the Federation. Countywide (TC)

3. **Staff recommends motion to approve:** the First Amendment to Interlocal Agreement (IA) R2025-0328 with the Town of Lantana (Lantana) for additional network services with an increase in annual revenue of $600. **SUMMARY:** Lantana currently has an existing ILA with Palm Beach County (R2025-0328) for network services for a period of one (1) year, with four (4) automatic one (1)-year renewals, beginning March 11, 2025, and continuing through March 10, 2030, unless terminated by either party with appropriate notice. The First Amendment adds Lantana Recreation Center, located at 418 S Dixie Hwy, Lantana, FL 33462, as a new location under the IA and will provide the County with an additional $600 in annual revenue. The Florida LambdaRail, LLC has approved connection of Lantana to the Florida LambdaRail network. District 4 and 7 (TC)

3. CONSENT AGENDA APPROVAL

U. OFFICE OF TECHNOLOGY & INNOVATION

4. Staff recommends motion to:

A) Rescind Interlocal Agreement R2020-1103;

B) Approve the replacement Interlocal Agreement (ILA) providing updated contract terms with the City of West Palm Beach (WPB) for the period of November 10, 2026 through November 9, 2031 for an annual revenue of $36,240; and

C) Delegate authority to the County Administrator or designee to approve and execute Task Orders for additional IT services, up to a maximum dollar value of $50,000 per Task Order; that do not substantially change the scope of work, terms or conditions.

SUMMARY: WPB currently has an existing ILA with Palm Beach County (R2020-1103) for network services and colocation services. Staff recommends rescinding the existing IA and replacing it with a new ILA for a period of one (1) year, with four (4) automatic one (1)-year renewals, commencing November 10, 2026, through November 9, 2031, unless terminated by either party with appropriate notice. The new IA includes updated contract terms to provide both network and colocation services to WPB and will result in an unchanged annual revenue of $36,240. The Florida LambdaRail, LLC has approved connection of WPB to the Florida LambdaRail network. Districts 2 and 7 (DB)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. **Staff recommends motion to approve:** a contract for provision of financial assistance with The ARC of Palm Beach County, Inc. (ARC) in an amount not to exceed $240,480 for the transportation of individuals with disabilities, seniors, and transportation disadvantaged individuals of Palm Beach County, for the two (2) year period, effective retroactively, on October 1, 2026 through September 30, 2028. **SUMMARY:** This contract provides financial assistance for partial reimbursement of transportation costs for life-sustaining services being provided by ARC for disadvantaged clients. This award is not to exceed $120,240 per Fiscal Year (FY) for up to 10,020 trips at a cost of $12 per one-way trip. ARC provides over 10,000 trips annually, serving over 100 individuals per month. A $12 reimbursement rate per trip is increasing from the previous contract rate of $10 due to the increased costs of transportation. The rate is significantly less than the normal cost of a Palm Tran Connection trip, which is approximately $62.28. The projected savings from having ARC provide the service instead of Palm Tran Connection is $388,976 per year. ARC trip services include adult day care, medical appointments and employment. Countywide (MMM)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF

1. **Staff recommends motion to:** **A) accept** on behalf of the Palm Beach County Sheriff's Office (PBSO), a Federally Funded Sub-Award & Grant Agreement from the Florida Division of Emergency Management (FDEM), for a Fiscal Year (FY) 2025 State Homeland Security Grant Program (SHSGP) in the amount of $313,810 for the period of September 1, 2025 through August 31, 2028; and **B) approve** a budget amendment in the amount of $313,810 in the Sheriff's Grant Fund. **SUMMARY:** On September 30, 2026, PBSO received a FY 2025 SHSGP award from FDEM for the period September 1, 2025 through August 31, 2028. These funds will support training for the Maritime Specialty Response Team and our Palm Beach Regional Fusion Center. **There is no match associated with this award.** The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the contract number is R1403. Countywide (RS)

2. **Staff recommends motion to:** **A) accept** on behalf of the Palm Beach County Sheriff's Office (PBSO) an Award Letter between the Florida Department of Law Enforcement (FDLE) and PBSO for the Fiscal Year (FY) 2025 Paul Coverdell National Forensic Sciences Improvement Program (Coverdell) in the amount of $88,870.89, for the period of July 1, 2026 through June 30, 2027; and **B) approve** a Budget Amendment of $88,871 in the Sheriff's Grant Fund. **SUMMARY:** On July 26, 2026, FDLE awarded $88,870.89 in grant funding to PBSO through the FY 2025 Coverdell Program. The grant funds will improve forensic science services at the Palm Beach County Crime Laboratory through the acquisition of equipment/instruments, lab supplies and training for the Forensic Scientists. The Assistance Listings Number is 16.742 and the award number is pending. There is **no match requirement** associated with this award. Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF

3. Staff recommends motion to:

A) receive and file Grant Adjustment Notice (GAN) #4 from the Florida Department of Law Enforcement (FDLE), to extend the State Assistance for Fentanyl Eradication (SAFE) in Florida Program Agreement through June 30, 2027;

B) accept a Grant Award Letter on behalf of the Palm Beach County Sheriff's Office (PBSO) from FDLE, which provides $165,000 in supplemental grant funding; and

C) approve a Budget Amendment of $165,000 in the Sheriff's Grant Fund.

