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Agenda Item #: 3E-3

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: December 1, 2026 [X] Consent [ ] Regular
[ ] Ordinance [ ] Public Hearing

Department
Submitted By: Community Services
Submitted For: Ryan White Program

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify: the signature of the Mayor on the Grant Year (GY) 2027 Ryan White Part A HIV Emergency Relief Non-Compete Continuation (NCC) Progress Report, for the period of March 1, 2027 through February 29, 2028, for the requested amount of $7,889,192, which represents the maximum amount available. **There are no Palm Beach County (County) match funds required**; however, this grant requires Maintenance of Effort (MOE), whereby the County agrees to maintain local expenditures for HIV-related core medical and support services at a level equal to the Fiscal Year (FY) preceding GY 2027. The applicable MOE amount is $830,488. The MOE requirement will be satisfied through the County's currently approved budget.

Summary: The U.S. Department of Health and Human Services (HHS) Health Resources and Services Administration (HRSA) transitioned the Ryan White HIV AIDS Program (RWHAP) from an annual competitive program to a three (3) year project period effective in GY 2022. The RWHAP continues to be funded annually; however, to reduce administrative burden and better align programmatic goals, NCC Progress Reports are submitted in lieu of competitive applications in the second and third budget periods. GY 2027 represents the second budget period of the current three (3) year project period.

Funding for GY 2027 will allow us to serve approximately 3,900 County residents with HIV/AIDS and support the goal of ending the HIV epidemic by 2030. In GY 2025, the RWHAP program served 2,992 clients, achieving a 96% rate of clients engaged in care, a 93% retention in care rate, and an 88% viral suppression rate.

Guidance for the GY 2027 NCC Progress Report was released on September 1, 2026, with instructions to submit by October 1, 2026. HHS recommends submitting the NCC Progress Report as early as possible to avoid any technical issues with online submission. The emergency signature process was utilized because there was not sufficient time to submit the NCC Progress Report through the regular Board of County Commissioners (BCC) agenda process and meet the return deadline. **No County match is required.** (Ryan White Program) Countywide (RS)

Background and Justification: The BCC has received this grant since 1994 and has assisted thousands of people with HIV/AIDS by providing core medical and support services.

Attachments:
1. FY 2027 Ryan White Part A HIV Emergency Relief NCC Progress Report with Memo

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Recommended By: Signed by: James Green F84BD58B0CEE433... 11/3/2026
Department Director **Date**

Approved By: _____
Deputy County Administrator **Date**

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2027	2028	2029	2030	2031
Capital Expenditures					
Operating Costs	4,602,029	3,287,163			
External Revenue	(4,602,029)	(3,287,163)			
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0			
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes____ No__X__
Is this item using Federal Funds? Yes_X__ No_____
Is this item using State Funds? Yes____ No__X__

Budget Account No.:
Fund 1010 **Dept** 142 **Unit** VAR **Object** VAR **Program Code** VAR **Program Period** GY27

B. Recommended Sources of Funds/Summary of Fiscal Impact:
The funding source is the Department of Health and Human Services. No County funding is required. The budget will be amended upon receipt of the grant award.

C. Departmental Fiscal Review: DocuSigned by: Thomas Eaton B0476D9E749E4E9...
Thomas Eaton, Director, Financial & Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Development and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

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MEMORANDUM

TO: Sara Baxter, Mayor
Board of County Commissioners

THRU: Joseph Abruzzo, County Administrator

THRU: Lisa De La Rionda, Deputy County Administrator

FROM: James Green, Director
Community Services Department

DATE: Friday, September 18, 2026

RE: **GY 2027 Ryan White Part A HIV Emergency Relief Non-Competing Continuation (NCC) Progress Report**

Pursuant to Section 309 of the Palm Beach County Administrative Code, your signature is requested for the Grant Year (GY) 2027 Ryan White Part A HIV Emergency Relief Non-Competing Continuation (NCC) Progress Report. The GY will run from March 1, 2027 through February 29, 2028. The County is requesting $7,889,192, which represents the maximum amount available under the funding ceiling.

No County matching funds are required; however, the grant requires Maintenance of Effort (MOE), under which the County must maintain local expenditures for HIV-related core medical and support services at a level equal to the fiscal year preceding GY 2027. The applicable MOE amount is $830,488. The MOE requirement will be satisfied through the County's currently approved budget.

