Agenda Item #: **3I-12**

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	**November 10, 2026**	**[X] Consent**	**[ ] Regular**
		[ ] Ordinance	**[ ] Public Hearing**
Department:	**Housing and Economic Development**		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) a Budget Transfer in the amount of $568,093 in the Housing and Economic Sustainability Fund to set up transfers to allocate funds for completion of the Phase III amenities at the Orange Bowl Facility (Project) located within the Glades Pioneer Park; and

B) a Budget Amendment in the amount of $568,093 in the Parks & Recreation Improvement Fund to recognize the transfer from the Housing and Economic Sustainability Fund and to appropriate those funds to the project.

Summary: On July 7, 2026, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds under Fiscal Year 2026-2027 for capital improvement projects to include $568,093 to complete enhancements at the Orange Bowl Facility, located within Glades Pioneer Park, at 866 S.R. 715, Belle Glade, FL 33430. A Memorandum of Understanding (MOU) between the Palm Beach County Departments of Parks and Recreation (Parks), Facilities Development and Operations (FDO) and Housing and Economic Development (HED) was executed on October 1, 2023. Amendment 002 to the MOU is effective on October 1, 2026, and will allocate the additional $568,093 in CDBG funds to complete the Project deliverables. Additionally, Amendment 002 extends the project completion date from January 1, 2028 to December 31, 2028. An interdepartmental budget transfer will be established to reimburse Parks and FDO for eligible project costs. The budget transfer and amendment are necessary to appropriate the required funds. **These are CDBG funds and require no local match**. District 6 (TJC)

Background and Justification: Palm Beach County receives an annual allocation of CDBG grant funds from the U.S. Department of Housing and Urban Development. The CDBG program works to provide decent affordable housing, community facilities and services and job creation through expansion of businesses. Amendment 002 to the MOU is effective on October 1, 2026 and provides for Parks, FDO, and HED to participate in the CDBG program, as the implementing Palm Beach County departments for this project.

Attachment(s):
1. Budget Transfer
2. Budget Amendment
3. Amendment 002 to MOU with Parks and FDO for Phase III amenities at the Orange Bowl Facility located within Glades Pioneer Park.

Recommended By: Department Director — 10.14.26 Date

Approved By: Jonathan Brown Deputy County Administrator — 10/22/2026 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2027	2028	2029	2030	2031
Capital Expenditures					
Operating Costs	$568,093				
External Revenues	($568,093)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes ___ No X
Does this Item include the use of Federal funds? Yes X No ___
Does this Item include the use of State funds? Yes ___ No X

Budget Account No.:

Fund 1101 Dept 820 Unit 1431 Object 9184 Program Code/Period BG166F3/GY26

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will appropriate budget in CDBG funds to reimburse Parks via interdepartmental transfer for Phase III activities at the Orange Bowl Facility project in the amount of $568,093.

C. Departmental Fiscal Review:

Valerie Alleyne, Division Director III
Finance and Administrative Services, HED

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB 10/16/26 AMF 10/16

Contract Development and Control 10/16/26 ZG 10.16.26

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

Attachment 1

27-0086

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
EXPENDITURE BUDGET TRANSFER

BGEX 143 092226*2061

FUND 1101 - Housing and Economic Sustainability

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 09/22/2026	REMAINING BALANCE
EXPENDITURES									
1101-143-1431-8101	Contributions Othr Govtl Agncy	CDBG	1,902,854	1,902,854	0	568,093	1,334,761	0	1,334,761
1101-820-1431-9184	Tr To Park Imprv Fd 3600	CDBG	0	0	568,093	0	568,093	0	568,093
	Total Expenditures				**568,093**	**568,093**			

SIGNATURES **DATES**

Initiating Department/Division — 9/22/2026

Administration/Budget Department Approval — 10/16/26

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: 11/10/2026

Deputy Clerk to the
Board of County Commissioners

Updated by OFMB 01/08/2025

27-0087

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGRV 582 091726*561

BGEX 582 091726*1996

FUND 3600 - PARK IMPROVEMENT

ACCOUNT NUMBER	ACCOUNT NAME	UNIT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 09/17/26	REMAINING BALANCE
REVENUES									
3600-582-P946-8015	Transfer from HCD Fund 1101	Glades Pioneer Park Phase III Improvements	0	0	568,093	0	568,093	0	568,093
	Total Fund Revenues		**104,849,933**	**101,984,780**	**568,093**	**0**	**102,552,873**		
EXPENDITURES									
3600-582-P946-6504	IOTB Non-Infrastructure	Glades Pioneer Park Phase III Improvements	722,016	1,223,233	568,093	0	1,791,326	0	1,791,326
	Total Fund Expenditures		**104,849,933**	**101,984,780**	**568,093**	**0**	**102,552,873**		

SIGNATURES **DATES**

Jonathan Cain 10/16/26

Parks and Recreation Department

10/16/26

Administration/Budget Department Approval

OFMB Department - Posted

BY BOARD OF COUNTY COMMISSIONERS

At Meeting of: November 10, 2026

Deputy Clerk to the
Board of County Commissioners

AMENDMENT 002 TO MEMORANDUM OF UNDERSTANDING

HOUSING & ECONOMIC DEVELOPMENT PARKS AND RECREATION FACILITIES DEVELOPMENT & OPERATIONS

GLADES PIONEER PARK ORANGE BOWL FACILITY PHASE III SHADE STRUCTURE AND AMENITIES

THIS IS AN AMENDMENT 002 to the Memorandum of Understanding (MOU), with an effective date of October 1, 2026, by and between Palm Beach County department of **Housing and Economic Development** (HED), Palm Beach County **Parks and Recreation** (Parks) department, and Palm Beach County **Facilities Development and Operations** (FDO), department to cooperatively complete the Glades Pioneer Park Project (the "Project") located at 866 S.R. 715, Belle Glade, FL 33430.