SUMMARY: On March 5, 2024, the Board of County Commissioners (BCC) accepted a $475,000 Grant Award on behalf of the PBSO from FDLE for the FY 2023-2024 SAFE Program for the period July 1, 2023 through June 30, 2024, to conduct joint operations, investigations and other activities as authorized by the SAFE Program (R2024-0266). On August 20, 2024, the BCC accepted a Grant Adjustment Notice, which extended the period of performance through June 30, 2025 (R2024-0990). On September 17, 2024, the BCC accepted $200,000 in supplemental funding to continue SAFE operations (R2024-1261). On December 10, 2024, the BCC accepted $150,000 in supplemental funding to continue SAFE operations (R2024-3CC2). On April 1, 2025, the BCC accepted $208,000 in supplemental funding to continue SAFE operations (R2025-0420). On June 3, 2025, the BCC accepted $225,000 in supplemental funding to continue SAFE operations (R2025-0742). On July 8, 2025, the BCC accepted an additional $110,000 in grant funding to continue SAFE operations. On September 9, 2025, the BCC accepted $214,000 in supplemental funding to continue SAFE operations (R2025-1215 thru 1217). On December 2, 2025, the BCC accepted $110,000 in supplemental funding to continue SAFE operations (R2025-1784). On June 2, 2026, the BCC accepted $75,000 in supplemental funding to continue SAFE operations (R2026-0654). On July 7, 2026, the BCC accepted $50,000 in supplemental funding to continue SAFE operations (R2026-0829). On September 11, 2026, FDLE awarded PBSO an additional $165,000 in grant funds to continue to conduct SAFE operations and investigations. The total Grant Award is $2,012,000. There is no match requirement associated with this award. The Catalog of State Financial Assistance (CSFA) number is 71.122 and the agreement number is 2023-SAFE-SF-046. Countywide (RS)

3. CONSENT AGENDA APPROVAL

DD. TOURIST DEVELOPMENT COUNCIL

1. **Staff recommends motion to receive and file:** a fully executed Palm Beach County Fiscal Year 2026, Category "G" Grant Agreement managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with World Wake Productions, Inc., for the promotion of the 2026 Nautique WWA Wakeboard & Wakesurf National Championships held July 22 – 26, 2026, for the grant term of January 22, 2026 through October 26, 2026. This grant funding was approved by the TDC on November 13, 2025, in the amount of $90,000. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category "G" (Sports) grantees after they have been approved by the TDC. Room nights generated for World Wake Productions, Inc./2026 Nautique WWA Wakeboard & Wakesurf National Championships were 8,000. Countywide (YBH)

2. **Staff recommends motion to approve:** a fully executed Palm Beach County Fiscal Year 2026, Category "G" Grant Agreement managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with Players International Management, Inc., for the promotion of the United States Tennis Association (USTA) Boys 18's & 16's National Clay Court Championships held July 5 – 12, 2026, for the grant term of February 5, 2025 through October 12, 2026. This grant funding was approved by the TDC on November 13, 2025, in the amount of $25,000. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category "G" (Sports) grantees after they have been approved by the TDC. Room nights generated for Players International Management, Inc./USTA Boys 18's & 16's National Clay Court Championships were 2,015. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

DD. TOURIST DEVELOPMENT COUNCIL

3. **Staff recommends motion to approve:** a retroactive Agreement with the Cultural Council of Palm Beach County, Inc., (Cultural Council) in the amount of $435,000 authorizing the Cultural Council to award and administer grants to community-based, non-profit cultural organizations for Category C-1 projects, and authorizing reimbursement to the Cultural Council for the costs of administering and monitoring the grants for the term October 1, 2026 - September 30, 2027. **SUMMARY:** Palm Beach County shall provide a total of $435,000 to the Cultural Council, including $369,750 to fund Category C-1 (Small and Emerging Organizations, Children's and Multicultural) projects of non-profit organizations pursuant to a grant process approved by County, and $65,250 to be utilized for Cultural Council's administration expenses. The Cultural Council will administer the program through a process which requires a panel to review the application forms and guidelines, and to evaluate the applications by recommending grant amounts through the Cultural Council's Board of Directors. Countywide (YBH)