The Palm Beach County Board of County Commissioners has received Ryan White Part A federal funding since 1994, supporting medical and support services for thousands of people with HIV/AIDS (PWH). GY 2027 funding is expected to support services for approximately 3,900 Palm Beach County PWH and advance local efforts to end the HIV epidemic.

The U.S. Department of Health and Human Services (HHS), Health Resources and Services Administration (HRSA), transitioned the Ryan White Part A program from an annual competitive application process to a three (3)-year project period beginning in GY 2022. Funding continues to be awarded annually; however, NCC Progress Reports are submitted during the second and third budget periods in lieu of full competitive applications. This approach reduces administrative burden and supports continuity of programmatic goals. GY 2027 represents the second budget period of the current three (3)-year project period.

Approved By:

DocuSigned by: Thomas Eaton
Director, Financial & Support Svcs.

James E. Green
Department Director

Signed by: Richard Sena
Assistant County Attorney

Signed by: Andres Figueroa
OFMB

Attachments:
1. FY 2027 Agreements and Compliance Assurances Ryan White HIV/AIDS Program

Community Services Department
810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
Fax: (561) 242-7336
www.pbc.gov/communityservices

Palm Beach County Board of County Commissioners
Sara Baxter, Mayor
Marci Woodward, Vice Mayor
Maria G. Marino
Gregg K. Weiss
Joel G. Flores
Maria Sachs
Bobby Powell Jr.

County Administrator
Joseph Abruzzo

"An Equal Opportunity Employer"
Official Electronic Letterhead

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Guidance for the GY 2027 NCC Progress Report was released on September 1, 2026, with a submission deadline of October 1, 2026. The emergency signature process is being utilized because the timeframe between release of the guidance and the federal submission deadline does not allow sufficient time to obtain approval through the regular Board of County Commissioners agenda process. Staff anticipates presenting the item to the Board for ratification at the December 1, 2026, meeting.

If additional information is needed, please contact Dr. Casey Messer, (561) 355-4730 or cmesser@pbc.gov.

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FY 2027 AGREEMENTS AND COMPLIANCE ASSURANCES

Ryan White HIV/AIDS Program

Part A HIV Emergency Relief Grant Program

I, the Chief Elected Official of the West Palm Beach, FL Eligible Metropolitan Area or Transitional Grant Area, (hereinafter referred to as the EMA/TGA) assure that:

Pursuant to Section 2602(a)(2)[7, 8]

The EMA/TGA will establish a mechanism to allocate funds and a Planning Council that comports with section 2602(b).

Pursuant to Section 2602(a)(2)(B)

The EMA/TGA has entered into intergovernmental agreements with the Chief Elected Officials of the political subdivisions in the EMA/TGA that provide HIV-related health services and for which the number of AIDS cases in the last 5 years constitutes not less than 10 percent of the cases reported for the EMA/TGA.

Pursuant to Section 2602(b)(4)

The EMA/TGA Planning Council will determine the size and demographics of the population of people with HIV, as well as the size and demographics of the estimated population of people with HIV who are unaware of their HIV status; determine the needs of such population, and develop a comprehensive plan for the organization and delivery of health and support services. The plan must include a strategy with discrete goals, a timetable, and appropriate funding, for identifying people with HIV who do not know their HIV status, making such individuals aware of their HIV status, and enabling such individuals to use the health and support services. The strategy should particularly address disparities in access and services among affected subpopulations and historically underserved communities.

Pursuant to Section 2603(c)

The EMA/TGA will comply with statutory requirements regarding the timeframe for obligation and expenditure of funds, and will comply with any cancellation of unobligated funds.

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[7] All statutory references are to the Public Health Service Act, unless otherwise specified.

[8] TGAs are exempted from the requirement related to Planning Councils, but must provide a process for obtaining community input as described in **section 2609(d)(1)(A)** of the PHS Act. TGAs that have currently operating Planning Councils are strongly encouraged to maintain that structure.

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Pursuant to Section 2603(d)

The EMA/TGA will make expenditures in compliance with priorities established by the Planning Council/Planning Body.

Pursuant to Section 2604(a)

The EMA/TGA will expend funds according to priorities established by the Planning Council/Planning Body, and for core medical services, support services, and administrative expenses only.