WHEREAS, HED, Parks and FDO entered into a Memorandum of Understanding (MOU) on October 1, 2023, to utilize $860,000 in CDBG funds as amended through Amendment 001 on April 9, 2026, to allocate additional CDBG residual funds in the amount of $501,217 for a total of **$1,361,217** in CDBG funding for Project activities.

WHEREAS, Parks and FDO have requested that the FY2026-2027 CDBG allocation of **$568,093** be provided towards Phase III, Project deliverables at the Glades Pioneer Park Orange Bowl Facility, through this Amendment 002 to the MOU; and

WHEREAS, the CDBG FY2026-2027 CDBG allocation in addition to previous funds provides a total CDBG allocation of **$1,929,310**, to complete the Project's deliverables to include design and permitting activities. Project design is scheduled to be completed by the end of 2026 and the permitting activities will commence thereafter; and

WHEREAS, the proposed construction phase scope of work has not changed and includes but not limited to, construction for seating with shade structure, picnic pavilion, asphalt parking and sidewalks, landscaped brick paver plaza, planters, irrigation and surrounding features to complement the "Orange Bowl Facility"; and

WHEREAS, HED, Parks and FDO wish to modify the MOU and enter into this Amendment 002 in order to transfer additional **$568,093** CDBG funds under FY2026-2027, directly to the Parks account through a Budget Transfer, and in doing so, also modify the terms of the Performance Requirements to define the required timeline to complete the construction activities and project close-out requirements.

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, it is agreed that the following sections of the MOU are amended as follows:

(A) **HED Considerations, 1.h:** is revised to extend the Project Completion Date of January 1, 2028 under Amendment 001, to **December 31, 2028**, through this Amendment 002.

(B) **Section 6,** is deleted in its entirety and replaced as follows: It is understood by all parties that this Amendment 002, shall combine the allocated CDBG funding through Amendment 001 in the amount of $1,361,217 with the $568,093 in CDBG funds under FY2026-2027, for a total CDBG allocation of **$1,929,310**, to be utilized for completion of the Project deliverables and funds shall be expended as illustrated in EXHIBIT "A", attached herein and made a part hereof. **HED is not responsible for any funding or costs beyond the CDBG total amount stated herein.**

(C) **Section 7. EXPENDITURE AND CLOSE-OUT REQUIREMENTS,** is deleted in its entirety and replaced as follows:

i.	Request $501,217 CDBG Allocation by:	**7/15/2027**
ii.	Request $860,000 CDBG FY23-24 Allocation by:	**1/31/2028**
iii.	Request $568,093 CDBG FY26-27 Allocation by:	**11/30/2028**
iv.	Request 100% of All CDBG Allocations by:	**11/30/2028**
v.	Project Close-out to be completed by:	**12/31/2028**

(D) **Project Budget** has been deleted in its entirety and replaced to reflect the available CDBG allocation as of October 1, 2026 (a combination of various fiscal years), for a total allocation of **$1,929,310**. The expenditure requirements to be met are as outlined in EXHIBIT "A" below:

EXHIBIT "A"

CDBG FUNDS EXPENDITURE SCHEDULE

GLADES PIONEER PARK – ORANGE BOWL FACILITY IMPROVEMENTS		
FISCAL YEAR	**CDBG AMOUNT**	**EXPEND/COMPLETE BY**
VARIOUS FISCAL YEARS	**$501,217**	**7/15/2027**
FY2023-2024	**$860,000**	**1/31/2028**
FY2026-2027	**$568,093**	**11/30/2028**
Request 100% of CDBG Allocations	**$1,929,310**	**11/30/2028**
Completion of Project Deliverables	**Submit All Close-out Documentation to HED**	**12/31/2028**

Eligible reimbursement expenses shall be determined on an actual cost basis and the additional CDBG funds provided by HED under FY2026-2027, shall not exceed **$568,093**. Upon expiration of this Amendment 002, any unexpended funds and accounts receivable attributable to the use of CDBG funds shall be returned to HED.

(E) **This Amendment 002 to MOU shall expire on December 31, 2028** (Expiration Date) unless extended through an Amendment to the MOU, or such time when HED has received and approved the final reports, expenditure and close-out documents, FDO's request for release of retainage and received written notification that all CDBG and County requirements have been. Upon issue, a copy of the Certificate of Completion shall also be provided to HED.

Except as modified by written notification as provided through Amendment 001, and this Amendment 002 the MOU remains in full force and effect in accordance with the terms thereof. This Amendment 002 shall become effective only when signed by all parties.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Palm Beach County Departments HED, Parks and FDO, have caused this Amendment 002 to the Memorandum of Understanding to be executed, on the dates set forth herein:

Palm Beach County department of
Housing & Economic Development

BY: Jonathan Brown
Jonathan B. Brown,
Deputy County Administrator

8/14/2026
Date

Palm Beach County department of
Parks & Recreation

BY: Jennifer Cirillo
Jennifer Cirillo, Director

8/10/2026
Date

Palm Beach County department of
Facilities Development & Operations

BY: Jennifer Ferriol
Jennifer Ferriol, Director

7/30/26
Date