4. **Staff recommends motion to approve:** a retroactive Palm Beach County Tourist Development Tax Category B Fiscal Year (FY) 2027 Agreement (Agreement) with Florida Atlantic University Board of Trustees (FAU) and Florida Atlantic University Foundation, Inc. (FAUF) in the amount of $190,626 for a term of October 1, 2026, through September 30, 2027, and managed by the Cultural Council of Palm Beach County, Inc. (Cultural Council) for the promotion/marketing of cultural events. **SUMMARY:** This Agreement is submitted retroactively because it required modifications requested by FAUF and FAU. This Agreement deviates from the standard grant template and is being presented separately for approval. FAUF has been certified by FAU as a direct-support organization of FAU pursuant to Section 1004.28, Florida Statutes, and pursuant to its articles of incorporation, FAUF was established to do and perform all things necessary and to have all powers necessary to encourage, promote, and provide FAU with funds and resources to further FAU's slated objectives as a state university of Florida. FAU and FAUF desire and request that the County pay FAUF the Grant Funds that are due FAU. This FY 2027 Agreement is now being submitted with modifications for approval. Grant funding was approved by the Tourist Development Council (TDC) on July 9, 2026. This Agreement will fund events which will promote cultural tourism in Palm Beach County. Countywide **(YBH)**

3. CONSENT AGENDA APPROVAL

EE. OFFICE OF EQUAL OPPORTUNITY

1. **Staff recommends motion to approve:** reappointment of one (1) at-large member to the Fair Housing/Equal Employment Board (FH/EE) for a three (3) year term effective on November 10, 2026 through September 30, 2029.

Nominee	Seat No.	Requirement	Nominated By
Michael Gore	8	PBC Resident	

SUMMARY: The FH/EE is comprised of nine (9) members, consisting of seven (7) district appointments and two (2) at-large members. Mr. Michael Gore's term expired September 30, 2026. Mr. Michael Gore has expressed interest in continuing to serve. A memorandum was sent to the Board of County Commissioners (BCC) September 22, 2026. The FH/EE serves as a quasi-judicial body empowered to hear and decide upon the merits of employment and housing discrimination complaints investigated by the Office of Equal Opportunity. Five (5) of the board's nine (9) seats are currently Countywide (JW)

3. CONSENT AGENDA APPROVAL

FF. COMMISSION ON ETHICS

1. **Staff recommends motion to approve:** a Memorandum of Understanding (MOU) with the Delray Beach Housing Authority (DBHA) and Palm Beach County (County) to engage the services of the Palm Beach County Commission on Ethics (COE) for a five (5) year term effective following the date of execution by the Board of County Commissioners (BCC). **SUMMARY**: The DBHA agreed to subject itself to the jurisdiction and authority of the COE and its Executive Director. This MOU identifies the roles and responsibilities of the COE and the DBHA in implementing the Palm Beach County Code of Ethics and establishes a schedule of fees to be paid by the DBHA to the County in exchange for services. As required by the COE Ordinance, all fees paid under this MOU must be used to fund COE operations. The MOU is subject to final approval of the BCC. Districts 4 and 7 (DB)

2. **Staff recommends motion to approve:** a Memorandum of Understanding (MOU) with the Delray Beach Community Redevelopment Agency (Delray CRA) and Palm Beach County (County) to engage the services of the Palm Beach County Commission on Ethics (COE) for a five (5) year term effective following the date of execution by the Board of County Commissioners (BCC). **SUMMARY:** The Delray Beach CRA agreed to subject itself to the jurisdiction and authority of the COE and its Executive Director. This MOU identifies the roles and responsibilities of the COE and the Delray Beach CRA in implementing the Palm Beach County Code of Ethics and establishes a schedule of fees to be paid by the Delray Beach CRA to the County in exchange for services. As required by the COE Ordinance, all fees paid under this MOU must be used to fund COE operations. The MOU is subject to final approval of the BCC. Districts 4 and 7 (DB)

3. CONSENT AGENDA APPROVAL

GG. EMERGENCY MANAGEMENT

1. **Staff recommends motion to receive and file:** Agreement with the City of Boynton Beach to provide reimbursement for medical equipment purchases from Emergency Medical Services (EMS) grant funding received by Palm Beach County from the State of Florida Department of Health. **SUMMARY:** On March 3, 2026 (Agenda Item 3X-4), the Board of County Commissioners (BCC) approved a standard five (5) year Agreement template and authorized the County Administrator or designee to execute Agreements with municipal EMS agencies for reimbursement of eligible expenditures through the EMS County Grant Fund Program. The attached Agreement with the City of Boynton Beach utilizes the approved standard Agreement template and provides reimbursement for eligible EMS medical equipment purchases utilizing grant funding received by Palm Beach County from the State of Florida Department of Health, Bureau of Emergency Medical Services. Eligible uses may include the purchase of EMS equipment such as stretchers, ventilators, cardiac monitors, and other related items, as well as training courses designed to enhance provider skills and capabilities. In addition, eligible expenditures may include specialized medical supplies, such as whole blood, that support advanced pre-hospital patient care. This Agreement is being submitted to the BCC in accordance with the delegated authority approved by the BCC. Countywide (SB)

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4. SPECIAL PRESENTATIONS – 9:30 A.M.