Pursuant to Section 2604(c)

The EMA/TGA will expend not less than 75 percent of service dollars for core medical services, unless waived by the Secretary.

Pursuant to Section 2604(f)

The EMA/TGA will, for each of such populations in the eligible area expend, from the grants made for the area under Section 2601(a) for a FY, not less than the percentage constituted by the ratio of the population involved (infants, children, youth, or women in such area) with HIV/AIDS to the general population in such area of people with HIV, unless a waiver from this provision is obtained.

Pursuant to Section 2604(g)

The EMA/TGA has complied with requirements regarding the Medicaid status of providers, unless waived by the Secretary.

Pursuant to Section 2604(h)(2), Section 2604(h)(3), Section 2604(h)(4)

The EMA/TGA will expend no more than 10 percent of the grant on administrative costs (including Planning Council or planning body expenses), and in accordance with the legislative definition of administrative activities, and the allocation of funds to subrecipients will not exceed an aggregate amount of 10 percent of such funds for administrative purposes.

Pursuant to Section 2604(h)(5)

The EMA/TGA will establish a CQM Program that meets HRSA requirements, and that funding for this program shall not exceed the lesser of five percent of program funds or $3 million.

Pursuant to Section 2604(i)

The EMA/TGA will not use grant funds for construction or to make cash payments to recipients.

Pursuant to Section 2605(a)

With regard to the use of funds,

a. funds received under Part A of Title XXVI of the Act will be used to supplement, not

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supplant, state funds made available in the year for which the grant is awarded to provide HIV related services to individuals with HIV disease;

b. during the period of performance, political subdivisions within the EMA/TGA will maintain at least their prior FY's level of expenditures for HIV related services for individuals with HIV disease;
c. political subdivisions within the EMA/TGA will not use funds received under Part A in maintaining the level of expenditures for HIV related services as required in the above paragraph; and
d. documentation of this MOE will be retained.

Pursuant to Section 2605(a)(3)

The EMA/TGA will maintain appropriate referral relationships with entities considered key points of access to the health care system for the purpose of facilitating EIS for individuals diagnosed with HIV infection.

Pursuant to Section 2605(a)(5)

The EMA/TGA will participate in an established HIV community based continuum of care, if such continuum exists within the EMA/TGA.

Pursuant to Section 2605(a)(6)

Part A funds will not be used to pay for any item or service that can reasonably be expected to be paid under any state compensation program, insurance policy, or any Federal or state health benefits program (except for programs related to the Indian Health Service) or by an entity that provides health services on a prepaid basis.

Pursuant to Section 2605(a)(7)(A)

Part A funded HIV primary medical care and support services will be provided, to the maximum extent possible, without regard to a) the ability of the individual to pay for such services or b) the current or past health conditions of the individuals to be served.

Pursuant to Section 2605(a)(7)(B)

Part A funded HIV primary medical care and support will be provided in settings that are accessible to low-income individuals with HIV disease.

Pursuant to Section 2605(a)(7)(C)

A program of outreach services will be provided to low-income individuals with HIV disease to inform them of the HIV primary medical care and support services.

Pursuant to Section 2605(a)(8)

The EMA/TGA has participated in the Statewide Coordinated Statement of Need (SCSN) process initiated by the state, and the services provided under the EMA/TGA comprehensive plan are consistent with the SCSN.

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Pursuant to Section 2605(a)(9)

The EMA/TGA has procedures in place to ensure that services are provided by appropriate entities.

Pursuant to Section 2605(a)(10)

The EMA/TGA will submit audits every 2 years to the lead state agency under Part B of Title XXVI of the PHS Act.

Pursuant to Section 2605(e)

The EMA/TGA will comply with the statutory requirements regarding imposition of charges for services.

Pursuant to Section 2681(d)

Services funded will be integrated with other such services, programs will be coordinated with other available programs (including Medicaid), and that the continuity of care and prevention services of individuals with HIV is enhanced.

Pursuant to Section 2684

No funds shall be used to fund AIDS programs, or to develop materials, designed to directly promote or encourage intravenous drug use or sexual activity, whether homosexual or heterosexual.

Sara Baxter, Mayor

9/23/26
Date

Approved as to form and legal sufficiency

By: Signed by: Richard Sena 8B1447EF98F84AF...
Assistant County Attorney

Approved as to terms and conditions

By:
Department Director