Agenda Item #: **3S4**

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	November 10, 2026	[X] Consent [ ] Workshop	[ ] Regular [ ] Public Hearing
Department:	Fire Rescue		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: a letter of termination from the Town of Jupiter (Town) dated August 14, 2026 terminating the Interlocal Agreement for Fire-Rescue Dispatch Services (R2024-1679) (Agreement), and a letter of response from the Palm Beach County Fire Rescue (PBCFR) Administrator dated September 23, 2026 acknowledging receipt and immediate termination of the Agreement.

Summary: On December 10, 2024 the Board of County Commissioners (BCC) approved the Agreement with the Town for fire-rescue dispatch services to the Town to commence October 1, 2026. The Town notified PBCFR that it would not be moving forward under the Agreement, and instead would be receiving dispatch services from the City of Palm Beach Gardens. In response, on September 23, 2026, the County advised the Town that it considered the Agreement to be terminated immediately due to the Town's repudiation of the Agreement. **Countywide (SB)**

Background and Justification: In August 2023, the Town voted to establish its own Emergency Medical Service (EMS) and Fire Rescue Service. On December 10, 2024 (R2024-1679) the BCC approved an Interlocal Agreement for Fire-Rescue Dispatch Services with the Town. On January 6, 2026 the Town approved an Interlocal Agreement with the City of Palm Beach Gardens, under which they will receive fire rescue dispatch services through NorthCom.

Attachments:
1) Letter of Termination from the Town of Jupiter
2) Letter from PBCFR to Town of Jupiter acknowledging Termination

Recommended by: _____ 10-7-2026
Assistant Fire Chief — Date

Approved by: _____ 10.8.2026
Fire Rescue Administrator — Date

Approved by: _____ 10/19/26
Deputy County Administrator — Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2027	2028	2029	2030	2031
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	*0				
# ADDITIONAL FTE POSITIONS (Cumulative)	0				

Is Item Included in Current Budget? Yes X No ___
Does this item include the use of Federal Funds? Yes ___ No X
Does this item include the use of State Funds? Yes ___ No X

Budget Account No.: Fund ___ Dept ___ Unit ___ Object ___

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this agreement

C. Departmental Fiscal Review: Lauren Magjenbi

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

10/9/26
OFMB
MD 10/9 AA 10/9

Contract Development and Control
ZG 10.9.26

B. Legal Sufficiency

10/13/26
Assistant County Attorney

C. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

JUPITER FIRE RESCUE DEPARTMENT

August 14, 2026

David Woodside, EFO, CFO, FM
Assistant Fire Chief
Palm Beach County Fire Rescue
405 Pike Road
West Palm Beach, FL 33411

Re: Notice of Termination – Interlocal Agreement for Fire-Rescue Dispatch Services (Countywide Common Dispatch)

Dear Chief Woodside:

As we shared with you this past December, the Town of Jupiter has been evaluating our options for fire-rescue dispatch services as we stand up our new department. In January 2026, the Town Council approved an Interlocal Agreement with the City of Palm Beach Gardens, under which Jupiter Fire Rescue will receive dispatch services through NorthCom.

In light of the agreement, please accept this letter as the Town of Jupiter's formal written notice of termination of the Interlocal Agreement for Fire-Rescue Dispatch Services, pursuant to the Agreement's provision permitting either party to terminate, with or without cause. This notice is effective as of the date of this letter, with termination effective ninety (90) days thereafter, or such earlier date as our two organizations may mutually agree.

We're grateful for Palm Beach County's partnership over the years, and for the professionalism your team has shown throughout this transition. We look forward to continuing to work closely with Palm Beach County Fire Rescue through our mutual aid agreement. Please don't hesitate to reach out if there's anything we can do to make this handoff easy for both of our organizations.

Sincerely,

Darrel Donatto
Fire Chief
Town of Jupiter Fire Rescue

cc: Jill Gregory, Palm Beach County Fire Rescue

Fire Rescue
Chief Patrick J. Kennedy
405 Pike Road
West Palm Beach, FL 33411
(561) 616-7000
www.pbc.gov

Palm Beach County Board of County Commissioners

Sara Baxter, Mayor

Marci Woodward, Vice Mayor

Maria G. Marino

Gregg K. Weiss

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Maria Sachs

Bobby Powell Jr.

County Administrator

Joseph Abruzzo

"An Equal Opportunity Employer"

Official Electronic Letterhead

September 23, 2026

Frank Kitzerow, Town Manager
Town of Jupiter
210 Military Trail
Jupiter, FL 33458

RE: Notice of Termination - Interlocal Agreement for Fire-Rescue Dispatch Services (Countywide Common Dispatch)

Dear Mr. Kitzerow,

Palm Beach County Fire Rescue is in receipt of your letter dated August 14, 2026, regarding the Town's decision to obtain fire rescue dispatch services from Palm Beach Gardens for its new Fire Rescue Department.

As outlined in your letter, the Town will not be moving forward with fire rescue dispatch services pursuant to the Interlocal Agreement between the Town and Palm Beach County for Fire Rescue Dispatch Services (the "Agreement"). Based upon the Town's decision to obtain these services from Palm Beach Gardens, the County considers the Town's action to constitute a repudiation of the Agreement.

Accordingly, in response to the Town's request dated August 14, 2026, Palm Beach County considers the Agreement between the Town and County to be terminated immediately.

Sincerely,

Patrick Kennedy
Fire Rescue Administrator
Palm Beach County Fire Rescue