A) Proclamation declaring November 2026 as Hunger and Homelessness Awareness Month. (District 1)

B) Proclamation declaring November 2026 as Veteran Appreciation Month. (District 3)

C) Proclamation Recognizing the Wounded Veterans Relief Fund (District 1)

D) Proclamation declaring November 2026 as National Entrepreneurship Month (District 3)

E) Proclamation Declaring Palm Beach County Animal Shelter Volunteer and Foster Caregiver Appreciation Month. (District 1)

F) Proclamation declaring November 13-15, 2026 as the 4th Annual Young Men of Distinction Takeover Weekend. (District 7)

G) Proclamation declaring November 2026 as National Family Caregivers Month (D2)

H) Proclamation declaring November 18, 2026 as GIS Day (District 7)

I) Proclamation Declaring November 2026 as Alzheimer's Awareness Month (D2)

J) Proclamation declaring November 2026 as Children and Teens Grief Awareness Month. (District 5)

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5. REGULAR AGENDA

A. COUNTY ATTORNEY

1. **Outside counsel recommends motion to approve:** a settlement, in the total amount of $195,557.52 inclusive of attorney's fees, expert fees, and costs, in the eminent domain action styled Palm Beach County v. Larry D. Stebbins, et al., Case No.: 502025CA007403XXXMB (the "Action"). **SUMMARY:** Under the proposed mediated settlement in this pending eminent domain proceeding, compensation to be paid for Parcels 125/325 is $123,544.00 in addition to statutory attorney's fees, experts' fees and costs of $72,013.52, for a total amount of $195,557.52. This settlement will completely resolve this eminent domain proceeding as it relates to Parcels 125/325. Countywide (MM).

2. **Staff Outside counsel recommends motion to approve:** a settlement, in the total amount of $128,703.64 inclusive of attorney's fees, expert fees, and costs, in the eminent domain action styled Palm Beach County v. Larry D. Stebbins, et al., Case No.: 502025CA007403XXXMB (the "Action"). **SUMMARY:** Under the proposed mediated settlement in this pending eminent domain proceeding, compensation for Parcels 127/327 is $83,000.00 in addition to statutory attorney's fees, experts' fees and costs of $45,703.64, for a total amount of $128,703.64. This settlement will completely resolve this eminent domain proceeding as it relates to Parcels 127/327. Countywide (MM).

5. REGULAR AGENDA

B. FIRE RESCUE

1. **Staff recommends motion to approve on preliminary reading and permission to advertise for public hearing on December 1, 2026 at 9:30 a.m.:** an Ordinance of the Board of County Commissioners (BCC) of Palm Beach County, Florida, repealing and replacing Sections 12-56 and 12-57 of Chapter 12, Article IV, of the Palm Beach County Code (codifying Ordinance 2023-042); providing for incorporation of recitals and findings; providing for the adoption of the updated Florida Fire Prevention Code with local amendments thereto; providing for repeal of laws in conflict; providing for savings clause; providing for severability; providing for inclusion in the Code of laws and ordinances; and providing for an effective date. **SUMMARY**: Pursuant to Chapter 633, Florida Statutes, the State Fire Marshal has or will adopt an updated Florida Fire Prevention Code every three (3) years, which establishes the statewide minimum firesafety code, with an anticipated effective date of December 31, 2026. This updated Florida Fire Prevention Code is based on updated Florida editions of the National Fire Protection Association's Fire Code (NFPA 1) and Life Safety Code (NFPA 101). The proposed Palm Beach County Local Amendments to the updated Florida Fire Prevention Code are recommended by the County's Fire Marshal and approved by the Fire Code Advisory Board. Both the proposed and existing Local Amendments establish the scope and authority of the Bureau of Safety Services; requirements for life safety features and fire protection features within buildings; collection of fees for plan review and inspection services; and a Fire Code Board of Appeals and Adjustments. Countywide (RM)

5. REGULAR AGENDA APPROVAL

C. HOUSING AND ECONOMIC DEVELOPMENT

1. **Staff recommends motion to receive and file:** Amendment 003 to Loan Agreement R2023-1613 with Everglades Townhomes, LP (Everglades Townhomes) to revise the final expenditure requirement and to allow the Borrower to contract with one (1) or more contractors to complete the project. **SUMMARY:** On January 10, 2023, Palm Beach County (County) Board of County Commissioners (BCC) approved $857,000 in American Rescue Plan Act Replacement Funding (ARPA-RF) to Oikos Development Corporation (Oikos) for the construction of a 60-unit multifamily rental development project known as Everglades Townhomes (Project) located in Pahokee, FL. On August 20, 2024, the County provided an additional $500,000 in Housing Initiative Fund Program (HIP) funding for the Project. The original Loan Agreement (R2023-1613) and the accompanying Loan Documents are with Everglades Townhomes, an affiliate of Oikos. The First Global Modification and Amendment to the Loan Documents (R2025-0621) increased the loan amount from $857,000 to $1,357,000 and increased the number of County-assisted units from six (6) to 60 was received and filed by the BCC on May 6, 2025, in accordance with Agenda Item 3I-1 (R2025-0621). Amendment 002 modified the loan and expenditure requirements to allow the developer additional time to draw 100% of the loan proceeds and to rent all units to income eligible households, and was received and filed on July 8, 2025, in accordance with Agenda Item 3I-5 (R2025-0951). Amendment 003 further amends the Loan Agreement to modify the final expenditure deadline from June 30, 2025, to May 31, 2027, and allows the Borrower to contract with one (1) or more contractors to complete the Project as needed to accomplish revised construction plans. Amendment 003 was executed on behalf the BCC on August 18, 2026, in accordance with Agenda Item 6E-2 as approved by the BCC on August 20, 2024, during which delegated authority was given to the County Administrator or designee to execute agreements, amendments and all other related documents necessary for Project implementation. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. District 6 (TJC)

5. REGULAR AGENDA APPROVAL

D. PLANNING, ZONING, & BUILDING

1. Staff recommends motion to:

A) approve an Interlocal Agreement (ILA) by and between Palm Beach County (County) and the Village of Wellington (Village) resolving the dispute over the annexation of approximately 446.14 acres of land located on the north side of State Road 80 (Southern Boulevard) approximately 1.75 miles west of Seminole Pratt Whitney Road.

B) approve the Public Benefit Agreement (PBA) by and between the County and KH Artistry Lakes LLC (Artistry Lakes), the owner and developer of the subject property, for a $2 million contribution towards the County's Workforce Housing Trust Fund; the dedication of a 4-acre Public Civic Site at Artistry Lakes; and the dedication of a Right-of-Way and Utility Easement for the Okeechobee Boulevard Extension.

Note: Both motions require a supermajority vote.

SUMMARY: On March 10, 2026, the Village adopted an ordinance annexing approximately 446.14 acres of land, known as Artistry Lakes. The County objected to the annexation because the annexation area does not meet the requirements of Section 171.043, Florida Statutes. On March 26, 2026, the County passed a resolution initiating the Conflict Resolution Procedures under Chapter 164. Florida Statutes. On February 10, 2026, after discussions with the County, the Village initiated the Interlocal Service Boundary Agreement (ISBA) process to negotiate the terms under which the subject property and adjacent properties will be annexed. The County adopted its responding resolution on February 26, 2026. While the Village approved the ISBA, the Palm Beach County Board of County Commissioners (BCC) denied it on August 26, 2026. On September 30th, 2026 the County Administrator and the Village Manager met per Ch. 164 Conflict Resolution Proceedings. Both the County Administrator and the Village Manager agreed to bring the ILA to their respective governing bodies. The County also agreed to bring the PBA to the BCC at the same time as the ILA. The Village Council approved the ILA on October 13, 2026. The County Commission will now consider the ILA and PBA. The proposed ILA and PBA contain several conditions, including: the developer's contribution of $1 million to the Village and $2 million to the County to support workforce housing; a density limit of 1.4 units per acre; the dedication of a 4-acre Public Civic Site at Artistry Lakes; and the dedication of a Right-of-Way and Utility Easement for the Okeechobee Boulevard Extension. The motions will require a supermajority vote of the BCC because they involve land acquisition and are therefore subject to Section 22-106 of the Palm Beach County Code of Ordinances. District 6 (DL)

5. REGULAR AGENDA

E. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to reconsider and readopt (A) through (HH) and approve Letter Agreements for Hotel 1 and Hotel 2:

A) a Purchase and Sale Agreement (PSA) between Palm Beach County (County) and CityPlace South Tower II, LLC, a Florida limited liability company (Seller), for acquisition of approximately 1.80 acres of land located at 940 South Rosemary Avenue in West Palm Beach (Hotel 2 Land) to be developed as an 18-story, 400-room hotel (Hotel 2) supporting economic development pursuant to Section 125.045, Florida Statutes and the expansion and operation of the Palm Beach County Convention Center (Convention Center), at a purchase price of $26,000,000, plus closing costs estimated to be $2,000;

B) **the delegation of authority** to the County Administrator or designee, wherever the PSA requires the County's consent or approval or permits the County to act, to execute applicable documents evidencing such consent or approval and to act on behalf of the County, excluding execution of any Recognition Agreement defined in the PSA, that do not substantially change the scope of work, terms and conditions;

C) a Memorandum of Purchase and Sale Agreement (PSA Memorandum) between the County and Seller to be recorded in the Public Records of Palm Beach County, Florida, to provide public notice of this Purchase and Sale Agreement;

D) a Termination of Convention Center Hotel Garage Easement (Termination) between the County, Seller and CityPlace Hotel, LLC, a Delaware limited liability company (CityPlace Hotel), to release the existing garage easement on the Hotel 2 Land for development of Hotel 2;

E) a Hotel Lease (Hotel 2) (Hotel 2 Lease) between the County and Seller for the use and operation of Hotel 2, for a term of 33 years with options to renew for an additional period of 33 years followed by a final renewal for 31 years, at annual rent of $1,117,000 ($93,083.33/month) with 3% annual increases and participation rent at 6% of gross annual revenues above a $77,000,000 threshold, which threshold escalates at 3% annually and is subject to specified capital expenditure adjustments;

F) **the delegation of authority** to the County Administrator or designee, to execute applicable documents evidencing consent on behalf of the County with respect to Sections 14.2, 16.4(b)(5), 20.3, 31.2(b) and 31.3 of the Hotel 2 Lease, and wherever that lease otherwise requires Owner's consent or approval or permits Owner to act, to execute applicable documents evidencing such consent or approval and/or to act on behalf of the County, that do not substantially change the scope of work, terms and conditions; **Continued next page.**

5. REGULAR AGENDA

E. FACILITIES DEVELOPMENT & OPERATIONS

1. MOTION (cont'd.):

G) a Memorandum of Hotel Lease (Hotel 2) (Hotel 2 Lease Memorandum) between the County and Seller to be recorded in the Public Records of Palm Beach County, Florida, to provide notice of the Hotel Lease (Hotel 2);

H) a Hotel Room Block Agreement (Hotel 2) (Hotel 2 RBA) between the County and Seller for the commitment of guest rooms within Hotel 2 to support the Convention Center;

I) the delegation of authority to the County Administrator or designee, pursuant to Section 5.04 of the Hotel 2 RBA to give consents, decisions and determinations and executing documents evidencing such consents, decisions and determinations on behalf of the County, subject to that section, that do not substantially change the scope of work, terms and conditions;

J) a Memorandum of Hotel Room Block Agreement (Hotel 2) (Hotel 2 RBA Memorandum) between County and Seller to be recorded in the Public Records of Palm Beach County, Florida, to provide public notice of the Hotel Room Block Agreement (Hotel 2) (Hotel 2 RBA);

K) a Parking Lease Agreement (Hotel 2) (Hotel 2 Parking Lease) between the County and Seller for the use of 335 designated spaces within the Convention Center parking garage to support the construction and operation of Hotel 2 for a term commencing on the Effective Date at an annual rent of $402,000 ($33,500.00/month) with 3% annual increases and an upfront payment of $2,856,000 to be paid within 30 days of the Effective Date;

L) the delegation of authority to the County Administrator or designee, wherever the Hotel 2 Parking Lease requires County's consent or approval or permits County to act, including relocation of the Designated Spaces pursuant to Section 6(c), to execute applicable documents evidencing such consent or approval and/or to act on behalf of the County, including in connection with the relocation of Designated Spaces under Section 6(c);

M) a Memorandum of Parking Lease Agreement (Hotel 2) (Hotel 2 Parking Lease Memorandum) between the County and Seller to be recorded in the Public Records of Palm Beach County, Florida, to provide public notice of the Parking Lease Agreement (Hotel 2); **Continued next page.**

5. REGULAR AGENDA

E. FACILITIES DEVELOPMENT & OPERATIONS

1. MOTION (cont'd.):

N) a Seventh Amendment to Development Agreement (Development Agreement Amendment) between the County, the Related Companies, L.P., a New York limited partnership (Related Companies) and CityPlace Hotel;

O) a Sixth Amendment to Hotel Lease (Hotel 1) (Hotel 1 Lease Amendment) between the County and CityPlace Hotel;

P) **the delegation of authority** to the County Administrator or designee, to execute applicable documents evidencing consent on behalf of the County with respect to Sections 14.2, 16.4(b)(5), 20.3, 31.2(b) and 31.3 of the Hotel 1 Lease, and wherever that lease otherwise requires Owner's consent or approval or permits Owner to act, to execute applicable documents evidencing such consent or approval and/or to act on behalf of the County, that do not substantially change the scope of work, terms and conditions;

Q) a First Amendment to Memorandum of Hotel Lease (Hotel 1 Lease Memorandum Amendment) between the County and CityPlace Hotel to be recorded in the Public Records of Palm Beach County, Florida, to provide public notice of this Hotel Lease, as amended;

R) an Amended and Restated Hotel Room Block Agreement (Hotel 1) (Hotel 1 RBA) between the County and CityPlace Hotel;

S) **the delegation of authority** to the County Administrator or designee designated pursuant to Section 5.04 of the Hotel 1 RBA to give consents, decisions and determinations and executing documents evidencing such consents, decisions and determinations on behalf of the County, subject to that section, that do not substantially change the scope of work, terms and conditions;

T) a Memorandum of Amended and Restated Hotel Room Block Agreement (Hotel 1) (Hotel 1 RBA Memorandum) between the County and CityPlace Hotel to be recorded in the Public Records of Palm Beach County, Florida, to provide public notice of this Amended and Restated Hotel Room Block Agreement (Hotel 1);

U) a Parking Lease Agreement (Hotel 1) (Hotel 1 Parking Lease) between the County and CityPlace Hotel for the use of 255 designated spaces within the Convention Center parking garage to support the operation of Hotel 1 for a term commencing on the Effective Date at an annual rent of $306,000 ($25,500.00/month) with 3% annual increases and an upfront payment of $2,244,000 to be paid within 30 days of the Effective Date; **Continued next page.**

5. REGULAR AGENDA

E. FACILITIES DEVELOPMENT & OPERATIONS

1. MOTION (cont'd.):

V) **the delegation of authority** to the County Administrator or designee, wherever the Hotel 1 Parking Lease requires County's consent or approval or permits County to act, including relocation of the Designated Spaces pursuant to Section 6(c), to execute applicable documents evidencing such consent or approval and/or to act on behalf of the County, including in connection with the relocation of Designated Spaces under Section 6(c),;

W) a Memorandum of Parking Lease Agreement (Hotel 1) (Hotel 1 Parking Lease Memorandum) between the County and CityPlace Hotel to be recorded in the Public Records of Palm Beach County, Florida, to provide public notice of the Parking Lease Agreement (Hotel 1);

X) a Second Amendment to Easement Agreement for Parking Spaces - B Deck Garage between County, CityPlace Retail, L.L.C., a Delaware limited liability company (CPR), CityPlace Community Development District (District), and CityPlace Hotel as to form;

Y) **the delegation of authority** to the County Administrator or designee, to execute the Second Amendment to Easement Agreement for Parking Spaces - B Deck Garage following approval by CPR and District, that do not substantially change the scope of work, terms and conditions;

Z) a First Amendment to Convention Center Hotel – West Palm Beach Agreement between the County, the City of West Palm Beach, a political subdivision of the State of Florida (City); the City of West Palm Beach Community Redevelopment Agency, a public body corporate and politic (CRA); CityPlace Hotel,; and Seller to address the tax exemption status of Hotel 2 Land;

AA) a First Amendment to Declaration of Restrictive Covenant (Convention Center Hotel Land – PILOT Payment) between the County, CityPlace Hotel, the CRA and the City, amending the Declaration of Restrictive Covenant (Convention Center Hotel Land – PILOT Payment), subject to approval by the City and CRA to correct certain scrivener's errors;

BB) **the delegation of authority** to the County Administrator or designee, to execute the First Amendment to Declaration of Restrictive Covenant (Convention Center Hotel Land – PILOT Payment) following approval by the City and CRA, that do not substantially change the scope of work, terms and conditions; **Continued next page.**

5. REGULAR AGENDA

E. FACILITIES DEVELOPMENT & OPERATIONS

1. MOTION (cont'd.):

CC) a Budget Transfer of $26,000,000 in the General Fund 0001 to decrease reserves and increase the transfer to the Capital Outlay Fund 3900;

DD) a Budget Amendment of $26,000,000 in the Capital Outlay Fund 3900 to recognize the transfer from the General Fund and appropriate it to the project;

EE) a Budget Amendment of $5,100,000 in the Public Building Impr Fund 3804 to recognize revenue from the parking lease agreements to transfer to the 68M NAV 15 DS, Pub Imp Reve Bond, Conv Ctr Gar & Airport Ctr Fund 2076 for the redemption of bonds and appropriate funds to the parking garage project;

FF) a Budget Amendment of $2,000,000 in the 68M NAV 15 DS, Pub Imp Rev Bond, Conv Ctr Gar & Airport Ctr Fund 2076 to recognize the transfer from the Public Building Impr Fund 3804 for the redemption of the bonds;

GG) the authorization for the Mayor, Vice Mayor, any other member of the BCC, the Clerk or any Deputy Clerk, County Administrator, County Attorney, Debt Manager and/or any other authorized official of the County to take all actions and deliver all documents required to preserve the federally tax-exempt status of the County's Public Improvement Revenue Bonds (Various Public Improvements Project), Series 2015A (Bonds) including the redemption of a portion of the Bonds, as necessary, upon advice of Bond Counsel and the County Attorney; and

HH) the delegation of authority to the County Administrator or designee, to execute and deliver any additional agreements, amendments, certificates, instruments or other documents necessary to implement and consummate this transaction, subject to review and approval for legal sufficiency by the County Attorney's Office, provided that such documents are consistent with the BCC-approved agreements and do not materially change the approved business terms or the County's financial obligations, rights or protections, excluding execution of any Recognition Agreement under the PSA and excluding any action expressly reserved to the BCC; that do not substantially change the scope of work, terms and conditions. **Continued next page.**

5. REGULAR AGENDA

E. FACILITIES DEVELOPMENT & OPERATIONS

1. MOTION (cont'd.):

II) **approve** a Letter Agreement (Hotel 1) between the County, CityPlace Hotel, Related Companies, Seller and BDT & MSD RSLP Lending C, LLC, a Delaware limited liability company (CityPlace Hotel's lender);

JJ) **approve** a Letter Agreement (Hotel 2) between the County, Seller and CityPlace Hotel;

The approval of this agenda item by the Board of County Commissioners (BCC) constitutes its independent authorization of the transaction approved in Agenda Item 3C-1 and supersedes the agreements, and related budget items, previously approved by the BCC on September 29, 2026, which agreements were executed by the Mayor on October 1, 2026. **SUMMARY:** On February 3, 2026, the Board of County Commissioners (BCC) directed staff to continue negotiations with Related Ross, LLC (Related) on a second hotel to support and complement the Palm Beach County Convention Center (Convention Center). This agenda item presents a coordinated transaction to deliver additional hotel capacity, secure room commitments for convention events, generate recurring County revenues, and support the Convention Center's existing operations and planned expansion. The proposed transaction provides for development of Hotel 2. The hotel would address a substantial portion of the projected need for 600 additional hotel rooms serving an expanded Convention Center. A Related affiliate would be responsible for financing, constructing and operating the hotel. The County would acquire the completed hotel and land for $26,000,000, with the purchase price advanced through deposits released to Seller to be used toward construction costs and credited at closing. Upon acquisition, the County would lease the property back for an initial 33-year term, with renewal options providing a potential total term of 97 years. The transaction combines County ownership with private hotel operations and contractual commitments supporting the Convention Center. A new Hotel 2 RBA, together with revisions to the existing Hotel 1 RBA, would secure access to hotel rooms for scheduled conventions, meetings and events under negotiated booking and pricing provisions. These commitments are intended to strengthen the County's ability to attract and retain convention business, accommodate larger events and increase use of the Convention Center. The financial terms provide initial Hotel 2 annual base rent of $1,117,000 and combined initial annual parking rent of $708,000, totaling approximately $1,825, 000 at initial contractual rates, with 3% annual increases. Actual receipts are subject to the agreements' commencement dates and the negotiated Hotel 2 base-rent deferral. Additional Hotel 2 participation rent equals 6% of gross annual revenues above an initial $77,000,000 threshold, which increases 3% annually and is subject to specified adjustments under the lease. **Continued next page.**

5. REGULAR AGENDA

E. FACILITIES DEVELOPMENT & OPERATIONS

1. **SUMMARY (cont'd.):** The transaction is expected to support substantial private investment, construction and ongoing hospitality employment, local contracting and purchasing opportunities, and additional tourist development and sales tax revenues. County ownership of the Hotel 2 Land, together with its continued private operation under a long-term lease, will further these economic development objectives while providing contractual hotel and parking revenues to the County. Collectively, these benefits enhance economic activity, support private enterprise and employment, and protect and strengthen the County's investment in the Convention Center complex. Staff recommends approval of the transaction and the associated implementation authority, subject to the limitations described in the motions. The Property Review Committee reviewed the acquisition on September 18, 2026, and recommended approval without comment. The requested delegations permit execution of related documents without materially changing the terms approved by the BCC. Detailed transaction terms, financial considerations, County obligations and contractual protections are provided in the Fiscal Impact Analysis and Background and Policy Issues sections of this Agenda Item Summary. The Disclosures of Beneficial Interests in Attachments 26 and 27 identify Stephen Ross and any other persons holding a five percent (5%) or greater beneficial interest in Seller and CityPlace Hotel. **Approval of the PSA requires a Supermajority Vote (5 Commissioners)**. **(FD&O Administration)** District 2/Countywide (ZQ)

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6. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

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7. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

1. **Staff recommends motion to receive and file:** the updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to submit monthly a status report of the board directives. The report categorizes: 1) In Process Items, and 2) Completed Items. The report continues to be updated on an ongoing basis. Countywide (DC) – public affairs..

B. COUNTY ATTORNEY

8. BCC DIRECTION

9. COMMISSIONER COMMENTS

District 1 – COMMISSIONER MARIA G. MARINO

District 2 – COMMISSIONER GREGG K. WEISS

District 3 – COMMISSIONER JOEL G. FLORES

District 4 – COMMISSIONER MARCI WOODWARD

District 5 - COMMISSIONER MARIA SACHS

District 6 - COMMISSIONER SARA BAXTER

District 7 – COMMISSIONER BOBBY POWELL JR.

10. MATTERS BY THE PUBLIC – 2:00 P.M.

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11. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."